



association of central oklahoma governments

Chair Pete White
Oklahoma City Councilmember

Vice-Chair Jay Adams
Mustang Mayor

Secretary/Treasurer Matt Dukes
Midwest City Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: February 9, 2017

TO: Areawide Planning and Technical Advisory Committee (APTAC)

FROM: John Sharp, Division Director
Transportation & Planning Services (TPS)

SUBJECT: Meeting Notice

The Areawide Planning and Technical Advisory Committee will hold a regular meeting on

THURSDAY, FEBRUARY 9, 2017, AT 9:00 A.M.

in the ACOG Training Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE NOVEMBER 10, 2016 MINUTES ([ATTACHMENT II](#))
- III. ITEM FOR INFORMATION ONLY:
 - A. Impacts Fees Presentation by Oklahoma City Planning ([ATTACHMENT III-A](#))
- IV. NEW BUSINESS
- V. ADJOURN

**AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
VOTING MEMBERS AND ALTERNATES**

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Danielle Barker Community Development Specialist	Vacant
BLANCHARD	No Designee	Daniel Ofsthun, Spec. Proj. Coordinator Susie Maeder, City Clerk
CEDAR VALLEY	No Designee	
CHOCTAW	Chad Denson City Planner	
COLE	No Designee	
DEL CITY	Tom Leatherbee Director of Community Services	Mark Edwards, City Manager Monica Cardin, City Planner
EDMOND	Jan Fees City Planner	Robert Schiermeyer-Planning Director Larry Stevens-City Manager
EL RENO	No Designee	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	
HARRAH	Earl Burson City Manager	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Julie Shannon Comprehensive Planner	Kellie Gilles, Planning Manager Christine Allison, Assoc. Current Planner
MOORE	Elizabeth Jones Community Development Director	Ava Beeby – Assistant Planner Stan Drake – Asst City Manager Jared Jakubowski-Associate Planner
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Rebecca Brewster City Planner	Nick Nazar City Manager
NICHOLS HILLS	David Poole City Manager	
NICOMA PARK	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NOBLE	Bob Wade City Manager	
NORMAN	Wayne Stenis Senior Planner	Joyce Green GIS Services Manager
OKLAHOMA CITY	Matt Sandidge Senior Planner	Vacant
PIEDMONT	No Designee	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	
TUTTLE	Tim Young City Manager	
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Mitchell Hort Community Development Director	Vacant
CANADIAN COUNTY	No Designee	
CLEVELAND COUNTY	Jacob McHughes Asst. to Commissioner Rod Cleveland	
LOGAN COUNTY	No Designee	
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	Don Hudman Executive Director	
CAPITOL-MEDICAL ZONING COMMISSION	Ben Davis Director	
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Planning Manager - Administration	
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	
TINKER AIR FORCE BASE	Robert (Robby) Byard Community Planner	LouAnna Munkres Community Planner

MINUTES

**Areawide Planning and Technical Advisory Committee
November 10, 2016
9:00 a.m.**

A regularly scheduled meeting of the Areawide Planning and Technical Advisory Committee for the calendar year 2016 was convened on November 10, 2016 in the Board Room of the ACOG offices, 21 E. Main Street, Suite 100, Oklahoma City, OK. This meeting was held as indicated by notice filed with the Oklahoma County Clerk, and by notice posted at the ACOG office at least twenty-four hours prior to the meeting.

PRESIDING

Chad Denson

ENTITY

Choctaw

MEMBERS PRESENT

Danielle Barker

Bethany

Julie Shannon

Midwest City

Ava Beeby

Moore

Matt Sandidge

Oklahoma City

Mitchell Hort

Yukon

Erik Brandt

Oklahoma County

NON-VOTING MEMBERS PRESENT

None

GUESTS PRESENT

Kathy Johnson, Operations Supervisor

Yukon

ACOG STAFF PRESENT

John Sharp

Program Coordinator, TPS

Jennifer Sebesta

Associate Planner-GIS, TPS

Shelby Templin

Assistant Planner, TPS

Conrad Aaron

GIS Technician, TPS

Charlotte Adcock

Assistant Planner – Multimodal, TPS

I. CALL TO ORDER

Chair Chad Denson called the meeting to order at 9:04 a.m.

II. APPROVAL OF MINUTES

Matt Sandidge moved to approve the minutes of the September 15, 2016 meeting. Erik Brandt seconded the motion. The motion carried.

Due to there being no quorum at the start of the meeting, the information items were handled first.

IV. ITEMS FOR INFORMATION ONLY:

A. Open Streets OKC October 2016 Report

The fall 2016 Open Streets OKC event was held on October 23 on Robinson Avenue from SW 15th to SW 29th. Charlotte Adcock presented a number of slides providing some context for the event. Yet again, the weather was warm and ideal for outdoor activity.

As in past events, there were a number of local agencies that participated: Embark, Spokies, and Oklahoma Department of Transportation. Each of them had staff available to answer questions and provide educational materials or goodies. There was a diverse crowd with a mixture of age groups in attendance. This year the event attracted approximately 15,000 attendees. This was a large increase over the event held in 2015 in a similar location.

B. 2017 Oklahoma Recreational Trails Program—Applications Due January 31, 2017

Staff provided information on the Recreational Trails Program (RTP), which is administered by the Oklahoma Tourism and Recreation Department (OTRD). This reimbursement-type grant program is part of the Transportation Alternatives formula funding. The RTP provides for 80 percent federal share and requires a 20 percent local match. The match may be either in cash or in value of documented contributions. Other sources of federal funds may also be used for the match up to 95 percent of the total project cost.

The committee was informed that the application deadline is 4:00 p.m. on Tuesday, January 31, 2017. Further information is available at:

<https://otrd.ok.gov/OkTourism/Federal%20Grants/Default.aspx>.

The funding cap for non-motorized projects is \$240,000 (with at least a \$60,000 match). There is no cap for motorized projects. Notification of awards will be announced in July of 2017.

Additional information will be required for applications involving land acquisition. Any questions should be directed to **Susan Henry**, Grant Administrator, Oklahoma Tourism and Recreation Department, Recreational Trails Program, at (405) 522-9521, or by email at susan.henry@travelok.com

There being a quorum, the committee then discussed the Action Items.

III. ACTION ITEMS:

A. Motion to elect 2016-2017 APTAC officers.

Three nominations were forwarded to the committee. Jan Fees was nominated as Chair and Matt Sandidge and Monica Cardin were nominated as Vice Chairs. The nominations were then closed and Julie Shannon made the motion to accept these nominations for APTAC officers. Ava Beeby seconded the motion. The motion carried.

B. Consider recommending that the ITPC approve the proposed 2017 APTAC meeting schedule.

The meeting calendar for 2017 was presented to the committee. Matt Sandidge made a motion to accept the meeting schedule and Julie Shannon seconded the motion. The motion carried.

V. NEW BUSINESS

Mitchell Hort, Yukon, stated that they have received a permit application for a 60-person senior housing project. A Panda Express will be going in soon. There seems to be more commercial development in Yukon.

Matt Sandidge, Oklahoma City, mentioned that their new Impact Fees will go into effect in 2017. The staff are currently discussing the possible bond projects for the City. There will be 14 different benefit areas throughout the city.

Erik Brandt, Oklahoma County, said that they are having discussions with the Oklahoma Turnpike Authority concerning access roads adjacent to the new turnpike.

Julie Shannon, Midwest City, stated that the road in Midwest City's industrial park has been paved and businesses are going in. They are in the process of planning some parks expansion – possibly a park north of the Town Center, which would be called Original Mile Park. They have been assisted by OU's Institute for Quality Communities (IQC).

Danielle Barker, Bethany, mentioned that they are in the process of implementing their Comprehensive Plan. They have a new City Manager. The Parks and Tree Board is looking at some improvements.

Ava Beeby, Moore, said that their Comprehensive Plan is nearly completed. They are working on a design overlay for "Old Town" and it has proved complicated. Old Town links the Central Park with downtown and the Railway Station. A new Integris Micro Hospital has located on the southwest part of town. A new City Manager will be on board soon.

Chad Denson, Choctaw, stated that their Comprehensive Plan will be complete in December. City manager interviews will be starting soon. A 52-unit hotel will be developed next to the Walmart. Some additional soccer fields will be built near NE 10th St.

VI. ADJOURN

There being no further business, the meeting adjourned at 9:48 a.m.

ACOG

Association of Central Oklahoma Governments

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MEMORANDUM

DATE: February 9, 2017

TO: Areawide Planning and Technical Advisory Committee

FROM: Jennifer Sebesta, Program Coordinator
Transportation & Planning Services

SUBJECT: Impact Fees Presentation by Oklahoma City Planning

INFORMATION:

Starting January 1, 2017, the City of Oklahoma City began collecting [development impact fees](#) for streets and parks on new development projects. The revenue generated from the fees will help pay for new street, park, and trail infrastructure, allowing the city to use more general obligation bond money for maintenance projects. At the February APTAC meeting, Phillip Walters, Associate Planner with the City of Oklahoma City Planning Department, will provide an overview of the city's [impact fees ordinance](#). Mr. Walters will discuss the development, adoption, and implementation of the ordinance.

ACTION REQUESTED:

None. For information only.