



association of central oklahoma governments

Chair Vacant

Vice-Chair Jay Adams
Mustang Mayor

Secretary/Treasurer Matt Dukes
Midwest City Mayor

Executive Director
John G. Johnson

MEMORANDUM

DATE: April 12, 2017

TO: Bicycle - Pedestrian Advisory Committee (BPAC)

FROM: John M. Sharp, Division Director
Transportation & Planning Services (TPS)

SUBJECT: Meeting Notice

The Bicycle - Pedestrian Advisory Committee will hold a regular meeting on

WEDNESDAY, APRIL 12, 2017, AT 9 A.M.

in the ACOG Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma.

AGENDA

- I. CALL TO ORDER ([ATTACHMENT I](#))
- II. APPROVAL OF THE FEBRUARY 8, 2017 MINUTES ([ATTACHMENT II](#))
- III. ITEMS FOR INFORMATION ONLY:
 - A. Transportation Alternatives Program Application ([ATTACHMENT III-A](#))
 - B. Open Streets Update ([ATTACHMENT III-B](#))
 - C. Cleveland Area Rapid Transit (CART) Launches its Bike Share ([ATTACHMENT III-C](#))
 - D. Bike Month 2017 ([ATTACHMENT III-D](#))

III. ITEMS FOR INFORMATION ONLY {Cont.}:

E. National Bike and Pedestrian Documentation Project ([ATTACHMENT III-E](#))

F. Oklahoma Bike Summit ([ATTACHMENT III-F](#))

IV. NEW BUSINESS

V. ADJOURN

Deadline for June 2017 BPAC Agenda Items: 4 p.m. Wednesday, May 31, 2017

Next BPAC Meeting: 9 a.m. Wednesday, June 14, 2017

BICYCLE-PEDESTRIAN ADVISORY COMMITTEE

VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Danielle Barker Community Development Specialist	
BLANCHARD	No Designee	
CHOCTAW	Chad Denson City Planner	
COLE	No Designee	
DEL CITY	Geranium Carrington Economic Development Director	
EDMOND	Jan Fees City Planner	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	Justin Fortney Guthrie Transportation Authority Member	Verdell Smith Parks Superintendent
HARRAH	Paul Wiegert Supervisor, Parks & Recreation	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Brandon Bundy Assistant City Engineer	Julie Shannon Comprehensive Planner
MOORE	Elizabeth Weitman Community Development Director	Jared Jakubowski Associate Planner
		Ava Beeby Assistant Planner

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MUSTANG	Justin Battles Director of Parks & Recreation	Jean Heasley Program Coordinator
NEWCASTLE	No Designee	
NICHOLS HILLS	Hon. Peter Hoffman Mayor	
NICOMA PARK	No Designee	
NOBLE	No Designee	
NORMAN	Angelo Lombardo Transportation Engineer	James Briggs Park Planner – Parks & Recreation
OKLAHOMA CITY	John Tankard Associate Planner	Matt Sandidge Senior Planner
PIEDMONT	Lyn Land Parks & Recreation Chair	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	Ron Pollard Chairman - Spencer Parks Advisory Board
TUTTLE	No Designee	
THE VILLAGE	No Designee	
WARR ACRES	Hon. Jim Mickley Vice-Mayor	Hon. Patrick Woolley Mayor
YUKON	Claudia Krshka Grant Writer-Pro. Support Staff	
CANADIAN CO.	Jack Stewart Commissioner	Jennifer Mitchell Executive Assistant
CLEVELAND CO.	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LOGAN CO.	Hon. Mike Pearson Commissioner – District 2	Hon. Monty Piearcy Commissioner – District 3
OKLAHOMA CO.	No Designee	Mike Sullivan Court Clerk's Office
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Larry Hopper Principal Planner	Jeanne Smith Unit Operations Supervisor
		Jason Ferbrache Administrator
CLEVELAND AREA RAPID TRANSIT (CART)	Karleene Smith Planner and Grant Specialist	Douglas Myers Director
OKLAHOMA DEPARTMENT OF TRANSPORTATION	Chad C. Meisenburg Project Manager Local Government Division	
OKLAHOMA DEPARTMENT OF HEALTH	John Friedl Physical Activity Specialist	
BIKE CLUBS/ASSOCIATIONS	Bill Elliott Oklahoma Bicycle Society	
CITIZENS OR NEIGHBORHOOD ASSOCIATIONS	Betsy Brunsteter Healthcare Planner	
WALKING AND RUNNING ASSOCIATIONS	Lissa Wohltmann Edmond Running Club	Rocky Chen TRI-OKC
	Chuck Mikkelson Oklahoma City Running Club	

NON-VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
U.S. DOT - FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Isaac Akem Community Planner – OK Division	
U.S. DOT - FEDERAL TRANSIT ADMINISTRATION (FTA)	Pearlie Tiggs Community Planner – Region VI	

BICYCLE-PEDESTRIAN ADVISORY COMMITTEE
MINUTES OF THE MEETING
FEBRUARY 8, 2017

A regular meeting of the Bicycle-Pedestrian Advisory Committee (BPAC) was convened on February 8, 2017 in the Blue Room of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING

John M. Sharp, Chairman

ENTITY/AGENCY

ACOG-Transportation & Planning Services (TPS)

VOTING BPAC MEMBERS AND/OR ALTERNATES PRESENT

Danielle Barker	Bethany
Chad Denson	Choctaw
Jan Fees	Edmond
Justin Fortney	Guthrie
Brandon Bundy	Midwest City
Angelo Lombardo	Norman
Lyn Land	Piedmont
Claudia Krshka	Yukon
Chad C. Meisenburg	Oklahoma Department of Transportation
Bill Elliott	Oklahoma Bicycle Society
Chuck Mikkelson	Oklahoma City Running Club

GUESTS PRESENT

Dennis Blind	Halff
John McClure, Member	Oklahoma Bicycle Society
Brian Dougherty, Program Officer	Oklahoma City Community Foundation
Laura Chaney, Transportation Manager	Oklahoma Department of Transportation
Braden Cale	Oklahoma Department of Transportation
Steve Schlegel	Schlegel Bicycles

ACOG STAFF

Jennifer Sebesta
Kathryn Wenger
Eric Pollard
Conrad Aaron
Shelby Templin
Charlotte Adcock

POSITION

Program Coordinator, TPS
Associate Planner, TPS
Clean Cities Coordinator, TPS
GIS Technician, TPS
Assistant Planner, TPS
Assistant Planner – Multimodal, TPS

ENTITIES/AGENCIES ABSENT

Blanchard
Cole
Del City
Forest Park
Goldsby
Harrah
Jones City
Lexington
Luther
Moore
Mustang
Newcastle
Nichols Hills
Nicoma Park
Noble
Oklahoma City
Slaughterville
Spencer
Tuttle
The Village
Warr Acres
Canadian County
Cleveland County
Logan County
Oklahoma County
Central Oklahoma Transportation and Parking Authority (COTPA)
Cleveland Area Rapid Transit (CART)
Oklahoma Department of Health
Citizens or Neighborhood Associations

NON-VOTING MEMBERS ABSENT

U.S. DOT - Federal Highway Administration
U.S. DOT - Federal Transit Administration

I. CALL TO ORDER

Chairman Sharp called the meeting to order at 9:05 a.m. He introduced himself and entertained introductions around the room.

II. APPROVAL OF THE DECEMBER 07, 2016 MINUTES

There being no discussion, Chad Denson moved to approve the December 7, 2016 meeting minutes. Brandon Bundy seconded the motion. The motion carried.

III. ACTION ITEMS:

A. Results of the TAP Subcommittee Meeting

John Sharp started the meeting off with a summary of the TAP subcommittee meeting on January 23. He then drew the committee's attention to the topics of interest in the TAP Application and Instruction Guideline. The federal funding request maximum has been raised to \$600k, while the minimum has been left at \$20k. The TAP workshop will be held March 31, and the online application goes live the same day. Applications will be due May 12. Mr. Sharp also mentioned ACOG had not yet decided whether to go with ODOT's TOPS software or use their software from the 2014 TAP application cycle. He also drew attention to the new requirement for an expected start year of each project.

Chad Meisenburg was curious to know why the minimum had remained unchanged. John Sharp stated it was related to Safe Routes to School. The subcommittee decided to keep it at that limit. Mr. Meisenburg also wanted to know if ACOG was only allowing engineering projects for this TAP session. During the previous session, Edmond submitted a design and construction related project. John Sharp stated ACOG would likely allow both design and construction as well as engineering projects.

With there being no further discussion, Angelo Lombardo moved to recommend that the ITPC approve the changes. Bill Elliott seconded the motion. The motion carried.

IV. ITEMS FOR INFORMATION ONLY:

A. Open Streets Update

Charlotte Adcock brought the committee up to date on upcoming Open Streets events in the Oklahoma City metro area. She presented a brief PowerPoint displaying the times and dates as well as maps of the routes.

Oklahoma City's spring Open Streets will be held Sunday, April 2, from 12 noon – 4 p.m. at the NW 23rd Street location. Norman's first Open Streets event will be a week later, April 9, from 1 p.m. to 5 p.m. Moore is planning to host their first event between the late summer months and fall, while Noble is aiming to hold theirs at the end of March.

B. IQC Placemaking Conference

The Institute for Quality Communities will be hosting its Placemaking Conference Monday, April 3, from 9:30 a.m. to 5:30 p.m. While this year's speakers have not yet been announced, the focus of the conference is to feature people making positive contributions to their communities. Attendance is free.

Danielle Barker mentioned that IQC is also hosting a workshop a few weeks before the conference, on March 10. It would be held on the University of Oklahoma Norman campus from 8 a.m. to 5 p.m. and would cost \$85 to attend.

C. Bicycle Related Bills Introduced in Oklahoma Legislature

Charlotte Adcock briefly described the three bicycle related bills being brought to Oklahoma Legislature. HB1724 permits a bicyclist to treat a stop sign as yield, red light as stop. Fundamentally this is similar to the "Idaho Stop" law. HB1725 permits railroads to cease operations on a line without abandonment, and allows temporary recreational trail use of the rights-of-way. A feature of the bill will permit "rails with trails" use if a railroad wishes to allow it. Finally, HB2191 amends existing state law regarding motorists passing a bicyclist. The minimum safe passing distance is increased to five feet. On multi-lane roads (two or more lanes in each direction) motorists are required to change lanes to pass a bicyclist. The fine for colliding with or causing a bicyclist to crash is increased to \$1,000. Fines for collisions resulting in the death of a bicyclist is increased to \$10,000.

D. Bike Month 2017

National Bike Month is coming up in May. There are already a number of bike-related events scheduled, including National Bicycle and Pedestrian Documentation Project, Bike to Work Day, and the Oklahoma Bike Summit. Charlotte Adcock asked member cities to be thinking about their bike routes for Bike to Work Day and to keep ACOG informed of their bike-related activities.

Bill Elliott mentioned that Oklahoma City intends to publish their Bike Master Plan during the month of May.

E. 2017 National Bicycle and Pedestrian Documentation Project Dates

Spring counts for the NBPDP will be held between May 15 and May 21 and Fall counts will be September 11-17. ACOG is also trying to get a count of how many cities are thinking of participating in the fall '17 and spring '18 count sessions. In light of recent concerns involving government entities hiring citizen volunteers without compensation for their time, ACOG is trying to determine a budget to pay these volunteers. John Sharp stated that ACOG is trying to set aside some UPWP funds, perhaps \$25 per counter. He asked cities to give ACOG an estimate of the number of locations they intend to monitor during

the fall '17 and spring '18 sessions, stressing that these counts are important for proving legitimacy for bike and pedestrian related projects. Chad Meisenburg agreed with Mr. Sharp and added that TAP money could go towards purchasing permanent counters.

V. NEW BUSINESS

Brian Dougherty of the Oklahoma City Community Foundation (OCCF) had a few updates to bring to the committee. The Tree Inventory is nearing its final stages and is planned to be presented to Oklahoma City's City Council on February 28, 2017. The inventory is scheduled to be online by March 1. The Parks and Public Space Initiative grant process initially saw 21 applications. These projects need to be completed within a year, however many of the projects were still in planning or development stages. As a result, only 9 projects were submitted to OCCF for final review. The Parks and Trails Amenities Plan has been receiving good feedback, however there is an issue in the range of cost of amenities. Drinking fountains, for example, can range from \$3,500 to \$23,000. At this point, Chad Meisenburg mentioned that ODOT plans to bring the selected TAP projects to OCCF so the Foundation may offer those communities extra funding for amenities for their projects.

Steve Schlegel brought to the attention of the committee recent events involving the Bluff Creek Trail. There had been multiple pedestrian-cyclist collisions on this trail in the recent past. A survey was conducted and the Oklahoma Trails Advisory Committee recommended prohibiting pedestrian access to the trails, a popular destination for runners, walkers, and cyclists alike. The various bike and running clubs in the city formed a coalition and persuaded the city to drop the ban. The real issue is the lack of education in trail etiquette, as there are no signs depicting proper etiquette. John Sharp stated that it sounded like there are not enough facilities, and in a way, this is a good problem to have. Brian Bundy mentioned that OEF is trying to create a standard trail usage sign. These signs, and other related signs, could be funded by TAP grant money, Chad Meisenburg added.

Brandon Bundy of Midwest City announced the groundbreaking of a new multiuse trail in the city. It will be along NE 23rd Street from Air Depot Blvd. to Midwest Blvd. Due to the conflict at Bluff Creek Trail, Midwest City discussed trail rules with their parks department. The standard dogs-on-leash rule will apply but any other rules will be made as needed. The trail should have its grand opening around the end of March.

Danielle Barker brought attention to a workshop that will be hosted in Norman on March 23. The workshop will cover Hazard, Emergency and Operations Planning and will be hosted at the National Weather Center.

VI. ADJOURN

There being no further business, Chairman Sharp adjourned the meeting.

ACOG

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd., Oklahoma City, OK 73105
(405) 234-2264 Fax: (405) 234-2200 TDD/TTY: 7-1-1 Statewide
www.acogok.org e-mail: acog@acogok.org

MEMORANDUM

DATE: April 12, 2017

TO: Bicycle - Pedestrian Advisory Committee

FROM: Charlotte Adcock, Assistant Planner - Multimodal
Transportation & Planning Services

SUBJECT: Transportation Alternatives Program Application

INFORMATION:

The 2017 TAP application cycle has begun. For the FFY 2015 to FFY 2020 TAP funds, there is approximately \$8.4 million available for the OCARTS adjusted Urban Area. Eligible applicants are able to submit applications online for a variety of bicycle and pedestrian related projects. Staff will be available to meet and answer any questions entities may have concerning applications.

ACOG's TAP Application is open until May 12 at 5 p.m. For the online application, please [click here](#).

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: April 12, 2017

TO: Bicycle - Pedestrian Advisory Committee

FROM: Charlotte Adcock, Assistant Planner - Multimodal
Transportation & Planning Services

SUBJECT: Open Streets Update

INFORMATION:

Since 2014, Central Oklahoma has hosted Open Streets events. The Open Streets OKC event was hosted on April 2, 2017 from 12 noon – 4 p.m., where the event returned to NW 23rd Street. Norman also held its first Open Streets event on Campus Corner on April 9 from 1 – 5 p.m.

Noble's took place on March 26 in the afternoon, though this in the end was not an Open Streets event but still focused on outdoor activity. Christy Emig of the Cleveland County Health Department stated that Moore has had another meeting and will be checking in with them soon. Lawton will also be hosting an Open Streets event on April 22 from 11 a.m. to 3 p.m.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: April 12, 2017

TO: Bicycle - Pedestrian Advisory Committee

FROM: Charlotte Adcock, Assistant Planner - Multimodal
Transportation & Planning Services

SUBJECT: Cleveland Area Rapid Transit (CART) Launches the Crimson Cruisers

INFORMATION:

On April 4, CART launched its bike share, the Crimson Cruisers, on the University of Oklahoma Norman campus. The Student Government Association awarded funds for the next two years to operate the bike share program through Gotcha Bikes. Depending on its popularity, CART and the City of Norman would consider expanding the bike share into other parts of the city.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: April 12, 2017

TO: Bicycle - Pedestrian Advisory Committee

FROM: Charlotte Adcock, Assistant Planner - Multimodal
Transportation & Planning Services

SUBJECT: Bike Month 2017

INFORMATION:

National Bike Month is coming up in May. There are already a number of bike-related events scheduled:

- National Bike and Pedestrian Documentation Project: May 15-21
- Bike to Work Day: May 19
- Oklahoma Bike Summit: May 19 and 20

As May approaches, ACOG will be updating its [Bike Month web page and calendar](#). Please let us know when and where your city's Bike to Work Day event might be so we may create promotional posters for your routes.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: April 12, 2017

TO: Bicycle - Pedestrian Advisory Committee

FROM: Charlotte Adcock, Assistant Planner – Multimodal
Transportation & Planning Services

SUBJECT: National Bike and Pedestrian Documentation Project

INFORMATION:

Spring counts for the NBPDP will be held between May 15 and May 21 and fall counts will be September 11-17. ACOG is also trying to get a count of how many cities are thinking of participating in the fall '17 and spring '18 count sessions. In light of recent concerns involving government entities hiring citizen volunteers without compensation for their time, ACOG is trying to determine a budget to pay these volunteers.

If your city intends to conduct counts during the fall '17 and spring '18 sessions, please let us know. Also, please give us an estimate of the number of locations your city intends to monitor.

ACTION REQUESTED:

None. For information only.

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MEMORANDUM

DATE: April 12, 2017

TO: Bicycle - Pedestrian Advisory Committee

FROM: Charlotte Adcock, Assistant Planner – Multimodal
Transportation & Planning Services

SUBJECT: Oklahoma Bike Summit

INFORMATION:

The Oklahoma Bike Summit is coming up on Friday, May 19, and Saturday, May 20. The Summit will take place in two locations this year. On Friday, the event will be in Muskogee, where panel discussions will focus on cycling for healthy living and rehabilitation. On Saturday, the event takes place in Tahlequah and features bike rides, lunch, and shopping in downtown Tahlequah, as well as a discussion on how Tahlequah can better accommodate the biking community.

To register, see the OK Bike Summit webpage [here](#).

ACTION REQUESTED:

None. For information only.