



9-1-1 Association of Central Oklahoma Governments

Chair Mark Hamm
Moore Councilmember

Vice-Chair Ken Bartlett
Del City Vice Mayor

Secretary/Treasurer Elizabeth Waner
Edmond Councilmember

Executive Director
John G. Johnson

AGENDA

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
1:00 p.m., April 27, 2017
ACOG Board Room
4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma 73105

- I. CALL TO ORDER [[ATTACHMENT I](#)]
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES
 - A. March 30, 2017 meeting [[ATTACHMENT III](#)]
- IV. COMMUNICATIONS
 - A. CHAIRMAN
 - B. EXECUTIVE DIRECTOR
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET (VI-A)

INFORMATION: These items are placed on the agenda so that the Board of Directors, by unanimous consent, may designate these routine agenda items that they wish to be approved or acknowledged by one motion. If these items proposed do not meet with the approval of all Board Members, they will be heard in regular order. Staff recommends that Item VI-A be placed on the Consent Docket.

ACTION REQUESTED: Motion to place Item VI-A on the Consent Docket and approve or acknowledge these items, subject to any conditions included in these items.

A. FINANCE REPORT – APRIL 2017 CLAIMS ([ATTACHMENT VI-A](#))

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$54,008.51 for the month of April. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the claims list is included in the agenda packet.

ACTION REQUESTED: Motion to authorize payment of the claims budgeted recurring expenses against the Association for the month of April.

VII. GENERAL STATUS REPORT

INFORMATION: Staff will provide an update on current projects to the Board of Directors.

ACTION REQUESTED: None, for information only.

VIII. NEW BUSINESS

IX. ADJOURN

Next 9-1-1 ACOG Board Meeting is at 1:00 p.m. Thursday, May 25, 2017

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS

OFFICERS

HON. MARK HAMM
HON. KEN BARTLETT
HON. ELIZABETH WANER

CHAIR
VICE-CHAIR
SECRETARY/TREASURER

MOORE
DEL CITY
EDMOND

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA	HON. JAMES WOODARD, MAYOR	VACANT
BETHANY	HON. PHILLIP SHIREY, COUNCILMEMBER	VACANT
		VACANT
CEDAR VALLEY	HON. STAN WIECZOREK, MAYOR	HON. TERRY HAMILTON, TRUSTEE
CHOCTAW	HON. ROGER MALONE, COUNCILMEMBER	HON. LARRY GOELLER, COUNCILMEMBER
		HON. MIKE BIRDSONG, COUNCILMEMBER
DEL CITY	HON. KEN BARTLETT, VICE-MAYOR	VACANT
		HON. BRIAN E. LINLEY, MAYOR
EDMOND	HON. ELIZABETH WANER, COUNCILMEMBER	HON. VICTORIA CALDWELL, COUNCILMEMBER
EL RENO	HON. MATT WHITE, MAYOR	HON. TIM ROBINSON, COUNCILMEMBER
FOREST PARK	HON. MARIANNE YARBROUGH, TRUSTEE	HON. DOROTHY WINSTON, MAYOR
GUTHRIE	HON. STEVENJ. GENTLING, MAYOR	HON. JEFF TAYLOR, COUNCILMEMBER
HARRAH	HON. KIM BISHOP, COUNCILMEMBER	HON. TOM BARRON, COUNCILMEMBER
JONES CITY	HON. RAY POLAND, MAYOR	VACANT
LAKE ALUMA	NO DESIGNEE	VACANT
LEXINGTON	HON. DAVID ADAMS, MAYOR	VACANT
LUTHER	HON. CECILIA TAFT, MAYOR	HON. BIRLENE LANGLEY, TRUSTEE
MIDWEST CITY	HON. MATT DUKES, MAYOR	HON. RICK DAWKINS, COUNCILMEMBER
		HON. PAT BYRNE, COUNCILMEMBER
MOORE	HON. MARK HAMM, COUNCILMEMBER	HON. GLENN LEWIS, COUNCILMEMBER
		ANY MOORE COUNCILMEMBER
MUSTANG	HON. JAY ADAMS, MAYOR	HON. BRIAN GRIDER, COUNCILMEMBER

NEWCASTLE	HON. TIFFANY ELCYZYN, COUNCILMEMBER	HON. MIKE FULLERTON, COUNCILMEMBER
		HON. TOMMY CLAY, COUNCILMEMBER
NICHOLS HILLS	HON. PETER HOFFMAN, MAYOR	VACANT
NICOMA PARK	HON. JIM PUMPHREY, COUNCILMEMBER	HON. MARK COCHELL, MAYOR
NOBLE	HON. MARGE HILL, COUNCILMEMBER	HON. GAIL HATFIELD, COUNCILMEMBER
		HON. DIANNE GRAY, COUNCILMEMBER
NORMAN	HON. LYNNE MILLER, MAYOR	HON. ROBERT CASTLEBERRY, COUNCILMEMBER
PIEDMONT	HON. JOHN BROWN, COUNCILMEMBER	HON. VALERIE THOMERSON, MAYOR
		HON. KEVAN BLASDEL, COUNCILMEMBER
SLAUGHTERVILLE	HON. JOHN KOEHLER, MAYOR	VACANT
SMITH VILLAGE	NO DESIGNEE	VACANT
		HON. KATHY JORDON, TRUSTEE
SPENCER	HON. EARNEST WARE, MAYOR	HON. MARSHA JEFFERSON, VICE-MAYOR
TUTTLE	HON. MARY SMITH, COUNCILMEMBER	HON. TERESA BUCK, COUNCILMEMBER
THE VILLAGE	HON. DAVID BENNETT, MAYOR	HON. HUTCH HIBBARD, COUNCILMEMBER
VALLEY BROOK	NO DESIGNEE	VACANT
WARR ACRES	HON. JIM MICKLEY, VICE-MAYOR	HON. PATRICK WOOLLEY, MAYOR
WOODLAWN PARK	HON. JIM GILBERT, MAYOR	VACANT
YUKON	HON. MIKE MCEACHERN, COUNCILMEMBER	HON. RICHARD RUSSELL, VICE-MAYOR
CANADIAN COUNTY	HON. MARC HADER, COMMISSIONER	HON. JACK STEWART, COMMISSIONER
		HON. DAVID ANDERSON, COMMISSIONER
CLEVELAND COUNTY	HON. ROD CLEVELAND, COMMISSIONER	HON. DARRY STACY, COMMISSIONER
		HON. HAROLD HARALSON, COMMISSIONER
LOGAN COUNTY	HON. MARVEN GOODMAN, COMMISSIONER	HON. MICHAEL PEARSON, COMMISSIONER
		HON. MONTY PIEARCY, COMMISSIONER
OKLAHOMA COUNTY	HON. WILLA JOHNSON, COMMISSIONER	HON. BRIAN MAUGHAN, COMMISSIONER
		HON. RAYMOND VAUGHN, COMMISSIONER

MINUTES
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG BOARD ROOM, OKLAHOMA CITY, OKLAHOMA
March 30, 2017

The regular meeting of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:04 p.m., on March 30, 2017, in the ACOG Board Room, 4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

Vice-Chair Hon. Ken Bartlett, Vice-Mayor, Del City

MEMBERS PRESENT

Hon. James Woodard, Mayor, Arcadia
Hon. Stan Wieczorek, Mayor, Cedar Valley
Hon. Roger Malone, Councilmember, Choctaw
Hon. Elizabeth Waner, Councilmember, Edmond
Hon. Marianna Yarbrough, Trustee, Forest Park
Hon. Kim Bishop, Councilmember, Harrah
Hon. Ray Poland, Mayor, Jones City
Hon. Matt Dukes, Mayor, Midwest City
Hon. Jay Adams, Mayor, Mustang
Hon. Tiffany Elczyn, Councilmember, Newcastle
Hon. Peter Hoffman, Mayor, Nichols Hills
Hon. Lynne Miller, Mayor, Norman
Hon. Kevin Blasdel, Councilmember, Piedmont
Hon. John Koehler, Mayor, Slaughterville
Hon. Earnest Ware, Mayor, Spencer
Hon. Mary Smith, Councilmember, Tuttle
Hon. Jim Mickley, Vice-Mayor, Warr Acres
Hon. Mike McEachern, Councilmember, Yukon
Hon. Rod Cleveland, Commissioner, Cleveland County
Hon. Marven Goodman, Commissioner, Logan County
Hon. Michael Pearson, Commissioner, Logan County

MEMBERS ABSENT

Hon. Phillip Shirey, Councilmember, Bethany
Hon. Matt White, Mayor, El Reno
Hon. Steve Gentling, Mayor, Guthrie
Hon. David Adams, Mayor, Lexington

MEMBERS ABSENT CONTD.

Hon. Cecilia Taft, Mayor, Luther
Hon. Mark Hamm, Councilmember, Moore
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Marge Hill, Councilmember, Noble
Hon. David Bennett, Mayor, The Village
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Marc Hader, Commissioner, Canadian County
Hon. Willa Johnson, Commissioner, Oklahoma County

GUESTS

Tammy Batson, Office Manager, Logan County District 2
Anita Koehler, Slaughterville
Chris Pearson, Logan County
Joel Olson, Moore
Michael Taylor, Road Superintendent, Oklahoma County District 2

STAFF

John G. Johnson, Executive Director
Brent Hawkinson, 9-1-1 Division Director
Vellamae Fogarty, 9-1-1 Administrative Assistant
Robin Murray, 9-1-1 Programs Manager
Chris Camp, 9-1-1 Support Manager
Ben Bailey, 9-1-1 System Specialist 1
Kale Littlefield, 9-1-1 System Specialist 1
Mike Davis, 9-1-1 GIS Manager
Tanner Jones, 9-1-1 GIS Specialist
Rachel Tiger, 9-1-1 GIS Technician
Barbara Hurdman, Special Programs Officer
Debbie Cook, CPA
Jennifer McCollum, Public Relations and Outreach Division Director
Beverly Garner, Assistant to the Executive Director

I. CALL TO ORDER

Director Ken Bartlett called the meeting to order at 1:04 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Introduction of guests was made by John Johnson.

III. APPROVAL OF MINUTES – REGULAR MEETING MARCH 30, 2017

Director John Koehler made a motion to approve the minutes of the March 30, 2017, 9-1-1 Board of Directors meeting. Director Ray Poland seconded the motion. The motion carried with the following votes:

AYE: Adams, Bartlett, Bishop, Blasdel, Cleveland, Dukes, Elcyzyn, Goodman, Hoffman, Malone, McEachern, Mickley, Miller, Smith, Waner, Ware, Wieczorek, Woodard, Yarbrough

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

John Johnson reminded the board that the statewide 9-1-1 management authority has been formed and is meeting monthly. They recently hired the new coordinator, Lance Terry who is the former PSAP manager for the City of Norman and worked for the City of Midwest City prior to that.

ACOG has received the first payments from the Oklahoma Tax Commission for 9-1-1 fees and have information for the PSAP area they have been assigned, but we will need to continue to work with the OTC to aggregate where the monies came from and compare against the historical data.

It has been a slow process to appoint all the members of the statewide 9-1-1 management authority as it has now grown to twenty-two people with ten to eleven positions that must be filled. These seats require legislative approval.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET (VI-A – VI-B)

Vice-Chair Ken Bartlett presented the Consent Docket and said staff recommended that items VI-A – VI-B be placed on the Consent Docket, and if this item that is proposed does not meet with the approval of all Board Members, it will be heard in regular order.

VI-A FINANCE REPORT- MARCH 2017 CLAIMS

VI-B RENEWAL OF CONTRACT WITH ARLEDGE & ASSOCIATES, P.C., CERTIFIED PUBLIC ACCOUNTANTS, FOR PROFESSIONAL AUDITING SERVICES

Vice-Chair Ken Bartlett reported that there was an Amendment to the March 2017 Claims List in the amount of \$712,580.34 increasing the Claims List from \$41,338.29 as previously reported in Item VI-A to \$753,918.63. He said the March Amended Claims List should be considered when accepting the finance report and approving payment of the March claims against the Association.

Director Ray Poland made a motion to place items VI-A- VI-B on the Consent Docket and approve or acknowledge this item, subject to any conditions included in the item and the Amendment to the March claims. Director John Koehler seconded the motion. The motion carried with the following votes:

AYE: Adams, Bartlett, Bishop, Blasdel, Cleveland, Dukes, Elcyszyn, Goodman, Hoffman, Malone, McEachern, Mickley, Miller, Smith, Waner, Ware, Wieczorek, Woodard, Yarbrough

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION/DISCUSSION

A. OU HEALTH SCIENCES CENTER 9-1-1 SERVICE AGREEMENT

Director John Koehler made a motion to authorize the Executive Director to negotiate and execute a contract with the OU Health Sciences Center for 9-1-1 equipment, network and services. Director Ray Poland seconded the motion. The motion carried with the following votes:

AYE: Adams, Bartlett, Bishop, Blasdel, Cleveland, Dukes, Elcyszyn, Goodman, Hoffman, Malone, McEachern, Mickley, Miller, Smith, Waner, Ware, Wieczorek, Woodard, Yarbrough

NAY: None

ABSTAIN: None

B. NATIONAL TELECOMMUNICATOR WEEK

Director John Koehler made a motion to adopt a Proclamation recognizing April 9-15, 2017 as National Telecommunicator Week in the 9-1-1 ACOG region. Ray Poland second the motion. The motion carried with the following votes:

AYE: Adams, Bartlett, Bishop, Blasdel, Cleveland, Dukes, Elcyszyn, Goodman, Hoffman, Malone, McEachern, Mickley, Miller, Smith, Waner, Ware, Wieczorek, Woodard, Yarbrough

NAY: None

ABSTAIN: None

VIII. GENERAL STATUS REPORT

Staff gave an update to the 9-1-1 Board on the General Status Report.

IX. NEW BUSINESS

None.

X. ADJOURN

Director John Koehler made a motion to adjourn. Director Jay Adams seconded the motion. The motion carried with the following votes:

AYE: Bartlett, Bishop, Blasdel, Cleveland, Dukes, Elczyn, Goodman, Hoffman, Malone, McEachern, Mickley, Miller, Poland, Smith, Waner, Ware, Wieczorek, Woodard, Yarbrough

NAY: None

ABSTAIN: None

There being no further business, the meeting adjourned at 1:18 p.m.

ADOPTED THIS 27th DAY OF APRIL, 2017

CHAIRMAN

SECRETARY-TREASURER

BE IT RESOLVED, that on this 27th day of April 2017, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$ 42,915.72	
AT&T (Tribbey Circuit)	90.00	
Language Line	973.65	
McLoud Telephone	282.59	
MIDCON Recovery Solutions, LLC (Maintenance)	4,282.50	
Pioneer Telephone (9-1-1 Trunks)	260.60	
Pioneer Long Distance (Meet Point El Reno to Newcastle)	206.72	
Pottawatomie Telephone Co (Tribbey Circuits)	138.02	
TierPoint Oklahoma, LLC (Maintenance)	4,750.00	
WEX Fleet Services	32.17	
Windstream	76.54	
<i>Total 9-1-1 Operating/Maintenance</i>		<u>\$ 54,008.51</u>
<i>Total April Claims</i>		<u>\$ 54,008.51</u>

ATTEST:

CHAIRMAN

SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED MARCH 2017**

	OPERATING ACCOUNT	SAVINGS ACCOUNT	CD	TOTAL
Beginning Balance <i>March 1, 2017</i>				
Cash on Deposit	<u>\$14,227,892.46</u>	<u>\$ 4,562,078.94</u>	<u>\$ 99,859.82</u>	<u>\$18,889,831.22</u>
Cash Receipts				
Fee Income	\$ 53,015.83	\$ -	\$ -	\$ 53,015.83
Fee Income - Wireless & VoIP	-			-
Contracts	12,348.33			12,348.33
Transfers of Funds				-
Interest Earned	26.81	773.59		800.40
Miscellaneous	<u>2,849.67</u>			<u>2,849.67</u>
Total Cash Receipts	<u>\$ 68,240.64</u>	<u>\$ 773.59</u>	<u>\$ -</u>	<u>\$ 69,014.23</u>
Total Cash Available	\$ 14,296,133.10	\$ 4,562,852.53	\$ 99,859.82	\$ 18,958,845.45
Cash Disbursements				
Claims/Operating Expense	\$ 753,918.63	\$ -	\$ -	\$ 753,918.63
9-1-1 Fund Disbursement	14,079.50			14,079.50
Transfers of Funds				-
Miscellaneous - Void Check	<u>-</u>			<u>-</u>
Total Cash Disbursements	<u>\$ 767,998.13</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 767,998.13</u>
Ending Balance <i>March 31, 2017</i>				
Cash on Deposit	<u>\$ 13,528,134.97</u>	<u>\$ 4,562,852.53</u>	<u>\$ 99,859.82</u>	<u>\$ 18,190,847.32</u>

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
March 2017

Bethany	\$ 451.95
Cleveland Co.	447.73
Del City	504.05
Edmond	2,059.83
El Reno	568.81
Guthrie	1,054.55
Midwest City	1,309.39
Moore	1,382.61
Mustang	463.22
Newcastle	215.42
Nichols Hills	88.70
Noble	152.06
Norman	2,748.32
Oklahoma Co.	1,195.35
The Village	215.42
Tuttle	156.28
Warr Acres	237.94
Yukon	<u>827.87</u>
Total March Disbursements	<u><u>\$14,079.50</u></u>