



9-1-1 Association of Central Oklahoma Governments

Chair Mark Hamm
Moore Councilmember

Vice-Chair Elizabeth Waner
Edmond Councilmember

Secretary/Treasurer Ken Bartlett
Del City Vice-Mayor

Executive Director
John G. Johnson

AGENDA

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
1:00 p.m., August 17, 2017
ACOG Board Room
4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma 73105

- I. CALL TO ORDER [[ATTACHMENT I](#)]
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES
 - A. June 29, 2017 meeting [[ATTACHMENT III](#)]
- IV. COMMUNICATIONS
 - A. CHAIRMAN
 - B. EXECUTIVE DIRECTOR
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET (VI-A - VI-C)

INFORMATION: These items are placed on the agenda so that the Board of Directors, by unanimous consent, may designate these routine agenda items that they wish to be approved or acknowledged by one motion. If these items proposed do not meet with the approval of all Board Members, they will be heard in regular order. Staff recommends that Items VI-A – VI-C be placed on the Consent Docket.

ACTION REQUESTED: Motion to place Items VI-A - VI-C on the Consent Docket and approve or acknowledge these items, subject to any conditions included in these items.

A. FINANCE REPORT – JULY 2017 CLAIMS ([Attachment VI-A](#))

INFORMATION: Included in the agenda packet is a list of budgeted and recurring expenses paid on July 31, 2017 for the month of July. The 9-1-1 Board of Directors authorized payment of these expenses totaling \$80,303.37 at the June 29, 2017 Board meeting. A copy of the claims list is included for ratification.

ACTION REQUESTED: Motion to ratify the July budgeted recurring expenses paid on July 31, 2017 and authorization for payment of any additional claims against 9-1-1 ACOG.

B. WEST 911 SYSTEM ANNUAL MAINTENANCE AND SUPPORT AGREEMENT

INFORMATION: Staff is requesting authorization to renew the annual maintenance and support agreement with West. This agreement provides for tier two and tier three remote system support, updates to software, and system component monitoring. This expense was contemplated and included in the approved 911 FY 2017-2018 budget and work program.

ACTION REQUESTED: Motion to authorize the Executive Director to negotiate and execute an agreement with West for annual maintenance and support in the amount not to exceed \$205,267.00.

C. RENEWAL OF ANNUAL AT&T CONTRACT FOR CORE 9-1-1 SERVICES

INFORMATION: Staff is recommending renewal of the annual service agreement with AT&T for core 9-1-1 services, which includes 9-1-1 trunking, database, and wireless services. This is the basic agreement the 9-1-1 Association has had with AT&T/Southwestern Bell since the inception of the regional 9-1-1 system.

Action Requested: Authorization for the Executive Director to negotiate and execute a renewal of the annual contract between AT&T and the 9-1-1 Association of Central Oklahoma Governments for core 9-1-1 services.

VII. GENERAL STATUS REPORT

INFORMATION: Staff will provide an update on current projects to the Board of Directors.

ACTION REQUESTED: None, for information only.

VIII. NEW BUSINESS

IX. ADJOURN

Next 9-1-1 ACOG Board Meeting is at 1:00 p.m. Thursday, September 28, 2017

ATTACHMENT I

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS

OFFICERS

HON. MARK HAMM
HON. KEN BARTLETT
HON. ELIZABETH WANER

CHAIR
VICE-CHAIR
SECRETARY/TREASURER

MOORE
DEL CITY
EDMOND

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA {1}	HON. JAMES WOODARD, MAYOR	HON. MARCUS WOODARD, VICE-MAYOR
BETHANY {10}	HON. PHILLIP SHIREY, COUNCILMEMBER	VACANT
		VACANT
CEDAR VALLEY {1}	HON. STAN WIECZOREK, MAYOR	HON. TERRY HAMILTON, TRUSTEE
CHOCTAW {3}	HON. ROGER MALONE, VICE-MAYOR	HON. LARRY GOELLER, COUNCILMEMBER
		HON. MIKE BIRDSONG, COUNCILMEMBER
DEL CITY {10}	HON. KEN BARTLETT, VICE-MAYOR	VACANT
		HON. BRIAN E. LINLEY, MAYOR
EDMOND {25}	HON. ELIZABETH WANER, COUNCILMEMBER	HON. VICTORIA CALDWELL, COUNCILMEMBER
EL RENO {8}	HON. MATT WHITE, MAYOR	HON. TIM ROBINSON, COUNCILMEMBER
FOREST PARK {1}	HON. MARIANNE YARBROUGH, TRUSTEE	HON. DOROTHY WINSTON, TRUSTEE
GUTHRIE {4}	HON. STEVENJ. GENTLING, MAYOR	HON. JEFF TAYLOR, COUNCILMEMBER
HARRAH {1}	HON. KIM BISHOP, COUNCILMEMBER	HON. TOM BARRON, COUNCILMEMBER
JONES CITY {1}	HON. RAY POLAND, MAYOR	VACANT
LAKE ALUMA {1}	NO DESIGNEE	VACANT
LEXINGTON {1}	HON. DAVID ADAMS, MAYOR	VACANT
LUTHER {1}	HON. JENNI WHITE, MAYOR	HON. JASON ROACH, VICE-MAYOR
		HON. PAXTON CAVIN, TRUSTEE
MIDWEST CITY {24}	HON. MATT DUKES, MAYOR	HON. RICK DAWKINS, COUNCILMEMBER
		HON. PAT BYRNE, COUNCILMEMBER
MOORE {16}	HON. MARK HAMM, COUNCILMEMBER	HON. GLENN LEWIS, COUNCILMEMBER
		ANY MOORE COUNCILMEMBER
MUSTANG {4}	HON. JAY ADAMS, MAYOR	HON. BRIAN GRIDER, COUNCILMEMBER

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NEWCASTLE {2}	HON. MIKE FULLERTON, COUNCILMEMBER	HON. JOE COVEY, VICE-MAYOR
		HON. GENE REID, MAYOR
NICHOLS HILLS {3}	HON. PETER HOFFMAN, MAYOR	VACANT
NICOMA PARK {1}	HON. JOE RANDALL, COUNCILMEMBER	HON. MARK COCHELL, MAYOR
NOBLE {2}	HON. MARGE HILL, COUNCILMEMBER	HON. GAIL HATFIELD, COUNCILMEMBER
		HON. DIANNE GRAY, COUNCILMEMBER
NORMAN {39}	HON. LYNNE MILLER, MAYOR	HON. ROBERT CASTLEBERRY, COUNCILMEMBER
PIEDMONT {1}	HON. JOHN BROWN, COUNCILMEMBER	HON. VALERIE THOMERSON, MAYOR
		HON. KEVAN BLASDEL, COUNCILMEMBER
SLAUGHTERVILLE {1}	HON. JOHN KOEHLER, MAYOR	VACANT
SMITH VILLAGE {1}	NO DESIGNEE	VACANT
		HON. KATHY JORDON, TRUSTEE
SPENCER {2}	HON. EARNEST WARE, MAYOR	HON. PAULA MASON, VICE-MAYOR
		HON. FRANK CALVIN, COUNCILMEMBER/
TUTTLE {1}	HON. MARY SMITH, VICE-MAYOR	ANY TUTTLE COUNCILMEMBER
		HON. TOMMY JOE CHESTER, MAYOR
THE VILLAGE {6}	HON. DAVID BENNETT, MAYOR	HON. SONNY WILKINSON, VICE-MAYOR
		HON. CATHY CUMMINGS, COUNCILMEMBER
VALLEY BROOK {1}	NO DESIGNEE	VACANT
WARR ACRES {5}	HON. JIM MICKLEY, COUNCILMEMBER	HON. ROGER GODWIN, COUNCILMEMBER
		HON. PATRICK WOOLLEY, MAYOR
		HON. JOHN KNIPP, COUNCILMEMBER
WOODLAWN PARK {1}	HON. JIM GILBERT, MAYOR	VACANT
YUKON {9}	HON. MIKE MCEACHERN, MAYOR	HON. RICHARD RUSSELL, COUNCILMEMBER
CANADIAN COUNTY {1}	HON. MARC HADER, COMMISSIONER	HON. JACK STEWART, COMMISSIONER
		HON. DAVID ANDERSON, COMMISSIONER
CLEVELAND COUNTY {2}	HON. ROD CLEVELAND, COMMISSIONER	HON. DARRY STACY, COMMISSIONER
		HON. HAROLD HARALSON, COMMISSIONER
LOGAN COUNTY {4}	HON. MARVEN GOODMAN, COMMISSIONER	HON. MICHAEL PEARSON, COMMISSIONER
		HON. MONTY PIEARCY, COMMISSIONER
OKLAHOMA COUNTY {3}	HON. WILLA JOHNSON, COMMISSIONER	HON. BRIAN MAUGHAN, COMMISSIONER
		HON. RAYMOND VAUGHN, COMMISSIONER

MINUTES
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG BOARD ROOM, OKLAHOMA CITY, OKLAHOMA
June 29, 2017

The regular meeting of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:00 p.m., on June 29, 2017, in the ACOG Board Room, 4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

Hon. Mark Hamm, Councilmember, Moore

MEMBERS PRESENT

Hon. James Woodard, Mayor, Arcadia
Hon. Phillip Shirey, Councilmember, Bethany
Hon. Stan Wieczorek, Mayor, Cedar Valley
Hon. Roger Malone, Councilmember, Choctaw
Hon. Ken Bartlett, Vice-Mayor, Del City
Hon. Elizabeth Waner, Councilmember, Edmond
Hon. Steve Gentling, Mayor, Guthrie
Hon. Kim Bishop, Councilmember, Harrah
Hon. Ray Poland, Mayor, Jones City
Hon. Matt Dukes, Mayor, Midwest City
Hon. Brian Grider, Councilmember, Mustang
Hon. Mike Fullerton, Councilmember, Newcastle
Hon. Peter Hoffman, Mayor, Nichols Hills
Hon. Joe Randall, Councilmember, Nicoma Park
Hon. Robert Castleberry, Councilmember, Norman
Hon. Kevin Blasdel, Councilmember, Piedmont
Hon. John Koehler, Mayor, Slaughterville
Hon. Paula Mason, Councilmember, Spencer
Hon. David Bennett, Mayor, The Village
Hon. Mary Smith, Vice-Mayor, Tuttle
Hon. Jim Mickley, Vice-Mayor, Warr Acres
Hon. Mike McEachern, Mayor, Yukon
Hon. Marc Hader, Commissioner, Canadian County
Hon. Rod Cleveland, Commissioner, Cleveland County
Hon. Marven Goodman, Commissioner, Logan County
Hon. Michael Pearson, Commissioner, Logan County

MEMBERS ABSENT

Hon. Matt White, Mayor, El Reno
Hon. Marianne Yarbrough, Trustee, Forest Park
Hon. David Adams, Mayor, Lexington
Hon. Marge Hill, Councilmember, Noble
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Willa Johnson, Commissioner, Oklahoma County

GUESTS

Anita Koehler, Slaughterville
Larry Maples, Union City
Shane Pate, Nichols Hills
Danny Jacobs, Purcell
John Pettis, Oklahoma City
Kris Hyde, Goldsby
Shelia Stevenson, Langston City
Linda Miller, Okarche

STAFF

John G. Johnson, Executive Director
Brent Hawkinson, 9-1-1 Division Director
Vellamae Fogarty, 9-1-1 Administrative Assistant
Robin Murray, 9-1-1 Institute Programs Manager
Chris Camp, 9-1-1 Support Manager
Ben Bailey, 9-1-1 System Specialist 1
Kale Littlefield, 9-1-1 System Specialist 1
Mike Davis, 9-1-1 GIS Manager
Tanner Jones, 9-1-1 GIS Specialist
Rachel Tiger, 9-1-1 GIS Technician
Debbie Cook, CPA
Angela Hankins, Economic Development Program Coordinator
Jennifer McCollum, Public Relations and Outreach Division Director
Beverly Garner, Assistant to the Executive Director

I. CALL TO ORDER

Chair Mark Hamm called the meeting to order at 1:00 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Introduction of guests was made by John Johnson. Director Peter Hoffman introduced the City of Nichols Hills new City Manager, Shane Pate.

III. APPROVAL OF MINUTES – REGULAR MEETING MAY 25, 2017

Director John Koehler made a motion to approve the minutes of the May 25, 2017, 9-1-1 Board of Directors meeting. Director David Bennet seconded the motion. The motion carried.

IV. COMMUNICATIONS

John Johnson waived his time in consideration of the Fiscal Year 2017-2018 budget presentation.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET (VI-A-VI-C)

Chair Mark Hamm presented the Consent Docket and said staff recommended that item VI-A-VI-C be placed on the Consent Docket, and if this item that is proposed does not meet with the approval of all Board Members, it will be heard in regular order.

VI-A FINANCE REPORT- JUNE 2017 CLAIMS

VI-B JULY/AUGUST BUDGETED RECURRING CHARGES

VI-C NETREO NETWORK MAINTENANCE AND SUPPORT RENEWAL

Chair Mark Hamm reported that there was an Amendment to the June 2017 Claims List in the amount of \$37,888.04 increasing the Claims List from \$578,525.81 as previously reported in Item VI-A to \$616,413.85. He said the May Amended Claims List should be considered when accepting the finance report and approving payment of the May claims against the Association. Director Ray Poland made a motion to place items VI-A-VI-C on the Consent Docket and approve or acknowledge these items, subject to any conditions included in the item and the Amendment to the June claims. Director Koehler seconded the motion. The motion carried.

VII. ITEMS REQUIRING INDIVIDUAL ACTION/DISCUSSION

A. 9-1-1 WORK PROGRAM AND BUDGET

John Johnson explained that the work efforts and revenues necessary to accomplish the continued operation of the Enhanced 9-1-1 system were described in the ACOG Work Program and Budget and presented in the E9-1-1 & Public Safety Division's summary. The proposed FY 2017-2018 Annual Budget and Program of Services, as recommended by the Board of Directors' Budget Committee, was reviewed.

Director Ray Poland made a motion to approve the Budget Committee recommended Fiscal Year 2017-2018 (July 1, 2017 – June 30, 2018) annual Budget and Work Program of Services for the 9-1-1 Association of Central Oklahoma Governments. Director Peter Hoffman seconded the motion. The motion carried.

B. ELECTION OF OFFICERS

The Nominations Committee met in June to consider nominations to the 9-1-1 Association of Central Oklahoma Governments Board of Directors' officers for Chairman, Vice-Chairman and Secretary-Treasurer for FY 2017-2018. It was recommended by the committee that the following nominations for the coming term be considered:

Chairman:	Mark Hamm, Moore Councilmember
Vice-Chairman:	Elizabeth Waner, Edmond Councilmember
Secretary-Treasurer:	Ken Bartlett, Del City, Vice-Mayor

Director Ray Poland made a motion to approve the recommendation of the Nomination Committee for election of officers to the 9-1-1 Association of Central Oklahoma Governments Board of Directors for FY 2017-2018. Director David Bennett seconded the motion. The motion carried.

C. RESOLUTION—BANKING SIGNATURES

With the election of new officers of the 9-1-1 ACOG Board of Directors, it is necessary to approve an official custodians' resolution authorizing 9-1-1 ACOG's newly elected officers to act as signatories to conduct business with 9-1-1 ACOG financial institutions.

Director John Koehler made a motion to approve the official custodian's resolution for FY 2017-2018. Director David Bennett seconded the motion. The motion carried.

VIII. GENERAL STATUS REPORT

Staff gave an update to the 9-1-1 Board on the General Status Report; including reports on the OUHSC withdrawal as a PSAP due to budget cuts, cell tower audits, address points for entities, GIS rural FD MapBook project, and 9-1-1 Institute Classes. It was also mentioned that Robin Murray, 9-1-1 Institute Programs Manager, negotiated a lower contract price for the purchase of the Criticall software with a cost savings of \$5,000.

IX. NEW BUSINESS

None.

X. ADJOURN

Director Ray Poland made a motion to adjourn. Director David Bennett seconded the motion. The motion carried.

There being no further business, the meeting adjourned at 1:15 p.m.

ADOPTED THIS 17th DAY OF AUGUST, 2017

CHAIRMAN

SECRETARY-TREASURER

BE IT RESOLVED, 9-1-1 Association of Central Oklahoma Governments did not hold a Board Meeting during July 2017. As previously authorized, staff paid claims for budgeted expenses for July and offers this list at the August 17, 2017 meeting so that the Board of Directors may ratify.

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$ 43,214.87
AT&T (Tribbey Circuit)	90.00
AT&T (Service - Help Desk iPads)	411.26
Cox Communications	20,415.55
Hinton Telephone Company	246.20
Language Line	511.46
Logix Communications	199.32
MIDCON Recovery Solutions, LLC (Maintenance)	8,565.00
Oklahoma Communication Systems	1,217.67
Pioneer Telephone (9-1-1 Trunks)	260.60
Pioneer Long Distance (Meet Point El Reno to Newcastle	206.72
Pottawatomie Telephone Co (Tribbey Circuits)	138.02
TierPoint Oklahoma, LLC (Maintenance)	4,750.00
Windstream	<u>76.70</u>

Total July Claims	<u>\$ 80,303.37</u>
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ATTEST:

CHAIRMAN

SECRETARY-TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED JUNE 2017

	OPERATING ACCOUNT	SAVINGS ACCOUNT	CD	TOTAL
Beginning Balance <i>June 1, 2017</i>				
Cash on Deposit	<u>\$14,265,658.28</u>	<u>\$ 4,564,375.14</u>	<u>\$ 99,859.82</u>	<u>\$18,929,893.24</u>
Cash Receipts				
Fee Income	\$ 81,125.70	\$ -	\$ -	\$ 81,125.70
Fee Income - Wireless & VoIP	376,934.60			376,934.60
Contracts	12,348.33			12,348.33
Transfers of Funds				-
Interest Earned	29.68	749.01		778.69
Miscellaneous	<u>588.90</u>			<u>588.90</u>
Total Cash Receipts	<u>\$ 471,027.21</u>	<u>\$ 749.01</u>	<u>\$ -</u>	<u>\$ 471,776.22</u>
Total Cash Available	\$ 14,736,685.49	\$ 4,565,124.15	\$ 99,859.82	\$ 19,401,669.46
Cash Disbursements				
Claims/Operating Expense	\$ 616,413.85	\$ -	\$ -	\$ 616,413.85
9-1-1 Fund Disbursement	14,079.50			14,079.50
Transfers of Funds				-
Miscellaneous - Void Check	<u>-</u>			<u>-</u>
Total Cash Disbursements	<u>\$ 630,493.35</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 630,493.35</u>
Ending Balance <i>June 30, 2017</i>				
Cash on Deposit	<u>\$ 14,106,192.14</u>	<u>\$ 4,565,124.15</u>	<u>\$ 99,859.82</u>	<u>\$ 18,771,176.11</u>

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
JUNE 2017

Bethany	\$ 451.95
Cleveland Co.	447.73
Del City	504.05
Edmond	2,059.83
El Reno	568.81
Guthrie	1,054.55
Midwest City	1,309.39
Moore	1,382.61
Mustang	463.22
Newcastle	215.42
Nichols Hills	88.70
Noble	152.06
Norman	2,748.32
Oklahoma Co.	1,195.35
The Village	215.42
Tuttle	156.28
Warr Acres	237.94
Yukon	<u>827.87</u>
Total June Disbursements	<u><u>\$ 14,079.50</u></u>