AGENDA: THURSDAY, July 18, 2019 AT 9 A.M.

APTAC
AREA WIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

Chair
Matt Dukes
Midwest City Mayor

Vice-Chair
Steven J. Gentling
Guthrie Mayor

Secretary/Treasurer
David Bennett
The Village Vice-Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | Fax: 234.2200 | acogok.org

acog
THE AREA WIDE PLANNING & TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON JULY 18 IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, JULY 15, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

A. CALL TO ORDER (ATTACHMENT A)

B. APPROVAL OF THE MAY 16, 2019 MINUTES (ATTACHMENT B)

C. ITEMS FOR INFORMATION ONLY:

1. Regional Comprehensive Plan – Eastern Oklahoma County Partnership – Jennifer Sebesta, TPS Manager (ATTACHMENT C-1)

2. ACOG Air Quality Small Grant Program – Hannah Nolen, Associate Transportation Planner (ATTACHMENT C-2)

3. Central Oklahoma Active Transportation Plan Update – Jordan Evans, Assistant Transportation Planner – Multimodal (ATTACHMENT C-3)

4. Ozone Alert Day Text Alerts – Text ‘OZONE’ to 50597 – Eric Pollard, Air Quality & Clean Cities Coordinator (ATTACHMENT C-4)

D. NEW BUSINESS

E. ADJOURN

NO SCHEDULED AUGUST MEETING

DEADLINE FOR SEPTEMBER APTAC AGENDA ITEMS:
Thursday, August 29, 2019 at 4 p.m.

NEXT APTAC MEETING:
Thursday, September 12, 2019 at 9 a.m.
## ATTACHMENT A

### AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

**VOTING MEMBERS AND ALTERNATES**

<table>
<thead>
<tr>
<th>CITY/ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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</thead>
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| BETHANY           | Amanda McCellon  
Director of Planning              | Steve Harzman  
Deputy City Manager |
| BLANCHARD         | Ryan Conner  
City Planner               | Daniel Ofsthun  
Finance Director |
| CEDAR VALLEY       | No Designee                            |                                 |
| CHOCTAW            | Amanda Thomas  
City Planner                |                                 |
| COLE               | No Designee                            |                                 |
| DEL CITY           | Tom Leatherbee  
Director of Community Services | Mark Edwards, City Manager  
Monica Cardin, City Planner |
| EDMOND             | Jan Fees  
City Planner               | Larry Stevens  
City Manager       |
| EL RENO            | Dustin Downey  
Planner                   | Matt Sandidge  
Assistant City Manager |
| FOREST PARK        | No Designee                            |                                 |
| GOLDSBY            | No Designee                            |                                 |
| GUTHRIE            | No Designee                            |                                 |
| HARRAH             | Clayton Lucas  
City Manager               |                                 |
<p>| JONES CITY         | No Designee                            |                                 |
| LEXINGTON          | No Designee                            |                                 |</p>
<table>
<thead>
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<th>CITY/ORGANIZATION</th>
<th>MEMBERS</th>
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</thead>
<tbody>
<tr>
<td>LUTHER</td>
<td>No Designee</td>
<td></td>
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</tbody>
</table>
| MIDWEST CITY      | Kellie Gilles  
Planning Manager | Lora Gwartney  
Associate Current Planner |
| MOORE             | Elizabeth Weitman  
Community Development Director | Ava Zrenda, Assistant Planner  
Gerry Ihler, Asst City Manager |
| MUSTANG           | Melissa Helsel  
Community Development Director | Morgan Shepard  
City Planner |
| NEWCASTLE         | Todd Kennemer  
Community Development Director |                |
| NICHOLS HILLS     | No Designee |                |
| NICOMA PARK       | No Designee |                |
| NOBLE             | Bob Wade  
City Manager | Joyce Green  
GIS Services Manager |
| NORMAN            | No Designee |                |
| OKLAHOMA CITY     | No Designee | Vacant |
| PIEDMONT          | No Designee |                |
| SLAUGHTERVILLE    | Marsha Blair  
Town Administrator |                |
| SPENCER           | No Designee |                |
| TUTTLE            | Jacquelyn Porter  
City Planner | Vacant |
| THE VILLAGE       | Bruce Stone  
City Manager |                |
| WARR ACRES        | Hon. Jim Mickley, Mayor  
Hon. John Knipp, Vice Mayor | Hon. Patrick Woolley  
Councilmember |
| YUKON             | Mitchell Hort  
Development Services Director | Claudia Krshka  
Grant Writer |
| CANADIAN COUNTY   | No Designee |                |
| CLEVELAND COUNTY  | Jacob McHughes  
Asst. to Commissioner Rod Cleveland |                |
| LOGAN COUNTY      | No Designee |                |
| OKLAHOMA COUNTY   | Tyler Gammon  
Planning Director | Erik Brandt  
Comprehensive Planner |
## NON-VOTING MEMBERS AND ALTERNATES

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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<tbody>
<tr>
<td>AREAWIDE AGING AGENCY</td>
<td>No Designee</td>
<td></td>
</tr>
<tr>
<td>CAPITOL-MEDICAL ZONING COMMISSION</td>
<td>Ben Davis Planning Director</td>
<td>Casey Jones Assistant Planner</td>
</tr>
<tr>
<td>CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)</td>
<td>Larry Hopper Planning Manager - Administration</td>
<td></td>
</tr>
<tr>
<td>METRO FAIR HOUSING COUNCIL</td>
<td>Mary Dulan Executive Director</td>
<td></td>
</tr>
<tr>
<td>OKLAHOMA DEPARTMENT OF COMMERCE</td>
<td>No Designee</td>
<td></td>
</tr>
<tr>
<td>TINKER AIR FORCE BASE</td>
<td>Steven Rhodes Community Planner</td>
<td>Heartsong Turnbull Community Planner</td>
</tr>
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SUBJECT:
MINUTES OF THE APTAC MEETING

DATE:
May 16, 2019

A regular meeting of the Areawide Planning & Technical Committee (APTAC) was convened at 9:03 a.m. on May 16, 2019 in the Board Room of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING
Dustin Downey

ENTITY/AGENCY
El Reno

APTAC MEMBERS PRESENT
Ryan Conner
Kellie Gilles
Melissa Helsel
Joyce Green
Claudia Krshka
Erik Brandt

Blanchard
Midwest City
Mustang
Norman
Yukon
Oklahoma County

NON-VOTING MEMBERS PRESENT
Casey Jones
Steven Rhodes

Capital-Medical Zoning Commission
Tinker Air Force Base

GUESTS PRESENT
Petya Stefanoff, Comprehensive Planner

Midwest City

ACOG STAFF PRESENT
John Sharp
Jennifer Sebesta
Hayden Harrison
Hannah Nolen
Conrad Aaron
Eric Pollard
Jordan Evans
Lauren Woods
Gwendolyn Gordon

Deputy Director & Div. Dir. of Trans. & Planning Svc
Program Coordinator, TPS
Projects Coordinator II, TPS
Associate Planner, TPS
GIS Technician, TPS
Clean Cities Coordinator
Assistant Planner, TPS
Assistant Planner, TPS
Administrative Assistant, TPS
A. CALL TO ORDER

Jennifer Sebesta called the meeting to order at 9:03 a.m.

B. APPROVAL OF THE APRIL 11, 2019 MEETING MINUTES
Claudia Krshka moved to approve the April 11, 2019 minutes. Erik Brandt seconded the motion. The motion carried.

C. ITEMS FOR INFORMATION ONLY

1. 2019 Spring Open Streets Update
Taylor Johnson highlighted the information provided in the agenda memorandum. Mr. Johnson said there were 25,000 people who attended the Oklahoma City Open Streets event, and 1,400 to 1,800 people that attended the Norman Open Streets event. To view pictures of both events, see link below: http://www.acogok.org/wp-content/uploads/2019/05/Spring-2019-Open-Streets-May-2019.pptx

2. Preliminary 2019 Building Permit Fees Survey
Conrad Aaron gave the committee a spreadsheet showing the building permit fees survey results, which included the costs of residential permits throughout the region. The survey allows other communities to see how much neighboring cities are charging for this type of permit. Mr. Aaron asked the committee to contact Jennifer Sebesta or him if they see anything missing or incorrect for their community.

3. Preliminary 2019 Oil Well Fees Survey
Conrad Aaron highlighted the information presented in the agenda memorandum. He gave the committee a spreadsheet on oil and gas fees throughout the region for 2019. Mr. Aaron said ACOG is conducting this survey for the first time and staff is making it available to local entities. He said if anything is missing or incorrect for their community to contact Jennifer Sebesta or him.

John Sharp said Oil Well Fees became a big issue at the City Managers monthly meeting, hosted by ACOG. There was feedback from communities on the southwest and west sides of the metro that their roads were getting beaten up by the oil field truck traffic. ACOG conducted this Oil Well Fee survey to allow other communities to see how much neighboring cities are charging for this type of permit.

4. 2018 EPA Ozone Advance Update Input
Eric Pollard said last year’s ozone readings were high, which means our region is likely to be in violation of the ozone standard after the end of this ozone season. Mr. Pollard said the EPA will start looking more carefully at what our region is doing to reduce emissions. He asked the committee to review the 2017 Ozone Advance Report and inform ACOG staff if there are pollution mitigation efforts that are not being captured in the report, so improvements can be made to the 2018 EPA Ozone Advance Update. Mr. Pollard said the goal is to get the report to EPA by May 31, 2019. For more information, contact Eric Pollard at epollard@acogok.org or (405) 778-6175.
5. **Parks & Public Space Initiative/Margaret Annis Boys Trust Grant**
Jennifer Sebesta said this is a yearly grant opportunity by the Oklahoma City Community Foundation. A handout containing detailed information was provided to the committee. Ms. Sebesta said prior to receiving an application to apply, applicants must contact Brian Dougherty no later than July 9, 2019 to ensure the proposed project is within the scope of the Parks & Public Space Initiative Grant criteria.

6. **2019 National Bike Month**
Taylor Johnson highlighted the information provided in the agenda memorandum. He encouraged committee members to take some of the flyers and posters for Bike Month back to their communities. Mr. Johnson said activities can be found on the ACOG Bike Month calendar at: [www.acogok.org/bikemonth](http://www.acogok.org/bikemonth).

7. **2020 Census Geography**
John Sharp showed a presentation on the 2020 Census Geography. To view the presentation, click this link: [https://arcg.is/1D4mG5](https://arcg.is/1D4mG5)

D. **NEW BUSINESS**

Claudia Krshka with Yukon thanked Taylor Johnson for redoing their Bike to Work event map. She said Yukon’s TAP trail, which started in 2014, will be completed by mid-June.

Kellie Gillies with Midwest City said several bonds that were approved last year, and they are starting to work on them now. City staff met with an architecture firm from Tulsa to work on their new animal shelter. She said the City Manager has resigned. His last day is June 12, 2019, and the assistant City Manager is taking his position.

Steven Rhodes with Tinker Air Force Base said several hangers are being constructed for new refueling planes, but it will be four to five years before they will be utilized. He said the project is going to be big and will increase the employment on the base.

Casey Jones with Capital Medical Zoning Commission said they are working on a new Comprehensive Plan. It is a strategic land use plan that is affiliated with the Oklahoma City Innovation District. They have hired a firm called Perkins and Will based in Atlanta. They expect the study to be completed this year. He said they have had many meetings with the community on what they would like and what they do not like.

Erik Brandt with Oklahoma County said they are still updating their zoning and subdivision regulations. He said they are working to repair several roads that have been closed for some time.
Joyce Green with Norman said they are still without a City Manager and Planning Director. They are starting renovations on the new Development Center this fall. Their Comprehensive Plan is still on hold.

Ryan Conner with Blanchard said they are starting to pave their new trail. They have a lot of building permit activity going on in the city. Mr. Conner said in the month of May, Fridays and Saturdays are Celebration Days. The event has numerous food trucks and showcases Blanchard’s downtown. The city also has multiple roads that need to be repaired because of increased oil field truck traffic.

Melissa Helsel with Mustang said they are having a housing boom. The turnpike is being rerouted at S. 15th Street and has created road closures and transportation issues north of Mustang. Ms. Helsel said the Mustang schools are expanding and the long-range plans are similar to a college campus. The district has started building a Performing Arts Center that looks like a mini Civic Center. Mustang is also building a new animal control building. She said they recently finished the second expansion to their Town Center.

Dustin Downey with El Reno talked about the El Reno Now event that is held every third Thursday of the month. He said it is hosted by the El Reno school district and he encouraged the committee to attend in the future if their schedules permit. He said they have received over 100 residential permits approved for this month. El Reno has raised their permit fee in order to get another building inspector and now they have three full time inspectors.

John Sharp introduced ACOG’s new Transportation Planners, Jordan Evans and Lauren Wood.

E. ADJOURN
There being no further business, the meeting adjourned at 9:55 a.m.
SUBJECT:
REGIONAL COMPREHENSIVE PLAN - EASTERN OKLAHOMA COUNTY PARTNERSHIP

DATE:
JULY 18, 2019

TO:
AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

FROM:
JENNIFER SEBESTA
TPS Manager
Transportation Planning Services

INFORMATION:
The Eastern Oklahoma County Partnership (EOCP) is a regional collaboration between the communities in the eastern portion of Oklahoma County, including Choctaw, Harrah, Jones, Luther, and Nicoma Park. In July 2018, EOCP completed a joint comprehensive plan for several of the member communities. The document focused on plans for the individual communities but also included a regional component. Daniel Harrison, with Freese and Nichols, will be presenting on the Regional Comprehensive Plan at the July meeting.

ACTION REQUESTED:
For information only.
SUBJECT: ACOG AIR QUALITY SMALL GRANT PROGRAM

DATE: JULY 18, 2019

TO: AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

FROM: HANNAH NOLEN
Associate Transportation Planner
Transportation Planning Services

INFORMATION:
ACOG is continuing its Air Quality Small Grant Program (formerly known as the Congestion Mitigation and Air Quality (CMAQ) Small Grant Program) with a FY2020 Call for Projects this fall. The grant program strives to improve air quality in Central Oklahoma by funding small infrastructure projects and congestion relief efforts.

These small grants, to be no less than $20,000, will serve to meet the goals of the Congestion Mitigation and Air Quality (CMAQ) Improvement Program by relieving congestion and improving air quality. Federal rules for CMAQ funds require this program to function as a reimbursement program and applicants will be required to generate 20 percent of their proposed project budget through local, non-federal funds. A total of $200,000 will be available through a competitive grant process.

The call for projects will open Friday, September 27, 2019 and applications will be due Friday, November 1.


Please contact Hannah Nolen at hnolen@acogok.org, or (405) 234-2264, with any questions.

ACTION REQUESTED:
For information only.
ATTACHMENT C-3

SUBJECT: CENTRAL OKLAHOMA ACTIVE TRANSPORTATION PLAN UPDATE

DATE: JULY 18, 2019

TO: AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

FROM: JORDAN EVANS
Assistant Transportation Planner - Multimodal Transportation Planning Services

INFORMATION:
In the summer of 2018, ACOG began the process to update the 2014 Regional Bicycle Master Plan. Now, the time has come for ACOG to begin the process to update the Regional Pedestrian Master Plan, which was published in 2017.

ACOG staff are proposing to combine the two documents into one Regional Active Transportation Plan. Over the last few years there has been a trend to complete Active Transportation Plans to establish a common vision for cycling and walking.

The proposed Active Transportation Plan was discussed at the June meeting of the Bicycle - Pedestrian Advisory Committee (BPAC). ACOG staff will be contacting local communities for data in an effort to provide an updated plan.

ACTION REQUESTED:
For information only.
SUBJECT:
OZONE ALERT DAY TEXT ALERTS – TEXT ‘OZONE’ TO 50597

DATE:
JULY 18, 2019

TO:
AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

FROM:
ERIC POLLARD
Air Quality & Clean Cities Coordinator
Transportation Planning Services

INFORMATION:
ACOG has added a mobile phone text alert service so more Central Oklahomans can be informed when there will be higher levels of ozone pollution.

During warmer months, emissions from various transportation and energy related activities chemically react with sunlight and heat to form ground-level ozone. When conditions project the possibility of high ozone pollution in Central Oklahoma, ACOG and the Oklahoma Department of Environmental Quality (DEQ) declare an Ozone Alert Day.

Members of the public can text ‘OZONE’ to 50597 to receive ACOG Ozone Alerts via mobile phone texts. Standard message and data rates apply.

Ozone exposure is a health risk to the entire population but particularly to children, the elderly, anyone with respiratory issues like asthma, people with cardiovascular disease, and anyone who experiences prolonged outdoor exposure.

Ozone Alert Days also serve to notify the public that they can reduce their contribution to dangerous ground-level ozone by driving less on those days (take public transit, carpool, delay errands, avoid drive-thru’s, avoid traffic congestion), defer mowing, avoid outdoor burning, avoid use of VOC paints and other chemicals, refuel vehicles after dark, and conserve electricity.

ACTION REQUESTED:
For information only.