AGENDA: THURSDAY, OCTOBER 17, 2019 AT 9 A.M.

APTAC
AREA WIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

Chair
Matt Dukes
Midwest City Mayor

Vice-Chair
Steven J. Gentling
Guthrie Mayor

Secretary/Treasurer
David Bennett
The Village Vice-Mayor

Executive Director
Mark W. Sweeney, AICP

association of central Oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | Fax: 234.2200 | acogok.org

acog
THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON OCTOBER 17 IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, OCTOBER 14, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

A. CALL TO ORDER (ATTACHMENT A)

B. APPROVAL OF THE SEPTEMBER 12, 2019 MINUTES (ATTACHMENT B)

C. ITEMS FOR INFORMATION ONLY:

1. Update to the Regional Active Transportation Plan - Jordan Evans, Assistant Transportation Planner - Multimodal (ATTACHMENT C-1) Review and Comment.

2. FHWA Bikeway Selection Workshop - Jordan Evans, Assistant Transportation Planner - Multimodal (ATTACHMENT C-2) For information only.

3. 2019 Oklahoma Bike Summit - Jordan Evans, Assistant Transportation Planner - Multimodal (ATTACHMENT C-3) For information only.

4. Boundary and Annexation Survey - John Sharp, Deputy Director (ATTACHMENT C-4) For information only.

D. NEW BUSINESS

E. ADJOURN

DEADLINE FOR SEPTEMBER APTAC AGENDA ITEMS:
Thursday, October 31, 2019 at 4 p.m.

NEXT APTAC MEETING:
Thursday, November 14, 2019 at 9 a.m.
# Areawide Planning and Technical Advisory Committee

## Voting Members and Alternates

<table>
<thead>
<tr>
<th>City/Organization</th>
<th>Members</th>
<th>Alternates</th>
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<tr>
<td>Bethany</td>
<td>Amanda McCellon</td>
<td>Steve Harzman</td>
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<td>Director of Planning</td>
<td>Deputy City Manager</td>
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<td>Blanchard</td>
<td>Ryan Conner</td>
<td>Daniel Ofsthun</td>
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<td>Finance Director</td>
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<td>Cole</td>
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<td>Tom Leatherbee</td>
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<td>Director of Community Services</td>
<td>Monica Cardin, City Planner</td>
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<td>Edmond</td>
<td>Jan Fees</td>
<td>Larry Stevens</td>
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<td>El Reno</td>
<td>Dustin Downey</td>
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<td>Harrah</td>
<td>Clayton Lucas</td>
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<td>CITY/ORGANIZATION</td>
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<td>MIDWEST CITY</td>
<td>Kellie Gilles Planning Manager</td>
<td>Petya Stefanoff Comprehensive Planner</td>
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<td>Brandon Bundy Comm. Dev. City Engineer</td>
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<td>MOORE</td>
<td>Elizabeth Weitman Community Development Director</td>
<td>Ava Zrenda, Assistant Planner</td>
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<td>Gerry Ihler, Asst City Manager</td>
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<td>Melissa Helsel Community Development Director</td>
<td>Morgan Shepard City Planner</td>
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<td>NOBLE</td>
<td>Bob Wade City Manager</td>
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<td>Joyce Green GIS Services Manager</td>
<td>Anais Starr Planner II</td>
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<td>Bruce Stone City Manager</td>
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<td>WARR ACRES</td>
<td>Hon. Jim Mickley, Mayor</td>
<td>Hon. Patrick Woolley Councilmember</td>
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<td>Hon. John Knipp, Vice Mayor</td>
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<td>YUKON</td>
<td>Mitchell Hort Development Services Director</td>
<td>Claudia Krshka Grant Writer</td>
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<td>CANADIAN COUNTY</td>
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<td>CLEVELAND COUNTY</td>
<td>Jacob McHughes Asst. to Commissioner Rod Cleveland</td>
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<td>OKLAHOMA COUNTY</td>
<td>Tyler Gammon Planning Director</td>
<td>Erik Brandt Comprehensive Planner</td>
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### NON-VOTING MEMBERS AND ALTERNATES

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<tr>
<th>ORGANIZATION</th>
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<tr>
<td>AREAWIDE AGING AGENCY</td>
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<tr>
<td>CAPITOL-MEDICAL ZONING COMMISSION</td>
<td>Casey Jones</td>
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<td>Assistant Planner</td>
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<tr>
<td>CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)</td>
<td>Larry Hopper</td>
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<td>Planning Manager - Administration</td>
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<td>METRO FAIR HOUSING COUNCIL</td>
<td>Mary Dulan</td>
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<td>OKLAHOMA DEPARTMENT OF COMMERCE</td>
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<td>TINKER AIR FORCE BASE</td>
<td>Steven Rhodes</td>
<td>Heartsong Turnbull</td>
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<td>Community Planner</td>
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ATTACHMENT B

SUBJECT:
MINUTES OF THE APTAC MEETING

DATE:
September 12, 2019

A regular meeting of the Areawide Planning & Technical Committee (APTAC) was convened at 9:03 a.m. on September 12, 2019 in the Board Room of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING
Monica Cardin

ENTITY/AGENCY
Del City

APTAC MEMBERS PRESENT
Ryan Conner
Daniel Ofsthun
Amanda Thomas
Dustin Downey
Petya Stefanoff
Melissa Helsel
Anais Starr
Claudia Krshka
Erik Brandt

Blanchard
Blanchard
Choctaw
El Reno
Midwest City
Mustang
Norman
Yukon
Oklahoma County

NON-VOTING MEMBERS PRESENT
Heartsong Turnbull

Tinker Air Force Base

GUESTS PRESENT
Robert Floyd
Debby Keith

Blanchard
Harrah

ACOG STAFF PRESENT
John Sharp
Jennifer Sebesta
Hayden Harrison
Hannah Nolen
Conrad Aaron
Eric Pollard
Jordan Evans
Lauren Wood
Angela Hankins
Gwendolyn Gordon

Deputy Director
TPS Manager
Projects Coordinator II, TPS
Associate Planner, TPS
GIS Technician, TPS
Air Quality & Clean Cities Coordinator
Assistant Planner, TPS
Assistant Planner, TPS
Special Project Planner, TPS
Administrative Assistant, TPS
A. CALL TO ORDER

Monica Cardin called the meeting to order at 9:03 a.m.

B. APPROVAL OF THE JULY 18, 2019 MEETING MINUTES
Ryan Conner moved to approve the July 18, 2019 minutes. Kellie Gilles seconded the motion. The motion carried.

C. ITEMS FOR INFORMATION ONLY

1. Newly Identified Businesses
Conrad Aaron presented a map of the newly identified businesses in the region that were added since 2015. He explained that ACOG staff collected the information by using online forums, newspaper articles, and information shared during committee meetings. Mr. Aaron said ACOG continues to gather this information and will accept any information that is available.

Melissa Helsel asked if businesses have to meet a certain criteria to be on the list. Mr. Aaron said no. He encouraged the committee that if they had questions, to contact him at caaron@acogok.org, Jennifer Sebesta at jsbesta@acogok.org, or John Sharp at jmsharp@acogok.org.

2. 2018 Population Estimates
John Sharp highlighted the information in the agenda memorandum on the 2018 population estimates. Mr. Sharp provided an overview of the attached tables listing the six counties that are part of the OCARTS area with the 2010 Census figures. Mr. Sharp told the committee the Census Bureau is working on a new website that will be easier to navigate.

3. Reminder: ACOG Air Quality Small Grant Program – Call for Projects Opens September 27, 2019
Hannah Nolen said this grant program strives to improve air quality in Central Oklahoma by funding small infrastructure projects and congestion relief efforts. A total of $200,000 will be available through a competitive grant process with a 20 percent match and these small grants must be no less than $20,000.
Ms. Nolen said if anyone had questions about projects eligibility, to please contact her at hnolen@acogok.org or (405) 234-2264.

4. EPA’s Local Foods, Local Places Technical Assistance Program – Applications Due September 30, 2019
Jennifer Sebesta highlighted the information in the agenda memorandum. Ms. Sebesta told the committee that this is not a grant program, but a program that provides planning assistance to communities to create livable neighborhoods, boost economic opportunities, and improve access to healthy food by promoting local foods. For additional information or to view the application, please visit: https://www.epa.gov/smartgrowth/local-foods-local-places

5. National Drive Electric Week Central Oklahoma
Angela Hankins said National Drive Electric Week is September 14. There will be an event at POPS on Rt. 66 east of I-35. She encouraged the committee members to attend the event and test drive an electric vehicle. Ms. Hankins said this is the largest National Drive Electric Week (NDEW) gathering in Oklahoma.
6. **Food Deserts in Central Oklahoma**
Hannah Nolen talked about how the USDA defines a food desert as an area of low-income populations that have limited access to a grocery store. Ms. Nolen said ACOG has been collecting information about the regions’ grocery stores after the closing of several stores on the northeast side of Oklahoma City.

ACOG created a GIS map of all the grocery stores in the OCARTS area using the regional employment file. This data can be used to monitor the food desert situation in northeastern Oklahoma City. ACOG staff also created a public website that shows the grocery store map, available at: [http://www.acogok.org/wpcontent/uploads/2019/09/Grocery-Store-Map.pdf](http://www.acogok.org/wpcontent/uploads/2019/09/Grocery-Store-Map.pdf)

D. **NEW BUSINESS**

Melissa Helsel with Mustang said the school district is the largest builder in the city at the moment. Also, the turnpike extension is getting closer to completion and it will come near Mustang. Ms. Helsel said transportation is a big issue right now for the city.

Erik Brandt with Oklahoma County said they are still working on their zoning and subdivision regulations and should be completed in the next ten to twelve months. They are also working on medical marijuana compliance forms.

Dustin Downey with El Reno said the permit numbers are decreasing but the inspectors are still busy. Canadian Valley Vo-Tech is currently expanding, and Redland Community College is getting a facelift. The city’s comprehensive plan is moving along and they are getting started on census preparations.

Ryan Conner with Blanchard said they are having issues with marijuana zoning for marijuana growers. Blanchard passed an ordinance to allow ATVs/UTVs to be on city streets. There is permitting in place to check for insurance and safety lights. The speed limit is 25 miles per hour, and drivers cannot drive at night unless they are returning home from an event. This does not take effect until November 1.

Robert Floyd with Blanchard said the tri-cities of Blanchard, Tuttle, and Newcastle are meeting monthly. They met with the oil industry back in the springtime at the State Capitol. The plan is to implement a law and develop a standard ordinance for regulating local oil truck traffic and the damage these trucks cause to city roads. He said House Bill 2150 is coming up in the legislative this year and it will be important for cities to track its progress.

Amanda Thomas with Choctaw said they are still experiencing steady commercial and residential growth.

Debby Keith with Harrah said they are still growing. They have two large hotel chains that have committed to coming to Harrah. They also have a new housing addition that will have 300 homes.

Petya Stefanoff with Midwest City said they are working on their bond projects. They are redeveloping the Original Mile, which includes a park and residential/mixed use development. Also, their Warren Theater opened two weeks ago.
Claudia Krshka with Yukon said they are working on infrastructure projects. Wilshire Road is being repaired and the bridge is being replaced. State Highway 4 utilities have been moved, and they are installing sidewalks and working on some additional projects.

Anais Starr with Norman said they are busy with marijuana issues as well.

E. ADJOURN
There being no further business, the meeting adjourned at 9:54 a.m.
SUBJECT: UPDATE TO THE REGIONAL ACTIVE TRANSPORTATION PLAN

DATE: OCTOBER 17, 2019

FROM: JORDAN EVANS
Assistant Transportation Planner - Multimodal
Transportation Planning Services

INFORMATION:
ACOG staff has been working to update the Regional Active Transportation Plan. The draft of Section IV. Engineering regarding cycling and pedestrian facilities is ready for comment. Staff is looking for feedback and recommendations from the committee regarding this section.

BPAC members will be asked to provide feedback at the October meeting.


ACTION REQUESTED:
Review and Comment
SUBJECT:
FHWA BIKEWAY SELECTION WORKSHOP

DATE:
OCTOBER 17, 2019

FROM:
JORDAN EVANS
Assistant Transportation Planner - Multimodal
Transportation Planning Services

INFORMATION:
FHWA will conduct a free workshop covering their Bikeway Selection Guide on
December 10, 2019, in the ACOG Training Room. The workshop will last from 8:30 to 4:30
and is open to all who are interested. Participants will be eligible for 6.0 hours of
continuing education credits.

During the workshop, attendees will evaluate two local sites using the Bikeway Selection
Guide. If you have a location you would like studied, or plan to attend the workshop, please
email Jordan Evans at jevans@acogok.org.

ACTION REQUESTED:
For information only.
SUBJECT: 2019 OKLAHOMA BIKE SUMMIT

DATE: OCTOBER 17, 2019

FROM: JORDAN EVANS
Assistant Transportation Planner - Multimodal
Transportation Planning Services

INFORMATION:
The Oklahoma Bike Summit will take place October 25 and 26 in Oklahoma City. Friday, October 25, will be focused toward professionals in the field and will be held at ODOT. On Saturday, October 26, there will be two tracks of sessions in the morning to choose from: Becoming a Better Rider and Promoting Cycling in your Community. The former has talks geared towards riding and maintenance of bicycles while the latter has sessions that discuss advocacy for bicycling. The afternoon will include table discussions and a Rails to Trails presentation. The Saturday session will be held at the Devon Boathouse.

The cost for both days is $100 and will include a t-shirt and lunch. More information can be found at the following link:
https://okbike.org/content.aspx?page_id=22&club_id=86708&module_id=338962

ACTION REQUESTED:
For information only.
SUBJECT:
BOUNDARY AND ANNEXATION SURVEY

DATE:
OCTOBER 17, 2019

FROM:
JOHN SHARP
Deputy Director

INFORMATION:
Annually, the Census Bureau conducts the Boundary and Annexation Survey (BAS) to collect and maintain information about the inventory of legal boundaries and legal actions affecting the boundaries of:

- Counties and equivalent entities
- Federally recognized American Indian and Alaska Native federal reservations and off-reservations trust lands
- Incorporated places
- Minor civil divisions (MCDs)
- Tribal subdivisions

The BAS allows the Census Bureau to collect accurate boundaries for legal areas, which improves the accuracy of the statistics the Census Bureau tabulates. The Census Bureau uses the BAS results to support a number of programs, including congressional and state legislative redistricting, the decennial census and related preparatory tests, the economic census, and the Special Census Program. The American Community Survey and Population Estimates Program use the legal boundaries updated through the BAS to disseminate survey results and estimates.

Numerous federal programs rely on accurate boundaries from the BAS. The U.S. Geological Survey depicts the annual legal boundaries submitted to the BAS on the National Map online. The Department of Housing and Urban Development uses the legal boundaries updated through the BAS to determine jurisdictional eligibility for various grant programs, such as the Community Development Block Grant program. The Department of Agriculture uses legal boundaries updated through the BAS to determine eligibility for various rural housing and economic development programs.

The BAS information is sent out to each government’s highest elected official (40,000 entities). The BAS program can be processed digitally, or by paper. The schedule for this process begins in January of each year. Each entity should record the legal boundary as of January 1. For 2020, this will ensure that the Census Bureau will have the most accurate/current boundary. Updates for January 1, 2020 should be sent to the Census Bureau no later than March 1, 2020.

ACTION REQUESTED:
For information only