AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

Chair
Steven J. Gentling
Guthrie Mayor

Vice-Chair
Josh Moore
Edmond Councilmember

Secretary/Treasurer
Cathy Cummings
The Village Councilmember

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

APTAC AGENDA: THURSDAY, AUGUST 12, 2021, AT 9 A.M.
THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR IN-PERSON MEETING ON AUGUST 12, AT 9 A.M. IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, AUGUST 9, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

A. CALL TO ORDER (ATTACHMENT A)

B. APPROVAL OF THE JUNE 10, 2021, MINUTES (ATTACHMENT B)

C. ITEMS FOR INFORMATION ONLY:

1. Panel Discussion – Tree Ordinances: Hannah Nolen, TPS Program Coordinator (ATTACHMENT C-1) For information only.

2. Air Quality Small Grant Program: Hannah Nolen, TPS Program Coordinator (ATTACHMENT C-2) For information only.

3. Proposed ACOG Complete Streets Policy: Jordan Evans, TPS Associate Planner - Multimodal (ATTACHMENT C-3) For information only.

4. Bicycle Commuting 101 Webinar Series: Jordan Evans, TPS Associate Planner - Multimodal (ATTACHMENT C-4) For information only.

5. National Drive Electric Week Central Oklahoma: Angela Hankins, Special Projects Planner (ATTACHMENT C-5) For information only.

6. Ozone Advance Program: Eric Pollard, Air Quality & Clean Cities Coordinator (ATTACHMENT C-6) For information only.

D. NEW BUSINESS

E. ADJOURN

DEADLINE FOR OCTOBER APTAC AGENDA ITEMS:
Thursday, September 30, 2021 at 4 p.m.

NEXT APTAC MEETING:
Thursday, October 14, 2021 at 9 a.m.
<table>
<thead>
<tr>
<th>CITY/ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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<tbody>
<tr>
<td>BETHANY</td>
<td>Amanda McCellon Director of Planning</td>
<td>Brendon Summerville Community Development Associate</td>
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<tr>
<td>BLANCHARD</td>
<td>Ryan Conner City Planner</td>
<td>Daniel Ofsthun Finance Director</td>
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<tr>
<td>CEDAR VALLEY</td>
<td>No Designee</td>
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<td>CHOCTAW</td>
<td>Purvi Patel City Planner</td>
<td>John “Guy” Henson Development Services Director</td>
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<td>COLE</td>
<td>No Designee</td>
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<td>DEL CITY</td>
<td>Monica Cardin Director of Community Services</td>
<td>Tom Leatherbee, Deputy City Manager</td>
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<td>Miranda Hodge, Grants Manager</td>
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<tr>
<td>EDMOND</td>
<td>Jan Fees City Planner</td>
<td>Larry Stevens City Manager</td>
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<tr>
<td>EL RENO</td>
<td>Dustin Downey Planner</td>
<td>Matt Sandidge City Manager</td>
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<tr>
<td>FOREST PARK</td>
<td>No Designee</td>
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<td>GOLDSBY</td>
<td>No Designee</td>
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<td>GUTHRIE</td>
<td>Dan Kassik Planning Director</td>
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<tr>
<td>HARRAH</td>
<td>Clayton Lucas City Manager</td>
<td>Debby Keith Grant Administrator</td>
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<td>JONES CITY</td>
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<td>LEXINGTON</td>
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<td>LUTHER</td>
<td>No Designee</td>
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<tr>
<td>MIDWEST CITY</td>
<td>Kellie Gilles Planning Manager</td>
<td>Petya Stefanoff Comprehensive Planner</td>
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<td>Brandon Bundy Comm. Dev. City Engineer</td>
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<tr>
<td>MOORE</td>
<td>Sarah Copeland Assistant City Planner</td>
<td>Elizabeth Weitman Community Development Director</td>
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<tr>
<td>CITY/ORGANIZATION</td>
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| MUSTANG               | Melissa Helsel  
Community Development Director | Morgan Shepard  
City Planner |
| NEWCASTLE             | Todd Kennemer  
Community Development Director |                                  |
| NICHOLS HILLS         | No Designee                                  |                                 |
| NICOMA PARK           | No Designee                                  |                                 |
| NOBLE                 | Bob Wade  
City Manager                                 |                                 |
| NORMAN                | Joyce Green  
GIS Services Manager                        | Anais Starr  
Planner II                  |
| OKLAHOMA CITY         | No Designee                                  | Vacant                          |
| PIEDMONT              | No Designee                                  |                                 |
| SLAUGHTERVILLE        | Marsha Blair  
Town Administrator                            |                                 |
| SPENCER               | No Designee                                  |                                 |
| TUTTLE                | Jacquelyn Porter  
City Planner                                  | Vacant                          |
| THE VILLAGE           | Bruce Stone  
City Manager                                  |                                 |
| WARR ACRES            | Hon. Jim Mickley, Mayor                      | Hon. Patrick Woolley  
Councilmember                  |
|                       | Hon. John Knipp, Vice Mayor                  |                                 |
| YUKON                 | Mitchell Hort  
Development Services Director               | Vacant                          |
| CANADIAN COUNTY       | Marc Hader  
Commissioner District 1                     | David Anderson  
Commissioner District 2  
Jack Stewart  
Commissioner District 3 |
| CLEVELAND COUNTY      | Hon. Rod Cleveland  
Commissioner                                   | Brian Wint  
Project Manager                   |
|                       |                                               | John Roberts  
Deputy Commissioner               |
|                       |                                               | Mark Braley  
Deputy Commissioner               |
| LOGAN COUNTY          | Marven Goodman  
Commissioner, District 1                     | Vacant                          |
| OKLAHOMA COUNTY       | Tyler Gammon  
Planning Director                             | Erik Brandt  
Comprehensive Planner           |
# NON-VOTING MEMBERS AND ALTERNATES

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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<tbody>
<tr>
<td>AREAWIDE AGING AGENCY</td>
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<tr>
<td>CAPITOL-MEDICAL ZONING COMMISSION</td>
<td>Casey Jones Assistant Planner</td>
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<tr>
<td>CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)</td>
<td>Chip Nolen Planner</td>
<td>Marty Dickens Grants Coordinator</td>
</tr>
<tr>
<td>CITY OF NORMAN - TRANSIT</td>
<td>Taylor Johnson Public Transit Coordinator</td>
<td>Cydney Karstens Management Analyst</td>
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<tr>
<td>METRO FAIR HOUSING COUNCIL</td>
<td>Mary Dulan Executive Director</td>
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<tr>
<td>OKLAHOMA DEPARTMENT OF COMMERCE</td>
<td>No Designee</td>
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<tr>
<td>TINKER AIR FORCE BASE</td>
<td>Steven Rhodes Community Planner</td>
<td>Heartsong Turnbull Community Planner</td>
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ATTACHMENT B

SUBJECT:
MINUTES OF THE APTAC MEETING

DATE:
JUNE 10, 2021

A regular in-person meeting of the Areawide Planning & Technical Committee (APTAC) was convened at 9:05 a.m. on June 10, 2021, in the Oklahoma County Board Room of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING
Dustin Downey

ENTITY/AGENCY
El Reno

APTAC MEMBERS PRESENT
Monica Cardin
Dan Kassik
Petya Stefanoff
Joyce Green
Julie Shannon
Erik Brandt
Chip Nolen
Heartsong Turnbull

ENTITY/AGENCY
Del City
Guthrie
Midwest City
Norman
Yukon
Oklahoma County
Central Okla. Trans. & Parking Authority (COTPA)
Tinker Air Force Base

NON-VOTING MEMBERS PRESENT
None

ENTITY/AGENCY

GUESTS PRESENT
Kelly Wilburton
Kristen Torkelson

ENTITY/AGENCY
Del City
COTPA

ACOG STAFF PRESENT
John Sharp
Jennifer Sebesta
Hannah Nolen
Jordan Evans
Lauren Wood
Eric Pollard
Angela Hankins
Andrew Kim
Kennedy Rozneck
Meghana Minnekanti
Gwendolyn Gordon

POSITION
Deputy Director
TPS Manager
Projects Coordinator II, TPS
Associate Planner - Multimodal, TPS
Associate Planner - Performance, TPS
Air Quality & Clean Cities Coordinator, TPS
Special Projects Planner, TPS
Intern, Clean Cities
Intern, TPS
Intern, TPS
Administrative Assistant, TPS
A. **CALL TO ORDER**
Dustin Downey called the meeting to order at 9:05 a.m.

B. **APPROVAL OF THE APRIL 15, 2021 MEETING MINUTES**
Joyce Green moved to approve the April 15, 2021, minutes. Erik Brandt seconded the motion. The motion carried unanimously.

C. **ITEMS FOR INFORMATION ONLY:**

1. **Northwest Bus Rapid Transit (BRT) Project Update**

2. **2021 Building Permit Fees Survey**
   Hannah Nolen said ACOG periodically conducts a building permit fee survey to determine the costs of residential and business permits throughout the region. Ms. Nolen said the last survey was conducted by ACOG in 2018. Ms. Nolen asked the committee to update their current building permit fee information for the 2021 tabs on the building permit fee spreadsheet and return to Hannah Nolen at hnolen@acogok.org by Wednesday, June 30, 2021. The building permit fee spreadsheet is available for download at: [http://www.acogok.org/wp-content/uploads/2021/06/Building-Permit-Fees-Survey-2021.xls](http://www.acogok.org/wp-content/uploads/2021/06/Building-Permit-Fees-Survey-2021.xls).

3. **2021 Bike Month Recap**
   Jordan Evans highlighted the information as detailed in the agenda memorandum. A presentation was given to the committee covering Bike Month events in Central Oklahoma. The presentation can be viewed here: [http://www.acogok.org/wp-content/uploads/2021/06/2021-Bike-Month-Recap.pdf](http://www.acogok.org/wp-content/uploads/2021/06/2021-Bike-Month-Recap.pdf).

4. **2021 Parks & Public Space Initiative Grant**
   Kennedy Rozneck highlighted the information as detailed in the agenda memorandum. Ms. Rozneck said all proposed projects must be located within Oklahoma County and must be consistent with the 2020 Oklahoma City Parks Master Plan that can be viewed at: [www.occf.org/okcparksplan](http://www.occf.org/okcparksplan). She gave an overview of the application process and said the deadline is July 15 at 5 p.m. Also, prior to submitting an application, applicants must contact Brian Dougherty at b.dougherty@occf.org or by phone at (405) 234-5603 no later than July 9, 2021, to ensure the project is within the scope of the grant criteria.

5. **People For Bikes Community Grant Program**
   Jordan Evans highlighted the information as detailed in the agenda memorandum. Mr. Evans said People for Bikes will accept requests for funding of up to $10,000. They will not consider grant requests in which their funding would amount to 50 percent or more of the project budget. For more information, visit: [https://peopleforbikes.org/apply-now/](https://peopleforbikes.org/apply-now/).

6. **Watch For Me OK Bicycle and Pedestrian Safety Campaign**
   Jordan Evans said ACOG is working with Oklahoma City on updating their Watch For Me OKC bicycle and pedestrian campaign. ACOG and Oklahoma City staff have been working with media consultant Anglin PR on the campaign.
The campaign is now known as Watch for Me OK and launched the week of May 17-23 to coincide with Bike to Work Week. Mr. Evans said grant funding was received from the Oklahoma Highway Safety Office (OHSO) to conduct this campaign. Mr. Evans said the website is completed and ACOG has been busy creating resources for member communities to use. More information and resources are available on the campaign’s website: watchformeok.org.

D. UPDATES FROM MEMBERS
Joyce Green said Norman broke ground on a new hotel. They finalized the bus routes to the senior center location in Norman. Construction will begin soon on a new building called The Well in downtown Norman.

Petya Stefanoff said Midwest City is finishing bond projects. The animal service center should be ready by the end of June. John Sharp asked if they are working on the Original Mile north of Town Center Plaza. Ms. Stefanoff said yes, this project started a couple of years ago.

Chip Nolen with EMBARK said the Regional Transportation Authority (RTA) is moving forward with their plans. The Alternatives Analysis study of the five corridors is moving forward as well. EMBARK received general obligation bond (GO Bond) funds for several buffered bike lanes around town. Mr. Nolen said they are going through a review of the process of taking away vehicle travel lanes to install bike lanes.

Erik Brandt said Oklahoma County has a new zoning regulation process. They added an additional zoning category, R5, for properties up to five (5) acres. The current regulations are two (2) acres minimum.

Dan Kassik said Guthrie is getting a Starbucks that opens in July. Mr. Kassik said Guthrie has seen a lot of investment in buildings in the downtown area. Guthrie had a new store open called Pollard’s Gentleman Jerky which is very popular with the locals. Mr. Kassik said downtown Guthrie is becoming more diversified. They are updating their zoning code and there is very little that will remain the same.

Julie Shannon with Yukon said the city manager retired. Claudia Krshka is updating subdivision regulations, but she is still working on grant writing.

Heartsong Turnbull with Tinker Air Force Base said they finished their Air Installation Compatible Use Zone (AICUZ) study.

Dustin Downey said El Reno is opening a new St. Anthony Health Plex next month. El Reno is starting to see more commercial development. He said they are seeing new businesses pop up that were lost during the oil and gas industry downturn. Mr. Downey said El Reno is working on building sidewalks in the community.

E. NEW BUSINESS
None

F. ADJOURN
There being no further business, the meeting adjourned at 9:56 a.m.
SUBJECT:
PANEL DISCUSSION - TREE ORDINANCES

DATE:
AUGUST 12, 2021

FROM:
HANNAH NOLEN
Program Coordinator
Transportation Planning Services

INFORMATION:
ACOG will host a panel discussion on tree ordinances at the August meeting. The panel will discuss the development and implementation of tree ordinances and answer questions from committee members and meeting guests. Panel participants include:

- Ryan Ochsner
  Director of Community Image
  City of Edmond

- Mark Bays
  Urban Forestry Coordinator
  Oklahoma Forestry Services

- Brian Dougherty
  Director, Parks & Public Spaces
  Oklahoma City Community Foundation

ACTION REQUESTED:
For information only.
SUBJECT: AIR QUALITY SMALL GRANT PROGRAM

DATE: AUGUST 12, 2021

FROM: HANNAH NOLEN
Program Coordinator
Transportation Planning Services

INFORMATION:
ACOG is continuing its Air Quality Small Grant Program with a FY 2022 Call for Projects this fall. This grant program strives to improve air quality in Central Oklahoma by funding small infrastructure projects and congestion relief efforts.

Hannah Nolen will give a presentation on the grant program at the August meeting. The presentation can be viewed here: http://www.acogok.org/wp-content/uploads/2021/08/FINAL-AQ-Small-Grant-Program-Promotion.pdf.

The Call for Projects will open Friday, October 1, 2021, and applications will be due Friday, November 19.


Please contact Hannah Nolen at hnolen@acogok.org, or (405) 234-2264, with any questions.

ACTION REQUESTED:
For information only.
SUBJECT: PROPOSED ACOG COMPLETE STREETS POLICY

DATE: AUGUST 12, 2021

FROM: JORDAN EVANS
Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:
In response to comments received through ACOG's transportation planning process, encouragement from the Federal Highway Administration (FHWA), and recommendations from other stakeholder groups, ACOG has drafted a Complete Streets Policy.

Two workshops were held to discuss this policy, the first on April 22 and the second on June 23. Members of BPAC, ITTC, and the Encompass 2045 Stakeholder Advisory Group (SAG) were invited to participate. The workgroup reviewed the drafts of the policy and provided recommendations and feedback.

The Complete Streets Policy will apply to projects funded through ACOG programs, such as STBG-UZA, and encourages member communities to adopt a policy of their own. ACOG hopes this policy will help the region create a safe, accessible, and efficient transportation network for all users.


ACTION REQUESTED:
For information only.
SUBJECT:
BICYCLE COMMUTING 101 WEBINAR SERIES

DATE:
AUGUST 12, 2021

FROM:
JORDAN EVANS
Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:
In September 2021, ACOG will host a free virtual webinar series about bicycle commuting. This will be a 4-part series covering the basics of bicycle commuting and will provide information to help new bicyclists get started. Each webinar in the series will be focused on a different aspect of bicycle commuting and will have a different speaker with expertise in the subject area.

Topics include:
1. Getting Started (what you need to know before you start commuting by bike)
2. The Perfect Route (how to pick a route and pair with transit)
3. Basics of Bicycle Maintenance
4. Bicycle Commuting as a Parent

The webinars will be held every Tuesday in September and will start at 7 p.m.

ACTION REQUESTED:
For information only.
SUBJECT:
NATIONAL DRIVE ELECTRIC WEEK CENTRAL OKLAHOMA

DATE:
AUGUST 12, 2021

FROM:
ANGELA HANKINS
Special Projects Planner
Transportation Planning Services

INFORMATION:
National Drive Electric Week Central Oklahoma will be held on Saturday, September 4, 2021, at Scissortail Park in downtown Oklahoma City. The event is from 3:30 p.m. until 7:30 p.m.

National Drive Electric Week Central Oklahoma is Oklahoma’s largest gathering of electric vehicle (EV) drivers and provides an opportunity for Central Oklahomans interested in driving electric to ask questions of those that do so every day. Twenty-five to thirty-five electric vehicles will be displayed at the event.

More electric vehicles on the road in our region means more dollars spent on electricity to fuel vehicles. This keeps dollars in the local economy, increases our energy independence, and helps improve air quality.

EVs are also critical in regional efforts to improve overall vehicle efficiency and reduction of emissions that contribute to ozone pollution.

For more information, contact Angela Hankins at ahankins@acogok.org or (405) 234-2264.

ACTION REQUESTED:
For information only.
ATTACHMENT C-6

SUBJECT:
OZONE ADVANCE PROGRAM

DATE:
AUGUST 12, 2021

FROM:
ERIC POLLARD
Air Quality & Clean Cities Coordinator
Transportation Planning Services

INFORMATION:
Each year, the Association of Central Oklahoma Governments (ACOG), in partnership with the Oklahoma Department of Environmental Quality (ODEQ), submits an ozone pollution mitigation project overview to the Environmental Protection Agency (EPA) for the Ozone Advance Program.

The purpose of Ozone Advance Program is to update the EPA on efforts to keep the Oklahoma City Metropolitan Area in attainment of EPA air quality standards. While participation in the Ozone Advance program does not guarantee that the region would be given any leniency during EPA attainment designations, it provides an opportunity to share what ACOG members and stakeholders are doing to improve regional air quality.

The 2020 Ozone Advance progress report has been submitted to EPA and is now available to view. Please review and inform ACOG staff if there are community projects that can be added to the 2021 report.

ACTION REQUESTED:
For information only.