

CALL FOR PROJECTS WORKSHOP

STBG-UZA

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November 2019

REGIONAL TRANSPORTATION PLANNING

acog

WORKSHOP OUTLINE

- Introduction and background
- Relationship to TIP
- TIP Updates
- Federal share
- Eligibility
- Scoring criteria
- Application Process
- Submission Process
- Call for Projects Schedule
- Document Links

INTRODUCTION AND BACKGROUND

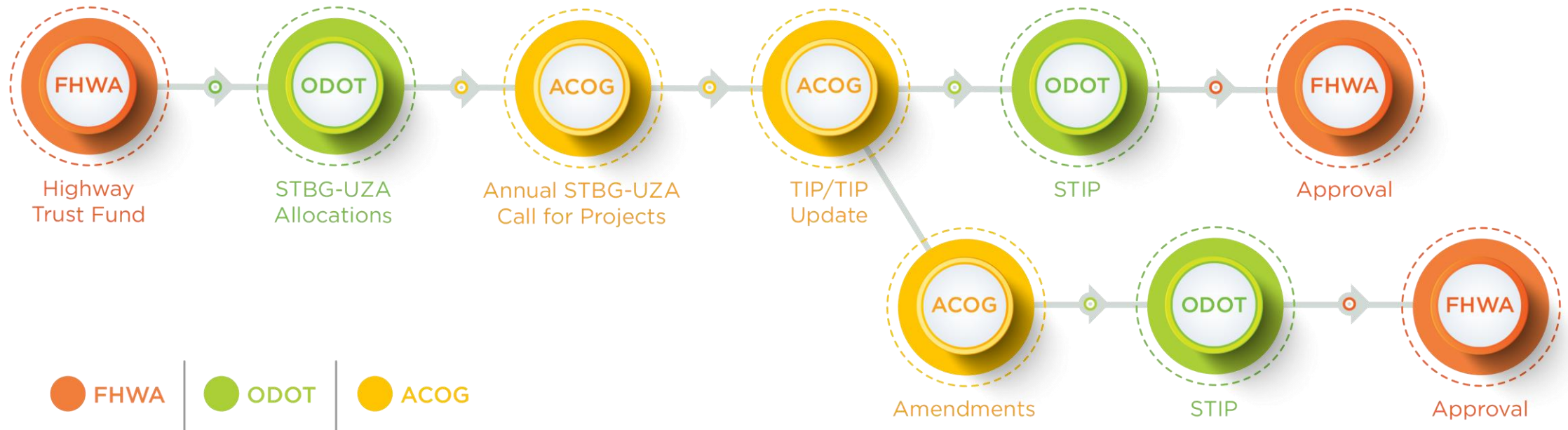
STBG-UZA FUNDS

- Surface Transportation Block Grant Urbanized Area Program
 - Federally authorized formula funding allocated to the Oklahoma City Metropolitan region
 - Based on the population of the Oklahoma City and Norman UZAs
- *STBG-UZA Program Procedures** document outlines program rules and regulations
 - Calls for evaluation criteria to score and prioritize projects for programming
 - Ensures that the region develops a fiscally constrained Transportation Improvement Program (TIP)

*Linked in the [STBG-UZA Project Scoring Criteria Dashboard](#).

RELATIONSHIP TO TIP

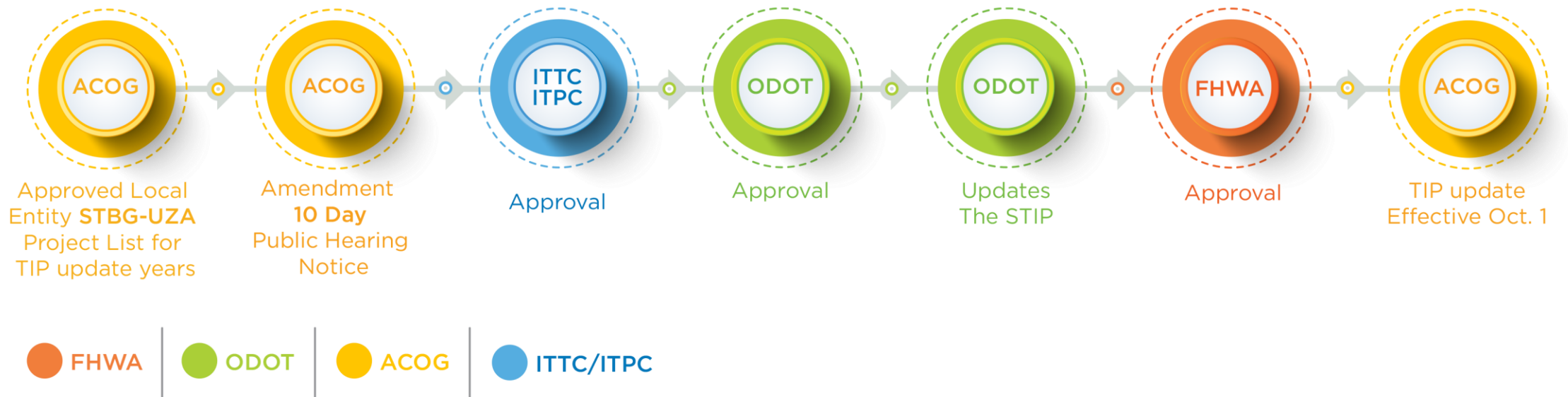
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)



TIP UPDATES

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

- Updates to the TIP occur during the years between a new TIP
- Include the newly selected project list from the annual call for projects



FEDERAL SHARE

STBG-UZA FUNDS

- 80% federal | 20% local match
- 10% can be set aside for safety project funding at 100% federal
 - Only available for eligible safety projects (slide 9)
- Projects with 80% eligible and 100% eligible improvements should apply for 80% funds or separate the project into two.

FUNDING AVAILABLE: FFY 2021 – 2023*

FFY	TOTAL STBG-UZA	STBG-UZA (80%/20%)	STBG-UZA Safety (100%)
2021	\$20,275,790	\$18,248,211	\$2,027,579
2022	\$20,760,381	\$18,684,343	\$2,076,038
2023	\$21,256,554	\$19,130,899	\$2,125,655

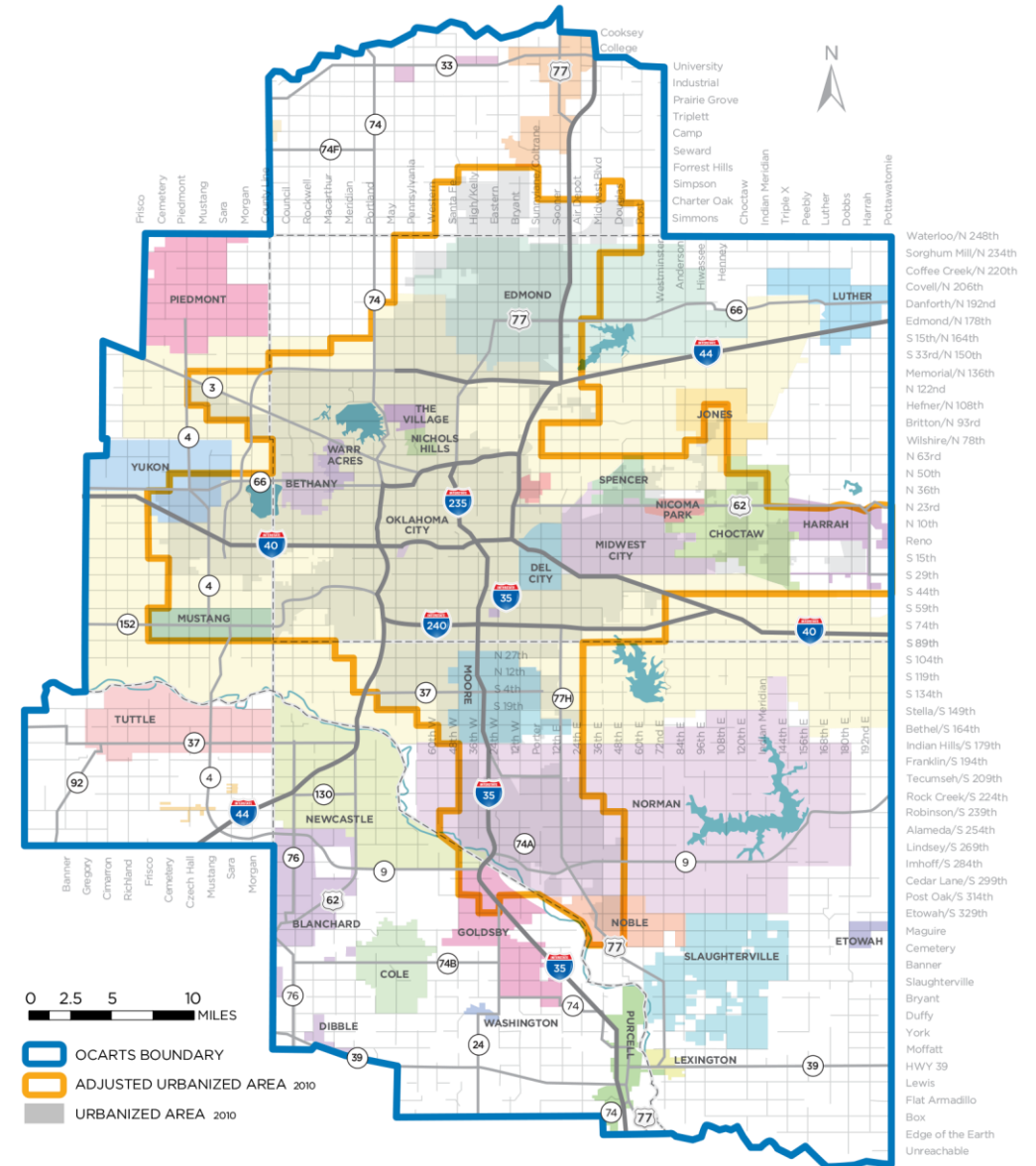
* This is an estimate based on 2020 allocations. Total funding amount will be confirmed by ODOT in January.

WHO IS ELIGIBLE?

OCARTS AREA MEMBERS

- Cities, counties, and transportation agencies
- Functionally classified roads (all bridges)*
- Projects located on federal or state highways, interstates or toll roads are ineligible

*A Map of all Functionally Classified Roads can be found on the [STBG-UZA Project Scoring Criteria Dashboard](#).



URBAN AREA BOUNDARY

WHAT PROJECTS ARE ELIGIBLE?

WIDENING

- The addition of travel lanes, turn lanes, or widening of existing travel lanes to an existing facility, thus resulting in an increase in vehicle capacity.
- Includes the widening of any bridges associated with the roadway improvement and railroad/highway grade separations associated with a widening project.

NEW CONSTRUCTION

- New construction of a roadway on a new alignment.
- An existing alignment on which no road surface (other than dirt or gravel) has previously existed.
- Includes new bridge and intersection construction, if applicable.

WHAT PROJECTS ARE ELIGIBLE? (CONTINUED)

INTERSECTION/SAFETY

- Widening at an intersection for turning lanes, installation of traffic signals (including school zone signals), improving sight distances, signal synchronization, improvements on approaches to intersections, and installation of barrier curbs.
- An intersection is defined as extending 500 feet from the intersection of the centerlines or 450 feet from the stop bars for each leg of the intersection, whichever is greater.

RESURFACING, RECONSTRUCTION, REHABILITATION, OR RESTORATION

- Includes resurfacing, reconstruction, rehabilitation, or restoration.
- Overlays with a minimum of an 8-year life as required by ODOT on existing pavements plus addition of material to bring shoulders to grade.
- Also includes bridge resurfacing, reconstruction, rehabilitation, or restoration associated with a roadway improvement, or intersection resurfacing.

WHAT PROJECTS ARE ELIGIBLE? (CONTINUED)

BRIDGES

- Replacement of a structurally deficient or functionally obsolete bridge or rehabilitation of an existing bridge to restore its structural integrity or to correct major safety defects, not associated with a roadway widening, new construction, or resurfacing project.

INDEPENDENT BICYCLE AND PEDESTRIAN FACILITIES / PROJECTS

- Includes pedestrian walkways, bikeways, bike paths, and bike routes that are physically separated from motorized vehicular traffic by an open space or barrier.
- Located within the roadway right-of-way or separate right-of-way, and intended principally for transportation rather than recreational use.
- An independent bicycle project may include construction of bicycle facilities, signage, pavement markings, and bicycle parking facilities (this category does not include bikeway or walkway maintenance or any administrative costs).

WHAT PROJECTS ARE ELIGIBLE? (CONTINUED)

TRANSIT, PARK-AND-RIDE FACILITIES, HOV LANES

- Procurement of transit vehicles, exclusive lanes for transit/HOV, park-and-ride lots, signal preemptions for transit/HOV, and bus shelters

CARPOOL/VANPOOL

- Carpool/Vanpool Administration, Other

SAFETY PROJECTS (100% STBG-UZA)

- Traffic lights and control signalization (new, upgrades, left turn signal phase, timing or interconnects)
- Pedestrian signals, pedestrian crosswalks, raised reflective pavement markers, school zone, school zone markings
- Traffic circles (roundabouts), safety rest areas, pavement markings

WHAT PROJECTS ARE ELIGIBLE? (CONTINUED)

CONTINUED: SAFETY PROJECTS (100% STBG-UZA)

- Commuter carpooling and vanpooling, rail-highway crossing closure
- Installation of traffic/warning/guide signs, guardrails, impact attenuators, concrete barrier end treatments, breakaway utility poles
- Priority control systems for emergency vehicles or transit vehicles at signalized intersections

SCORING SYSTEM

ENCOMPASS 2040 GOALS	SCORING METRIC	WIDENING	NEW CONSTRUCTION	INTERSECTION/SAFETY	R,R,R&R	BRIDGES	BIKE/PED	TRANSIT	SAFETY (100% FED)
Economic Strength	Supports a regional activity center.	10	20	5	5	5	20	15	5
Safety and Security	Addresses safety at high crash severity locations.	10	5	25	10	10	5	10	50
Equity and Options	Provides options for Environmental Justice (E.J.) areas or underserved communities.	5	10	5	5	5	15	20	5
Healthy Communities	Improves air and water quality.	10	15	10	5	5	10	10	
Connectivity	Integrates multiple transportation modes.	15	15	5	5	10	30	15	
	Leverages other investments.	5	5	5	5	5	5	5	

SCORING SYSTEM (CONTINUED)

ENCOMPASS 2040 GOALS	SCORING METRIC	WIDENING	NEW CONSTRUCTION	INTERSECTION/SAFETY	R,R,R&R	BRIDGES	BIKE/PED	TRANSIT	SAFETY (100% FED)
System Performance	Addresses areas of high Volume to Capacity Ratio.	20	10	15	5	5	5	5	25
	Addresses congested or unreliable corridors.	5		5	5	5		5	5
	Contains strategies that reduce travel time delay.	20	20	25	5		5	10	10
System Preservation	Improves infrastructure condition.				50	50	5	5	
HIGHEST POSSIBLE SCORE		100	100	100	100	100	100	100	100

For more information, please see the [STBG-UZA Scoring Criteria Breakdown](#).

PROJECT SUBMISSION POLICIES

ALL SUBMITTED PROJECTS MUST COMPLY WITH THE FOLLOWING:

- Included in, or be consistent with, the Metropolitan Transportation Plan (MTP).
- **Local match funds** and other local expenses associated with the projects **will be available**.
- Environmental clearance, right-of-way acquisition, and utility and encroachment clearance (for construction projects) **have been, or will be, accomplished** within the federal fiscal year that the STBG-UZA funds are made available for obligation (approved by ODOT and FHWA).

PROJECT SUBMISSION POLICIES (CONTINUED)

ALL SUBMITTED PROJECTS MUST COMPLY WITH THE FOLLOWING:

- Maximum amount of STBG funds authorized per project shall be capped at \$7,500,000
- No one entity may receive more than 56% of the region's funds in each TIP year
- Each entity is limited to a maximum of 20 total STBG project applications over the TIP timeframe
- No entity shall submit more than 10 projects for a single TIP year.*
- All projects which receive funding through the STBG-UZA program, cannot exceed the engineering estimate (plus inflation) amount stated in their application for the current Call For Projects year, nor request an amendment to exceed that amount
 - Any project cost overruns will be borne by the sponsoring entity(ies)

* As decided by the ITPC on September 26, 2019.

REQUIRED DOCUMENTS

**PLEASE SUBMIT THE FOLLOWING DOCUMENTS BY
4 P.M., FRIDAY, DECEMBER 20, 2019**

- A TIP eTRACKER application form for each project, which identifies the proposed funding source(s) and amount(s).
 - Applications submitted in the FFY 2020 Call for Projects (and therefore have an eTRACKER application already created) will be open for editing.
- A **STBG-UZA Programming Resolution** (with original signatures or a certified copy), adopted at a public meeting of its governing body, which describes the location of the project, type of improvement, total project cost, and source(s) of funds.
 - Sample resolutions are available upon request.
- An **itemized cost estimate** (construction costs only) for each project must be:
 - Signed, stamped, and prepared by a registered professional engineer
 - Dated within 6 months of the upcoming TIP submission deadline
 - Costs associated with engineering, right-of-way acquisition, and utility relocation are not eligible

REQUIRED DOCUMENTS (CONTINUED)

**PLEASE SUBMIT THE FOLLOWING DOCUMENTS BY
4 P.M., FRIDAY, DECEMBER 20, 2019**

- A map of each proposed project showing its location, termini, street name(s), north arrow, and the names of nearby major streets.
 - Alternatively, projects may be mapped in or uploaded to eTRACKER.
- The appropriate **Project Rating Worksheet(s)** for each application requesting STBG-UZA funds.
- ODOT Scoping Form
- Any **supporting documentation** listed in the STBG-UZA Grant Application Guidebook that supports the project score on the Project Rating Worksheet.
 - Traffic counts
 - PCI index or pavement coring sample results
 - Bridge sufficiency ratings
 - Applicable crash data for safety projects

APPLICATION PROCESS

SCORING PROJECTS WITH MULTIPLE ASPECTS AND LOCATIONS

- Widening projects which extend significantly beyond an intersection distance will be considered a separate aspect, and not a part of the typical widening at an intersection for turn lanes
- If a project has **multiple aspects** such as widening and intersection improvements:
 - Project cost estimate should be itemized by the appropriate categories
 - Project scores from each category will be factored on a percentage basis (e.g. 40% widening, 60% intersection improvement)
- For projects that **have multiple aspects in multiple locations**:
(i.e. safety projects that involve striping or improvements at multiple intersections around a city)
 - Locations shall be clearly defined and mapped
 - For the purposes of scoring, please identify the location of the greatest need (highest V/C ratio and highest crash severity), and supply documentation for that individual location

APPLICATION PROCESS (CONTINUED)

SCORING SAFETY PROJECTS (100% federal)

- Please note, on slide 9, the types of projects eligible to receive safety funding at 100% federal
- Additionally, projects must be located in an area that has had at least one preventable accident to be eligible, unless the project is located within a school zone
- All school zone projects are eligible
- Eligible safety projects will compete separately from the 80/20 projects for funding in each TIP year

APPLICATION PROCESS (CONTINUED)

STBG-UZA PROJECT SCORING CRITERIA DASHBOARD

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STBG-UZA Project Scoring Criteria Dashboard

Map Information

This map was created to aid in the scoring of projects to be potentially funded by the STBG-UZA.

This dashboard operates best in a Google Chrome web browser.

Click the layer icon on the upper-right portion of the map to get started.

Data showcased in this map include:

OCARTS Boundary

- Projects must be located within the Oklahoma City Area Regional Transportation Study boundary to be eligible.

OCARTS Functionally Classified Roads

- Projects must be located on a functionally classified road to be eligible. All bridges in the OCARTS area are eligible.

The scoring criteria shown on this map are:

C1. Does this project support a regional activity center?

- Projects wholly or partially within an Activity Zone receive full points.
- Projects wholly or partially within the 1/4-mile buffer receive half points.
- Projects that span both the Activity Zone and the 1/4-mile buffer receive full points for the Activity Zone.

C2. Does this project address safety issues in a regional high crash severity location?

- Projects that span two or more high crash severity zones receive points for the highest zone.
- Projects must include at least one safety counter measure found in the guidebook.

Project Scoring Criteria Map

The map displays the Oklahoma City area with various project locations marked by blue dots. A 'Layers' panel on the right lists the following criteria:

- ☒ OCARTS Boundary
- ☐ OCARTS Functionally Classified Roads
- ☒ C1. Does this project support a regional activity center?
- ☐ C2. Does this project address safety issues in a regional high crash severity location?
- ☐ C3. Does the project increase access in an area of Environmental Justice concern?
- ☐ C8. Is this project located on a regionally congested or unreliable corridor?

The map includes a scale bar (0 to 10 miles) and a north arrow.

Project Scoring Criteria Guidebook

The cover of the 'GRANT APPLICATION GUIDEBOOK' for STBG-UZA features a dark background with orange and yellow geometric shapes. It includes icons for a pedestrian, bicycle, bus, and car. The address '4205 N. Lincoln Blvd. | OKC' is listed at the top.

Additional application documents and links:

[Project Scoring Criteria Application Worksheets](#)

[eTRACKER Website Log-in](#)

[eTRACKER Guidebook](#)

[ACOG STBG-UZA Procedures](#)

[CMP Toolbox](#)

Questions? Please contact ACOG at tip@acogok.org or (405) 234-2264.

22

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APPLICATION PROCESS (CONTINUED)

PROJECT SCORING CRITERIA WORKSHEET

	A	B	C	D	E
1		Lead Entity:			Widening Projects Eligible widening projects include the addition of travel lanes, turn lanes, or widening of existing travel lanes to an existing facility, thus resulting in an increase in vehicle capacity, including the widening of any bridges associated with the roadway improvement and railroad/highway grade separations associated with a widening project.
2		Contact Name:			
3		Phone:			
4		Email:			
5		Project Name			
6		Project JP #			
7		Project TIP #			
8			Total score	5.00	
9	Refer to the online criteria map within the STBG-UZA Project Scoring Criteria Dashboard for assistance scoring projects.				
10	Economic Strength				
11	C1	Does this project support a regional activity center?	Measure	Project is wholly or partially within the ¼ mile Activity Zone buffer	Projects wholly or partially within an Activity Zone receive full points.
12			subscore	5.00	
13	Safety and Security				
14	C2	Does this project address safety issues in a regional high crash severity location?	Measure		See page 13 in the Project Scoring Criteria Guidebook for a list of safety countermeasure strategies.
15			Strategy		
16			Other (please specify)		
17			subscore	0.00	
18	Equity and Options				
19	C3	Does this project increase access in an area of Environmental Justice Concern?	Measure		See page 14 in the Project Scoring Criteria Guidebook for a list of eligible E.J. project improvement types.
20			Strategy		
21			Other (please specify)		
22			subscore	0.00	
23	Healthy Communities				
24			Measure		Air and water quality strategies must account for

Widening
New Road Constr.
Intersection_Safety
R,R,R&R
Bridges
Bike_ped
Transit
Safety
+

SUBMISSION PROCESS

eTRACKER ONLINE SUBMISSION

1. Log-in as a sponsor or CFP user*

eTRACKER log-in:

<https://etracker.acogok.org/secure/login>.

If you have not already signed up for a log-in, please sign up immediately to ensure timely approval and access to the system.

The image shows the eTRACKER login page. At the top, there are four circular icons: a yellow walking person, a purple bicycle, a green bus, and a red car. Below these icons, the text "Welcome To eTRACKER!" is displayed. Underneath, there are two input fields: "Enter your User ID" and "Enter your Password". Below the password field is an orange "LOGIN" button. At the bottom, there is a link that says "NEW TO ETRACKER? FORGOT YOUR PASSWORD? [CLICK HERE](#)".

Welcome To eTRACKER!

Enter your User ID

Enter your Password

LOGIN

NEW TO ETRACKER? FORGOT YOUR PASSWORD? [CLICK HERE](#)

eTRACKER login page

*See the [eTRACKER Guidebook](#) for information on sponsor verses CFP accounts.

SUBMISSION PROCESS (CONTINUED)

eTRACKER ONLINE SUBMISSION

1. Log-in as a sponsor or CFP user*

acog Project Tools Reports Other Tools Search Project ID... Advanced

New to ACOG eTRACKER? View the Tutorials to learn how to use the system. [dismiss]

In Progress Amendments	In Progress Adoptions
Amend TIP / Amend CFP 0 In Progress 3 In Progress (CFP) 0 In Denied 1 In Denied (CFP)	TIP Adoption 0 In Progress 0 In Denied
Submitted Amendments	Submitted Adoptions
0 Pending 0 Accepted	0 Pending 0 Accepted

CONTACT ACOG 1.28s EMAIL ACOGTIPHELP@ECOINTERACTIVE.COM

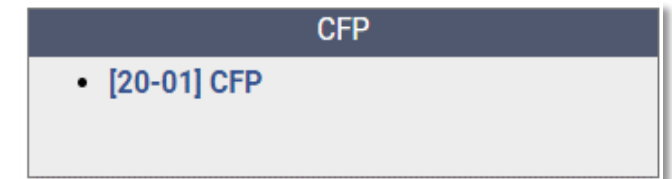
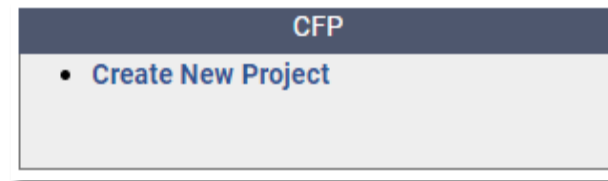
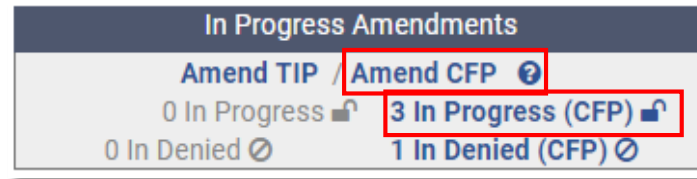
eTRACKER 'Sponsor' home page

*See the eTRACKER Guidebook for information on sponsor verses CFP accounts.

SUBMISSION PROCESS (CONTINUED)

eTRACKER ONLINE SUBMISSION

1. Log-in as a sponsor or CFP user
2. Select the CFP (Call for Projects) submission button OR select '# In Progress (CFP)'



New project submission process

SUBMISSION PROCESS (CONTINUED)

eTRACKER ONLINE SUBMISSION

1. Log-in as a sponsor or CFP user
2. Select the CFP or 'Call for Projects' submission button
3. Add/create new project for each application, be sure to identify the correct TIP year
4. Fill in all required information fields
 - Project Information
 - Proposed Funding Information
 - Project Questions

ADD A NEW CFP PROJECT

Administrative Area

CALL FOR PROJECTS 20-01 CFP 2020 TIP ID

For additional guidance and to download application document templates, view the [STBG-UZA Project Scoring Criteria Dashboard](#) (opens in new tab).

Project Information

PROJECT TITLE *Spell Check*
Resurfacing - SW 104th St. from S. May Ave. to S. Western Ave.

PROJECT DESCRIPTION *Spell Check*
Street resurfacing, 5 ft. sidewalk on the north side of SW 104th St. from S. May Ave. to S. Pennsylvania Ave. and ADA compliant wheelchair ramps, 1.90 miles

PRIMARY PROJECT TYPE Road - Resurf CAPACITY No TCM

LEAD AGENCY City of Oklahoma City COUNTY Oklahoma MUNICIPALITY Oklahoma City

* MAP LINK WILL APPEAR AFTER YOU CLICK SAVE

SYSTEM	LOCATION TYPE	ROAD NAME	FROM	TO	DIST MILE(S)
Local Streets	Street Segment	SW 104th St	S May Ave	S Western Ave	1.90

Proposed Funding Information (\$0)

FFY (oct- SEPT)	FUND TYPE	PE	ROW	CON	CE	UT	TOTAL
2020	STBG - Urban			\$1,884,000			\$1,884,000
							\$0
FFY 2020		\$0	\$0	\$0	\$0	\$0	\$0
STBG - Urban		\$0	\$0	\$1,884,000	\$0	\$0	\$1,884,000
GRAND TOTAL		\$0	\$0	\$1,884,000	\$0	\$0	\$1,884,000

☒ ESTIMATED TOTAL PROJECT COST IS EQUAL TO TOTAL PROGRAMMED \$

Project Questions

☐ None of the questions below apply to this project

☒ Application completed, total points earned: 53.26

☐ Proximity to school, radius in miles:

☐ RR Crossing within limits

☐ Project is split from another project. The TIP ID is

☒ Pavement Maintenance/Rehabilitate/Reconstruct:

☐ Capital preventive maintenance (CPM)

☒ Repave road

Example project application

SUBMISSION PROCESS (CONTINUED)

eTRACKER ONLINE SUBMISSION

1. Log-in as a sponsor or CFP user
2. Select the CFP or 'Call for Projects' submission button
3. Add/create new project for each application, be sure to identify the correct TIP year
4. Fill in all required information fields
5. After saving, more tabs will appear at the top of the page

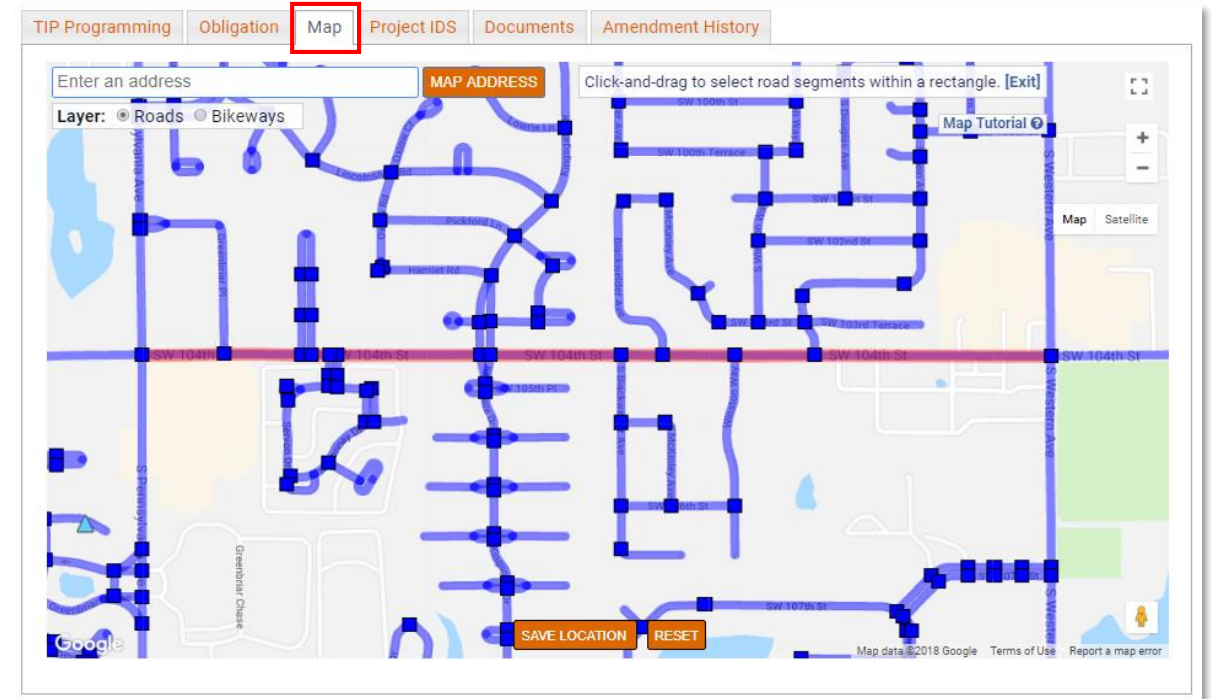
The screenshot displays the eTracker Online Submission interface. At the top, a dark blue header bar contains the following information: TIP ID: 10798, VERSION: 1, STATUS: In Progress - Application, and LAST MODIFIED BY: test2 LAST MODIFIED DATE: 8/30/2018. Below the header, a navigation bar features several tabs: 'TIP Programming' (highlighted with a red border), 'Obligation', 'Map', 'Project IDS', 'Documents', and 'Amendment History'. The main content area is divided into two sections: 'Administrative Area' and 'Project Information'. The 'Administrative Area' includes a 'CALL FOR PROJECTS' dropdown menu set to '20-01 CFP 2020' and a 'TIP ID' field. Below this, a link provides guidance and document templates. The 'Project Information' section contains fields for 'PROJECT TITLE' (Reno: Midwest to Douglas - Resurfacing), 'PROJECT DESCRIPTION' (Reno: Midwest to Douglas - Resurfacing), 'PRIMARY PROJECT TYPE' (Road - Resurf), 'CAPACITY' (No), 'TCM', 'LEAD AGENCY' (City of Oklahoma City), 'COUNTY' (Oklahoma), and 'MUNICIPALITY' (Oklahoma City). At the bottom, a table lists project details: SYSTEM (Local Streets), LOCATION TYPE (Street Segment), ROAD NAME (Reno), FROM (Midwest), TO (Douglas), and DIST MILE(S) (1). A 'Map' button is located next to the distance field. An '[ADD NEW LOCATION]' link is at the bottom left of the form.

Additional project application tabs

SUBMISSION PROCESS (CONTINUED)

eTRACKER ONLINE SUBMISSION

1. Log-in as a sponsor or CFP user
2. Select the CFP or 'Call for Projects' submission button
3. Add/create new project for each application, be sure to identify the correct TIP year
4. Fill in all required information fields
5. After saving, tabs will appear at the top of the page
6. Map project location(s) in eTRACKER system (if applicable) – or upload map



Mapping feature

SUBMISSION PROCESS

(CONTINUED)

eTRACKER ONLINE SUBMISSION

1. Log-in as a sponsor or CFP user
2. Select the CFP or 'Call for Projects' submission button
3. Add/create new project for each application, be sure to identify the correct TIP year
4. Fill in all required information fields
5. After saving, tabs will appear at the top of the page
6. Map project location(s) in eTRACKER system (if applicable) – or upload map
7. Upload one calculation worksheet per project as well as all other required documentation

ZOOMED IN

TIP Programming Obligation Map Project IDS **Documents** Amendment History

Project Document

No Documents Uploaded To This Project.

Upload Project Documents

Enter A Description And Then Select The Document You Want To Upload By Clicking On The "Choose File" Button.

Document Date	Document Description (Optional)	Document Type	Filename
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/>

TIP Programming Obligation Map Project IDS **Documents** Amendment History

Project Document

No Documents Uploaded To This Project.

Upload Project Documents

Enter A Description And Then Select The Document You Want To Upload By Clicking On The "Choose File" Button.

Document Date	Document Description (Optional)	Document Type	Filename
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen

Tab for uploading project documentation

SUBMISSION PROCESS (CONTINUED)

eTRACKER ONLINE SUBMISSION

1. Log-in as a sponsor or CFP user
2. Select the CFP or 'Call for Projects' submission button
3. Add/create new project for each application, be sure to identify the correct TIP year
4. Fill in all required information fields
5. After saving, tabs will appear at the top of the page
6. Map project location(s) in eTRACKER system (if applicable) – or upload map
7. Upload one calculation worksheet per project and all other required documentation
8. Select 'Save and Submit' when finished. A confirmation email will be sent.

ZOOMED IN

The screenshot shows the 'Change Reason' section of the eTRACKER submission process. It includes radio buttons for 'COMPLETE PROJECT', 'DELETE PROJECT', 'DELAY PROJECT', and 'NEW PROJECT' (which is selected). Below this is a text area for the 'NARRATIVE' and a section for 'PROJECT CHANGES (FROM PREVIOUS VERSION): Local Match'. The changes listed are: 'Add funds in FFY 20 in CON for \$79,000 Congestion Management Air Quality' and 'Add funds in FFY 20 in CON for \$200,000', with a 'Total project cost \$279,000'. At the bottom right, there are three buttons: 'Save', 'Save As Final', and 'Save and Submit'.

Change Reason

☐ COMPLETE PROJECT
☐ DELETE PROJECT
☐ DELAY PROJECT
☒ NEW PROJECT

NARRATIVE - LAST UPDATED: 10/22/2019 - [GUIDANCE](#)

PROJECT CHANGES (FROM PREVIOUS VERSION): Local Match
▶ Add funds in FFY 20 in CON for \$79,000
Congestion Management Air Quality
▶ Add funds in FFY 20 in CON for \$200,000
Total project cost \$279,000

Save Save As Final Save and Submit

Saving and submitting a project

CALL FOR PROJECTS SCHEDULE

EVENT	DATE
Call for projects workshop	11/01/2019 - 10:00 a.m. - 12:00 p.m.
Call for projects open	11/01/2019 (after workshop)
Call for projects closed	12/20/2019 at 4:00 p.m.
ACOG staff analysis	12/21/2019 - 2/12/2020
Special ITTC meeting	2/13/2020

DOCUMENT LINKS

The following documents can all be found on the STBG-UZA Project Scoring Criteria Dashboard: <https://acogok.org/stbg-cfp-dashboard>

- [STBG-UZA Application Guidebook](#)
- [eTRACKER Guidebook](#)
- [ACOG STBG-UZA Procedures](#)
- [STBG-UZA Scoring Criteria Breakdown](#)

QUESTIONS?

Hayden Harrison
Projects Coordinator II
Transportation Planning Services

Lauren Wood
Assistant Planner
Transportation Planning Services

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