

9-1-1 ACOG BOD



9-1-1 ACOG BOARD OF DIRECTORS

Combination Virtual & In-Person Meeting

AGENDA - Thursday, May 28, 2020 at 1 p.m.

Please follow the instructions below to virtually join the May 28 meeting of the 9-1-1 ACOG BOD.

If you have the GoToMeeting application, please click this link to join the meeting:

<https://www.gotomeet.me/ACOGBoardRoom/911-acog-bod>

Then click “Open Go To Opener” button.

This application is available on your computer, tablet, or smartphone.

You can also join us from your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (571) 317-3122

One-touch: <tel:+15713173122..208707173#>

Access Code: 208-707-173

If you do not have the GoToMeeting application.

Download the application now to install and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/208707173>

The 9-1-1 ACOG BOD meeting will be held at the physical location of 4205 N. Lincoln Blvd., Oklahoma City, OK. **Due to the COVID-19 health emergency, the building is closed to the public.**

In attendance at the physical location will be **9-1-1 ACOG BOD officers** Mark Hamm, Chair, and Rod Cleveland, Vice-Chair, and **9-1-1 ACOG BOD members:** Matt Dukes, Steven J. Gentling, David Bennett, John Brown, Kim Bishop, Ray Poland, Roger Malone, Rick Cacini, Floyd Eason, Chris Powell, Marc Hader, Josh Moore, and Jenni White.

The public is invited to also join the meeting via video/teleconference.

To virtually attend the meeting, access the meeting by joining via the web link above.

The phones will remain live during the entire meeting for voting with the ability to ask questions and make comments, through the chat option or by contacting the conference organizer by text at 405-760-5913 or by email at conference@acogok.org. If you join the meeting by phone, please refrain from using speaker phone option during the meeting to reduce feedback.

9-1-1 ACOG BOD members are asked to sign in with their **Municipality first, then last name** for roll call and determining a quorum. If you have headphones, please wear them during the meeting to reduce feedback. During the meeting if you need to recuse yourself, please do so using the Chat option in GoToMeeting or by texting the meeting organizer at 405-760-5913 or by email: conference@acogok.org.

Agenda items requiring action will be recorded by voice or write in vote. Once a motion is made and seconded, the Chairman will ask for a vote. The motion will be displayed in the Chat section of GoTo Meeting; please type in "Yay" or "Nay." If you are joining by telephone only, please text your vote to 405-760-5913 or email to conference@acogok.org.

If you are not a 9-1-1 ACOG BOD member and wish to sign up to speak during the **Public Comments from Citizens or Delegations**, please text or email your comments by Wednesday, May 27, at 5 p.m. to 405-760-5913 or conference@acogok.org. Citizen participants will be requested to mute their phones during the meeting. When the 9-1-1 ACOG BOD reaches the **Public Comments from Citizens or Delegations**, the 9-1-1 ACOG BOD Chair will call each name in the order in which the names were received. The conference meeting organizer will unmute the citizen's or delegation's device and they will have three minutes to present their question.

If you have technical difficulties with the virtual meeting, please text 405-436-6261 and explain your current situation.

If we experience technical difficulties, ACOG staff will attempt to restore communications for a maximum of 30 minutes: if communications cannot be restored, then the meeting will convene at another date and time to be announced. During technical difficulties, you may have to reconnect.

AGENDA: THURSDAY, MAY 28, 2020, 1 P.M.

9-1-1 ACOG

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

BOARD OF DIRECTORS

Chair

Mark Hamm

Moore Councilmember

Vice-Chair

Rod Cleveland

Cleveland County
Commissioner

Secretary/Treasurer

Carrie Blumert

Oklahoma County
Commissioner

Executive Director

Mark W. Sweeney, AICP

9-1-1 association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | Fax: 234.2200 | acogok.org

acog

THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A COMBINATION **VIRTUAL & IN-PERSON** MEETING ON THURSDAY, MAY 28.

The Executive Director will announce at the beginning of the meeting that if connections are lost, ACOG will attempt to restore communications for a maximum of 30 minutes and if communications cannot be restored, the meeting will reconvene at a future date, time, and place.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. TUESDAY, MAY 26, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#)) ([Roll Call](#))
2. **APPROVAL OF APRIL 30, 2020 MINUTES** ([ATTACHMENT 2](#))
3. **COMMUNICATIONS:**
 - A. Chair
 - B. Executive Director
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. **CONSENT DOCKET:**
 - A. Finance Report - May 2020 Claims - Deborah Cook, Director of Finance ([ATTACHMENT 5-A](#)) Action Requested.

END OF CONSENT DOCKET

6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION:**
 - A. Renewal of Geocomm Agreement for 9-1-1 GIS Data Support - Brent Hawkinson, Director of 9-1-1 and Public Safety ([ATTACHMENT 6-A](#)) Action Requested.

- B. Authorization to Renew the 9-1-1 Professional Services Contract Between the City Of Oklahoma City and 9-1-1 ACOG - Brent Hawkinson, Director of 9-1-1 and Public Safety ([ATTACHMENT 6-B](#)) Action Requested.
 - C. Renewal of Biddle Consulting Group (Critical) Annual Contract - Brent Hawkinson, Director of 9-1-1 and Public Safety ([ATTACHMENT6-C](#)) Action Requested.
 - D. Election of FY 2021 Officers- Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-D](#)) Action Requested.
 - E. Presentation on 9-1-1 ACOG Agreement and Bylaws – Mark W. Sweeney, AICP, Executive Director For information only
- 7. **GENERAL STATUS REPORT-** Brent Hawkinson, Director of 9-1-1 & Public Safety For information only.
 - 8. **NEW BUSINESS**
 - 9. **ADJOURN**
-

NEXT MEETING:
Thursday, June 25, 2020

ATTACHMENT 1

9-1-1 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (8)	Hon. Chris Powell Councilmember	Hon. Kathy Larsen Councilmember ----- Hon. K.P. Westmoreland Mayor
CEDAR VALLEY (1)	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Mike Birdsong Councilmember	Hon. Roger Malone Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember ----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Daniel O'Neil Mayor
EL RENO (7)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (1)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (4)	Hon. Kim Bishop Vice-Mayor	Hon. Tom Barron Councilmember
JONES CITY (1)	Hon. Ray Poland Mayor	No Designee
LAKE ALUMA (1)	No Designee	No Designee
LEXINGTON (1)	Hon. Max Punneo Vice- Mayor	No Designee
LUTHER (1)	Hon. Jenni White Mayor	Hon. Brian Hall Trustee
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember

9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MOORE (24)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember ----- Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Vice Mayor	Hon. Jess Schweinberg Mayor
NEWCASTLE (4)	Hon. Mike Fullerton Vice-Mayor	Hon. Joe Covey Councilmember ----- Hon. Marci White Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Councilmember	No Designee
NICOMA PARK (1)	Hon. Brian Foughty Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Marge Hill Councilmember	Hon. Gail Hatfield Councilmember ----- Hon. Dianne Gray Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (3)	Hon. John Brown Councilmember	Hon. Kevan Blasdel Councilmember
SLAUGHTERVILLE (2)	Hon. Ronnie Fulks Trustee	Hon. Valerie Stockton Trustee
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. David Bennett Vice-Mayor	Hon. Sonny Wilkinson Councilmember ----- Hon. Cathy Cummings Mayor
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember

9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (4)	Hon. Jim Mickley Councilmember	Hon. Roger Godwin Councilmember ----- Hon. Patrick Woolley Mayor ----- Hon. John Knipp Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (10)	Hon. Mike McEachern Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (3)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (12)	Hon. Marven Goodman Commissioner	Hon. Michael Pearson Commissioner ----- Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner

ATTACHMENT 2

SUBJECT:

MINUTES OF THE 9-1-1 ACOG BOARD OF DIRECTORS MEETING

DATE:

April 30, 2020

The regular meeting of the 9-1-1 Association of Central Oklahoma Governments Board of Directors was convened at 1:00 p.m., on April 30, 2020, in the ACOG Board Room, 4205 N Lincoln Boulevard, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING (IN-PERSON)

Hon. Mark Hamm, Councilmember

ENTITY/AGENCY

Moore

BOARD MEMBERS PRESENT (IN-PERSON)

Hon. Steven Gentling, Mayor

Guthrie

Hon. Kim Bishop, Vice-Mayor

Harrah

Hon. Ray Poland, Mayor

Jones City

Hon. Matt Dukes, Mayor

Midwest City

Hon. David Bennett, Vice-Mayor

The Village

Hon. Rod Cleveland, Commissioner

Cleveland County

BOARD MEMBERS PRESENT (VIRTUALLY)

Hon. Floyd Eason, Mayor

Del City

Hon. Pam Finch, Councilmember

Del City

Hon. Josh Moore, Councilmember

Edmond

Hon. Jenni White, Mayor

Luther

Hon. Brian Grider, Vice-Mayor

Mustang

Hon. Michael Fullerton, Councilmember

Newcastle

Hon. Breea Clark, Mayor

Norman

Hon. John Brown, Councilmember

Piedmont

Hon. Kevin Blasdel, Councilmember

Piedmont

Hon. Cathy Cummings, Mayor

The Village

Hon. Mary Smith, Vice-Mayor

Tuttle

Hon. Rick Cacini, Councilmember

Yukon

Hon. Marc Hader, Commissioner

Canadian County

Hon. Carrie Blumert, Commissioner

Oklahoma County

BOARD MEMBERS ABSENT

Hon. James Woodard, Mayor

Arcadia

Hon. Chris Powell, Councilmember

Bethany

Hon. Steve Wieczorek, Mayor

Cedar Valley

Hon. Mike Birdsong, Councilmember

Choctaw

Hon. Matt White, Mayor

El Reno

BOARD MEMBERS ABSENT (Cont.)

No Designee	Forest Park
No Designee	Lake Aluma
Hon. Max Punneo, Vice Mayor	Lexington
Hon. Peter Hoffman, Councilmember	Nichols Hills
Hon. Brian Foughty, Mayor	Nicoma Park
Hon. Marge Hill, Councilmember	Noble
Hon. Ronnie Fulks, Trustee	Slaughterville
Hon. Kathy Jordan, Trustee	Smith Village
Hon. Frank Calvin, Mayor	Spencer
No Designee	Valley Brook
Hon. Jim Mickley, Councilmember	Warr Acres
Hon. Jim Gilbert, Mayor	Woodlawn Park
Hon. Marven Goodman, Commissioner	Logan County

GUESTS (VIRTUALLY)

Chad Brothers	Mission Critical Partners
Nicole Unger	Mission Critical Partners
Terry O'Malley	Mission Critical Partners

GUESTS (IN-PERSON)

Pete White	ACOG Attorney Advisor
------------	-----------------------

STAFF

Mark W. Sweeney
 Brent Hawkinson
 John M. Sharp
 Rachel Meinke
 Debbie Cook (Virtually)
 Beverly Garner
 Shana Sapp

POSITION

Executive Director
 9-1-1 & Public Safety Director
 Deputy Director
 Public Information Director
 Finance Director
 Executive Assistant
 9-1-1 Administrative Assistant

1. VIRTUAL CALL TO ORDER

Chairman Mark Hamm called the meeting to order at 1:12 p.m. A quorum was present.

2. VIRTUAL APPROVAL OF MINUTES - REGULAR MEETING FEBURARY 27, 2020

Director Ray Poland made a motion to approve the February 27, 2020 minutes. Director Matt Dukes second the motion. The motion carried unanimously.

3. COMMUNICATIONS:

- A. CHAIR – Director Hamm announced that a roll call will be done before the meeting.
- B. EXECUTIVE DIRECTOR – Mr. Sweeney announced the passing of GIS Manager, Mike Davis, and that ACOG will update the Board on the

family's plan for his memorial. Mr. Sweeney went over the ongoing efforts ACOG staff is making to work with the Eastern Oklahoma County Chiefs Association (EOCCA) relating to the radios and dispatch issues. He said that ACOG has received a complete inventory of the radio situation for the nine cities and has received a draft Memorandum of Understanding (MOU) between the Oklahoma County Sheriff's office and the nine cities from EOCCA. He said that Clayton Lucas, City Manager of Harrah, and Captain David Baisden of the Oklahoma County Sheriff's Office will be leading the negotiations on the MOU. He said this is a short-term (one year) solution and he will keep the Board up to date on the progress made.

4. HEARING OF DELEGATIONS OR CITIZENS

None

5. CONSENT DOCKET

Chairman Hamm presented the Consent Docket, saying staff recommended that item 5-A be placed on the Consent Docket, and if this item that is proposed does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. FINANCE REPORT - AUTHORIZATION OF PAYMENT OF MAY 2020 CLAIMS

Director Poland moved to accept the finance report, with the amendment and approve payment of the April claims against the Association and to ratify payment of the March budgeted reoccurring expenses paid on March 26. Director Bennett seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION:

A. COVID-19 PANDEMIC AND THE EFFECT ON THE 9-1-1 ACOG PSAPS

Mr. Hawkinson introduced Robin Murray, 9-1-1 Institute Program Manager, to go over the Covid-19 pandemic and the effects on the 9-1-1 PSAPs report. Ms. Murray discussed the policies and procedures being developed to help the PSAPs handle calls. She said that ACOG has reached out to the PSAP managers and dispatchers to gather information on what questions the responders ask during a call, what changes responders have made when they respond to a call, and plans for staffing issues and covering 9-1-1 staffing during quarantine. She said that ACOG has drafted a summary to provide to all the PSAPs, as well as the raw data from each individual PSAPs.

Ms. Murray then went over National Telecommunication Week. She said that due to the Covid-19 pandemic, changes were implemented on delivering the gift baskets to the various agencies. She said the schedule was changed to deliver the gift baskets a couple of weeks early to the agencies that were having trouble finding items such as hand sanitizer and wipes and that she will follow up with the PSAPs on how they are doing. She said on April 13, she received an email from the Oklahoma Association Chief of Police that the Oklahoma Emergency Responders Assistance Program had free hand sanitizer for any law enforcement agency. She said that in the coming weeks ACOG will follow up with the PSAPs to find out what they need and how ACOG can help.

B. MISSION CRITICAL PARTNERS PRESENTATION OF NEXT GENERATION 9-1-1 STRATEGIC PLAN FOR 9-1-1 ACOG

Mr. Hawkinson introduced Chad Brothers and Nicole Unger from Mission Critical Partners. Mr. Brothers went over the plans and strategies that will provide ACOG a pathway to NG9-1-1. Ms. Unger discussed the development of a strategic plan for the 9-1-1 ACOG Vision and Mission. To view the full 9-1-1 ACOG Strategic Plan Overview power point presentation, click on the link below.

<http://www.acogok.org/wp-content/uploads/2020/05/ACOG-NG9-1-1-Strategic-Plan-Final.pdf>

C. PUBLISHED LISTING OF THE MONTHLY 18 CENTS WIRELESS REFUND BY ENTITY FOR EASTERN OKLAHOMA COUNTY CHIEFS ASSOCIATION (EOCCA)

Mr. Hawkinson went over the published listing on the monthly 18 cents wireless refund. He said that since the Board was unable to meet last month, the report will detail the February 2020 disbursement and the March 2020 disbursement. He said that is what the visual would be if the money that was collected by the Oklahoma Tax Commission for wireless, prepaid wireless and voight were distributed accordingly to the entities listed and the Oklahoma County Unincorporated.

D. REQUEST FROM PUTMAN CITY CAMPUS POLICE DEPARTMENT TO BECOME A 9-1-1 ACOG SECONDARY PSAP

Mr. Hawkinson discussed Putman City Campus Police request to become a 9-1-1 ACOG Secondary PSAP. He said Putman City Campus Police Department reached out to ACOG in the beginning of March on becoming a secondary PSAP. He said ACOG was able to go on-site and visit with them about the requirements needed, both at their equipment room and the number of stations that they were requesting. Mr. Hawkinson said that ACOG has provided Putman City Campus Police a budgetary quote from Intrado, who is ACOG's viber vendor for the 9-1-1 call system. He said ACOG is asking the Board to authorize for the Executive Director to enter into a negotiation with Putman City Campus Police Department to contract

for establishing a secondary PSAP on the 9-1-1 ACOG regional system. He said this would require a two position PSAP with all peripheral and backroom equipment included.

Director Dukes asked why Putman City Campus Police are wanting to be a secondary PSAP. Mr. Hawkinson responded that Putman City Campus Police receive transfer calls from Bethany, Warr Acres, and Oklahoma City and that those are the three cities that their campus resides in. He said when the Putman City Campus Police receives a transfer call, they are only able to pick up on voice calls. He said becoming a secondary PSAP would afford them access to ANI and ALI, as well as a map presentation.

Director Dukes asked if it would be similar to Oklahoma University Police Department secondary PSAP. Mr. Hawkinson answered that OUPD has not requested a secondary PSAP, and the OU Health Science Center was the primary PSAP that was decommissioned two years ago. He said that OU Health Science Center could not justify the cost for the number of calls they were receiving.

Director Dukes asked if ACOG knew the call volume for Putman City Campus Police. Mr. Hawkinson answered that ACOG has not tracked the calls but that it is significant based on the transfers received from Bethany, Warr Acres and Oklahoma City and that they offer a 24-hour day, 7 days a week PSAP and officers on duty.

Director Bennett asked if providing a secondary PSAP will fill the gap for the Putman City Campus Police. Mr. Hawkinson answered that it will fill the gap for the Putman City schools and give the dispatchers information on the calls and location that is being referred to them by Oklahoma City, Bethany, and Warr Acres.

Director Bishop asked if there would be an increase in dues owed. Mr. Hawkinson answered that Putman City Campus Police would be a contracted PSAP. He said there is no generation of wireline and wireless or VoIP phones through the campus police department or Putman City. He said this will cover all Putman City Campus Schools and that Oklahoma City, Bethany and Warr Acres will answer all the primary Calls.

Director Poland asked if the Moore and Norman schools have a secondary PSAP and if Putman City Campus Police were to become a secondary PSAP, would it give other entities the opportunity to become a secondary PSAP. Director Cleveland responded that Moore and Norman contract with the local police department and the police dispatch officers assigned to the schools. Mr. Hawkinson stated that ACOG has the opportunity to serve the entire Putman City campus and give them the ability to see the calls and the map. He said once Oklahoma City, Bethany, or Warr Acres transfers the calls, this would give Putman City Campus Police access to ANI and ALI. He said there is a one-time purchase which is to purchase all of their equipment, which is between \$150,000 to \$200,000. Mr. Hawkinson stated this cost will cover the 9-1-1 workstations, the back-room equipment, the peripheral equipment, and the installation of the Metro E Circuits.

Director Cleveland asked what the contract cost would be for Putman City. Mr. Hawkinson answered that the cost would be based on the number of positions in the back-room equipment and the quotes from GeoComm, AT&T and Cox. Mr. Sweeney added that all the Board would be doing today is giving him the authority to negotiate with Putman City Campus Police. He said that ACOG has not yet seen the cost figures and if there is a change in the dynamics during negotiations, the Board would first be informed before any decision was made.

Director Hader made a motion to authorize the Executive Director to negotiate with Putman City Campus Police to become a secondary PSAP. Director Bennett second the motion. The motion carried unanimously.

E. RENEWAL OF COMPETITIVE LOCAL EXCHANGE CARRIERS (CLEC) CONTRACTS AND INCUMBENT LOCAL EXCHANGE CARRIERS (ILEC) CONTRACTS

Mr. Hawkinson went over the Renewal of the Competitive Local Exchange Carriers (CLEC) and the Incumbent Local Exchange Carriers (ILEC) Contracts. He said these contracts for 9-1-1 service with the following Competitive Local Exchange Carriers as well as the Incumbent Local Exchange Carriers that are providing landline telephone service in the region are due for renewal in July 2020.

Director Dukes made a motion authorizing the Executive Director to execute the contract renewals for 9-1-1 service with the following Competitive Local Exchange Carriers and the Incumbent Local Exchange Carriers. Director Brown second the motion. The motion carried unanimously.

F. FISCAL YEAR 2021 9-1-1 SERVICE FEE RESOLUTIONS FOR CONSIDERATION BY COUNCIL/BOARD OF TRUSTEES OR COUNTY COMMISSION

Mr. Hawkinson went over the 9-1-1 Service Fee Resolutions for Fiscal Year 2021. He said that under the Oklahoma 9-1-1 Emergency Number Act, to enable collection of the locally authorize fees on landline telephone bills to pay for E9-1-1 service, each local government must approve a resolution annually to set the actual fee and through 9-1-1 ACOG, notify the appropriate Incumbent Exchange Carriers (ILECs) or Competitive Local Exchange Carriers (CLECs) telephone service providers by June 1, 2020 for the following fiscal year. He said that ACOG staff will begin emailing the Resolution/Ordinance format to each of the 9-1-1 ACOG members regarding establishing the 9-1-1 Wireline Service Fee for FY 2021.

Director Poland requested to have the resolution emailed to his office today or tomorrow for the upcoming May agenda. Mr. Hawkinson answered that it will be sent to his office after the meeting.

G. 9-1-1 ACOG WEIGHTED VOTING POPULATION UPDATE

Mr. Hawkinson went over the 9-1-1 ACOG Weighted Voting Population Update. He said following the ratification of the population based Weighted Voting amendment to the Agreement Creating 9-1-1 ACOG at the December 13, 2018 board meeting, 9-1-1 GIS staff stated they would utilize ESRI Community Analyst population numbers annually to review and update the weighted voting calculation for the 9-1-1 ACOG members.

Director Dukes made a motion to adopt the 2018 ESRI Community Analyst population numbers for use as the basis of weighted votes for the 9-1-1 ACOG members for FY 2021. Director Gentling second the motion. The motion carried unanimously.

7. **GENERAL STATUS REPORT**

NG9-1-1 Program w/ MCP:

Since January 30, 2020 BOD - To date - 14 Bids to the RFP have been received. 9-1-1 ACOG Staff has established two Offeror Response Scoring Committees: 1) ESInet & NGCS Call Routing, and 2) 9-1-1 Call Handling Equipment. Scoring Committee Results with Questions for the Offerors are due to MCP May 1. MCP will notify the (3) Top Offerors from both Scoring Committees by May 5. Virtual Oral Interviews from the (6) Top Offerors are scheduled for May 18, and May 19. 9-1-1 staff intends to present the recommended vendors for Board review, approval, and authorization to proceed with contract negotiations at the June 25, 2020 9-1-1 ACOG Board Meeting. Intent is to Award July 1, 2020.

9-1-1 Operations:

9-1-1 Technical Staff -ACOG has hired Adrian Lamoreux as a 9-1-1 Systems Specialist I. With this position filled, 9-1-1 Technical Staff intends to begin Quarterly Maintenance in April. Adrian began working on-call this week.

9-1-1 GIS:

9-1-1 GIS Manager- Comments regarding Mike Davis

Quality Control - GIS Staff is proceeding with the work on Quality Control from GeoComm and Mission Critical Partners, in reference to NG9-1-1 Readiness.

Wireless Carrier Routing Sheets - GIS Staff is continuing to process Cell Tower Routing Sheets, in reference to delivery of the 9-1-1 wireless call to the PSAP.

9-1-1 Institute:

Institute Classes Scheduled: All Institute Classes and CritiCALL Testing at ACOG are on hold indefinitely due to COVID-19, and subsequent restrictions on gatherings.

Special Project w/ OCCHD (Oklahoma City/County Health Department) -
Comments regarding 9-1-1 ACOG entering into a BAA (Business Associate Agreement) with OCCHD to provide a list of COVID-19 Active Cases to Dispatch Centers in the 9-1-1 ACOG Region. OCCHD has secured this through Oklahoma County, and is coordinating the same to Canadian, Cleveland, and Logan County. This list (updated daily by OCCHD) will be provided to Dispatchers in the region through secured access on multiple levels, requiring authorization and sign-in credentials.

PSAP Call Volume Statistics:

Monthly PSAP Call Volume Statistics are available for you on the front table for those in attendance, and available on the ACOG Website for those attending virtually.

8. **NEW BUSINESS:**

None

9. **ADJOURN**

There being no further business to discuss, Chair Mark Hamm adjourned the meeting at 2:35 p.m.

ADOPTED THIS 28TH DAY OF MAY 2020.

CHAIR

SECRETARY-TREASURER

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT - May 2020 Claims

DATE:

May 28, 2020

FROM:

DEBORAH COOK

Director of Finance

INFORMATION:

Consideration of materials claims budgeted for the Association in the amount of \$132,673.96 for the month of May. Staff has found these claims to be in order and proper as to form and are recommended for payment. A copy of the claims list is included in the agenda packet.

ACTION REQUESTED:

Motion to authorize payment of the claims budgeted recurring expenses against the Association for the month of May.

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED APRIL 2020**

	<u>OPERATING ACCOUNT</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>April 1, 2020</i>			
Cash on Deposit	\$ 14,758,903.76	\$ 4,619,054.24	\$ 19,377,958.00
Cash Receipts			
Fee Income - Wireline	\$ 35,372.54	\$ -	\$ 35,372.54
Fee Income - OTC	457,939.35	-	457,939.35
Contracts	31,622.69	-	31,622.69
Transfers of Funds	-	7,400,000.00	7,400,000.00
Interest/Dividend Earned	2,530.25	470.25	3,000.50
Miscellaneous	495.90	-	495.90
Total Cash Receipts	<u>\$ 527,960.73</u>	<u>\$ 7,400,470.25</u>	<u>\$ 7,928,430.98</u>
Cash Disbursements			
Claims/Operating Expense	\$ 253,360.75	\$ -	\$ 253,360.75
9-1-1 Fund Disbursement	-	-	-
OTC Service Fees Disb	121,219.24	-	121,219.24
Transfers of Funds	7,400,000.00	-	7,400,000.00
Miscellaneous - Void Check	-	-	-
Total Cash Disbursements	<u>\$ 7,774,579.99</u>	<u>\$ -</u>	<u>\$ 7,774,579.99</u>
Ending Balance <i>April 30, 2020</i>			
Cash on Deposit	<u>\$ 7,512,284.50</u>	<u>\$ 12,019,524.49</u>	<u>\$ 19,531,808.99</u>

Note: The earnings on the overnight investment sweep dropped below the earnings on the savings account so 9-1-1 ACOG's overnight investment sweep was discontinued until conditions improve. In April the funds normally invested overnight were transferred from the operating account to the savings account.

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
APRIL 2020**

Bethany	\$	4,068.96
Cleveland County		4,300.52
Del City		4,349.74
Edmond		21,100.13
El Reno		4,805.67
Guthrie		6,259.14
Midwest City		11,482.00
Moore		11,967.01
Mustang		3,716.30
Newcastle		1,920.84
Nichols Hills		752.02
Noble		1,361.42
Norman		22,734.97
Oklahoma County		10,427.90
The Village		1,871.23
Tuttle		1,351.54
Warr Acres		2,122.55
Yukon		<u>6,627.30</u>
Total April Disbursements	\$	<u><u>121,219.24</u></u>

BE IT RESOLVED, that on this 28th day of May 2020, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Executive Director and Officers of this Association are directed to pay such claims.

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$	39,111.94	
AT&T (Tribbey Circuit)		90.00	
Cox Communications		19,876.23	
ElectraDigital (COVID-19 App & Hosting)		3,155.00	
Language Line		1,107.42	
Logix Communications		199.32	
McCloud Telephone		297.58	
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00	
Mission Critical Partners, LLC		55,128.16	
Pioneer Telephone (9-1-1 Trunks)		213.56	
Pioneer Long Distance (Meet Point El Reno to Newcastle)		206.72	
Pottawatomie Telephone Co (Tribbey Circuits)		138.02	
SHI (Supplies)		3,912.00	
TierPoint Oklahoma, LLC (Maintenance)		4,750.00	
Windstream		78.01	
		<hr/>	
<i>Total 9-1-1 Operating/Maintenance</i>			132,673.96
Total May Claims			<hr/> <hr/>
	\$		132,673.96

ATTEST:

CHAIRMAN

SECRETARY-TREASURER

**REGULAR
AGENDA ITEMS
THAT MAY REQUIRE
9-1-1 ACOG BOD
ACTION**

ATTACHMENT 6-A

SUBJECT:

RENEWAL OF GEOCOMM AGREEMENT FOR 9-1-1 GIS DATA SUPPORT

DATE:

MAY 28, 2020

FROM:

BRENT HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

Staff recommends the 9-1-1 ACOG renew its agreement with GeoComm for certain Geographical Information System (GIS) data support for 9-1-1. Services related to this agreement include technical assistance, secondary quality assurance and control reports and maintenance and synchronization of a redundant GIS data set. These services are being proposed by GeoComm annually at \$157,337. Services under this agreement will be provided from July 1, 2020 to June 30, 2021.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute an agreement in an amount not to exceed \$157,337 with GeoComm for 9-1-1 geographical information services data support for FY 2021 (July 1, 2020 through June 30, 2021).

ATTACHMENT 6-B

SUBJECT:

AUTHORIZATION TO RENEW THE 9-1-1 PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OKLAHOMA CITY AND 9-1-1 ACOG

DATE:

MAY 28, 2020

FROM:

BRENT HAWKINSON
Director of 9-1-1 & Public Safety

INFORMATION:

The City of Oklahoma City has requested to contract again in FY 2021 with 9-1-1 ACOG for professional services related to 9-1-1 administration. These services include 9-1-1 database management; Master Street Address Guide (MSAG) Management; technical assistance/coordination; training services; and sharing geographical information. The total contract amount is \$65,000. Services under this contract will be provided from July 1, 2020 to June 30, 2021.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and renew the 9-1-1 professional services contract in an amount not to exceed \$65,000 between the City of Oklahoma City and 9-1-1 ACOG for FY 2021.

ATTACHMENT 6-C

SUBJECT:

RENEWAL OF BIDDLE CONSULTING GROUP (CRITICALL) ANNUAL CONTRACT

DATE:

MAY 28, 2020

FROM:

BRENT HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

Staff recommends that 9-1-1 ACOG renew its agreement with Biddle Consulting Group (Criticall) for licensing fees, updates, upgrades and technical support for the PSAP Dispatcher/Call Taker Hiring process. The software is used as training for new dispatchers or as a selection tool for Dispatcher/Call Taker settings. These services are being proposed by Biddle Consulting Group annually at \$14,995. Services under this agreement will be provided from July 1, 2020, through June 30, 2021.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute an agreement with Biddle Consulting Group (Criticall) for an annual licensing fee, updates and upgrades and technical support not to exceed the amount of \$14,995 for FY 2021 (July 1, 2020 through June 30, 2021).

ATTACHMENT 6-D

SUBJECT:

ELECTION OF FY 2021 OFFICERS

DATE:

MAY 28, 2020

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

The ACOG Nominations Committee met on May 20, 2020 to consider Chair, Vice Chair, and Secretary/Treasurer Nominees for FY 2021. The Committee recommended that the current officers be re-nominated to serve another one year term:

Chairman: Mark Hamm, Councilmember, Moore

Vice-Chairman: Rod Cleveland, Commissioner, Cleveland County

Secretary/Treasurer: Carrie Blumert, Commissioner, Oklahoma County

ACTION REQUESTED:

Motion to approve the recommendations of the ACOG Nominations Committee and any additional recommendations made by the Board in the meeting, and to elect the nominees as officers of the 9-1-1 Association of Central Oklahoma Governments Board of Directors for FY 2021 (July 1, 2020 through June 30, 2021).