

ACOG BOD

acog

ACOG BOARD OF DIRECTORS

Combination Virtual & In-Person Meeting

AGENDA - Thursday, May 28, 2020 at 1:45 p.m.

Please follow the instructions below to virtually join the May 28 meeting of the ACOG BOD.

If you have the GoToMeeting application, please click this link to join the meeting:

<https://www.gotomeet.me/ACOGBoardRoom/acog-bod>

Then click “Open Go To Opener” button.

This application is available on your computer, tablet, or smartphone.

You can also join us from your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (312) 757-3121

One-touch: <tel:+13127573121,331317021#>

Access Code: 331-317-021

If you do not have the GoToMeeting application.

Download the application now to install and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/331317021>

The ACOG BOD meeting will be held at the physical location of 4205 N. Lincoln Blvd., Oklahoma City, OK.
Due to the COVID-19 health emergency, the building is closed to the public.

In attendance at the physical location will be **ACOG BOD officers** Matt Dukes, Chair, Steven J. Gentling, Vice-Chair, and David Bennett, Secretary/Treasurer, and **ACOG BOD members:** Mark Hamm, Rod Cleveland, John Brown, Kim Bishop, Ray Poland, Roger Malone, Rick Cacini, Floyd Eason, Chris Powell, Marc Hader, Josh Moore, and Jenni White.

The public is invited to also join the meeting via video/teleconference.

To virtually attend the meeting, access the meeting by joining via the web link above.

The phones will remain live during the entire meeting for voting with the ability to ask questions and make comments, through the chat option or by contacting the conference organizer by text at 405-760-5913 or by email at conference@acogok.org. If you join the meeting by phone, please refrain from using speaker phone option during the meeting to reduce feedback.

ACOG BOD members are asked to sign in with their **Municipality first, then last name** for roll call and determining a quorum. If you have headphones, please wear them during the meeting to reduce feedback. During the meeting if you need to recuse yourself, please do so using the Chat option in GoToMeeting or by texting the meeting organizer at 405-760-5913 or by email: conference@acogok.org.

Agenda items requiring action will be recorded by voice or write in vote. Once a motion is made and seconded, the Chairman will ask for a vote. The motion will be displayed in the Chat section of GoTo Meeting; please type in "Yay" or "Nay." If you are joining by telephone only, please text your vote to 405-760-5913 or email to conference@acogok.org.

If you are not an ACOG BOD member and wish to sign up to speak during the **Public Comments from Citizens or Delegations**, please text or email your comments by Wednesday, May 27, at 5 p.m. to 405-760-5913 or conference@acogok.org. Citizen participants will be requested to mute their phones during the meeting. When the ACOG BOD reaches the **Public Comments from Citizens or Delegations**, the ACOG BOD Chair will call each name in the order in which the names were received. The conference meeting organizer will unmute the citizen's or delegation's device and they will have three minutes to present their question.

If you have technical difficulties with the virtual meeting, please text 405-436-6261 and explain your current situation.

If we experience technical difficulties, ACOG staff will attempt to restore communications for a maximum of 30 minutes; if communications cannot be restored, then the meeting will convene at another date and time to be announced. During technical difficulties, you may have to reconnect.

Please be aware the ITPC meeting may run past 1:45 p.m. Please pay close attention to the CHAT bubble for updates on when the ACOG BOD meeting will begin.

AGENDA: THURSDAY, MAY 28, 2020, 1:45 P.M.
OR IMMEDIATELY FOLLOWING THE ITPC MEETING.

ACOG

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

BOARD OF DIRECTORS

Chair

Matt Dukes
Midwest City Mayor

Vice-Chair

Steven J. Gentling
Guthrie Mayor

Secretary/Treasurer

David Bennett
The Village Vice-Mayor

Executive Director

Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | Fax: 234.2200 | acogok.org

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THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A COMBINATION **VIRTUAL & IN-PERSON** MEETING ON THURSDAY, MAY 28.

The Executive Director will announce at the beginning of the meeting that if connections are lost, ACOG will attempt to restore communications for a maximum of 30 minutes and if communications cannot be restored, the meeting will reconvene at a future date, time, and place.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. TUESDAY, MAY 26, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#)) ([Roll Call](#))
2. **APPROVAL OF THE APRIL 30, 2020 MINUTES** ([ATTACHMENT 2](#))
3. **COMMUNICATIONS:**
 - A. Chairman's Report
 - B. Executive Director's Report
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. **APPROVAL OF THE CONSENT DOCKET:**

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote. When there are amended claims or any other amended consent docket item(s), the motion to approve should include "with the amendment(s)."

- A. Finance Report – May 2020 Claims - Deborah Cook, Director of Finance ([ATTACHMENT 5-A](#)) Action Requested.
- B. Regional Clearinghouse Review and Comment Report – John Harrington, Director of Water Resources ([ATTACHMENT 5-B](#)) Action Requested.
- C. Authorization for Renewal of Public Safety Group Consultant Retainer Agreement - Deborah Cook, Director of Finance ([ATTACHMENT 5-C](#)) Action Requested.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORTS

The attachments for the following items are included in the [ITPC Agenda](#). Request approval of the following ITPC recommendations:

D. Regular ITPC Agenda Action Items:

1. Request for Schedule Change for STBG-UZA Call for Projects – Hayden Harrison, Projects Coordinator II (ITPC ATTACHMENT C-1) Action Requested.
2. Public Hearing and Action on Request for Amendments to the FFY 2020 and FFY 2021 Transit Element of the FFY 2020-2023 OCARTS Area TIP by the City of Norman - Hayden Harrison, Projects Coordinator II (ITPC ATTACHMENT D-1) Action Requested.
3. Updated ITTC Bylaws and Oklahoma City Area Regional Transportation Study (OCARTS) Memorandum of Understanding – John Sharp, Deputy Director (ITPC ATTACHMENT D-2) Action Requested.

THIS CONCLUDES THE INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT.

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Election of Officers for the ACOG Board of Directors, the Intermodal Transportation Policy Committee, and the Garber-Wellington Association Policy Committee for FY 2021 ([ATTACHMENT 6-A](#)) Action Requested.
- B. ACOG Custodians' Resolution – Banking Signatures - Deborah Cook, Director of Finance ([ATTACHMENT 6-B](#)) Action Requested.
- C. FY 2021 ACOG Rural Economic Action Plan (REAP) Organizational Plan – Matthew Weaver, Community & Economic Development Coordinator ([ATTACHMENT 6-C](#)) Action Requested.
- D. 2020 ACOG Legislative Report Update– Rachel Meinke, Public Information Director For information only.

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, June 25, 2020 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (8)	Hon. Chris Powell Councilmember	Hon. Kathy Larsen Councilmember
		Hon. K. P. Westmoreland Mayor
CALUMET (1)	Hon. Robert B. Wallace Trustee	Hon. Steve Snow Trustee
CHOCTAW (6)	Hon. Mike Birdsong Councilmember	Hon. Roger Malone Vice-Mayor
CRESCENT (1)	No Designee	Vacant
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember ----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Daniel P. O'Neil Mayor
EL RENO (8)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	Hon. Warren G. Carter Councilmember	Hon. Tabbitha Kiener Councilmember ----- Hon. Bobby Allen Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Kim Bishop Vice-Mayor	Hon. Tom Barron Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Vacant
LANGSTON CITY (1)	Hon. Sheila Stevenson Mayor	Hon. Magnus Scott Trustee ----- Hon. Linda Williams Trustee
LEXINGTON (1)	Hon. Max Punneo Vice-Mayor	Vacant

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER (1)	Hon. Jenni White Mayor	Hon. Brian Hall Trustee
MIDWEST CITY (23)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor ----- Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Vice Mayor	Hon. Jess Schweinberg Mayor
NICHOLS HILLS (2)	Hon. Peter Hoffman Councilmember	Vacant
NICOMA PARK (1)	Hon. Brian Foughty Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Marge Hill Councilmember	Hon. Gail Hatfield Councilmember ----- Hon. Dianne Gray Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember
OKARCHE (1)	Hon. Joe Frisby Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (112)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. John Brown Councilmember	Hon. Kevan Blasdel Councilmember
PURCELL (3)	Hon. Ted Cox Mayor	Hon. Danny Jacobs Vice Mayor ----- Hon. Mike Pollok Councilmember
SLAUGHTERVILLE (2)	Hon. Ronnie Fulks Trustee	Hon. Valerie Stockton Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Jim Scanlan Vice Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. David Bennett Vice-Mayor	Hon. Sonny Wilkinson Councilmember ----- Hon. Cathy Cummings Mayor
TUTTLE (3)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. Patrick Woolley Councilmember ----- Hon. John Knipp Councilmember
YUKON (11)	Hon. Mike McEachern Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Marven Goodman Commissioner	Hon. Michael Pearson Commissioner ----- Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Cathy R. Scheirman Base Civil Engineer

ATTACHMENT 2

SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

APRIL 30, 2020

The virtual meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 3:26 p.m., April 30, 2020 at the Association of Central Oklahoma Governments, in the ACOG Board Room, at 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices, at least 24 hours prior to the meeting.

PRESIDING (IN-PERSON)

Chairman Matt Dukes, Mayor, Midwest City

BOARD MEMBERS PRESENT (IN-PERSON)

Hon. Steven Gentling, Mayor, Guthrie
Hon. Kim Bishop, Vice-Mayor, Harrah
Hon. Ray Poland, Mayor, Jones City
Hon. Mark Hamm, Councilmember, Moore
Hon. David Bennett, Vice-Mayor, The Village
Hon. Rod Cleveland, Commissioner, Cleveland County

BOARD MEMBERS PRESENT (VIRTUALLY)

Hon. Floyd Eason, Mayor, Del City
Hon. Pam Finch, Councilmember, Del City
Hon. Josh Moore, Councilmember, Edmond
Hon. Pat Byrne, Councilmember, Midwest City
Hon. Breea Clark, Mayor, Norman
Hon. Todd Stone, Councilmember, Oklahoma City
Hon. Kevan Blasdel, Councilmember, Piedmont
Hon. Ronnie Fulks, Trustee, Slaughterville
Hon. Cathy Cummings, Mayor, The Village
Hon. Mary Smith, Vice Mayor, Tuttle
Hon. Rick Cacini, Councilmember, Yukon
Hon. Marc Hader, Commissioner, Canadian County
Hon. Carrie Blumert, Commissioner, Oklahoma County

ASSOCIATE MEMBER PRESENT

None

BOARD MEMBERS ABSENT

Hon. Chris Powell, Councilmember, Bethany
Hon. Robert B. Wallace, Trustee, Calumet
Hon. Mike Birdsong, Councilmember, Choctaw
No Designee, Crescent
Hon. Matt White, Mayor, El Reno

BOARD MEMBERS ABSENT (continued)

Vacant, Forest Park
Hon. Warren G. Carter, Councilmember, Geary
Hon. Sheila Stevenson, Mayor, Langston City
Hon. Max Punneo, Vice-Mayor, Lexington
Hon. Jenni White, Mayor, Luther
Hon. Brian Grider, Vice Mayor, Mustang
Hon. Peter Hoffman, Councilmember, Nichols Hills
Hon. Brian Foughty, Mayor, Nicoma Park
Hon. Marjorie Hill, Councilmember, Noble
Hon. Joe Frisby, Trustee, Okarche
Hon. Ted Cox, Mayor, Purcell
Hon. Frank Calvin, Mayor, Spencer
Hon. Charlie Ross, Vice-Mayor/Trustee, Union City
No Designee, Valley Brook
Hon. Jim Mickley, Mayor, Warr Acres
Hon. Marven Goodman, Commissioner, Logan County
Cathy R. Scheirman, Base Civil Engineer, Tinker Air Force Base

GUESTS

Pete White, ACOG Legal Counsel (In-Person)
David Heald, IT, Canadian County (Virtually)

STAFF

Mark W. Sweeney, Executive Director
John M. Sharp, Deputy Director
Beverly Garner, Executive Assistant
James Smith, IT Operations Specialist
Rachel Meinke, Director of Public Information
Gwendolyn Gordon, Administrative Assistant, TPS
Debbie Cook, Director of Finance (Virtually)

Mark W. Sweeney, ACOG Executive Director, started the meeting, giving virtual instructions. He then turned the meeting over to the Chairman.

A. VIRTUAL CALL TO ORDER

Chairman Matt Dukes called the meeting to order at 3:26 p.m., and then asked for a roll call to be taken. A quorum was present. Following the roll call, he welcomed all in attendance.

2. VIRTUAL APPROVAL OF MINUTES – FEBRUARY 27, 2020

Director Steven J. Gentling moved to approve the minutes of the ACOG Board of Directors meeting on February 27, 2020. Director Ray Poland seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS

A. CHAIRMAN'S REPORT

Chairman Matt Dukes reported that it is ACOG budget preparation and board officer selection time again. He then named his appointees for the Committees:

FY 2021 Nominations Committee: Mayor Matt Dukes – Midwest City (who will be Chair of the Nominations Committee), Mayor Steven Gentling – Guthrie, Councilman Todd Stone - Oklahoma City, Councilman Mark Hamm – Moore, Commissioner Carrie Blumert – Oklahoma County, and Vice-Mayor Brian Grider – Mustang. Chairman Dukes said this committee will meet once in May in advance of the May 28 Board and Committee meetings.

FY 2021 Budget Committee: Mayor Matt Dukes – Midwest City (who will be Chair of the Budget Committee), Mayor Steven Gentling – Guthrie, Councilman David Bennett – The Village, Councilman Mark Hamm – Moore, Commissioner Rod Cleveland – Cleveland County, and Vice-Mayor Kim Bishop – Harrah. Chairman Dukes said this committee will meet twice in June in advance of the June 25 Board and Committee meetings.

Chairman Dukes said if they have any questions, feel free to contact the Executive Director, Mark Sweeney, or him. Mr. Sweeney added that he will be e-mailing all of those who were appointed to serve on the two committees in the near future.

B. EXECUTIVE DIRECTOR'S REPORT

Memorial for Ken Bartlett

Mark Sweeney said that as a follow-up to the recent passing of Ken Bartlett, former City Councilman for the City of Del City, who served on the ACOG Board and the 9-1-1 ACOG Board from 2011 to 2019, the Board requested that we explore setting up a memorial tribute to him. Mr. Bartlett was Chairman of “Team Tinker Home Away From Home” in which he was passionate about helping young airmen who were at Tinker on their first tour of duty. So, this coming week we are going to set up a GoFundMe account for both Board and staff members to contribute to as a memorial gift to the organization he believed in so much. Mr. Sweeney said ACOG would send out an e-mail this coming week to give details about how to donate. He said Mr. Bartlett’s family members have been notified of ACOG’s objective to honor his memory, and this is probably something that will have a more long, enduring impact for the family rather than providing flowers or plants.

GIS Day at the Capitol

Mr. Sweeney said that on March 3, ACOG staff joined many state agencies and local governments for GIS Day at the State Capitol. This was an opportunity to share ACOG’s mapping projects with state legislators and each other. While at the State Capitol, Ms. Sweeney said that he, Rachel Meinke, and John Sharp used this opportunity to visit with ACOG’s local representatives and senators and to pass out a token of ACOG’s

appreciation. It was a follow up from ACOG's legislative event back in January.

GWPC Meeting Cancelled

Mr. Sweeney reminded everyone that the Garber-Wellington Policy Committee (GWPC) meeting was cancelled for today due to unforeseen circumstances. He said the next GWPC meeting will be held in May.

COVID-19

Mr. Sweeney said he had some comments to make about the COVID-19 pandemic factor but was going to reserve those for the agenda item that is for discussion today.

FY 2021 ACOG Budget

Mr. Sweeney wanted to make everyone aware of the fact that, as he is sure everyone else is doing, ACOG is now into the throes of the FY 2021 budgeting process and he said it will certainly be one for the books. He said trying to guess what revenues ACOG is going to have and trying to figure everything out is going to be even more of a challenge than FY 2020. He said the ACOG division/departments directors submitted their budget requests to him on April 27. He stated that they will be going through the budgets in detail in May. Mr. Sweeney said as mentioned earlier, there will be a couple of budget committee meetings in June to prepare for the final unveiling of the FY 2021 budget. He said the budget is really just a snapshot and a guide as there are a lot of things that are going to change in ways we did not envision from last year and going forward.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments.

5. CONSENT DOCKET

Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote. When there are amended claims or any other amended consent docket item(s), the motion to approve should include, "with the amendment(s)."

- A. Finance Report - March and April Claims - Deborah Cook, Director of Finance
- B. Regional Clearinghouse Review and Comment Report - John Harrington, Director of Water Resources
- C. Renewal Agreement with Arledge & Associates, P.C., Certified Public Accountants, for Professional Auditing Services - Deborah Cook, Director of Finance
- D. Regular ITPC Agenda Action Items:
 - 1. Public Hearing and Action on Updating the FFY 2021, 2022, and 2023 STBG-UZA Projects in the FFY 2020-2023 OCARTS Area Transportation Improvement Program (TIP).- Hayden Harrison, Projects Coordinator II

2. Public Hearing and Action on Request for Amendment to the FFY 2020 Transit Element of the FFY 2020-2023 OCARTS Area TIP by COTPA - Hayden Harrison, Projects Coordinator II
3. Preliminary FY 2021 Unified Planning Work Program (UPWP) for the Oklahoma City Area Regional Transportation Study (OCARTS) Area - Jennifer Sebesta, TPS Manager
4. Final 2015 OCARTS Employment by County, City, and Traffic Analysis Zone (TAZ) - John Sharp, Deputy Director
5. Request for Modification to the National Highway System by the Oklahoma Department of Transportation (ODOT) - Jennifer Sebesta, TPS Manager

Director Ray Poland moved to approve that all items under the Consent Docket be considered in one vote, and to accept the finance report, with the amendment, and approve payment of the April claims against the Association, and to ratify payment of the March budgeted reoccurring expenses paid on March 26. Director David Bennett seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Population Estimates for Use in Preparation for FY 2021 ACOG and Transportation Budgets

John Sharp said they will see a few changes this year to the population estimates. These estimates are used each year, so these ACOG dues are for FY 2021. ACOG collects this information from the Census Bureau and it is about a year or so out of date as the Census Bureau tends to be on delay on these types of things. He said in the agenda following the memorandum is a table of the population estimates for 2018 by city and also by county.

Mr. Sharp said in the case of Oklahoma City, that is just the portion that is in the ACOG area and the same goes for Piedmont, Purcell, Geary; some of these cities, straddle multiple counties, so this is the information you see here. He said ACOG's population is just over 1.2 million and those weighted votes total 339.

Mr. Sharp said on the next agenda page is something ACOG started doing a couple of years ago. This table provides the same sort of information, but these cities are not all the same as in the ACOG area in the first table because the OCARTS geography is different. He said there is not a weighted vote in the Intermodal Transportation Policy Committee (ITPC), so the population estimates are provided strictly for transportation dues.

Director Mark Hamm moved to adopt the 2018 Annual Population Estimates from the U.S. Census Bureau for use as the basis of weighted votes and dues assessment for the FY 2021 ACOG and transportation budgets. Director David Bennett seconded the motion. The motion carried unanimously.

B. Discussion of the COVID-19 Crisis – Challenges, Issues, Impacts, and Opportunities that it has created for our local governments

Mark Sweeney started off by talking about what ACOG has done and some of the things that have been learned over the last several weeks. ACOG started its process of social distancing and beginning to develop more policies that kept people further apart back in March. By the end of March, he initiated his work-at-home program in two phases. He sent the first group of employees (Phase I) home around that timeframe and then about a week later, he sent a second group home (Phase II), so the majority of the ACOG employees, through the month of April, have actually been working from home. He commented how that this building was designed for a pandemic because ACOG has wider than normal hallways and our offices are spaciouly laid out, which allows us greater flexibility.

Mr. Sweeney said that, like many of the organizations, ACOG closed off its offices from public access. He said they can still contact ACOG staff via e-mail, by phone, or by virtual conference. He said ACOG monitors what the Governor is doing, what the cities in the area are doing, and in particular what Mayor Holt is doing since the ACOG offices are located in Oklahoma City. Mr. Sweeney said he is assessing what kind of a transition will be made going into the month of May, taking it one step at a time and seeing what is best for ACOG staff.

Mr. Sweeney said that back on April 29, he sent out a survey to all of the ACOG City Managers. In that survey were questions about their plans and what they are doing in their communities pertaining to COVID-19. The hope is to have a response from all of our city managers by May 5, and ACOG can then provide some data on those responses. The survey is actually being prepared for the City Managers Association meeting, which will be a conference call meeting on May 6. He said ACOG will distribute the survey results to Board members upon request.

Mr. Sweeney mentioned that on April 22, an email was sent to all the state legislators in the ACOG region and to all of ACOG's US congressional and senate officials, explaining to them about ACOG's availability to assist with the distribution of the CARES Act funding to our local governments. He said they may not realize that the councils of governments (COGs) were created back in the 1960s as a clearinghouse for state and federal funds to be accessed or provided to the local governments. He stated that when it comes to working with the local governments, the state and the federal governments are not very effective, but the COGs maintain a close working relationship with the cities and the counties and are much better equipped to handle the allocation of funding than most organizations. Therefore, Mr. Sweeney offered to the national and state leaders that ACOG is open for business to help, wanting to make a difference in bringing Central Oklahoma back fully in recovery, both from a health-wise, as well as from an economic perspective.

Mr. Sweeney said some of the fundings that were mentioned in the letter, that ACOG was able to restate for the legislators include about \$8 million of

funding for the Oklahoma Department of Commerce, coming forth, referred to as Community Development Block Grants. The challenge is that a lot of these grants are somewhat nebulous right now as to how the funding is going to be handled - the eligibility criteria, the application process, and the required procedures.

He said the US Economic Development Administration (EDA) is receiving an additional \$1.5 billion dollars of which about \$600 million will be allocated to the southwest region and his understanding is that ACOG in the next few months will be receiving an additional \$400,000 from the EDA office in Austin, with no match requirement, which will help ACOG address the local economic development related issues of what has occurred. That funding should be coming to us probably by July/August.

When it comes to transportation, in the ITPC meeting Mr. Sharp made reference to the fact that there are some funding sources that are being provided, and there is \$26 billion that was allocated to the CARES Act toward transportation related issues.

ACOG is trying to stay on top of all of the sources of funding that can make a difference. There is also the relief funding, which is the \$1.5 billion dollars, that is supposed to cover some of the costs related to COVID-19. Oklahoma City is going to be receiving \$114 million, or has, and that Oklahoma County will receive \$47 million. ACOG is still waiting to see how that funding will be distributed out and what the process and the procedures will be. To a great extent, the funding is available, but nobody has yet figured out how to get it to where it needs to go.

Mr. Sweeney said he feels like ACOG can make a difference and if there is anything that can be done that will allow for the funding streams to increase to cover some of these costs, that is something that is being pursued to stay on top of for all of our communities.

Director Cleveland and Chairman Dukes said that, hearing from the state legislature, more than likely, any relief for our municipalities is going to be through application to the Governor's office, but the criteria and application process is not known, or how much is available.

C. 2020 ACOG Legislative Report Update

Rachel Meinke gave a short Capitol update. Her presentation can be viewed at: <http://www.acogok.org/wp-content/uploads/2020/05/APR-2020-Legislative-UPDATE.pdf>

7. NEW BUSINESS

Chairman Dukes asked if there was any new business to bring forth to the ACOG Board of Directors. No new business was presented.

8. ADJOURN

There being no further business, Chairman Matt Dukes adjourned the meeting at 4 p.m.

ADOPTED THIS 28TH DAY OF MAY 2020.

CHAIRMAN

SECRETARY-TREASURER

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – May 2020 Claims

DATE:

MAY 28, 2020

FROM:

DEBORAH COOK

Finance Director

INFORMATION:

Consideration of materials claims budgeted for the Association in the amount of \$307,611.72 for the month of May. Staff has found these claims to be in order and proper as to form and are recommended for payment. A copy of the [claims list](#) is attached.

ACTION REQUESTED:

Motion to authorize payment of the May claims against the Association.

**ACOG CASH STATUS REPORT
FOR THE MONTH ENDED APRIL 30, 2020**

	<u>CHASE OPERATING</u>
Beginning Balance	
<i>April 1, 2020</i>	
Cash	\$ 2,497,370.57
Petty Cash	500.00
Total Beginning Balance	<u>\$ 2,497,870.57</u>
 Cash Receipts	
Grants & Contracts	\$ 307,434.34
Memberships	-
Transfers of Funds-Sweep	
Interest/Dividend Earned	98.93
Miscellaneous	21.17
Total Cash Receipts	<u>\$ 307,554.44</u>
 Cash Disbursements	
Personnel Cost	\$ 221,606.79
<i>(detail next page)</i>	
Bank Service Charges	-
Investment Sweep Fee	61.52
Claims Expenditures:	192,931.77
<i>(detail next page)</i>	
Total Cash Disbursements	<u>\$ 414,600.08</u>
 <i>April 30, 2020</i>	
Cash	\$ 2,390,324.93
Petty Cash	500.00
Total Ending Balance	<u><u>\$ 2,390,824.93</u></u>

SCHEDULE OF GENERAL OPERATING EXPENSES FOR THE MONTH ENDED APRIL 30, 2020

Personnel Cost:

Salaries	123,436.59
Payroll Taxes	56,546.41
Payroll Processing Fees	751.76
Group Health & Life Insurance	20,526.22
Pension Contribution & Expense	16,945.61
EBC Flex Plan Contributions	2,797.33
Garnishments	285.71
United Way Contributions	317.16

Total Operating Personnel Expenditures

\$ 221,606.79

Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	790.00
Credit Card Clearing Account	9,726.51
Development and Recruitment	-
Equipment & Furniture	8,010.37
Equipment Rental	-
Insurance	-
Internet Service	5,763.93
Legal	5,250.00
Maintenance & Repair - Equipment	4,970.27
Maintenance & Repair - Software	8,988.83
Mileage	97.19
Miscellaneous-Legislative Gifts	-
Office Cleaning	345.00
Office Rent	19,160.00
Office Leasehold Improvements	667.00
Printing	276.67
Professional Dues	5,712.04
Projects-UPWP	1,187.50
Projects-CMAQ	103,056.00
Projects -Clean Cities	-
Projects -911	-
Projects - REAP	-
Public Education - NTW	-
Public Notice/Advertising	56.00
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	5,850.00
Supplies	335.07
Supplies - Software	9,875.64
Telephone	1,738.75
Temporary Labor	1,000.00
Travel	-
Vehicle Expense	-

Total Claims Expenditures:

\$ 192,931.77

BE IT RESOLVED, that on this 28th day of May 2020, the following claims are approved by the Association of Central Oklahoma Governments; and the Executive Director and Officers of this Association are directed to pay such claims.

APCO International <i>(9-1-1 Institute Training)</i>	\$ 1,059.30
Bank of America Credit Card <i>(Development, Internet, Supplies)</i>	5,159.08
Camp, Chris <i>(Mileage - 9-1-1)</i>	34.51
CDW Government <i>(Supplies)</i>	1,378.25
Connex International <i>(Telephone)</i>	97.66
COTPA <i>(Fleet Conversion Grant 2016-R1-COTPA)</i>	250,000.00
CriticalComm <i>(Telephone - 9-1-1)</i>	11.00
Dell Marketing LP <i>(Equipment)</i>	10,268.93
ecapitol <i>(Subscription)</i>	2,800.00
Electradigital <i>(Internet)</i>	1,499.00

May Claims (Cont.)

First Choice Coffee Service <i>(Supplies)</i>	\$ 37.70
Heritage <i>(Printing - 9-1-1)</i>	114.47
Management and Enterprise Services <i>(Internet)</i>	196.00
Murray, Robin <i>(Mileage - 9-1-1)</i>	153.56
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79
Oklahoma County Public Building Authority <i>(Office Rent)</i>	19,827.00
Oklahoman Media Company <i>(Public Notice)</i>	66.50
Peak Uptime <i>(Repairs & Maintenance)</i>	3,467.55
Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90
ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$1,332.80)</i>	3,920.00
The Sanborn Map Co, Inc <i>(Supplies - Aerial Photos 9-1-1)</i>	6,469.88

May Claims (Cont.)

Scout Benefits Group LLC	\$	75.00
<i>(FSA Benefits Administration)</i>		

Verizon Wireless		245.64
<i>(Telephone, Internet - 9-1-1 \$71.80)</i>		

TOTAL MAY CLAIMS		<u>\$ 307,611.72</u>
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ATTEST

CHAIRMAN

SECRETARY/TREASURER

ATTACHMENT 5-B

SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

MAY 28, 2020

FROM:

JOHN HARRINGTON

Director of Water Resources

INFORMATION:

The following projects have been reviewed through the Clearinghouse review process by staff during the past month. Final comment letters have been submitted to the applicants and are attached.

Date Reviewed	ID#	Agency & Projects
May 8, 2020	ID#E82001	Oklahoma City Development Services Department Subdivision and Zoning Division C-7161 Preliminary Plat of Castlebeny West Addition
May 8, 2020	ID#E82002	Oklahoma City Development Services Department Subdivision and Zoning Division C-7163 Final Plat of Summit Ridge Villas
May 8, 2020	ID#E82003	Oklahoma City Development Services Department Subdivision and Zoning Division PC-10664
May 8, 2020	ID#E82004	Oklahoma City Development Services Department Subdivision and Zoning Division CE-1019
May 12, 2020	ID#E122002	Ms. Denetta Brannon Accounting Manager/Comptroller Petroleum Storage Tank Division Oklahoma Corporation Commission Intergovernmental Review of Federal Grant Application for Leaking Underground Storage Tank (LUST) Program for FY 2021
May 12, 2020	ID#E122003	Kelly Jasper Administrative Assistant II Financial Assistance Division Oklahoma Water Resources Board Oklahoma City Water Utilities Trust CWSRF Project No. ORF-19-0016-CW

ACTION REQUESTED:

Motion to concur with staff assessment of submitted projects.



May 8, 2020

Oklahoma City Development Services Department
Subdivision and Zoning Division
420 W Main St, Oklahoma City, OK 73102

RE: ID#E82001 - C-7161 Preliminary Plat of Castlebeny West Addition

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. Any future communication regarding this proposal should be accompanied by the ID number listed above.

As a result of our review process and comments received, the process and comments received, the proposed project, as of this date, does not appear to be inconsistent with area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary. You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter is not a commitment of funds for your proposal from any funding source but allows you to proceed with your application for funding consideration.

We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

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Midwest City Mayor

Vice-Chair
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May 8, 2020

Oklahoma City Development Services Department
Subdivision and Zoning Division
420 W Main St, Oklahoma City, OK 73102

RE: ID#E82002 - C-7163 Final Plat of Summit Ridge Villas

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. Any future communication regarding this proposal should be accompanied by the ID number listed above.

As a result of our review process and comments received, the process and comments received, the proposed project, as of this date, does not appear to be inconsistent with area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary. You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

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May 8, 2020

Oklahoma City Development Services Department
Subdivision and Zoning Division
420 W Main St, Oklahoma City, OK 73102

RE: ID#E82003 - PC-10664

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. Any future communication regarding this proposal should be accompanied by the ID number listed above.

As a result of our review process and comments received, the process and comments received, the proposed project, as of this date, does not appear to be inconsistent with area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary. You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

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May 8, 2020

Oklahoma City Development Services Department
Subdivision and Zoning Division
420 W Main St, Oklahoma City, OK 73102

RE: ID#E82004 - CE-1019

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. Any future communication regarding this proposal should be accompanied by the ID number listed above.

As a result of our review process and comments received, the process and comments received, the proposed project, as of this date, does not appear to be inconsistent with area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary. You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

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May 12, 2020

Ms. Denetta Brannon
Accounting Manager I Comptroller
Petroleum Storage Tank Division
Oklahoma Corporation Commission
Jim Thorpe Building, Rm 480
PO Box 52000 Oklahoma City OK 73152-2000

RE: ID#E122002 - Intergovernmental Review of Federal Grant Application for Leaking
Underground Storage Tank (LUST) Program for FY 2021

Dear Ms. Brannon:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. Any future communication regarding this proposal should be accompanied by the ID number listed above.

As a result of our review process and comments received, the process and comments received, the proposed project, as of this date, does not appear to be inconsistent with area-wide goals and objectives.

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May 12, 2020

Kelly Jasper Administrative Assistant II
Financial Assistance Division
Oklahoma Water Resources Board
3800 N Classen Blvd, Oklahoma City, OK 73118

RE: ID#E122003 - Oklahoma City Water Utilities Trust CWSRF Project No. ORF-19-0016-CW

Dear Ms. Jasper:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. Any future communication regarding this proposal should be accompanied by the ID number listed above.

As a result of our review process and comments received, the process and comments received, the proposed project, as of this date, does not appear to be inconsistent with area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary. You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

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ATTACHMENT 5-C

SUBJECT:

**AUTHORIZATION FOR RENEWAL OF PUBLIC SAFETY GROUP CONSULTANT
RETAINER AGREEMENT**

DATE:

MAY 28, 2020

FROM:

DEBORAH COOK

Director of Finance

INFORMATION:

Staff recommends that the Association of Central Oklahoma Governments renew its Consultant Retainer Agreement with The Public Safety Group for an amount not to exceed \$20,000. The Agreement provides training services and certification of training courses, as well as other consulting services as deemed appropriate by both parties for FY 2021 from July 1, 2020 to June 30, 2021.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute a Consultant Retainer Agreement with The Public Safety Group not to exceed \$20,000 for FY 2021 from July 1, 2020 to June 30, 2021.

**REGULAR
AGENDA ITEMS
THAT MAY REQUIRE
ACOG BOD ACTION**

ATTACHMENT 6-A

SUBJECT:

ELECTION OF OFFICERS FOR THE ACOG BOARD OF DIRECTORS, THE INTERMODAL TRANSPORTATION POLICY COMMITTEE, AND THE GARBER-WELLINGTON ASSOCIATION POLICY COMMITTEE FOR FY 2021

DATE:

MAY 28, 2020

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

The ACOG Nominations Committee met on May 20, 2020 to consider Chair, Vice-Chair and Secretary-Treasurer nominees for FY 2021 (July 1, 2020 – June 30, 2021).

For the ACOG Board of Directors and the Intermodal Transportation Policy Committee, the Committee recommended that the following persons be nominated for these offices:

Chair:	Steven J. Gentling, Mayor, Guthrie
Vice-Chair:	David Bennett, Vice-Mayor, The Village
Secretary-Treasurer:	Josh Moore, Councilmember, Edmond

For the Garber-Wellington Association Policy Committee, the Committee recommended that the following persons be nominated for these offices:

Chair:	Kim Bishop, Vice-Mayor, Harrah
Vice-Chair:	Ray Poland, Mayor, Jones City
Secretary-Treasurer:	Sheila Stevenson, Mayor, Langston City

ACTION REQUESTED:

Motion to approve the recommendations of the ACOG Nominations Committee and any additional recommendations made by the Board in the meeting, and to elect the nominees as officers to the ACOG Board of Directors, the Intermodal Transportation Policy Committee, and the Garber-Wellington Association Policy Committee for FY 2021.

ATTACHMENT 6-B

SUBJECT:

ACOG CUSTODIANS' RESOLUTION - BANKING SIGNATURES

DATE:

MAY 28, 2020

FROM:

DEBORAH COOK
Director of Finance

INFORMATION:

With the election of new officers, it is necessary to approve an official custodians' [resolution](#) authorizing ACOG's newly elected officers to act as signatories to conduct business with ACOG's financial institutions.

ACTION REQUESTED:

Motion to approve the official custodians' resolution (attached) for FY 2021.

RESOLUTION

THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
4205 N. LINCOLN BOULEVARD
OKLAHOMA CITY, OKLAHOMA 73105

Be it resolved that

_____	Steven J. Gentling, Chair
_____	David Bennett, Vice-Chair
_____	Josh Moore, Secretary/Treasurer
_____	Mark W. Sweeney, Executive Director
_____	John M. Sharp, Deputy Director

of this Association, whose signature(s) appear(s) above are appointed as official custodians of the Association's funds, effective July 1, 2020. They have plenary authority, including control, over funds owned by the Association. Control includes possession, as well as the authority to establish accounts for the funds in insured depository institutions and to make deposits, withdrawals and disbursements of such funds. Two (2) signatures shall be required on checks against the accounts. This supersedes all prior authorizations, which are hereby cancelled.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted on May 28, 2020 by the Board of Directors of the Association of Central Oklahoma Governments and is in full force; that the signatures above are genuine and of the respective officers of said Association as designated thereon.

WITNESS my hand and seal of said Association this 28th day of May 2020.

(SEAL)

SECRETARY

ATTACHMENT 6-C

SUBJECT:

FY 2021 ACOG RURAL ECONOMIC ACTION PLAN (REAP) ORGANIZATIONAL PLAN

DATE:

MAY 28, 2020

FROM:

MATTHEW S. WEAVER

Community & Economic Development (CED) Coordinator

INFORMATION:

The state of Oklahoma's rural economic development initiative creates opportunities for less populated communities to undertake community and economic development projects identified by them. The Rural Economic Action Plan (REAP) of 1996 establishes a planning process for cities, towns, and counties that could enable them to secure grant funds for economic development projects and infrastructure projects. The Councils of Government (COGs) throughout the state are identified to help facilitate the planning process and to generate the regional, organizational plan. Additionally, the COGs are required to review the regional organizational plan, each year, and advise the Oklahoma Department of Commerce (ODOC) of changes or revisions to the plan, if any.

The REAP Organizational Plan (refer to next page) states that there are 10 project categories, of which 80% of the allocated REAP funds must be spent on infrastructure projects outlined in the first six (6) categories listed in the Plan, and the remaining 20% of the funds can be spent in the last four (4) categories of projects. (Pages 6-C-3 to 6-C-6 of the attached enclosure list the 10 categories). In order to proceed with the FY 2021 cycle of REAP grants, staff is proposing that the attached REAP Organizational Plan be adopted by the Board of Directors as the ACOG Organizational Plan, and then forwarded for filing with ODOC. This Plan sets forth the eligible entities in the ACOG region and recites the ten (10) allowable project categories for REAP projects. Any funding for FY 2021 REAP grants is contingent upon receiving the REAP appropriations from the State of Oklahoma.

Upon filing the Organizational Plan with ODOC, signed copies will be available from ACOG, upon request.

ACTION REQUESTED:

Motion to adopt the attached FY 2021 ACOG Rural Economic Action Plan (REAP) Organizational Plan, and to authorize the Executive Director to negotiate and execute a contract with the Oklahoma Department of Commerce to receive the 2021 REAP grant funds allocated for the ACOG region.

**Association of Central Oklahoma Governments
FY 2021 Rural Economic Action Plan
Organizational Plan**

ACOG is a voluntary association of local governments joined together to work on common interests, for the economic improvement of each member entity and the overall benefit of the region. The Association membership is made up of the counties of Canadian, Cleveland, Logan, and Oklahoma, and all cities and towns having some jurisdiction within the four listed counties.

In June 1966, the local governments of Central Oklahoma created ACOG under the authority provided by State enabling legislation known as the Inter-Local Cooperation Act (74 O.S. §§ 1001 - 1008.) As of January 2020, ACOG has 43 member governments, consisting of city, town and county jurisdictions. All local governments in the ACOG region are eligible for membership. In total, the ACOG region represents a population of 1,244,745 (2016 Census Bureau) persons encompassing an area of just over 2,890 square miles.

Section 1. The following cities and towns with a population* of less than 7,000 are within the ACOG region:

Canadian County	Population
Calumet	572
Geary (pt.)	229
Okarche (pt.)	365
Union City	1,991
 Cleveland County	 Population
Etowah	93
Lexington	2,168
Noble	6,756
Slaughterville	4,246
 Logan County	 Population
Cashion (pt.)	228
Cedar Valley	320
Cimarron City	167
Coyle	361
Crescent	1,542
Langston	1,824
Marshall	302
Meridian	42
Mulhall	250
Orlando	164

* 2016 Population from the U.S. Bureau of the Census/Oklahoma Department of Commerce

Oklahoma County	Population
Arcadia	269
Forest Park	1070
Harrah	6044
Jones	3012
Lake Aluma	91
Luther	1,604
Nichols Hills	3,908
Nicoma Park	2,462
Smith Village	68
Spencer	4,015
Valley Brook	777
Woodlawn Park	158

Section 2. Funds from the REAP fund account at the Oklahoma Department of Commerce will be awarded to projects determined by: public input to the ACOG Board of Directors; the region's Rural Economic Action Plan; and an evaluation of the financial needs of the four county area. Public meetings will be held by municipalities in the region and suggestions will be accepted from legislators and other interested parties.

In 2010, pursuant to legislative enactment of House Bill 3291, significant changes were made to the REAP enabling legislation that modified the types of projects eligible for REAP funds and the amounts allocated to those projects. Under these new provisions, **80% of REAP funds must be spent for projects appearing in the first six (6) categories listed below. Funding may be awarded to projects in the last four (4) categories of the remaining 20% of funding allocation.** The examples of projects listed under each category is intended to be illustrative and is not intended to be exhaustive or exclusive, and is intended to serve as practical guidelines for projects that can be funded under each category.

1. **Rural water quality projects, including acquisition, treatment, distribution, and recovery of water for consumption by humans or animals or both, *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation or maintenance of water systems:***
 - a. Land acquisition for water projects
 - b. Costs for planning, engineering, and designing water projects
 - c. Costs for hydraulic testing and analysis
 - d. Wells, test wells, well houses, blending stations, chlorine booster stations, water towers, standpipes, water storage tanks, pump houses, water treatment plants, security fencing, and other water related structures
 - e. Waterlines, pumps, pressure booster pumps, transfer pumps, motors, valves, shut off valves, fire hydrants, water meters, master meters, emergency generators, metal detectors to locate pipes, filters filter media, water chlorinator, telemetry monitoring system with alarms, or other water related equipment or parts
 - f. Backhoes, trenchers or other water related vehicles required to install or maintain water systems.

2. **Rural solid waste disposal, treatment or similar projects** *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation, or maintenance of solid waste systems:*
 - a. Land acquisition for solid waste projects
 - b. Costs for planning, engineering and designing solid waste projects
 - c. Collection facilities, landfills, transfer stations and other solid waste related structures
 - d. Packer trucks and other solid waste related vehicles
 - e. Dumpsters, poly carts and other solid waste related equipment.
3. **Rural sanitary sewer construction or improvement projects** *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation, or maintenance of sanitary sewer systems:*
 - a. Land acquisition for sanitary sewer projects
 - b. Costs for planning, engineering and designing sanitary sewer systems
 - c. Sanitary Sewer Evaluation Survey (SSES), smoke testing, in-line camera inspection, flow monitoring, manhole evaluations, and other sanitary sewer related testing
 - d. Lagoons, transfer stations, treatment facilities and other sanitary sewer related structures
 - e. Sewer lines, force mains, interceptor lines, lift stations, lift pumps, pumps, center pivot irrigation systems and parts, rip rap, emergency generators, pipe locators, high pressure hoses, debris screens, clarifier and trickling filters, diffused aeration system, bentonite for lagoons, grinder pumps, grinders, lagoon baffles, aerators, lagoon liners, and other sanitary sewer related equipment or parts
 - f. Sewer rodding machines, high pressure sewer jet, trenchers, or other sanitary sewer related vehicles.
4. **Rural road or street construction or improvement projects** *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction or resurfacing roads, streets, bridges and sidewalks:*
 - a. Costs for planning, engineering and designing roads, streets, bridges and ADA compliant sidewalks
 - b. Concrete, asphalt, chip and seal, and other road and street related material
 - c. County maintenance shops and other road and street related structures
 - d. Road easement purchases
 - e. Sidewalks with ADA compliant crosswalks, curb and guttering, pavement markings, drainage improvements, parking lots and other similar projects
 - f. Traffic signals and signs, street signs, school crossing signals and signs, street lights, culverts, and other road and street related equipment
 - g. Dump trucks, laydown machines, graders, dozers, loaders and other road and street related vehicles.
5. **Provision of rural fire protection services and public safety services** *including but not limited to the following projects:*
 - a. Land acquisition for fire stations, police stations, emergency shelters, animal shelters or other fire protection or public safety services related projects
 - b. Costs for planning, engineering, and designing fire stations, police stations, storm shelters, animal shelters, or other fire protection or public safety services related projects

- c. Costs for construction, expansion, rehabilitation, refurbishment, or other building expenses for fire stations, police stations, emergency shelters, animal shelters, or other fire protection or public safety services related projects
 - d. Storm siren and tower, emergency radios, emergency portable radios, emergency pagers, emergency generators, automatic electronic defibrillator (AED), rescue tools, compressor system, jaws of life, air tanks, and other fire protection or public safety services related equipment
 - e. Pumpers, trucks, tanker trucks, tanker tenders, grass rigs, brush trucks, wildland fire trucks, skid steers and other fire protection services related vehicles
 - f. Sirens, lightbars, ladders, hose, skid steer attachments, fire swatters, nozzles, ventilation fans, skid units, water tanks, pond drop buckets, rescue saws, jaws of life, and other fire services equipment for fire protection related vehicles
 - g. Self-contained breathing apparatus (SCBAs), Cascade SCBA refilling station, Scott air-packs and carbon cylinders, personal alert safety system (PASS) devices, bunker gear, or other personal protection equipment for fire protection services personnel
 - h. Police cars, animal control trucks, lake patrol rescue boat and other related public safety services related vehicles
 - i. Sirens, lightbars, prisoner transport partitions, radars, in-car video cameras, animal control transport boxes, shotgun racks, spotlights, and other public safety services vehicle equipment
 - j. Costs for planning, engineering and designing 911 call centers, dispatch centers and telecommunication facilities or systems
 - k. Costs for installing, constructing, reconstructing, or otherwise improving 911 call centers, dispatch centers, and telecommunication facilities or equipment
 - l. Interoperable emergency communication radio system, 911 addressing, call center radio equipment, call center computers required for dispatching (no office computers), call center Computer Aided Dispatch (CAD) software, 911 wiring or cables, emergency generator, repeaters and other 911 related equipment.
6. **Expenditures designed to increase the employment level within the jurisdiction of the entity** *including but not limited to the following provided there is a nexus to increased employment levels:*
- a. Land acquisition for business or economic development
 - b. Costs for planning, engineering, and designing buildings or industrial parks for business and economic development
 - c. Costs for construction, expansion, rehabilitation, refurbishment, hazard mitigation or other building expenses for business and economic development
 - d. Feasibility or market studies and plans
 - e. Costs for installing, constructing, reconstructing or otherwise improving water, sanitary sewer, rail spur and roads and streets to or within an industrial park
 - f. Business incubators.

7. **Provision of health care services, including emergency medical care, in rural areas** *including but not limited to:*
 - a. Land acquisition for hospitals, emergency care centers and other health care and emergency medical care related projects
 - b. Costs for planning, engineering and designing hospital, helo-pads, health care facilities or emergency care facilities
 - c. Costs for construction, expansion, rehabilitation, refurbishment, or other building expenses for health care services and emergency care facilities
 - d. Ambulances and other emergency medical care vehicles
 - e. Automatic electronic defibrillator (AED), transport ventilator, gurney, and other non- consumable equipment for outfitting ambulances and other emergency medical care vehicles.
8. **Construction or improvement of telecommunication facilities or systems** *including but not limited to:*
 - a. Wireless equipment and devices. broadband equipment and devices, optic fiber and other telecommunication related equipment
 - b. Telephone systems including system equipment.
9. **Improvement of municipal energy distribution systems** *including but not limited to:*
 - a. Costs for planning, engineering, and designing municipal system distribution structures and systems
 - b. Costs for installing, constructing, reconstructing or otherwise improving electric substations and other municipal energy distribution structures and systems
 - c. Poles, wire, switches, voltage regulators, conductors, transformers, natural gas lines, gas meters, and other municipal energy distribution system equipment
 - d. Aerial bucket trucks and other municipal energy distribution system vehicles.
10. **Community buildings, courthouses, town halls, senior nutrition centers, meeting rooms or similar public facilities** *including but not limited to:*
 - a. Costs for planning, engineering and designing public buildings and facilities
 - b. Costs for constructing, reconstructing, rehabilitating, hazard mitigation or otherwise improving public buildings and facilities
 - c. Sound systems, heat/air condition units, electrical system upgrades, security cameras, security fencing, elevator, ceiling fans, kitchen equipment (senior nutrition centers and community centers only), and other furniture, fixtures and equipment for public buildings and facilities
 - d. Lighting, parking lots, sidewalks, septic systems, fire sprinkler system, alarm systems, emergency generator, parking blocks, security fencing and other related public building and facilities related projects
 - e. Libraries, museums and park pavilions.

Section 3. Cities and Towns with a population below 7,000 persons are eligible to receive REAP funds. County projects are eligible to receive REAP funds for the benefit of unincorporated areas below 7,000 population.

Section 4. Ineligible projects. Ineligible projects include activities not encompassed within the above ten (10) eligible project categories and not meeting the statutory population thresholds and include:

- a. Consumable goods and office supplies,
- b. Personnel costs,
- c. Park projects including park maintenance equipment (except community centers and similar public facilities located in parks which are eligible- see #10 above),
- d. Fairground projects (except community centers and similar public facilities located in fairgrounds which are eligible- see #10 above),
- e. Mowers and lawn equipment,
- f. Veterans memorials,
- g. Codification of ordinances,
- h. Capital Improvement Plans (CIP),
- i. Comprehensive land use Plans,
- j. Housing projects/programs (demolition, emergency repair, rehabilitation, and construction), and
- k. County maintenance barns or any other district-wide projects for county commission districts with a population of 7,000 or greater.

Section 5. All funds expended from the ACOG REAP Fund shall be made in the manner as provided by law for the expenditure of public funds and will be accordingly accounted for in the same manner as other public funds.

Funds distributed on behalf of unincorporated county areas will be accounted for on subsidiary ledgers of ACOG, or by the county requesting the funds and accounted for in the same manner as other public funds.

Section 6. A set of criteria and numerical ranking and rating system will be adopted by the ACOG Board of Directors to be used as a guide to help select projects for funding from the REAP Fund. All eligible projects will be reviewed and ranked.

Section 7. ACOG participates in the Oklahoma Department of Commerce (ODOC) CDBG/REAP program, and ACOG applicants must be ACOG REAP-eligible in order to apply for the ODOC CDBG/REAP program.

Dated this _____ day of _____, 2020

Association of Central Oklahoma Governments

Chair

Attest:

Secretary-Treasurer

Approved:

Mark W. Sweeney, AICP
Executive Director