



INTERMODAL TRANSPORTATION POLICY COMMITTEE

Combination Virtual & In-Person Meeting

AGENDA - Thursday, May 28, 2020 at 1:20 p.m.

Please follow the instructions below to virtually join the May 28 meeting of the ITPC.

If you have the GoToMeeting application, please click this link to join the meeting:

<https://www.gotomeet.me/ACOGBoardRoom/itpc>

Then click “Open Go To Opener” button.

This application is available on your computer, tablet, or smartphone.

You can also join us from your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (312) 757-3121

One-touch: [tel:+13127573121,848141029#](tel:+13127573121,848141029)

Access Code: 848-141-029

If you do not have the GoToMeeting application.

Download the application now to install and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/848141029>

The ITPC meeting will be held at the physical location of 4205 N. Lincoln Blvd., Oklahoma City, OK.

Due to the COVID-19 health emergency, the building is closed to the public.

In attendance at the physical location will be **ITPC officers** Matt Dukes, Chair, Steven J. Gentling, Vice-Chair, and David Bennett, Secretary/Treasurer, and **ITPC members:** Mark Hamm, Rod Cleveland, John Brown, Kim Bishop, Ray Poland, Roger Malone, Rick Cacini, Floyd Eason, Chris Powell, Marc Hader, Josh Moore, and Jenni White.

The public is invited to also join the meeting via video/teleconference.

To virtually attend the meeting, access the meeting by joining via the web link above.

The phones will remain live during the entire meeting for voting with the ability to ask questions and make comments, through the chat option or by contacting the conference organizer by text at 405-760-5913 or by email at conference@acogok.org. If you join the meeting by phone, please refrain from using speaker phone option during the meeting to reduce feedback.

ITPC members are asked to sign in with their **Municipality first, then last name** for roll call and determining a quorum. If you have headphones, please wear them during the meeting to reduce feedback. During the meeting if you need to recuse yourself, please do so using the Chat option in GoToMeeting or by texting the meeting organizer at 405-760-5913 or by email: conference@acogok.org.

Agenda items requiring action will be recorded by voice or write in vote. Once a motion is made and seconded, the Chairman will ask for a vote. The motion will be displayed in the Chat section of GoTo Meeting; please type in "Yay" or "Nay." If you are joining by telephone only, please text your vote to 405-760-5913 or email to conference@acogok.org.

If you are not an ITPC member and wish to sign up to speak during the **Notice of Public Hearings**, please text or email your comments by Wednesday, May 27, at 5 p.m. to 405-760-5913 or conference@acogok.org. Citizen participants will be requested to mute their phones during the meeting. When the ITPC reaches the **Notice of Public Hearing** agenda items, the ITPC Chair will call each name in the order in which the names were received. The conference meeting organizer will unmute the citizen's or delegation's device and they will have three minutes to present their question.

If you have technical difficulties with the virtual meeting, please text 405-436-6261 and explain your current situation.

If we experience technical difficulties, ACOG staff will attempt to restore communications for a maximum of 30 minutes; if communications cannot be restored, then the meeting will convene at another date and time to be announced. During technical difficulties, you may have to reconnect.

Please be aware the 9-1-1 ACOG Board meeting may run past 1:20 p.m. Please pay close attention to the CHAT bubble for updates on when the ITPC meeting will begin.

AGENDA: THURSDAY, MAY 28, 2020, 1:20 P.M.

ITPC

INTERMODAL TRANSPORTATION POLICY COMMITTEE

Chair

Matt Dukes
Midwest City Mayor

Vice-Chair

Steven J. Gentling
Guthrie Mayor

Secretary/Treasurer

David Bennett
The Village Vice-Mayor

Executive Director

Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | Fax: 234.2200 | acogok.org

acog

THE INTERMODAL TRANSPORTATION POLICY COMMITTEE WILL HOLD A COMBINATION **VIRTUAL & IN-PERSON** MEETING ON THURSDAY, MAY 28.

The Executive Director will announce at the beginning of the meeting that if connections are lost, ACOG will attempt to restore communications for a maximum of 30 minutes and if communications cannot be restored, the meeting will reconvene at a future date, time, and place.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. TUESDAY, MAY 26, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

- A. **CALL TO ORDER** ([ATTACHMENT A](#)) ([Roll Call](#))
- B. **APPROVAL OF THE APRIL 30, 2020 MINUTES** ([ATTACHMENT B](#))

BEGINNING OF CONSENT DOCKET

- C. **APPROVAL OF THE CONSENT DOCKET:**

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

1. Request for Schedule Change for STBG-UZA Call for Projects – Hayden Harrison, Projects Coordinator II ([ATTACHMENT C-1](#)) Action Requested.
2. 2020 National Bike Month – Jordan Evans, Assistant Planner – Multimodal ([ATTACHMENT C-2](#)) For information only.
3. Ozone Alert Days – Eric Pollard, Air Quality & Clean Cities Coordinator ([ATTACHMENT C-3](#)) For information only.
4. Charger Chase OK 2020 – Eric Pollard, Air Quality & Clean Cities Coordinator ([ATTACHMENT C-4](#)) For information only.
5. PeopleForBikes Community Grant Program – Jordan Evans, Assistant Planner – Multimodal ([ATTACHMENT C-5](#)) For information only.
6. Oklahoma City Area Regional Transportation Study (OCARTS) Area Line Item Projects and Administrative Modifications – Hayden Harrison, Projects Coordinator II ([ATTACHMENT C-6](#)) For information only.

7. Status of Surface Transportation Block Grant - Urbanized Area (STBG-UZA), Transportation Alternatives Program (TAP), and Transportation Enhancement (TE) Projects in the OCARTS Transportation Management Area (TMA) – John Sharp, Deputy Director
([ATTACHMENT C-7](#)) For information only.

END OF CONSENT DOCKET

D. REGULAR AGENDA ITEMS THAT MAY REQUIRE ITPC ACTION:

1. **Public Hearing and Action** on Request for Amendments to the FFY 2020 and FFY 2021 Transit Element of the FFY 2020-2023 OCARTS Area TIP by the City of Norman - Hayden Harrison, Projects Coordinator II
([ATTACHMENT D-1](#)) Action Requested.
2. Updated ITTC Bylaws and Oklahoma City Area Regional Transportation Study (OCARTS) Memorandum of Understanding – John Sharp, Deputy Director ([ATTACHMENT D-2](#)) Action Requested.
3. Transportation News and Update Report - John Sharp, Deputy Director
For information only.

E. NEW BUSINESS

F. ADJOURN

DEADLINE FOR JUNE INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE (ITTC) AGENDA ITEMS:

Thursday, May 28, 2020 at 4 p.m.

NEXT ITPC MEETING:

Thursday, June 25, 2020 at 1:20 p.m.

ATTACHMENT A

INTERMODAL TRANSPORTATION POLICY COMMITTEE

LOCAL GOVERNMENT MEMBERS		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Hon. Chris Powell Councilmember	Hon. Kathy Larsen Councilmember
		Hon. K. P. Westmoreland Mayor
BLANCHARD	Hon. Eddie Odle Mayor	Hon. Matt Alexander Vice Mayor
CEDAR VALLEY	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW	Hon. Mike Birdsong Councilmember	Hon. Roger Malone Vice-Mayor
COLE	Hon. W. Chester Anderson Mayor	Hon. Robert Green Trustee
		----- Hon. Ronnie Lynn McCaskill Trustee
DEL CITY	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember
		----- Hon. Michael Dean Councilmember
EDMOND	Hon. Josh Moore Councilmember	Hon. Daniel P. O'Neil Mayor
FOREST PARK	No Designee	Vacant
GOLDSBY	Hon. Glenn Berglan Mayor	Hon. Greg Giltner Vice Mayor
GUTHRIE	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH	Hon. Kim Bishop Vice-Mayor	Hon. Tom Barron Councilmember
JONES CITY	Hon. Ray Poland Mayor	Vacant
LEXINGTON	Hon. Max Punneo Vice-Mayor	Vacant
LUTHER	Hon. Jenni White Mayor	Hon. Brian Hall Trustee

INTERMODAL TRANSPORTATION POLICY COMMITTEE (Cont.)			TUTTLE
LOCAL GOVERNMENT MEMBERS (Cont.)			
CITY/ORGANIZATION	MEMBERS	ALTERNATES	
MIDWEST CITY	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember	
MOORE	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor ----- Any Moore Councilmember	
MUSTANG	Hon. Brian Grider Vice Mayor	Hon. Jess Schweinberg Mayor	
NEWCASTLE	Hon. Mike Fullerton Vice Mayor	Hon. Joe Covey Councilmember ----- Hon. Marci White Councilmember	
NICHOLS HILLS	Hon. Peter Hoffman Councilmember	Vacant	
NICOMA PARK	Hon. Brian Foughty Mayor	Hon. Mike Czerczyk Vice Mayor	
NOBLE	Hon. Marge Hill Councilmember	Hon. Gail Hatfield Councilmember ----- Hon. Dianne Gray Councilmember	
NORMAN	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember	
OKLAHOMA CITY	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember	
PIEDMONT	Hon. John Brown Councilmember	Hon. Kevan Blasdel Councilmember	
PURCELL	Hon. Ted Cox Mayor	Hon. Danny Jacobs Vice Mayor ----- Hon. Mike Pollok Councilmember	
SLAUGHTERVILLE	Hon. Ronnie Fulks Trustee	Hon. Valerie Stockton Trustee	
SPENCER	Hon. Frank Calvin Mayor	Hon. Jim Scanlan Vice Mayor ----- Hon. Kerry Andrews Councilmember	

INTERMODAL TRANSPORTATION POLICY COMMITTEE (Cont.)		
LOCAL GOVERNMENT MEMBERS (Cont.)		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
THE VILLAGE	Hon. David Bennett Vice-Mayor	Hon. Sonny Wilkinson Councilmember ----- Hon. Cathy Cummings Mayor
WARR ACRES	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. Patrick Woolley Councilmember ----- Hon. John Knipp Councilmember
YUKON	Hon. Mike McEachern Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY	Hon. Marven Goodman Commissioner	Hon. Mike Pearson Commissioner ----- Hon. Monty Piearcy Commissioner
MCCLAIN COUNTY	Hon. Wilson Lyles Commissioner	Hon. Terry Daniel Commissioner
OKLAHOMA COUNTY	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner

Agency Members and Non-Voting Members on next page.

INTERMODAL TRANSPORTATION POLICY COMMITTEE (Cont.)

AGENCY MEMBERS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Jason Ferbrache Administrator	Marty Dickens Fed Assets & Grants Coordinator
CLEVELAND AREA RAPID TRANSIT (CART)	Kristapher Glenn Director	Susan Coldwater Manager of Operations
OKLAHOMA CITY AIRPORT TRUST	Randon Rieger, P.E. Civil Engineer III	John Storms Civil Engineer IV
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT)	Matthew Swift Div. Engineer Strategic Asset & Performance Management	Laura Chaney Branch Manager Planning & Performance
OKLAHOMA TRANSPORTATION COMMISSION (OTC) - DIVISION 3 - MCCLAIN & CLEVELAND COUNTIES IN OCARTS AREA	T. W. Shannon Transportation Commissioner	Rick Johnson ODOT Director of Capital Programs
OKLAHOMA TRANSPORTATION COMMISSION (OTC) - DIVISION 4 - CANADIAN, LOGAN, & OKLAHOMA COUNTIES IN OCARTS AREA	Don Freymiller Transportation Commissioner	Angel Gonzalez ODOT Asst. Division Engineer, SAPM
OKLAHOMA TRANSPORTATION COMMISSION (OTC) - DIVISION 7 - GRADY COUNTY IN OCARTS AREA	Stephen J. LaForge Transportation Commissioner	Jeremy Planteen ODOT Asst. Division Manager, SAPM

NON-VOTING MEMBERS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
FEDERAL AVIATION ADMINISTRATION (FAA)	Glenn Boles Manager AR/OK Airports District Office	Vacant
FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Basharat Siddiqi Oklahoma Division Administrator	Carl Selby Program Support Team Leader Isaac Akem Community Planner
FEDERAL TRANSIT ADMINISTRATION (FTA)	No Designee	Vacant

ATTACHMENT B

SUBJECT:

MINUTES OF THE ITPC MEETING

DATE:

APRIL 30, 2020

A regular meeting of the Intermodal Transportation Policy Committee was convened on Thursday, April 30, 2020, in the Association of Central Oklahoma Governments (ACOG) Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least twenty-four (24) hours prior to the meeting.

PRESIDING

Hon. Matt Dukes, Mayor **(IN-PERSON)**

ENTITY

Midwest City

MEMBERS PRESENT (IN-PERSON)

Hon. Steven J. Gentling, Mayor
Hon. Kim Bishop, Vice-Mayor
Hon. Ray Poland, Mayor
Hon. Mark Hamm, Councilmember
Hon. David Bennett, Vice-Mayor
Hon. Rod Cleveland, Commissioner

ENTITY

Guthrie
Harrah
Jones City
Moore
The Village
Cleveland County

MEMBERS PRESENT (VIRTUALLY)

Hon. Floyd Eason, Mayor
Hon. Pam Finch, Councilmember
Hon. Josh Moore, Councilmember
Hon. Mike Fullerton, Councilmember
Hon. Breea Clark, Mayor
Hon. Todd Stone, Councilmember
Hon. John Brown, Councilmember
Hon. Kevan Blasdel, Councilmember
Hon. Cathy Cummings, Mayor
Hon. Mary Smith, Vice-Mayor
Hon. John Knipp, Councilmember
Hon. Rick Cacini, Councilmember
Hon. Marc Hader, Commissioner
Hon. Carrie Blumert, Commissioner

ENTITY

Del City
Del City
Edmond
Newcastle
Norman
Oklahoma City
Piedmont
Piedmont
The Village
Tuttle
Warr Acres
Yukon
Canadian County
Oklahoma County

AGENCY MEMBERS PRESENT (VIRTUALLY)

Jason Ferbrache, Administrator
Matthew Swift, Div. Eng., Strategic Asset/Perf. Mgmt.
Angel Gonzalez, Asst. Div. Eng., SAPM

ENTITY

Central OK Transp. & Parking Auth.
Oklahoma Department of Transportation
Oklahoma Department of Transportation

NON-VOTING MEMBERS PRESENT

None

ENTITY

GUESTS PRESENT

Pete White, Attorney (In-Person)
Jane Abraham, Mgr.-Comm/Govt Affairs (Virtually)

ENTITY/AGENCY/BUSINESS

ACOG Legal Counsel
City of Oklahoma City

ACOG STAFF PRESENT (IN-PERSON)

Mark W. Sweeney
 John Sharp
 Jennifer Sebesta
 Hayden Harrison
 Gwendolyn Gordon
 Beverly Garner
 Rachel Meinke
 Jimmy Smith

ACOG STAFF PRESENT (VIRTUALLY)

Hannah Nolen
 Jordan Evans
 Lauren Wood
 Conrad Aaron
 Eric Pollard
 Angela Hankins
 Debbie Cook

MEMBERS ABSENT

Hon. Chris Powell, Councilmember
 Hon. Eddie Odle, Mayor
 Hon. Stan Wieczorek, Mayor
 Hon. Mike Birdsong, Councilmember
 Hon. W. Chester Anderson, Mayor
 No Designee
 Hon. Glenn Berglan, Mayor
 Hon. Max Punneo, Vice-Mayor
 Hon. Jenni White, Mayor
 Hon. Brian Grider, Vice Mayor
 Hon. Peter Hoffman, Councilmember
 Hon. Brian Foughty, Mayor
 Hon. Marge Hill, Councilmember
 Hon. Ted Cox, Mayor
 Hon. Ronnie Fulks, Trustee
 Hon. Frank Calvin, Mayor
 Hon. Marven Goodman, Commissioner
 Hon. Wilson Lyles, Commissioner

AGENCY MEMBERS ABSENT

Kristapher Glenn, Director
 Randon Rieger, Civil Engineer III
 T. W. Shannon, Transportation Commissioner
 Stephen J. LaForge, Transportation Commissioner

NON-VOTING MEMBERS ABSENT

Glenn Boles, Manager
 Basharat Siddiqi, Oklahoma Division Administrator
 No Designee

POSITION

Executive Director
 Deputy Director
 Transportation Planning Services (TPS) Mgr.
 Projects Coordinator II, TPS
 Administrative Assistant, TPS
 Executive Assistant
 Public Information Director
 IT Operations Specialist

POSITION

Projects Coordinator II, TPS
 Assistant Planner, TPS
 Assistant Planner, TPS
 GIS Technician, TPS
 Air Quality & Clean Cities Coordinator, TPS
 Special Projects Planner, TPS
 Finance Director

ENTITY

Bethany
 Blanchard
 Cedar Valley
 Choctaw
 Cole
 Forest Park
 Goldsby
 Lexington
 Luther
 Mustang
 Nichols Hills
 Nicoma Park
 Noble
 Purcell
 Slaughterville
 Spencer
 Logan County
 McClain County

ENTITY

Cleveland Area Rapid Transit
 Oklahoma City Airport Trust
 Oklahoma Transp. Commission Dist. 3
 Oklahoma Transp. Commission Dist. 7

ENTITY

Federal Aviation Administration
 Federal Highway Administration
 Federal Transit Administration

Mark W. Sweeney, ACOG Executive Director, started the meeting, giving virtual instructions. He then turned the meeting over to the Chairman.

A. CALL TO ORDER

Chairman Matt Dukes called the meeting to order at 2:39 p.m., and then asked for a roll call to be taken. A quorum was present. Following the roll call, he welcomed all in attendance.

B. APPROVAL OF THE FEBRUARY 27, 2020 MINUTES

Mayor Ray Poland moved to approve the February 27, 2020 minutes. Vice-Mayor David Bennett seconded the motion. The motion carried unanimously.

C. CONSENT DOCKET

1. Quarterly Transit Coordination Meeting Update – Hannah Nolen, Projects Coordinator II For information only.
2. Oklahoma Department of Transportation (ODOT) Long Range Transportation Plan 2020-2045 – John Sharp, Deputy Director For information only.
3. 2020 Bike Month Update - Jordan Evans, Assistant Planner – Multimodal For information only.
4. National Bicycle and Pedestrian Documentation Project – Jordan Evans, Assistant Planner – Multimodal For information only.
5. Cancellation of Spring 2020 Open Streets Events - Jordan Evans, Assistant Planner – Multimodal For information only.
6. Preparation of CY 2019 Network Monitoring Report – Hayden Harrison, Projects Coordinator II For information only.
7. Roadway Functional Classification Application - Hayden Harrison, Projects Coordinator II For information only.
8. Oklahoma City Area Regional Transportation Study (OCARTS) Area Line Item Projects and Administrative Modifications – Hayden Harrison, Projects Coordinator II For information only.
9. Status of Surface Transportation Block Grant-Urbanized Area (STBG-UZA) and Transportation Alternatives Program (TAP) Projects in the OCARTS Transportation Management Area (TMA) – John Sharp, Deputy Director For information only.

Councilmember John Brown moved to approve that all items under the Consent Docket be considered in one vote. Commissioner Marc Hader seconded the motion. The motion carried unanimously.

D. REGULAR AGENDA ITEMS THAT MAY REQUIRE ITPC ACTION

1. **Public Hearing and Action** on Updating the FFY 2021, 2022, and 2023 STBG-UZA Projects in the FFY 2020-2023 OCARTS Area Transportation Improvement Program (TIP)

Hayden Harrison presented the ITTC recommendations for updating the FFY 2021, 2022, and 2023 STBG-UZA projects in the FFY 2020-2023 TIP as detailed in the agenda memorandum.

Chairman Matt Dukes opened the public hearing. There being no response from the public, the public hearing was closed.

Mayor Ray Poland moved to amend the FFY 2020-2023 OCARTS Area Transportation Improvement Program by replacing the FFY 2021, FFY 2022, and FFY 2023 local government Surface Transportation Block Grant Urbanized Area (STBG-UZA) projects with the updated project lists, and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP). Mayor Steven J. Gentling seconded the motion. The motion carried unanimously.

2. **Public Hearing and Action** on Request for Amendment to the FFY 2020 Transit Element of the FFY 2020-2023 OCARTS Area TIP by COTPA

Hayden Harrison said COTPA has submitted a revised program of projects for the EMBARK bus system to amend the FFY 2020 Transit Element of the FFY 2020-2023 OCARTS area TIP. She then highlighted the information as detailed in the agenda memorandum.

Chairman Matt Dukes opened the public hearing. There being no response from the public, the public hearing was closed.

Councilmember Mark Hamm moved to amend the FFY 2020-2023 OCARTS Area TIP by replacing the COTPA FFY 2020 Transit Element with the attached program of projects and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP). Councilmember Rick Cacini seconded the motion. The motion carried unanimously.

3. Preliminary FY 2021 Unified Planning Work Program (UPWP) for the Oklahoma City Area Regional Transportation Study (OCARTS) Area

Jennifer Sebesta highlighted the information about the FY 2021 UPWP as detailed in the agenda memorandum.

Councilmember Mark Hamm moved to approve the Preliminary FY 2021 UPWP and transmit to FHWA and FTA for review and comment. Mayor Ray Poland seconded the motion. The motion carried unanimously.

4. Final 2015 OCARTS Employment by County, City, and Traffic Analysis Zone (TAZ)

John Sharp highlighted the information about the final 2015 OCARTS employment by county, city, and TAZ, referring to the table lists in the agenda memorandum, as well as the link to a map of the 2015 employment by TAZ.

Mayor Steven J. Gentling moved to approve the Final 2015 OCARTS Employment by County, City, and Traffic Analysis Zone. Mayor Ray Poland seconded the motion. The motion carried unanimously.

5. Request for Modification to the National Highway System (NHS) by the Oklahoma Department of Transportation (ODOT)

Jennifer Sebesta highlighted ODOT's request for modification to the NHS to add two new facilities – the John Kilpatrick Turnpike Extension and the Kickapoo Turnpike – that are currently under construction.

Commissioner Marc Hader moved to approve the modifications to the National Highway System, as requested by ODOT. Mayor Ray Poland seconded the motion. The motion carried unanimously.

6. Transportation News and Update Report

John Sharp presented the following transportation news and updates:

GIS Day at the Capitol

In early March, ACOG staff attended GIS Day at the Capitol. He said this was an opportunity for many agencies around the state to share examples of their mapping products. Staff also talked to some of our region's legislators, as they visited the booths.

Census Day

April 1 was Census Day and now the Census Bureau is providing response rates in Central Oklahoma as people return their census forms. Mr. Sharp said Cedar Valley is the leading community with a 78.8 percent response rate and the state average is 48.8 percent. He then gave the top 10 census response rates of cities in the region: Cedar Valley, Lake Aluma, Woodlawn Park, Forest Park, Edmond, Piedmont, Nichols Hills, Mustang, Choctaw, and Yukon. He said on the county side, Canadian County is at 61.3 percent, Cleveland County at 59.8 percent, Oklahoma County at 55.5 percent, and Logan County at 54.3 percent.

Tinker Air Force Base Air Quality Initiatives

ACOG is assisting Tinker AFB with an update to the Air Installation Compatible Use Zone Planning (AICUZ) study. ACOG has also had multiple air quality meetings with Tinker staff as they are making some changes on base. Staff had an interview this last month with Tinker Take Off which is a part of the Journal Record relating to Tinker's AQ Initiatives.

Regional Aerials

Regional aerials were flown in March and related data was collected for a number of local communities.

I-35 Corridor Study

Staff continues to coordinate with ODOT and its consultants on the I-35 Corridor Study. Staff has been updating and running its transportation model and will be creating a number of scenarios for possible future solutions in that corridor.

FY 2021 Unified Planning Work Program (UPWP)

Staff and local communities have been working on the development of the FY 2021 UPWP and most recently the associated budget.

2045 Regional Transportation Plan Progress

As part of the 2045 Regional Transportation Plan, staff has started the development of the 2045 population data, as well as the collection of other base and forecast year data.

Quarterly Transit Meetings

ACOG staff continues to hold Quarterly Transit Meetings with all of the local transit agencies. He said the next meeting will be June 3.

Regional Transportation Authority (RTA) Funding

ACOG has been coordinating with COTPA in regard to future RTA funding and is waiting on a preliminary Agreement from ODOT in order to determine the next steps. This process will also include additional coordination with FHWA and FTA.

COVID-19

ACOG staff has reached out to FHWA and ODOT to inquire about future transportation stimulus funding. In 2009, the American Recovery and Reinvestment Act (ARRA) allowed ACOG to disperse 100 percent transportation funding to each local community.

Spring Air Quality (AQ) and Bike/Pedestrian Events and Promotions

Mr. Sharp said the spring AQ and Bike/Ped events and promotions have been hit pretty hard due to COVID-19. ACOG is now going to do more with social media by having some scavenger hunt activities for our Electric Vehicle Coalition and our bicycle groups and there will be prizes. He said to check out ACOG's Facebook page and Twitter account this weekend for directions.

Oklahoma Highway Safety Office (OHSO) Safety Grant

ACOG will be receiving an OHSO Safety Grant. Oklahoma City and ACOG are hoping to partner on a regional bicycle and pedestrian safety campaign. Mr. Sharp said ACOG should have the final details next week when a meeting with OHSO staff is scheduled.

E. NEW BUSINESS

Chairman Dukes asked if there was any new business to present. No new business was presented.

F. ADJOURN

There being no further business, Chairman Dukes adjourned the meeting at 3:13 p.m.

CONSENT DOCKET

ATTACHMENT C-1

SUBJECT:

REQUEST FOR SCHEDULE CHANGE FOR STBG-UZA CALL FOR PROJECTS

DATE:

MAY 28, 2020

FROM:

HAYDEN HARRISON

Projects Coordinator II
Transportation Planning Services

INFORMATION:

Historically, the STBG-UZA Call for Projects has begun on or around November 1, and entities have seven weeks to submit projects. ACOG staff then begins the review and verification process, and the special meeting to select the projects is held in February/March of the following year.

At the Special ITTC meeting on March 12, 2020, it was proposed that the annual STBG-UZA Call for Projects schedule be moved to earlier in the year, suggesting that would allow cities to better coordinate with their respective councils regarding budgetary business as it relates to STBG-UZA funding. In speaking with ODOT, this would also allow for the project letting process to begin a few months earlier.

Per the request of a committee member, ACOG staff prepared a series of alternative schedules showing the current Call for Projects timeline, along with suggested start dates. On May 14, 2020, the ITTC voted to recommend to the ITPC that the STBG-UZA Call for Projects open on September 1, 2020, close on October 23, 2020, and hold the Special ITTC meeting in January 2021.

ACTION REQUESTED:

Motion to approve changing the STBG-UZA Call for Projects schedule to open on September 1, 2020, close on October 23, 2020, and hold the Special ITTC meeting in January 2021.

ATTACHMENT C-2

SUBJECT:
2020 NATIONAL BIKE MONTH

DATE:
MAY 28, 2020

FROM:
JORDAN EVANS
Assistant Planner - Multimodal
Transportation Planning Services

INFORMATION:
The League of American Bicyclists celebrates National Bike Month each May in communities from coast to coast. Established in 1956, National Bike Month provides an opportunity to showcase the many benefits of bicycling and encourages more people to giving biking a try.

In response to COVID-19 and the rescheduling of Bike to Work Day activities, ACOG has organized an areawide Bicycle Scavenger Hunt. The scavenger hunt started May 2 and will conclude on May 31. This activity is designed to give area residents an opportunity to explore their community by bike, while conforming with Centers for Disease Control and Prevention (CDC) and local health agency guidance. The scavenger hunt flyer and event details can be viewed at www.acogok.org/bikecentral.

If you have any questions pertaining to Bike Month, or would like your event added to the ACOG Bike Month calendar, please contact Jordan Evans at Jevans@acogok.org.

ACTION REQUESTED:
For information only.

ATTACHMENT C-3

SUBJECT:
OZONE ALERT DAYS

DATE:
MAY 28, 2020

FROM:
ERIC POLLARD
Air Quality & Clean Cities Coordinator
Transportation Planning Services

INFORMATION:
During ozone season, ACOG declares 'Ozone Alert Days' when the Oklahoma Department of Environmental Quality (ODEQ) believes ozone pollution levels will be high.

Individuals with respiratory disease (COPD, asthma, emphysema), the elderly, and children with respiratory ailments are all at increased risk of health problems when ozone readings reach unhealthy levels.

ITTC member organizations are invited to join ACOG staff to inform Central Oklahomans of ways they can protect public health and reduce emissions on Ozone Alert Days by being in the [KNOWZONE](#). The KNOWZONE is a new tag line created to encourage Central Oklahoma residents to sign up to receive text alerts on high Ozone Alert Days.

ACOG would like to share the following digital flyer, which can be included in newsletters, bill inserts, and social media: <http://www.acogok.org/wp-content/uploads/2020/05/Ozone-Alert-Day-Community-Flyer-1.pdf>.

For more information, contact Eric Pollard at epollard@acogok.org or (405) 778-6175.

ACTION REQUESTED:
For information only.

ATTACHMENT C-4

SUBJECT:
CHARGER CHASE OK 2020

DATE:
MAY 28, 2020

FROM:
ERIC POLLARD
Air Quality & Clean Cities Coordinator
Transportation Planning Services

INFORMATION:

ACOG is partnering with OnCue and electric vehicle (EV) drivers across the region to show the growing number of public charging stations open in Central Oklahoma.

Current and aspiring EV drivers are invited to participate in Charger Chase OK 2020 by visiting select chargers around the metro area and sharing their experience on social media.

In May, drivers posting a photo on Facebook, Instagram, and/or Twitter using #ChargerChaseOK at three or more locations will be entered to win prizes from OnCue.

Promotion of EVs is part of ACOG's strategy to improve air quality and to foster economic and energy security for fleets and consumers.

Rules and location clues can be found at www.acogok.org.

ACTION REQUESTED:
For information only.

ATTACHMENT C-5

SUBJECT:

PEOPLEFORBIKES COMMUNITY GRANT PROGRAM

DATE:

MAY 28, 2020

FROM:

JORDAN EVANS

Assistant Planner - Multimodal
Transportation Planning Services

INFORMATION:

The PeopleForBikes Community Grant Program supports bicycle infrastructure projects that make it easier and safer for people of all ages and abilities to ride. The program has two grant cycles yearly. For the fall 2020 grant cycle, the online application opens June 15, 2020 and letters of interest are due July 24, 2020.

PeopleForBikes focuses most grant funds on bicycle infrastructure projects such as:

- Bike paths, lanes, trails, and bridges
- Mountain bike facilities
- Bike parks and pump tracks
- BMX facilities
- End-of-trip facilities such as bike racks, bike parking, bike repair stations and bike storage

They also fund some advocacy projects, such as:

- Programs that transform city streets, such as Ciclovías or Open Streets Days
- Campaigns to increase the investment in bicycle infrastructure

PeopleForBikes will accept requests for funding of up to \$10,000. They will not consider grant requests in which their funding would amount to 50% or more of the project budget.

For more information, visit: <https://peopleforbikes.org/apply-now/>.

ACTION REQUESTED:

For information only.

ATTACHMENT C-6

SUBJECT:

**OKLAHOMA CITY AREA REGIONAL TRANSPORTATION STUDY (OCARTS)
AREA LINE ITEM PROJECTS AND ADMINISTRATIVE MODIFICATIONS**

DATE:

MAY 28, 2020

FROM:

HAYDEN HARRISON

Projects Coordinator II
Transportation Planning Services

INFORMATION:

Attached are lists of the FFY 2020 statewide line item projects and administrative modifications located within the OCARTS area, as provided by the ODOT Strategic Asset and Performance Management Division. Projects added since the last report are shaded.

Title 23 CFR §450.324 authorizes the grouping of small scale projects by function, work type, and/or geographic area that are not of appropriate scale for individual identification in the TIP and Statewide Transportation Improvement Program (STIP).

ACTION REQUESTED:

For information only.

**FFY 2020
OCARTS Area Line Item Projects**

Project JP Number	County	Project Type	Description	City	Project Total	Line Item	Line Item JP Number	FHWA/FTA Approval
33478(05)	Grady	Longitudinal Barrier	US-81: INSTALL CABLE BARRIER ALONG US-81 BEG @ SH-17 IN RUSH SPRINGS & EXT NORTH APPROX 7.3 MILE TO E. 1470 RD.	Grady County	\$500,000	Safety Improvement	17051(26)	10/2/2019
30637(05)	Oklahoma	Contract P.E.	I-44: OVER THE UPRR, 0.7 MILES NORTH OF I-40 EC-2117 HNTB CORPORATION PE FOR 30637(04)	Oklahoma County	\$935,540	Contract P.E.	21016(20)	10/14/2019
33279(04)	Oklahoma	Enhancement	OKLAHOMA CITY: 4TH STREET BIKE/PED/TRANSIT IMPROVEMENTS	Oklahoma County	\$606,612	Enhancement	17663(24)	11/7/2019
27901(10)	Canadian	Right of Way Clearance	SH 152: ADD SHOULDERS & RESURFACE FROM US 81 IN UNION CITY E. 9.0 MI. TO CEMETERY RD. IN MUSTANG RW CLEARANCE FOR 27901(09)	Canadian County	\$137,926	Right of Way Clearance	19720(19)	12/31/2019
33889(04)	Canadian	Resurface	SH-3 BEG APPROX 4.75 MILE EAST OF US-81 JCT & EXT EAST APPROX 3.26 MILE.	Canadian County	\$3,283,615	Resurface	20780(18)	1/28/2020
34000	Statewide	Transit Programs	FTA SECTION 5310, TRANSPORTATION PROGRAM FOR ELDERLY & PERSONS WITH DISABILITIES, FY 2015, 2016, 2017, 2018, 2019 DHS Funds Available to ODOT	Statewide	\$8,735,528	Transit Programs	34000	1/31/2020
32704	Statewide	Transit Programs	FTA SECTION 5339(b) BUS & BUS FACILITIES INVESTMENT GRANT PROGRAM FY 2019 APPORTIONMENT - REPLACEMENT/REHAB RURAL TRANSIT VEHICLES	Statewide	\$4,730,090	Transit Programs	32704	1/31/2020
32704	Statewide	Transit Programs	FTA SECTION 5339(b) BUS & BUS FACILITIES BUS FACILITIES INVESTMENT GRANT PROGRAM FY 2019 APPORTIONMENT - CAR & MCT TRANSPORTATION FACILITY REHAB	Statewide	\$161,275	Transit Programs	32704	1/31/2020
30637(06)	Oklahoma	Railroad Preliminary Engineering	I-44 BRIDGE REHABILITATION OVER UPRR IN OKC DOT NO. 596966M, MILEPOST 490.78, OKC SUBDIVISION RAIL PE FOR 3063704	Oklahoma County	\$100,000	Contract P.E.	21016(18)	2/11/2020
17663(24)	Oklahoma	Enhancement	OKLAHOMA CITY: INNER CITY SCHOOLS SIDEWALKS	Oklahoma County	\$101,114	Enhancement	26889(04)	4/29/2020
Grand Total					\$19,291,700			

Source: ODOT Strategic Asset and Performance Management Division

FFY 2020
OCARTS Area Projects with Administrative Modifications

Project JP Number	County	Project Type	Description	City	Project Total	Modification	FHWA/FTA Approval
04757(05)	Canadian	Bridge and Approaches	SH-4 OVER THE N. CANADIAN RV, & 2 O'FLOWS 1.92, 2.13 & 2.26 MI NORTH OF SH-66 6/3/19 Modification Total Increase = \$723,201 Fed increase = \$578,561 State increase = \$144,640 10/7/19 Modification to move from FFY19 to FFY20. Modification Total Increase = \$3,146 Fed increase = \$2,517 State increase = \$629	Canadian County	\$13,856,347	Revised Estimate	10/7/2019
30637(05)	Oklahoma	Contract P.E.	I-44: OVER THE UPRR, 0.7 MILES NORTH OF I-40 EC-2117 HNTB CORPORATION PE FOR 30637(04) 10/22/19 Modification Total Increase = \$0 Fed decrease = \$841,986 AC increase = \$841,986	Oklahoma County	\$935,540	Revised Estimate	10/22/2019
31257(06)	Cleveland	Utilities	SH-37 OVER UNNAMED CREEK, 5.3 MI EAST OF JCT I-44 UT FOR 31257(04) 11/20/19 Modification Total Increase = \$132,362 Fed increase = \$105,890 State increase = \$26,472	Cleveland County	\$186,862	Revised Estimate	11/20/2019
20997(04)	Cleveland	Grade, Drain & Surface	US-77: FROM 0.25 MI SOUTH OF MOFFATT RD (N. OF LEXINGTON), NORTH 3.22 MI. (4 LANE UNDIVIDED) 01/02/20 Modification Total Decrease = \$642,328 Fed increase = \$886,137 State decrease = \$1,528,465	Cleveland County	\$13,131,375	Revised Estimate	12/31/2019
23310(04)	Oklahoma	Bridge and Approaches	I-40: W.B. AND E.B. BRIDGES OVER CRUTCHO CREEK & SE 15TH STREET 2.3 & 2.6 MILES EAST OF JCT. I-35 1/29/20 Modification Total Increase = \$18,495,748 Fed increase = \$4,623,937 State increase = \$13,871,811	Oklahoma County	\$53,868,785	Revised Estimate	1/29/2020
28854(04)	Oklahoma	Bridge and Approaches	I-40: E.B. AND W.B. BRIDGES OVER SOONER ROAD 3.1 MILES EAST OF I-35 1/29/20 Modification Total Increase = \$2,171,149 Fed increase = \$542,787 State increase = \$1,628,362	Oklahoma County	\$31,012,292	Revised Estimate	1/29/2020
23310(04)	Oklahoma	Bridge and Approaches	I-40: W.B. AND E.B. BRIDGES OVER CRUTCHO CREEK & SE 15TH STREET 2.3 & 2.6 MILES EAST OF JCT. I-35 1/29/20 Modification Total Increase = \$18,495,748 Fed increase = \$4,623,937 State increase = \$13,871,811 2/25/20 Modification Total Increase = \$33,602 Fed increase = \$8,401 State increase = \$22,201	Oklahoma County	\$53,902,387	Revised Estimate	2/25/2020
31006(04)	Oklahoma	Pavement Rehabilitation	I-44: DOWEL BAR RETROFIT AND DIAMOND GRINDING FROM SW 74TH ST, NORTH TO THE OKLAHOMA RIVER 3/30/20 Modification Total Increase = \$ 828,762 Fed increase = \$414,381 State increase = \$414,381	Oklahoma County	\$13,458,632	Revised Estimate	3/30/2020
312924(04)	Oklahoma	Bridge Rehabilitation	I-44; EB & WB SW 29TH OVER, APPROX. 4.00 MLS NORTH OF CLEVELAND C/L 3/30/20 Modification Total Decrease = \$3,181 Fed decrease= \$2,862 State decrease = \$319	Oklahoma County	\$1,119,275	Revised Estimate	3/30/2020
33081(04)	Oklahoma	Bridge Rehabilitation	I-44: NB AND SB BRIDGES OVER OKLAHOMA RIVER 3/30/20 Modification Total Increase = \$432,896 Fed increase = \$216,448 State increase = \$216,448	Oklahoma County	\$4,997,820	Revised Estimate	3/30/2020
24428(20)	Grady	Fencing	US-81 REALIGNMENT: FROM 1.0 MIS. N. OF THE US 81/US 277 JCT. N. 8.63 MIS. TO .85 MIS. N. OF THE US62/US 81 JCT. (RW FENCING) 4/30/20 Modification Total Increase = \$17,623 Fed decrease = \$800,000 State increase = \$817,623	Grady County	\$1,017,623	Revised Estimate	4/29/2020

Source: ODOT Strategic Asset and Performance Management Division

ATTACHMENT C-7

SUBJECT:

STATUS OF SURFACE TRANSPORTATION BLOCK GRANT-URBANIZED AREA (STBG-UZA), TRANSPORTATION ALTERNATIVES PROGRAM (TAP), AND TRANSPORTATION ENHANCEMENT (TE) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)

DATE:

MAY 28, 2020

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

Attached is information on the status of all programmed OCARTS area Surface Transportation Block Grant Urbanized Area (STBG-UZA) projects, the Transportation Alternatives Program (TAP) projects, and the Transportation Enhancement (TE) projects as provided by the ODOT Local Government Division.

The tables on the following pages include an FFY 2020 ODOT Local Government Division calendar and status reports on the FFY 2018 and FFY 2019 STBG projects from the FFY 2018-2021 TIP, and FFY 2020 STBG projects from the FFY 2020-2023 TIP. Also included are the old TAP and TE projects brought forward into FFY 2020 and 2021 of the FFY 2020-2023 TIP. New updates are highlighted in yellow.

ACTION REQUESTED:

For information only.

**Oklahoma Department of Transportation
Local Government Division
Calendar
Federal Fiscal Year 2020**

2020 Certification / Authorization / Letting Schedule										
2020 Letting Month	PS&E Submittal to Office Engineer Division	R/W & Utility Certifications		Pre-Advertising Meeting Go / No Go Decision Point (P&R Conf.)	FHWA Authorization Deadline	Office Engineer Division Begins Selling Proposals	Pre-Bid Conference	Bid Opening	Pre-Award Meeting	Trans. Commission Meeting
		Begin	End						Award or Reject	Award
		Bid Letting List From Comm. Agenda Mtg.	Due To FHWA & Office Engr.						(HR Conf.)	
January	Oct. 10, 2019	Nov 15, 2019	Dec 5, 2019	Dec 10, 2019	Dec 13, 2019	Dec 20, 2019	Jan 3, 2020	Jan 16, 2020	Jan 24, 2020	Feb 3, 2020
February	Nov 7, 2019	Dec 20, 2019	Jan 9, 2020	Jan 21, 2020	Jan 24, 2020	Jan 31, 2020	Feb 7, 2020	Feb 20, 2020	Feb 28, 2020	Mar 2, 2020
March	Dec 5, 2019	Jan 17, 2020	Feb 6, 2020	Feb 18, 2020	Feb 21, 2020	Feb 28, 2020	Mar 6, 2020	Mar 19, 2020	Mar 27, 2020	Apr 6, 2020
April	Jan 9, 2020	Feb 14, 2020	Mar 12, 2020	Mar 17, 2020	Mar 20, 2020	Mar 27, 2020	Apr 3, 2020	Apr 16, 2020	Apr 24, 2020	May 4, 2020
May	Feb 6, 2020	Mar 13, 2020	Apr 9, 2020	Apr 14, 2020	Apr 17, 2020	Apr 24, 2020	May 1, 2020	May 14, 2020	May 22, 2020	Jun 1, 2020
June	Mar 5, 2020	Apr 10, 2020	May 14, 2020	May 19, 2020	May 22, 2020	May 29, 2020	Jun 5, 2020	Jun 18, 2020	Jun 26, 2020	Jul 6, 2020
July	Apr 9 2020	May 16, 2020	June 11, 2020	Jun 16, 2020	Jun 19, 2020	Jun 26, 2020	Jul 10, 2020	Jul 23, 2020	Jul 31, 2020	Aug 3, 2020
August	May 7, 2020	Jun 19, 2020	Jul 16, 2020	Jul 21, 2020	Jul 24, 2020	Jul 31, 2020	Aug 7, 2020	Aug 20, 2020	Aug 28, 2020	Sep 8, 2020
September	Jun 11, 2020	Jul 17, 2020	Aug 13, 2020	Aug 18, 2020	Aug 21, 2020	Aug 29, 2019	Sep 4, 2020	Sep 17, 2020	Sep 25, 2020	Oct 5, 2020
October	Jul 9, 2020	Aug 21, 2020	Sep 10, 2020	Sep 15, 2020	Sep 18, 2020	Sep 25, 2020	Oct 2, 2020	Oct 22, 2020	Oct 30, 2020	Nov 2, 2020
November	Aug 6, 2020	Sep 18, 2020	Oct 8, 2020	Oct 20, 2020	Oct 23, 2020	Oct 30, 2020	Nov 6, 2020	Nov 19, 2020	Nov 30, 2020	Dec 7, 2020
December	There is no planned December Letting									Jan 4, 2021
Jan. 2021 (1)	Oct 10, 2020	Nov 13, 2020	Dec 3, 2020	Dec 15, 2020	Dec 18, 2020	Dec 28, 2020	Jan 8, 2021	Jan 21, 2021	Jan 29, 2021	Feb 1, 2021
Feb. 2021 (1)	Nov 7, 2020	Dec 18, 2020	Jan 14, 2021	Jan 19, 2021	Jan 22, 2021	Jan 29, 2021	Feb 5, 2021	Feb 18, 2021	Feb 26, 2021	Mar 1, 2021
Mar. 2021 (1)	Dec 5, 2020	Jan 15, 2021	Feb 11, 2021	Feb 16, 2021	Feb 19, 2021	Feb 28, 2021	Mar 5, 2021	Mar 18, 2021	Mar 26, 2021	Apr 5, 2021

(1) These are proposed dates only. Commission Meeting & Letting Schedules for 2021 have not been set.

ACOG Urbanized Area **STBG** Program Status
FFY **2018** TIP Projects – **FFY 2018-2021 TIP**
Update as of May 8, 2020

Sponsor	Job No.	Description	% Fed. Funds	Estimated STBG Funds	30%, 60%, 90% 100% ESTIMATE STBG FUNDS	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Hold	Envir. Clear	R/W Plans	Prelim. Plans	R/W Hold	R/W Clear	Final Plans	Bid Opening
Del City	31527(04)	NE 4th, 0.4 mi. E of Sunnyslane Bridge Rehabilitation	80%	\$562,138	90%	\$708,037				COMPLETE						Aug-18
McClain County	30110(04)	NE of SH-76/SH-39 Junction Bridge over Dibble Creek & Trib.	80%	\$752,626	100%	\$730,705				COMPLETE						Feb-18
Midwest City	31475(04)	City wide, Phase 2 Pavement Markings	100%	\$189,933	100%	\$184,400				COMPLETE						Nov-17
Midwest City	31546(04)	Douglas Blvd, SE 4th to NE 10th St Resurface (Sidewalk)	80%	\$1,800,440	60%	\$2,082,000				COMPLETE						Oct-18
Midwest City	31548(04)	SE 29th, Midwest Blvd to Douglas Widen (4 to 4 Divided) (Trail - N side)	80%	\$3,440,223	60%	\$3,357,209				COMPLETE						Sep-18
Midwest City	33344(04)	City wide, Phase A Signal Upgr - Pedestrian Controls (Ped Xing)	100%	\$738,070	30%	\$716,573				COMPLETE						Oct-18
Norman	29300(04)	24th Ave. SE, N of Lindsey to Robinson Widen from 2 to 4 Lanes (SW & BL)	80%	\$3,956,024	30%	\$3,840,000				COMPLETE						Oct-18
Norman	30484(04)	City wide Signal Upgr - Pedestrian Controls	100%	\$533,540	100%	\$489,639				COMPLETE						Nov-17
Norman	33127(04)	City wide, Phase 6 Pavement Markings (BL)	100%	\$292,829	100%	\$375,000				COMPLETE						Nov-17
Oklahoma City	30230(04)	Memorial Rd, SH-74 (Portland) to Penn* Resurface	80%	\$1,334,135	60%	\$1,334,135				COMPLETE						Nov-17
Oklahoma City	30326(04)	Western, NW 178th to NW 192nd Widen to 4 Lanes & Bridge (Sidewalk)	80%	\$3,224,018	100%	\$3,130,400				COMPLETE						Jun-19
Oklahoma City	31521(04)	NW 10th, Penn Ave to May Ave Reconstruct (Sidewalk)	80%	\$2,127,799	90%	\$2,322,800				COMPLETE						Oct-18
Oklahoma City	31568(04)	Meridian Ave, between NW 52nd and NW 53rd * Pedestrian Hybrid Beacon	100%	\$51,996	60%	\$52,000				COMPLETE						Feb-18
The Village	31597(04)	Britton Road, Penn to May, Phase 2 Reconstruct/Resurface (Tied to 31102(04))	80%	\$3,044,225	100%	\$1,426,068				COMPLETE						Sep-18
Total				\$22,047,996		\$17,988,763	E = Environmental expired S = Scheduled									

* STBG-UZA funds are capped at the estimate. Project sponsor will overmatch. ALL 2019 FUNDS ARE CAPPED + 10% OF THE TOTAL ESTIMATED STBG FUNDS

ACOG Urbanized Area **STBG** Program Status
FFY **2019** TIP Projects – **FFY 2018-2021 TIP**
Update as of May 8, 2020

Sponsor	Job No.	Description	% Fed. Funds	Estimated STBG Funds	30%, 60%, 90% 100% ESTIMATE STBG FUNDS	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Hold	Envir. Clear	R/W Plans	Prelim. Plans	R/W Hold	R/W Clear	Final Plans	Bid Opening
Logan County	32641(04)	Coltrane, Simpson to Seward (Phase 1) Reconstruct - Grade, Drain, Surface	80%	\$927,885	90%	\$2,690,846				COMPLETE						12/1/2018
Midwest City	33346(04)	City wide, Phase A Striping	100%	\$329,600						COMPLETE						10/1/2019
Midwest City	33739(04)	Douglas and Orchard/Air Depot and Rail w/Trail Signal	100%	\$439,810						COMPLETE						8/1/2019
Norman	28889(04)	City wide Signal Upgr - Emerg Veh Pre-Emp	100%	\$571,135	100%	\$539,974				COMPLETE						5/1/2019
Norman	29300(04)	24th Ave. SE, N of Lindsey to Robinson Widen from 2 to 4 Lanes (SW & BL)	80%	\$4,886,320	60%	\$5,225,000				COMPLETE						6/20/2019
Norman	30606(04)	24th Avenue NW & Tee Drive/Tee Circle Intersec Modif & New Traffic Signals (Sidewalks)	80%	\$1,211,280						COMPLETE						4/1/2019
Total				\$8,366,030		\$13,171,197				E = Environmental expired S = Scheduled						

ACOG Urbanized Area **TE** Program Status
 FFY **2020** TE Projects – **FFY 2020-2023 TIP**
 Update as of May 8, 2020

Sponsor	Job No.	Description	% Fed. Funds	Estimated TAP Funds	Comments	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Hold	Envir. Clear	R/W Plans	Prelim. Plans	R/W Hold	R/W Clear	Final Plans	Bid Opening
Bethany	28819(04)	Active Living Project (2014 ODOT TE)	80%	\$200,000	30% complete	X	X	X	X			X				
Norman	28811(04)	Legacy Trail Extension Multimodal Path (2014 ODOT TE)	77%	\$500,000	Waiting on ROW	X	X	X	X	X	X	X				
Oklahoma City	26889(04)	Shidler School Sidewalks (2014 ODOT TE)	75%	\$225,000		COMPLETE										6/1/2020
Oklahoma City	28818(04)	Watch4Me Phase 2 (2014 ODOT TE) (combined w/ 26887(04))	58%	\$357,858	Waiting on NEPA	X	X	X	X		X	X	X			
Oklahoma City	28816(04)	Expanding Connectivity Downtown (2014 ODOT TE)	60%	\$502,008	Waiting on NEPA	X	X	X	X		X	X	X			
Total				\$1,784,866		E = Environmental expired S = Scheduled										

ACOG Urbanized Area **TAP** Program Status
FFY **2020** TAP Projects (Moved forward from Past Years) – **FFY 2020-2023 TIP**
Update as of May 8, 2020

Sponsor	Job No.	Description	% Fed. Funds	Estimated TAP Funds	Comments	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Hold	Envir. Clear	R/W Plans	Prelim. Plans	R/W Hold	R/W Clear	Final Plans	Bid Opening
Midwest City	31437(04)	W Palmer Loop Trail (2014 ACOG TAP)	75%	\$500,000	Waiting on ROW	X	X	X	X	X	X	X	X			
Midwest City	31433(04)	Midwest City Elementary School Connector (2014 ACOG TAP)	80%	\$96,800	Waiting on ROW	X	X	X	X	X	X	X	X			
Oklahoma City	31439(04)	W. Overholser Bike Route/Sidewalk (2014 ACOG TAP)	74%	\$130,730		COMPLETE										10/1/2019
Oklahoma City	31438(04)	Envision 240 Pedestrian Improvements (2014 ACOG TAP)	72%	\$400,000		COMPLETE										4/1/2020
Guthrie	32986(04)	Streetscape Phase 1 (2016 ODOT TAP)	48%	\$700,000		Scope Change Pending as of 2/12/2020										
Choctaw	33265(04)	23rd Street Sidewalk (Clarke - Henney) (2018 ACOG TAP)	80%	\$516,000		Scope Change Approved Waiting on Fee for Negotiation										
Del City	33266(04)	Kerr/Vickie Sidewalk (2018 ACOG TAP)	80%	\$240,000		PreConsultant Selection										
Midwest City	33268(04)	Rail with Trail phase 2 (2018 ACOG TAP)	80%	\$304,000	Waiting on ROW	Project is combined with 33269(04)										
Midwest City	33269(04)	Rail with Trail phase 3 (2018 ACOG TAP)	80%	\$600,000	Waiting on ROW	X	X	X	X	X	X	X				
Norman	33270(04)	State Highway 9 Multimodal Path (2018 ACOG TAP)	53%	\$600,000		COMPLETE										4/1/2020
Oklahoma City	33331(04)	Robinson Avenue River Bridge (2018 ACOG TAP)	66%	\$47,516	Waiting on NEPA & PIH Plans		X	X	X							
Oklahoma City	33274(04)	Grand Boulevard (N and S combined) (2018 ACOG TAP)	48%	\$600,000		X	X	X	X	X	X	X	X			10/1/2020
Oklahoma City	33275(04)	Will Rogers and West River Trail Amenities (2018 ACOG TAP)	70%	\$172,000	Waiting on 404 permit	X	X	X	X	X	X	X	X			10/1/2020
Oklahoma City	33277(04)	Shartel Improvements (2018 ACOG TAP)	70%	\$192,500		X	X	X	X	X	X	X	X			9/1/2020
Oklahoma City	33278(04)	Deep Fork Trail Phases 1 - 5 (2018 ACOG TAP)	50%	\$1,800,000	Waiting on NEPA	X	X	X			X	X				10/1/2020
Oklahoma City	33279(04)	4 th Street Bike/Ped/Transit Improvements (2018 ACOG TAP)	70%	\$497,000		COMPLETE										9/1/2020
Yukon	33282(04)	Garth Brooks Trail (2018 ACOG TAP)	80%	\$576,000	ROW process started	X	X	X	X	X	X	X	X			1/1/2021
COTPA/Spokies	33284(04)	Bike Share Service Area Expansion (2018 ACOG TAP)*	74%	\$90,000		X	X	X	X	X	X	X	X	X	X	
Total				\$8,062,546		E = Environmental expired S = Scheduled										

*Administrative change to the Expansion of the Bike Share Program. Locations of 3 of the 4 new hubs altered and more local money to accommodate for the increase in price for cement pads.

ACOG Urbanized Area **STBG** Program Status
FFY 2020 TIP Projects – FFY 2020-2023 TIP
Update as of May 8, 2020

Sponsor	Job No.	Description	% Fed. Funds	Estimated STBG Funds	Comments	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Hold	Envir. Clear	R/W Plans	Prelim. Plans	R/W Hold	R/W Clear	Final Plans	Bid Opening
Oklahoma City	34161(04)	S Walker Ave, SW 44th St, & S Robinson Ave (sidewalks)	80%	\$2,088,407			Scheduling	X	X			X				2/1/2021
Oklahoma City	34162(04)	N Portland Ave and NW 50th St (sidewalks)	80%	\$1,354,998			Scheduling	X	X			X				2/1/2021
Oklahoma City	34164(04)	S Pennsylvania Ave and SW 59th St (sidewalks)	80%	\$1,122,846			Scheduling	X	X			X				2/1/2021
Oklahoma City	34165(04)	S Blackwelder Ave & S Western Ave: SW 36th Ave to SW 59th (sidewalks)	80%	\$1,597,397			Scheduling	X	X			X				2/1/2021
Edmond	34166(04)	15th St & Kelly Ave - Phase 3 ITS	80%	\$7,434,277			Scheduling	X	X			X				10/1/2020
Oklahoma City	34168(04)	N Classen Blvd: NW 50th to Classen Curve (sidewalks)	80%	\$433,952			Scheduling	X	X			X				2/1/2021
Oklahoma City	34169(04)	S Western Ave, S. Walker Ave, and S. Robinson Ave (sidewalks)	80%	\$1,569,853			Scheduling	X	X			X				2/1/2021
Oklahoma City	34170(04)	N Pennsylvania Ave & W Memorial Rd (intersection)	80%	\$448,458		X	Scheduling	X	X		X	X				2/1/2021
Oklahoma City	34171(04)	N Pennsylvania Ave: NW 36th St to Park Pl (sidewalks)	80%	\$1,049,837		X	Scheduling	X	X							2/1/2021
COTPA		EMBARK Fleet Expansion - two CNG Buses* (transit)	68%	\$748,329	Pending Interagency MOU		Scheduling	n/a	n/a	n/a						10/1/2020
Midwest City	33347(04)	Signal Pedestrian Project	100%	\$853,373		X	Scheduling	X	X		X	X				11/1/2020
Oklahoma City	34173(04)	Traffic signal vehicle detection upgrades - citywide	100%	\$436,720	Waiting on NEPA submittal and plans		Scheduling									2/1/2021
Oklahoma City	34174(04)	Left turn signal upgrades - citywide	100%	\$436,720	Waiting on NEPA submittal and plans		Scheduling									2/1/2021
Norman	32533(04)	12th Ave NE: Alameda to Robinson (signal interconnect)	100%	\$254,455		COMPLETE										10/1/2019
Warr Acres	17827(04)	MacArthur, NW 34th to NW 47th Widen to 5/Int Mod @ NW 36th (Sidewalks)	80%	\$5,047,489	NEPA under re-evaluation	X	X	X	X		X	X	X			9/1/2020
Total				\$24,877,111		E = Environmental expired S = Scheduled										

ACOG Urbanized Area **TAP** Program Status
FFY **2021** TAP Projects (Moved forward from Past Years) - **FFY 2020-2023 TIP**
Update as of May 8, 2020

Sponsor	Job No.	Description	% Fed. Funds	Estimated TAP Funds	Comments	P/H Plans	P/H Mtg.	Envir. Submit	Envir. Hold	Envir. Clear	R/W Plans	Prelim. Plans	R/W Hold	R/W Clear	Final Plans	Bid Opening
Edmond	33267(04)	Creek Bend Trail (2018 ACOG TAP)	43%	\$600,000	Waiting on NEPA submittal and plans		Scheduling					X				
Norman	33271(04)	Constitution Street Multimodal Path (2018 ACOG TAP)	54%	\$600,000	RR clearance & NEPA pending	X	X				X	X				
Norman	33735(04)	Flood Avenue Multimodal Path * (2018 ACOG TAP)	6%	\$146,484	Waiting on NEPA submittal and plans		Scheduling									
Oklahoma City	33280(04)	Grand Blvd Intersections Improvements (2018 ACOG TAP)	70%	\$280,000	Contract Negotiation Pending											
Warr Acres	33281(04)	Pedestrian Improvements (2018 ACOG TAP)	76%	\$534,000	Waiting on PIH Plans		Scheduling	X								
Total				\$2,160,484		E = Environmental expired S = Scheduled										

* The Flood Ave Multimodal Path will receive funds that may become available as a result of project underruns/cancellations, but will not exceed the maximum federal share of \$600,000.

**REGULAR
AGENDA ITEMS
THAT MAY REQUIRE
ITPC ACTION**

ATTACHMENT D-1

SUBJECT:

PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENTS TO THE FFY 2020 AND FFY 2021 TRANSIT ELEMENT OF THE FFY 2020-2023 OCARTS AREA TIP BY THE CITY OF NORMAN

DATE:

MAY 28, 2020

FROM:

HAYDEN HARRISON

Projects Coordinator II
Transportation Planning Services

INFORMATION:

The City of Norman has submitted a revised program of projects for the Norman bus system to amend the FFY 2020 **and** the FFY 2021 Transit Elements of the FFY 2020-2023 OCARTS Area Transportation Improvement Program (TIP).

The City of Norman is requesting to program FFY 2020 funds apportioned for the Coronavirus Aid, Relief, and Economic Security (CARES) Act for the Norman urbanized area. These funds will be used towards the construction of the City of Norman's transit maintenance and operations facility. The [Norman FFY 2020 Amendment 1](#) will also replace initial estimated funding numbers with actual FTA/ODOT allocations.

The City of Norman has also requested to amend the FFY 2021 Transit Element of the FFY 2020-2023 TIP. This [Norman FFY 2021 Amendment 1](#) programs Section 5307 funds to be used to support the city's transit program through the reimbursement of eligible expenses for preventative maintenance, fixed route and paratransit operations, planning, and security projects for FFY 2021. This amendment also programs Section 5339 funds allocated to the Norman urbanized area from FY 2017, 2018, 2019, and 2020. These funds will be used for vehicle replacement.

These amendments will ensure consistency among the OCARTS TIP, the Statewide Transportation Improvement Program (STIP), and the grant awards. Upon approval, the attached program of projects will supersede and replace the FFY 2020 and FFY 2021 City of Norman Transit Element of the FFY 2020-2023 OCARTS Area TIP.

ACTION REQUESTED:

Motion to amend the FFY 2020-2023 OCARTS Area TIP by replacing the City of Norman FFY 2020 and FFY 2021 Transit Elements with the attached program of projects and submit the same to the Oklahoma Department of Transportation (ODOT) for amendment of the Statewide Transportation Improvement Program (STIP).



The City of **NORMAN**

201 West Gray, Bldg. A
Norman, Oklahoma 73069

PUBLIC WORKS DEPARTMENT

Phone: (405) 366-5453

Fax: (405) 366-5418

April 28, 2020

Jennifer Sebesta, TPS Program Manager
Transportation Planning Services
Association of Central Oklahoma Governments (ACOG)
4205 N. Lincoln Blvd.
Oklahoma City, OK, 73105

RE: City of Norman FFY20 Transportation Improvement Program (TIP) Transit Element Amendment No. 1

Dear Ms. Sebesta:

The City of Norman is requesting an amendment to the Transit Element of the FFY 2020 TIP. Please place this request on the agendas for the next meetings of the ACOG Intermodal Transportation Technical Committee (ITTC) and ACOG Intermodal Policy Committee (ITPC). The Federal Transit Administration (FTA) has released apportionment tables for the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The City of Norman's FFY2020 TIP Amendment No. 1 to the Transit Element includes the full expected apportionment for the CARES Act funds for the Norman urbanized area. These funds will be used towards the construction of the City of Norman's transit maintenance and operations facility. Please see the attached table showing the City's Transit Element of the FFY 2020 TIP if the amendment is approved.

If this amendment is approved by the ACOG ITTC and ITPC, we ask that it be forwarded to ODOT for inclusion in the STIP.

Sincerely,

Taylor Johnson
Public Transit Coordinator

cc: Shawn O'Leary, P.E., CFM, Director of Public Works
Darrel Pyle, City Manager

Attachment: City of Norman Transit Element FFY 2020 TIP as Amended

Transportation Improvement Program

Transit Element City of Norman FFY 2020

PROJECT DESCRIPTION	FUNDING SOURCE	Percent Match	FEDERAL	LOCAL	TOTAL
I. CAPITAL AND OPERATING					
A. Preventive Maintenance	FTA Sec. 5307	80/20	774,964	193,741	968,705
B. ADA Complimentary Paratransit Service	FTA Sec. 5307	80/20	202,870	50,718	253,588
C. Operating Assistance	FTA Sec. 5307	50/50	892,866	892,866	1,785,732
D. Maintenance/Operations Facility Design/Construction	CARES Act	62/38	5,057,371	3,102,385	8,159,756
SUBTOTAL CAPITAL & OPERATING			6,928,071	4,239,710	11,167,781
II. PLANNING PROJECTS					
A. Planning Activities of the UPWP	FTA Sec. 5307	80/20	137,890	34,473	172,363
SUBTOTAL PLANNING			137,890	34,473	172,363
II. Security Projects					
A. Security Projects for Public Transportation	FTA Sec. 5307	80/20	20,110	5,028	25,138
SUBTOTAL SECURITY			20,110	5,028	25,138
GRAND TOTAL			7,086,071	4,279,211	11,365,282
<i>5307 Subtotal</i>			2,028,700	1,176,826	3,205,526

*Projects will comply with the Americans with Disabilities Act (ADA)

**5307 funds: FY19 apportionments for Norman urbanized area (\$2,010,866) and Ft. Smith, OK split apportionment (\$17,834)

***CARES Act funds: FY20 apportionment for Norman urbanized area (\$5,057,371).



The City of **NORMAN**

201 West Gray, Bldg. A
Norman, Oklahoma 73069

PUBLIC WORKS DEPARTMENT

Phone: (405) 366-5453
Fax: (405) 366-5418

April 28, 2020

Jennifer Sebesta, TPS Program Manager
Transportation Planning Services
Association of Central Oklahoma Governments (ACOG)
4205 N. Lincoln Blvd.
Oklahoma City, OK, 73105

RE: City of Norman FFY21 Transportation Improvement Program (TIP) Transit Element Amendment No. 1

Dear Ms. Sebesta:

The City of Norman is requesting an amendment to the Transit Element of the FFY 2021 TIP. Please place this request on the agendas for the next meetings of the ACOG Intermodal Transportation Technical Committee (ITTC) and ACOG Intermodal Policy Committee (ITPC). The Federal Transit Administration (FTA) has released the FY20 Apportionment Tables and the City's FFY2021 TIP Amendment No. 1 includes the full expected section 5307 funds. These funds will be used to support the City's transit program through reimbursement of eligible expenses for preventative maintenance, fixed route and paratransit operations, planning, and security projects in FY21. In addition, the City's TIP amendment is programming section 5339 funds allocated to the Norman urbanized area from fiscal years 17, 18, 19, and 20. Section 5339 funds will be used for vehicle replacement. Please see the attached table showing the City's Transit Element of the FFY 2021 TIP if the amendment is approved.

If this amendment is approved by the ACOG ITTC and ITPC, we ask that it be forwarded to ODOT for inclusion in the STIP.

Sincerely,

Taylor Johnson
Public Transit Coordinator

cc: Shawn O'Leary, P.E., CFM, Director of Public Works
Darrel Pyle, City Manager

Attachment: City of Norman Transit Element FFY 2021 TIP as Amended

Transportation Improvement Program

Transit Element City of Norman FFY 2021

PROJECT DESCRIPTION	FUNDING SOURCE	Percent Match	FEDERAL	LOCAL	TOTAL
I. CAPITAL AND OPERATING					
A. Preventive Maintenance	FTA Sec. 5307	80/20	760,291	190,073	950,364
B. ADA Complimentary Paratransit Service	FTA Sec. 5307	80/20	188,066	47,017	235,083
C. Operating Assistance	FTA Sec. 5307	50/50	830,000	830,000	1,660,000
D. Replacement One 35' Transit Bus	STBG-UZA	80/20	468,222	117,055	585,277
E. Replacement One 35' Transit Bus	FTA Sec. 5339	80/20	468,222	117,055	585,277
F. Replacement Four ADA Paratransit Vehicles	FTA Sec. 5339	78/22	345,703	98,297	444,000
SUBTOTAL CAPITAL & OPERATING			3,060,504	1,399,497	4,460,001
II. PLANNING PROJECTS					
A. Planning Activities of the UPWP	FTA Sec. 5307	80/20	83,500	20,875	104,375
SUBTOTAL PLANNING			83,500	20,875	104,375
II. Security Projects					
A. Security Projects for Public Transportation	FTA Sec. 5307	80/20	18,807	4,702	23,509
SUBTOTAL SECURITY			18,807	4,702	23,509
GRAND TOTAL			3,162,811	1,425,074	4,587,885
<i>5307 Subtotal</i>			1,880,664	1,092,667	2,973,331
<i>5339 Subtotal</i>			813,925	215,352	1,029,277

*Projects will comply with the Americans with Disabilities Act (ADA)

**5307 funds (\$1,880,664): FY20 apportionments for Norman urbanized area (\$1,785,289) and Ft. Smith, OK split apportionment (\$18,261); transferred grant balances from OUCART (\$77,114).

***5339 funds (\$813,925): FY17 (\$164,834), FY18 (\$226,211), FY19 (\$207,214), and FY20 (\$215,666) apportionment for Norman from small urbanized funds.

ATTACHMENT D-2

SUBJECT:

**UPDATED ITTC BYLAWS AND OKLAHOMA CITY AREA REGIONAL
TRANSPORTATION STUDY (OCARTS) MEMORANDUM OF UNDERSTANDING**

DATE:

MAY 28, 2020

FROM:

JOHN M. SHARP
Deputy Director

INFORMATION:

In November 2008, the Intermodal Transportation Policy Committee (ITPC) approved amendments to the ITTC Bylaws and OCARTS Memorandum of Understanding, granting Cleveland Area Rapid Transit (CART), as a public transit provider, voting membership on the ITTC and ITPC. This action was taken following the recommendation in the 2008 Joint Certification Review Report issued by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to add CART. With the passage of Moving Ahead for Progress in the 21st Century (MAP-21), metropolitan planning organizations (MPOs) designated as transportation management areas or TMAs (such as ACOG) are now required to include public transit providers on the MPO board (23 CFR § 450.310).

In July 2019, CART relinquished the use of FTA Section 5307 direct recipient funds designated to the Norman Urbanized Area and began operating on-campus bus service for the University of Oklahoma only, and the City of Norman assumed responsibility of the service for off-campus bus routes and paratransit services. Moving forward, the City of Norman, in place of CART, will cooperatively work with ACOG, ODOT, and COTPA on the planning efforts outlined in the annual Unified Planning Work Program (UPWP), which includes development and implementation of the OCARTS Metropolitan Transportation Plan (MTP) and Transportation Improvement Program (TIP).

Currently, the transit provider for the Norman Urbanized Area (the City of Norman) no longer has representation on the ITTC or ITPC. To remedy this situation, and remain compliant with federal regulations, ACOG and the City of Norman are requesting the approval of the updated ITTC Bylaws and OCARTS Memorandum of Understanding to grant the City of Norman agency membership as the public transit provider for the Norman Urbanized Area. Please refer to the attached, revised documents.

ACTION REQUESTED:

Motion to approve the proposed amendments to the ITTC Bylaws and OCARTS Memorandum of Understanding to add the City of Norman as a transit agency member to the ITTC and ITPC.

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE (ITTC)

BYLAWS

- ARTICLE I. GENERAL
- ARTICLE II. PURPOSE
- ARTICLE III. STRUCTURE AND MEMBERSHIP
- ARTICLE IV. MEETINGS
- ARTICLE V. FUNCTION AND ROLE OF THE ITTC
- ARTICLE VI. GENERAL TRANSPORTATION ADVISORY ROLE
- ARTICLE VII. SEVERABILITY CLAUSE

ARTICLE I. GENERAL

- Section 1. Name. The technical advisory committee, as established by the Memorandum of Understanding, Section II, shall be known as the Intermodal Transportation Technical Committee (ITTC).
- Section 2. Effective Date. These bylaws shall be effective immediately upon adoption by the Intermodal Transportation Policy Committee (ITPC).
- Section 3. Amendments to Bylaws. These bylaws may be amended by a majority vote of the ITPC on their own motion. The ITTC may recommend amendments of the bylaws to the ITPC.

ARTICLE II. PURPOSE

- Section 1. Purposes of the Intermodal Transportation Technical Committee. The purposes of the ITTC shall include:
 - a. To serve in an advisory capacity to the Intermodal Transportation Policy Committee in all technical matters concerning and related to transportation.
 - b. To represent the regional intermodal transportation system interest in implementing these purposes and acting as the technical advisory committee.
 - c. To generate public interest in, and attention to, improvement of the intermodal transportation system of the transportation study area, and to coordinate with other transportation planning groups.
 - d. To assist the ITPC in providing planning and coordination with the local governments, Oklahoma Department of Transportation (ODOT), Federal Highway Administration (FHWA), Federal Aviation Administration (FAA), and Federal Transit Administration (FTA).
 - e. To respond to specific requests from the ITPC.

ARTICLE III.

STRUCTURE AND MEMBERSHIP

Section 1. Representation. The ITTC membership shall be as follows:

Voting:

- a. Oklahoma Department of Transportation – Strategic Asset & Performance Management Division Manager or designee.
- b. Oklahoma Department of Transportation - Transit Programs Division Manager or designee.
- c. Local Government - Two official staff members from each of the member local governments, one designated as City or County Planner and one designated as City or County Engineer. In the absence of a staff member who is an engineer or planner, the Chief Executive Officer may serve; no consulting engineer or planner may serve on the committee.
- d. Association of Central Oklahoma Governments (ACOG) - Executive Director or designee.
- e. Central Oklahoma Transportation and Parking Authority (COTPA) - Administrator and one (1) delegate or designee.
- f. ~~Cleveland Area Rapid Transit – Director~~ City of Norman, Oklahoma (NORMAN) – City Manager and one (1) delegate or designee.
- g. Oklahoma City Department of Airports - Director and one (1) delegate or designee.
- h. Oklahoma Aeronautics Commission - Director or designee.
- i. Oklahoma Department of Environmental Quality - Director or designee.

Non-Voting:

- j. Areawide Aging Agency - Executive Director or designee.
- k. Capitol-Medical Zoning Commission - Director or designee.
- l. Oklahoma Department of Transportation – Local Government Division Engineer or designee.
- m. Oklahoma Railroad Association - Director or designee.
- n. Oklahoma Turnpike Authority - Chief Engineer or designee.

- o. Oklahoma Trucking Association - Director or designee.
- p. Tinker Air Force Base - Deputy Base Civil Engineer or Base Comprehensive Planner or designee.
- q. Tribal Governments - Representatives in the OCARTS area or their designees.
- r. Federal Bureau of Indian Affairs (BIA) - Delegate or designee.
- s. U.S. Department of Transportation - Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and Federal Aviation Administration (FAA) delegates or designees.

The technical advisory committee may appoint other qualified individuals to full voting membership in order to utilize their professional expertise and to coordinate the transportation planning process activities with other planning areas such as airports, parking, bicycling, etc.

The ITTC Chair shall be notified in writing of the appointment, reappointment or replacement of a member agency representative's member.

Section 2. Alternate Members. Alternate representatives may be designated to act on behalf of voting and non-voting members with all the privileges accorded thereto provided the alternate is an official staff member of the member agency. The ITTC Chair shall be notified in writing of the appointment, reappointment or replacement of a member agency representative's alternate. An alternate may vote only in the absence of the regular member he or she represents.

Section 3. Proxies. Each member shall have the power to appoint a proxy who is not already a member or alternate of the ITTC to act in the member's capacity at any meeting in the event the member or alternate cannot attend, if the proxy designation is made:

- a. In writing for a specific period of time, or
- b. By telephone or personal contact with the ACOG Executive Director or designee for one meeting.

A designated proxy, as provided in this section, shall have the right to exercise one vote in all individual proceedings and shall not be permitted to exercise one or more proxies on behalf of other members or alternates.

Section 4. Terms. Voting members shall be designated for appointment for an indefinite term by the governing body or chief executive of their agency and may serve as long as qualified under Section 1 above.

Section 5. Vacancies. In the event of a vacancy on the ITTC, said vacancy shall be filled according to the procedures of Article III, Section 4 above.

Section 6. Membership Attendance. Any member, alternate or his/her designated proxy who has not attended three (3) consecutive regular monthly meetings may be contacted by the ACOG staff to discuss attendance at subsequent meetings either by the member, alternate or proxy.

If the member, alternate or proxy fails to attend a subsequent meeting, this may be reported to the appropriate ITPC member or Chief Executive making such designation for appointment.

Section 7. Members' Obligation. The members of the ITTC are charged with the duty to conduct themselves as representatives of the transportation system as a whole with the purpose of improving intermodal transportation in the transportation planning area.

Section 8. Chairman. The Chairman of the ITTC shall be the ACOG Executive Director or his/her designee.

Section 9. Subcommittees. The ITTC shall have the power to create subcommittees of a temporary or permanent nature.

Section 10. Subcommittee Membership. Appointment of members to ITTC subcommittees shall be by the Chairman. Chairman of the various subcommittees shall be appointed by the Chairman of the ITTC. Subcommittee chairmen must be members of the ITTC.

ARTICLE IV. MEETINGS

Section 1. Meeting Time. The regular monthly meeting date and time of the ITTC shall be established by the ITTC with concurrence by the ITPC. The schedule of meetings shall be posted according to state law.

Section 2. Meeting Notice; Minutes. The ACOG Transportation Planning ~~and Data~~ Services staff will send out a meeting notice to all members one week in advance of the meeting. Staff will include all agenda items for discussion at the meeting in the meeting notice. Agenda items for regularly scheduled monthly meetings shall be submitted to the ACOG staff no later than two weeks before each meeting. Addendums to the agenda shall be prepared in accordance with the requirements of the Oklahoma Open Meetings Act. Minutes shall be prepared by ACOG staff for each meeting and subcommittee meeting. Such minutes shall accurately reflect the conduct of the meeting, all activities and relevant discussion occurring at the meeting, and a record of all votes taken. Tape recordings of all meetings shall be preserved at least 12 months from the date of the meeting and be available for review by any interested party.

Section 3. Quorum. A quorum of the Intermodal Transportation Technical Committee shall consist of one-third of the most current appointments from designated voting membership including representatives from at least four member cities or counties; however, business conducted in the absence of a quorum shall be forwarded to the ITPC in the same manner as business conducted with a quorum, except the number of cities and counties represented shall be noted (in the minutes and in the transmittal to the ITPC) along with the statement that a quorum was not present.

Section 4. Open Meetings. All meetings of the ITTC shall be conducted with no restrictions on the attendance of observers, citizens or the press, and shall comply with all requirements of the Oklahoma Open Meetings Act.

Section 5. Voting. All voting members, as specified in Article III, Section 1, their alternates or proxies shall have the right to exercise one vote per designated representative. For entities that have two representatives, both representatives are eligible to vote if they are present.

- a. Non-voting members shall retain the right to advisory comments on all proceedings, which shall be recorded and reflected in all minutes and reports to the ITPC.
- b. Voting on all proceedings of the ITTC shall be based on the majority of those regular members, alternates or proxies present and voting, not a majority of total membership.
- c. No entity shall make and second its own motion.

ARTICLE V. FUNCTION AND ROLE OF THE ITTC

Section 1. Function. The function of the ITTC shall be:

- a. To act as an advisory committee to the ITPC and provide for the ITPC technical review, recommendations and information.
- b. To serve as a committee which reviews and recommends to the ITPC annually, a draft Unified Planning Work Program (UPWP) prepared by the ACOG staff in cooperation with participating entities. This shall include review and recommendation of the scope, content, and work products of the UPWP; this shall also include an oversight function during the progress of the year.

- c. To serve as a committee which reviews and recommends to the ITPC a draft Transportation Improvement Program (TIP), plans, and policy statements prepared in cooperation with the ACOG staff.
- d. To act as a technical resource to review and comment on the procedures used during the performance of work elements and during preparation of reports.
- e. To review the federal aid allocation procedures and methodology and present recommendations to the ITPC as required.

ARTICLE VI. GENERAL TRANSPORTATION ADVISORY ROLE

Section 1. Advisory Function. The ITTC may, upon its own motion, bring important matters relative to transportation to the attention of the ITPC. Such advice and/or recommendations may be accompanied by a request from the ITTC for formal ITPC action.

ARTICLE VII. SEVERABILITY CLAUSE

Section 1. Severability. If any section, subsection, sentence, clause, phrase or portion of these bylaws is for any reason held invalid by the ITPC, said portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of these bylaws.

Bylaws amended and approved by the
Intermodal Transportation Policy Committee: ~~November 20, 2008~~ May 28, 2020

MEMORANDUM OF UNDERSTANDING

BETWEEN THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS,
OKLAHOMA DEPARTMENT OF TRANSPORTATION,
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY, AND
~~CLEVELAND AREA RAPID TRANSIT~~ CITY OF NORMAN, OKLAHOMA

WHEREAS, Section 134(a) of Title 23, and Section 5303 of Subtitle III of Title 49, U.S.C. require that federally funded projects be developed through a comprehensive, cooperative, and continuing transportation planning process; and

WHEREAS, the Association of Central Oklahoma Governments (ACOG) has been designated as the Metropolitan Planning Organization (MPO) for the Oklahoma City Metropolitan Area; and

WHEREAS, ACOG, the Oklahoma Department of Transportation (ODOT), the Central Oklahoma Transportation and Parking Authority (COTPA), and the ~~Cleveland Area Rapid Transit (CART)~~ City of Norman, Oklahoma (NORMAN) desire to maintain a comprehensive, cooperative, and continuing planning process for the Oklahoma City Area Regional Transportation Study (OCARTS) Area that results in the development of transportation goals and objectives, long and short-range transportation plans, and programs of implementation.

NOW, THEREFORE, ACOG, ODOT, COTPA and ~~CART~~ NORMAN enter into this agreement to carry out the comprehensive, cooperative, and continuing planning process for the OCARTS area as detailed below:

I. Intermodal Transportation Policy Committee

Responsibility for policy direction, plan selection and development of programs for plan implementation is vested in an Intermodal Transportation Policy Committee (ITPC). The ITPC shall transmit all transportation policies, plans, and implementation programs to ACOG, the MPO, for review and endorsement.

The ITPC membership is as follows:

- A. A designated elected official* from each of the transportation study area political subdivisions** listed below:

Bethany	Del City	Lexington	Newcastle	Piedmont
Blanchard	Edmond	Logan County	Nichols Hills	Purcell++
Canadian County	Forest Park	Luther	Nicoma Park	Slaughterville
Cedar Valley+	Goldsby	McClain County+	Noble	Spencer
Choctaw	Guthrie	Midwest City	Norman	Tuttle
Cleveland County	Harrah	Moore	Oklahoma City	The Village
Cole	Jones	Mustang	Oklahoma County	Warr Acres
				Yukon

~~+Administrative Changes — May 6, 2011~~

~~++Administrative Change — January 5, 2015~~

* Each elected official shall be permitted to designate an alternate from his governing body to participate in his absence.

** Each additional political subdivision added to the transportation study area shall be permitted to designate a voting elected official to the committee.

- B. A designated trustee of the Oklahoma City Airport Trust or their designee.
- C. A designated trustee of the Central Oklahoma Transportation and Parking Authority or their designee.
- D. The ~~Director~~City Manager of the ~~Cleveland Area Rapid Transit~~City of Norman, Oklahoma or their designee.
- E. The Oklahoma Transportation Commissioner from Districts ~~III, IV~~3, 4, and ~~VII~~7 or their designees.
- F. ~~A designated appointee~~The Division Engineer of the Oklahoma Department of Transportation ~~or their designee (currently Strategic Asset and Performance Management~~* Division Engineer) ~~or their designee.~~
- ~~G.~~ The Division Manager of the Oklahoma Department of Transportation Office of Mobility and Public Transit or their designee.
- H. A non-voting representative from each of the following: Federal Aviation Administration (FAA), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA).

The ITPC shall meet regularly to perform the following duties:

- A. Review recommendations of the Intermodal Transportation Technical Committee (ITTC) and set policies for transportation planning.
- B. Direct development and adopt regional transportation plans and the Transportation Improvement Program (TIP); review transportation plans at least annually; and make changes based upon recommendations of the ITTC. In regard to the TIP, COTPA and ~~CART~~NORMAN will rely on the MPO's public notice of participation activities and time established for public review of the TIP as the primary way to satisfy Section 5307 public involvement requirements for the Program of Projects (POP). The MPO (ACOG) TIP notices will continue to reflect this arrangement and practice.~~*~~.
- C. Recommend any changes in plans to the Planning Commission or City Councils of participating agencies and recommend methods of financing any changes.
- D. Elect a chairperson and hold meetings on a regular basis.
- E. Vote on business items before the ITPC provided a quorum of twelve (12) of the designated members is present. The ACOG staff has the primary administrative responsibility for maintaining the regional transportation plans and supporting documents necessary to serve the ITPC.
- F. Receive comments and observations from representatives of each federal agency in the United States Department of Transportation - Federal Aviation Administration (FAA), Federal Highway Administration (FHWA), and Federal Transit Administration (FTA) - who will be requested to attend the ITPC meetings. From time to time, the different agency representatives will be asked to clarify new rules, regulations, or procedures affecting the ITPC decision process.

II. Intermodal Transportation Technical Committee

The technical advice and guidance for transportation planning is vested in the Intermodal Transportation Technical Committee (ITTC). The ITTC consists of technical and professional personnel from the various participating agencies. This Committee reviews the technical aspects of the study and makes recommendations to the ITPC.

The ITTC membership is as follows:

Voting:

- A. Oklahoma Department of Transportation (ODOT) ~~—Local Government~~ Strategic Asset and Performance Management Division ~~Manager~~ Engineer or designee.
- B. Oklahoma Department of Transportation (ODOT) – Office of Mobility and Public Transit Programs Division Manager or designee.
- C. Local Government - Two official staff members from each of the member local governments, one designated as City or County Planner and one designated as City or County Engineer. In the absence of a staff member who is an engineer or planner, the Chief Executive Officer may serve; no consulting engineer or planner may serve on the committee.
- D. Association of Central Oklahoma Governments (ACOG) - Executive Director or designee.
- E. Central Oklahoma Transportation and Parking Authority (COTPA) - Administrator and one (1) delegate or designee.
- ~~F. — Cleveland Area Rapid Transit (CART) — Director~~ F. City of Norman, Oklahoma (NORMAN) – City Manager and one (1) delegate or designee.
- G. Oklahoma City Department of Airports - Director and one (1) delegate or designee.
- H. Oklahoma Aeronautics Commission - Director or designee.
- I. Oklahoma Department of Environmental Quality (ODEQ) - Director or designee.

Non-Voting:

- J. Areawide Aging Agency (AAA) - Executive Director or designee.
- K. Capitol-Medical Zoning Commission - Director or designee.
- L. Oklahoma Department of Transportation (ODOT) - Local Government Division Engineer or designee.
- M. Oklahoma Railroad Association – Director or designee.
- N. Oklahoma Turnpike Authority (OTA) - Chief Engineer or designee.
- O. Oklahoma Trucking Association – Director or designee.
- P. Tinker Air Force Base - Deputy Base Civil Engineer or Base Comprehensive Planner or designee.

- Q. Tribal Governments – Representatives in the OCARTS area or their designees.
- R. Federal Bureau of Indian Affairs (BIA) – Delegate or designee.
- S. U.S. Department of Transportation - FHWA, FTA and FAA delegates or designees.

The Intermodal Transportation Technical Committee may appoint other qualified individuals to full voting membership in order to utilize their professional expertise and to coordinate the transportation planning process activities with other planning areas such as airports, parking, bicycling, etc.

The Chairman of the ITTC shall be the ACOG Executive Director or his designee. Meetings shall be held on a regular basis to review technical procedures and advise the Intermodal Transportation Policy Committee. A quorum of the Intermodal Transportation Technical Committee shall consist of one-third of the most current appointments from designated voting membership including representatives from at least four member cities or counties; however, business conducted in the absence of a quorum shall be forwarded to the ITPC in the same manner as business conducted with a quorum, except the number of cities and counties represented shall be noted (in the minutes and in the transmittal to the ITPC) along with the statement that a quorum was not present.

III. Unified Planning Work Program (UPWP)

Detailed planning activities will be developed each year in a Unified Planning Work Program (UPWP) with the Intermodal Transportation Technical Committee and adopted by the Intermodal Transportation Policy Committee. ACOG, ODOT, COTPA and ~~CART~~NORMAN agree to participate in the development of the UPWP each year so that it reflects a cooperative annual planning process. The UPWP will specify the annual work activities with the responsible agency, participating agency costs, and funding sources.

This Memorandum of Understanding has been approved through formal resolution or action of the Association of Central Oklahoma Governments, the Oklahoma Department of Transportation, the Central Oklahoma Transportation and Parking Authority, and the Cleveland Area Rapid Transit on or before the 18th day of December, 2008.

20 Nov 2008
Date

Willa Johnson
Association of Central Oklahoma Governments
Willa Johnson, Chairwoman

12/18/08
Date

David Streb
Oklahoma Department of Transportation
David Streb, Director of Engineering

12-7-08
Date

Chris Kauffman
Central Oklahoma Transportation and Parking Authority
Chris Kauffman, Chairman

12-18-08
Date

Theta Dempsey
Cleveland Area Rapid Transit
Theta Dempsey, Director of Parking & Transportation

This Memorandum of Understanding has been approved through formal resolution or action of the Association of Central Oklahoma Governments, the Oklahoma Department of Transportation, the Central Oklahoma Transportation and Parking Authority, and the City of Norman, Oklahoma on or before the day of 2020.

Date	<u>Association of Central Oklahoma Governments</u>
	<u>Matt Dukes, Chairman</u>

Date	<u>Oklahoma Department of Transportation</u>
	<u>Dawn Sullivan, Deputy Director</u>

Date	<u>Central Oklahoma Transportation and Parking Authority</u>
	<u>Chris Kauffman, Chairman</u>

Date	<u>City of Norman, Oklahoma</u>
	<u>Darrel Pyle, City Manager</u>
