



BOARD OF DIRECTORS

In-Person Meeting with Call-In Option

AGENDA - **Thursday, October 29, 2020 at 1:45 p.m.**

The ACOG BOD meeting will be held at the physical location of 4205 N. Lincoln Blvd., Oklahoma City, OK. The ACOG Board Room will be set up in a classroom style arrangement to observe social distancing guidelines. **There will be no virtual options for this meeting;** however, if you choose to attend the meeting via conference call, **a call-in option will be available.**

To join this meeting via telephone, please dial: 1-877-885-3221

When prompted, type in Participant Code: 9543977

If you are joining the meeting via the telephone, please state your name and entity (if applicable) when you enter the meeting.

To follow social distancing, we encourage the public to join the meeting via telephone.

The phones will remain live during the entire meeting for voting, along with the ability to ask questions and make comments. If you join the meeting by phone, please mute your speaker phone to reduce feedback.

Agenda items requiring a vote: once a motion is made and seconded, the Chairperson will ask for a vote. If you are joining by telephone, your vote will be taken first by the Chairperson, then those present at the physical location will vote.

If you are not an ACOG BOD member and wish to sign up to speak during the Public Comments from Citizens or Delegations, please text or email your comments by 5 p.m. Wednesday, October 28, to 405-760-5913 or conference@acogok.org. Citizen participants will be requested to mute their phones during the meeting. When the ACOG BOD reaches the Public Comments from Citizens or Delegations, the Chairperson will call each name in the order in which the names were received. Each citizen or delegate will have three minutes to present their question.

If you have technical difficulties dialing in with the Call-in Option, please text 405-436-6261 and explain your current situation.

If your meeting does not begin at its scheduled time, a meeting organizer will dial-in to inform those waiting on the conference call of an approximate time the meeting might begin.



ACOG BOARD OF DIRECTORS

Chair

Steven J. Gentling
Guthrie Mayor

Vice-Chair

David Bennett
The Village Mayor

Secretary/Treasurer

Josh Moore
Edmond Councilmember

Executive Director

Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

ACOG BOD AGENDA:

THURSDAY, OCTOBER 29, 2020, 1:45 P.M.
OR IMMEDIATELY FOLLOWING THE ITPC MEETING



acog



THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A COMBINATION **IN-PERSON AND CALL-IN** REGULAR MEETING ON THURSDAY, OCTOBER 29, IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, OCTOBER 26, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE SEPTEMBER 24, 2020 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRMAN'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote. When there are amended claims or any other amended consent docket item(s), the motion to approve should include "with the amendment(s)."

- A. Finance Report - October 2020 Claims - Deborah Cook, Finance Director ([ATTACHMENT 5-A](#)) Action Requested.
- B. Regional Clearinghouse Review and Comment Report - John Harrington, Director of Water Resources ([ATTACHMENT 5-B](#)) Action Requested.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT

The attachments for the following Items C-1 through C-3 are included in the [ITPC Agenda](#) as D-1 through D-3. Requesting approval of the following ITPC recommendations:

C. Regular ITPC Agenda Action Items

1. Quadrennial Joint Certification Review of the Metropolitan Planning Organization - Jennifer Sebesta, TPS Manager Action Requested.
2. Public Hearing and Action on Request for Amendment to the FFY 2020-2023 OCARTS Area TIP by the City of Warr Acres - Hayden Harrison, Program Coordinator Action Requested.
3. Final 2045 OCARTS County and City Population Projections - John Sharp, Deputy Director Action Requested.

THIS CONCLUDES THE INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT.

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Authorization to Extend Agreement with Ecointeractive, LLC - John Sharp, Deputy Director ([ATTACHMENT 6-A](#)) Action Requested.
- B. Announcement of ACOG's Second Legislative Forum Scheduled for Thursday, November 5, at 10:30 a.m. - Mark W. Sweeney, AICP, ACOG Executive Director For information only.

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, November 19, 2020 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (8)	Hon. Chris Powell Councilmember	Hon. Kathy Larsen Councilmember
		Hon. K. P. Westmoreland Mayor
CALUMET (1)	Hon. Robert B. Wallace Trustee	Hon. Steve Snow Trustee
CEDAR VALLEY (1)	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW (6)	Hon. Mike Birdsong Councilmember	Hon. Roger Malone Vice-Mayor
CRESCENT (1)	No Designee	Vacant
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember
		----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Daniel P. O'Neil Mayor
EL RENO (8)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	Hon. Warren G. Carter Councilmember	Hon. Tabbitha Kiener Councilmember
		----- Hon. Bobby Allen Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Kim Bishop Vice-Mayor	Hon. Tom Barron Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Vacant
LANGSTON CITY (1)	Hon. Sheila Stevenson Mayor	Hon. Magnus Scott Trustee
		----- Hon. Linda Williams Trustee
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER (1)	Hon. Jenni White Mayor	Hon. Brian Hall Trustee
		Hon. Terry Arps Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Vacant
MIDWEST CITY (23)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor ----- Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Vice Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Vice Mayor	Vacant
NICOMA PARK (1)	Hon. Brian Foughty Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Marge Hill Councilmember	Hon. Gail Hatfield Councilmember ----- Hon. Dianne Gray Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember
OKARCHE (1)	Hon. Joe Frisby Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (112)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. Ronnie Fulks Trustee	Hon. Steve Easom Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Jim Scanlan Vice Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Sonny Wilkinson Councilmember ----- Hon. Cathy Cummings Councilmember
TUTTLE (3)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
YUKON (11)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Marven Goodman Commissioner	Hon. Michael Pearson Commissioner ----- Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant

ATTACHMENT 2

SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

SEPTEMBER 24, 2020

A combination In-Person and Call-In regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:32 p.m., September 24, 2020, at the Association of Central Oklahoma Governments, in the ACOG Board Room, at 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted on the ACOG website at least 24 hours prior to the meeting.

PRESIDING

Hon. Chairman Steven J. Gentling, Mayor, Guthrie

BOARD MEMBERS PRESENT (IN-PERSON)

Hon. Chris Powell, Councilmember, Bethany
Hon. Stan Wieczorek, Mayor, Cedar Valley
Hon. Roger Malone, Vice-Mayor, Choctaw
Hon. Josh Moore, Councilmember, Edmond
Hon. Sheila Stevenson, Mayor, Langston City
Hon. Jenni White, Mayor, Luther
Hon. William Terry Arps, Trustee, Luther
Hon. Mark Hamm, Councilmember, Moore
Hon. Brian Grider, Vice-Mayor, Mustang
Hon. Kevan Blasdel, Councilmember, Piedmont
Hon. David Bennett, Mayor, The Village
Hon. Mary Smith, Vice-Mayor, Tuttle
Hon. Marc Hader, Commissioner, Canadian County
Hon. Rod Cleveland, Commissioner, Cleveland County
Hon. Mike Pearson, Commissioner, Logan County

BOARD MEMBERS PRESENT (CALL-IN)

Hon. Todd Stone, Councilmember, City of Oklahoma City

ASSOCIATE MEMBER PRESENT

None

BOARD MEMBERS ABSENT

Hon. Robert B. Wallace, Trustee, Calumet
No Designee, Crescent
Hon. Floyd Eason, Mayor, Del City
Hon. Matt White, Mayor, El Reno
Hon. Warren G. Carter, Councilmember, Geary
Hon. Kim Bishop, Vice-Mayor, Harrah
Hon. Ray Poland, Mayor, Jones City

BOARD MEMBERS ABSENT (continued)

- Hon. Max Punneo, Vice-Mayor, Lexington
- Hon. Matt Dukes, Mayor, Midwest City
- Hon. Peter Hoffman, Vice-Mayor, Nichols Hills
- Hon. Brian Foughty, Mayor, Nicoma Park
- Hon. Marjorie Hill, Councilmember, Noble
- Hon. Joe Frisby, Trustee, Okarche
- Hon. Breaa Clark, Mayor, Norman
- Hon. Ronnie Fulks, Trustee, Slaughterville
- Hon. Frank Calvin, Mayor, Spencer
- Hon. Charlie Ross, Vice-Mayor/Trustee, Union City
- No Designee, Valley Brook
- Hon. Jim Mickley, Mayor, Warr Acres
- Hon. Shelli Selby, Mayor, Yukon
- Hon. Carrie Blumert, Commissioner, Oklahoma County

ASSOCIATE MEMBER ABSENT

Cathy R. Scheirman, Base Civil Engineer, Tinker Air Force Base

GUESTS PRESENT

Pete White, ACOG Legal Counsel

GUESTS CALL-IN

None

STAFF

- Mark W. Sweeney, Executive Director
- John M. Sharp, Deputy Director
- Beverly Garner, Executive Assistant
- Debbie Cook, Director of Finance
- Patricia Buckley, Chief Accountant
- Rachel Meinke, Director of Public Information
- James Smith, IT Operations Specialist
- Jennifer Sebesta, Transportation Planning Services (TPS) Manager

Mark W. Sweeney, ACOG Executive Director, started the meeting, giving in-person and call-in instructions. He then turned the meeting over to Chair Steven J. Gentling.

1. CALL TO ORDER - INTRODUCTION OF GUESTS

The meeting was called to order at 2:32 p.m. A quorum was present.

2. APPROVAL OF MINUTES - AUGUST 27, 2020 MINUTES

Director David Bennett, The Village, made a motion to approve the minutes of the ACOG Board of Directors meeting on August 27, 2020. Director Marc Hader, Canadian County, seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS

A. CHAIRMAN’S REPORT

Chairman Steven J. Gentling announced that the Towns of Cedar Valley and Meridian have recently joined the Association of Central Oklahoma Governments. He welcomed Mayor Stan Wieczorek from Cedar Valley to the ACOG Board of Directors. Even though Mayor Ronald Dumas from Meridian could not attend today, the ACOG Board of Directors officially welcomed Mayor of Meridian as well.

B. EXECUTIVE DIRECTOR’S REPORT

MyGovernmentOnline/City Managers Lunch Meeting

Executive Director Mark Sweeney announced that the MyGovernmentOnline inter-local Government Agreement has been fully executed between ACOG and the South Central Planning & Development Commission (SCPDC) of Houma, Louisiana. At the September 2 City Managers Lunch meeting, which was held at ACOG, a brief explanation was provided about the software application and the potential service benefits and cost-savings it will offer to our local governments. The response was very positive and garnered significant interest from several communities.

Mr. Sweeney informed them he would be scheduling a series of public presentations in the near future to provide a more in-depth overview of this innovative service that ACOG can now offer.

CNG Ribbon Cutting & NGV/America Award Ceremony

Mr. Sweeney reported that on September 10, ACOG staff attended the Sparq Natural Gas Company’s CNG Station Ribbon Cutting and NGV/America Award ceremony at Haskell Lemons Construction in Oklahoma City. This also included the 2019 NGV Public Policy Champion Award presented to State Representative Terry O’Donnell, District 23 in the Tulsa area. Mr. Sweeney said program participants included himself, State Senator Stephanie Bice, and Secretary of Energy and Environment, Kenneth Wagner.

First of Three CEDS Advisory Committee Meetings Scheduled

Mr. Sweeney recalled that he mentioned at the August Board meeting, the initial project ACOG will undertake with the EDA CARES Act grant funds will be an update to the 2019 Comprehensive Economic Development Strategy (CEDS) for our four county region. With the assistance of a professional consultant, Thomas P. Miller & Associates (TPMA), ACOG staff will work with the CEDS Advisory Committee to prepare a regional COVID-19 type disaster recovery and resiliency plan to be included as a new component of the CEDS document. He said our consultant TPMA, ACOG staff, and the CEDS Advisory Committee will actively participate in three (3) in-person/virtual work sessions this fall, starting at 1:30 p.m. on Monday, September 28, in the ACOG Board Room to initiate that project.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments.

5. CONSENT DOCKET

Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote. When there are amended claims or any other amended consent docket item(s), the motion to approve should include, “with the amendment(s).”

- A. Finance Report – September 2020 Claims – Deborah Cook, Director of Finance
- B. Regional Clearinghouse Review and Comment Report – John Harrington, Director of Water Resources
- C. Regular ITPC Agenda Items:
 - 1. Public Hearing and Action on Request to Adopt the Proposed Public Participation Plan Update – Hannah Nolen, Projects Coordinator II
 - 2. Public Hearing and Action on Request for Amendment to the FFY 2020 Transit Element of the FFY 2020-2023 Oklahoma City Area Regional Transportation Study (OCARTS) Area TIP by COTPA – Hayden Harrison, Program Coordinator

Consideration of materials claims budgeted for the Association in the amount of \$48,817.47 for the month of September. These claims have been found in order by staff and proper as to form and are recommended for payment. A copy of the September Claims list was included in the agenda packet, as well as the Amended Claims List for September in the amount of \$82,982.82, amending the September Claims List from \$48,817.47 to \$131,800.29.

Director Mark Hamm, Moore, made a motion to approve that all items under the Consent Docket be considered in one vote, and to accept the finance report and approve payment of the September 2020 claims, with amendment, against the Association. Director Marc Hader, Canadian County, seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Cost of Nonattainment Study – Authorization for Inter-Local Government Agreement with Texas A&M Transportation Institute (TTI)

John Sharp, Deputy Director, explained that during the last few years, the ACOG region has experienced ozone air quality exceedances of the national ozone standard. In 2019, ACOG started preliminary work on the Cost of Nonattainment (CNA) Study project to address the impact to the region if the Oklahoma City Metro area was designated by EPA as nonattainment of the ozone standard.

He reported that a number of Stakeholders were assembled to help ACOG staff hire a consultant to develop the Scope of Work for the Study. During this time, staff began to determine the amount of funding required for the project. Mr. Sharp stated that a cost estimate of \$180,000 was established to be adequate to accomplish this work. The three major components of the Cost of Nonattainment include the following: the Scope of Work, the Transportation Planning Impact, and the Economic Analysis. A consultant from CAPCOG/Austin, Andrew Hoekzema, who had worked on one of only two past CNA Studies, was hired to assist in the process of developing the Scope of Work and advising the Stakeholders.

ACOG reached out to Stakeholders and other groups for assistance to secure local funds (20%) in order to acquire Federal Transit Administration funds (80%) to complete the work. The local funds are used to leverage federal funds.

ACOG has received funding from these Stakeholders:

- Environmental Federation of Oklahoma
- Greater Oklahoma City Chamber of Commerce
- Oklahoma Department of Commerce
- Oklahoma Department of Transportation
- City of Oklahoma City
- Oklahoma Gas & Electric
- ONE GAS
- Tinker Air Force Base
- Sierra Club - Oklahoma Chapter

Tinker Air Force Base was able to provide \$5,000 in federal funding, which cannot be used to leverage federal match, but it does apply to the \$180,000 total. Also, additional financial help from the Greater Oklahoma City Chamber of Commerce (in-kind match) and the Oklahoma Department of Environmental Quality (staff analysis), will allow for greater capacity in order to accomplish the goal of completing the Study.

A contract with the Texas A&M Transportation Institute (TTI) for \$75,817 will be required, so they will be able to conduct the Transportation Planning Impact Component of the Study. TTI is part of the Texas A&M University system, which will allow ACOG to enter into an inter-local government agreement with them.

ACOG will also seek an inter-local government agreement with the Greater Oklahoma City Chamber through the City of Oklahoma City for the \$5,000 of work on the Economic Analysis Component of the Study. Staff from the Oklahoma Department of Environmental Quality (ODEQ) and the CAPCOG consultant will assist on this work.

Finally, the current contract with the CAPCOG consultant will be extended due to the additional assistance and overall coordination that he will be providing to the project. An additional \$20,000 will be allocated to this inter-local government agreement.

It is anticipated that Study will officially get underway in October/November 2020 and will be completed by June 2021.

Director Stan Wieczorek, Cedar Valley, made a motion to authorize the Executive Director to negotiate and execute an inter-local government agreement with Texas A&M Transportation Institute, for the Transportation Planning Impact component of the Cost of Nonattainment Study for an amount not to exceed \$75,817. Director David Bennett, The Village, seconded the motion. The motion passed unanimously.

B. Oklahoma Highway Safety Office Grant for Bicycle and Pedestrian Safety Campaign

ACOG has been awarded a \$75,000 grant from the Oklahoma Highway Safety Office (OHSO) to promote multimodal safety in Central Oklahoma. This grant is 100 percent federal funding and requires no local match. The focus of the grant will be to update the “Watch for Me” bicycle and pedestrian safety campaign in partnership with the City of Oklahoma City, another grant recipient. ACOG and Oklahoma City will work together to develop and promote this program regionwide. The campaign will be funded for FFY 2021, beginning October 2020 and ending September 2021.

C. Resolution RE: Annual Compensation Adjustment for the Executive Director

Or

Enter into Executive Session to discuss confidential information related to the Resolution as authorized by 25 O.S. (2018 Supp), Section 307 (B)(1)

Chair Steven J. Gentling stated that on August 31, 2020 the Executive Committee, which is comprised of the officers of the ACOG BOD, 9-1-1 ACOG BOD, ITPC, and Garber-Wellington Association Policy Committee, met to conduct an annual performance evaluation of Mark W. Sweeney, ACOG Executive Director (ED). He explained that the evaluation tool that was utilized by the Committee included an assessment of the following job factors: Relationship with the Board, Management Skills and Abilities, Services to ACOG’s Cities and Counties, Fiscal Management, Personal and Professional Attributes, Community and Public Relations, and Effective Leadership of Staff. The Committee was provided a list of 2019-2020 ACOG Projects Completed or Initiated during the past 12 months. The review also included an in-depth discussion of 2020-2021 ACOG Goals and Objectives. (Reference material was provided related to those items.)

Based on the performance evaluation results, the Executive Committee recommends that Mr. Sweeney’s employment agreement be amended to include a 2 percent merit increase in his current base salary and that his current automobile allowance be adjusted per month by a \$39 increase. Both recommended compensation adjustments are within the parameters of the adopted FY 2021 ACOG Budget. Likewise, Mr. Sweeney is also receiving the budgeted 1.5 percent COLA.

Director David Bennett, The Village, made a motion to approve the Executive Director’s compensation package retroactive to September 1, 2020 and the resulting employment agreement changes as recommended by the Executive Committee. Director Sheila Stevenson, Langston City, seconded the motion. The motion carried with the following votes:

AYE: Powell, Wieczorek, Malone, Moore, Gentling, Stevenson, White, Hamm, Grider, Stone, Blasdel, Bennett, Smith, Hader, and Pearson

NAY: Cleveland

ABSTAIN: None

- D. Announcement of ACOG Legislative Forums Scheduled for Wednesday, September 30, at 10:30 a.m. and Thursday, November 5, at 10:30 a.m.

Executive Director Mark W. Sweeney announced two upcoming ACOG Legislative Forums. The first will be held Wednesday, September 30, at 10:30 a.m. and the second forum is scheduled for Thursday, November 5, at 10:30 a.m. Lunch will be provided to attendees.

7. NEW BUSINESS

There was no new business.

8. ADJOURN

There being no further business, Chair Steven J. Gentling adjourned the meeting at 2:49 p.m.

ADOPTED THIS 29TH DAY OF OCTOBER 2020.

CHAIRMAN

SECRETARY-TREASURER

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT - OCTOBER 2020 CLAIMS

DATE:

OCTOBER 29, 2020

FROM:

DEBORAH COOK
Finance Director

INFORMATION:

Consideration of materials claims budgeted for the Association in the amount of \$60,810.85 for the month of October. Staff has found these claims to be in order and proper as to form and are recommended for payment. A copy of the [claims list](#) is attached.

ACTION REQUESTED:

Motion to authorize payment of the October claims against the Association.

**ACOG CASH STATUS REPORT
FOR THE MONTH ENDED SEPTEMBER 30, 2020**

	<u>CHASE OPERATING</u>
Beginning Balance <i>September 1, 2020</i>	
Cash	\$ 2,851,194.50
Petty Cash	500.00
Total Beginning Balance	<u>\$ 2,851,694.50</u>
Cash Receipts	
Grants & Contracts	\$ 15,027.00
Memberships	4,409.34
Transfers of Funds-Sweep	-
Interest/Dividend Earned	-
Miscellaneous	4,901.00
Total Cash Receipts	<u>\$ 24,337.34</u>
Cash Disbursements	
Personnel Cost <i>(detail next page)</i>	\$ 209,072.49
Bank Service Charges	-
Investment Sweep Fee	-
Claims Expenditures: <i>(detail next page)</i>	131,800.29
Total Cash Disbursements	<u>\$ 340,872.78</u>
<i>September 30, 2020</i>	
Cash	\$ 2,534,659.06
Petty Cash	500.00
Total Ending Balance	<u>\$ 2,535,159.06</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED SEPTEMBER 30, 2020**

Personnel Cost:

Salaries	123,541.11
Payroll Taxes	57,540.63
Payroll Processing Fees	701.11
Group Health & Life Insurance	9,977.86
Pension Contribution & Expense	16,225.41
EBC Flex Plan Contributions	825.25
Garnishments	261.12
United Way Contributions	-

Total Operating Personnel Expenditures \$ 209,072.49

Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	869.00
Credit Card Clearing Account	6,244.80
Development and Recruitment	-
Equipment & Furniture	8,283.38
Equipment Rental	297.00
Insurance	605.00
Internet Service	5,861.93
Legal	4,125.00
Maintenance & Repair - Equipment	2,175.00
Maintenance & Repair - Software	-
Mileage	31.68
Miscellaneous-RTA /ACOG Separation	961.38
Office Cleaning	115.00
Office Rent	19,160.00
Office Leasehold Improvements	-
Printing	354.82
Professional Dues	-
Projects-UPWP	4,185.00
Projects-CMAQ	59,839.00
Projects -Clean Cities	-
Projects -911	-
Projects - REAP	-
Public Education - NTW	-
Public Notice/Advertising	47.60
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	6,683.00
Supplies	5,271.30
Supplies - Software	5,224.79
Telephone	1,390.61
Temporary Labor	-
Travel	-
Vehicle Expense	-

Total Claims Expenditures: \$ 131,800.29

BE IT RESOLVED, that on this 29th day of October 2020, the following claims are approved by the Association of Central Oklahoma Governments; and the Executive Director and Officers of this Association are directed to pay such claims.

AllStar Screen Printing <i>(T-shirts)</i>	\$ 710.00
APCO International <i>(9-1-1 Institute Training)</i>	3,177.90
Arledge & Associates, P.C. <i>(Audit - 9-1-1 \$2,127.75)</i>	7,804.00
Aspen <i>(Cleaning)</i>	625.00
Bank of America Credit Card <i>(Development, Internet, Supplies)</i>	1,488.27
Bill Warren Office Products <i>(Furniture & Supplies)</i>	616.97
CAPCOG <i>(Nonattainment study)</i>	285.00
CriticalComm <i>(Telephone - 9-1-1)</i>	11.00
Dell Marketing LP <i>(Equipment)</i>	2,181.64
Ecointeractive, Inc. <i>(Software)</i>	4,465.67
Electradigital <i>(Internet)</i>	1,499.00
Elite Trophies <i>(Clean Cities Awards)</i>	328.00

October Claims (Cont.)

First Choice Coffee Service <i>(Supplies)</i>	\$ 222.04
Impressions Printing <i>(Printing)</i>	121.52
Journal Record <i>(Subscription & Public Notice)</i>	280.36
Management and Enterprise Services <i>(Internet)</i>	294.00
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79
Oklahoma County Public Building Authority <i>(Office Rent)</i>	19,160.00
Oklahoman Media Company <i>(Public Notice)</i>	53.20
Peak Uptime <i>(Repairs & Maintenance)</i>	2,597.46
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Public Safety Group <i>(Institute Training - 9-1-1)</i>	3,200.00
R.K. Black <i>(Shredding)</i>	75.00
Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90

October Claims (Cont.)

ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$1,398.26)</i>	\$ 3,920.00
RTA of Central Oklahoma <i>(Refund Year-end Adjustment)</i>	15.02
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Standley Systems <i>(Maintenance)</i>	869.00
Verizon Wireless <i>(Telephone, Internet)</i>	172.11
 TOTAL OCTOBER CLAIMS	 <u>\$60,810.85</u>

ATTEST

CHAIRMAN

SECRETARY/TREASURER

ATTACHMENT 5-B

SUBJECT:
REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:
OCTOBER 29, 2020

FROM:
JOHN HARRINGTON
Director of Water Resources

INFORMATION:
The following projects have been reviewed through the Clearinghouse review process by staff during the past month. A final comment letter has been submitted to the applicant.

Date Reviewed: September 24, 2020

Agency Applicant: Oklahoma City Development Services Department
Subdivision and Zoning Division

ID#	Project
ID#I242001	C-7216
ID#I242002	C-7217
ID#I242003	C-7218
ID#I242004	C-7219
ID#I242005	C-7220
ID#I242006	CE-1040
ID#I242007	PC-10691
ID#I242008	PC-10692
ID#I242009	PC-10693
ID#I242010	PUD-1780
ID#I242011	SPUD-1259
ID#I242012	SPUD-1260

ACTION REQUESTED:
Motion to concur with staff assessment of submitted projects.



September 24, 2020

Oklahoma City Development Services Department
Subdivision and Zoning Division
420 W Main St, Oklahoma City, OK 73102

RE: ID#I242001 - C-7216	ID#I242002 - C-7217
ID#I242003 - C-7218	ID#I242004 - C-7219
ID#I242005 - C-7220	ID#I242006 - CE-1040
ID#I242007 - PC-10691	ID#I242008 - PC-10692
ID#I242009 - PC-10693	ID#I242010 - PUD-1780
ID#I242011 - SPUD-1259	ID#I242012 - SPUD-1260

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. Any future communication regarding this proposal should be accompanied by the ID number listed above.

As a result of our review process and comments received, the proposed project, as of this date, does not appear to be inconsistent with area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary. You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter is not a commitment of funds for your proposal from any funding source but allows you to proceed with your application for funding consideration.

We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Steven J. Gentling
Guthrie Mayor

Vice-Chair
David Bennett
The Village Mayor

Secretary/Treasurer
Josh Moore
Edmond Councilmember

Executive Director
Mark W. Sweeney, AICP

**REGULAR
AGENDA ITEMS
THAT MAY REQUIRE
ACOG BOD ACTION**

ATTACHMENT 6-A

SUBJECT:

AUTHORIZATION TO EXTEND AGREEMENT WITH ECOINTERACTIVE, LLC

DATE:

OCTOBER 29, 2020

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

On April 18, 2017, ACOG issued a Request for Proposals for an electronic Transportation Improvement (eTIP) system. After completing the interview process, ACOG selected EcoInteractive LLC and entered into an agreement for services as outlined in the Request for Proposals.

At this time, EcoInteractive is proposing a maintenance fee increase for all users. The cost is anticipated to increase 15 percent in the first year, 25 percent in both the second and third years, and 2 percent for each subsequent year after the initial increase. ACOG anticipates receiving additional technical support and customization moving forward.

Therefore, a provision needs to be made for the Executive Director to negotiate the extension of the agreement with EcoInteractive. The first year's cost is not to exceed \$58,685 and is included in the FY 2021 ACOG budget. The second year's cost is \$73,356, and the third year's cost is \$91,695, which will be included in the subsequent budget years. This is an ongoing maintenance contract.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute an extended agreement with EcoInteractive to provide services and continued support for ACOG's eTIP, as initially outlined in the April 18, 2017 Request for Proposals, at a total cost not to exceed \$223,736 for three years.