



ACOG BOARD OF DIRECTORS

Chair

Steven J. Gentling
Guthrie Mayor

Vice-Chair

David Bennett
The Village Mayor

Secretary/Treasurer

Josh Moore
Edmond Councilmember

Executive Director

Mark W. Sweeney, AICP

[association of central oklahoma governments](#)

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](#)

ACOG BOD AGENDA:

THURSDAY, NOVEMBER 19, 2020, 1:45 P.M.
OR IMMEDIATELY FOLLOWING THE ITPC MEETING



acog

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD AN [IN-PERSON MEETING WITH NO CALL-IN OPTION](#) ON THURSDAY, NOVEMBER 19, IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

The Board Room will be setup classroom style to follow social distancing guidelines. [Masks are required during the meeting.](#) For your convenience, masks and sanitizer will be available.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, NOVEMBER 16, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE OCTOBER 29, 2020 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote. When there are amended claims or any other amended consent docket item(s), the motion to approve should include "with the amendment(s)."

- A. Finance Report – November 2020 Claims – Deborah Cook, Finance Director
([ATTACHMENT 5-A](#)) Action Requested.
- B. Regional Clearinghouse Review and Comment Report – John Harrington, Director of Water Resources ([ATTACHMENT 5-B](#)) Action Requested.
- C. Disposal of ACOG Surplus Items – Julie A. Smedlund, IT & Facilities Director
([ATTACHMENT 5-C](#)) Action Requested.
- D. Intermodal Transportation Policy Committee (ITPC) Report – John Sharp, Deputy Director ([ATTACHMENT 5-D](#)) Action Requested.

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Regular Meetings Schedule for Calendar Year 2021 ([ATTACHMENT 6-A](#)) Action Requested.
- B. 2021 ACOG Rural Economic Action Plan (REAP) Policy and Procedures – Matthew Weaver, Community & Economic Development Manager ([ATTACHMENT 6-B](#)) Action Requested.
- C. Oklahoma Highway Safety Office (OHSO) Grant Memorandum of Understanding (MOU) between ACOG and Oklahoma City – John Sharp, Deputy Director ([ATTACHMENT 6-C](#)) For information only.
- D. Update on Legislative Forums and Next Steps for Developing ACOG’s 2021 Legislative Priorities - Mark W. Sweeney, AICP, Executive Director For information only.

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, December 17, 2020 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (8)	Hon. Chris Powell Councilmember	Hon. Kathy Larsen Councilmember
		Hon. K. P. Westmoreland Mayor
CALUMET (1)	Hon. Robert B. Wallace Trustee	Hon. Steve Snow Trustee
CEDAR VALLEY (1)	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW (6)	Hon. Mike Birdsong Councilmember	Hon. Roger Malone Vice-Mayor
CRESCENT (1)	No Designee	Vacant
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember
		----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Daniel P. O'Neil Mayor
EL RENO (8)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	Hon. Warren G. Carter Councilmember	Hon. Tabbitha Kiener Councilmember
		----- Hon. Bobby Allen Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Kim Bishop Vice-Mayor	Hon. Tom Barron Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Vacant
LAKE ALUMA (1)	John Kenney Mayor	Vacant
LANGSTON CITY (1)	Hon. Sheila Stevenson Mayor	Hon. Magnus Scott Trustee
		----- Hon. Linda Williams Trustee
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER (1)	Hon. Jenni White Mayor	Hon. Brian Hall Trustee
		Hon. Terry Arps Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Vacant
MIDWEST CITY (23)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor ----- Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Vice Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Vice Mayor	Vacant
NICOMA PARK (1)	Hon. Brian Foughty Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Marge Hill Councilmember	Hon. Gail Hatfield Councilmember ----- Hon. Dianne Gray Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember
OKARCHE (1)	Hon. Joe Frisby Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (112)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. Ronnie Fulks Trustee	Hon. Steve Easom Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Jim Scanlan Vice Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Sonny Wilkinson Councilmember ----- Hon. Cathy Cummings Councilmember
TUTTLE (3)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
YUKON (11)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Marven Goodman Commissioner	Hon. Michael Pearson Commissioner ----- Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant

ATTACHMENT 2

SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

OCTOBER 29, 2020

A combination In-Person and Call-In regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:25 p.m., October 29, 2020, at the Association of Central Oklahoma Governments, in the ACOG Board Room, at 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted on the ACOG website at least 24 hours prior to the meeting.

PRESIDING

Hon. David Bennett, Mayor, The Village

BOARD MEMBERS PRESENT (IN-PERSON)

Hon. Stan Wieczorek, Mayor, Cedar Valley
Hon. Josh Moore, Councilmember, Edmond
Hon. Sheila Stevenson, Mayor, Langston City
Hon. Jenni White, Mayor, Luther
Hon. William Terry Arps, Trustee, Luther
Hon. Matt Dukes, Mayor, Midwest City
Hon. Mark Hamm, Councilmember, Moore
Hon. Peter Hoffman, Vice-Mayor, Nichols Hills
Hon. Mary Smith, Vice-Mayor, Tuttle
Hon. Rod Cleveland, Commissioner, Cleveland County
Hon. Mike Pearson, Commissioner, Logan County
Hon. Carrie Blumert, Commissioner, Oklahoma County

BOARD MEMBERS PRESENT (CALL-IN)

Hon. Todd Stone, Councilmember, City of Oklahoma City
Hon. Ray Poland, Mayor, Jones City

ASSOCIATE MEMBER PRESENT

None

BOARD MEMBERS ABSENT

Hon. Chris Powell, Councilmember, Bethany
Hon. Robert B. Wallace, Trustee, Calumet
Hon. Roger Malone, Vice-Mayor, Choctaw
No Designee, Crescent
Hon. Floyd Eason, Mayor, Del City
Hon. Matt White, Mayor, El Reno
Hon. Warren G. Carter, Councilmember, Geary
Hon. Kim Bishop, Vice-Mayor, Harrah
Hon. Max Punneo, Vice-Mayor, Lexington

BOARD MEMBERS ABSENT (continued)

Hon. Brian Grider, Vice-Mayor, Mustang
Hon. Brian Foughty, Mayor, Nicoma Park
Hon. Marjorie Hill, Councilmember, Noble
Hon. Joe Frisby, Trustee, Okarche
Hon. Breea Clark, Mayor, Norman
Hon. Kevan Blasdel, Councilmember, Piedmont
Hon. Ronnie Fulks, Trustee, Slaughterville
Hon. Frank Calvin, Mayor, Spencer
Hon. Charlie Ross, Vice-Mayor/Trustee, Union City
No Designee, Valley Brook
Hon. Jim Mickley, Mayor, Warr Acres
Hon. Shelli Selby, Mayor, Yukon
Hon. Marc Hader, Commissioner, Canadian County

ASSOCIATE MEMBER ABSENT

No Designee, Tinker Air Force Base

GUESTS PRESENT

Pete White, ACOG Legal Counsel
Cody Compton, First Deputy, Oklahoma County Commissioner's Office

GUESTS CALL-IN

None

STAFF

Mark W. Sweeney, Executive Director
John M. Sharp, Deputy Director
Beverly Garner, Executive Assistant
Anita Kroth, Administrative Assistant
Debbie Cook, Director of Finance
Patricia Buckley, Chief Accountant
Brent Hawkinson, 9-1-1 & Public Safety Director
Rachel Meinke, Director of Public Information
Matthew Weaver, Community & Economic Development Manager
Jennifer Sebesta, Transportation Planning Services (TPS) Manager
Lauren Wood, Associate Planner – Performance. TPS
James Smith, IT Operations Specialist

Mark W. Sweeney, ACOG Executive Director, started the meeting, giving in-person and call-in instructions. He then turned the meeting over to Vice-Chair David Bennett.

1. CALL TO ORDER - INTRODUCTION OF GUESTS

The meeting was called to order at 2:25 p.m. A quorum was present.

2. APPROVAL OF MINUTES – SEPTEMBER 24, 2020 MINUTES

Director Sheila Stevenson, Langston City, made a motion to approve the minutes of the ACOG Board of Directors meeting on September 24, 2020. Director Rod Cleveland, Cleveland County, seconded the motion. The motion carried unanimously, including Directors in-person and call-in.

3. COMMUNICATIONS

A. CHAIRMAN'S REPORT

None

B. EXECUTIVE DIRECTOR'S REPORT

Pandemic, Ice Storms, Power Outages, Early Voting Lines and Limited Parking
The obstacles of 2020!

Introduction of New CED Staff:

Roxana Cazan

The Executive Director introduced Roxana Cazan, the new Regional Disaster Economic Recovery (RDER) Coordinator at ACOG. He explained that this position is funded through the EDA CARES Act funding that was recently awarded to ACOG. He said Ms. Cazan worked as an online learning specialist with the Oklahoma Center for Nonprofits, and as an Assistant Professor of English and Women's Studies at Saint Francis University in Pennsylvania, where she taught World and Postcolonial Literature, and creative writing. She received her MA degree in English studies from the University of Louisville, KY, her MFA in Creative Writing from Indiana University Bloomington, Indiana, her PhD in English (comparative ethnic and postcolonial studies) from Indiana University Bloomington, Indiana, and her MBA with a concentration in Marketing and Communications from Saint Francis University, PA.

Mr. Sweeney explained that Ms. Cazan is also a published writer and poet. She is originally from Romania, and when she gained her U.S. citizenship in 2010, she shared with us that was when she made the decision, she wanted to give back to the country that so warmly embraced her. He said we are fortunate that we can afford her that opportunity here at ACOG.

Her responsibilities will entail implementing the CEDS economic recovery and resiliency plan, identifying grants and funding opportunities with state and federal institutions/resources for locally impacted communities, and researching and pursuing grant opportunities for ACOG. She will also help facilitate liaisons between local, state, and federal partners, between private and nonprofit entities, etc.

Ethan Mazzio

The Executive Director informed the ACOG Board that Ethan Mazzio is the new Planning Assistant/Intern. Mr. Sweeney said this position is also funded by the EDA CARES Act Grant.

Mr. Sweeney explained that Mr. Mazzio just completed his Bachelor of Business Administration from Southwestern Oklahoma State University, where he focused on entrepreneurial and economic practices, and is currently working on his Masters in Regional & City Planning at the University of Oklahoma. Mr. Mazzio has the unique

designation of doing the first comprehensive, interdisciplinary study and report detailing the drivers and restrainers that could affect the future of the Oklahoma City Music industry, and he achieved this as an music industry intern with the City of Oklahoma City's Office of Arts & Cultural Affairs. Mr. Mazzio will assist in the CEDS economic recovery and resiliency plan implementation, working with both Matthew Weaver and Roxana Cazan. He will also assist the Executive Director with the MyGovernmentOnline marketing initiative.

CEDS Advisory Committee Meeting Scheduled

In an effort to prepare a regional COVID-19 type disaster recovery and resiliency plan as a new component to the 2019 CEDS document, the CEDS Advisory Committee, along with ACOG staff and our consultant, Thomas P. Miller & Associates, will actively participate in the second of three (3) in-person/virtual work sessions, starting at 1:30 p.m. on Friday, November 6, in the ACOG Board Room.

November and December Board and Committee Meetings

Executive Director Mark Sweeney reminded the ACOG Board that our schedule of meetings is always different during the Holiday Season at the end of the year. He announced that the next two meeting dates, November 19 and December 17, do not fall on the last Thursday of the month.

Open Meeting Teleconferencing Provisions

Senate Bill 661 allows for videoconferencing in lieu of in-person meetings during this unprecedented public health emergency due to COVID-19. The statutory November 15, 2020 deadline that was established in the bill will result in no virtual or call-in options for the ACOG November, December and January Board and Committee meetings. Therefore, ACOG will not be able to have these options. Since this is a legislative action, the Governor does not have the authority to extend these provisions beyond the November 15 deadline. This means waiting until the Legislature convenes for their next session in February 2021 before any further action can be taken on this matter. However, Oklahoma Association of Regional Council of Governments (OARC), of which ACOG is a member, is in the process of submitting letters to the Governor, Speaker of the House and Senate Majority Leader requesting a Special Session of the Legislature to come together and extend the amendments indefinitely in Senate Bill 661.

Director Sheila Stevenson suggested that we contact our legislators and express our interest in having the virtual or call-in options available to us past the November 15 previously designated deadline. She recommends that due to health issues, we request the legislators to come together for a Special Session and meet regarding an extension to this November 15 deadline.

REAP Application due October 31

Mr. Sweeney reminded the Board that the REAP Applications are due October 31.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments.

5. CONSENT DOCKET

Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote. When there are amended claims or any other amended consent docket item(s), the motion to approve should include, "with the amendment(s)."

- A. Finance Report – October 2020 Claims – Deborah Cook, Director of Finance
- B. Regional Clearinghouse Review and Comment Report – John Harrington, Director of Water Resources
- C. Regular ITPC Agenda Items:
 - 1. Quadrennial Joint Certification Review of the Metropolitan Planning Organization – Jennifer Sebesta, TPA Manager
 - 2. Public Hearing and Action on Request for Amendment to the FFY 2020-2023 OCARTS Area TIP by the City of Warr Acres – Hayden Harrison, Program Coordinator
 - 3. Final 2045 OCARTS County and City Population Projections – John Sharp, Deputy Director

Consideration of materials claims budgeted for the Association in the amount of \$60,810.85 for the month of October. These claims have been found in order by staff and proper as to form and are recommended for payment. A copy of the October Claims list was included in the agenda packet, as well as the Amended Claims List for October in the amount of \$66,071.04, amending the October Claims List from \$60,810.85 to \$126,881.89.

Director Mark Hamm, Moore, made a motion to approve that all items under the Consent Docket be considered in one vote, and to accept the finance report and approve payment of the October 2020 claims, with amendment, against the Association. Director Sheila Stevenson, Langston City, seconded the motion. The motion carried unanimously, including Directors in-person and call-in.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Authorization to Extend Agreement with Ecointeractive, LLC

John Sharp, Deputy Director, explained that on April 18, 2017, ACOG issued a Request for Proposals for an electronic Transportation Improvement Program (eTIP) system. After completing the interview process, ACOG selected Ecointeractive, LLC and entered into an agreement for services as outlined in the Request for Proposals.

At this time, Ecointeractive is proposing a maintenance fee increase for all users. The cost is anticipated to increase 15 percent in the first year, 25 percent in both the second and third years, and 2 percent for each subsequent year after the initial increase. ACOG anticipates receiving additional technical support and customization moving forward. Therefore, a provision needs to be made for the Executive Director to negotiate the extension of the agreement with Ecointeractive. The first year's cost is not to exceed \$58,685 and is included in the FY 2021 ACOG budget. The second year's cost is \$73,356, and the third year's cost is \$91,695, which will be included in the subsequent budget years. This is an ongoing maintenance contract.

Director Stan Wieczorek, Cedar Valley, made a motion to authorize the Executive Director to negotiate and execute an extended agreement with Ecointeractive to provide services and continued support for ACOG's eTIP, as initially outlined in the April 18, 2017 Request for Proposals, at a total cost not go exceed \$223,736 for three years. Director Sheila Stevenson, Langston City, seconded the motion. The motion carried unanimously, including Directors in-person and call-in.

- B. Announcement of ACOG's Second Legislative Forum Scheduled for Thursday, November 5, at 10:30 a.m.

Mr. Sweeney reminded the Board that a Second Legislative Forum is scheduled for November 5, at 10:30 a.m. in the ACOG Training Center; lunch will be provided. If someone did not attend the previous Legislative Forum at ACOG and may now have an idea to add to the list of priorities, please introduce that topic at the forum on November 5 and it will be incorporated into the agenda. As part of that, Mr. Sweeney said meetings will be held on Friday with the Greater Oklahoma City Chamber of Commerce, as well as with Association of County Commissioners of Oklahoma (ACCO), to talk about their legislative priorities to see how they compare to ACOG priorities and then discuss additional issues. ACOG staff will also meet with the Oklahoma Municipal League (OML) and then join the findings, along with any new ideas, and generate the final list to send to all Board members and ask them to prioritize each legislative proposal per category of the agenda. This will lay the foundation as to what will be presented at the end of January to our Legislators. ACOG will soon be reporting to Board members regarding when, where, and what time the January 2021 Legislative Event will take place.

7. NEW BUSINESS

There was no new business.

8. ADJOURN

There being no further business, Vice-Chair David Bennett adjourned the meeting.

ADOPTED THIS 19TH DAY OF NOVEMBER 2020.

CHAIRMAN

SECRETARY-TREASURER

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – NOVEMBER 2020 CLAIMS

DATE:

NOVEMBER 19, 2020

FROM:

DEBORAH COOK
Finance Director

INFORMATION:

Consideration of materials claims budgeted for the Association in the amount of \$58,212.19 for the month of November. Staff has found these claims to be in order and proper as to form and are recommended for payment. A copy of the [claims list](#) is attached.

ACTION REQUESTED:

Motion to authorize payment of the November 2020 claims against the Association.

**ACOG CASH STATUS REPORT
FOR THE MONTH ENDED OCTOBER 30, 2020**

	<u>CHASE OPERATING</u>
Beginning Balance	
<i>October 1, 2020</i>	
Cash	\$ 2,534,659.06
Petty Cash	500.00
Total Beginning Balance	<u>\$ 2,535,159.06</u>
Cash Receipts	
Grants & Contracts	\$ 308,910.74
Memberships	841.67
Transfers of Funds-Sweep	-
Interest/Dividend Earned	-
Miscellaneous	2,842.99
Total Cash Receipts	<u>\$ 312,595.40</u>
Cash Disbursements	
Personnel Cost	\$ 220,309.98
<i>(detail next page)</i>	
Bank Service Charges	-
Investment Sweep Fee	-
Claims Expenditures:	126,881.89
<i>(detail next page)</i>	
Total Cash Disbursements	<u>\$ 347,191.87</u>
<i>October 31, 2020</i>	
Cash	\$ 2,500,062.59
Petty Cash	500.00
Total Ending Balance	<u>\$ 2,500,562.59</u>

SCHEDULE OF GENERAL OPERATING EXPENSES FOR THE MONTH ENDED OCTOBER 30, 2020

Personnel Cost:

Salaries	\$ 125,353.10
Payroll Taxes	56,914.14
Payroll Processing Fees	720.38
Group Health & Life Insurance	16,678.69
Pension Contribution & Expense	18,072.86
EBC Flex Plan Contributions	2,309.69
Garnishments	261.12
United Way Contributions	-

Total Operating Personnel Expenditures	<u>\$ 220,309.98</u>
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Claims Expenditures:

Accounting and Auditing	7,804.00
Contract Personnel	-
Copiers	869.00
Credit Card	6,184.69
Development and Recruitment	-
Equipment & Furniture	11,273.97
Equipment Rental	-
Insurance	-
Internet Service	5,861.93
Legal	4,437.50
Maintenance & Repair - Equipment	2,906.64
Maintenance & Repair - Software	-
Mileage	21.85
Miscellaneous-RTA /ACOG Separation	15.02
Office Cleaning	625.00
Office Rent	19,160.00
Office Leasehold Improvements	-
Printing	121.52
Professional Dues	-
Projects-UPWP	285.00
Projects-CMAQ	-
Projects -Clean Cities	328.00
Projects -911	6,377.90
Projects - REAP	36,612.05
Public Education - NTW	-
Public Notice/Advertising	104.56
Publications & Subscriptions	229.00
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	16,683.00
Supplies	1,142.86
Supplies - Software	4,465.67
Telephone	1,297.73
Temporary Labor	-
Travel	-
Vehicle Expense	-

Total Claims Expenditures:	<u>\$ 126,881.89</u>
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BE IT RESOLVED, that on this 19th day of November 2020, the following claims are approved by the Association of Central Oklahoma Governments; and the Executive Director and Officers of this Association are directed to pay such claims.

Arledge & Associates, P.C. <i>(Audit - 9-1-1 \$7,739.09)</i>	\$17,786.05
Bill Warren Office Products <i>(Supplies)</i>	90.37
Connex International <i>(Telephone - 9-1-1 - \$10.42)</i>	84.20
CriticalComm <i>(Telephone - 9-1-1)</i>	11.00
Dell Marketing LP <i>(Equipment)</i>	3,808.00
Ecointeractive, Inc. <i>(Software)</i>	4,465.67
Electradigital <i>(Internet)</i>	1,568.00
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79
Oklahoma County Public Building Authority <i>(Office Rent)</i>	19,160.00
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Public Safety Group <i>(Institute Training - 9-1-1)</i>	3,200.00

November Claims (Cont.)

R.K. Black <i>(Shredding)</i>	\$ 75.00
Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Showtime Displays & Graphics <i>(Printing)</i>	264.00
Standley Systems <i>(Maintenance)</i>	889.09
Verizon Wireless <i>(Telephone, Internet)</i>	172.12
TOTAL NOVEMBER CLAIMS	<u>\$58,212.19</u>

ATTEST

CHAIRMAN

SECRETARY/TREASURER

ATTACHMENT 5-B

SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

NOVEMBER 19, 2020

FROM:

JOHN HARRINGTON

Director of Water Resources

INFORMATION:

The following project has been reviewed through the Clearinghouse review process by staff during the past month. Final comment letter has been submitted to the applicant.

Date Reviewed	ID#	Agency & Project	Location
November 13, 2020	ID#K132001	Ms. Lindy Clay Environmental Programs Manager Oklahoma Water Resources Board CWSRF Wastewater Project No. ORF-17-0007-CW	City of Guthrie

ACTION REQUESTED:

Motion to concur with staff assessment of submitted project.



November 13, 2020

Ms. Lindy Clay
Environmental Programs Manager
Oklahoma Water Resources Board
3800 N Classen Blvd
Oklahoma City, OK 73118

RE: ID#K132001 - CWSRF Wastewater Project No. ORF-17-0007-CW

Dear Ms. Clay:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Steven J. Gentling
Guthrie Mayor

Vice-Chair
David Bennett
The Village Mayor

Secretary/Treasurer
Josh Moore
Edmond Councilmember

Executive Director
Mark W. Sweeney, AICP

[association of central oklahoma governments](http://associationofcentraloklahomagovernments.org)

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

ATTACHMENT 5-C

SUBJECT:

DISPOSAL OF ACOG SURPLUS ITEMS

DATE:

NOVEMBER 19, 2020

FROM:

JULIE A. SMEDLUND

IT & Facilities Director

INFORMATION:

On Wednesday, November 25, at 3 p.m., ACOG will conduct a sale of surplus items, if authorized by the Board. A list of items is attached for Board review and approval.

These items will be sold to the highest bidder and must be picked up within one week (December 2) after the sale. Items may be inspected at any time before 3 p.m. on November 25, at which time, sealed bids will be opened. Serviceable items that receive no bids will be donated to charitable organizations, and unserviceable items will be recycled or disposed of as garbage.

ACTION REQUESTED:

Motion to approve the list of surplus items for sale and to authorize a November 25, 2020 surplus sale and disposition of those items listed.

List of ACOG Surplus Items

Proposed November 25, 2020 Surplus Sale

Computer

C001	Lenovo ThinkCentre M73	Micro Desktop, Windows 8.1; i54570T, 4GB RAM, 128GB HDD
C002	Lenovo ThinkCentre M73	Micro Desktop, Windows 10; i54570T, 4GB RAM, 128GB HDD
C003	Lenovo ThinkCentre M73	Micro Desktop, Windows 10; i54570T, 4GB RAM, 128GB HDD
C004	Lenovo MIIX 700-12ISK	12" Tablet, intel m7-6Y75 CPU, 8GB RAM, 256 GB SSD
C005	Lenovo MIIX 700-12ISK	12" Tablet, intel m7-6Y75 CPU, 8GB RAM, 256 GB SSD
C006	Lenovo MIIX 700-12ISK	12" Tablet, intel m7-6Y75 CPU, 8GB RAM, 256 GB SSD
C007	Lenovo MIIX 700-12ISK	12" Tablet, intel m7-6Y75 CPU, 8GB RAM, 256 GB SSD
C008	Lenovo W550S	Laptop, i7 5700u, 16GB RAM, 500GB HDD
C009	Lenovo W540	Laptop, i74700MQ, 8GB RAM, 500GB HDD
C010	Lenovo P71	Laptop, Xeon E3-1535m v6, 16GB RAM, Quadro P3000, 500GB M.2 SSD
C011	Lenovo P71	Laptop, Xeon E3-1535m v6, 16GB RAM, Quadro P3000, 500GB M.2 SSD

Printer

P001	Ricoh MP8001
P002	HP DesignJet Z6100 Plotter (torn belt, will need replaced)

Monitor

M001	LG 22" Monitor
M002	LG 22" Monitor
M003	LG 22" Monitor
M004	LG 22" Monitor
M005	Samsung SA2300 23" Monitor
M006	HP Compaq LA2306x 23" Monitor
M007	HP LP2465 w/soundbar 24" Monitor
M008	HP Compaq LA2205wg 22" Monitor
M009	HP LE2201w w/soundbar 22" Monitor

Switch/Firewall

S001	Juniper SSG5	7 Port Firewall
S002	Juniper SA2500	SSL VPN Appliance
S003	Summit X440-24t	24 Port Gigabit Managed Switch
S004	Summit X450e-48p	48 Port Gigabit Managed Switch - transfers data but no lights
S005	Summit X450e-48p	48 Port Gigabit Managed Switch
S006	Summit X450e-48p	48 Port Gigabit Managed Switch
S007	Summit X430-8p	8 Port Gigabit Managed Switch
S008	Cisco SG300-10	10 Port Gigabit Managed Switch - Power supply will power switch but is not OEM
S009	HP Procurve 2848	48 port 100mbit Managed Switch with 4 gigabit ports

Projectors

PR001	Optoma EP719	720p/1080i resolution
PR002	Optoma EP739	720p/1080i resolution
PR003	NEC NP510W	720p/1080i resolution

ATTACHMENT 5-D

SUBJECT:

INTERMODAL TRANSPORTATION POLICY COMMITTEE (ITPC) REPORT

DATE:

NOVEMBER 19, 2020

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

The following regular agenda action items are included in the [ITPC Agenda](#) as Items D-1 and D-2. Requesting approval of the following ITPC action items:

1. Final 2045 OCARTS Employment Projections by County and City – John Sharp, Deputy Director Action Requested.
2. Regular Meetings Schedule for Calendar Year 2021 – John Sharp, Deputy Director Action Requested.

ACTION REQUESTED:

Motion to approve ITPC action items D-1 and D-2 that were included in the November 19, 2020 ITPC agenda and approved by the ITPC.

AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

ATTACHMENT 6-A

SUBJECT:

REGULAR MEETINGS SCHEDULE FOR CALENDAR YEAR 2021

DATE:

NOVEMBER 19, 2020

FROM:

MARK W. SWEENEY

Executive Director

INFORMATION:

In compliance with the Oklahoma Open Meetings Act, the Association must submit next year's regular meeting date schedules for all boards and committees to appropriate county offices prior to December 15. The schedules will be maintained subject to the need for either rescheduling or special meetings being held.

The following dates represent the regular meeting date of the last Thursday of each month for the Intermodal Transportation Policy Committee (ITPC) and ACOG Board of Directors (BOD). There is no July meeting. The Garber-Wellington Association Policy Committee (GWPC) will meet every other month. The Thanksgiving/Christmas holidays require a change from the last Thursday; therefore, it is recommended that the regular November meetings be scheduled for November 18, 2021, and the regular December meeting be scheduled for December 16, 2021.

Your consideration of the following recommended schedule for the regular meetings of the referenced policy bodies is requested:

ITPC & ACOG BOD:

January 28, 2021
February 25, 2021
March 25, 2021
April 29, 2021
May 27, 2021
June 24, 2021
NO JULY MEETING
August 26, 2021
September 30, 2021
October 28, 2021
November 18, 2021
December 16, 2021

GWPC:

February 25, 2021

April 29, 2021

June 24, 2021

August 26, 2021

October 28, 2021

December 16, 2021

The recommended meeting place will be the ACOG Board Room at 4205 N. Lincoln Blvd., Oklahoma City. The recommended times for the meetings are as follows:

Intermodal Transportation Policy Committee – 1:20 p.m. (or immediately following the 9-1-1 Board of Directors meeting)

ACOG Board of Directors – 1:45 p.m. (or immediately following the ITPC meeting)

Garber Wellington Association Policy Committee – 2:30 p.m. (or immediately following the ACOG Board of Directors meeting)

ACTION REQUESTED:

Motion to adopt the 2021 regular meetings schedule as submitted.

ATTACHMENT 6-B

SUBJECT:

2021 ACOG RURAL ECONOMIC ACTION PLAN (REAP) POLICY AND PROCEDURES

DATE:

NOVEMBER 19, 2020

FROM:

MATTHEW S. WEAVER

Manager

Community & Economic Development

INFORMATION:

This rural economic development initiative creates opportunities for less populated communities to undertake projects identified by them. The Rural Economic Action Plan of 1996 establishes a planning process for cities, towns, and counties that could enable them to secure grant funds for economic development and infrastructure projects, and the continued success of this program relies on ACOG having an updated, comprehensive and user-friendly Policy and Procedures in place.

The existing Policy & Procedures for the REAP program needs to be updated to reflect the increase of funding to \$100,000 per project, and to add to the scoring system a new criteria rating to include having an ACOG Board membership to be worth 15 points. These strategic updates will allow for greater economic impact due to the increased funding level per project and will encourage more local government involvement with ACOG.

You may access the 2021 ACOG Rural Economic Action Plan (REAP) Policy and Procedures at this link: <http://www.acogok.org/wp-content/uploads/2020/11/REAP-PP-Package-11-10-20-update.pdf>

ACTION REQUESTED:

Motion to adopt the 2021 ACOG Rural Economic Action Plan (REAP) Policy and Procedures.

ATTACHMENT 6-C

SUBJECT:

OKLAHOMA HIGHWAY SAFETY OFFICE (OHSO) GRANT MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN ACOG AND OKLAHOMA CITY

DATE:

NOVEMBER 19, 2020

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

At the September Board meeting, staff provided information concerning a \$75,000 grant award from the OHSO to ACOG. This grant is 100 percent federal funding, so it requires no local match. Oklahoma City also received an award of \$50,000. Both ACOG and Oklahoma City are going to coordinate on a bicycle and pedestrian safety campaign for the whole region.

ACOG and Oklahoma City are planning to sign an MOU to divide up the tasks and coordinate on the billing/invoicing for the grant. This work will also include providing progress reports to OHSO on a regular basis.

ACTION REQUESTED:

For information only.