AREAWIDE PLANNING & TECHNICAL
ADVISORY COMMITTEE

Chair
Steven J. Gentling
Guthrie Mayor

Vice-Chair
David Bennett
The Village Mayor

Secretary/Treasurer
Josh Moore
Edmond Councilmember

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

APTAC AGENDA: THURSDAY, FEBRUARY 11, 2021, AT 9 A.M.
UPDATE: THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE WILL HOLD AN IN-PERSON/ VIRTUAL MEETING ON FEBRUARY 11 IN THE OKLAHOMA COUNTY BALLROOM (BEHIND THE ACOG BOARD ROOM).

The APTAC meeting will now be a combination in-person/virtual meeting, as the Open Meeting Act virtual option was approved by the Legislature, Wednesday, February 10, enabling voting members to cast their vote virtually.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. TUESDAY, FEBRUARY 9, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

A. ROLL CALL OF ATTENDEES AND GUESTS (ATTACHMENT A)

B. APPROVAL OF THE NOVEMBER 12, 2020 MINUTES (ATTACHMENT B)

C. ACTION ITEMS:

1. APTAC Election of Officers for Calendar Year 2021 – Jennifer Sebesta, TPS Manager (ATTACHMENT C-1) Action Requested.

D. ITEMS FOR INFORMATION ONLY:

1. Downtown Edmond Planning and Development Presentation – Jordan Evans, Associate Planner – Multimodal (ATTACHMENT D-1) For information only.
2. Air Quality Small Grant Program Project List - Hannah Nolen, Projects Coordinator II (ATTACHMENT D-2) For information only.
3. OCARTS Bicycle and Pedestrian Counts – Jordan Evans, Associate Planner - Multimodal (ATTACHMENT D-3) For information only.
4. OCARTS Bicycle and Pedestrian Related Bills Introduced in the Oklahoma Legislature – Jordan Evans, Associate Planner – Multimodal (ATTACHMENT D-4) For information only.
5. 2021 Bike Month – Jordan Evans, Associate Planner – Multimodal (ATTACHMENT D-5) For information only.
6. Census 2020 Data Releases – John Sharp, Deputy Director (ATTACHMENT D-6) For information only.

E. UPDATES FROM MEMBERS

F. NEW BUSINESS

G. ADJOURN

DEADLINE FOR APRIL APTAC AGENDA ITEMS:
Thursday, April 1, 2021 at 4 p.m.

NEXT APTAC MEETING:
Thursday, April 15, 2021 at 9 a.m.
# ATTACHMENT A

## AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

### VOTING MEMBERS AND ALTERNATES

<table>
<thead>
<tr>
<th>CITY/ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
</tr>
</thead>
</table>
| BETHANY            | Amanda McCellon  
                     Director of Planning |
|                    | Sheniqia Haynes  
                     Community Development Associate |
| BLANCHARD          | Ryan Conner  
                     City Planner |
|                    | Daniel Ofsthun  
                     Finance Director |
| CEDAR VALLEY       | No Designee |
| CHOCTAW            | Purvi Patel  
                     City Planner |
|                    | John “Guy” Henson  
                     Development Services Director |
| COLE               | No Designee |
| DEL CITY           | Monica Cardin  
                     Director of Community Services |
|                    | Tom Leatherbee, Deputy City Manager  
                     Miranda Hodge, Grants Manager |
| EDMOND             | Jan Fees  
                     City Planner |
|                    | Larry Stevens  
                     City Manager |
| EL RENO            | Dustin Downey  
                     Planner |
|                    | Matt Sandidge  
                     City Manager |
| FOREST PARK        | No Designee |
| GODSIBY            | No Designee |
| GUTHRIE            | Dan Kassik  
                     Planning Director |
| HARRAH             | Clayton Lucas  
                     City Manager |
|                    | Debby Keith  
                     Grant Administrator |
<p>| JONES CITY         | No Designee |
| LEXINGTON          | No Designee |</p>
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<tr>
<th>CITY/ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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<tbody>
<tr>
<td>LUTHER</td>
<td>No Designee</td>
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<tr>
<td>MIDWEST CITY</td>
<td>Kellie Gilles Planning Manager</td>
<td>Petya Stefanoff Comprehensive Planner</td>
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<td></td>
<td></td>
<td>Brandon Bundy Comm. Dev. City Engineer</td>
</tr>
<tr>
<td>MOORE</td>
<td>Sarah Copeland Assistant City Planner</td>
<td>Elizabeth Weitman Community Development Director</td>
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<tr>
<td>MUSTANG</td>
<td>Melissa Helsel Community Development Director</td>
<td>Morgan Shepard City Planner</td>
</tr>
<tr>
<td>NEWCASTLE</td>
<td>Todd Kennemer Community Development Director</td>
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<tr>
<td>NICHOLS HILLS</td>
<td>No Designee</td>
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<tr>
<td>NICOMA PARK</td>
<td>No Designee</td>
<td></td>
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<tr>
<td>NOBLE</td>
<td>Bob Wade City Manager</td>
<td></td>
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<tr>
<td>NORMAN</td>
<td>Joyce Green GIS Services Manager</td>
<td>Anais Starr Planner II</td>
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<tr>
<td>OKLAHOMA CITY</td>
<td>No Designee</td>
<td>Vacant</td>
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<tr>
<td>PIEDMONT</td>
<td>No Designee</td>
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<tr>
<td>SLAUGHTERVILLE</td>
<td>Marsha Blair Town Administrator</td>
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<tr>
<td>SPENCER</td>
<td>No Designee</td>
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<tr>
<td>TUTTLE</td>
<td>Jacquelyn Porter City Planner</td>
<td>Vacant</td>
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<td>THE VILLAGE</td>
<td>Bruce Stone City Manager</td>
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<tr>
<td>WARR ACRES</td>
<td>Hon. Jim Mickley, Mayor</td>
<td>Hon. Patrick Woolley Councilmember</td>
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<td></td>
<td>Hon. John Knipp, Vice Mayor</td>
<td></td>
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<tr>
<td>YUKON</td>
<td>Mitchell Hort Development Services Director</td>
<td>Claudia Krshka Grant Writer</td>
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<tr>
<td>CANADIAN COUNTY</td>
<td>Marc Hader Commissioner District 1</td>
<td>David Anderson Commissioner District 2</td>
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<td></td>
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<td>Jack Stewart Commissioner District 3</td>
</tr>
<tr>
<td>CLEVELAND COUNTY</td>
<td>Hon. Rod Cleveland Commissioner</td>
<td>Brian Wint Project Manager</td>
</tr>
<tr>
<td>LOGAN COUNTY</td>
<td>Marven Goodman</td>
<td>Commissioner, District 1</td>
</tr>
<tr>
<td>OKLAHOMA COUNTY</td>
<td>Tyler Gammon Planning Director</td>
<td>Erik Brandt Comprehensive Planner</td>
</tr>
</tbody>
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## NON-VOTING MEMBERS AND ALTERNATES

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
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<th>ALTERNATES</th>
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<tbody>
<tr>
<td>AREAWIDE AGING AGENCY</td>
<td>No Designee</td>
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<tr>
<td>CAPITOL-MEDICAL ZONING COMMISSION</td>
<td>Casey Jones Assistant Planner</td>
<td></td>
</tr>
<tr>
<td>CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)</td>
<td>Chip Nolen Planner</td>
<td>Marty Dickens Grants Coordinator</td>
</tr>
<tr>
<td>CITY OF NORMAN - TRANSIT</td>
<td>Taylor Johnson Public Transit Coordinator</td>
<td>Cydney Karstens Management Analyst</td>
</tr>
<tr>
<td>METRO FAIR HOUSING COUNCIL</td>
<td>Mary Dulan Executive Director</td>
<td></td>
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<tr>
<td>OKLAHOMA DEPARTMENT OF COMMERCE</td>
<td>No Designee</td>
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</tr>
<tr>
<td>TINKER AIR FORCE BASE</td>
<td>Steven Rhodes Community Planner</td>
<td>Heartsong Turnbull Community Planner</td>
</tr>
</tbody>
</table>
ATTACHMENT B

SUBJECT:
MINUTES OF THE APTAC MEETING

DATE:
NOVEMBER 12, 2020

A virtual meeting of the Areawide Planning & Technical Committee (APTAC) was convened at 9:04 a.m. on November 12, 2020 in the ACOG Blue Room of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING
Monica Cardin

ENTITY/AGENCY
Del City

APTAC MEMBERS PRESENT
Sheniqia Haynes
Purvi Patel
Jan Fees
Dustin Downey
Dan Kassik
Debby Keith
Sarah Copeland
Joyce Green
Anais Starr
Claudia Krshka
Erik Brandt
Chip Nolen

ENTITY/AGENCY
Bethany
Choctaw
Edmond
El Reno
Guthrie
Harrah
Moore
Norman
Norman
Yukon
Oklahoma County
Central Oklahoma Transportation & Parking Authority (COTPA)

NON-VOTING MEMBERS PRESENT
None

ENTITY/AGENCY

GUESTS PRESENT
Dawn Warrick, Urban Planner
Daniel McClure, Deputy General Counsel
Lora Hoggatt, Planning Service Manager

ENTITY/AGENCY
Freese & Nichols
Oklahoma Municipal League
Norman

ACOG STAFF PRESENT
John Sharp
Jennifer Sebesta
Hayden Harrison
Hannah Nolen
Lauren Wood
Eric Pollard
Angela Hankins
Gwendolyn Gordon

POSITION
Deputy Director
TPS Manager
Program Coordinator, TPS
Projects Coordinator II, TPS
Associate Planner - Performance, TPS
Air Quality & Clean Cities Coordinator, TPS
Special Projects Planner, TPS
Administrative Assistant, TPS
A. CALL TO ORDER
Monica Cardin called the meeting to order at 9:01 a.m.

B. APPROVAL OF THE SEPTEMBER 10, 2020 MEETING MINUTES
Jan Fees moved to approve the October 15, 2020 minutes. Joyce Green seconded the motion. The motion carried unanimously.

C. ACTION ITEMS:

1. Appointment of Nominations Committee for Office
Monica Cardin with Del City, Jan Fees with Edmond, and Joyce Green with Norman volunteered to be on the nominations committee.

2. APTAC Meeting Schedule for 2021
Hannah Nolen reminded the committee of the survey conducted earlier this year and the feedback received in response to the frequency of future meetings. The response showed that 31% wanted to maintain the current frequency of meeting every month except July. The survey showed 61% wanted to meet other every month and 8% wanted to meet quarterly. The agenda shows a proposed schedule that reflects the every other month preference.

Dustin Downey moved to approve the APTAC meeting schedule for 2021. Monica Cardin seconded the motion. The motion carried unanimously.

D. ITEMS FOR INFORMATION ONLY:

1. Medical Marijuana Presentation and Discussion
Daniel McClure, Deputy General Counsel and Director of Research with the Oklahoma Municipal League (OML), gave a presentation to the committee. The presentation can be viewed at: http://www.acogok.org/wp-content/uploads/2020/11/MM-Presentation-2020.pdf

2. Final 2045 OCARTS Employment Projections by County and City
John Sharp said at the October committee meeting, ACOG staff provided preliminary 2045 OCARTS employment projections by county and city for review. Mr. Sharp said there are virtually no changes in the numbers in the table. ACOG staff used Woods and Poole (W&P) employment projections by county as a guide for development of the OCARTS area numbers. In Table 2, the 2040 OCARTS total is 875,275 and going forward to 2045 the number increases to 971,839. Mr. Sharp said there is a lot of home-based work continuing to happen and ACOG will watch that trend.

3. Ozone Season 2020 Update
Eric Pollard said the region is at the end of ozone season and there was one ozone alert issued in the month of October. Mr. Pollard said overall it has been a good year and the summer was mild in terms of weather. There were only two exceedances in the Oklahoma City area, and they were both located at the Oklahoma City north monitor which is on Memorial Road at the Oklahoma Christian University campus. Mr. Pollard said according to the three-year average, our region is in good shape when it comes to EPA designation.
Mr. Pollard said he is waiting on a full report from the Department of Environmental Quality (DEQ) on what they have seen this ozone season. The initial months of the pandemic may have positively impacted pollution numbers because the oil and gas industry did not have as much activity on the western side of the metro area. There were also less drivers on the road.

Mr. Pollard said it takes just one bad year to possibly designate the region as being in nonattainment, so ACOG is looking at the Cost of Nonattainment study and the Ozone Advance program to continue to find ways that the region can reduce emissions.

4. **2021 Oklahoma Recreational Trails Grant Program**

Hannah Nolen said this is a funding opportunity that will fund 80 percent of the cost of a trail project. The grant application deadline is 4:00 p.m. on Friday, January 29, 2021. The 2021 application and further information is available on the Oklahoma Tourism and Recreation Department website at: [https://www.travelok.com/state-parks/get-involved](https://www.travelok.com/state-parks/get-involved).

If you have any questions, please contact Susan Henry, Grant Administrator, Oklahoma Tourism and Recreation Department, Recreational Trails Program, at (405) 522-9522, or by email at susan.henry@travelok.com.

E. **UPDATES FROM MEMBERS**
None

E. **NEW BUSINESS**
Starting November 15, the virtual meeting option expires. All future meetings will be held in person until further notice.

F. **ADJOURN**
There being no further business, the meeting adjourned at 10:00 a.m.
ATTACHMENT C-1

SUBJECT:
APTAC ELECTION OF OFFICERS FOR CALENDAR YEAR 2021

DATE:
FEBRUARY 11, 2021

FROM:
JENNIFER SEBESTA
TPS Manager
Transportation Planning Services

INFORMATION:
The 2021 APTAC Nominations Committee was formed at the November meeting for the purpose of recommending APTAC officers for calendar year (CY) 2021. The Committee met in December to discuss possible candidates, which will be presented to the full committee at the next regularly scheduled APTAC meeting on February 11, 2021. At this time, the committee will be asked to elect an APTAC Chair and Vice-Chair to serve for CY 2021.

The Nominations Committee recommended the following slate of officers:

Chair: Dustin Downey, Planner, El Reno
Vice Chair: Claudia Krshka, Grant Writer, Yukon

Additional nominations from the floor will also be accepted.

ACTION REQUESTED:
Motion to elect CY 2021 APTAC officers.
SUBJECT:
DOWNTOWN EDMOND PLANNING AND DEVELOPMENT PRESENTATION

DATE:
FEBRUARY 11, 2021

FROM:
JORDAN EVANS
Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:
The City of Edmond has experienced significant investment and development in their downtown over the past few years. New businesses, traffic changes, public art, and other placemaking efforts have been increasingly common in this area.

City of Edmond staff will provide a brief presentation and will be available for questions.

ACTION REQUESTED:
For information only.
**SUBJECT:**
AIR QUALITY SMALL GRANT PROGRAM PROJECT LIST

**DATE:**
FEBRUARY 11, 2021

**FROM:**
HANNAH NOLEN
Projects Coordinator II
Transportation Planning Services

**INFORMATION:**
The FY 2021 Air Quality Small Grant Program Call for Projects was held from October 2 to November 6, 2020. This grant program strives to improve air quality in Central Oklahoma by funding small infrastructure projects and congestion relief efforts. With $200,000 available in Congestion Mitigation and Air Quality (CMAQ) funds for this year, ACOG received one application requesting a total of $163,857.60

The City of Oklahoma City is requesting funds to create bicycle lanes along N. Lottie Ave. from NE 4th St. to NE 23rd St. with connections to Kelley Ave. Vertical delineators will be used along the N. Lottie Ave. route to provide protection to bicyclists. Shared lanes are proposed along Madison St. from N. Lottie to N. Kelley Ave.

The City’s application was reviewed and scored by a committee consisting of representatives from ODOT, the Oklahoma City Community Foundation, and ACOG staff.

The 2020 Air Quality Small Grant Program Application Guidebook states that no single entity can receive more than 56 percent of the total available CMAQ funding, unless there are not enough projects proposed, as was the case this year. As the sole applicant of a high-scoring project proposal, Oklahoma City’s project has been approved for funding.

<table>
<thead>
<tr>
<th>Oklahoma City Bicycle Lane Project</th>
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<tbody>
<tr>
<td>CMAQ reimbursement funds requested by Oklahoma City</td>
<td>$163,857.60</td>
</tr>
<tr>
<td>Local match (20%)</td>
<td>$40,964.40</td>
</tr>
<tr>
<td><strong>Total project cost</strong></td>
<td><strong>$204,822.00</strong></td>
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**ACTION REQUESTED:**
For information only.
SUBJECT:
OCARTS BICYCLE AND PEDESTRIAN COUNTS

DATE:
FEBRUARY 11, 2021

FROM:
JORDAN EVANS
Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:
ACOG will be conducting bicycle and pedestrian counts this May. Like in previous years,
ACOG will collect, store, and share count data from member communities. ACOG will also be
recruiting volunteers to help count at various locations in the OCARTS area, please let ACOG
staff know if you have specific locations you would like to include. If your community has
automatic counters, please send your updated data to ACOG.

ACOG currently has contracts with the following cities: Choctaw, Edmond, Midwest City,
Moore, Norman, and Oklahoma City. Any of these cities may request financial reimbursement
from ACOG for count collections. If you have any questions, please contact Jordan Evans at
jevans@acogok.org.

ACTION REQUESTED:
For information only.
SUBJECT: OCARTS BICYCLE AND PEDESTRIAN RELATED BILLS INTRODUCED IN THE OKLAHOMA LEGISLATURE

DATE: FEBRUARY 11, 2021

FROM: JORDON EVANS
Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:
ACOG is monitoring the following bicycle and pedestrian related bills that have been introduced in the 2021 Oklahoma Legislative Session.

SB 184 – Sen. Carrie Hicks – Relating to Electric-Assist Bicycles
Class 1, 2, and 3 electric-assisted bicycles (or e-bikes) may be ridden on bicycle or multi-use paths where bicycles are permitted, unless otherwise prohibited by the local authority. No person shall operate any class of electric-assisted bicycle at a speed greater than 20 miles per hour, except on a street with a posted speed limit above 20 miles per hour.

SB 226 – Sen. Carrie Hicks – Relating to Speed Limits
Lowers the minimum speed limit from 25 miles per hour in certain areas to 20 miles per hour.

SB 618 – Sen. Carrie Hicks – Relating to Complete Streets
Requires ODOT to implement a state Complete Streets Policy.

Requires ODOT to submit an application to the American Association of State Highway and Transportation Officials (AASHTO) requesting that the section of Historic U.S. Route 66 that travels through Oklahoma be designated as a U.S. Bicycle Route.

HB 1770 – Rep. Mike Dobrinski – Relating to certain exceptions for bicyclists at traffic-control devices
A bicyclist may continue through a stop sign without coming to a complete stop and they may make a right turn at a red light without coming to a complete stop. Bicyclist must still slow down, ensure there is no immediate hazard, and yield the right-of-way to pedestrians.

ACTION REQUESTED:
For information only.
SUBJECT: 2021 BIKE MONTH

DATE: FEBRUARY 11, 2021

FROM: JORDAN EVANS
Associate Planner - Multimodal Transportation Planning Services

INFORMATION:
May is National Bike Month, as sponsored by the League of American Bicyclists and celebrated in communities from coast to coast. Established in 1956, National Bike Month is a chance to showcase the many benefits of bicycling — and encourage more folks to giving biking a try. Bike to Work Week will take place May 17 – 23, 2021. **Bike to Work Day is Friday, May 21.** Please begin planning your Bike to Work Day group rides and let ACOG know the routes you plan to take. Like in previous years, ACOG will assist in planning and create marketing material for each respective community.

Similar to last year, ACOG will conduct the Areawide Bicycle Scavenger Hunt. ACOG will also be using Bike Month as an opportunity to launch the bicycle and pedestrian safety campaign.

ACTION REQUESTED:
For information only.
SUBJECT:
CENSUS 2020 DATE RELEASES

DATE:
FEBRUARY 11, 2021

FROM:
JOHN SHARP
Deputy Director

INFORMATION:
Public Law (P.L.) 94-171, enacted by Congress in December 1975, requires the Census Bureau to provide states the opportunity to identify the small area geography for which they need data in order to conduct legislative redistricting. The law also requires the U.S. Census Bureau to deliver this data no later than one year from Census Day.

P.L. 94-171 requires the U.S. Census Bureau to furnish “basic tabulations of population” to each state, including for those small areas the states have identified. Since the first Census Redistricting Data Program, conducted as part of the 1980 Census, the U.S. Census Bureau has included summaries for the major race groups. At the request of the state legislatures and the Department of Justice, for the 1990 Census Redistricting Data Program, voting age (18 years old and over) was added to the cross-tabulation of race and Hispanic origin.

These geographic products are provided to support redistricting efforts by state and local governments and contain newly created 2020 census blocks, updated block groups, census tracts, voting districts, and current boundaries for legal governments and school districts referenced to Jan 1, 2020.

Maps and their associated 2020 census data can be found at the following site: https://www.census.gov/programs-surveys/decennial-census/about/rdo/summary-files.html?utm_campaign=20210114MSC20s1ccnwsrs&utm_medium=email&utm_source=govdelivery#P2

The shapefile maps for various levels of geography for the state of Oklahoma will be available starting February 9, 2021. The population data for these levels of geography is expected by the end of April.

ACTION REQUESTED:
For information only.