



ACOG BOARD OF DIRECTORS

Chair

Steven J. Gentling
Guthrie Mayor

Vice-Chair

David Bennett
The Village Mayor

Secretary/Treasurer

Josh Moore
Edmond Councilmember

Executive Director

Mark W. Sweeney, AICP

[association of central oklahoma governments](#)

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](#)

ACOG BOD AGENDA:

THURSDAY, MARCH 25, 2021, 1:45 P.M.

**IF UNABLE TO ATTEND IN-PERSON,
PLEASE ACCESS THE CALL-IN
INSTRUCTIONS:**

DIAL-IN NUMBER: 1-877-885-3221

PARTICIPANT PASSCODE: 9543977



THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A COMBINATION **IN-PERSON AND CALL-IN** REGULAR MEETING ON THURSDAY, MARCH 25, IN THE OKLAHOMA COUNTY BALLROOM (BEHIND THE ACOG BOARD ROOM), 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

The Ballroom ([download a short video of the Ballroom here](#)) is setup to follow social distancing guidelines. Masks are required during the meeting. For your convenience, masks and sanitizer will be available.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, MARCH 22, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE FEBRUARY 25, 2021 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – February 2021 Claims - Deborah Cook, Director of Finance ([ATTACHMENT 5-A](#)) Action requested.
- B. Intermodal Transportation Policy Committee (ITPC) Report – John Sharp, Deputy Director ([ATTACHMENT 5-B](#)) Action requested.
- C. Renewal Agreement with Arledge & Associates, P.C., Certified Public Accountants, for Professional Auditing Services - Deborah Cook, Director of Finance ([ATTACHMENT 5-C](#)) Action requested.

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Community Economic Resiliency Initiative (CERI) Planning Demonstration Sites Selection – Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) Action requested.
- B. American Rescue Plan Summary – Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-B](#)) For information only.
- C. 2021 ACOG Legislative Report Update– Rachel Meinke, Public Information Director For information only.

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, April 29, 2021 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (8)	Hon. Chris Powell Councilmember	Hon. Kathy Larsen Councilmember
		Hon. K. P. Westmoreland Mayor
CALUMET (1)	Hon. Robert B. Wallace Trustee	Hon. Steve Snow Trustee
CEDAR VALLEY (1)	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW (6)	Hon. Mike Birdsong Councilmember	Hon. Roger Malone Vice-Mayor
CRESCENT (1)	No Designee	Vacant
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Daniel P. O'Neil Mayor
EL RENO (8)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	No Designee	Hon. Tabbitha Kiener Councilmember
		Hon. Bobby Allen Mayor
GOLDSBY	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Trustee
		Hon. Susan Boehrer Trustee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Kim Bishop Vice-Mayor	Hon. Tom Barron Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Vacant
LAKE ALUMA (1)	Hon. John Kenney Mayor	Vacant
LANGSTON CITY (1)	Hon. Sheila Stevenson Mayor	Hon. Magnus Scott Trustee
		Hon. Linda Williams Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Jenni White Mayor	Hon. Brian Hall Trustee
		Hon. Terry Arps Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (23)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember
		----- Hon. Christine Allen Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		----- Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Vice Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Vice Mayor	Vacant
NICOMA PARK (1)	Hon. Brian Foughty Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Marge Hill Councilmember	Hon. Gail Hatfield Councilmember
		----- Hon. Dianne Gray Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember
OKARCHE (1)	Hon. Joe Frisby Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (112)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember
		----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. Ronnie Fulks Trustee	Hon. Steve Easom Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Jim Scanlan Vice Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Sonny Wilkinson Councilmember ----- Hon. Cathy Cummings Councilmember
TUTTLE (3)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
YUKON (11)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant

ATTACHMENT 2

SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

FEBRUARY 25, 2021

An In-Person with a Call-In Option regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:04 p.m., February 25, 2021 at the Association of Central Oklahoma Governments, in the Oklahoma County Ballroom, at 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted on the ACOG website at least 24 hours prior to the meeting.

PRESIDING

Hon. Steven J. Gentling, Mayor, Guthrie

BOARD MEMBERS PRESENT (IN-PERSON)

Hon. Chris Powell, Councilmember, Bethany
Hon. Roger Malone, Vice-Mayor, Choctaw
Hon. Josh Moore, Councilmember, Edmond
Hon. Ray Poland, Mayor, Jones City
Hon. Sheila Stevenson, Mayor, Langston City
Hon. Jenni White, Mayor, Luther
Hon. Ronald Dumas, Mayor, Meridian
Hon. Joyce Swanson, Vice-Mayor, Meridian
Hon. Matt Dukes, Mayor, Midwest City
Hon. Brian Grider, Vice-Mayor, Mustang
Hon. Michael Ray, Councilmember, Mustang
Hon. Brian Foughty, Mayor, Nicoma Park
Hon. Todd Stone, Councilmember, City of Oklahoma City
Hon. David Bennett, Mayor, The Village
Hon. Cathy Cummings, Councilmember, The Village
Hon. Mary Smith, Vice-Mayor, Tuttle
Hon. John Knipp, Councilmember, Warr Acres
Hon. Rod Cleveland, Commissioner, Cleveland County
Hon. Kody Ellis, Commissioner, Logan County
Hon. Carrie Blumert, Commissioner, Oklahoma County

ASSOCIATE MEMBER PRESENT

None

CALL-IN MEMBER:

Hon. Stan Wieczorek, Mayor, Cedar Valley
Hon. John Kenney, Mayor, Lake Aluma
Hon. Stephen T. Holman, Councilmember, Norman
Hon. Shelli Selby, Mayor, Yukon

BOARD MEMBERS ABSENT

Hon. Robert B. Wallace, Trustee, Calumet
No Designee, Crescent
Hon. Floyd Eason, Mayor, Del City
Hon. Matt White, Mayor, El Reno
Hon. Warren G. Carter, Councilmember, Geary
Hon. Kim Bishop, Vice-Mayor, Harrah
Hon. Max Punneo, Vice-Mayor, Lexington
Hon. Mark Hamm, Councilmember, Moore
Hon. Peter Hoffman, Vice-Mayor, Nichols Hills
Hon. Marjorie Hill, Councilmember, Noble
Hon. Joe Frisby, Trustee, Okarche
Hon. Kevan Blasdel, Councilmember, Piedmont
Hon. Ronnie Fulks, Trustee, Slaughterville
Hon. Frank Calvin, Mayor, Spencer
Hon. Charlie Ross, Vice-Mayor/Trustee, Union City
No Designee, Valley Brook
Hon. Marc Hader, Commissioner, Canadian County

ASSOCIATE MEMBER ABSENT

No Designee, Tinker Air Force Base

GUESTS PRESENT

Hon. Glenn Berglan, Mayor, Goldsby
Adam Vossen, Town Administrator, Goldsby
Pete White, ACOG Legal Counsel

STAFF

Mark W. Sweeney, Executive Director
John M. Sharp, Deputy Director
Beverly Garner, Executive Assistant
Anita Kroth, Administrative Assistant
Debbie Cook, CPA, Director of Finance (Call-In)
Patricia Buckley, Chief Accountant
Rachel Meinke, Director of Public Information
Matthew S. Weaver, CPDM, Community and Economic Development Manager
Roxana Cazan, Regional Disaster Economic Recovery Coordinator
Jennifer Sebesta, TPS Manager
Eric Pollard, Air Quality & Clean Cities Coordinator
Julie Smedlund, IT & Facilities Director
James Smith, IT Operations Specialist

1. CALL TO ORDER - INTRODUCTION OF GUESTS

The meeting was called to order at 2:04 p.m. A quorum was present.

2. APPROVAL OF MINUTES – JANUARY 28, 2021 MINUTES

Director Kody Ellis, Logan County, made a motion to approve the minutes of the ACOG Board of Directors meeting on January 28, 2021. Director Todd Stone, Oklahoma City, seconded the motion. The motion passed unanimously, including Call-In votes (Stan Wieczorek-Cedar Valley, John Kenney-Lake Aluma, Stephen T. Holman-Norman, and Shelli Selby-Yukon).

3. COMMUNICATIONS

A. CHAIRPERSON'S REPORT

None

B. EXECUTIVE DIRECTOR'S REPORT

Two Natural Disaster Declarations – October Ice Storm and February Snow & Deep Freeze!!!

Executive Director Mark W. Sweeney referred to the two Natural Disasters we have experienced in the October Ice Storm, and the February Snow and Deep Freeze. He recognized that each city and county has been greatly affected by that. He expressed his appreciation for the Oklahoma Natural Disaster declarations by the president and said, hopefully, FEMA will be able to help with a lot of things we are dealing with in terms of bringing down some of the costs that ACOG communities have had to bear regarding these disasters.

Community Economic Resiliency Initiative (CERI)

Executive Director Mark W. Sweeney said it has come to ACOG's attention that the severe weather conditions and subsequent office closings last week may have deterred or prevented several of ACOG's municipalities from submitting applications on the Thursday, February 24, deadline. Therefore, in the spirit of flexibility and cooperation, ACOG is postponing the final CERI Application deadline by extending it to 4:00 p.m. Friday, March 12, 2021. This additional 15 days will hopefully give each community, that is interested in receiving planning consultant services for a strategic demonstration project, ample time to submit a council approved resolution and a complete application to ACOG. This includes cities and towns located in the Counties of Oklahoma, Cleveland, Canadian, and Logan. He said municipal governments are entitled to submit as many applications as they have Activity Centers in their jurisdiction.

Director Sheila Stevenson, Langston City, asked if there will be help for them to review their applications ahead of time. Mr. Sweeney responded by saying that ACOG staff can answer questions and provide guidance.

Director Stevenson asked if the CIP program will be available next year. Mr. Sweeney said yes.

Mr. Sweeney asked municipalities to inform Matthew Weaver, ACOG's Community and Economic Development Manager, by phone or email if their city is planning to make an application submittal on or prior to March 12 and said if they have any questions, to feel free to contact ACOG accordingly.

Mr. Sweeney said he sent an email out on this yesterday, and made a statement that simply sums it up, "If you don't buy a Lotto ticket, you'll never win the cash prize," and

so if you don't submit a CERI application, you will never receive these cost-free planning services for your community. He told them not to let this opportunity pass them by.

Mr. Sweeney announced that a panel of five (5) individuals has been invited to serve on the CERI Review Committee to evaluate the submitted applications and to make recommendations to the ACOG Board on which demonstration sites should be selected.

The objective is to choose a diverse group of between 3 and 5 planning demo sites that will represent small, mid-size, and large cities. The Committee members are as follows:

- Christy Elkins – OG&E Senior Manager of Economic Development at corporate headquarters
- Jane Jenkins – President and CEO, Downtown OKC
- Buffy Hughes – Director, Oklahoma Main Street Center at the Oklahoma Department of Commerce (ODOC)
- Mark Sweeney, AICP – ACOG Executive Director
- Matthew Weaver – ACOG Community & Economic Development Manager

ACOG Cost of Nonattainment (CNA) Study

A Cost of Nonattainment Stakeholders meeting will be held here at ACOG at 3:00 p.m. on Thursday, March 4. The purpose of this meeting is to update study stakeholders on the progress of the economic analysis and transportation conformity components of the study. Consultants are on track to have work completed by June 30 with the full study release planned for early fall 2021.

Central Oklahoma Clean Cities Coalition

Every 3-5 years the U.S. Department of Energy (DOE) requires each of the country's 75 Clean Cities Coalitions to go through a renewal process. Re-designation provides the DOE with the opportunity to evaluate whether a coalition and its stakeholders are active, engaged, and achieving their goals. This also allows ACOG and Clean Cities stakeholders to provide input and feedback to DOE on how federal partners can assist with real-world technology deployment challenges.

Mark Sweeney said ACOG would like to personally thank Phil Jones (Sustainability Coordinator – City of Edmond), Craig Davis (Fleet Manager – City of Midwest City), Marty Lawson (Management Specialist – City of Oklahoma City), and James Brown (Air Quality Program Manager – Tinker Air Force Base) for representing ACOG members on our Re-designation Steering Committee.

Mr. Sweeney said ACOG is happy to announce that Clean Cities received preliminary re-designation from Department of Energy (DOE) this week and will have more information to come at a Board meeting in the next few months.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments.

5. CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote. When there are amended claims or any other amended consent docket item(s), the motion to approve should include, "with the amendment(s)."

- A. Finance Report – January 28, 2021 Claims – Deborah Cook, Director of Finance
- B. Regional Clearinghouse Review and Comment Report – John Harrington, Director of Water Resources
- C. Intermodal Transportation Policy Committee (ITPC) Report – John M. Sharp, Deputy Director

Claims are being paid biweekly in accordance with the Revised Claims Process approved by the Board at the January meeting. A claims list of all invoices paid during the month of February will be included in the March agenda as a consent item requiring the Board's ratification. The cash status report for the month of January was attached to the agenda for the Board meeting today.

Director Brian Grider, Mustang, made a motion to approve that all items under the Consent Docket be considered in one vote. Director Kody Ellis, Logan County, seconded the motion. The motion carried unanimously, including Call-In votes (Stan Wieczorek-Cedar Valley, John Kenney-Lake Aluma, Stephen T. Holman-Norman, and Shelli Selby-Yukon).

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Request to admit the Town of Goldsby to the ACOG Board of Directors and the Garber-Wellington Association Policy Association

Executive Director Mark W. Sweeney informed the ACOG Board of Directors that the Town of Goldsby has voted to join the Association of Central Oklahoma Governments, including the ACOG Board of Directors and the Garber-Wellington Association Policy Committee. The Resolution and Delegate Designation Form were attached to the agenda for reference.

He explained that the Town of Goldsby is currently a member of ITPC. They believe their geographic proximity within Central Oklahoma and the many opportunities and benefits of ACOG membership will greatly enhance their community and citizens. Due to the fact that the Town of Goldsby is located in McClain County and outside of ACOG's four-county boundary, an affirmative vote by the Board is required in order to admit the Town of Goldsby to the Association.

Director Matt Dukes, Midwest City, made a motion to admit the Town of Goldsby as an active member of the Association of Central Oklahoma Governments (ACOG) Board of Directors and the Garber-Wellington Association Policy Committee. Director Kody Ellis, Logan County, seconded the motion.

The motion carried unanimously, including Call-In Votes (Stan Wieczorek-Cedar Valley, John Kenney-Lake Aluma, Stephen T. Holman-Norman, and Shelli Selby-Yukon).

- B. Fiduciary Financial Advisor for ACOG Retirement Plan and Staff

Executive Director Mark W. Sweeney informed the Board that ACOG established a money purchase defined contribution 401(a) Retirement Plan for its employees on January 1, 1976. This retirement plan is currently with Principal. ACOG has not had an independent financial advisor working with its retirement plan since its previous advisor retired years ago.

Members of staff thoroughly assessed the situation and determined that it would be to the advantage of both ACOG and ACOG staff to hire a financial advisor who is a 3(38)

fiduciary. The advisor will then make all of the investment decisions and take responsibility for them.

A committee of ACOG staff members had multiple interviews with three potential fiduciary financial advisors, all of whom had been recommended. It was determined after much consideration, that Brent Harless of Pensionmark would best fit ACOG's needs. His office is located in Edmond, so he will be able to do both virtual and in-person meetings with ACOG staff.

The ACOG benefits committee will work with its new financial advisor and will be internally communicating with the entire staff on the changes and new benefits.

Mr. Sweeney then highlighted the information as detailed in the agenda memorandum.

It is anticipated that ACOG will need to execute a new retirement plan with a new provider. The approval of any such new retirement plan document will be scheduled for a future Board meeting for review and consideration.

C. Industry Sector Partnership Grant Award for ACOG

Matthew S. Weaver, Manager, Community and Economic Development, reported that ACOG has recently been awarded a \$96,960 Industry Sector Partnership Grant from the Oklahoma Office of Workforce Development. ACOG's regional economic development programs are anchored in initiatives and activities designed to successfully implement the goals of the Updated CEDS.

Both the 2019 CEDS and the COVID-Updated 2021 CEDS prioritize support for the region's workforce development partners in strengthening the talent pipeline as one means of achieving economic resiliency. Specifically, examples are innovative partnerships between business and education, as well as efforts to cross-train and up-skill employees in critical skill sets.

This is especially true as it relates to modern energy, energy storage, and energy technology, which represents an important course of action ACOG encourages and spearheads in our region. Mr. Weaver then highlighted the information as detailed in the agenda memorandum. Staff will provide periodic reports over the next year to the ACOG Board on our progress with this new initiative.

D. 2021 ACOG Legislative Report Update

Rachel Meinke, Public Information Director, reviewed current bills and resolutions as published in the 2021 ACOG Legislative Report Update which included February and March 2021 Legislative Deadlines for House and Senate regarding 9-1-1 & Public Safety, Air Quality & Clean Cities, Community & Economic Development, Transportation Planning Services, Water & Wastewater, and other relevant issues. Ms. Meinke's presentation can be viewed here: <http://www.acogok.org/wp-content/uploads/2021/02/FEBRUARY-2021.pdf>

7. NEW BUSINESS

Chairman Steven J. Gentling asked if there was any new business to present. No new business was presented.

8. ADJOURN

There being no further business, Chairman Steven J. Gentling adjourned the meeting at 3:01 p.m.

ADOPTED THIS 25TH DAY OF MARCH 2021.

CHAIRMAN

SECRETARY-TREASURER

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – FEBRUARY 2021 CLAIMS

DATE:

MARCH 25, 2021

FROM:

DEBORAH C. COOK, CPA
Director of Finance

INFORMATION:

In accordance with the revised claims list process approved by the Board of Directors at the January 28, 2021 meeting, February claims were paid biweekly during the month. A copy of the [claims list](#) for payments made during February is included for ratification. The February cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of the February 2021 claims checks dated February 12 and February 25, 2021.

**In accordance with the revised claims process approved by the Association of Central
Oklahoma Governments Board of Directors at the January 28, 2021 meeting, this list
of claims paid in February is offered for the Board of Directors to ratify.**

Aquaveo <i>(Maintenance-software)</i>	1,870.50
Aspen <i>(Cleaning)</i>	395.00
Bill Warren Office Products <i>(Supplies)</i>	170.10
CriticalComm <i>(Telephone - 9-1-1)</i>	11.00
Dell Marketing LP <i>(Equipment)</i>	2,496.95
Ecointeractive, Inc. <i>(Software)</i>	5,739.92
Electradigital <i>(Internet)</i>	1,499.00
Embassy Suites <i>(Legislative Brunch)</i>	6,239.90
Management and Enterprise Services <i>(Internet)</i>	294.00
NEC Cloud Communications America Inc. <i>(Telephone)</i>	393.75
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79

February Claims (Cont.)

Oklahoma City, City of <i>(CMAQ Grant)</i>	20,369.28
Oklahoma County Public Building Authority <i>(Office Rent - 2 months)</i>	38,320.00
Oklahoma Department of Transportation <i>(UPWP PL Funds refund)</i>	645.00
Peak Uptime <i>(Repairs & Maintenance)</i>	2,597.46
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
R.K. Black <i>(Shredding)</i>	75.00
Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90
Reynolds, Samantha <i>(Legislative Brunch Photography)</i>	250.00
ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
SHI International Corp <i>(Supplies - Software)</i>	4,740.00

February Claims (Cont.)

Slaughterville, Town of <i>(REAP ED 10-2020-06)</i>	18,387.95
--	-----------

Southwestern Stationers, Inc. <i>(Printing)</i>	100.00
--	--------

Standley Systems <i>(Maintenance)</i>	869.00
--	--------

Verizon Wireless <i>(Telephone, Internet)</i>	172.18
--	--------

TOTAL FEBRUARY CLAIMS	<u>\$ 116,194.68</u>
-----------------------	----------------------

ATTEST

CHAIRMAN

SECRETARY/TREASURER

**ACOG CASH STATUS REPORT
FOR THE MONTH ENDED FEBRUARY 28, 2021**

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>TOTAL</u>
Beginning Balance			
<i>February 1, 2021</i>			
Cash	\$ 1,714,841.37	\$ 617,534.85	\$ 2,332,376.22
Petty Cash	500.00		500.00
Total Beginning Balance	<u>\$ 1,715,341.37</u>	<u>\$ 617,534.85</u>	<u>\$ 2,332,876.22</u>
Cash Receipts			
Grants & Contracts	\$ 217,631.31		\$ 217,631.31
Memberships	-		-
Transfers of Funds		-	-
Interest/Dividend Earned		23.52	23.52
Miscellaneous - Void Check	1,550.00 *		
Miscellaneous	99.00	-	99.00
Total Cash Receipts	<u>\$ 219,280.31</u>	<u>\$ 23.52</u>	<u>\$ 219,303.83</u>
Cash Disbursements			
Personnel Cost	\$ 231,649.30		\$ 231,649.30
<i>(detail next page)</i>			-
Bank Service Charges	-		-
Investment Sweep Fee	-		-
Transfer of Funds	-		-
Claims Expenditures:	116,194.68		116,194.68
<i>(detail next page)</i>			-
Miscellaneous - Void Check			-
Total Cash Disbursements	<u>\$ 347,843.98</u>	<u>\$ -</u>	<u>\$ 347,843.98</u>
<i>February 28, 2021</i>			-
Cash	\$ 1,586,277.70	\$ 617,558.37	\$ 2,203,836.07
Petty Cash	500.00	-	500.00
Total Ending Balance	<u><u>\$ 1,586,777.70</u></u>	<u><u>\$ 617,558.37</u></u>	<u><u>\$ 2,204,336.07</u></u>

*Due to a long delay in mail delivery, a check did not reach the vendor. In order to receive the service, the check was voided and the payment made with a credit card.

SCHEDULE OF GENERAL OPERATING EXPENSES FOR THE MONTH ENDED FEBRUARY 28, 2021

Personnel Cost:

Salaries	131,875.98
Payroll Taxes	62,424.96
Payroll Processing Fees	774.02
Group Health & Life Insurance	16,942.88
Pension Contribution & Expense	17,906.72
EBC Flex Plan Contributions	546.66
Garnishments	972.08
United Way Contributions	206.00

Total Operating Personnel Expenditures	<u>\$ 231,649.30</u>
---	-----------------------------

Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	869.00
Credit Card	-
Development and Recruitment	-
Equipment & Furniture	1,872.46
Equipment Rental	-
Insurance	-
Internet Service	5,861.93
Legal	-
Maintenance & Repair - Equipment	3,221.95
Maintenance & Repair - Software	1,870.50
Mileage	-
Miscellaneous-Legislative Brunch	6,589.90
Office Cleaning	395.00
Office Rent	38,320.00
Office Leasehold Improvements	-
Printing	-
Professional Dues	-
Projects-UPWP Refund	645.00
Projects-CMAQ	20,369.28
Projects -Clean Cities	-
Projects -911	-
Projects - REAP	18,387.95
Public Education - NTW	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	5,833.00
Supplies	245.10
Supplies - Software	10,479.92
Telephone	1,158.69
Temporary Labor	-
Travel	-
Vehicle Expense	-

Total Claims Expenditures:	<u>\$ 116,194.68</u>
-----------------------------------	-----------------------------

ATTACHMENT 5-B

SUBJECT:

INTERMODAL TRANSPORTATION POLICY COMMITTEE (ITPC) REPORT

DATE:

MARCH 25, 2021

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

The following regular agenda action item is included in the [ITPC Agenda](#) as Item D-1.

Requesting approval of the following ITPC action item:

1. Request for Amendment to the Federal Functional Classification System in the City of Norman – Lauren Wood, TPS Associate Planner – Performance Action requested.

ACTION REQUESTED:

Motion to approve ITPC action item D-1, which is included in the March 25, 2021 ITPC agenda and anticipated to be approved by the ITPC.

ATTACHMENT 5-C

SUBJECT:

**RENEWAL AGREEMENT WITH ARLEDGE & ASSOCIATES, P.C., CERTIFIED
PUBLIC ACCOUNTANTS, FOR PROFESSIONAL AUDITING SERVICES**

DATE:

MARCH 25, 2021

FROM:

DEBORAH COOK, CPA

Director of Finance

INFORMATION:

In May 2018, the Board gave its approval for the Acting Executive Director to negotiate and execute an agreement with Arledge & Associates, P.C. to provide professional auditing services for the fiscal year ending June 30, 2018 with an option to renew that agreement for each of the four (4) subsequent fiscal years, subject to concurrence of the ACOG Board of Directors, and annual availability of an adequate appropriation. The total annual cost of this service will range from \$27,800 to \$34,000. Staff recommends that the option to renew that agreement for the fiscal year ending June 30, 2021 be exercised.

ACTION REQUESTED:

Motion to authorize the Executive Director to exercise the option to renew the agreement with Arledge & Associates, P.C. to provide ACOG with professional auditing services for the fiscal year ending June 30, 2021, pending annual availability of an adequate appropriation.

REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

ATTACHMENT 6-A

SUBJECT:

COMMUNITY ECONOMIC RESILIENCY INITIATIVE (CERI) PLANNING DEMONSTRATION SITES SELECTION

DATE:

MARCH 25, 2021

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

In July 2020, the Association of Central Oklahoma Governments (ACOG) received a supplemental CARES Act Recovery Assistance grant from the Economic Development Administration (EDA) - Austin Regional Office to respond to, and recover from, the impacts of the coronavirus (COVID-19) pandemic. A portion of this grant is being used by ACOG to fund the Community Economic Resiliency Initiative (CERI), a new program that offers municipal governments the opportunity to develop planning demonstration (demo) projects that will model strategic community and economic investment with a focus on sustainable economic recovery and long-term resiliency.

The planning demo sites were required to be located within an Activity Center as designated in the extended version of the 2045 Encompass Plan for the Oklahoma City Metropolitan Planning Organization (MPO), which for this specific program, includes cities located in the counties of Oklahoma, Cleveland, Canadian, and Logan.

The host municipal jurisdictions of these Activity Centers were solicited through a Call for Applications to receive professional consultant services for planning demonstration sites that will address and implement the goals outlined in the Updated 2021 CEDS Strategic Framework. The targeted objective of the CERI Program is to provide these services for three to five eligible municipalities within the four-county ACOG region.

In developing the CERI Program, ACOG has partnered with the Oklahoma Main Street Center and the University of Oklahoma Institute for Quality Communities (IQC) to provide a toolkit of services to successful applicants that serve as the foundation for effective economic revitalization and resiliency.

The scope of these technical services is dependent upon the content of the applicant's demonstration site application and the community's local commitment, issues, and initiatives. The general time frame for execution of consulting services will be eight (8) to twelve (12) months, depending on the size and scale of the project.

Please note that the CERI Program does not offer grant funding, but does offer planning consultant services with a strategic emphasis on community identity and placemaking for the following eligible projects:

- Town Center/Historic Commercial Business District Revitalization
- Transit-Oriented Development (TOD)
- Corridor/Special District Studies
- Cultural Heritage Tourism Initiatives
- Regional Park & Recreational Projects

The **Call for Applications** was officially released via email and website posting on **Tuesday, December 29, 2020**. ACOG staff conducted a virtual CERI Application Forum on Tuesday, January 5, 2021 for the purpose of providing a program overview and to answer questions from potential applicants. All applications were due at the ACOG office on **Friday, March 12, 2021**. **ACOG staff received three (3) qualified applications from the Cities of El Reno; Harrah; and Guthrie on or before the required submittal deadline.**

These applications are scheduled to be reviewed and evaluated by the ACOG appointed CERI Review Committee on Monday, March 22. The Committee consists of the following individuals:

- Jane Jenkins, Pres. & CEO, Downtown Oklahoma City Partnership
- Christy Elkins, SR. Manager for Community Development, OG&E
- Buffy Hughes, Director, Oklahoma Main Street Center, ODOC
- Mark W. Sweeney, Executive Director, ACOG
- Matthew Weaver, Manager of the Community and Economic Department, ACOG

The recommendations of the Committee, along with details about each application, will be presented to the ACOG Board of Directors (BOD) for final consideration at the March 25 meeting.

CERI PROGRAM - NEXT STEPS:

After the ACOG BOD takes action on this agenda item, written notification of awarded services, along with a Memorandum of Understanding (MOU), will be distributed to the selected applicant cities. Then the University of Oklahoma Institute for Quality Communities (IQC) will be procured through an inter-local government agreement with ACOG to provide planning consultant services to each of the selected applicant cities for the demo sites. The IQC contract will be provided at the April 29 meeting for ACOG BOD consideration.

ACTION REQUESTED:

Motion to approve the CERI Review Committee recommendations on the selection of planning demonstration sites.

ATTACHMENT 6-B

SUBJECT:

AMERICAN RESCUE PLAN SUMMARY

DATE:

MARCH 25, 2021

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

On March 11, 2021 the American Rescue Plan was signed into law by the President. The Plan represents \$1.9 Trillion in funding that will provide a broad range of support and is the fourth effort to respond to the COVID-19 pandemic.

The American Rescue Plan builds upon previously enacted aid measures in 2020:

- [The year-end spending and aid package.](#)
- [The Coronavirus Aid, Relief, and Economic Security \(CARES\) Act.](#)
- [The Families First Coronavirus Response Act \(FFCRA\).](#)

The bill provides a total of \$130.2 billion, to remain available through December 31, 2024, for metropolitan cities, municipalities and counties. Of this amount, \$45.57 billion is set aside for payments to metropolitan cities using the formula for Community Development Block Grants (cities over 50,000), \$65.1 billion for counties with populations of 200,000 or more, and \$19.53 billion for cities and counties with populations under 50,000. **The language stipulates that amounts provided to a locality cannot exceed 75 percent of the local government's budget as of January 27, 2020.**

These funds for state governments, metropolitan cities, municipalities and counties may be used to cover costs incurred to:

- Respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses and nonprofits, or aid to impacted industries such as tourism, travel and hospitality.
- Respond to workers performing essential work during the public health emergency by providing premium pay to eligible workers or grants to eligible employers.
- Provide government services to the extent of the reduction in revenue of states, territories or tribal governments due to the public health emergency.
- Make investments in water, sewer or broadband infrastructure.

Two restrictions on the use of funds are outlined in the language. States and territories are barred from using funds either to directly or indirectly offset a reduction in their net tax revenue resulting from a change in law, regulation or administrative interpretation during the covered period that reduces or delays any tax or tax increase. Further, states, territories, metropolitan cities, municipalities, and counties are also prohibited from using funds for deposit into any pension fund.

The attached table lists the counties and municipalities in our region and the maximum amount of funding that they can expect to receive.

The National Association of Regional Councils (NARC) has provided the follow useful links:

American Rescue Plan Act of 2021 Bill Text: <https://www.congress.gov/bill/117th-congress/house-bill/1319/text>

Fact Sheet from House Speaker Nancy Pelosi – Senate-Passed Version of H.R. 1319, The American Rescue Plan Act of 2021: <https://narc.org/wp-content/uploads/2021/03/Senate-Passed-American-Rescue-Plan-Act-of-2021- FINAL.pdf>

National Conference of State Legislatures (NCSL) American Rescue Plan Act of 2021 Analysis: <https://www.ncsl.org/ncsl-in-dc/publications-and-resources/american-rescue-plan-act-of-2021.aspx>

National Association of Counties (NACo) Analysis of the American Rescue Plan Act: <https://www.naco.org/resources/naco-analysis-american-rescue-plan-act>

ACTION REQUESTED:

For information only.

American Rescue Plan Funding

Cities Under 50,000	Allocation (dollars)
Arcadia town	40,000
Bethany city	3,090,000
Blanchard city	1,430,000
Bridge Creek town	50,000
Calumet town	100,000
Cashion town	140,000
Cedar Valley city	50,000
Choctaw city	2,040,000
Cimarron City town	30,000
Cole town	100,000
Coyle town	60,000
Crescent city	250,000
Del City city	3,490,000
Dibble town	140,000
El Reno city	3,210,000
Etowah town	20,000
Forest Park town	170,000
Geary city	200,000
Goldsby town	390,000
Guthrie city	1,870,000
Harrah city	1,040,000
Jones town	510,000
Lake Aluma town	10,000
Langston town	300,000
Lexington city	350,000
Luther town	280,000
Marshall town	50,000
Meridian town	10,000
Mulhall town	40,000
Mustang city	3,690,000
Newcastle city	1,710,000
Nichols Hills city	630,000
Nicoma Park city	400,000
Noble city	1,130,000
Okarche town	210,000
Orlando town	30,000
Piedmont city	1,370,000
Purcell city	1,030,000
Slaughterville town	690,000
Smith Village town	10,000
Spencer city	640,000
The Village city	1,540,000
Tuttle city	1,220,000
Union City town	350,000
Valley Brook town	120,000
Warr Acres city	1,630,000
Washington town	100,000
Woodlawn Park town	20,000
Yukon city	4,510,000

Cities Over 50,000	Allocation (dollars)
Edmond	12,080,000
Midwest City	10,070,000
Moore	8,500,000
Norman	22,700,000
Oklahoma City	124,950,000

Counties	Allocation (dollars)
Canadian	28,760,000
Cleveland	55,080,000
Grady	10,820,000
Logan	9,310,000
McClain	7,850,000
Oklahoma	154,650,000

