If you have the GoToMeeting application, please click this link to join the meeting:
https://www.gotomeet.me/ACOGBoardRoom/aptac

Then click “Open GoToOpener” button.
This application is available on your computer, tablet, or smartphone.

You can also join us from your phone.
(For supported devices, tap a one-touch number below to join instantly.)
United States: +1 (571) 317-3122
One-touch: tel:+16467493112,,143303429#
Access Code: 123-646-845

If you do not have the GoToMeeting application.
Download the application now to install and be ready when your first meeting starts:
https://global.gotomeeting.com/install/123646845

The APTAC meeting will be held at the physical location of 4205 N. Lincoln Blvd., Oklahoma City, OK in the Oklahoma County Ballroom (behind the ACOG Board Room). Masks are required to enter the building, so if you do not have one, a mask will be provided.

To virtually attend the meeting, access the meeting by joining via the web link above.

If you have technical difficulties with the virtual meeting, please text 405-436-6261 and explain your current situation.

If we experience technical difficulties, ACOG staff will attempt to restore communications for a maximum of 30 minutes: if communications cannot be restored, then the meeting will convene at another date and time to be announced. During technical difficulties, you may have to reconnect.
AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

Chair
Steven J. Gentling
Guthrie Mayor

Vice-Chair
David Bennett
The Village Mayor

Secretary/Treasurer
Josh Moore
Edmond Councilmember

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

APTAC AGENDA: THURSDAY, APRIL 15, 2021, AT 9 A.M.
THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE WILL HOLD A COMBINATION IN-PERSON AND VIRTUAL MEETING ON APRIL 15, AT 9 A.M. IN THE OKLAHOMA COUNTY BALLROOM (BEHIND THE ACOG BOARD ROOM).

The Ballroom (download a short video of the Ballroom here) is setup to follow social distancing guidelines. Masks are required during the meeting. For your convenience, masks and sanitizer will be available.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, APRIL 12, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

A. ROLL CALL OF ATTENDEES AND GUESTS (ATTACHMENT A)

B. APPROVAL OF THE FEBRUARY 11, 2021 MINUTES (ATTACHMENT B)

C. ITEMS FOR INFORMATION ONLY:
   1. El Reno Comprehensive Plan: Route to the Future – Jordan Evans, TPS Associate Planner - Multimodal (ATTACHMENT C-1) For information only.
   2. Encompass 2045 Goal Statements and Objectives – Hannah Nolen, TPS Projects Coordinator II (ATTACHMENT C-2) For information only.
   3. 2020 Residential and Commercial Building Permit Request – Hannah Nolen, TPS Projects Coordinator II (ATTACHMENT C-3) For information only.
   4. Bicycle Friendly Business Guide – Jordan Evans, TPS Associate Planner - Multimodal (ATTACHMENT C-4) For information only.
   5. 2021 Bike Month – Jordan Evans, TPS Associate Planner – Multimodal (ATTACHMENT C-5) For information only.

D. UPDATES FROM MEMBERS

E. NEW BUSINESS

F. ADJOURN

DEADLINE FOR JUNE APTAC AGENDA ITEMS:
Thursday, May 27, 2021 at 4 p.m.

NEXT APTAC MEETING:
Thursday, June 10, 2021 at 9 a.m.
<table>
<thead>
<tr>
<th>CITY/ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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<tbody>
<tr>
<td>BETHANY</td>
<td>Amanda McCellon</td>
<td>Sheniqia Haynes</td>
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<tr>
<td></td>
<td>Director of Planning</td>
<td>Community Development Associate</td>
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<td>BLANCHARD</td>
<td>Ryan Conner</td>
<td>Daniel Ofsthun</td>
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<td>City Planner</td>
<td>Finance Director</td>
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<tr>
<td>CEDAR VALLEY</td>
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<tr>
<td>CHOCTAW</td>
<td>Purvi Patel</td>
<td>John “Guy” Henson</td>
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<td></td>
<td>City Planner</td>
<td>Development Services Director</td>
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<td>COLE</td>
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<tr>
<td>DEL CITY</td>
<td>Monica Cardin</td>
<td>Tom Leatherbee, Deputy City Manager</td>
</tr>
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<td></td>
<td>Director of Community Services</td>
<td>Miranda Hodge, Grants Manager</td>
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<tr>
<td>EDMOND</td>
<td>Jan Fees</td>
<td>Larry Stevens</td>
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<td></td>
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<td>City Manager</td>
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<tr>
<td>EL RENO</td>
<td>Dustin Downey</td>
<td>Matt Sandidge</td>
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<td>City Manager</td>
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<tr>
<td>FOREST PARK</td>
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<td>GOLDSBY</td>
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<tr>
<td>GUTHRIE</td>
<td>Dan Kassik</td>
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<td></td>
<td>Planning Director</td>
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<tr>
<td>HARRAH</td>
<td>Clayton Lucas</td>
<td>Debby Keith</td>
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<tr>
<td></td>
<td>City Manager</td>
<td>Grant Administrator</td>
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<td>LEXINGTON</td>
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<tr>
<td>CITY/ORGANIZATION</td>
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<tr>
<td>LUTHER</td>
<td>No Designee</td>
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</tr>
</tbody>
</table>
| MIDWEST CITY      | Kellie Gilles  
Planning Manager | Petya Stefanoff  
Comprehensive Planner  
Brandon Bundy  
Comm. Dev. City Engineer |
| MOORE             | Sarah Copeland  
Assistant City Planner | Elizabeth Weitman  
Community Development Director |
| MUSTANG           | Melissa Helsel  
Community Development Director | Morgan Shepard  
City Planner |
| NEWCASTLE         | Todd Kennemer  
Community Development Director |                         |
| NICHOLS HILLS     | No Designee                       |                         |
| NICOMA PARK       | No Designee                       |                         |
| NOBLE             | Bob Wade  
City Manager |                         |
| NORMAN            | Joyce Green  
GIS Services Manager | Anais Starr  
Planner II |
| OKLAHOMA CITY     | No Designee                       | Vacant |
| PIEDMONT          | No Designee                       |                         |
| SLAUGHTERVILLE    | Marsha Blair  
Town Administrator |                         |
| SPENCER           | No Designee                       |                         |
| TUTTLE            | Jacquelyn Porter  
City Planner | Vacant |
| THE VILLAGE       | Bruce Stone  
City Manager |                         |
| WARR ACRES        | Hon. Jim Mickley, Mayor  
Hon. John Knipp, Vice Mayor | Hon. Patrick Woolley  
Councilmember |
| YUKON             | Mitchell Hort  
Development Services Director | Vacant |
| CANADIAN COUNTY   | Marc Hader  
Commissioner District 1 | David Anderson  
Commissioner District 2  
Jack Stewart  
Commissioner District 3 |
| CLEVELAND COUNTY  | Hon. Rod Cleveland  
Commissioner | Brian Wint  
Project Manager |
| LOGAN COUNTY      | Marven Goodman | Commissioner, District 1 |
| OKLAHOMA COUNTY   | Tyler Gammon  
Planning Director | Erik Brandt  
Comprehensive Planner |
## NON-VOTING MEMBERS AND ALTERNATES

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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<tr>
<td>AREAWIDE AGING AGENCY</td>
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<tr>
<td>CAPITOL-MEDICAL ZONING COMMISSION</td>
<td>Casey Jones</td>
<td></td>
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<tr>
<td>CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY</td>
<td>Chip Nolen</td>
<td>Marty Dickens</td>
</tr>
<tr>
<td>(COTPA)</td>
<td>Planner</td>
<td>Grants Coordinator</td>
</tr>
<tr>
<td>CITY OF NORMAN - TRANSIT</td>
<td>Taylor Johnson</td>
<td>Cydney Karstens</td>
</tr>
<tr>
<td></td>
<td>Public Transit Coordinator</td>
<td>Management Analyst</td>
</tr>
<tr>
<td>METRO FAIR HOUSING COUNCIL</td>
<td>Mary Dulan</td>
<td></td>
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<td></td>
<td>Executive Director</td>
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<tr>
<td>OKLAHOMA DEPARTMENT OF COMMERCE</td>
<td>No Designee</td>
<td></td>
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<tr>
<td>TINKER AIR FORCE BASE</td>
<td>Steven Rhodes</td>
<td>Heartsong Turnbull</td>
</tr>
<tr>
<td></td>
<td>Community Planner</td>
<td>Community Planner</td>
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</tbody>
</table>
ATTACHMENT B

SUBJECT:
MINUTES OF THE APTAC MEETING

DATE:
FEBRUARY 11, 2021

A virtual/in-meeting of the Areawide Planning & Technical Committee (APTAC) was convened at 9:02 a.m. on February 11, 2021 in the Oklahoma County Ballroom of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING
Dustin Downey

ENTITY/AGENCY
El Reno

APTAC MEMBERS PRESENT
Monica Cardin
Del City

Purvi Patel
Choctaw

Jan Fees
Edmond

Dan Kassik
Guthrie

Kellie Gilles
Midwest City

Petya Stefanoff
Midwest City

Joyce Green
Norman

Marsha Blair
Slaughterville

Claudia Krshka
Yukon

Erik Brandt
Oklahoma County

NON-VOTING MEMBERS PRESENT
None

GUESTS PRESENT
Randy Entz, Director of Planning & Zoning
Edmond

Miranda Hodge, Grant Manager
Del City

Melissa Davis
ODOT

Jonah Vasquez
ODOT

ACOG STAFF PRESENT
John Sharp
Deputy Director

Jennifer Sebesta
TPS Manager

Hayden Harrison
Program Coordinator, TPS

Hannah Nolen
Projects Coordinator II, TPS

Jordan Evans
Associate Planner - Multimodal, TPS

Lauren Wood
Associate Planner - Performance, TPS

Eric Pollard
Air Quality & Clean Cities Coordinator, TPS

Angela Hankins
Special Projects Planner, TPS

Daniel Castaneda
Intern, Clean Cities - TPS

Gwendolyn Gordon
Administrative Assistant, TPS
A. CALL TO ORDER
Monica Cardin called the meeting to order at 9:02 a.m.

B. APPROVAL OF THE NOVEMBER 12, 2020 MEETING MINUTES
Dustin Downey moved to approve the November 12, 2020 minutes. Monica Cardin seconded the motion. The motion carried unanimously.

C. ACTION ITEMS:
1. APTAC Election of Officers for Calendar Year 2021
Monica Cardin moved to nominate Dustin Downey as Chair and Claudia Krshka as Vice Chair. Petya Stefanoff seconded the motion. The motion carried unanimously.

Dustin Downey took over as the Chair of the APTAC meeting.

D. ITEMS FOR INFORMATION ONLY:
1. Downtown Edmond Planning and Development Presentation
Jordan Evans said the City of Edmond has experienced significant investments and developments in their downtown over the years. Mr. Evans turned the meeting over to Jan Fees, City Planner, and Randy Entz, the Planning Director with Edmond, to present on Downtown Edmond’s recent projects.

The presentation can be viewed at: http://www.acogok.org/wp-content/uploads/2021/03/Downtown-Edmond-for-APTAC.pdf

2. Air Quality Small Grant Program Project List
Hannah Nolen said the Air Quality Small Grant Call for Projects was held from October 2 to November 6, 2020. ACOG received one application, requesting a total of $163,857.60 to create bike lanes along N. Lottie Ave. from NE 4th St. to NE 23rd St. Ms. Nolen said this project was approved last month, by the ITPC, so this is for information only. There will be another Call for Projects this fall.

3. OCARTS Bicycle and Pedestrian Counts
Jordan Evans highlighted the information provided in the agenda memorandum. Mr. Evans reminded the committee if their community has automatic counters, to please send updated data to ACOG. Also, please direct any questions to Jordan Evans at jevans@acogok.org.

4. OCARTS Bicycle and Pedestrian Related Bills Introduced in the Oklahoma Legislature
Jordan Evans highlighted the bicycle and pedestrian related bills introduced to the Oklahoma Legislature. Mr. Evans said ACOG will give an update at the next APTAC meeting on the status of the bills.

5. 2021 Bike Month
Jordan Evans said May is National Bike Month. Bike Month is sponsored by the League of American Bicyclists and celebrated in communities from coast to coast. Mr. Evans said Bike to Work Day in Central Oklahoma is Friday, May 21. ACOG will conduct the Areawide Bicycle Scavenger Hunt like last year and will also be using Bike Month as an opportunity to launch the bicycle and pedestrian safety campaign.
6. Census 2020 Data Releases
John Sharp said that 2020 was a strange year. COVID affected the collection of census data and the relaying of data to the Department of Commerce. There was a delay in getting some of the final count data. However, the shapefiles for the geography for the 2020 census were released this week. Maps and their associated 2020 census data can be found at the following site: https://www.census.gov/programs-surveys/decennial-census/about/rdo/summary-files.html?utm_campaign=20210114MSC20s1ccnwsrs&utm_medium=email&utm_source=govdelivery#P2

The shapefiles for various levels of geography for the state of Oklahoma will be available starting February 9, 2021. The population data for these levels of geography is expected by the end of April.

E. UPDATES FROM MEMBERS
Monica Cardin said Del City has a number of job openings including: Planning Director, two Building Inspectors, Community Development Director, and a Parks & Recreation position. The Del City Library grand opening is March 6, 2021.

Petya Stefanoff with Midwest City said it has been a busy year for them. They had some projects delayed and missed deadlines. The Original Mile project is almost completed. Ms. Stefanoff said they are launching a Request for Proposal (RFP) for the Air Depot business corridor. They also have a new animal shelter opening soon.

Dustin Downey with El Reno said there was a restructuring in his department. Mr. Downey said El Reno is working on the first city sponsored sidewalk project. They are getting sidewalks on Elm Street a half mile and down Country Club, which is the largest commercial district in El Reno. He said with private investments on the south side, they will have a mile and a half of sidewalk. This is the first step in implementing their sidewalk plan. There is commercial development going on and they hope to have a new uniform development code by the end of the year.

Claudia Krshka with Yukon said development for road work is going well. The I-40 and Frisco Road project is on target. Also, the Garth Brooks signal work is going, but they are having problems getting supplies. Ms. Krshka said the Garth Brooks Trail on the east side from Main Street will be complete in March. State Highway 4 Project Phase 1 will be finished this summer. Yukon has a new outlet mall opening in March and they have a new City Manager and Assistant Manager.

F. NEW BUSINESS
None

G. ADJOURN
There being no further business, the meeting adjourned at 10:00 a.m.
ATTACHMENT C-1

SUBJECT:
EL RENO COMPREHENSIVE PLAN: ROUTE TO THE FUTURE

DATE:
APRIL 15, 2021

FROM:
JORDAN EVANS
Associate Planner – Multimodal
Transportation Planning Services

INFORMATION:
The City of El Reno has recently completed their Comprehensive Plan, Route to the Future. This comprehensive plan outlines the actions necessary to achieve the vision of the best El Reno in 2040.

Dustin Downey, El Reno City Planner, will provide a brief presentation on the plan and will be available for questions. The Comprehensive Plan can be viewed at: https://www.cityofelreno.com/sites/elreno2/uploads/documents/Route_to_the_Future_2040.pdf.

ACTION REQUESTED:
For information only.
ATTACHMENT C-2

SUBJECT:  
ENCOMPASS 2045 GOAL STATEMENTS AND OBJECTIVES

DATE:  
APRIL 15, 2021

FROM:  
HANNAH NOLEN  
Projects Coordinator II  
Transportation Planning Services

INFORMATION:  
Central Oklahoma’s metropolitan plan – Encompass 2045 – will be a long-term vision for the region’s transportation system based upon locally developed goals and strategies. The plan will identify major multimodal transportation investments that provide the best transportation solutions with anticipated future revenues to accomplish the region’s goals.

Approved by the ITPC in February 2021, the Encompass 2045 goals are:

1. Connectivity  
2. Economic Strength  
3. Equity & Options  
4. Healthy Communities  
5. Performance  
6. Safety & Security  
7. System Preservation

In addition to the broader goals, goal statements and objectives are necessary to further define the goals and outline strategies to achieve each goal. The Encompass 2040 goal statements and objectives were used as a starting point. These primary plan components were then adjusted based on feedback from the Encompass 2045 public survey, the Stakeholder Advisory Group meetings and surveys, and ACOG staff recommendations (see Table 1).

ACTION REQUESTED:  
For information only.
<table>
<thead>
<tr>
<th>GOAL</th>
<th>GOAL STATEMENT</th>
<th>OBJECTIVES</th>
</tr>
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| Connectivity | Develop connections among all types and modes of transportation | 1. Provide efficient connections within and between modes and facilities  
2. Facilitate the movement of people and goods, improve connectivity between regions and activity centers, and increase travel mode choices  
3. Implement a Complete Streets policy for the region and encourage member communities to adopt a Complete Streets policy  
4. Support and expand an interconnected bus and commuter rail transportation system in the region |
| Economic Strength | Promote economic vitality through enhanced mobility | 1. Invest in improvements that enhance the efficiency of the existing transportation system  
2. Improve accessibility to regional employment centers  
3. Invest in transportation that supports tourism, commerce, and economic activity  
4. Increase efficiency of goods movement by truck, rail, water, air, and pipeline |
| Equity & Options | Provide transportation options and access for the movement of all people and goods | 1. Provide equitable transportation services and improvements that support a multimodal system  
2. Expand and maintain a safe, secure, and accessible public transportation system  
3. Expand and maintain accessible and connected pedestrian and bicycle facilities  
4. Avoid, minimize, or mitigate negative human health and environmental effects on Environmental Justice populations |
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<th>GOAL</th>
<th>GOAL STATEMENT</th>
<th>OBJECTIVES</th>
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| Healthy Communities | Improve the connection between land use and transportation to enable residents to live healthier lives and reduce environmental impact from vehicle travel | 1. Improve, enhance, and expand the ability for residents to walk, bike, or use public transportation  
2. Encourage use of alternative energy and cleaner-burning fuels to improve the region's air quality  
3. Reduce the potential negative impacts transportation projects have on the environment and human health  
4. Better connect land use and transportation decision-making |
| Performance         | Increase the efficiency and reliability of the transportation system           | 1. Invest in Intelligent Transportation Systems (ITS) and other improvements that enhance the efficiency of the existing transportation system  
2. Improve the resiliency and reliability of the existing transportation system  
3. Increase roadway capacity for vehicles, bicycles, pedestrians, and transit where needed  
4. Sustainably fund transportation projects while continuing to leverage additional resources |
| Safety & Security   | Provide a safe and secure transportation system for all users                  | 1. Improve design, construction, and maintenance of infrastructure to reduce the number and severity of crashes, injuries, and fatalities of all users  
2. Increase awareness of the public on safety issues and skills  
3. Collaborate with area communities and stakeholders on transportation system safety and security strategies  
4. Improve situational awareness, understanding, and collaboration in the area of cybersecurity across the region |
### TABLE 1: ENCOMPASS 2045 GOAL STATEMENTS AND OBJECTIVES

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<tr>
<th>GOAL</th>
<th>GOAL STATEMENT</th>
<th>OBJECTIVES</th>
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| **System Preservation**   | Maintain and improve the quality of the transportation system | 1. Invest in projects that preserve and enhance the existing transportation infrastructure  
2. Encourage policies and procedures that preserve traffic operations and safety  
3. Explore new or improved transportation technologies  
4. Decrease unnecessary bridge and roadway wear and tear |
SUBJECT:
2020 RESIDENTIAL AND COMMERCIAL BUILDING PERMIT REQUEST

DATE:
APRIL 15, 2021

FROM:
HANNAH NOLEN
Projects Coordinator II
Transportation Planning Services

INFORMATION:
ACOG staff is requesting 2020 building permits from each community to help in the development of the Encompass 2045 Plan. Staff requests single-family, multi-family, group quarters (nursing homes/retirement homes), and new business permits for calendar year 2020. If communities have demolition permits, staff would appreciate that information as well.

GIS files are preferred, but staff can also work with Excel files. Examples of data that would be helpful include: type of permit, address, date of permit, number of units, company name, and ZIP code. Additional information is always welcome.

Staff would like to receive this information by Monday, May 21, 2021. Please direct any data or questions to Hannah Nolen at hnolen@acogok.org.

ACTION REQUESTED:
For information only.
SUBJECT:  
BICYCLE FRIENDLY BUSINESS GUIDE

DATE:  
APRIL 15, 2021

FROM:  
JORDAN EVANS  
Associate Planner - Multimodal  
Transportation Planning Services

INFORMATION:  
The League of American Bicyclists promotes a Bicycle Friendly America. They provide recognition to states, communities, businesses, and universities that have made bicycling a priority.

ACOG Clean Cities Intern, Daniel Castaneda, compiled a reference guide for businesses that are looking to become bicycle friendly. This guide describes the benefits of being bicycle friendly and ways to achieve this designation. This includes investment in bicycle parking, installing bike friendly amenities, and promoting bicycle friendly policies and incentives.

Mr. Castaneda will give a presentation detailing the guide. The presentation can be viewed at: http://www.acogok.org/wp-content/uploads/2021/04/Bicycle-Friendly-Business-Guide.pdf

ACTION REQUESTED:  
For information only.
SUBJECT: 2021 BIKE MONTH

DATE: APRIL 15, 2021

FROM: JORDAN EVANS
Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:
May is National Bike Month, as sponsored by the League of American Bicyclists and celebrated in communities from coast to coast. Established in 1956, National Bike Month is a chance to showcase the many benefits of bicycling — and encourage more folks to giving biking a try. Bike to Work Week will take place May 17 – 23, 2021. **Bike to Work Day is Friday, May 21.** Please begin planning your Bike to Work Day group rides and let ACOG know the routes you plan to take. Like in previous years, ACOG will assist in planning and create marketing material for each respective community.

Other activities planned for Bike Month include the ACOG Areawide Bicycle Scavenger Hunt and the Central Oklahoma Bicycle Expo. ACOG will also use Bike Month as an opportunity to launch the “Watch for Me OK” bicycle and pedestrian safety campaign.

If you have any questions or need assistance planning your event, please contact Jordan Evans at jevans@acogok.org.

ACTION REQUESTED:
For information only.