

AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

Meeting Instructions

AGENDA - Thursday, April 15, 2021

If you have the GoToMeeting application, please click this link to join the meeting:

<https://www.gotomeet.me/ACOGBoardRoom/aptac>

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(For supported devices, tap a one-touch number below to join instantly.)

United States: [+1 \(571\) 317-3122](tel:+15713173122)

One-touch: <tel:+16467493112>, [143303429](tel:+143303429)#

Access Code: 123-646-845

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Download the application now to install and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/123646845>

The APTAC meeting will be held at the physical location of 4205 N. Lincoln Blvd., Oklahoma City, OK in the Oklahoma County Ballroom (behind the ACOG Board Room). Masks are required to enter the building, so if you do not have one, a mask will be provided.

To virtually attend the meeting, access the meeting by joining via the web link above.

If you have technical difficulties with the virtual meeting, please text 405-436-6261 and explain your current situation.

If we experience technical difficulties, ACOG staff will attempt to restore communications for a maximum of 30 minutes; if communications cannot be restored, then the meeting will convene at another date and time to be announced. During technical difficulties, you may have to reconnect.



AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

Chair

Steven J. Gentling
Guthrie Mayor

Vice-Chair

David Bennett
The Village Mayor

Secretary/Treasurer

Josh Moore
Edmond Councilmember

Executive Director

Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

APTAC AGENDA: THURSDAY, APRIL 15, 2021, AT 9 A.M.



acog



THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE WILL HOLD A COMBINATION **IN-PERSON AND VIRTUAL** MEETING ON APRIL 15, AT 9 A.M. IN THE OKLAHOMA COUNTY BALLROOM (BEHIND THE ACOG BOARD ROOM).

The Ballroom ([download a short video of the Ballroom here](#)) is setup to follow social distancing guidelines. Masks are required during the meeting. For your convenience, masks and sanitizer will be available.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, APRIL 12, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

- A. ROLL CALL OF ATTENDEES AND GUESTS ([ATTACHMENT A](#))
 - B. APPROVAL OF THE FEBRUARY 11, 2021 MINUTES ([ATTACHMENT B](#))
 - C. ITEMS FOR INFORMATION ONLY:
 - 1. El Reno Comprehensive Plan: Route to the Future – Jordan Evans, TPS Associate Planner – Multimodal ([ATTACHMENT C-1](#)) For information only.
 - 2. Encompass 2045 Goal Statements and Objectives – Hannah Nolen, TPS Projects Coordinator II ([ATTACHMENT C-2](#)) For information only.
 - 3. 2020 Residential and Commercial Building Permit Request – Hannah Nolen, TPS Projects Coordinator II ([ATTACHMENT C-3](#)) For information only.
 - 4. Bicycle Friendly Business Guide – Jordan Evans, TPS Associate Planner – Multimodal ([ATTACHMENT C-4](#)) For information only.
 - 5. 2021 Bike Month – Jordan Evans, TPS Associate Planner – Multimodal ([ATTACHMENT C-5](#)) For information only.
 - D. UPDATES FROM MEMBERS
 - E. NEW BUSINESS
 - F. ADJOURN
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DEADLINE FOR JUNE APTAC AGENDA ITEMS:

Thursday, May 27, 2021 at 4 p.m.

NEXT APTAC MEETING:

Thursday, June 10, 2021 at 9 a.m.

ATTACHMENT A

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Amanda McCellon Director of Planning	Sheniquia Haynes Community Development Associate
BLANCHARD	Ryan Conner City Planner	Daniel Ofsthun Finance Director
CEDAR VALLEY	No Designee	
CHOCTAW	Purvi Patel City Planner	John "Guy" Henson Development Services Director
COLE	No Designee	
DEL CITY	Monica Cardin Director of Community Services	Tom Leatherbee, Deputy City Manager ----- Miranda Hodge, Grants Manager
EDMOND	Jan Fees City Planner	Larry Stevens City Manager
EL RENO	Dustin Downey Planner	Matt Sandidge City Manager
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	Dan Kassik Planning Director	
HARRAH	Clayton Lucas City Manager	Debby Keith Grant Administrator
JONES CITY	No Designee	
LEXINGTON	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER	No Designee	
MIDWEST CITY	Kellie Gilles Planning Manager	Petya Stefanoff Comprehensive Planner ----- Brandon Bundy Comm. Dev. City Engineer
MOORE	Sarah Copeland Assistant City Planner	Elizabeth Weitman Community Development Director
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Todd Kennemer Community Development Director	
NICHOLS HILLS	No Designee	
NICOMA PARK	No Designee	
NOBLE	Bob Wade City Manager	
NORMAN	Joyce Green GIS Services Manager	Anais Starr Planner II
OKLAHOMA CITY	No Designee	Vacant
PIEDMONT	No Designee	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	
TUTTLE	Jacquelyn Porter City Planner	Vacant
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley, Mayor ----- Hon. John Knipp, Vice Mayor	Hon. Patrick Woolley Councilmember
YUKON	Mitchell Hort Development Services Director	Vacant
CANADIAN COUNTY	Marc Hader Commissioner District 1	David Anderson Commissioner District 2 ----- Jack Stewart Commissioner District 3
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Brian Wint Project Manager
LOGAN COUNTY	Marven Goodman	Commissioner, District 1
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	No Designee	
CAPITOL-MEDICAL ZONING COMMISSION	Casey Jones Assistant Planner	
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Chip Nolen Planner	Marty Dickens Grants Coordinator
CITY OF NORMAN - TRANSIT	Taylor Johnson Public Transit Coordinator	Cydney Karstens Management Analyst
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	
TINKER AIR FORCE BASE	Steven Rhodes Community Planner	Heartsong Turnbull Community Planner

ATTACHMENT B

SUBJECT:

MINUTES OF THE APTAC MEETING

DATE:

FEBRUARY 11, 2021

A virtual/in-meeting of the Areawide Planning & Technical Committee (APTAC) was convened at 9:02 a.m. on February 11, 2021 in the Oklahoma County Ballroom of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING

Dustin Downey

ENTITY/AGENCY

El Reno

APTAC MEMBERS PRESENT

Monica Cardin

Purvi Patel

Jan Fees

Dan Kassik

Kellie Gilles

Petya Stefanoff

Joyce Green

Marsha Blair

Claudia Krshka

Erik Brandt

ENTITY/AGENCY

Del City

Choctaw

Edmond

Guthrie

Midwest City

Midwest City

Norman

Slaughterville

Yukon

Oklahoma County

NON-VOTING MEMBERS PRESENT

None

ENTITY/AGENCY

GUESTS PRESENT

Randy Entz, Director of Planning & Zoning

Miranda Hodge, Grant Manager

Melissa Davis

Jonah Vasquez

ENTITY/AGENCY

Edmond

Del City

ODOT

ODOT

ACOG STAFF PRESENT

John Sharp

Jennifer Sebesta

Hayden Harrison

Hannah Nolen

Jordan Evans

Lauren Wood

Eric Pollard

Angela Hankins

Daniel Castaneda

Gwendolyn Gordon

POSITION

Deputy Director

TPS Manager

Program Coordinator, TPS

Projects Coordinator II, TPS

Associate Planner - Multimodal, TPS

Associate Planner - Performance, TPS

Air Quality & Clean Cities Coordinator, TPS

Special Projects Planner, TPS

Intern, Clean Cities - TPS

Administrative Assistant, TPS

A. CALL TO ORDER

Monica Cardin called the meeting to order at 9:02 a.m.

B. APPROVAL OF THE NOVEMBER 12, 2020 MEETING MINUTES

Dustin Downey moved to approve the November 12, 2020 minutes. Monica Cardin seconded the motion. The motion carried unanimously.

C. ACTION ITEMS:

1. APTAC Election of Officers for Calendar Year 2021

Monica Cardin moved to nominate Dustin Downey as Chair and Claudia Krshka as Vice Chair. Petya Stefanoff seconded the motion. The motion carried unanimously.

Dustin Downey took over as the Chair of the APTAC meeting.

D. ITEMS FOR INFORMATION ONLY:

1. Downtown Edmond Planning and Development Presentation

Jordan Evans said the City of Edmond has experienced significant investments and developments in their downtown over the years. Mr. Evans turned the meeting over to Jan Fees, City Planner, and Randy Entz, the Planning Director with Edmond, to present on Downtown Edmond's recent projects.

The presentation can be viewed at: <http://www.acogok.org/wp-content/uploads/2021/03/Downtown-Edmond-for-APTAC.pdf>

2. Air Quality Small Grant Program Project List

Hannah Nolen said the Air Quality Small Grant Call for Projects was held from October 2 to November 6, 2020. ACOG received one application, requesting a total of \$163,857.60 to create bike lanes along N. Lottie Ave. from NE 4th St. to NE 23rd St. Ms. Nolen said this project was approved last month, by the ITPC, so this is for information only. There will be another Call for Projects this fall.

3. OCARTS Bicycle and Pedestrian Counts

Jordan Evans highlighted the information provided in the agenda memorandum. Mr. Evans reminded the committee if their community has automatic counters, to please send updated data to ACOG. Also, please direct any questions to Jordan Evans at jevans@acogok.org.

4. OCARTS Bicycle and Pedestrian Related Bills Introduced in the Oklahoma Legislature

Jordan Evans highlighted the bicycle and pedestrian related bills introduced to the Oklahoma Legislature. Mr. Evans said ACOG will give an update at the next APTAC meeting on the status of the bills.

5. 2021 Bike Month

Jordan Evans said May is National Bike Month. Bike Month is sponsored by the League of American Bicyclists and celebrated in communities from coast to coast. Mr. Evans said Bike to Work Day in Central Oklahoma is Friday, May 21. ACOG will conduct the Areawide Bicycle Scavenger Hunt like last year and will also be using Bike Month as an opportunity to launch the bicycle and pedestrian safety campaign.

6. Census 2020 Data Releases

John Sharp said that 2020 was a strange year. COVID affected the collection of census data and the relaying of data to the Department of Commerce. There was a delay in getting some of the final count data. However, the shapefiles for the geography for the 2020 census were released this week. Maps and their associated 2020 census data can be found at the following site: https://www.census.gov/programs-surveys/decennial-census/about/rdo/summary-files.html?utm_campaign=20210114MSC20s1ccnwsrs&utm_medium=email&utm_source=govdelivery#P2

The shapefiles for various levels of geography for the state of Oklahoma will be available starting February 9, 2021. The population data for these levels of geography is expected by the end of April.

E. UPDATES FROM MEMBERS

Monica Cardin said Del City has a number of job openings including: Planning Director, two Building Inspectors, Community Development Director, and a Parks & Recreation position. The Del City Library grand opening is March 6, 2021.

Petya Stefanoff with Midwest City said it has been a busy year for them. They had some projects delayed and missed deadlines. The Original Mile project is almost completed. Ms. Stefanoff said they are launching a Request for Proposal (RFP) for the Air Depot business corridor. They also have a new animal shelter opening soon.

Dustin Downey with El Reno said there was a restructuring in his department. Mr. Downey said El Reno is working on the first city sponsored sidewalk project. They are getting sidewalks on Elm Street a half mile and down Country Club, which is the largest commercial district in El Reno. He said with private investments on the south side, they will have a mile and a half of sidewalk. This is the first step in implementing their sidewalk plan. There is commercial development going on and they hope to have a new uniform development code by the end of the year.

Claudia Krshka with Yukon said development for road work is going well. The I-40 and Frisco Road project is on target. Also, the Garth Brooks signal work is on going, but they are having problems getting supplies. Ms. Krshka said the Garth Brooks Trail on the east side from Main Street will be complete in March. State Highway 4 Project Phase 1 will be finished this summer. Yukon has a new outlet mall opening in March and they have a new City Manager and Assistant Manager.

F. NEW BUSINESS

None

G. ADJOURN

There being no further business, the meeting adjourned at 10:00 a.m.

ATTACHMENT C-1

SUBJECT:

EL RENO COMPREHENSIVE PLAN: ROUTE TO THE FUTURE

DATE:

APRIL 15, 2021

FROM:

JORDAN EVANS

Associate Planner – Multimodal
Transportation Planning Services

INFORMATION:

The City of El Reno has recently completed their Comprehensive Plan, Route to the Future. This comprehensive plan outlines the actions necessary to achieve the vision of the best El Reno in 2040.

Dustin Downey, El Reno City Planner, will provide a brief presentation on the plan and will be available for questions. The Comprehensive Plan can be viewed at:

https://www.cityofelreno.com/sites/elreno2/uploads/documents/Route_to_the_Future_2040.pdf

ACTION REQUESTED:

For information only.

ATTACHMENT C-2

SUBJECT:

ENCOMPASS 2045 GOAL STATEMENTS AND OBJECTIVES

DATE:

APRIL 15, 2021

FROM:

HANNAH NOLEN

Projects Coordinator II
Transportation Planning Services

INFORMATION:

Central Oklahoma's metropolitan plan – Encompass 2045 – will be a long-term vision for the region's transportation system based upon locally developed goals and strategies. The plan will identify major multimodal transportation investments that provide the best transportation solutions with anticipated future revenues to accomplish the region's goals.

Approved by the ITPC in February 2021, the Encompass 2045 goals are:

1. Connectivity
2. Economic Strength
3. Equity & Options
4. Healthy Communities
5. Performance
6. Safety & Security
7. System Preservation

In addition to the broader goals, goal statements and objectives are necessary to further define the goals and outline strategies to achieve each goal. The Encompass 2040 goal statements and objectives were used as a starting point. These primary plan components were then adjusted based on feedback from the Encompass 2045 public survey, the Stakeholder Advisory Group meetings and surveys, and ACOG staff recommendations (see Table 1).

ACTION REQUESTED:

For information only.

TABLE 1: ENCOMPASS 2045 GOAL STATEMENTS AND OBJECTIVES

GOAL	GOAL STATEMENT	OBJECTIVES
Connectivity	Develop connections among all types and modes of transportation	1. Provide efficient connections within and between modes and facilities
		2. Facilitate the movement of people and goods, improve connectivity between regions and activity centers, and increase travel mode choices
		3. Implement a Complete Streets policy for the region and encourage member communities to adopt a Complete Streets policy
		4. Support and expand an interconnected bus and commuter rail transportation system in the region
Economic Strength	Promote economic vitality through enhanced mobility	1. Invest in improvements that enhance the efficiency of the existing transportation system
		2. Improve accessibility to regional employment centers
		3. Invest in transportation that supports tourism, commerce, and economic activity
		4. Increase efficiency of goods movement by truck, rail, water, air, and pipeline
Equity & Options	Provide transportation options and access for the movement of all people and goods	1. Provide equitable transportation services and improvements that support a multimodal system
		2. Expand and maintain a safe, secure, and accessible public transportation system
		3. Expand and maintain accessible and connected pedestrian and bicycle facilities
		4. Avoid, minimize, or mitigate negative human health and environmental effects on Environmental Justice populations

TABLE 1: ENCOMPASS 2045 GOAL STATEMENTS AND OBJECTIVES

GOAL	GOAL STATEMENT	OBJECTIVES
Healthy Communities	Improve the connection between land use and transportation to enable residents to live healthier lives and reduce environmental impact from vehicle travel	1. Improve, enhance, and expand the ability for residents to walk, bike, or use public transportation
		2. Encourage use of alternative energy and cleaner-burning fuels to improve the region's air quality
		3. Reduce the potential negative impacts transportation projects have on the environment and human health
		4. Better connect land use and transportation decision-making
Performance	Increase the efficiency and reliability of the transportation system	1. Invest in Intelligent Transportation Systems (ITS) and other improvements that enhance the efficiency of the existing transportation system
		2. Improve the resiliency and reliability of the existing transportation system
		3. Increase roadway capacity for vehicles, bicycles, pedestrians, and transit where needed
		4. Sustainably fund transportation projects while continuing to leverage additional resources
Safety & Security	Provide a safe and secure transportation system for all users	1. Improve design, construction, and maintenance of infrastructure to reduce the number and severity of crashes, injuries, and fatalities of all users
		2. Increase awareness of the public on safety issues and skills
		3. Collaborate with area communities and stakeholders on transportation system safety and security strategies
		4. Improve situational awareness, understanding, and collaboration in the area of cybersecurity across the region

TABLE 1: ENCOMPASS 2045 GOAL STATEMENTS AND OBJECTIVES

GOAL	GOAL STATEMENT	OBJECTIVES
System Preservation	Maintain and improve the quality of the transportation system	1. Invest in projects that preserve and enhance the existing transportation infrastructure
		2. Encourage policies and procedures that preserve traffic operations and safety
		3. Explore new or improved transportation technologies
		4. Decrease unnecessary bridge and roadway wear and tear

ATTACHMENT C-3

SUBJECT:

2020 RESIDENTIAL AND COMMERCIAL BUILDING PERMIT REQUEST

DATE:

APRIL 15, 2021

FROM:

HANNAH NOLEN

Projects Coordinator II
Transportation Planning Services

INFORMATION:

ACOG staff is requesting 2020 building permits from each community to help in the development of the Encompass 2045 Plan. Staff requests single-family, multi-family, group quarters (nursing homes/retirement homes), and new business permits for calendar year 2020. If communities have demolition permits, staff would appreciate that information as well.

GIS files are preferred, but staff can also work with Excel files. Examples of data that would be helpful include: type of permit, address, date of permit, number of units, company name, and ZIP code. Additional information is always welcome.

Staff would like to receive this information by Monday, May 21, 2021. Please direct any data or questions to Hannah Nolen at hnolen@acogok.org.

ACTION REQUESTED:

For information only.

ATTACHMENT C-4

SUBJECT:

BICYCLE FRIENDLY BUSINESS GUIDE

DATE:

APRIL 15, 2021

FROM:

JORDAN EVANS

Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:

The League of American Bicyclists promotes a Bicycle Friendly America. They provide recognition to states, communities, businesses, and universities that have made bicycling a priority.

ACOG Clean Cities Intern, Daniel Castaneda, compiled a reference guide for businesses that are looking to become bicycle friendly. This guide describes the benefits of being bicycle friendly and ways to achieve this designation. This includes investment in bicycle parking, installing bike friendly amenities, and promoting bicycle friendly policies and incentives.

Mr. Castaneda will give a presentation detailing the guide. The presentation can be viewed at: <http://www.acogok.org/wp-content/uploads/2021/04/Bicycle-Friendly-Business-Guide.pdf>

ACTION REQUESTED:

For information only.

ATTACHMENT C-5

SUBJECT:

2021 BIKE MONTH

DATE:

APRIL 15, 2021

FROM:

JORDAN EVANS

Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:

May is National Bike Month, as sponsored by the League of American Bicyclists and celebrated in communities from coast to coast. Established in 1956, National Bike Month is a chance to showcase the many benefits of bicycling — and encourage more folks to giving biking a try. Bike to Work Week will take place May 17 – 23, 2021. **Bike to Work Day is Friday, May 21.** Please begin planning your Bike to Work Day group rides and let ACOG know the routes you plan to take. Like in previous years, ACOG will assist in planning and create marketing material for each respective community.

Other activities planned for Bike Month include the ACOG Areawide Bicycle Scavenger Hunt and the Central Oklahoma Bicycle Expo. ACOG will also use Bike Month as an opportunity to launch the “Watch for Me OK” bicycle and pedestrian safety campaign.

If you have any questions or need assistance planning your event, please contact Jordan Evans at jevans@acogok.org.

ACTION REQUESTED:

For information only.