



BOARD OF DIRECTORS

Chair

Mark Hamm

Moore Councilmember

Vice-Chair

Rod Cleveland

Cleveland County
Commissioner

Secretary/Treasurer

Carrie Blumert

Oklahoma County
Commissioner

Executive Director

Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

9-1-1 ACOG BOD AGENDA:

THURSDAY, MAY 27, 2021, 1 P.M.

**IF UNABLE TO ATTEND IN-PERSON,
PLEASE ACCESS THE CALL-IN
INSTRUCTIONS:**

DIAL-IN NUMBER: 1-800-326-0013

PARTICIPANT PASSCODE: 5987365

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A COMBINATION **IN-PERSON AND CALL-IN** REGULAR MEETING ON THURSDAY, MAY 27, IN THE OKLAHOMA COUNTY BALLROOM (BEHIND THE ACOG BOARD ROOM), 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

The Ballroom ([download a short video of the Ballroom here](#)) is setup to follow social distancing guidelines. Masks are encouraged, not required, during the meeting. For your convenience, masks and sanitizer will be available.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, MAY 24, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF APRIL 29, 2021 MINUTES** ([ATTACHMENT 2](#))
3. **COMMUNICATIONS:**
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. **APPROVAL OF THE CONSENT DOCKET:**

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – April 2021 Claims - Deborah Cook, CPA, Director of Finance ([ATTACHMENT 5-A](#)) Action requested.

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION:

- A. Election of FY 2022 Officers For the 9-1-1 ACOG Board of Directors – Mark W. Sweeney, AICP, Executive Director, ([ATTACHMENT 6-A](#)) Action requested.
- B. 9-1-1 ACOG Board of Directors Custodians’ Resolution – Banking Signatures– Deborah Cook, CPA, Director of Finance ([ATTACHMENT 6-B](#)) Action requested.
- C. City of Blanchard 9-1-1 ACOG Membership – Brent L. Hawkinson, Director of 9-1-1 and Public Safety ([ATTACHMENT 6-C](#)) Information only.
- D. City of Blanchard Primary PSAP Expenditures – Brent L. Hawkinson, Director of 9-1-1 and Public Safety([ATTACHMENT 6-D](#)) Action requested.
- E. Renewal of GeoComm Agreement for 9-1-1 GIS Data Support – Brent L. Hawkinson, Director of 9-1-1 and Public Safety ([ATTACHMENT 6-E](#)) Action requested.
- F. Authorization to Renew the 9-1-1 Professional Services Contract with the City of Oklahoma City – Brent L. Hawkinson, Director of 9-1-1 and Public Safety ([ATTACHMENT 6-F](#)) Action requested.
- G. Next Generation 9-1-1 Program Update – Brent Hawkinson, Director of 9-1-1 and Public Safety ([ATTACHMENT 6-G](#)) Information only.
- H. Cyber Security Services for Next Generation 9-1-1 – Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-H](#)) Action requested.

7. GENERAL STATUS REPORT- Brent Hawkinson, Director of 9-1-1 & Public Safety For information only.

8. NEW BUSINESS

9. ADJOURN

NEXT MEETING:

Thursday, June 24, 2021

ATTACHMENT 1

9-1-1 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (8)	Hon. Nikki Lloyd Mayor	Hon. Kathy Larsen Councilmember ----- Hon. Chris Powell Vice-Mayor
CEDAR VALLEY (1)	Hon. Chad Williams Mayor	Hon. Jeannie Abts Trustee
CHOCTAW (5)	Hon. Mike Birdsong Councilmember	Hon. Roger Malone Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember ----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (7)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (4)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (2)	No Designee	Hon. Tom Barron Councilmember
JONES CITY (1)	Hon. Ray Poland Mayor	No Designee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilman	Hon. Max Punneo Vice- Mayor
LUTHER (1)	Hon. William Arps Mayor	Hon. Joshua Rowton Trustee ----- Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor

9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (24)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember ----- Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NEWCASTLE (4)	Hon. Mike Fullerton Vice-Mayor	Hon. Joe Covey Councilmember ----- Hon. Marci White Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Vice-Mayor	No Designee
NICOMA PARK (1)	Hon. Brian Foughty Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor ----- Hon. Gary Hicks Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (3)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. Valerie Stockton Trustee	Hon. Steve Easom Mayor
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor ----- Hon. Renita Fair Councilmember
THE VILLAGE (4)	Hon. Cathy Cummings Councilmember	Hon. Sonny Wilkinson Mayor ----- Hon. Adam Graham Vice-Mayor

9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (4)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (3)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (12)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner

ATTACHMENT 2

SUBJECT:

MINUTES OF THE 9-1-1 ACOG BOARD OF DIRECTORS MEETING

DATE:

April 29, 2021

The regular meeting of the 9-1-1 Association of Central Oklahoma Governments Board of Directors was convened at 1:00 p.m., on April 29, 2021, in the Oklahoma County Ballroom (behind ACOG Board Room), 4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

Hon. Mark Hamm, Councilmember

ENTITY/AGENCY

Moore

BOARD MEMBERS PRESENT

Hon. James Woodard, Mayor
Hon. Chris Powell, Councilmember
Hon. Chad Williams, Councilmember
Hon. Josh Moore, Councilmember
Hon. Steven Gentling, Mayor
Hon. Chris Lally, Councilmember
Hon. Ray Poland, Mayor
Hon. John Kenney, Mayor
Hon. Ronald Dumas, Mayor
Hon. Joyce Swanson, Vice-Mayor
Hon. Brian Grider, Vice-Mayor
Hon. Michael Ray, Councilmember
Hon. Mike Fullerton, Vice-Mayor
Hon. Breea Clark, Mayor
Hon. Kevan Blasdel, Councilmember
Hon. Valerie Stockton, Trustee
Hon. David Bennett, Mayor
Hon. Cathy Cummings, Councilmember
Hon. Mary Smith, Vice-Mayor
Hon. John Knipp, Councilmember
Hon. Marc Hader, Commissioner

Arcadia
Bethany
Choctaw
Edmond
Guthrie
Harrah
Jones City
Lake Aluma
Meridian
Meridian
Mustang
Mustang
Newcastle
Norman
Piedmont
Slaughterville
The Village
The Village
Tuttle
Warr Acres
Canadian County

BOARD MEMBERS ABSENT

Hon. Stan Wieczorek, Mayor
Hon. Floyd Eason, Mayor
Hon. Matt White, Mayor
No Designee
Hon. Max Punneo, Vice Mayor
Hon. Jenni White, Mayor
Hon. Matt Dukes, Mayor
Hon. Peter Hoffman, Vice- Mayor
Hon. Brian Foughty, Mayor
Hon. Marge Hill, Councilmember

Cedar Valley
Del City
El Reno
Forest Park
Lexington
Luther
Midwest City
Nichols Hills
Nicoma Park
Noble

BOARD MEMBERS ABSENT (Cont.)

Hon. Ronnie Faulks, Trustee
Hon. Kathy Jordan, Trustee
Hon. Frank Calvin, Mayor
No Designee
Hon. Jim Gilbert, Mayor
Hon. Shelli Selby, Mayor
Hon. Rod Cleveland, Commissioner
Hon. Kody Ellis, Commissioner
Hon. Carrie Blumert, Commissioner

Slaughterville
Smith Village
Spencer
Valley Brook
Woodlawn Park
Yukon
Cleveland County
Logan County
Oklahoma County

GUESTS

Pete White
Hon. Shelia Stevenson, Mayor
David Jones, Senior Vice-President
Molly Falls, Senior Tech Specialist
Bonnie Maney, Enterprise Client Manager
Stacey Baker, Operations SME
Karen Henry, J.D. Communications Consultant

ACOG Legal Counsel
Langston City
Mission Critical Partners
Mission Critical Partners
Mission Critical Partners
Mission Critical Partners
Mission Critical Partners

STAFF

Mark W. Sweeney
Brent Hawkinson
John M. Sharp
Rachel Meinke
Debbie Cook (CALL-IN)
Patricia Buckley
Beverly Garner
Shana Sapp

POSITION

Executive Director
9-1-1 & Public Safety Director
Deputy Director
Public Information Director
Finance Director
Chief Accountant
Executive Assistant
9-1-1 Administrative Assistant

1. CALL TO ORDER

Chairman Mark Hamm called the meeting to order at 1:10 p.m. A quorum was present.

2. APPROVAL OF MINUTES - REGULAR MEETING MARCH 25, 2021

Director David Bennett made a motion to approve the March 25, 2021 minutes.
Director Ray Poland second the motion. The motion carried unanimously.

3. COMMUNICATIONS:

A. CHAIRPERSON'S REPORT - None

B. EXECUTIVE DIRECTOR'S REPORT - Mr. Sweeney stated that as part of the NG 9-1-1 implementation process, we are receiving new equipment, but there is no place to store it before installation at the PSAPs. He said there is a vacant office space in this building and that staff has entered into an agreement with Oklahoma County to lease an additional 1,532 sq. ft. for storing equipment. He said the lease will go to the end of this fiscal year, which is June 30; staff will then renew the contract for an additional four months. He said the cost for the additional space will be \$13.25 per sq. ft. which will total \$1,691.58 per month. He said that at the end of six months, the total cost will be a little over \$10,000. The convenience of having the equipment nearby will give staff easy access and allow them to quickly engage with the PSAPs. He said it would be an additional cost that will be added to the implementation of NG 9-1-1.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None

5. CONSENT DOCKET

Chairman Hamm presented the Consent Docket, saying staff recommended that item 5-A be placed on the Consent Docket, and if this item that is proposed does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report - Authorization of Payment of March 2021 Claims

Director Ray Poland made a motion to approve that all the items under the consent docket to be considered in one vote. Director Josh Moore seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION

A. Communications Roadmap for NG9-1-1 Implementation

Ms. Meinke went over the Communications Roadmap for NG9-1-1 Implementation. She said that to inform Central Oklahomans about the Next Generation 9-1-1 (NG9-1-1) implementation, the ACOG Public Information Department, with the assistance of the 9-1-1 & Public Safety Division, has developed a Communications Roadmap in partnership with our consultant, Mission Critical Partners. She said the goal of this communications campaign is to educate board members, PSAP leaders, RPAC members, and citizens living in the 9-1-1 ACOG service area on NG9-1-1 basics, by providing an implementation timeline, project updates, and PSAP staff training schedules, as well as a useful list of frequently asked questions (FAQs). She said the attached table is an outline of the communications initiatives that will be executed throughout the process. The first information one-page flyers will be prepared and presented at the May 27 9-1-1 ACOG Board meeting.

Mr. Sweeney added that the information being provided is for the board members to have a public relations toolkit to explain the process to other elected officials and citizens. He said staff will be providing reports on the ACOG website for board members, as well as citizens. He said Commissioner Rod Cleveland of Cleveland County was one of the directors that brought up the need for a toolkit and the board will begin to see the implementation of this communications plan over the course of the next several months. He said after the implementation, staff will begin to follow up on other issues that will need to be addressed. Mr. Sweeney thanked MCP for their assistance and for helping staff with the plan design.

Ms. Meinke added that all the information will be provided on the ACOG website for board members to download.

B. Public Safety Answering Point (PSAP) Operational Efficiency Study

Mr. Hawkinson introduced Bonnie Maney, Enterprise Client Manager from Mission Critical Partners, and Molly Falls, Senior Tech Specialist from Mission Critical Partners. He said they will be presenting the findings of the 9-1-1 PSAP Operational Efficiency Study.

After the presentation, Director Poland asked about the turnover rate under a flat organization. Ms. Maney replied that there is a possibility for turn-over. She said an organization with 10 to 15 employees may not have the organizational structure for advancement to be in a supervisory level. She said if they want advancement, they usually have to go to another organization for supervisory opportunity.

Director Poland asked if individual communities have to adhere to a certain security standard. Ms. Maney answered that any policies for security support would be decided by the municipalities. Mr. Sweeney added that staff is re-evaluating the selection of cyber security services and that currently there is a security system in place with TierPoint. Mr. Hawkinson added that ACOG has a closed network and that there is no internet connection outside of the network. He said the majority of Next Generation core services are going to be cloud services and that TierPoint is providing a firewall management service for the existing network. Director Poland asked if there was a possibility of contamination. Mr. Hawkinson responded that 9-1-1 division staff will have cloud services that will only initiate from the primary (Tierpoint) and the secondary (Midcon) host. He said the PSAPs will not have any internet connections to an individual workstation outside of the 9-1-1 system. Mr. Sweeney added that there is a line of separation where ACOG's equipment and services ends and where the county/city responsibilities for security begin, and that staff is not in a position to control individual jurisdiction's cyber security issues. He said that each local government has to address the cyber security issue through their own process.

Director Stevenson asked what the process would be if there were issues due to inclement weather. Ms. Falls answered that having a backup would be the alternate approach. Director Gentling asked about the possibility of moving to another facility and if there is a plan in place if a facility was relocated. Ms. Maney answered that strategic planning needs to be flexible. She said it is important to have all the stakeholders involved in the decision-making process. Director Poland asked what the risk would be for a community opening a PSAP facility. Mr. Sweeney said Oklahoma County and the nine cities will need to have emergency service and a new facility would be logical. Director Moore asked how long a strategic plan would take. Ms. Maney answered that it would take six months. Mr. Hawkinson added that issues, such as radio maintenance, need to remain a consideration of the PSAP. Director Powell asked how much friction there has been in terms of different policies between dispatch centers and the resources being dispatched. Ms. Maney said it would depend on the size of the entities. Mr. Jones added that the main focus is how to improve and provide the best level of service. He said it is important to be operationally efficient.

The direct link to the Mission Critical Partners Presentation is:
<http://www.acogok.org/wp-content/uploads/2021/05/Efficiency-Study-Board-Report-Out-FINAL-April-29-2021-ACOG.pdf>

C. NG9-1-1 Implementation Status Report

Mr. Hawkinson went over the NG9-1-1 Implementation Status Report. He said NGA 911 Call Routing Solution and Solacom Call Handling Solution reports are provided as status updates to the progress 9-1-1 staff and vendors are making with implementing the NG9-1-1 Program. He said staff has received the Cross Connect Circuits from the NGA 911 network and that circuits were delivered to the TierPoint and MidCon data centers. He said NGA 911 network equipment was also delivered to the data centers and the installation was coordinated and completed with staff. He said the Cross Connect Circuits was terminated to NGA 911 Network Equipment, and communication testing was successfully completed.

Mr. Hawkinson said the Solacom host equipment was installed and successfully tested at TierPoint and MidCon data centers. He said the training PSAP was installed and successfully tested. He said that the testing from the host through the NGA network, and from the training PSAP to the host to the NGA 911 network will not be accomplished until staff successfully segregates the primary AT&T fiber network and the secondary Cox fiber network. He said once the networks have been segregated, Solacom will be able to implement all of the PSAP equipment through the Cox circuits and that will be apart from the existing viper network used to support the PSAPs. He said the network segregation is expected to be completed the week of May 3.

7. GENERAL STATUS REPORT

9-1-1 Administrative:

Personnel- In alignment with the NG9-1-1 Program, staff will be advertising the 9-1-1 Programs Manager position in May, with plans to hire in July. This budgeted position will report directly to the Director of 9-1-1 & Public Safety.

9-1-1 Operations:

Technical Staff- Prepared for implementation of ESInet by segregating the AT&T and Cox Metro-E Fiber Networks at the TierPoint and MidCon Data Centers.

PSAP Requests – Staff is managing PSAP moves for Warr Acres, Yukon, and Tuttle.

Personnel – Staff has hired Ben Bailey for the 9-1-1 Systems Specialist II Position. Mr. Bailey was previously an ACOG Employee, holding the positions of 9-1-1 System Specialist I and IT Specialist. His start date is May 10, and he will be re-introduced at the May 27 Board meeting.

9-1-1 GIS:

GIS Staff- While continuing to provide data and information to Solacom, our 9-1-1 Call Handling Solution vendor, staff is working through multiple map requests from PSAPs and member entities, Cell Tower Routing Sheet changes, 9-1-1 Address Requests, MSAG Updates, and Plat updates.

9-1-1 Institute:

APCO Communications Training Officer Course- May 10 – 12. This 3-day Communications Training Officer (CTO) course is APCOs 5th Edition of their premier training program. The course focuses on the development and maintenance of an agency's one-on-one training program.

Personnel – Please join me in welcoming Kristin Gonul, our new 9-1-1 Education Coordinator and a direct report to Robin Murray, our 9-1-1 Institute Programs Manager. Among other duties, Ms. Gonul will become a Certified APCO Trainer, fulfilling a much-needed role as back-up to Ms. Murray.

Ms. Gonul retired from the Oklahoma Department of Corrections, where she served as the Manager of Sentence Administration and Offender Records & Registries. She obtained her master's degree in Criminal Justice Management & Administration from the University of Central Oklahoma, and she has over ten years' experience as a Public Safety Telecommunicator with the Nichols Hills PSAP.

PSAP Call Volume Statistics:

Monthly PSAP Call Volume Statistics are available for you on the front table.

8. NEW BUSINESS:

No new business was discussed.

9. ADJOURN

There being no further business to discuss, Chair Mark Hamm adjourned the meeting at 2:19 p.m.

ADOPTED THIS 27TH DAY OF MAY 2021.

CHAIR

SECRETARY-TREASURER

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT - APRIL 2021 CLAIMS

DATE:

MAY 27, 2021

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, April claims were paid biweekly during the month. A copy of the [claims list](#) for payments made during April is included for ratification. The April cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of April 2021.

In accordance with the revised claims process, this list of claims paid in April is offered for the Board of Directors to ratify.

ACOG Administrative Services

Personnel	\$	96,910.57	
Advertising		129.00	
Audit		133.16	
Legal		1,000.00	
Postage		23.20	
Prepaid Dues		878.16	
Professional Dues		863.84	
Special Projects - Institute		319.70	
Supplies		95.50	
Telephone & Internet		2,048.62	
<i>Total MSAG/Education/Training</i>	\$	102,401.75	
Vehicle Operations		59.33	
<i>Items in 9-1-1 ACOG Budget</i>		59.33	
OKC Professional Services Agreement		3,623.91	
<i>Total ACOG Administrative Services</i>	\$		106,084.99

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$	39,879.82	
AT&T (Tribbey Circuit)		90.00	
AT&T (Service - Help Desk iPads)		233.71	
Cox Communications		23,855.54	
Dobson Telephone		297.58	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on) 2 months		26,223.00	
Hinton Telephone Company		246.20	
Language Line (2 months)		2,514.66	
Logix Communications		199.32	
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00	
Mission Critical Partners, LLC (2 months)		77,054.17	
Oklahoma Communication Systems		374.65	
Pioneer Telephone (9-1-1 Trunks)		213.51	
Pioneer Long Distance (Meet Point El Reno to Newcastle)		207.32	
Pottawatomie Telephone Co (Tribbey Circuits)		138.02	
Synergy Datacom Supply (Tools & Supplies)		672.00	
TierPoint Oklahoma, LLC (Maintenance)		6,600.00	
WEX Fleet Services		136.16	
Windstream		80.70	
<i>Total 9-1-1 Operating/Maintenance</i>			183,426.36
<i>Total April Claims</i>	\$		289,511.35

ATTEST:

CHAIRMAN

SECRETARY/TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED APRIL 30, 2021

	<u>OPERATING ACCOUNT</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>April 1, 2021</i>			
Cash on Deposit	\$ 8,132,716.51	\$ 12,023,615.01	\$ 20,156,331.52
Cash Receipts			
Fee Income - Wireline	\$ 32,190.51	\$ -	\$ 32,190.51
Fee Income - OTC	419,938.52	-	419,938.52
Contracts	6,797.61	-	6,797.61
Transfers of Funds	-	-	-
Interest/Dividend Earned	-	97.39	97.39
Miscellaneous	2,100.60	-	2,100.60
Total Cash Receipts	\$ 461,027.24	\$ 97.39	\$ 461,124.63
Cash Disbursements			
Claims/Operating Expense	\$ 289,511.35	\$ -	\$ 289,511.35
9-1-1 Fund Disbursement	-	-	-
OTC Service Fees Disb	111,160.20	-	111,160.20
Transfers of Funds	-	-	-
Miscellaneous - Void Check	-	-	-
Total Cash Disbursements	\$ 400,671.55	\$ -	\$ 400,671.55
Ending Balance <i>April 30, 2021</i>			
Cash on Deposit	\$ 8,193,072.20	\$ 12,023,712.40	\$ 20,216,784.60

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
APRIL 2021

Bethany	\$	3,696.21
Cleveland County		3,943.28
Del City		3,932.99
Edmond		19,250.27
El Reno		4,405.48
Guthrie		5,886.98
Midwest City		10,376.17
Moore		11,133.69
Mustang		3,439.57
Newcastle		1,780.35
Nichols Hills		674.68
Noble		1,276.12
Norman		20,994.62
Oklahoma County		9,398.03
The Village		1,694.51
Tuttle		1,258.03
Warr Acres		1,926.32
Yukon		<u>6,092.90</u>
 Total April Disbursements	 \$	 <u><u>111,160.20</u></u>

**REGULAR
AGENDA ITEMS
THAT MAY REQUIRE
9-1-1 ACOG BOD
ACTION**

ATTACHMENT 6-A

SUBJECT:

ELECTION OF FY 2022 OFFICERS FOR THE 9-1-1 ACOG BOARD OF DIRECTORS

DATE:

May 27, 2021

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

The ACOG Nominations Committee met on May 12, 2021 to consider Chair, Vice Chair and Secretary/Treasurer Nominees for FY 2022 (July 1, 2021 – June 30, 2022). The Committee recommended that the following persons be nominated for these offices:

Chair: Rod Cleveland, Commissioner, Cleveland County

Vice-Chair: Carrie Blumert, Commissioner, Oklahoma County

Secretary/Treasurer: Brian Grider, Mayor, Mustang

ACTION REQUESTED:

Motion to approve the recommendations of the ACOG Nominations Committee and/or any additional recommendations made by the Board in the meeting, and to elect the nominees as officers of the 9-1-1 Association of Central Oklahoma Governments Board of Directors for FY 2022.

ATTACHMENT 6-B

SUBJECT:

9-1-1 ACOG BOARD OF DIRECTORS CUSTODIANS' RESOLUTION - BANKING SIGNATURES

DATE:

MAY 27, 2021

FROM:

DEBORAH Cook, CPA
Director of Finance

INFORMATION:

With the election of new officers, it is necessary to approve an updated official custodians' [resolution](#) (attached) authorizing the appropriate personnel to act as signatories to conduct business with 9-1-1 ACOG financial institutions.

ACTION REQUESTED:

Motion to approve the updated official custodians' resolution for FY 2022.

RESOLUTION

THE BOARD OF DIRECTORS OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
4205 N. LINCOLN BOULEVARD
OKLAHOMA CITY, OKLAHOMA 73105

Be it resolved that:

_____	Rod Cleveland, Chair
_____	Carrie Blumert, Vice-Chair
_____	Brian Grider, Secretary-Treasurer
_____	Mark W. Sweeney, Executive Director
_____	John M. Sharp, Deputy Director

of this Association whose signature(s) appear(s) above are appointed as official custodians of the Association's funds. They have plenary authority, including control, over funds owned by the Association. Control includes possession, as well as the authority to establish accounts for the funds in insured depository institutions and to make deposits, withdrawals and disbursements of such funds. Two (2) signatures, at least one of which is a board officer, shall be required on checks against the accounts. This supersedes all prior authorizations, which are hereby cancelled.

I hereby certify that the foregoing is a full, true and correct copy of a resolution adopted on May 27, 2021 by the Board of Directors of the 9-1-1 Association of Central Oklahoma Governments and is in full force; that the signatures above are genuine and of the respective officers of said Association as designated thereon.

WITNESS my hand and seal of said 9-1-1 Association this 27th day of May 2021.

(SEAL)

SECRETARY

ATTACHMENT 6-C

SUBJECT:

CITY OF BLANCHARD 9-1-1 ACOG MEMBERSHIP

DATE:

May 27, 2021

FROM:

BRENT HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

Per the 1988 Agreement Creating the 9-1-1 Association of Central Oklahoma Government – “Units of local government may join the 9-1-1 Association by passage of an ordinance, resolution or otherwise pursuant to the law of the governing body seeking membership, and upon signing this Agreement. Such signatories shall be designated as members. Each member shall select its voting board member to the 9-1-1 Association, along with not more than two alternates. Such designees shall be members of the governing board of the member. Such appointment shall be in writing, duly authorized, and executed by the appropriate official (s) of the appointing member.”

The City Council of the City of Blanchard, which is located in McClain County, officially approved the 9-1-1 ACOG Agreement for membership by way of resolution on March 23, 2021. A copy of the 9-1-1 ACOG Agreement, signed by the 9-1-1 ACOG Board of Directors Chair, will be emailed to City of Blanchard Mayor for counter signature, establishing Blanchard Police Department (PD) as a Primary PSAP within the 9-1-1 ACOG Regional System.

ACTION REQUESTED:

For information only.

ATTACHMENT 6-D

SUBJECT:

CITY OF BLANCHARD PRIMARY PSAP EXPENDITURES

DATE:

MAY 27, 2021

FROM:

BRENT HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

The City of Blanchard agrees to reimburse 9-1-1 ACOG all one-time (Non-recurring costs) for a Primary PSAP at Blanchard Police Department within the 9-1-1 ACOG Next Generation 9-1-1 Call Routing and Call Handling System, at an amount not to exceed \$200,00.00.

To support the monthly-recurring costs of the PSAP, the City of Blanchard also agrees to assign 9-1-1 Wireline Telephone Remittance Fees to 9-1-1 ACOG, and direct Oklahoma Tax Commission to forward Wireless, Pre-paid Wireless, and VoIP 9-1-1 Remittance Fees to 9-1-1 ACOG. Fees to be remitted to McClain County 9-1-1, current 9-1-1 provider, until implementation of 9-1-1 ACOG System. This is projected to be in late October 2021.

ACTION REQUESTED:

Motion to authorize the Executive Director to procure Next Generation 9-1-1 Call Routing, Call Handling, and Network Equipment & Services through 9-1-1 ACOG's Contracted Vendors, at a total one-time cost not to exceed \$200,00.00.

ATTACHMENT 6-E

SUBJECT:

RENEWAL OF GEOCOMM AGREEMENT FOR 9-1-1 GIS DATA SUPPORT

DATE:

MAY 27, 2021

FROM:

BRENT HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

Staff recommends the 9-1-1 ACOG renew its agreement with GeoComm for certain Geographical Information System (GIS) data support for 9-1-1. Services related to this agreement include technical assistance, secondary quality assurance and control reports and maintenance and synchronization of a redundant GIS data set. These services are being proposed by GeoComm annually at \$93,228. Services under this agreement will be provided from July 1, 2021 to June 30, 2022, with a 30-day termination clause. GeoComm GeoLynx DMS Software Support and GeoLynx Server Support Services will be terminated following implementation of Solacom Guardian Map.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute an agreement in an amount not to exceed \$93,228.00 with GeoComm for certain Geographical Information System (GIS) data support for 9-1-1, FY 2022 (July 1, 2021 through June 30, 2022).

ATTACHMENT 6-F

SUBJECT:

AUTHORIZATION TO RENEW THE 9-1-1 PROFESSIONAL SERVICES CONTRACT WITH THE CITY OF OKLAHOMA CITY

DATE:

MAY 27, 2021

FROM:

BRENT HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

The City of Oklahoma City has requested to contract again in FY 2022 with 9-1-1 ACOG for professional services related to 9-1-1 administration. These services include:

- 9-1-1 database management
- Master Street Address Guide (MSAG) Management
- Technical assistance/coordination
- Training services
- Sharing geographical information

The total annual contract amount is \$65,000. Services under this contract will be provided from July 1, 2021 to June 30, 2022.

ACTION REQUESTED:

Motion to authorize the Executive Director to renew the 9-1-1 Professional Services Contract in an amount not to exceed \$65,000 between the City of Oklahoma City and 9-1-1 ACOG for FY 2022 (July 1, 2021 to June 30, 2022).

ATTACHMENT 6-G

SUBJECT:

NEXT GENERATION 9-1-1 PROGRAM UPDATE

DATE:

MAY 27, 2021

FROM:

BRENT HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

Molly Falls, Mission Critical Partners Senior Technologist and David Jones, Mission Critical Partners Senior Vice President will be present at the meeting to provide a 9-1-1 ACOG's Next Generation 9-1-1 Program Update, including but not limited to: Next Generation 9-1-1 Overview, Mission Critical Partners Task Review, Budget Review, and an opportunity for Questions & Answers.

A link to the Next Generation 9-1-1 Program Update Presentation will be provided in its entirety following the May 27, 2021 Board of Directors meeting.

ACTION REQUESTED:

For information only.

ATTACHMENT 6-H

SUBJECT:

CYBER SECURITY SERVICES FOR NEXT GENERATION 9-1-1

DATE:

MAY 27, 2021

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

Over the course of the past several months, staff has carefully reviewed cyber security proposals from TierPoint, the security provider for our current system, and Mission Critical Partners (MCP), which is our 9-1-1 Consultant, for the soon to be completed Next Generation 9-1-1 (NG9-1-1) system. Both companies are currently under contract with 9-1-1 ACOG; therefore, the proposals can be considered without going through a lengthy request for proposals (RFP) process for the selection of a vendor. After thorough analysis of TierPoint's bid, it was determined that the company's lack of experience in working with a 9-1-1 organization with an existing NG9-1-1 system eliminated it from further consideration. Staff then undertook an assessment of MCP's proposal, which included in-depth discussions with both of our NG9-1-1 vendors – NGA 911 and Solacom. The MCP bid entails the following two components:

NetInform:

Provides a holistic, standards-based assessment of the network and system components (Discover), as well as the cyber and physical security (Secure) of the call handling system and network. This is performed with considerations surrounding the reliability and continuity of operations requirements for 9-1-1 operations. MCP's comprehensive third-party review delivers a robust dataset specific to 9-1-1 ACOG's call handling system and network including:

- Infrastructure inventory for all assets tied to the network
- Device health
- Bandwidth utilization
- Security policies and procedures
- Internal and external vulnerabilities, including exposure to malware
- Penetration testing
- Other critical factors relating to overall network health and security

The physical security reviews will be performed at the primary and backup data centers.

MCP will provide an executive summary of the assessment, an assessment score card (MCP's MAPSSM methodology), and a technical report. The technical report will include a detailed, prioritized list of findings by category and a corresponding list of suggested remediation actions.

NetInform Discover and Secure (One-Time) Cost: \$63,700

NetPulse:

Ongoing network (Essential) and cyber security (Secure) monitoring for 9-1-1 ACOG's call handling system and network components to ensure the appropriate level of maintenance and support is being provided for the continuous, robust operation of emergency communications. This independent and co-managed 24/7 monitoring provides real-time views of system and network components as well as cyber related activity. Maintaining assurances that 9-1-1 ACOG's mission-critical call handling solution is not interrupted by unforeseen system failures or malicious threats is paramount to 9-1-1 ACOG's overall network management. This solution includes:

- 24/7 access to network monitoring system management console
- Monthly functional reviews via conference call
- Dashboard access to security monitoring activity
- Dark web monitoring
- Cybersecurity awareness training
- Password management and two-factor authentication tools

NetPulse Essential and Secure (On-Going) Cost: **One Year Pricing: \$82,824**

Five Year Pricing*: \$422,485.64

*includes reduction in annual escalator from 3% to 1%

Please note that MCP's cyber security service can be paid for by utilizing the remaining unencumbered funds (\$479,705.26) in the current consultant services contract. This means funding is available for this needed service without having to expend additional funds to provide this needed level of protection.

With the recent cyber-attacks that occurred on Colonial Pipeline and other organizations, it is imperative that 9-1-1 ACOG secure the services of a reputable and experienced cyber security company to protect our investment in NG9-1-1. Staff is therefore recommending Mission Critical Partners' proposal for NetInform (one-time expenditure for Network and System Vulnerability Assessment) plus NetPulse (annual Cyber Security support) to protect the new Next Generation 9-1-1 Regional System from cyber security threats.

ACTION REQUESTED:

Motion to authorize the Executive Director to proceed with an amendment to the current MCP consultant services agreement to provide NetInform Discover & Secure at a one-time cost of \$63,700 and NetPulse Ongoing Essential & Secure Network Monitoring for an initial annual cost of \$82,824 along with a five-year contracted maximum amount of \$422,485.64.