



AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

Chair
Steven J. Gentling
Guthrie Mayor

Vice-Chair
Vacant

Secretary/Treasurer
Josh Moore
Edmond Councilmember

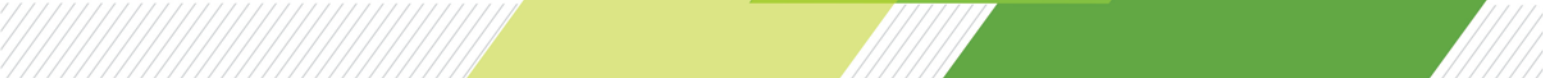
Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

APTAC AGENDA: THURSDAY, JUNE 10, 2021, AT 9 A.M.



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THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR **IN-PERSON** MEETING ON JUNE 10, AT 9 A.M. IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, JUNE 7, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

- A. ROLL CALL OF ATTENDEES AND GUESTS ([ATTACHMENT A](#))
 - B. APPROVAL OF THE APRIL 15, 2021, MINUTES ([ATTACHMENT B](#))
 - C. ITEMS FOR INFORMATION ONLY:
 - 1. Northwest Bus Rapid Transit (BRT) Project Update - Hannah Nolen, TPS Projects Coordinator II ([ATTACHMENT C-1](#)) For information only.
 - 2. 2021 Building Permit Fees Survey - Hannah Nolen, TPS Projects Coordinator II ([ATTACHMENT C-2](#)) For information only.
 - 3. 2021 Bike Month Recap - Jordan Evans, TPS Associate Planner - Multimodal ([ATTACHMENT C-3](#)) For information only.
 - 4. 2021 Parks & Public Space Initiative Grant - Kennedy Rozneck, TPS Intern ([ATTACHMENT C-4](#)) For information only.
 - 5. People For Bikes Community Grant Program - Jordan Evans, TPS Associate Planner - Multimodal ([ATTACHMENT C-5](#)) For information only.
 - 6. Watch For Me OK Bicycle and Pedestrian Safety Campaign - Jordan Evans, TPS Associate Planner - Multimodal ([ATTACHMENT C-6](#)) For information only.
 - D. UPDATES FROM MEMBERS
 - E. NEW BUSINESS
 - F. ADJOURN
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DEADLINE FOR AUGUST APTAC AGENDA ITEMS:

Thursday, July 29, 2021 at 4 p.m.

NEXT APTAC MEETING:

Thursday, August 12, 2021 at 9 a.m.

ATTACHMENT A

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Amanda McCellon Director of Planning	Sheniqia Haynes Community Development Associate
BLANCHARD	Ryan Conner City Planner	Daniel Ofsthun Finance Director
CEDAR VALLEY	No Designee	
CHOCTAW	Purvi Patel City Planner	John "Guy" Henson Development Services Director
COLE	No Designee	
DEL CITY	Monica Cardin Director of Community Services	Tom Leatherbee, Deputy City Manager ----- Miranda Hodge, Grants Manager
EDMOND	Jan Fees City Planner	Larry Stevens City Manager
EL RENO	Dustin Downey Planner	Matt Sandidge City Manager
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	Dan Kassik Planning Director	
HARRAH	Clayton Lucas City Manager	Debby Keith Grant Administrator
JONES CITY	No Designee	
LEXINGTON	No Designee	

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER	No Designee	
MIDWEST CITY	Kellie Gilles Planning Manager	Petya Stefanoff Comprehensive Planner ----- Brandon Bundy Comm. Dev. City Engineer
MOORE	Sarah Copeland Assistant City Planner	Elizabeth Weitman Community Development Director
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Todd Kennemer Community Development Director	
NICHOLS HILLS	No Designee	
NICOMA PARK	No Designee	
NOBLE	Bob Wade City Manager	
NORMAN	Joyce Green GIS Services Manager	Anais Starr Planner II
OKLAHOMA CITY	No Designee	Vacant
PIEDMONT	No Designee	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	
TUTTLE	Jacquelyn Porter City Planner	Vacant
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley, Mayor ----- Hon. John Knipp, Vice Mayor	Hon. Patrick Woolley Councilmember
YUKON	Mitchell Hort Development Services Director	Vacant
CANADIAN COUNTY	Marc Hader Commissioner District 1	David Anderson Commissioner District 2 ----- Jack Stewart Commissioner District 3
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Brian Wint Project Manager
LOGAN COUNTY	Marven Goodman Commissioner, District 1	Vacant
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	No Designee	
CAPITOL-MEDICAL ZONING COMMISSION	Casey Jones Assistant Planner	
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Chip Nolen Planner	Marty Dickens Grants Coordinator
CITY OF NORMAN - TRANSIT	Taylor Johnson Public Transit Coordinator	Cydney Karstens Management Analyst
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	
TINKER AIR FORCE BASE	Steven Rhodes Community Planner	Heartsong Turnbull Community Planner

ATTACHMENT B

SUBJECT:

MINUTES OF THE APTAC MEETING

DATE:

APRIL 15, 2021

A virtual/in person-meeting of the Areawide Planning & Technical Committee (APTAC) was convened at 9:02 a.m. on April 15, 2021, in the Oklahoma County Ballroom of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING

Dustin Downey

ENTITY/AGENCY

El Reno

APTAC MEMBERS PRESENT

Purvi Patel
Monica Cardin
Miranda Hodge
Matt Sandidge
Dan Kassik
Petya Stefanoff
Melissa Helsel
Todd Kennemer
Anais Starr
Shamia Jackson
Julie Shannon
Marc Hader
Casey Jones

ENTITY/AGENCY

Choctaw
Del City
Del City
El Reno
Guthrie
Midwest City
Mustang
Newcastle
Norman
Spencer
Yukon
Canadian County
Capital Medical Zoning Commission

NON-VOTING MEMBERS PRESENT

None

ENTITY/AGENCY

GUESTS PRESENT

Dawn Warrick, Urban Planner
Jennifer Wasinger, Assoc. Account Director

ENTITY/AGENCY

Freese & Nichols
Freese & Nichols

ACOG STAFF PRESENT

John Sharp
Jennifer Sebesta
Hannah Nolen
Jordan Evans
Lauren Wood
Eric Pollard
Daniel Castaneda
Gwendolyn Gordon

POSITION

Deputy Director
TPS Manager
Projects Coordinator II, TPS
Associate Planner- Multimodal, TPS
Associate Planner - Performance, TPS
Air Quality & Clean Cities Coordinator, TPS
Intern, Clean Cities - TPS
Administrative Assistant, TPS

A. CALL TO ORDER

Dustin Downey called the meeting to order at 9:02 a.m.

B. APPROVAL OF THE APRIL 15, 2021 MEETING MINUTES

Petya Stefanoff moved to approve the April 15, 2021 minutes. Dustin Downey seconded the motion. The motion carried unanimously.

C. ITEMS FOR INFORMATION ONLY:

1. El Reno Comprehensive Plan: Route to the Future

Dustin Downey, El Reno City Planner, gave a presentation on El Reno's comprehensive plan that outlines the actions necessary to achieve the city's vision and address efforts taken when developing the plan. The Comprehensive Plan can be viewed at:

https://www.cityofelreno.com/sites/elreno2/uploads/documents/Route_to_the_Future_2040.pdf.

2. Encompass 2045 Goal Statements and Objectives

Hannah Nolen highlighted the information provided in the agenda memorandum. She said the Encompass 2045 goals were approved by the ITPC committee in February. Ms. Nolen went over the tables provided to the committee that showed goals, goal statements, and objectives. There were no questions.

3. 2020 Residential and Commercial Building Permit Request

Hannah Nolen said ACOG is requesting 2020 building permit data from each community to help in the development of the Encompass 2045 Plan. She said ACOG would like to have this information by Monday, May 21, 2021.

4. Bicycle Friendly Business Guide

The League of American Bicyclists promotes a Bicycle Friendly America. They provide recognition to states, communities, businesses, and universities that have made bicycling a priority. ACOG Clean Cities Intern, Daniel Castaneda gave a presentation detailing the ACOG guide that describes the benefits of being a bicycle friendly business and ways to achieve this designation. The presentation can be viewed at: <http://www.acogok.org/wp-content/uploads/2021/04/Bicycle-Friendly-Business-Guide.pdf>.

5. 2021 Bike Month

Jordan Evans highlighted the information provided in the agenda memorandum. The first event, the Central Oklahoma Bicycle Expo will take place May 8 at Riversport in the Boathouse District. He reminded the committee that Bike to Work Week will take place May 17 - 23, 2021. **Bike to Work Day is Friday, May 21.** Mr. Evans said another event happening is the ACOG Scavenger Hunt, which lasts the entire month of May. There is a list of locations that participants can bike to, take a picture, and post on social media using a hashtag. Mr. Evans said the "Watch for Me" campaign is going well, and the website is nearly finished. ACOG is working with Oklahoma City and the funds came from the Oklahoma Highway Safety Office. Mr. Evans told the committee that ACOG has a calendar of events for bike month on its website and if you have an event to let ACOG know so the calendar can be updated.

D. UPDATES FROM MEMBERS

Dan Kassik with Guthrie said they received a CERI grant for the western portion of Guthrie. They are going to install recreational trails and display historical information of the area. He is excited about the connectivity to downtown. Mr. Kassik said Guthrie is continuing to work on zoning code updates. Mr. Kassik said Guthrie is starting to see growth after many years of stagnation. There is a 300-lot subdivision planned, and other new construction as well as new business developments.

Miranda Hodge with Del City said they are still hiring for several positions. They have teamed up with Team Better Block out of Dallas for a project.

Marc Hader with Canadian County said they have a new Event Center. He said the eastern part of the county has a lot of growing pains. Also, properties are selling fast in Canadian County.

Todd Kennemer with Newcastle said they issued 315 building permits.

Petya Stefanoff with Midwest City said they are still going forward on bond projects. The city is recovering from COVID-19 financially and they are working with business owners. They are working with the City of Spencer on mutual projects. Ms. Stefanoff said they are working with University of Oklahoma on a project that will take five to ten years.

E. NEW BUSINESS

None

F. ADJOURN

There being no further business, the meeting adjourned at 9:53 a.m.

ATTACHMENT C-1

SUBJECT:

NORTHWEST BUS RAPID TRANSIT (BRT) PROJECT UPDATE

DATE:

JUNE 10, 2021

FROM:

HANNAH NOLEN

Projects Coordinator II

Transportation Planning Services

INFORMATION:

Kristen Torkelson and Chip Nolen from EMBARK will give a presentation on the Northwest Bus Rapid Transit (BRT) project for Oklahoma City. This will include an update on where the project is now and what is coming with the remainder of the schedule.

ACTION REQUESTED:

For information only.

ATTACHMENT C-2

SUBJECT:

2021 BUILDING PERMIT FEES SURVEY

DATE:

JUNE 10, 2021

FROM:

HANNAH NOLEN

Projects Coordinator II
Transportation Planning Services

INFORMATION:

Periodically, ACOG conducts a building permit fees survey to determine the costs of residential and business permits throughout the region. This information is vital to ACOG's long-range planning process.

To submit current building permit fee information for your community, please update the 2021 tabs on the building permit fee spreadsheet and return to Hannah Nolen at hnolen@acogok.org by **Wednesday, June 30, 2021**. Please feel free to include additional components associated with each permitting process that are not listed in the spreadsheet.

The building permit fee spreadsheet is available for download at: <http://www.acogok.org/wp-content/uploads/2021/06/Building-Permit-Fees-Survey-2021.xls>.

ACTION REQUESTED:

For information only.

ATTACHMENT C-3

SUBJECT:

2021 BIKE MONTH RECAP

DATE:

JUNE 10, 2021

FROM:

JORDAN EVANS

Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:

ACOG and Central Oklahoma communities celebrated National Bike Month this May. Bike Month is a chance to recognize and promote the benefits of bicycling for transportation, recreation, and fitness. ACOG organized and assisted with a number of Bike Month activities in Central Oklahoma this year, including the Central Oklahoma Bicycle Expo, the Areawide Bicycle Scavenger Hunt, and various Bike to Work Day community rides.

A presentation will be given to the committee covering Bike Month events in Central Oklahoma. The presentation can be viewed here: <http://www.acogok.org/wp-content/uploads/2021/06/2021-Bike-Month-Recap.pdf>.

ACTION REQUESTED:

For information only.

ATTACHMENT C-4

SUBJECT:

2021 PARKS & PUBLIC SPACE INITIATIVE GRANT

DATE:

JUNE 10, 2021

FROM:

KENNEDY ROZNECK

Intern

Transportation Planning Services

INFORMATION:

The Parks & Public Space Initiative supports the beautification, development, and activation of neighborhood/community parks, school parks, trails, and other public lands. Grant awards will vary depending on the size and complexity of the project. In addition to funding, Oklahoma City Community (OCCF) Foundation staff will provide project expertise. All proposed projects must be located within Oklahoma County and must be consistent with the 2020 Oklahoma City Parks Master Plan (www.occf.org/okcparksplan).

Eligible Applicants Include:

- Neighborhood/community groups connected to parks, school parks, trails, and other public spaces in Oklahoma County
- Any 501(c)(3) nonprofit organization providing direct services and that has a governing board based in Oklahoma County
- Local government agencies or state and city-connected agencies

Application Process:

- Requests for application access deadline July 9 at 5 p.m.
- Prior to receiving an application to apply, applicants must contact Brian Dougherty at b.dougherty@occf.org or by phone at 405-235-5603 no later than July 9, 2021, to ensure the project is within the scope of the grant criteria
- Grant applications will be accepted via an online process after an organization has requested and been invited to apply
- Submission deadline on or before July 15 at 5 p.m
- Grantees will be notified of decision by early September 2021.

Please contact Brian Dougherty with OCCF with any questions.

ACTION REQUESTED:

For information only.

ATTACHMENT C-5

SUBJECT:

PEOPLE FOR BIKES COMMUNITY GRANT PROGRAM

DATE:

JUNE 10, 2021

FROM:

JORDAN EVANS

Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:

The People For Bikes Community Grant Program supports bicycle infrastructure projects that make it easier and safer for people of all ages and abilities to ride. For the fall 2021 grant cycle, the online application opens June 14, 2021 and letters of interest are due July 23, 2021.

People For Bikes focuses the majority of available grant funds on bicycle infrastructure projects such as:

- Bike paths, lanes, trails, and bridges
- Mountain bike facilities
- Bike parks and pump tracks
- BMX facilities
- End-of-trip facilities such as bike racks, bike parking, bike repair stations, and bike storage

They also fund advocacy projects, such as:

- Programs that transform city streets, such as Ciclovías or Open Streets events
- Campaigns to increase the investment in bicycle infrastructure

People For Bikes will accept requests for funding of up to \$10,000. They will not consider grant requests in which their funding would amount to 50 percent or more of the project budget.

For more information, visit: <https://peopleforbikes.org/apply-now/>.

ACTION REQUESTED:

For information only.

ATTACHMENT C-6

SUBJECT:

WATCH FOR ME OK BICYCLE AND PEDESTRIAN SAFETY CAMPAIGN

DATE:

JUNE 10, 2021

FROM:

JORDAN EVANS

Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:

ACOG and the City of Oklahoma City have been awarded funds from the Oklahoma Highway Safety Office (OHSO) to update the Watch for Me OKC bicycle and pedestrian safety campaign and share the message regionwide. ACOG and Oklahoma City staff have been working with media consultant Anglin PR on the campaign refresh. The campaign is now known as Watch for Me OK and launched the week of May 17-23 to coincide with Bike to Work Week.

Watch for Me OK is a public awareness campaign with the goal of reducing the number of pedestrian and bicycle crashes and fatalities in Central Oklahoma. The campaign seeks to educate the public on the rules of the road and aims to keep residents safe while traveling. The program plans to reach people through public service messages, community engagement efforts, educational materials, and partnerships with area leaders. This includes government staff, pedestrian and bicycle advocates, city planners, law enforcement agencies, engineers, public health professionals, the media, elected officials, parents, and educators.

You can find more information and resources on our website, watchformeok.org.

ACOG encourages you and your organizations to share this message in your communities. If you have any questions about the campaign, please contact Jordan Evans at jevans@acogok.org.

ACTION REQUESTED:

For information only.