

4205 N. Lincoln Blvd. | OKC

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

NEW BOARD AND POLICY COMMITTEE MEMBER HANDBOOK

2021
acog

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LETTER FROM THE EXECUTIVE DIRECTOR

Welcome to the Association of Central Oklahoma Governments (ACOG).

Whether your role is a designated delegate or an alternate, your service is essential to the spirit of collaboration and regional partnership that ACOG exemplifies.

ACOG has a long history of bringing communities together to solve the common issues facing the residents of Central Oklahoma. Regardless of whether you represent a small rural town, a bustling city, a diverse, expansive county, or a partner agency, your perspective is essential to our work together. We look forward to your participation at monthly Board and Policy Committee meetings.

The ACOG Public Information Department has assembled this orientation handbook to acquaint you with the organization, its history, your role as a director or alternate, major program areas and current policy statements.

At your convenience, spend some time reading Chapter 1: What is ACOG; Chapter 2: How is ACOG Staff Organized? and Chapter 3: What are the Roles of the Boards and Policy Committees? This information will help prepare you for involvement in our organization.

As your time and interests allow, please also acquaint yourself with Chapter 4: What Does ACOG Do? Appendix 1: Agreement Creating ACOG; Appendix 2: Agreement Creating 9-1-1 ACOG; Appendix 3: 9-1-1 ACOG Bylaws; Appendix 4: Current ACOG Budget and Work Plan; Appendix 5: Current Board and Committee Members; Appendix 6: Commonly or Frequently Used Acronyms.

If you have any questions about your service on the Boards or Policy Committees, please do not hesitate to contact me (msweeney@acogok.org) or Beverly Garner (bgarner@acogok.org), Executive Assistant, at 405.234.2264.

I look forward to working with you and your community. I know we will accomplish great things together; thank you for your commitment to improving the quality of life for the citizens of the ACOG region.

Mark W. Sweeney, AICP
Executive Director

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CHAPTER 1: WHAT IS ACOG?

ACOG is a voluntary association of cities, towns, and counties that advocates for regional planning and cooperation.

ACOG boasts three federal designations:

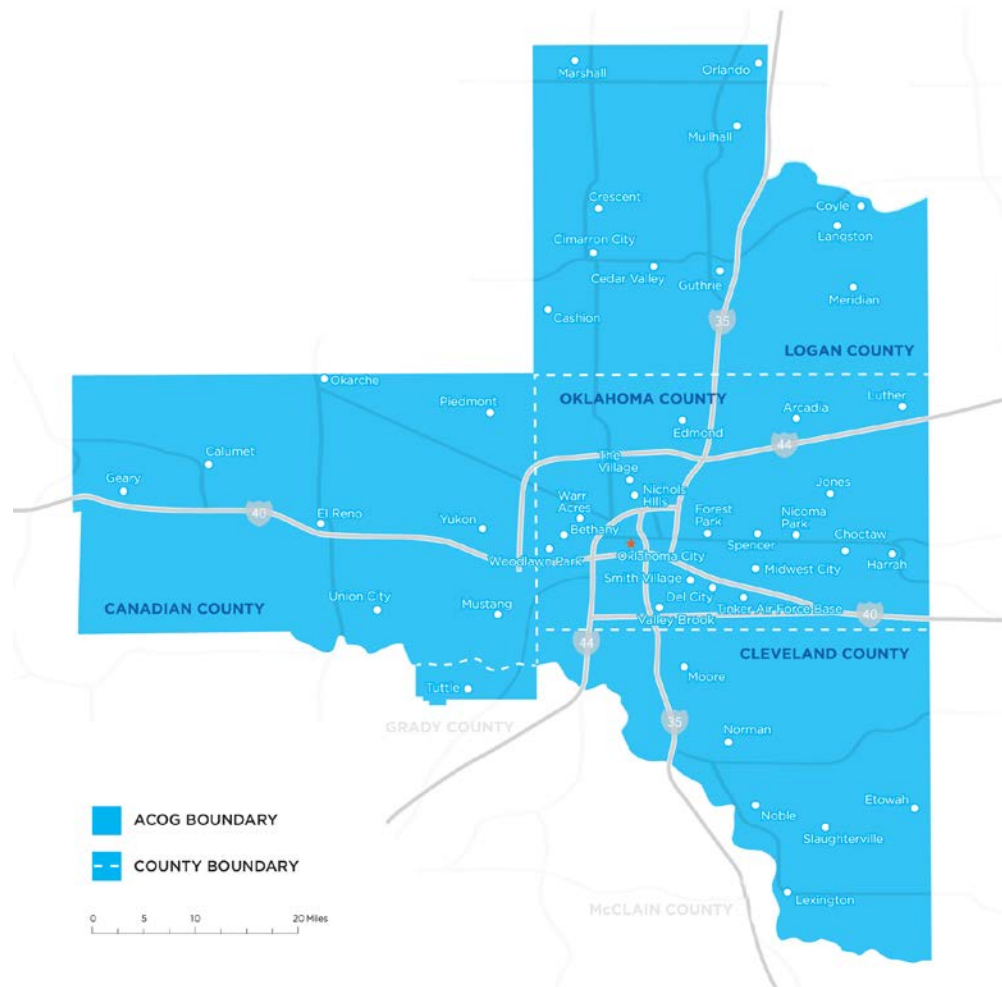
- Metropolitan Planning Organization (MPO) for the Central Oklahoma region, as designated by the U.S. Department of Transportation (USDOT) and the Federal Highway Administration (FHWA)
- Central Oklahoma Clean Cities as designated by the U.S. Department of Energy (DOE)
- Capital Area Economic Development District (CAPEDD) of Oklahoma as designated by the U.S. Economic Development Administration (EDA)

MISSION STATEMENT

ACOG is the leading voice for regional collaboration and was established to:

- Advocate on a Cooperative, Areawide Basis in order to Address Regional Issues
- Solve Mutual Problems and Promote Efficient Government Services
- Improve the Quality of Life in Central Oklahoma

ACOG BOUNDARY MAP



ACOG FREQUENTLY ASKED QUESTIONS (FAQs)

WHEN AND WHY WAS ACOG CREATED?

ACOG was created in 1966 by local governments under authority provided by the State enabling legislation known as the Inter-Local Cooperation Act (Title 74 O.S. 1971, Sections 1001-1008) to lead regional collaboration in Central Oklahoma. ACOG was established to aid local governments in planning for common needs, cooperating for mutual benefit, coordinating for sound regional development, and to serve as a clearinghouse for state and federal funds.

GEOGRAPHICALLY SPEAKING, WHERE IS THE ACOG REGION?

The ACOG region comprises Canadian, Cleveland, Logan, and Oklahoma counties and is known as Sub-State Planning Region 8. Local governments that are adjacent to, or border one of the four counties, are also eligible for membership in ACOG.

IS ACOG FEDERAL, STATE, OR LOCAL?

ACOG, as the designated regional planning agency for Central Oklahoma, was created for and by local governments. With local elected official guidance and consent, it also administers and manages the state and federal grant programs for which it receives funds. Through various grant funding mechanisms, membership dues, and service fees, ACOG administers four major service areas: Transportation Planning Services (Metropolitan Planning Organization – MPO), 9-1-1 & Public Safety, Community & Economic Development, and Water Resources.

ACOG both complements and supplements local government activities but is not, in itself, a governmental unit. It does not possess the power of enforcement or taxation.

WHAT IS ACOG'S PURPOSE?

The general purpose of ACOG is to encourage and facilitate local governments in the region to cooperate with one another, with other levels of government, and with the private sector to plan development of the region, and thereby improve the health, safety, and general welfare of our citizens.

The specific purposes of ACOG are:

- to make studies and plans to guide the unified, far-reaching development of the region and assist participating local governments in preparing and implementing plans that are consistent with the organization's general purpose
- to coordinate development in the region and thereby eliminate duplication and promote economy and efficiency
- to serve as a forum to identify, focus on, discuss, and study regional challenges and opportunities

- to serve as a vehicle for the collection and exchange of information about the region and to provide for effective communication and coordination among member governments, other levels of government, and the private sector
- to encourage, develop, and review policies, plans, and priorities for regional growth and development
- to furnish general and technical aid to member governments
- to facilitate agreement and cooperative action among member governments to carry out specific projects
- to maintain liaison with member governments, other levels of government, and the private sector, and to serve as a regional spokesman for local governmental interest
- to review, coordinate, and expedite federal, state, and local governmental programs that have regional implications
- to develop and carry out plans and programs as directed by the Board of Directors

HOW DO MUNICIPALITIES AND COUNTIES PARTICIPATE ON THE ACOG BOARD OF DIRECTORS?

The ACOG Board of Directors (ACOG BOD) is comprised of local elected officials. Each member municipality or county appoints one representative and up to two alternates from its elected council or commission to serve on the Board of Directors. Many Board members also serve on ACOG policy committees: the Intermodal Transportation Policy Committee (ITPC) and the Garber-Wellington Association Policy Committee (GWPC).

In addition, 9-1-1 ACOG is also governed by a Board of Directors, formed by elected officials appointed from 9-1-1 ACOG member governments.

HOW IS ACOG FUNDED?

ACOG receives federal and state Program funding, as well as local funding. All local government members of ACOG contribute annual dues, which entitle them to serve on the Board of Directors and be involved in selected Policy Committees and receive technical and administrative services. 9-1-1 ACOG is funded by service fees from landline and wireless phone users. This funding is used to build and maintain the system infrastructure needed to operate a regional enhanced 9-1-1 system.

WHAT ARE THE DATES FOR ACOG'S FISCAL YEAR?

The Fiscal Year for ACOG and 9-1-1 ACOG is from July 1 through June 30.

WHO APPROVES THE ANNUAL BUDGET?

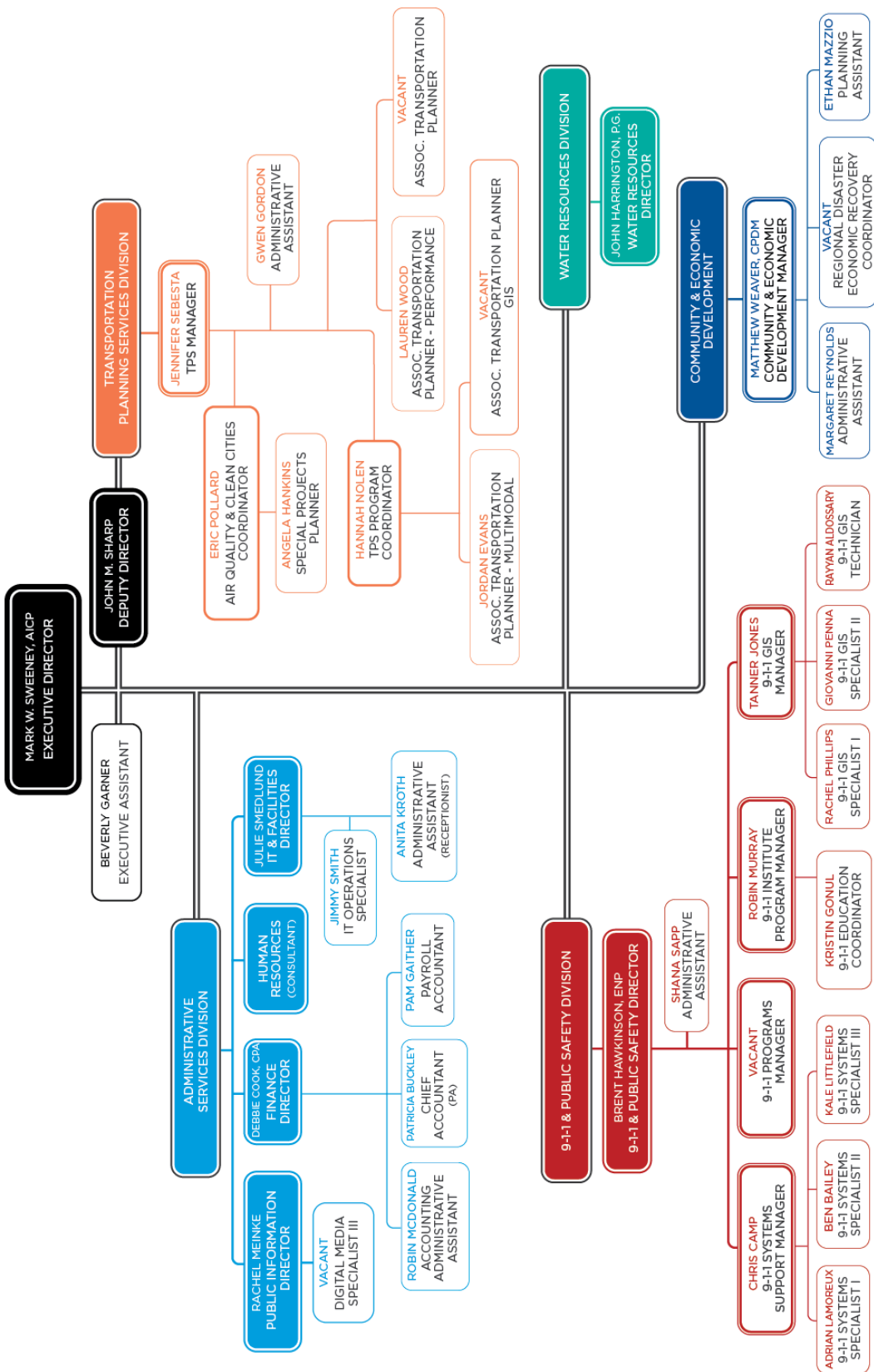
The ACOG and 9-1-1 ACOG budgets are prepared by staff and recommended by the ACOG Budget Committee (Executive Committee). The ACOG Budget Committee meets with staff to assess anticipated program, organizational, and funding changes for the agency, projected

sources and uses of revenue, and the estimated indirect cost allocation for the upcoming fiscal year. The proposed ACOG Annual Budget and Work Plan is then presented to the ACOG BOD during the June meeting for approval. The 9-1-1 ACOG BOD reviews and approves their annual budget, which is included in the ACOG Budget document, at their June meeting, as well.

A copy of the most recently approved ACOG and 9-1-1 ACOG budgets can be found in Appendix 2.

Please note that 9-1-1 ACOG does not have any staff members. All staff support is provided through an administrative agreement with ACOG.

CHAPTER 2: HOW IS ACOG STAFF ORGANIZED?

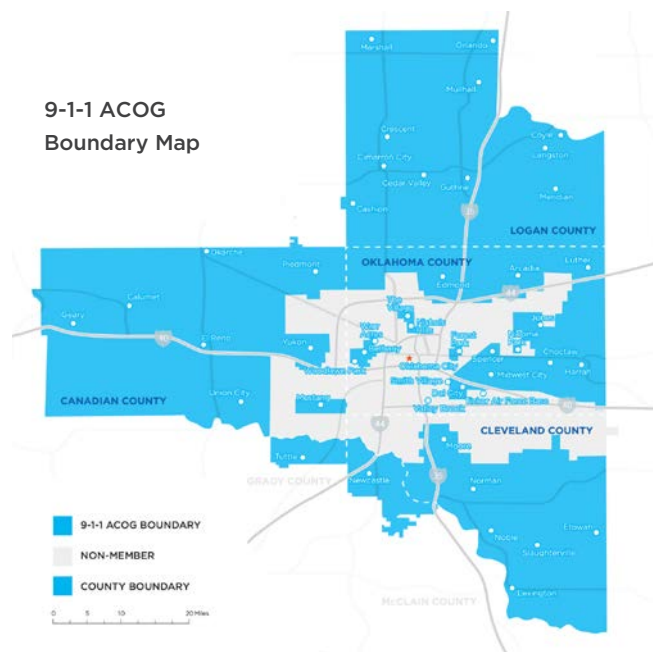


CHAPTER 3: WHAT ARE THE ROLES OF THE BOARDS AND POLICY COMMITTEES?

BOARD OF DIRECTORS

ACOG has two Boards: the [ACOG BOD](#) and the [9-1-1 ACOG BOD](#), plus multiple standing committees, two policy committees, and numerous technical and advisory committees and coalitions.

The ACOG BOD serves as the governing body for the Association and makes all policy decisions. Each member municipality or county designates one representative and up to two alternates from its elected council or commission. Each entity receives a weighted vote on the Board based on the most recent population estimates.



The 9-1-1 ACOG BOD provides policy guidance and oversight for the regional emergency systems that serves all first responders to ensure that a high quality, reliable method of communications is available throughout the entire service area, which meets the needs of and is financed equitably among participating emergency response agencies. Membership is open to all units of general-purpose government within the four-county region and adjacent cities and counties who have authorized implementation of 9-1-1 emergency telephone service.

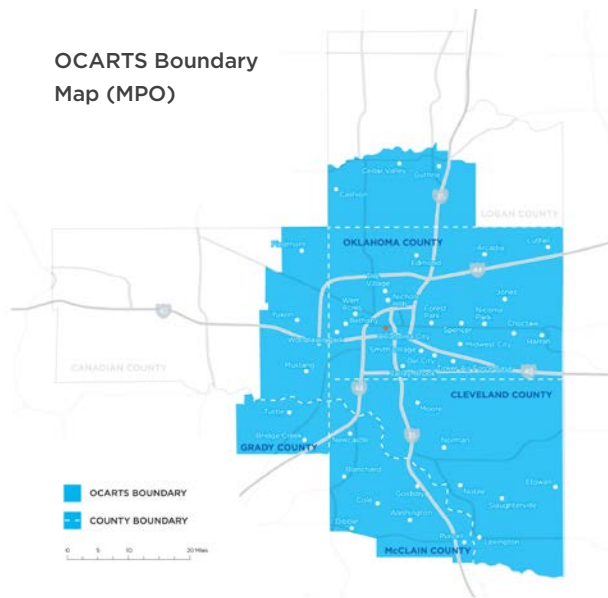
Many board members also serve ACOG program policy committees: the [Intermodal Transportation Policy Committee \(ITPC\)](#) and the [Garber-Wellington Association Policy Committee \(GWPC\)](#). Each of these bodies includes representatives from member jurisdiction that directly benefit from the research, planning, and services applicable to those respective functions of the organization.

The ACOG BOD, the 9-1-1 ACOG BOD, the ITPC, and GWPC are supported by various advisory and technical committees.

POLICY COMMITTEES

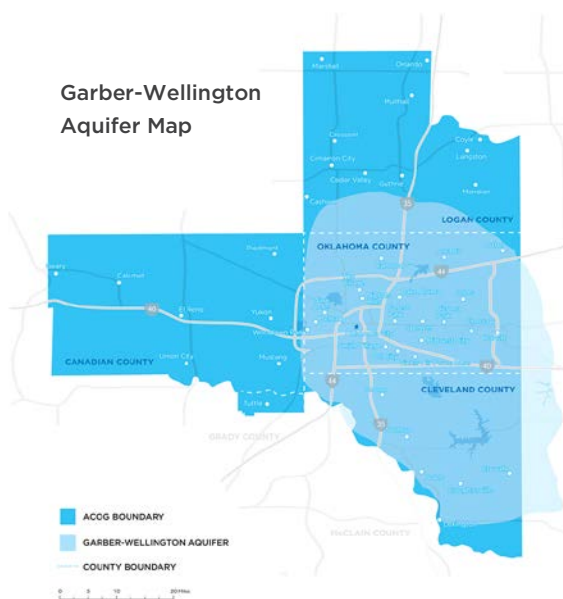
The **ITPC** is the policy group for regional transportation decision making in the Oklahoma City Area Regional Transportation Study (OCARTS) area, which is the name of our Metropolitan Planning Organization (MPO). The primary functions of the ITPC are to provide guidance for multimodal transportation planning and to assure coordination among transportation modes, local government entities, and planning efforts.

OCARTS Boundary Map (MPO)



The ITPC voting membership is composed of locally elected officials, located within the OCARTS area, transportation department managers and commissioners, and designees from other local agencies, representing various transportation modes. Each ACOG member local government designates one representative (normally the same BOD designee) and receives one vote. The ITPC officers are elected from the membership every year for a two-year term. Federal aviation, transit, and highway officials are designated as non-voting ITPC members.

Garber-Wellington Aquifer Map



The **GWPC** is an association of local governments who benefit from the resources of the Garber-Wellington Aquifer and the alluvial aquifer systems. The GWPC implements programs and policies dedicated to groundwater resources and management.

GWPC voting membership is composed of locally elected officials located primarily within the aquifer that is designated from their local government and receive one vote. The GWPC officers are elected from the membership for a one-year term with the option of serving for two years upon Board approval.

STANDING COMMITTEES

Currently the ACOG BOD has four appointed standing committees: **Executive Committee** (Officers of Boards and Policy Committees), **Budget Committee** (same as Executive Committee), **Nominating Committee** and the

Building Review Committee. The ACOG BOD has the authority to establish standing Committees to address various issues and operational needs of the organization.

Executive Committee: Comprised of the officers of the two Boards and the two Policy Committees. The Committee, with the approval of the ACOG BOD, can act on behalf of the full board to facilitate decision-making between board meetings or in urgent and crisis circumstances. The Committee provides policy guidance and advice to the Executive Director. The Committee also evaluates the performance of the Executive Director on an annual basis.

Budget Committee: The membership of this Committee is the same as the Executive Committee. The Committee meets twice each year to review the proposed ACOG and 9-1-1 ACOG budgets prepared by staff. The Committee then recommends the final budgets for approval by the respective Boards at the June Board meetings.

Nominating Committee: Comprised of ACOG Board Directors that are selected annually by the ACOG BOD Chair. This Committee recruits and recommends ACOG BOD, 9-1-1 ACOG BOD, ITPC, and GWPC officers on an annual basis. The Committee's officer nominations are presented to the ACOG and 9-1-1 ACOG Boards in May of each year for final approval.

Building Review Committee: This Committee, which is comprised of ACOG BOD, meets on an as needed basis to review the building/facility needs of ACOG and to recommend future building lease, purchase, or construction options to the full Board for their consideration.

TECHNICAL COMMITTEE

The [Intermodal Transportation Technical Committee \(ITTC\)](#) makes recommendations to the ITPC concerning adoption and approval of all transportation plans and programs, such as the Unified Planning Work Program (UPWP), the long-range transportation plan, and the Transportation Improvement Program (TIP). The ITTC also monitors the performance of the regional transportation system and recommends policy changes to the ITPC to improve system performance. This committee is generally comprised of city planners, city engineers, and traffic managers, along with representatives from various transportation modes, environmental agencies, the Oklahoma Turnpike Authority (OTA), and the Oklahoma Department of Transportation (ODOT), and federal transportation agencies.

ADVISORY COMMITTEES

There are multiple advisory committees and coalitions that provide input to the ACOG BOD and/or 9-1-1 ACOG BOD.

- [Air Quality Advisory Committee \(AQAC\)](#) - reviews air quality issues and provides expertise about various air quality issues.
- [Areawide Planning & Technical Advisory Committee \(APTAC\)](#) - composed of city planners and representatives of various local and state agencies, APTAC makes recommendations to the ACOG BOD concerning socio-economic data for the adoption and approval of the long-range transportation plan.
- [Bicycle-Pedestrian Advisory Committee \(BPAC\)](#) - promotes regional bicycle and pedestrian guidelines for the planning, design, and construction of facilities and is tasked with updating and maintaining the regional bicycle and pedestrian system and serving in a planning and technical advisory capacity to the ITPC.
- [Central Oklahoma Clean Cities Coalition \(COKCCC\)](#) - is one of nearly 100 coalitions working across the country to help local decision makers and fleets understand and implement alternative and renewable fuels, idle-reduction measures, and emerging transportation technologies.

- [Comprehensive Economic Development Strategy \(CEDS\) Advisory Committee](#) is a dynamic group of community and elected leaders that work together to implement the CEDS for CAPEDD; a strategy-driven plan for regional economic development.
- [Oklahoma Electric Vehicle Coalition](#) – diverse group of stakeholders working toward the development and expansion of the electric vehicle market in Oklahoma. Our Mission is to facilitate the adoption and awareness of EVs and EVSE in Oklahoma through our active and cohesive group of diverse EV stakeholders.
- [9-1-1 Regional Planning and Advisory Committee \(9-1-1 RPAC\)](#) consists of 9-1-1 PSAP managers and other public safety officials from the region and advises the 9-1-1 ACOG BOD.

BOARD DIRECTOR RESPONSIBILITIES

As regional decision-makers, the responsibilities of Board directors and their alternates (when the director cannot attend are:

- Regularly attend and participate in scheduled Board of Directors meetings
- Review agenda and background materials, and prepare for discussion and decision-making at Board and Committee meetings, as assigned
- Keep their local policy-making body apprised of ACOG and/or 9-1-1 ACOG BOD activities through regular briefings
- Become familiar with ACOG's services, programs, and activities, and be available to represent the organization upon request

VOTING REPRESENTATION: EXPLAINING THE WEIGHTED VOTE (ACOG BOD)

Based on the ACOG Amended Agreement that was amended in 1983, the ACOG BOD voting representation is established as follows:

- Each Director representing a county has **two (2) votes**
- Each Director representing a total population of **less than 75,000** has **one (1) vote** for each **2,500** population or fraction thereof
- Each Director representing a total population of **more than 75,000** has **one (1) vote per 2,500** or fraction thereof for the **first 75,000** and **one (1) additional vote** for each **additional 7,000** population, fractions not included
- Each year prior to the budget and assessment schedule recommendations in May, the ACOG staff will submit to the BOD for its adoption, an estimate of population of Sub-State Planning Region 8 for the members of ACOG, when adopted, as the determination of population for representation and assessment purposes
- The most recent population estimates from the Census Bureau are used to determine representation/weighted vote

VOTING REPRESENTATION: EXPLAINING THE WEIGHTED VOTE (9-1-1 ACOG BOD)

The 9-1-1 ACOG BOD voting representation is established as follows:

- Each Director representing a total population of less than 75,000 shall have one (1) vote for each 2,500 population or fraction thereof
- Each Director representing a total population of more than 75,000 shall have one (1) vote for the first 75,000 population and one (1) additional vote for each additional 7,000 population thereof

HOW IS A QUORUM DETERMINED (ACOG BOD)?

Directors representing more than 50% of the total Weighted Vote of the ACOG BOD and representing 12 or more members shall constitute a quorum for the transaction of business.

In transacting business of the BOD, all questions must receive a minimum vote more than 50% of the total weighted vote representing 6 entities or more of the Board of Directors to pass. All votes shall be subject to roll call upon request by any director.

HOW IS A QUORUM DETERMINED (9-1-1 ACOG BOD)?

Directors representing more than 50% of the total weighted votes of the 9-1-1 ACOG BOD and representing 10 or more members shall constitute a quorum for the transaction of business. To pass, all questions must receive more than 50% of the total weighted vote representing 6 or more members. All votes shall be subject to roll call upon request by any director.

OFFICER DUTIES AND RESPONSIBILITIES

Directors may be nominated to serve as officers on the ACOG BOD, ITPC, 9-1-1 ACOG BOD and the GWPC. Officers are recommended by the Nominating Committee and elected annually in May. They assume their new role responsibilities on July 1 of each year. Board officers are elected for a one-year term, however, have the option to serve for an additional year at the discretion of the BOD.

Chair

- Preside over Board of Directors Meetings
- Serve as chair of the ITPC (ACOG BOD Chair)
- Serve as chair of the Budget and Nominating Committees (ACOG BOD Chair)
- Signatory for accounts payable
- Preside over Executive Committee meetings (ACOG BOD)
- Participate in Legislative Agenda Forums
- Attend and participate in ACOG's annual Legislative Event
- Evaluate the performance of the Executive Director, annually

Vice-Chair

- Should the chair be unavailable, conduct Board of Directors meetings
- Serve as vice-chair of the ITPC (ACOG BOD Vice-Chair)
- Serve as a member of the Budget Committee
- Occasionally serve on the Nominating Committee
- Signatory for accounts payable
- Attend Executive Committee meetings
- Participate in Legislative Agenda Forums
- Attend ACOG's annual Legislative Event
- Evaluate the performance of the Executive Director, annually

Secretary/Treasurer

- Should the chair or vice-chair be unavailable, conduct BOD meetings
- Serves as Secretary/Treasurer of the ITPC (ACOG BOD Secretary/Treasurer)
- Serve as a member of the Budget Committee
- Signatory for accounts payable
- Occasionally serve on the Nominating Committee
- Attend Executive Committee meetings
- Participate in Legislative Agenda Forums
- Attend ACOG's annual Legislative Event
- Evaluate the performance of the Executive Director, annually

MEETING AGENDAS & MATERIALS

Agenda packets for the ACOG BOD, 9-1-1 ACOG BOD, ITPC, and GWPC are emailed to directors and alternates and posted to the web site (acogok.org), 6 days in advance of the meeting date. Agenda packets include memos and materials prepared by staff and our consultants.

MEETING SCHEDULE

The 9-1-1 ACOG BOD, the ACOG BOD, along with the ITPC **hold monthly meetings on the last Thursday of every month***, unless posted differently. The meetings will take place at the ACOG office, 4205 N. Lincoln Blvd., Oklahoma City, OK 73105. The **GWPC meets on the last Thursday every other month.**

***There are no Board or Committee meetings in July.** The Thanksgiving/Christmas holidays require a change from the last Thursday of the month and are therefore held the second or third Thursday of November and December.

Meeting Times:

- **9-1-1 ACOG BOD: 1:00 pm**
- **ITPC: 1:20 pm[†]**
- **ACOG BOD: 1:45 pm[†]**
- **GWPC (every other month): 2:30 pm[†]**

[†]Times are tentative due to meetings running longer than expected

WORKING WITH MEDIA

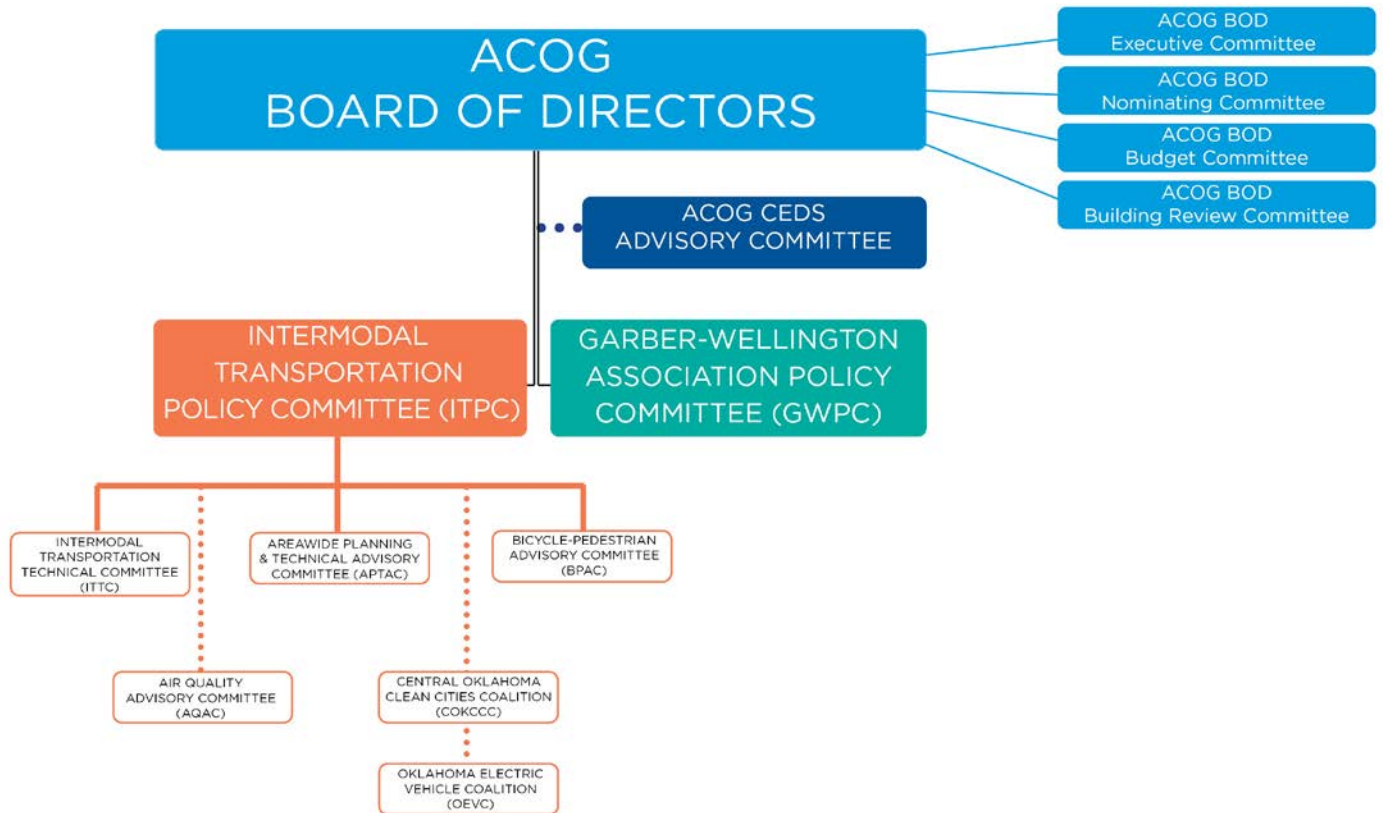
When ACOG is contacted by local or national media about the organization, staff responds with accurate and timely information. When possible, staff will provide directors notice of anticipated media coverage of ACOG. All media contacts will be coordinated by the ACOG Public Information Department.

Directors may be contacted by the media about their jurisdiction's role with ACOG. Directors are not expected to be able to respond in-depth about ACOG policies and programs.

Recommended Media Approaches

- Directors may feel free to reach out to the Executive Director or Public Information Director in response to a current or anticipated media request.
- If directors prefer not to handle requests directly, staff will coordinate an appropriate response that may involve the Board Chair or officers.
- To ensure a unified voice for ACOG, directors are asked to contact the Executive Director or Board Chair and officers before initiating media contacts regarding ACOG policies or programs.

ACOG BOD COMMITTEE STRUCTURE



9-1-1 ACOG BOD COMMITTEE STRUCTURE



CHAPTER 4: WHAT DOES ACOG DO?

9-1-1 & PUBLIC SAFETY DIVISION

Provides funding, planning, technical support, dispatcher training, and educational outreach assistance to 22 Public Safety Answering Points (PSAPs) throughout the 9-1-1 ACOG service area, enabling those agencies to deliver the highest quality Enhanced 9-1-1 (E9-1-1) service to their citizens.

- Coordinates strategic planning and project management with various public safety organizations, while serving as a regional liaison for our stakeholders
 - Provides ACOG Support & Assistance Program (ASAP) Help Desk (24/7 access) support
 - Provides system monitoring (24/7), and quarterly preventative maintenance
 - Operates a fully equipped Training PSAP to instruct over 700 dispatchers in the 9-1-1 ACOG service area on the use of 9-1-1 equipment
 - Offers 35 mandated and continuing education courses on topics related to 9-1-1 operations, supervision, and leadership
 - Provides 9-1-1 database maintenance and addressing
 - In the process of implementing the successful operation of the first Next Generation 9-1-1 (NG9-1-1) solution in the State of Oklahoma
-

ADMINISTRATIVE SERVICES

ACOG Administrative Services is responsible for the internal operations that support all ACOG program areas. These include financial services, information technology/facilities management, human resources, and public information services.

FINANCIAL SERVICES

- Accounts payable and accounts receivable
- Payroll
- Purchasing and procurement administration
- Cash management
- Cost pool allocations
- Internal and external financial reports
- Grant and contract reporting and monitoring
- Budgeting
- Annual audit (with independent auditor)

INFORMATION TECHNOLOGY/FACILITIES MANAGEMENT

- Helpdesk services

- Computer and network maintenance and support
- Planning and implementation of technology strategies
- Budgeting and purchasing of office equipment, supplies, furniture, and technology for staff
- Planning and support for communications and systems infrastructure
- Scheduling and overseeing of daily operations for facility-related items, technology, and maintenance services
- Life-cycle management of organizational assets (furniture, technology, and physical storage)
- Allocates and maintains divisional/departmental digital storage
- Serves as the main point of contact with the building landlord for facilities issues and repairs

HUMAN RESOURCES (Consultant Services Contract)

- Administer personnel policies and procedures
- Benefits administration
- Update ACOG Employee Handbook
- Provide revisions to Annual Employee Performance Evaluation forms
- Review and update ACOG job descriptions
- Periodic ACOG personnel policies and procedures training for employees

PUBLIC INFORMATION SERVICES

Public Information Services directs and coordinates all public relations for ACOG and partners with each ACOG Division/Department to showcase their mission in serving Central Oklahoma, to educate the citizens of our region, and to raise the public profile of the organization.

COMMUNITY & ECONOMIC DEVELOPMENT

The ACOG Community & Economic Development (CED) Department works closely with the cities, counties, chambers of commerce, and economic development organizations throughout the 4-county Capital Area Economic Development District (CAPEDD) of Oklahoma, providing education, training, and expert assistance for community and economic development initiatives and funding opportunities.

CAPITAL AREA ECONOMIC DEVELOPMENT DISTRICT (CAPEDD) OF OKLAHOMA District Planning Services

- Implements the 2019 and 2021 updated five-year Comprehensive Economic Development Strategy (CEDS) for the 4-county region; along with coordinating the CEDS Advisory Committee agendas and meetings
- Assists local governments and institutions of higher education in preparing and submitting EDA grant applications through the CAPEDD
- Provides demographic and economic data to communities in support of grounded and evidence-driven economic development strategies

- Maintains and updates the online CAPEDD Dashboard which provides independent and objective data on the health of the Central Oklahoma economy

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The Oklahoma Department of Commerce (ODOC) provides direct grants to eligible local governments for developing CIPs, who, in turn, can contract with ACOG for consultant services.

RURAL ECONOMIC ACTION PLAN (REAP)

- Assists small, rural communities with populations of less than 7,000 to apply for state funding (ODOC) for infrastructure and community projects
- Provides supervision of the progress on the approved projects and appropriate documentation of results, to include reporting to the State Legislature

COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)

Provides technical assistance to eligible, non-entitlement cities and counties on CDBG and CDBG REAP grant applications, which are primarily for water and sewer projects.

GRANT SERVICES

ACOG provides the following professional grant services to local governments and other organizations within the ACOG region:

- Grant application (writing) services through a contractual fee-based agreement
- Grant administration services through a contractual fee-based agreement with the grantee (awarded recipient - local government or organization). ACOG will perform administration services customized per grantee in accordance with the administrative and schedule requirements of the grant awarding agency or organization (grantor)

TRANSPORTATION PLANNING SERVICES

As the designated Metropolitan Planning Organization (MPO) for Central Oklahoma, ACOG provides regional transportation planning, data development and management services, air quality and Clean Cities outreach to ensure continued certification by the appropriate federal and state agencies.

REGIONAL TRANSPORTATION PLANNING

- Ensures the transportation planning process is conducted in compliance with federal laws and guidance established by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), state laws, and local statutes
- Develops and implements the multimodal, long-range metropolitan transportation plan for the Oklahoma City Area Regional Transportation Study (OCARTS) area in compliance with the requirements of the Fixing America's Surface Transportation (FAST) Act and any subsequent federal surface transportation legislation
- Assists local governments in obligating approximately \$22 million in Surface Transportation Block Grant - Urbanized Area (STBG-UZA) funds and over \$650,000 in Congestion Mitigation and Air Quality (CMAQ) funds annually

- Monitors the region's STBG-UZA, CMAQ, and Transportation Alternatives Program (TAP) projects and associated funds
- Creates, updates, and monitors the OCARTS Area Transportation Improvement Program (TIP)
- Updates and enhances modeling tools to accurately estimate and forecast land use and travel patterns
- Collects, maintains, updates, and evaluates current and future travel characteristics, transportation system data, land use, and socioeconomic information for the transportation planning process
- Maintains Geographic Information System (GIS) of all data relevant to the regional transportation planning process
- Provides GIS products and mapping/data analysis support for member governments
- Coordinates regional snow routes map and aerial acquisition with member entities

AIR QUALITY INITIATIVE

- Produces the region's Environmental Protection Agency (EPA) Ozone Advance submission in coordination with the Oklahoma Department of Environmental Quality (ODEQ)
- Monitors Central Oklahoma air pollution data
- Coordinates the Ozone Alert Day outreach program
- Administers the Air Quality Small Grant Program
- Coordinates ACOG Air Quality Advisory Committee Meetings
- In the process of completing the Cost of Nonattainment Study for the OKC Metro area

CLEAN CITIES PROGRAM

- Provides technical assistance to the public, public agencies, and private businesses regarding alternative fuels and vehicle technologies, federal and state laws and incentives, grant opportunities, and market developments
- Administers ACOG Clean Air Grants for Public Sector Fleets – an alternative fuel vehicle replacement and infrastructure grant program
- Coordinates coalition stakeholder and working group meetings, including the Oklahoma Electric Vehicle Coalition

WATER RESOURCES DIVISION

The Water Resources Division helps local governments to maximize the use of their ground and surface water resources. This includes planning, management, protection, and research of water quality and supplies. The major activities and outputs of this Division are in three broad areas:

GROUNDWATER MANAGEMENT AND PROTECTION (Garber-Wellington Association Policy Committee)

- Determine the boundaries of the fresh water and the recharge characteristics of the Garber-Wellington Aquifer, production potential, and safe withdrawal zones and rates. These are accomplished through stratigraphic mapping and aquifer modeling studies
- Identify pollution sources and recommend preventive measures
- Maintain extensive information databases on the Garber-Wellington Aquifer. These databases include old aerial photographs, monthly pumping rates, water levels, oil and gas well activity, water quality analyses, and well construction

SURFACE WATER MANAGEMENT

- Maintain the ACOG 208 Plan under the Clean Water Act Sections 208 and 303, Water Quality Management (208)
- Sustain and update regional Water Quality Analysis Simulation Program (WASP) model on Canadian River to help define water pollution from point and nonpoint sources

APPENDIX 1: AGREEMENT CREATING ACOG (1983)

THE AGREEMENT CREATING THE
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
(ACOG)

ADOPTED JUNE 26, 1966
AMENDED IN ITS ENTIRETY MARCH 31, 1983

APPROVAL BY ACOG BOARD OF DIRECTORS FOR
ACOG AND THE AGREEMENT AS AMENDED
TO CONTINUE IN EXISTENCE:

JUNE 27, 2013

JUNE 26, 2014

MAY 28, 2015

MAY 26, 2016

MAY 25, 2017

MAY 31, 2018

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AMENDMENT

SECTION I - Duration of Agreement.

(A) The duration of this agreement shall be extended five (5) years from March 31, 1983, as adopted by the Board of Directors on that date.

Amendment adopted March 31, 1983

AGREEMENT CREATING THE
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

WHEREAS, the 30th Oklahoma Legislature enacted Title 74, O.S. (1971) § 1001 - 1008a permitting public agencies to enter into agreements with one another for joint or cooperative action pursuant to the provisions of said act; and

WHEREAS, pursuant thereto, it is the purpose and desire of the undersigned public agencies to create a Council of Governments to enable said public agencies to more efficiently use their powers by cooperating with each other on a basis of mutual advantage and thereby provide services and facilities in a manner and pursuant to a form that will accord best with geographic, economic, population and other factors influencing the needs and development of said public agencies.

NOW, THEREFORE, the Association of Central Oklahoma Governments is hereby created by agreement of the parties hereto, under the authority of Title 74, O.S. (1971) § 1001 - 1008a, in accordance with the following provisions:

The Agreement For The Organization of Association of Central Oklahoma Governments, dated June 26, 1966, is hereby amended in its entirety to read as hereinafter provided.

SECTION 1

Duration of Agreement

and Organization Created Thereby

(A) The duration of this agreement shall be five (5) years from the effective date of approval by the appropriate approving officials.

(B) The Board of Directors created pursuant to this agreement shall review the agreement and the entity created annually and make recommenda-

tions therefor. The same procedure concerning annual review by the Board of Directors shall be applied to the entity created at the end of the entity's fifth (5th) year of existence and recommend continuing or ceasing.

(C) There is hereby created a third entity which shall be separate and apart from the signatory members hereto, and shall owe its legal existence to this agreement. Said entity shall be known as "Association of Central Oklahoma Governments", herein referred to as ACOG, and shall be a separate legal entity for the purposes that are set forth in this agreement.

(D) ACOG is a voluntary association with membership open to all units of general local government within the delineated Sub-State Planning Region 8, as established pursuant to Governor's Executive Order of May 21, 1971.

(E) ACOG Membership:

(a) Units of local government may join ACOG by: passage of an ordinance, resolution or otherwise, pursuant to law of the governing body of the unit of local government seeking membership, and signing of this agreement.

Units of local Government joining ACOG shall be designated as "members".

The various attributes of membership concerning voting, dues and the like are detailed in Sections I and II of this agreement.

Each respective local unit of government in the ACOG region shall select its voting member to the association. They shall select not more than two (2) alternate members by the same process. Either of the alternate members may serve in the absence of the regular selected representative and have all the voting privileges and

rights of the regular selected representative and such representative shall be a member of the governing board.

Such appointment shall be in writing and shall specify the power or powers delegated thereto and shall be filed with the ACOG Board of Directors, duly signed by the appointing authority. Provided, however, such alternates shall be elected officials from the appropriate local unit of government or public agency.

(b) Board of Directors of ACOG; Creation and Selection:

There is hereby created a Board of Directors of ACOG which shall serve as the governing body of ACOG. Each individual on the Board of Directors shall be designated as a "Director" and as such, shall have all the attributes of a Director as so stated in Article IV of this agreement.

The Board of Directors shall be selected as follows:

(1) The Governing Board of each county that is a member of ACOG shall select one (1) member from the Board of County Commissioners who shall be designated as a Director.

(2) The Governing Board of each member unit of local Government shall select one (1) member from such respective Governing Board who shall be designated as a Director.

(c) Associate Membership:

All other entities that fall outside of the category of units of local government, but are within the definition of Public Agency as defined by the Interlocal Cooperation Act, Title 74 O.S. (1971) § 1001 - 1008a, shall be eligible for "Associate Membership" status in ACOG.

Those entities seeking membership in the Associate Member category

shall pay a nominal membership fee, as established by the Board of Directors of ACOG, prior to being allotted membership in ACOG. Annual assessments shall be provided for as determined by the Board of Directors.

(d) Weighted Vote of Board of Directors:

Each Director representing a county member shall have two (2) votes for purposes of weighted voting.

Except as provided above, each Director shall have a weighted vote in accordance with the following schedule:

(1) Each Director representing a total population of less than 75,000 shall have one (1) vote for each 2,500 population or fraction thereof.

(2) Each Director representing a total population of more than 75,000 shall have the votes as provided in (1) above for the first 75,000 population and one (1) additional vote for each additional 7,000 population therein or fraction thereof.

SECTION II

Functions and Purposes of ACOG

(A) The Association of Central Oklahoma Governments is organized as a forum for full and open discussion, study and resolution of area wide problems of mutual interest and concern to its participating members.

(B) The paramount function of the Association of Central Oklahoma Governments is to promote and enhance the cooperative identification of common issues, differences and problems in the physical,

economic, social and fiscal well-being of the region, its citizens and business enterprises and the coordinated resolution and implementation of policy matters and programs of action for the mutual interest of all.

(C) To the maximum extent feasible, in carrying out the functions of ACOG, utilization of member staff resources is encouraged in order to minimize the duplication of effort, minimize costs and draw upon the experience and expertise of members in order to promote and strengthen local capability to develop area wide cooperation and continuity.

(D) The identification and determination of locally perceived issues, problems and priorities requiring concerted coordinated action of a multi-jurisdictional nature.

(E) The development and implementation of area wide goals, policies and programs which provide for and enhance the individual and collective planning and development programs of member entities and the ACOG area.

(F) To assist member entities with direct professional and technical services when requested and authorized, when such activities are compatible with ACOG's adopted work program and adequate resources are available.

(G) To function as an Area Wide Coordinating Organization and as a regional clearinghouse for Federal or State Funds or Projects that are required by State or Federal Law or regulations to proceed through some formal review by an organization like ACOG and by virtue of initial certification and maintenance of a continuing,

viable program of necessary area wide coordinating activities.

(H) To perform any such other functions as the Board of Directors shall deem appropriate for ACOG. This shall include action by the Board of Directors on behalf of all or part of the membership to negotiate and consummate contractual agreements of mutual interest to concerned federal, state and local governments.

(I) To permit local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities.

(J) To provide a practical and organized means by which the public agencies within the ACOG area may cooperate and coordinate their activities as set forth herein to achieve maximum benefits and results.

(K) To provide means and services for coordinating the individual and inter-governmental activities of and within the public agencies for the betterment of the ACOG area.

(L) As approved by the Board of Directors, and in coordination with the Oklahoma State Planning Agency, to prepare and develop an overall area wide comprehensive development program, and revisions and updating thereof, for long range growth, which programs include, but are not limited to, adequate land use, housing, open space, public utilities, transportation, and economic planning, and contain

a specific program for district cooperation, self-help and the investment of public resources, both financial and human.

(M) To coordinate a program for planning and development in order to improve physical, economic, social and environmental conditions in the region.

(N) To carry out such research, planning and advisory functions as are required by the Board of Directors.

(O) To render such non-financial assistance to its member governmental units as is within the scope and range of its activities and purposes.

(P) To facilitate cooperation and coordination of activities with Federal and State Agencies having responsibility for planning and developing natural, human, and physical resources of the region, as well as planning, legislative or executive authorities of neighboring states, regions, counties or municipalities.

SECTION III

Board of Directors

The Board of Directors shall be the governing board of ACOG. A quorum as per Section IV (D) of the Board of Directors shall be solely responsible for the specific policies of ACOG, and for the administration of all its funds. It shall have the power to administer all funds and property of ACOG as it deems necessary or appropriate. The Board of Directors of ACOG shall have the power to promulgate and adopt any such bylaws as deemed appropriate. It shall have the sole power to employ the Executive Director, rent office space and purchase such equipment and/or supplies as may be deemed necessary to conduct the business of ACOG.

SECTION IV

Financing of the Entity Created

The financing of the joint undertaking contemplated by this agreement and the organization created thereby shall be accomplished in the following manner:

(A) The financing of the ACOG basic assessment shall be in direct proportion to the total weighted vote of each Director on the Board of Directors, in accordance with Section I. Assessments for other activities shall be determined by the Board of Directors.

(B) All financing shall be as follows: The budget shall include the required amount of funds needed to operate ACOG for one (1) fiscal year. This amount shall be financed as provided above.

(C) Each year prior to budget and assessment schedule recommendations in May, the ACOG staff will submit to the Board of Directors for its adoption, an estimate of population of Sub-State Planning Region 8 and the members of ACOG therein, which shall serve, when adopted, as the determination of population for representation and assessment purposes. The larger numerical population reflected by either the Oklahoma Employment Security Commission's most recent final population projects, or the Bureau of the Census Special Count population statistics for each ACOG member shall be used by the ACOG staff in submitting population estimates for adoption. Any change in the weighted vote provisions of Section I (E) (d) hereof necessitated by the above provisions pertaining to population counts shall become effective on the immediately following July 1 of the then current year.

(D) Directors representing in excess of 50% of the total weighted

vote of the Board of Directors shall constitute a quorum for the transaction of business. A quorum shall consist of twelve (12) entities present.

(E) In transacting the business of the Board of Directors, all questions must receive a minimum vote in excess of 50% of the total weighted vote representing six (6) entities or more of the Board of Directors to pass.

(F) All official votes cast in the conduct of the business of the Board of Directors shall be subject to roll call vote on request of any Director.

(G) The Board of Directors shall elect a Chairman, Vice-Chairman and Secretary-Treasurer. The officers of the Board of Directors shall be elected at the regular May meeting each year. Such officers shall hold office for one year terms, or until their successors shall be elected and qualified. No officer may succeed himself in more than one consecutive term.

(H) The Board of Directors may hold its meetings and keep the books of the Board at such place as it may from time to time determine.

(I) The Board of Directors shall appoint, fix salary of and remove the Executive Director.

(J) The Board of Directors shall have sole authority to initiate and review all planning activities, grants and contracts, and shall adopt or approve any study or plans.

(K) The Board may establish standing and ad hoc policy and administrative, management, and technical advisory committees as it deems necessary and helpful to the exercise of its responsibilities under this Agreement.

(L) The Board may appoint sub-committees from the Directors.

(M) Should a vacancy occur in the members of the Board of Directors, a successor shall be selected by the original appointing authority or authorities.

(N) All Directors of the Board of Directors shall serve without compensation, but may be reimbursed for actual expenses incurred in the performance of their official duties upon the approval of such expenses by the Board of Directors.

(O) The Board of Directors, solely, is through ACOG empowered to receive and expend all grants, gifts and bequests, specifically including Federal and State funds and other funds available for the purposes for which this organization exists, and to contract with the United States, State of Oklahoma, and all other legal entities with respect thereto.

(P) Dues are assessed and payable July 1 each year. Voting privileges are forfeited upon non-payment of dues within 120 days of July 1.

SECTION V

Meetings of the Board of Directors

(A) The Board of Directors shall meet monthly. Written notice of such meetings and the business to be transacted thereat shall be served upon or mailed to each member of the Board at least seven (7) days prior to the meeting.

(B) Special meetings of the Board may be called by the Chairman upon three (3) days notice to each Board member, either by special delivery mail or by telegram. Special meetings shall be called by the Chairman in like manner and on like notice upon the written request of five (5) Board members. The notice of all special

meetings of the Board shall include a written statement of the purposes of the special meeting and business of such meeting shall be restricted thereto.

(C) All meetings of the Board of Directors of ACOG will be held under the guidance of and pursuant to the public meeting laws of the State of Oklahoma.

SECTION VI

Notices

Whenever any notice is required to be given under the provisions of the Agreement to any member, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent thereto.

SECTION VII

Executive Director

The Executive Director shall be the Chief Administrative Officer of ACOG. The powers and duties of the Executive Officer are:

- (A) To appoint and remove all employees of ACOG.
- (B) Annually to prepare and present a proposed budget to the Board of Directors and to administer an approved budget, subject to dictates and powers of the Board of Directors thereof.
- (C) To perform such other additional duties as the Board of Directors may require.

SECTION VIII

Amendment of Agreement

This agreement may be altered, amended or otherwise modified pursuant to a majority vote of a quorum of the Board of Directors, at any meeting,

provided that such amendment, alteration or modification shall have to be ratified by a majority of the members.

SECTION IX

Dissolution

(A) Dissolution of the ACOG shall be effected upon a vote representing in excess of 50% of the total weighted vote of a quorum of the Board of Directors representing six (6) entities or more.

(B) Upon dissolution or final liquidation of the ACOG, after discharge or satisfaction of all outstanding obligations and liabilities, the remaining assets, if any, of ACOG shall be distributed to the members in the same proportion to which each member contributed in the form of dues, assessments to the overall cost of the operations of the ACOG during the fiscal year of such dissolution or final liquidation.

SECTION X

Withdrawal of Membership

Any member may withdraw from the Association by passage of a resolution of its elected governing body terminating its membership under the inter-local agreement establishing ACOG.

SECTION XI

Effective Date

This Agreement shall become effective and final upon approval of the Attorney General of Oklahoma, and other appropriate officials with statutory or constitutional powers over this agreement, and shall remain in full force and effect until the organization is dissolved under the provisions of Section IX or terminated as herein provided.

SECTION XII

Execution

This Agreement may be executed in multiple counterparts by each unit of local government party hereto, and each such copy shall be executed by the chief elected executive officer of each such member unit of local government, attested and sealed by the clerk thereof, pursuant to the proper adoption and execution of a Resolution of the governing board of the respective units of local government, to which a copy of this Agreement is affixed and of which it forms a part, and all such multiple counterparts shall together be considered as one and the same Agreement.

APPENDIX 2: AGREEMENT CREATING 9-1-1 ACOG (1988)

AGREEMENT CREATING THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

Whereas, the Interlocal Cooperation Act, 74 O.S. 1981, Section 1001, and following, authorizes public agencies to enter into agreements to jointly act to exercise any powers and authority conferred upon them; and

Whereas, the Nine-One-One Emergency Number Act, 63 O.S. Supp. 1986, Section 2811, and following; authorizes the establishment of the 911 primary emergency telephone number, and encourages units of local government and combinations or associations of such units to develop and improve emergency communication procedures and facilities utilizing the 911 emergency telephone number; and

Whereas, pursuant to said authority, it is the purpose and desire of the undersigned public agencies, the Association of Central Oklahoma Governments and emergency and telephone service providers to create an association to enable said agencies to more efficiently use their powers by cooperating with each other on a basis of mutual advantage and thereby provide such emergency communication procedures and facilities for all residents of the cities, towns and counties located in the ACOG central Oklahoma area.

Now, therefore, the 911 Association of Central Oklahoma Governments is hereby created as hereinafter provided.

SECTION I

Duration of Agreement

The duration of this agreement is contemplated to begin upon execution of this Agreement by any two or more signatories hereto, and to continue through the three year term of the initial 911 emergency telephone system levy to be authorized at public elections, and thereafter, without further act of the parties, during the term of any subsequent levy, so long as any two or more parties continue with such 911 telephone system.

SECTION II

Organization

There is hereby created a legal and administrative entity separate and apart from the signatory parties hereto, which shall owe its existence to this agreement. Said entity shall be known as the “911 Association of Central Oklahoma Governments” and referred to as the 911 Association, or 911 ACOG.

- A. The 911 Association is a voluntary association with membership open to all units of general purpose local government within the ACOG region and adjacent counties in Central Oklahoma who have authorized implementation of 911 emergency telephone service.
- B. (1) Membership. Units of local government may join the 911 Association by passage of an ordinance, resolution or otherwise

pursuant to law of the governing body seeking membership, upon signing this Agreement. Such signatories shall be designated as members. Each member shall select its voting board member of the 911 Association, along with not more than two alternates. Such designees shall be members of the governing board of the member. Such appointment shall be in writing, duly authorized, and executed by the appropriate official(s) of the appointing member.

- (2) Board of Directors. The Board of Directors shall consist of one member of each governing board of each member public agency, designated as aforesaid.
- (3) Ex Officio members. Other emergency and telephone service providers may have a designee to the Board on an ex officio basis, as determined by the Board.
- (4) Weighted voting. Each director shall have a weighted vote in accordance with the following schedule:
 - (a) each Director representing a total population of less than 75,000 shall have one (1) vote for each 2,500 population or fraction thereof.
 - (b) each Director representing a total population of more than 75,000 shall have the votes as provided in (a) above for the

first 75,000 population and one (1) additional vote for each additional 7,000 population thereof.

Section III

Functions and Purposes

- A. The 911 Association is organized to implement and administer on behalf of the public and the members the 911 emergency telephone service authorized and contemplated by the Nine-One-One Emergency Number Act. Section 2818 of which provides in part that any governing body of a public agency may contact “with any association or corporation for the administration of nine-one-one emergency telephone service as provided by law.”
- B. To accomplish on behalf of the members the maximum utilization of resources available for the emergency telephone system, to the end that the greatest economies of scale and efficiency of operation will result in the best system for all members, with the least cost to the public taxpayers.
- C. To ensure that the integrity and separate control of the local public safety communication systems of the respective members is maintained, while effective area wide emergency telephone service is provided.

D. To administer the planning, design, ordering, installation and operation on behalf of the members of the procedures, equipment and facilities of every sort pertaining to the 911 emergency telephone system. To establish, develop and maintain the required database for the system on behalf of the members. To administer and monitor the receipt and dispersal of such portions of the taxes levied for the system as is required and determined by the Members. To administer contracts and audits as required or desired by the members of the system functions and funds.

SECTION IV

Financing of the 911 Association

The levy provided for by the aforesaid Act shall be collected by the respective telephone companies and remitted to each respective member as provided for by said Act; the required and appropriate portion of such levy funds shall be disbursed by each member to the 911 Association monthly sufficient to fulfill the respective portion of each member's obligations for contractual, administrative, equipment and service and other obligations of the 911 system as required by contracts and agreements hereinafter entered into by the respective members pertaining to the 911 system. The appropriate and agreed upon portion of such levy funds determined by such agreements to be necessary for 911 system purposes shall be utilized by the 911 Association solely for such lawful purposes.

SECTION V

Board of Directors

The Board of Directors shall be the governing board of the 911 Association. A quorum of the Board shall be empowered to implement the policies and procedures of the 911 Association, and for the administration of its staff and property.

- A. Directors representing more than 50% of the total weighted votes of the Board and representing ten or more members shall constitute a quorum for the transaction of business. To pass, all questions must receive more than 50% of the total weighted vote representing six or more members. All votes shall be subject to roll call upon request by any Director.
- B. The Board shall annually select a Chairperson, Vice-Chair and Secretary-Treasurer on the anniversary of the month of the first meeting of Directors. Such officers shall hold office for one year, or until their successors are elected and qualified. No officer shall succeed more than one consecutive term of office.
- C. The Board shall hold its meetings and keep its books and records at such place as it shall determine.
- D. The Board shall appoint, designate and remove the Executive Director, and determine any salary or other benefits for such

position. It is contemplated that the Executive Director of the Association of Central Oklahoma Governments shall act as the Executive Director of the 911 Association.

- E. The Board shall govern the activities of the 911 Association, and shall adopt by-laws, policies and procedures, as it deems appropriate. The Board shall enter into such contracts and agreements as it determines are necessary or desirable for the operation of the system contemplated hereby, shall arrange for such employees, office space and acquire by lease or purchase such facilities, equipment and or supplies as it determines is necessary to conduct the business of the 911 Association.

SECTION VI

Meetings of Board of Directors

- A. The Board of Directors shall meet monthly, upon at least seven days written notice in compliance with the Open Meeting Act served upon or mailed to each member.
- B. Special meetings of the Board may be called by the Chairperson upon at least three days written notice by mail or telegram. Special meetings shall be called by the Chairperson upon written demand of five Directors. Only the specific item(s) of business specified in the notice for special meetings shall be conducted at such meeting.

- C. All meetings of the Board shall be conducted in compliance with applicable State law. To the extent feasible, meetings shall be held on the respective dates and at times convenient for attendance at ACOG Board meetings.

SECTION VII

Executive Director

The Executive Director shall be the chief administrative officer of the 911 Association. The Executive Director shall:

- A. Appoint and remove all employees of the 911 Association.
- B. Annually prepare and present to the Board a proposed budget for consideration for approval by the Board.
- C. To perform such other or additional duties as may be required by the Board.

SECTION VIII

Dissolution or Termination

Dissolution or termination of the 911 Association shall be effective upon a vote to such effect by a majority exceeding 50% of the total weighted vote of a quorum of the Board representing six members or more.

Upon a vote to dissolve or terminate the 911 Association, arrangements to cease all services by the 911 Association shall begin promptly, together with making provision for sale of all property and discharge or satisfaction of all

outstanding obligations and liabilities of the 911 Association; the remaining assets, if any, shall be distributed to the members in the same proportion as the respective contributions by each member to the 911 Association during the final fiscal year of such dissolution or termination.

SECTION IX

Withdrawal of Membership

Any member may withdraw from the Association by passage of a resolution or ordinance of its governing body terminating its membership in the 911 Association; provided, such withdrawing member shall be obligated to undertake and accomplish the withdrawal in a manner which will at least disturb or disrupt the ongoing operation of the 911 emergency telephone system remaining, particularly with regard to winding up its part of the 911 system affairs, through final accounting and settling up of its obligations, liabilities and sale or distribution of its 911 system property, or portion thereof.

SECTION X

Amendment of Agreement

This Agreement may be altered, amended or otherwise modified pursuant to a majority vote of a quorum of the Board, provided that such amendment, alteration or modification shall be ratified by a majority of the then members and approved by the Attorney General prior to its becoming effective.

SECTION XI

Effective Date

This Agreement shall become effective after execution by any two or more members, but only upon approval by the Oklahoma Attorney General, and shall thereafter remain in full force and effect until the 911 Association is dissolved or terminated as provided in Section VIII.

SECTION XII

Execution

This Agreement may be executed in multiple counterparts by the respective signatories hereto, and each such respective copy shall be executed by the chief elected executive officer of such signatory public agency, attested and sealed by the clerk thereof pursuant to a duly adopted ordinance or resolution of the governing board of such public agency authorizing the same; provided that counterparts to be executed by non-public agency signatories shall be executed by the appropriate executive officer, attested and sealed, if customary, pursuant to lawful authority of such signatory, and all such counterparts shall together be considered as one and the same Agreement.

Executed on behalf of the Association of Central Oklahoma Governments,
pursuant to a duly adopted resolution of its Board of Directors, this ____ day of
_____, _____.

Association of Central Oklahoma Governments

Chairman

Executed on behalf of _____, Oklahoma,
pursuant to a valid resolution of the _____ thereof, this
_____ day of _____, _____.

Attest:
(Seal)

City Clerk

APPENDIX 3: 9-1-1 ACOG BYLAWS



9-1-1 ACOG BOARD OF DIRECTORS

BYLAWS

JUNE 24, 2021



BYLAWS FOR 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS

MISSION STATEMENT OF THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS

The 9-1-1 Association of Central Oklahoma Governments (ACOG) Board of Directors (BOD) provides policy guidance and oversight for the 9-1-1 ACOG emergency telephone system to ensure that a high quality, reliable single number telephone system is available throughout the entire service area, which meets the needs of emergency response agencies and the public and is financed equitably by participating member governments.

The 9-1-1 ACOG BOD provides policy guidance and oversight for the regional interoperability systems and interoperability planning that serves all first responders to ensure that a high quality, reliable method of interoperable communications is available throughout the entire service area, which meets the needs of and is financed equitably among participating emergency response agencies.

ARTICLE 1: OFFICE

The principal office of the 9-1-1 ACOG BOD is located at 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The location of such principal office may be changed at the discretion of ACOG and the 9-1-1 ACOG BOD. ACOG and the 9-1-1 ACOG BOD may maintain additional offices from time-to-time, to conduct the affairs of the 9-1-1 ACOG BOD.

ARTICLE 2: NUMBER AND QUALIFICATIONS OF MEMBERSHIP

The 9-1-1 ACOG BOD shall be representative of the cities and counties participating in the regional 9-1-1 system. In accordance with *Article 8: Amendments to the Bylaws*, the membership of the BOD may be changed if the member governments participating in the regional 9-1-1 system expands through full membership. The membership of the 9-1-1 ACOG BOD is provided in *Addendum A: 9-1-1 ACOG Board of Directors Membership*.

With membership open to all units of general-purpose government within the four-county ACOG region and adjacent counties in Central Oklahoma who have authorized implementation of 9-1-1 emergency telephone service, the number of persons serving on the 9-1-1 ACOG BOD is subject to change based on the addition or withdrawal of local government membership. *Addendum A: 9-1-1 ACOG Board of Directors Membership* will be revised annually (if needed) by ACOG staff to reflect the current membership.

Each director of the 9-1-1 ACOG BOD has an alternate who can represent them when they cannot attend regular meetings. Any 9-1-1 ACOG BOD alternate may attend in place of that jurisdiction's designee and participate in discussions of the 9-1-1 ACOG BOD in the same manner as the designated director, but an alternate of a voting director shall vote only when the director for whom he or she is an alternate is physically absent or cannot vote due to a conflict of interest. The ACOG Executive Director or his or her staff designee shall be notified per the ACOG Designation Form sent by email or hand-delivered with the following information of the member government's designee and alternate(s):

- Name of the 9-1-1 ACOG member government
- Name(s) and title(s) of the designated director and alternate(s) being appointed by the member government

- Employing agency of the designee and alternate(s)
- Contact information for the designee and alternate(s)

ARTICLE 3: OFFICERS

CHAIR, VICE-CHAIR, AND SECRETARY/TREASURER

1. The officers for the 9-1-1 ACOG BOD shall consist of a chair, a vice-chair, and a secretary/treasurer, who shall be members of the Board.
2. The appointed chair shall preside at all meetings of the BOD and perform other duties appropriate to such an office. The chair may have the vice-chair or secretary/treasurer to serve in their absence.
3. Appointed officers shall hold office for one (1) year, or until their successors are elected and qualified. Officers may be re-appointed to serve one (1) additional term. No officer shall succeed more than one (1) consecutive term of office.
4. Officers shall be appointed on an annual basis. The yearly selection of the officers will take place at the regularly scheduled May meeting of the 9-1-1 ACOG Board of Directors. The appointment of the officers shall take place to allow the term of office to commence on July 1 of each fiscal year.

VACANCIES AND REMOVAL OF OFFICERS

1. In the event the chair resigns or is unable to serve in his or her position, the vice-chair will succeed to the office of chair and the secretary/treasurer will succeed to the office of vice-chair for the remainder of the term of office. In the event the vice-chair or secretary/treasurer resigns or is unable to serve in his or her position, the chair of the 9-1-1 ACOG BOD shall nominate a board member to fill the unexpired term of the vacancy. Any vacancy may be filled by the affirmative vote of a majority of the Directors then in office. A Director elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office and until his or her successor is elected and qualified.
2. An officer may be removed for cause at any time by action of the Board. An affirmative vote of more than sixty percent (60%) of the total weighted vote representing seven (7) or more members is required.

ARTICLE 4: COMMITTEES

1. The chair shall appoint committees, as necessary, to fulfill the roles and responsibilities of the BOD. The chair shall appoint the chairs of any and all committees.
2. The 9-1-1 Regional Planning and Advisory Committee (RPAC), a committee of the Board composed of a representative from each public safety answer point (PSAP) in the 9-1-1 ACOG regional system shall provide technical advice to the 9-1-1 ACOG BOD. The RPAC shall meet on a quarterly basis or when needed for providing recommendations to the 9-1-1 ACOG BOD.
3. A committee of the BOD may create subcommittees, as needed.
4. On occasion, the officers of the 9-1-1 ACOG BOD may be requested to serve on other committees pertaining to the Association of Central Oklahoma Governments (ACOG).

ARTICLE 5: MEETINGS OF THE BOARD AND COMMUNICATION

1. The 9-1-1 ACOG BOD shall meet once a month, with the exception of the month of July.
2. Written notice of all regular monthly meetings shall be in compliance with the requirements of the Oklahoma Open Meeting Act and an agenda shall be required for such meetings. All meetings of

the 9-1-1 ACOG BOD shall be held at the principal office or at other locations, if deemed necessary within the ACOG region.

3. Special meetings may be called by the chair with notice in compliance with the requirements of the Oklahoma Open Meeting Act and delivered as written, electronic, or by telephone notice to all voting members. Special meetings shall be called by the chair upon written demand of five (5) directors. Only the specific item(s) of business specified in the notice for special meetings shall be conducted at such meeting. Such meetings shall be held at the principal office or at other locations if deemed necessary within the ACOG region.
4. Special and regular meeting notices will be posted in the lobby of the principal office in compliance with the requirements of the Oklahoma Open Meeting Act.

ARTICLE 6: QUORUM AND ACTION BY THE BOARD

Directors representing more than fifty percent (50%) of the total weighted votes of the Board and representing ten (10) or more members shall constitute a quorum for the transaction of business. To pass, all questions must receive more than fifty percent (50%) of the total weighted vote representing six (6) or more members. All votes shall be subject to roll call upon request by any director.

ARTICLE 7: PARLIAMENTARY PROCEDURES

1. All meetings shall be conducted in accordance with the latest version of Robert's Rules of Order.
2. All regular and special meetings shall be open to the public. The chair presiding over any meeting may call the 9-1-1 ACOG BOD into executive session to deal with matters relating to legal, personnel, real estate negotiations, or other matters that are applicable for executive session pursuant to the Oklahoma Open Meeting Act.

ARTICLE 8: AMENDMENTS

1. The adoption, amendment, or repeal of bylaws and subsequent changes require an affirmative vote of more than fifty percent (50%) of the total weighted vote representing six (6) or more members.
2. Amendments to the bylaws may be presented at any regularly scheduled meeting of the BOD. A copy of the proposed change in the bylaws shall be emailed to board members and ACOG staff at least fourteen (14) days prior to the meeting at which the vote will occur.

ARTICLE 9: MISCELLANEOUS

1. The fiscal year of the ACOG 9-1-1 BOD shall be July 1 through June 30 of each year.
2. The 9-1-1 ACOG BOD Officers shall be authorized to sign checks, drafts, or other orders for payment of money; to sign acceptances, notes, or other evidence of indebtedness; to enter into contracts; or to execute and deliver other documents and instruments.
3. The 9-1-1 ACOG BOD shall keep at its principal office, **(1)** correct and complete books and records of account, **(2)** minutes of the proceedings of the members, the BOD and any committee having any of the authority of the Board, and **(3)** a record of the names and addresses of the institutional members entitled to vote. All books and records of the 9-1-1 ACOG BOD may be inspected by any institutional member having voting rights, or his or her agent or attorney, for any proper purpose at any reasonable time.

ADDENDUM A:

9-1-1 ACOG BOARD OF DIRECTORS MEMBERSHIP

The membership of the 9-1-1 ACOG Board of Directors (BOD) includes thirty-eight (38) delegates from the following local governments:

- | | |
|------------------|--|
| Four (4) | Commissioners appointed (or their alternate) by the Counties of Canadian, Cleveland, Oklahoma, and Logan. |
| Thirty-four (34) | Local elected officials appointed (or their alternate) by the Cities of Arcadia, Bethany, Blanchard, Cedar Valley, Choctaw, Del City, Edmond, El Reno, Forest Park, Guthrie, Harrah, Jones City, Lake Aluma, Lexington, Luther, Meridian, Midwest City, Moore, Mustang, Newcastle, Nichols Hills, Nicoma Park, Noble, Norman, Piedmont, Slaughterville, Smith Village, Spencer, The Village, Tuttle, Valley Brook, Warr Acres, Woodlawn Park, and Yukon. |

APPENDIX 4: CURRENT ACOG BUDGET & WORK PLAN



FISCAL YEAR 2022

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

ANNUAL BUDGET & WORK PLAN

JULY 1, 2021 - JUNE 30, 2022

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



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MEMORANDUM

DATE: June 24, 2021

TO: Chairperson and Members of the ACOG Board of Directors

FROM: Mark W. Sweeney, AICP – Executive Director

SUBJECT: Proposed Fiscal Year 2022 Annual Budget and Work Plan for the Association of Central Oklahoma Governments

INTRODUCTION:

The Proposed FY 2022 Annual Budget and Work Plan, as prepared by staff and recommended by the ACOG Budget Committee, is attached for your review and consideration.

Members of the Budget Committee met with staff on June 8 and June 16, 2021 to assess anticipated program, organizational, and funding changes for the agency, projected sources and uses of revenue, and the estimated indirect cost allocation for FY 2022. All these fundamental components were utilized in developing a comprehensive financial plan for the 12 months beginning on July 1, 2021 through June 30, 2022.

BACKGROUND:

ACOG, as the designated regional planning agency for Central Oklahoma, provides a forum for elected officials to come together and solve common problems. With local elected official guidance and consent, it also administers and manages the state and federal grant programs for which it receives funds. Through various grant funding mechanisms, membership dues, and service fees, ACOG administers four major service areas: Transportation Planning Services (Metropolitan Planning Organization – MPO), 9-1-1 & Public Safety, Community & Economic Development, and Water Resources.

The principles applied to the development of this budget and work plan are (1) the preservation and continuation of ongoing basic services to member governments of ACOG, (2) maintenance of ACOG planning and plan coordination programs at a level to allow for continued certification by state and federal agencies, (3) ongoing progress in regional priority program areas, and (4) seeking out new and sustainable funding sources for the agency.

The FY 2022 Budget is a balanced budget with revenue sources matching projected expenditures. Likewise, the services outlined in the budget/work plan and the recommended allocation of revenues are consistent with the policies of the ACOG Board of Directors, 9-1-1 ACOG Board of Directors, Intermodal Transportation Policy Committee (ITPC), and Garber-Wellington Policy Committee (GWPC).

FY 2022 ACOG BUDGET HIGHLIGHTS:

REVENUES & EXPENDITURES

The FY 2022 Budget, totaling \$10,230,468, reflects an overall increase of \$836,606 in revenue compared to the FY 2021 Budget. Most of this increase is due to the following major factors: significant rise in the Federal Highway Administration (FHWA) – Planning (PL) and Federal Transit Administration (FTA) 5303 funds, growth in the Congestion Mitigation and Air Quality (CMAQ) Public Fleet Conversion and Small Grants pass-through funds, the infusion of the remaining Economic Development Administration (EDA) Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Supplemental funding, the extension of the Oklahoma Highway Safety Office (OHSO) Safety Grant,

the enhanced Rural Economic Action Plan (REAP) Administration and Project funding allocation, the expansion of the 9-1-1 Administrative Contract that now fully reflects the increased staffing for the implementation and operation of Next Generation 9-1-1 (NG9-1-1), the remaining Oklahoma Office of Workforce Development (OOWD) Sector Partnership Grant funds, and the 5 percent adjustment for FY 2022 membership dues.

Pertaining to expenditures, the total for the FY 2022 Budget is \$10,230,468, which reflects an increase of \$850,125 compared to the FY 2021 Budget. This increase essentially correlates with the previously identified revenue changes: CMAQ Public Fleet Conversion and Small Grants expenditures, utilization of the remaining EDA CARES Act Supplemental funding, escalated 9-1-1 ACOG Administrative costs, utilization of the OHSO Safety Grant and remaining OOWD Sector Partnership Grant funds, and REAP Administration and Project expenditures.

CHANGES TO ORGANIZATIONAL STRUCTURE & STAFFING

In FY 2021 there was a significant increase in staffing that was driven by two major initiatives: the implementation of NG9-1-1 and the roll-out of the EDA CARES Act Recovery Program. This resulted in three (3) new positions being filled for the 9-1-1 & Public Safety Division and two (2) new positions for the Community & Economic Development (CED) Department.

Proposed staffing changes for FY 2022 will be minimal. One position that was budgeted, but not filled this fiscal year was the 9-1-1 Programs Manager. Based on the Workforce Optimization Study prepared by our NG9-1-1 consultant, Mission Critical Partners (MCP), this was one of the new positions recommended to complete the staffing requirements for the implementation and operation of NG9-1-1. It is anticipated that a 9-1-1 Programs Manager will be hired in August 2021.

The proposed FY 2022 staff promotion and job title changes, which are within the Transportation Planning Services (TPS) Division, are as follows: the current TPS Projects Coordinator II will be promoted to TPS Program Coordinator, the vacant Transportation Planner position will be retitled as Associate Transportation Planner, and the vacant Geographic Information System (GIS) Technician position will be retitled as Associate Transportation Planner – Land Use & Socioeconomic Data. Both positions will be advertised and filled in FY 2022. Please note that these changes are reflected in the enclosed FY 2022 ACOG Organizational Chart.

ANNUAL SALARY INCREASES

Based on the Consumer Price Index (February 2020 – February 2021), this proposed budget recommends a 2 percent cost of living adjustment (COLA) for all current employees who have been in their positions for 12 months or more as of July 1, 2021. Employees receiving a promotion in FY 2021 with a salary adjustment will be included in the COLA, if the promotion was effective on July 1, 2020. The recommended COLA adjustment will be implemented on September 1, 2021.

A 2 percent merit salary increase is also included in the FY 2022 Budget, which is contingent on the following factors: positive annual performance evaluation, the discretion of the Executive Director per budget limitations, and if the staff person has been employed for 12 months as of July 1, 2021.

The total compensation of the Executive Director will be determined by the ACOG Executive Committee upon the completion of his annual performance evaluation in August/September 2021. The recommendations of the Committee will then be submitted to the ACOG Board of Directors for final approval.

ACOG MEMBERSHIP DUES ASSESSMENT

As stated previously, this budget includes a proposed 5 percent increase in membership dues for our local governments and organizations. Please refer to the enclosed FY 2022 Membership Dues Assessment. The last membership dues increase was in FY 2020.

CHANGES TO FRINGE BENEFITS AND INDIRECT COST RATES

ACOG's Fringe Benefits Rate increased from 39.95 percent in FY 2021 to 40.25 percent in the FY 2022 Budget. This adjustment is primarily due to the increase in staffing that was implemented over the past 12 months.

The Indirect Cost Allocation Rate is applied to all Divisions, Departments, and Programs for shared equipment, services, and facility costs. The rate decreased from 65.61 percent in FY 2021 to 63.80 percent in FY 2022. This adjustment is essentially due to the addition of five (5) new staffing positions that represent direct program charges rather than utilization of admin/indirect or local funds.

FY 2022 GENERAL FUND BALANCE

A significant trend over the past several fiscal years has been the increasing reliance on utilizing the agency's general fund balance to supplement funding gaps in ACOG's operations and to provide the required matching funds for federal and state grants. In FY 2021, ACOG budgeted accessing \$104,003 in reserve funding to make the budget complete. The proposed FY 2022 Budget increases this amount by \$23,045 to a total of \$127,048. To maintain a sustainable and financially strong organization, ACOG must continue to strive to reduce our dependence on the general fund balance and aggressively seek new funding sources or solutions to reverse this trend.

FY 2022 9-1-1 ACOG BUDGET HIGHLIGHTS

REVENUES & EXPENDITURES

The FY 2022 9-1-1 ACOG Budget, totaling \$6,172,081, reflects an overall decrease of \$1,888,200 in revenue compared to the FY 2021 Budget. This decrease correlates with the payment of the majority of the required capital expenditures during FY 2021 from the Assigned Fund Balance for the implementation of NG9-1-1. The Assigned Fund Balance used as a revenue source for FY 2022 is \$298,603 compared to \$2,360,811 in FY 2021.

Pertaining to expenditures, the total for the FY 2022 Budget is \$6,172,081, which reflects a decrease of \$1,888,200 compared to the FY 2021 Budget. This primarily connects to the previously mentioned reduction in Capital Outlay for NG9-1-1. Other changes to the budget include the expected increase in ACOG Administration cost and the upward adjustment in the Oklahoma Tax Commission (OTC) Fee Revenue Return to Public Safety Answering Points (PSAPs).

The Proposed 9-1-1 ACOG Budget is required to be reviewed and approved as a separate item by the 9-1-1 ACOG Board of Directors.

ACTION REQUESTED:

Motion to approve, as presented herein, the recommended Fiscal Year 2022 (July 1, 2021 – June 30, 2022) Annual Budget and Work Plan, which includes the Membership Dues Assessment and Fee Schedule for Services requested by members, as well as non-member public and private entities, for the Association of Central Oklahoma Governments.





FISCAL YEAR 2022

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

BUDGET SUMMARY

JULY 1, 2021 - JUNE 30, 2022

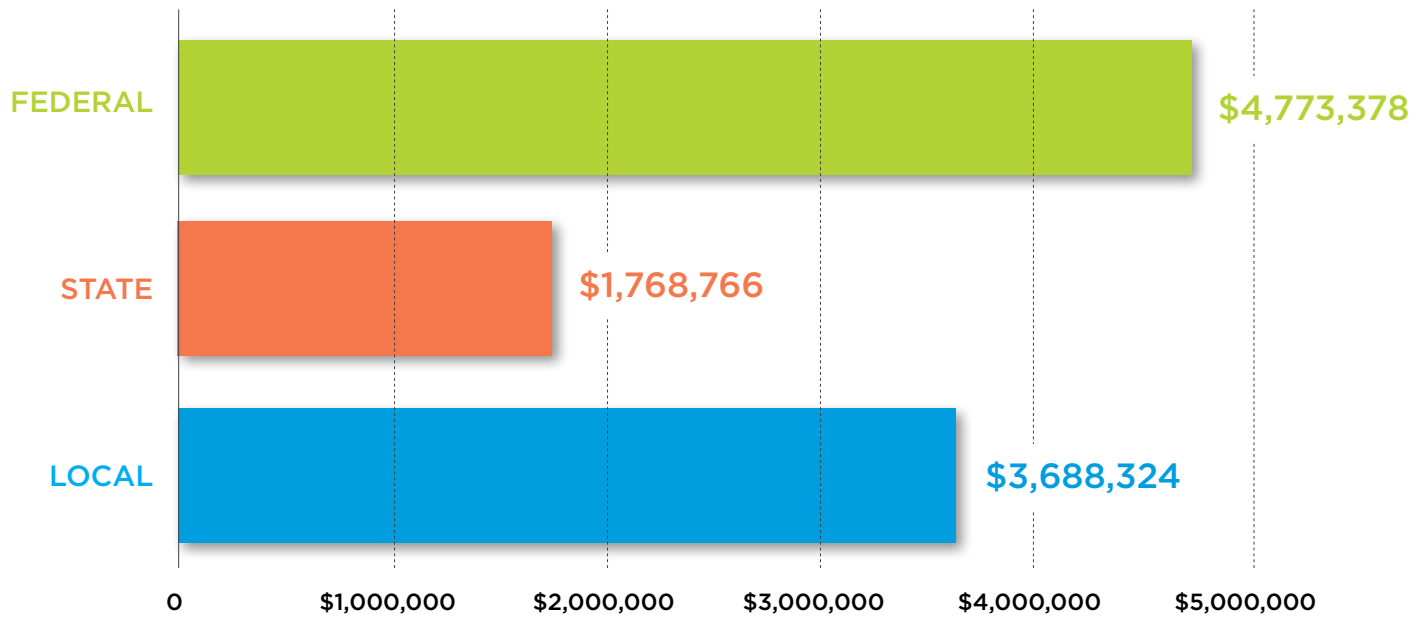


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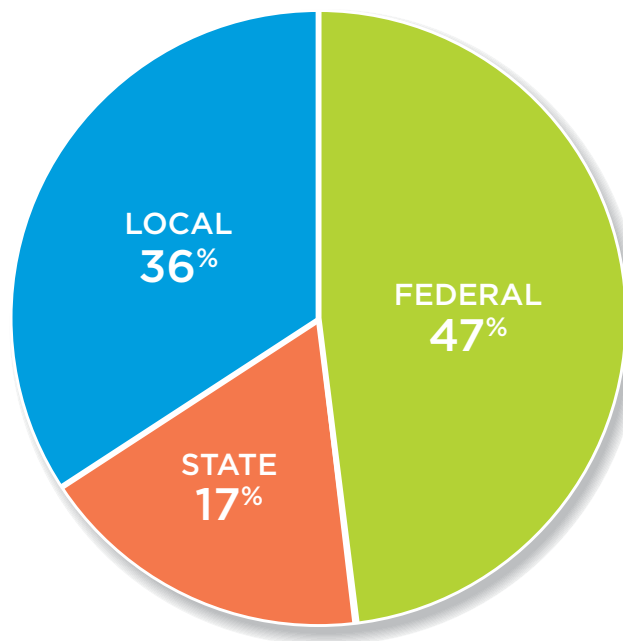
FY 2022 BUDGET | SOURCES OF REVENUE

	EXPECTED	PASS-THROUGH	TOTAL
FEDERAL:			
FHWA - PL	\$1,660,477	\$247,710	\$1,908,187
FTA 5303	244,601		244,601
FTA 5303 Nonattainment Study	50,916		50,916
Tinker AFB Nonattainment Study Donation	5,000		5,000
FHWA - CMAQ Public Fleet Conversion		1,208,857	1,208,857
FHWA - CMAQ Small Grants		672,358	672,358
FHWA - CMAQ AQ	29,824		29,824
OHSO Safety Grant	107,000		107,000
DOE Clean Cities Outreach	90,000		90,000
ODOC Clean Cities SEP Grant	50,000		50,000
EDA Planning Grant	56,638		56,638
EDA CARES Act Grant	249,491		249,491
OOWD Sector Partnership Grant	74,506		74,506
EPA OSE Water 64(b) grants	26,000		26,000
STATE:			
Substates Planning - FY 21 amount	6,818		6,818
REAP Projects - FY 19 deobligated not awarded		7,751	7,751
REAP Projects - FY 20 including deobligations		276,425	276,425
REAP Projects - FY 21 including deobligations		704,021	704,021
REAP Admin - FY 22	38,688		38,688
REAP Projects - FY 22		735,063	735,063
LOCAL:			
Basic Member Dues	367,839		367,839
Transportation Dues	122,637		122,637
Water Resources Dues	182,199		182,199
Rural LISC Grant	21,311		21,311
9-1-1 Administrative Contract	1,754,782		1,754,782
9-1-1 Oklahoma City Contract	65,000		65,000
In-kind Matching Contributions - UPWP	280,000	61,928	341,928
In-kind Matching Contributions - CMAQ		470,304	470,304
Nonattainment Study Match	7,610		7,610
Clean Cities Stakeholder Dues	20,000		20,000
Vending Machine Revenue	1,320		1,320
Depreciation recovered through Indirect Costs	27,903		27,903
FUND BALANCES (Prior Year Revenue)	305,491		305,491
TOTAL	\$5,846,051	\$4,384,417	\$10,230,468

FY 2022 BUDGET | SOURCES OF REVENUE CHARTS



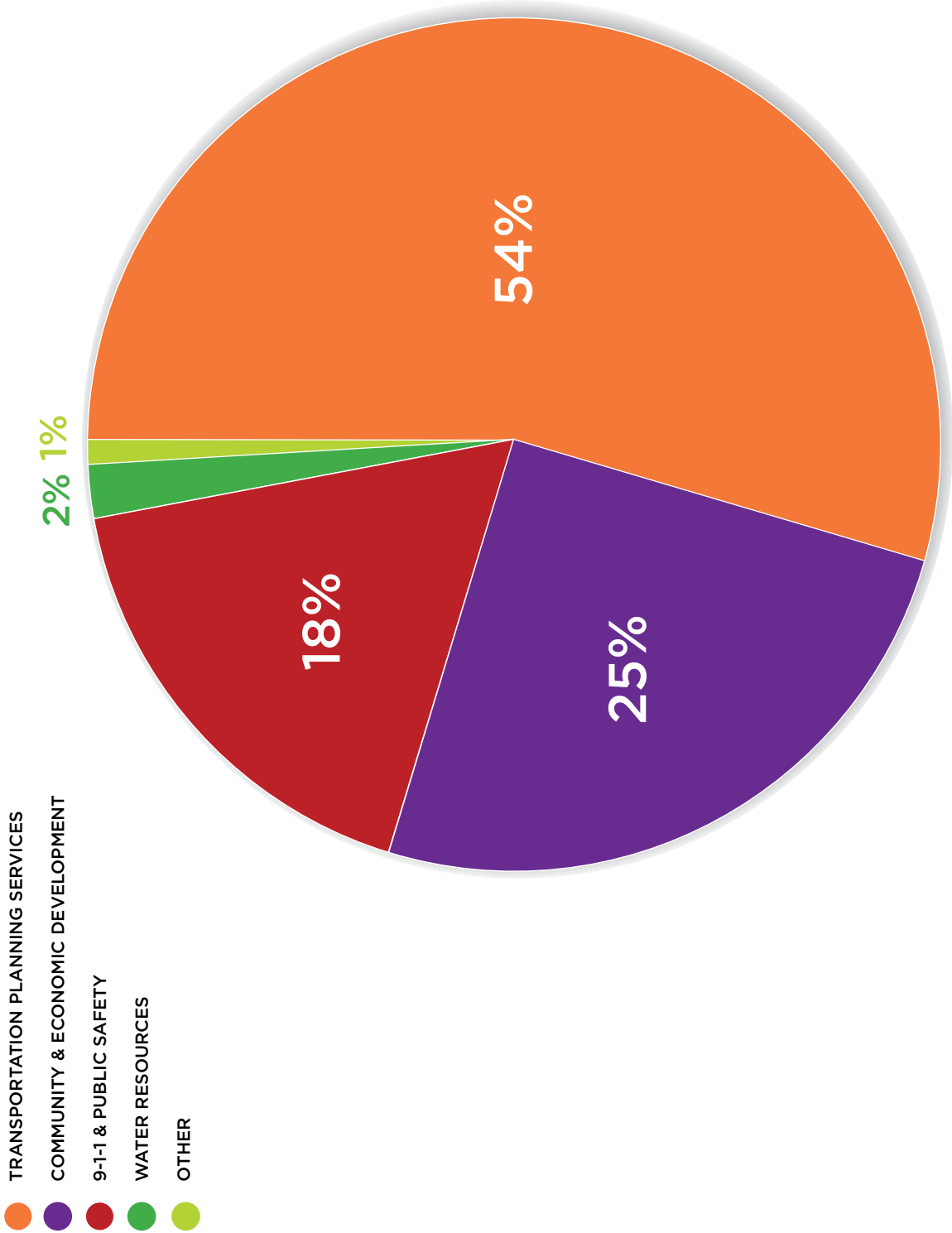
BUDGET PERCENT



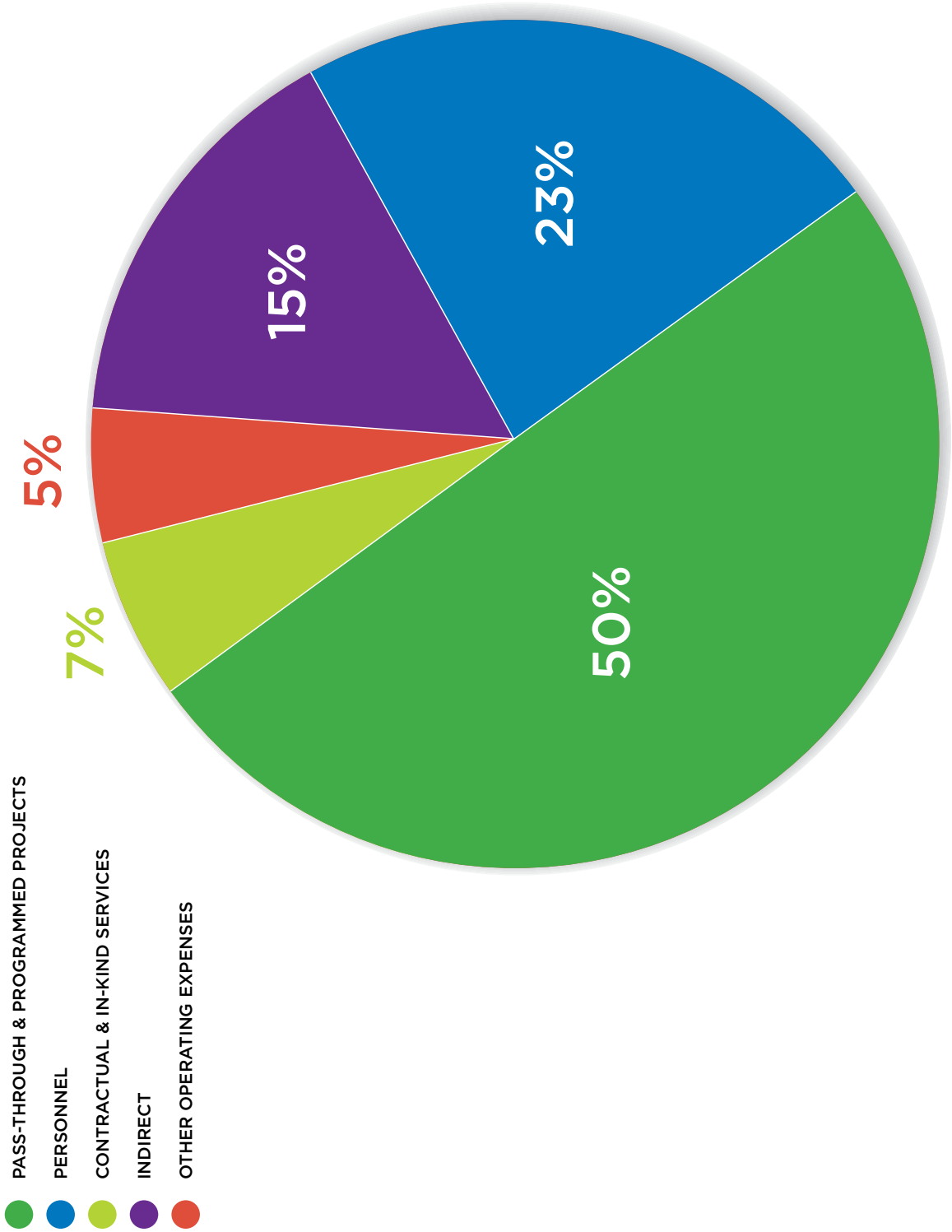
FY 2022 BUDGET | USES OF REVENUE

TRANSPORTATION PLANNING SERVICES	
Clean Cities Programs	223,223
CMAQ Air Quality and Grants	877,728
CMAQ Fleet Conversion Grants	1,511,071
OHSO Safety Grant	107,000
Tinker AFB Nonattainment Study Donation	5,000
PL & FTA UPWP Planning (includes nonattainment)	2,769,834
SUB-TOTAL	5,493,856
COMMUNITY & ECONOMIC DEVELOPMENT	
EDA Planning	114,105
EDA CARES Act Grant	249,491
REAP Administration and Projects	1,768,794
OOWD Sector Partnership Grant	74,506
Rural LISC Grant	30,547
Intergovernmental Services - Local PR Functions	115,264
Intergovernmental Services (Substates)	194,000
SUB-TOTAL	2,546,707
9-1-1 & PUBLIC SAFETY	
9-1-1 ACOG Administrative Contract	1,754,782
Oklahoma City Support Contract	65,000
SUB-TOTAL	1,819,782
WATER RESOURCES	
Water Resources	222,008
SUB-TOTAL	222,008
OTHER	
Local Expenses	148,115
SUB-TOTAL	148,115
TOTAL EXPENDITURES	10,230,468

FY 2022 BUDGET | USES OF REVENUE CHART



FY 2022 BUDGET | BUDGET EXPENDITURES BY CATEGORY CHART



FY 2022 | MEMBERSHIP DUES ASSESSMENT

ENTITY	FY 2022 BASIC DUES POPULATION	FY 2022 VOTES	BASIC DUES*	FY 2022 TRANSPORTATION POPULATION	TRANSPORTATION DUES**	WATER RESOURCES DUES**	FY 2022 TOTAL DUES	FY 2021 TOTAL DUES PAID	AMOUNT CHANGE	PERCENT CHANGE
BETHANY	19,221	8	8,333	19,221	1,822	2,684	12,839	12,428	411	3.31%
BLANCHARD	0	0	0	6,722	637	0	637	608	29	4.77%
CALUMET	604	1	1,042	0	0	84	1,126	1,090	36	3.30%
CEDAR VALLEY	330	1	1,042	330	31	0	1,073	872	201	23.10%
CHOCTAW	12,674	6	6,250	12,674	1,201	1,770	9,221	8,901	320	3.60%
COLE	0	0	0	599	57	0	57	55	2	3.64%
CRESCENT	1,561	1	1,042	0	0	218	1,260	1,215	45	3.70%
DEL CITY	21,712	9	9,375	21,712	2,058	3,032	14,465	13,985	480	3.43%
EDMOND	94,054	34	35,416	94,054	8,913	13,135	57,464	54,293	3,171	5.84%
EL RENO	19,965	8	8,333	0	0	2,788	11,121	10,689	432	4.04%
FOREST PARK	1,069	1	1,042	1,069	101	149	1,292	1,250	42	3.36%
GEARY	244	1	1,042	0	0	34	1,076	1,043	33	3.16%
GOLDSBY	2,454	1	1,042	2,454	233	343	1,618	1,208	410	33.94%
GUTHRIE	11,661	5	5,208	11,661	1,105	1,628	7,941	7,624	317	4.16%
HARRAH	6,499	3	3,125	6,499	616	908	4,649	4,473	176	3.93%
JONES	3,169	2	2,083	3,169	300	443	2,826	2,726	100	3.67%
LAKE ALUMA	91	1	1,042	0	0	0	1,042	842	200	23.75%
LANGSTON	1,860	1	1,042	0	0	260	1,302	1,256	46	3.66%
LEXINGTON	2,185	1	1,042	2,185	207	305	1,554	1,495	59	3.95%
LUTHER	1,759	1	1,042	1,759	167	246	1,455	1,405	50	3.56%
MERIDIAN	43	1	1,042	0	0	0	1,042	842	200	23.75%
MIDWEST CITY	57,407	23	23,958	57,407	5,440	8,017	37,415	36,133	1,282	3.55%
MOORE	62,055	25	26,041	62,055	5,881	8,666	40,588	39,228	1,360	3.47%
MUSTANG	22,959	10	10,416	22,959	2,176	3,206	15,798	14,042	1,756	12.51%
NEWCASTLE	0	0	0	10,655	1,010	0	1,010	936	74	7.91%
NICHOLS HILLS	3,938	2	2,083	3,938	373	550	3,006	2,902	104	3.58%
NICOMA PARK	2,467	1	1,042	2,467	234	345	1,621	1,567	54	3.45%

* Based on Entity Total Vote

** Based on Entity Percentage of Study Area Population

CONTINUED

ENTITY	FY 2022 BASIC DUES POPULATION	FY 2022 VOTES	BASIC DUES*	FY 2022 TRANSPORTATION POPULATION	TRANSPORTATION DUES**	WATER RESOURCES DUES**	FY 2022 TOTAL DUES	FY 2021 TOTAL DUES PAID	AMOUNT CHANGE	PERCENT CHANGE
NOBLE	7,053	3	3,125	7,053	668	985	4,778	4,577	201	4.39%
NORMAN	124,880	38	39,582	124,880	11,834	17,440	68,856	65,166	3,690	5.66%
OKARCHIE	382	1	1,042	0	0	53	1,095	1,061	34	3.20%
OKLAHOMA CITY	654,987	113	117,710	654,987	62,071	91,473	271,254	259,248	12,006	4.63%
PIEDMONT	8,543	4	4,167	8,543	810	1,193	6,170	5,881	289	4.91%
SLAUGHTERVILLE	4,296	2	2,083	4,296	407	600	3,090	2,994	96	3.21%
SPENCER	3,968	2	2,083	3,968	376	554	3,013	2,916	97	3.33%
THE VILLAGE	9,564	4	4,167	9,564	906	1,336	6,409	6,172	237	3.84%
TUTTLE	7,593	4	4,167	7,593	720	1,060	5,947	4,688	1,259	26.86%
UNION CITY	2,157	1	1,042	0	0	301	1,343	1,295	48	3.71%
WARR ACRES	10,118	5	5,208	10,118	959	1,413	7,580	7,368	212	2.88%
YUKON	28,084	12	12,500	28,084	2,661	3,922	19,083	18,317	766	4.18%
CANADIAN COUNTY	6,893	2	2,083	1,034	98	963	3,144	3,027	117	3.87%
CLEVELAND COUNTY	13,344	2	2,083	13,344	1,265	1,864	5,212	5,040	172	3.41%
LOGAN COUNTY	31,035	2	2,083	24,204	2,294	4,334	8,711	8,305	406	4.89%
MCCLAIN COUNTY	0	0	0	6,616	627	0	627	600	27	4.50%
OKLAHOMA COUNTY	22,043	2	2,083	22,043	2,089	3,078	7,250	6,962	288	4.14%
TINKER AFB ASSOCIATE	0	0	9,506	0	2,290	2,819	14,615	13,919	696	5.00%
TOTALS	1,284,921	344	367,839	1,269,916	122,637	182,199	672,675	640,644	32,031	5.00%

* Based on Entity Total Vote

** Based on Entity Percentage of Study Area Population

FY 2022 BUDGET | FRINGE BENEFITS

JULY 1, 2021 - JUNE 30, 2022

RELEASE TIME		
Annual Leave	5.20%	135,533
Sick Leave	3.90%	101,649
Holidays	4.23%	110,251
Administrative Leave	1.15%	29,974
Jury Duty Leave	0.03%	782
TOTAL RELEASE TIME	14.51%	378,189

OTHER BENEFITS		
Payroll Taxes - Social Security		159,727
Payroll Taxes - Medicare		36,935
Payroll Taxes - State Unemployment		9,501
Worker's Compensation Insurance		8,554
Group Health Insurance		171,248
Group Long Term Care Insurance		10,244
Pension - Employer Contribution		113,963
Pension - Administration		6,500
Sec 125 Plan Administration		1,900
TOTAL OTHER BENEFITS		518,572

TOTAL FRINGE BENEFITS		896,761
Total Salaries		2,606,395
Less: Release Time		378,189
Direct Salaries		2,228,206

BASIS FOR BENEFITS ALLOCATION:		
896,761 / 2,228,206		40.25%

FY 2022 BUDGET | INDIRECT COST ALLOCATION

JULY 1, 2021- JUNE 30, 2022

	2021 BUDGET	2022 BUDGET
EXPENDITURES		
Salaries	523,447	556,719
Fringe Benefits	209,117	224,056
TOTAL PERSONNEL COSTS	732,564	780,775
Mileage	7,082	7,516
Travel	4,800	5,250
Advertising & Public Notices	-	-
Development & Recruitment	20,350	21,995
Equipment Rental	1,200	1,200
Insurance	18,203	19,984
Maintenance & Repairs	80,070	83,325
Maintenance & Repairs Software	10,562	11,291
Office Cleaning	3,700	3,600
Office Rental	229,920	234,518
Office Leasehold Improvements	-	4,000
Postage & Freight	332	332
Printing	1,500	1,100
Professional Dues	6,987	6,987
Publications & Subscriptions	1,062	1,005
Supplies	21,964	28,136
Supplies Software	25,305	32,050
Telephone	14,665	13,415
Internet Service	18,630	26,941
Copiers	10,300	10,840
Special Projects	40,000	25,000
Accounting & Audit	18,269	19,175
Accounting & Audit Outsourced Payroll	9,964	10,976
Legal	30,500	23,000
Subcontracts & Consultants	10,200	23,100
Temporary Labor	-	7,500
Equipment & Furniture	68,950	64,750
Depreciation	45,680	27,903
TOTAL EXPENDITURES	1,432,759	1,495,664
Basis for Allocation:		
Total Direct Salaries and Fringe Benefits	2,183,749	2,344,192
INDIRECT RATE	65.61%	63.80%

Indirect costs are not to be considered Administrative or Overhead Costs. It is an accounting method used when costs are: (a) incurred for a common joint purpose benefiting more than one cost objective; and (b) not readily assignable to the cost objective specifically benefited, without effort disproportionate to the results achieved. This method is outlined in OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (codified at 2 C.F.R. Part 200) as an allowable method of cost distribution. ACOG uses total direct salaries and allocated fringe benefits as the basis for distributing indirect costs to individual program areas, resulting in each award bearing a fair share of the indirect costs in reasonable relation to the benefits received from the costs.

FY 2022 ACOG BUDGET

REVENUES:	TOTAL	INDIRECT	LOCAL	TPS	CED	WATER RESOURCES	E9-1-1 & PUBLIC SAFETY
FEDERAL	4,773,378	-	-	4,366,743	380,635	26,000	
STATE	-						
- REAP PROJECTS AND ADMINISTRATION	1,761,948	-	-	-	1,761,948	-	
- OTHER STATE FUNDS	6,818	-	-	-	6,818	-	
IN-KIND MATCH REVENUE	812,232	-	-	812,232	-	-	
MEMBERSHIP DUES:	-						
- BASIC	367,839	-	118,892	-	248,947	-	
- TRANSPORTATION	122,637	-	-	122,637	-	-	
- WATER RESOURCES	182,199	-	-	-	-	182,199	
9-1-1 ADMINISTRATIVE CONTRACT	1,754,782	-	-	-	-	-	1,754,782
OTHER/FEE INCOME	123,144	-	29,223	7,610	21,311	-	65,000
STAKEHOLDERS DUES	20,000	-	-	20,000	-	-	-
TRANSFERS:	-						
- BETWEEN FUNDS	-	-	-	-	-	-	-
- RESTRICTED/UNRESTRICTED FUND BALANCES	305,491	-	-	164,634	127,048	13,809	-
TOTAL REVENUES	10,230,468	-	148,115	5,493,856	2,546,707	222,008	1,819,782

EXPENDITURES:	TOTAL	INDIRECT	LOCAL	TPS	CED	WATER RESOURCES	E9-1-1 & PUBLIC SAFETY
SALARIES - DIRECT	2,228,206	556,719	29,498	586,008	266,969	87,553	701,459
EMPLOYEE BENEFITS 40.25%	896,761	224,056	11,872	235,844	107,445	35,236	282,308
TOTAL DIRECT SALARIES & EMPLOYEE BENEFITS	3,124,967	780,775	41,370	821,852	374,414	122,789	983,767
TRAVEL							
- MILEAGE	15,886	7,516	81	3,500	2,552	650	1,587
- TRAVEL	52,397	5,250	9,626	11,500	5,280	2,285	18,456
ADVERTISING, PUBLIC EDUCATION & PUBLIC NOTICES	21,900	-	-	5,750	2,500	-	13,650

CONTINUED

EXPENDITURES:	TOTAL	INDIRECT	LOCAL	TPS	CED	WATER RESOURCES	E9-1-1 & PUBLIC SAFETY
Development, Training & Recruitment	55,850	21,995	620	13,800	8,891	2,450	8,094
Equipment Rental	1,200	1,200	-	-	-	-	-
Insurance	25,032	19,984	-	2,700	-	-	2,348
Maintenance, Repairs & Computer Hardware Upgrades	135,766	94,616	330	29,053	-	4,940	6,827
Office Rental & Cleaning	238,118	238,118	-	-	-	-	-
Postage & Freight	1,255	332	-	295	198	25	405
Printing & Copier	22,258	11,940	543	6,900	2,375	-	500
Professional Dues	24,648	6,987	11,728	1,654	1,925	260	2,094
Publications & Subscriptions	5,432	1,005	202	-	225	-	4,000
Supplies, Software, Aerial Maps & Storage Rental	176,791	60,186	11,824	52,134	2,498	1,057	49,092
Telephone & Internet	139,705	40,356	-	36,348	25,392	7,409	30,200
REAP Projects, 9-1-1 Institute & Programmed Projects	5,119,991	25,000	16,774	3,304,106	1,731,347	-	42,764
Audit & Accounting	40,476	30,151	-	-	-	-	10,325
Legal	60,260	23,000	7,200	10,260	-	1,800	18,000
Consulting, Contractual, Temporary Labor & In-kind Services	853,461	30,600	3,000	669,638	150,223	-	-
Equipment, Furniture & Leasehold Improvements	78,750	68,750	10,000	-	-	-	-
Debt Service	8,422	-	8,422	-	-	-	-
Depreciation	27,903	27,903	-	-	-	-	-
Total Direct Expenditures	10,230,468	1,495,664	121,720	4,969,490	2,307,820	143,665	1,192,109
Indirect Costs Allocation 63.80%	-	(1,495,664)	26,395	524,366	238,887	78,343	627,673
Total Expenditures	10,230,468	-	148,115	5,493,856	2,546,707	222,008	1,819,782

FY 2022 | GENERAL FUND BALANCE

USED AS REVENUE SOURCES	
FY 2022 Basic Member Dues	367,839
Needed by Local	(118,892)
Needed by CED - IGS Substates Other	(187,182)
Needed by CED - IGS - PR	(115,264)
Needed by CED - EDA	(57,467)
Needed by CED - Rural LISC	(9,236)
Needed by CED - REAP & CDBG	(6,846)
GENERAL FUND FUND BALANCE AS FY 22 REVENUE SOURCE	(127,048)

FUND BALANCES USED AS FY 22 REVENUE SOURCE	
TPS Assigned Fund Balance	164,634
Water Assigned Fund Balance	13,809
From Unassigned Fund Balance	
Local - for net decrease to unassigned GF fund balance above	127,048
TOTAL FUND BALANCES AS FY 22 REVENUE SOURCE	305,491

UNASSIGNED FUND BALANCE	GENERAL FUND	CED - IGS SUBSTATES DEFICIT	COMBINED GENERAL FUNDS
Balance 06/30/20	1,753,152	(405,126)	1,348,026
FY 21 Budget Revenue Source	(104,003)		(104,003)
FY 22 Budget Revenue Source	(127,048)		(127,048)
ESTIMATED BALANCE 06/30/22	1,522,101	(405,126)	1,116,975

PROJECTED UNASSIGNED FUND BALANCE TO EXPENSES	
Total FY 22 Expenditures budgeted	10,205,468
Less:	
- REAP Projects	(1,723,260)
- Air Quality CMAQ grants	(840,448)
- Fleet Conversion Program	(1,511,071)
- Pass Through Traffic Counts	(309,638)
- ODOT In-kind services	(280,000)
ADJUSTED FY 22 EXPENDITURES	5,541,051

UNASSIGNED GENERAL FUND FUND BALANCE

1,116,975 =

20.16%

ADJUSTED FY 22 EXPENDITURES

5,541,051

2.4 Month
average expenses

FY 2022 9-1-1 ACOG BUDGET

REVENUES	TOTALS
9-1-1 Fees for Telephone Service Collected by Oklahoma Tax Commission	\$5,311,356
9-1-1 Fees for Wireline Telephone Service	306,708
Contracts	251,585
Interest Income	3,829
Assigned Fund Balance	298,603
TOTAL REVENUES	\$6,172,081

EXPENDITURES:	
ACOG Administration	\$1,754,782
Capital Outlay	942,642
Telephone Companies Operating & Maintenance Charges	811,356
Maintenance, Repairs and Warranty	581,966
Consultants	513,805
Professional Services Agreement	65,000
Legal	40,000
Supplies	30,482
Insurance on Equipment	21,351
Vehicle Operations	2,750
Miscellaneous	2,000
OTC Fee Revenue Return to PSAPs	1,405,947
TOTAL EXPENDITURES	\$6,172,081



FISCAL YEAR 2022

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

ACOG DIVISIONS & DEPARTMENTS

JULY 1, 2021 - JUNE 30, 2022



acog

TRANSPORTATION PLANNING SERVICES

DESCRIPTION

As the designated Metropolitan Planning Organization (MPO) for Central Oklahoma, ACOG provides regional transportation planning, data development and management services, air quality and Clean Cities outreach to ensure continued certification by the appropriate federal and state agencies. The major activities and outputs of this Division are as follows:

REGIONAL TRANSPORTATION PLANNING

- Ensure the transportation planning process is conducted in compliance with federal laws and guidance established by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), state laws, and local statutes.
- Develop and implement the multimodal, long-range metropolitan transportation plan for the Oklahoma City Area Regional Transportation Study (OCARTS) area in compliance with the requirements of the Fixing America's Surface Transportation (FAST) Act and any subsequent federal surface transportation legislation.
- Assist local governments in obligating approximately \$22 million in Surface Transportation Block Grant - Urbanized Area (STBG-UZA) funds and over \$650,000 in Congestion Mitigation and Air Quality (CMAQ) funds annually.
- Monitor the region's STBG-UZA, CMAQ, and Transportation Alternatives Program (TAP) projects and associated funds.
- Update and monitor the FFY 2022-2025 OCARTS Area Transportation Improvement Program (TIP).
- Implement planning studies and activities outlined annually in the Unified Planning Work Program (UPWP).
- Update and enhance modeling tools to accurately estimate and forecast land use and travel patterns.
- Continue to promote the regional bicycle and pedestrian safety campaign in cooperation with the City of Oklahoma City as recipients of an Oklahoma Highway Safety Office (OHSO) grant.
- Coordinate regional public involvement activities and participate in outreach events (e.g. Bike Month, Bike to Work, Bike Expo, Open Streets, GIS Day, etc.).

DATA DEVELOPMENT AND MANAGEMENT

- Collect, maintain, update, and evaluate current and future travel characteristics, transportation system data, land use, and socioeconomic information for the transportation planning process, including the development and completion of the Encompass 2045 Metropolitan Transportation Plan.
- Maintain Geographic Information System (GIS) of all data relevant to the regional transportation planning process.
- Manage ACOG's online GIS mapping platforms and data portals and provide agency-wide GIS coordination.
- Develop an ArcGIS Hub for regional transportation planning data, consisting of a data sharing portal, web maps and interactive mapping applications, dashboards, and information visualizations.
- Provide GIS products and mapping/data analysis support for member governments.
- Coordinate regional snow routes map and aerial acquisition with member entities.

AIR QUALITY INITIATIVE

- Produce the region's Environmental Protection Agency (EPA) Ozone Advance submission in coordination with the Oklahoma Department of Environmental Quality (ODEQ).
- Monitor Central Oklahoma air pollution data.
- Coordinate the Ozone Alert Day outreach program titled "Get in the KNOWZONE," which urges Central Oklahoma residents to TEXT "OZONE" to 74121 to receive text alerts on High OZONE Alert days.
- Administer the Air Quality Small Grant Program.
- Coordinate ACOG Air Quality Advisory Committee Meetings.
- Finalize the Oklahoma City Area Cost of Nonattainment Analysis Report, which explores the potential economic and transportation impacts of an Environmental Protection Agency (EPA) ozone nonattainment designation.

CLEAN CITIES PROGRAM

- Provide technical assistance to the general public, public agencies, and private businesses regarding alternative fuels and vehicle technologies, federal and state laws and incentives, grant opportunities, and market developments.
- Administer ACOG Clean Air Grants for Public Sector Fleets – an alternative fuel vehicle replacement and infrastructure grant program.
- Coordinate coalition stakeholder and working group meetings, including the Oklahoma Electric Vehicle Coalition.
- Organize workshops, trainings, media events, and networking events, including the Annual Clean Cities Awards Luncheon and National Drive Electric Week.
- Provide educational information to stakeholders and the public through newsletters, the ACOG website, and social media.

9-1-1 & PUBLIC SAFETY

DESCRIPTION

Provide funding, planning, technical support, dispatcher training and educational outreach assistance to 22 Public Safety Answering Points (PSAPs) throughout the 9-1-1 ACOG service area, enabling those agencies to deliver the highest quality Enhanced 9-1-1 service to their citizens. The major activities and outputs for this Division are as follows:

ADMINISTRATION & PLANNING

- Provide staff support to 9-1-1 ACOG Board of Directors, including policy, technical, and Budgetary recommendations.
- Coordinate strategic planning and project management with various public safety organizations, while serving as a regional liaison for our stakeholders.
- Continue vendor contract management.

TECHNOLOGY & SYSTEM SUPPORT

- Provide ACOG Support & Assistance Program (ASAP) Help Desk (24/7 access) support.
- Provide system monitoring (24/7), and quarterly preventative maintenance.

- Complete implementation of NGA 911 ESInet & Next Gen Core Services 9-1-1 Call Routing solution into the existing 9-1-1 ACOG IP Network as a Service Provider Solution. (In progress since March 1, 2021)
- Complete implementation of Solacom i3 Compliant Call Handling Equipment into the 22 PSAPs of 9-1-1 ACOG, as a Customer Owned and Operated Solution. (In progress since April 15, 2021)

TRAINING & EDUCATION

- Operate a fully equipped Training PSAP to instruct over 700 dispatchers in the 9-1-1 ACOG service area on the use of 9-1-1 equipment.
- Provide over 35 mandated and continuing education courses on topics related to 9-1-1 operations, supervision, and leadership.
- Continue public education efforts to inform the public on the proper use of 9-1-1.
- Per the implementation timeline of the new i3 Compliant Call Handling Solution, provide Train-the-Trainer Instruction to all Dispatch Supervisors and in-house and/or on-site Dispatcher Training in FY 2022.

GIS & 9-1-1 DATA INTEGRITY

- Continue 9-1-1 database maintenance and addressing.
- Provide data sharing and synchronization.
- Sustain wireless coordination and accuracy.
- Migration and implementation of GIS Data into NGA 911 NG9-1-1 Core Services 9-1-1 Call Routing Cloud Application.

NEXT GENERATION 9-1-1 (NG9-1-1) PROGRAM MANAGEMENT

As one of the largest 9-1-1 systems in Oklahoma, 9-1-1 ACOG is actively pursuing the implementation and the successful operation of the first Next Generation 9-1-1 (NG9-1-1) solution in the State of Oklahoma. This advanced service will support the 22 agencies (PSAPs) and the citizens living and working in the communities served by 9-1-1 ACOG. In 2019, the consulting firm of Mission Critical Partners (MCP) was selected to strategically navigate 9-1-1 ACOG over the next two years through the NG9-1-1 implementation process.

FY 2021 Accomplishments:

- Strategic Plan developed by MCP for implementation of NG9-1-1, which included the addition of three (3) new positions to the 9-1-1 & Public Safety Division per the completed Workforce Optimization Study.
- Funding Plan established by MCP for implementation of NG9-1-1 and ongoing operations in subsequent years.
- Vendor contract negotiated and executed with NGA 911 for ESInet and Next Gen core services, and implementation timeline established.
- Vendor contract negotiated and executed with Solacom for i3 Compliant 9-1-1 Call Handling Equipment, and implementation timeline established.
- Operational Efficiency Study completed by MCP to identify where efficiencies – operational, technical, or other – could be gained in the 9-1-1 ACOG service area to improve emergency response and support the delivery of a consistent level of care to field responders and citizens.
- Procured MCP Cyber Security Services: NetInform Discover and Secure (One-Time Service) and NetPulse Essential and Secure (On-Going Service).

FY 2022 Objectives:

- Complete implementation of NGA 911 ESInet and Next Gen Core Services for the 9-1-1 ACOG Regional System.

- Complete execution of Solacom 9-1-1 Call Handling Solution for the 22 PSAPs in the 9 1-1 ACOG Regional System.
- Implement MCP Cyber Security Services: NetInform Discover and Secure (One-Time Service) and NetPulse Essential and Secure (On-Going Service).
- Evaluate and/or optimize systems, data, policy, procedures, and organizational structure to adequately support future needs of operating Next Gen Core Services within NGA 911 ESInet, and technical support of Solacom owned and operated 9-1-1 Call Handling Equipment.
- Add one (1) new position (9-1-1 Programs Manager) to the 9-1-1 & Public Safety Division per MCP's Workforce Optimization Study recommendations.
- With the assistance of MCP, monitor and assess the transition from a regional agency providing funding and operational support of legacy 9-1-1 solutions to a region operating and supporting the Next Generation 9-1-1 Call Routing and Call Handling Solutions.
- Per the recommendations of MPC's Operational Efficiency Study, initiate the development of a long-term strategic plan to help guide 9-1-1 ACOG towards organic regionalization that will improve operational efficiencies – policy and operations, technology and shared systems, and physical facilities.

ADMINISTRATIVE SERVICES

DESCRIPTION

Administrative Services is responsible for the internal operations that support all ACOG program areas. These include financial services, information technology/facilities management, human resources, and public information services. The major departmental activities and outputs for this Division are as follows:

FINANCIAL SERVICES

- Accounts payable and accounts receivable
- Payroll
- Purchasing and procurement administration
- Cash management
- Cost pool allocations
- Internal and external financial reports
- Grant and contract reporting and monitoring
- Budgeting
- Annual audit (with independent auditor)
- Coordinate with Human Resources Consultant

INFORMATION TECHNOLOGY/FACILITIES MANAGEMENT

- Helpdesk services
- Computer and network maintenance and support
- Planning and implementation of technology strategies
- Budgeting and purchasing of office equipment, supplies, furniture, and technology for staff
- Planning and support for communications and systems infrastructure

- Scheduling and overseeing of daily operations for facility-related items, technology, and maintenance services
- Life-cycle management of organizational assets (furniture, technology, and physical storage)
- Conducting surplus sales for end-of-life/fully depreciated items
- Allocates and maintains divisional/departmental digital storage
- Serves as the main point of contact with the building landlord for facilities issues and repairs

HUMAN RESOURCES (Consultant Services Contract)

- Administer personnel policies and procedures
- Benefits administration
- Update ACOG Employee Handbook
- Provide revisions to Annual Employee Performance Evaluation forms
- Review and update ACOG job descriptions
- Periodic ACOG personnel policies and procedures training for employees

PUBLIC INFORMATION SERVICES

Public Information Services partners with each ACOG Division/Department to showcase their mission in serving Central Oklahoma, to educate the citizens of our region, and to raise the public profile of the organization.

Administrative Services:

- Annual Legislative Event coordination
- Legislative initiatives, reports and alerts
- Coordination of legislative lobbying activities and reporting requirements
- New member orientation packets/presentations
- Agency newsletter and informational materials
- Website services and external communications for ACOG activities
- Management of public records requests
- Coordination of agency public relations and media contacts
- ACOG design standards and brand management

9-1-1 & Public Safety:

- Provide educational materials to 9-1-1 ACOG members and the public during implementation of Next Generation 9-1-1
- Continue to publicize the Text to 9-1-1 Program and 9-1-1 Institute Training Courses

Community & Economic Development:

- Promotion of EDA CARES Act Recovery initiatives (CERI Program and CAPEDD Dashboard)
- Showcase REAP recipients and projects
- Publicize and market ACOG Grant Services

Transportation Planning Services:

- Help ensure public participation in the development of the Encompass 2045 Metropolitan Transportation Plan for the OCARTS area
- Increase Ozone Alert text and email recipients through “Get in the KNOWZONE” campaign
- Partner with City of Oklahoma City to reduce bike and pedestrian fatalities in Central Oklahoma communities through a grant from the Oklahoma Highway Safety Office (OHSO)

Water Resources:

- Provide member governments and residents with updated drought report information

WATER RESOURCES

DESCRIPTION

The Water Resources Division helps local governments to maximize the use of their ground and surface water resources. This includes planning, management, protection, and research of water quality and supplies. The major activities and outputs of this Division are in three broad areas:

GROUNDWATER MANAGEMENT AND PROTECTION (Garber-Wellington Association)

- Determine the boundaries of the fresh water and the recharge characteristics of the Garber-Wellington Aquifer, production potential, and safe withdrawal zones and rates. These are accomplished through stratigraphic mapping and aquifer modeling studies.
- As the present climate indicates more drought ahead, intensive stratigraphic and structural mapping to define areas of the aquifer with higher sand content and higher well yield potential will continue to be the main focus for FY 2022.
- Identify pollution sources and recommend preventive measures. Staff conducts geophysical surveys to detect freshwater zones and areas of pollution, generate water supply and water well locations.
- Maintain extensive information databases on the Garber-Wellington Aquifer. These databases include old aerial photographs, monthly pumping rates, water levels, oil and gas well activity, water quality analyses, and well construction.
- Continue webpage devoted to helping the public understand groundwater.

SURFACE WATER MANAGEMENT (ACOG 208 Plan Activities)

- Maintain the ACOG 208 Plan under the Clean Water Act Sections 208 and 303, Water Quality Management (208).
- Sustain and update regional Water Quality Analysis Simulation Program (WASP) model on Canadian River to help define water pollution from point and nonpoint sources on the river.
- Assist local floodplain administration officials.

INTERGOVERNMENTAL SERVICES PROGRAM

Clearinghouse Review of Applications for Federal Funds and Direct Federal Projects

- Receive, log, and route applications to appropriate internal and external agency staff for review assistance.
- Coordinate ACOG staff, local, and state government reviews to ensure that federal assisted projects are consistent with regional and local adopted plans, goals, and priorities.

- Provide opportunities to anticipate, disclose, and avoid any negative impact of proposed projects.
- Coordinate all applicant communications, including the provision of a final review letter.

COMMUNITY & ECONOMIC DEVELOPMENT

DESCRIPTION

ACOG works closely with the cities, counties, chambers of commerce, and economic development organizations throughout Central Oklahoma, providing education, training, and expert assistance for community and economic development initiatives and funding opportunities. The major activities and outputs of this Department are as follows:

CAPITAL AREA ECONOMIC DEVELOPMENT DISTRICT (CAPEDD) OF OKLAHOMA

District Planning Services

- Undertake strategic implementation of the 2019 updated five-year Comprehensive Economic Development Strategy (CEDS) for the four-county region.
- Coordinate the CEDS Advisory Committee agendas and meetings. Maintain the membership of the CEDS Advisory Committee in accordance with the Economic Development Administration (EDA) required criteria to ensure comprehensive and diverse representation.
- Assist local governments and institutions of higher education in preparing and submitting EDA grant applications through the CAPEDD, which includes letters of support.
- Provide demographic and economic data to communities in support of grounded and evidence-driven economic development strategies.
- Provide periodic alerts/emails to stakeholders on matters relating to economic development initiatives and funding opportunities for the region.

EDA CARES Act Recovery Initiatives

- Undertake strategic implementation of the 2021 CEDS COVID-19 pandemic update for the four-county region.
- Provide and maintain the newly created CAPEDD Dashboard on the ACOG website to reflect accurate and up-to-date data in support of regional awareness and community & economic development efforts.
- Completion of the Community Economic Resiliency Initiative (CERI) Program. In FY 2021, ACOG procured the Institute for Quality Communities (IQC), University of Oklahoma, for the purposes of providing planning demonstration site consulting services to the three (3) communities selected through the CERI Program application process: El Reno; Harrah; and Guthrie. These services will provide each municipality with the opportunity to develop plans that model strategic investment, sustainable economic recovery, and long-term resiliency that will address and implement the goals outlined in the Updated 2021 CEDS Strategic Framework.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The Oklahoma Department of Commerce (ODOC) provides direct grants to eligible local governments for developing CIPs, who, in turn, can contract with ACOG for consultant services.

- Provide technical assistance to rural communities with limited staff capacity in the development of a CIP. This includes infrastructure inventories, mapping, and research on how to secure possible grant funding opportunities for CIP projects.

RURAL ECONOMIC ACTION PLAN (REAP)

- Assist small, rural communities with populations of less than 7,000 to apply for state funding (ODOC) for infrastructure and community projects.
- Notify all eligible entities within the ACOG region of the availability of REAP funds.
- Provide online training on the required process and procedures for REAP applications.
- Develop a method for ranking projects and distributing the monies according to state requirements and with ACOG Board approval.
- Notify successful REAP applicants of their funding awards and provide effective publicity.
- Provide supervision of the progress on the approved projects and appropriate documentation of results, to include reporting to the State Legislature.

COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)

- Provide technical assistance to eligible, non-entitlement cities and counties on CDBG and CDBG-REAP grant applications, which are primarily for water and sewer projects.

OTHER COMMUNITY & ECONOMIC DEVELOPMENT INITIATIVES

New Grant Services

ACOG provides the following professional grant services to local governments and other organizations within the ACOG region:

- Grant application (writing) services through a contractual fee-based agreement.
- Grant administration services through a contractual fee-based agreement with the grantee (awarded recipient - local government or organization). ACOG will perform administration services customized per grantee in accordance with the administrative and schedule requirements of the grant awarding agency or organization (grantor).

Rural Local Initiatives Support Corporation (LISC) Grant

- Determine the needs of the minority-owned business community in our region by conducting a comprehensive study of the small business ecosystem.
- Conduct outreach with key stakeholders to maintain collaboration and engagement long term.
- Work in partnership with economic development organizations to determine and distribute equitable practices, resources, and methods of communication that best assist local minority-owned and women-owned businesses to pivot and/or sustain post-pandemic.

Oklahoma Office of Workforce Development (OOWD) Sector Partnership Grant

- Facilitate and convene meetings with industry and business partners, workforce development organizations, legislators and local governments, and education authorities to determine best practices for developing, sustaining, and retaining the local workforce.
- Study will determine best practices to issue a paradigm for success in workforce development applicable throughout the state and across all capital industries.



FISCAL YEAR 2022

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

PERSONNEL CLASSIFICATION & PAY PLAN

JULY 1, 2021 - JUNE 30, 2022



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FY 2022 | PERSONNEL CLASSIFICATION AND PAY PLAN

POSITION CLASSIFICATION	MINIMUM	MAXIMUM
Accountant I	\$ 55,842	\$ 71,960
Accountant II	\$ 72,788	\$ 91,393
Administrative Assistant	\$ 39,500	\$ 56,582
Assistant Planner	\$ 42,500	\$ 60,835
Associate Planner	\$ 48,000	\$ 75,521
Deputy Director	\$ 84,000	\$ 146,500
Director of Finance	\$ 82,000	\$ 144,500
Division/Department Director	\$ 80,000	\$ 138,500
Division Program Coordinator	\$ 60,137	\$ 79,603
Department Manager	\$ 64,254	\$ 83,624
Division Manager	\$ 72,788	\$ 92,695
Executive Assistant	\$ 46,957	\$ 73,250
Executive Director	\$ *	\$ *
GIS Manager	\$ 55,057	\$ 75,500
GIS Specialist I	\$ 44,000	\$ 63,878
GIS Specialist II	\$ 50,000	\$ 69,552
GIS Technician	\$ 38,548	\$ 57,034
IT Operations Specialist	\$ 45,000	\$ 68,750
Program(s) Manager	\$ 62,137	\$ 86,624
Projects Coordinator I	\$ 42,000	\$ 61,535
Projects Coordinator II	\$ 45,569	\$ 65,878
Senior Art Designer	\$ 58,247	\$ 77,524
Special Projects Planner	\$ 46,729	\$ 65,984
Systems Specialist I	\$ 46,500	\$ 59,306
Systems Specialist II	\$ 50,000	\$ 64,878
Systems Specialist III	\$ 54,030	\$ 69,552
Intern	\$ 10.50 per hour	\$ 20.00 per hour
Other/ Part-time, Hourly	\$ 15.20 per hour	\$ 25.50 per hour

*The Executive Director's pay is determined annually by the ACOG Board of Directors.



FISCAL YEAR 2022

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

FEE SCHEDULE FOR SERVICES

JULY 1, 2021 - JUNE 30, 2022



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FY 2022 | FEE SCHEDULE FOR SERVICES**THE FOLLOWING SERVICE FEE SCHEDULE IS FOR:**

- ACOG members - for assistance beyond scope of approved work program
- Non-member governmental entities
- Citizens
- Private consulting firms
- Non-profit agencies

Technical/Planning Data Assistance:

Includes demographic, traffic, housing, land use data, federal regulations, flood plain analysis, surface and ground water quality analysis:

- \$98.00/hour plus cost of materials
- Minimum set up fee of \$90.00

Cartographic/Mapping Assistance:

- Special mapping/charts/audio-visuals: \$90.00/hour + cost of materials
- Multi-color maps, aerial photography: Cost of preparation + cost of plot

Reproduction:**COPIES OR COMPUTER PRINTOUTS:**

8.5x11" or 8.5x14"	\$.35/sheet (b&w)	\$.70/sheet (color)
11x17"	\$.70/sheet (b&w)	\$1.40/sheet (color)
Irregular size	Price adjusted to cover cost	

GEOPHYSICAL LOGS:**\$.35/100 feet depth**

MAP PRODUCTS	17 X 22"	22 X 34"	34 X 44"	Other
Plain Paper	\$14	\$28	\$53	\$4.90/sq. ft.
Line plots	\$17	\$32	\$64	\$6.30/sq. ft.
Lightly shaded color or aerial photography plots* (heavy ink usage)	\$24	\$42	\$81	\$7.70/sq. ft.
Color aerials (plain paper)				\$9.10/sq. ft.
Color aerials (photo paper)				\$10.50/sq. ft.
2020 Census Tract		\$14		

*No additional charge for lines placed on shaded/aerial plots

NOTE: PDFs or digital graphics files cost the same as plotting/printing prices for the paper sizes listed above. Additional amount may be added for special paper or heavy ink usage.

Electronic Reproduction:

- \$10.00 per USB

Reports or Publications Produced by ACOG

- Available at a fixed price

Grant Services:

ACOG provides grant preparation and administration services to member governments and other organizations seeking funding. This service is provided through a contractual fee-based agreement.

GRANT PREPARATION (WRITING) FEES

State & Federal Agencies: 6% of total grant monies requested, with the following exceptions:

- U.S. Economic Development Administration (EDA): \$250
- Federal Emergency Management Agency (FEMA): \$1,500

Non-Profits/Foundations: \$75/hour

GRANT ADMINISTRATION FEES

The fees charged for competitive grant administration will be based on the total grant funds awarded to the grantee. Percentage charged will range between 3% to 8% as determined by the size of the grant award and by required agency grant administration fee caps. ACOG's service fee will be included in the award recipient's approved grant administration budget.

ACOG will be reimbursed by the grantee on a periodic basis subject to billing as follows:

- 30% due upon initial release of funds to grantee
- 30% at mid-point of scheduled grant administration timeframe
- 30% at completion of project
- 10% due after final preparation and submission of close-out documents

Individuals requesting assistance will be advised of the fee schedule. Fees will be assessed for assistance, whether provided by telephone, email, or in person. Persons requesting items will be billed for any cost of packaging and postage.

Individuals requesting information are welcome to review all materials at the ACOG office for no charge.



FISCAL YEAR 2022

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

MEMBERSHIP, BOARDS & COMMITTEES

JULY 1, 2021 - JUNE 30, 2022



acog

FY 2022 | MEMBERSHIP, BOARDS & COMMITTEES

ACOG BOARD OF DIRECTORS (BOD)

CANADIAN COUNTY

Canadian County
Town of Calumet
City of El Reno
City of Geary
City of Mustang
Town of Okarche
City of Oklahoma City
City of Piedmont
Town of Union City
City of Yukon

CLEVELAND COUNTY

Cleveland County
City of Lexington
City of Moore
City of Noble
City of Norman

City of Oklahoma City
Town of Slaughterville

GRADY COUNTY*

City of Tuttle

LOGAN COUNTY

Logan County
Town of Cedar Valley
City of Crescent
City of Guthrie
Town of Langston City
Town of Meridian

MCCLAIN COUNTY*

Town of Goldsby

OKLAHOMA COUNTY

Oklahoma County
City of Bethany

City of Choctaw
City of Del City
City of Edmond
Town of Forest Park
City of Harrah
Town of Jones City
Town of Lake Aluma
Town of Luther
City of Midwest City
City of Nichols Hills
City of Nicoma Park
City of Oklahoma City
City of Spencer
City of The Village
Town of Valley Brook
City of Warr Acres

ASSOCIATE MEMBER:

Tinker Air Force Base

*Grady and McClain Counties not part of ACOG BOD.

9-1-1 ACOG BOARD OF DIRECTORS (BOD)

CANADIAN COUNTY

Canadian County
City of El Reno
City of Mustang
City of Piedmont
City of Yukon

CLEVELAND COUNTY

Cleveland County
City of Lexington
City of Moore
City of Noble
City of Norman
Town of Slaughterville

GRADY COUNTY*

City of Tuttle

LOGAN COUNTY

Logan County
City of Cedar Valley
City of Guthrie
Town of Meridian

MCCLAIN COUNTY*

City of Blanchard **
City of Newcastle

OKLAHOMA COUNTY

Oklahoma County
Town of Arcadia
City of Bethany
City of Choctaw
City of Del City
City of Edmond

Town of Forest Park
City of Harrah
Town of Jones City
Town of Lake Aluma
Town of Luther
City of Midwest City
City of Nichols Hills
City of Nicoma Park
Town of Smith Village
City of Spencer
City of The Village
Town of Valley Brook
City of Warr Acres
Town of Woodlawn Park

*Grady and McClain Counties not part of 9-1-1 ACOG BOD.

** New member (PSAP installation in progress)

INTERMODAL TRANSPORTATION POLICY COMMITTEE (ITPC)

CANADIAN COUNTY

Canadian County
City of Mustang
City of Oklahoma City
City of Piedmont
City of Yukon

CLEVELAND COUNTY

Cleveland County
City of Lexington
City of Moore
City of Noble
City of Norman
City of Oklahoma City
Town of Slaughterville

GRADY COUNTY

City of Blanchard
City of Tuttle

LOGAN COUNTY

Logan County
City of Cedar Valley
City of Guthrie

MCCLAIN COUNTY

McClain County
City of Blanchard
Town of Cole
Town of Goldsby
City of Newcastle

OKLAHOMA COUNTY

Oklahoma County
City of Bethany
City of Choctaw
City of Del City
City of Edmond
Town of Forest Park
City of Harrah
Town of Jones City
Town of Luther
City of Midwest City
City of Nichols Hills
City of Nicoma Park
City of Oklahoma City
City of Spencer
City of The Village

Town of Valley Brook
City of Warr Acres

ASSOCIATE MEMBERS:

Central Oklahoma Transportation and Parking Authority
City of Norman Transit
Oklahoma City Airport Trust
Oklahoma Department of Transportation – Strategic Asset & Performance Management
Oklahoma Department of Transportation – Office of Mobility & Public Transit
Oklahoma Transportation Commission – Division 3
Oklahoma Transportation Commission – Division 4
Oklahoma Transportation Commission – Division 7
Federal Aviation Administration
Federal Highway Administration
Federal Transit Administration

GARBER-WELLINGTON POLICY COMMITTEE (GWPC)

CANADIAN COUNTY

Canadian County
Town of Calumet
City of El Reno
City of Geary
City of Mustang
Town of Okarche
City of Oklahoma City
City of Piedmont
Town of Union City
City of Yukon

CLEVELAND COUNTY

Cleveland County
City of Lexington
City of Moore

City of Noble
City of Norman
City of Oklahoma City
Town of Slaughterville

GRADY COUNTY*

City of Tuttle

LOGAN COUNTY

Logan County
City of Guthrie
Town of Langston City

MCCLAIN COUNTY*

Town of Goldsby

OKLAHOMA COUNTY

Oklahoma County

City of Bethany
City of Choctaw
City of Del City
City of Edmond
Town of Forest Park
City of Harrah
Town of Jones City
Town of Luther
City of Midwest City
City of Nichols Hills
City of Nicoma Park
City of Oklahoma City
City of Spencer
City of The Village
Town of Valley Brook
City of Warr Acres

*Grady and McClain Counties not part of GWPC.

APPENDIX 5: CURRENT BOARD OF DIRECTORS & POLICY COMMITTEE MEMBERS

9-1-1 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (8)	Hon. Nikki Lloyd Mayor	Hon. Kathy Larsen Councilmember ----- Hon. Chris Powell Vice-Mayor
BLANCHARD ()	Hon. Chuck Kemper City Councilmember	Hon. Eddie Odie Mayor ----- Hon. Joe Davis Councilmember
CEDAR VALLEY (1)	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember ----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (7)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (4)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (2)	Hon. Chris Lally Councilmember	Hon. Tom Barron Councilmember
JONES CITY (1)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilman	Hon. Max Punneo Vice- Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee ----- Hon. Carla Caruthers Trustee

9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (24)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember ----- Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NEWCASTLE (4)	Hon. Gene C. Reid Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	No Designee
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor ----- Hon. Gary Hicks Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (3)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. Valerie Stockton Trustee	Hon. Steve Easom Mayor
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. Cathy Cummings Councilmember	Hon. Sonny Wilkinson Mayor ----- Hon. Adam Graham Vice-Mayor

9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (4)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (3)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (12)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner

9-1-1 ACOG REGIONAL PLANNING AND ADVISORY COMMITTEE MEMBERS

CITY/ORGANIZATION	MEMBERS	JOB TITLE
BETHANY PD	Chad Meek Kyle Hayes	Deputy Chief Communications Supervisor
CANADIAN COUNTY SHERIFF'S OFFICE	Cindy Bowers	Communications Supervisor
MOORE	Tammy Koehn	PSAP Manager
DEL CITY	Marvin Stanford Steven Robinson	Communication Supervisor Acting Police Chief
EL RENO	Paul Ratliff Jodi Baeriswyl	Lieutenant Communications Supervisor
GUTHRIE	Chief Don Sweger Shelly Clemons	Police Chief Communications Supervisor
MIDWEST CITY	Becky Bruce Sherri Strong	Communications Supervisor Communications Supervisor
MUSTANG	Jana Brence	Communications Supervisor
NICHOLS HILLS	Steven Cox Shana Jones	Chief of Police Communications Supervisor
NOBLE	Tara Alexander Leshar	N/A
NORMAN	Russell Anderson	N/A
YUKON	Major Matt Fairchild Kelli Reese	Major/Training Supervisor Communications Supervisor

REGIONAL PLANNING AND ADVISORY COMMITTEE MEMBERS (Cont.)

CITY/ORGANIZATION	MEMBERS	JOB TITLES
CLEVELAND COUNTY SHERIFF'S OFFICE	Aubrey Scanlon	Supervisor
EDMOND EOC	Christie Jaggi Matt Stillwell	Supervisor Director
EMSA	Barry Coleman Frank Gresh	N/A N/A
LEXINGTON POLICE DEPT	Deanna Moore	Chief of Police
LOGAN COUNTY SHERIFF	Troy Dykes Mary Polly	Undersheriff Communications Supervisor
NEWCASTLE	Amber Baker	Supervisor
NICHOLS HILL POLICE/FIRE	Casey Nix	N/A
NOBLE	Tara Alexander	Police/Fire
OKLAHOMA COUNTY SHERIFF	Jill Stover	Communication Supervisor
OU POLICE DEPARTMENT	Matt Robinson	Lead Police Communication Officer
THE VILLAGE	Russ Landon Nikki Braden	Deputy Police Chief Communications Supervisor
SLAUGHTERVILLE	Marsha Blair	Town Administrator
TUTTLE POLICE/FIRE	M. Scott	Assistant Police Chief
WARR ACRES POLICE/FIRE	Tischia Guthrie	Communications Supervisor

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (8)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Daniel Tatro Trustee	Hon. Bruce Wallace Mayor
CEDAR VALLEY (1)	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW (6)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
CRESCENT (1)	No Designee	Vacant
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (8)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	No Designee	Hon. Tabbitha Kiener Councilmember
		Hon. Bobby Allen Mayor
GOLDSBY (1)	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Trustee
		Hon. Susan Bohrer Trustee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Chris Lally Councilmember	Hon. Tom Barron Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Vacant
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee
		Hon. Linda Williams Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (23)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember
		Hon. Christine Allen Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Mayor	Vacant
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor
		Hon. Gary Hicks Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (112)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember
		Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. Valerie Stockton Trustee	Hon. Steve Easom Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Jim Scanlan Vice Mayor ----- Hon. Renita Fair Councilmember
THE VILLAGE (4)	Hon. Cathy Cummings Councilmember	Hon. Sonny Wilkinson Mayor ----- Hon. Adam Graham Vice-Mayor
TUTTLE (3)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
YUKON (11)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant

INTERMODAL TRANSPORTATION POLICY COMMITTEE

LOCAL GOVERNMENT MEMBERS		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
BLANCHARD	Hon. Chuck Kemper Councilmember	Hon. Eddie Odle Mayor
		Hon. Joe Davis Councilmember
CEDAR VALLEY	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
COLE	Hon. W. Chester Anderson Mayor	Hon. Robert Green Trustee
		----- Hon. Ronnie Lynn McCaskill Trustee
DEL CITY	Hon. Floyd Eason Mayor	Hon. Pam Finch Councilmember
		----- Hon. Michael Dean Councilmember
EDMOND	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
FOREST PARK	No Designee	Vacant
GOLDSBY	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Trustee
		Hon. Susan Boehrer Trustee
GUTHRIE	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH	Hon. Chris Lally Councilmember	Hon. Tom Barron Councilmember
JONES CITY	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LEXINGTON	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee

INTERMODAL TRANSPORTATION POLICY COMMITTEE (Cont.)

LOCAL GOVERNMENT MEMBERS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MIDWEST CITY	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor ----- Any Moore Councilmember
MUSTANG	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NEWCASTLE	Hon. Mike Fullerton Vice Mayor	Hon. Gene Reid Councilmember
NICHOLS HILLS	Hon. Peter Hoffman Mayor	Vacant
NICOMA PARK	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor ----- Hon. Gary Hicks Councilmember
NORMAN	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember
OKLAHOMA CITY	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE	Hon. Valerie Stockton Trustee	Hon. Steve Easom Mayor
SPENCER	Hon. Frank Calvin Mayor	Hon. Jim Scanlan Vice Mayor ----- Hon. Renita Fair Councilmember
TUTTLE	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember

INTERMODAL TRANSPORTATION POLICY COMMITTEE (Cont.)		
LOCAL GOVERNMENT MEMBERS (Cont.)		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
THE VILLAGE	Hon. Cathy Cummings Councilmember	Hon. Sonny Wilkinson Mayor ----- Hon. Adam Graham Vice-Mayor
WARR ACRES	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
YUKON	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piearcy Commissioner
MCCLAIN COUNTY	Hon. Wilson Lyles Commissioner	Hon. Terry Daniel Commissioner
OKLAHOMA COUNTY	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner

Agency Members and Non-Voting Members on next page.

INTERMODAL TRANSPORTATION POLICY COMMITTEE (Cont.)

AGENCY MEMBERS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Jason Ferbrache Administrator	Marty Dickens Fed Assets & Grants Coordinator
CITY OF NORMAN, OKLAHOMA (Transit)	Shawn O'Leary Public Works Director	Taylor Johnson Public Transit Coordinator
OKLAHOMA CITY AIRPORT TRUST	Randon Rieger, P.E. Civil Engineer III	John Storms Civil Engineer IV
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT)- Strategic Asset & Performance Management (SAPM)	Matthew Swift Division Engineer SAPM	Laura Chaney Branch Manager Planning & Performance
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT) - Office of Mobility & Public Transit	No Designee	Vacant
OKLAHOMA TRANSPORTATION COMMISSION (OTC) - DIVISION 3 - MCCLAIN & CLEVELAND COUNTIES IN OCARTS AREA	T. W. Shannon Transportation Commissioner	Rick Johnson ODOT Director of Capital Programs
OKLAHOMA TRANSPORTATION COMMISSION (OTC) - DIVISION 4 - CANADIAN, LOGAN, & OKLAHOMA COUNTIES IN OCARTS AREA	Don Freymiller Transportation Commissioner	Angel Gonzalez ODOT Asst. Division Engineer, SAPM
OKLAHOMA TRANSPORTATION COMMISSION (OTC) - DIVISION 7 - GRADY COUNTY IN OCARTS AREA	Stephen J. LaForge Transportation Commissioner	Jeremy Planteen ODOT Asst. Division Manager, SAPM

NON-VOTING MEMBERS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
FEDERAL AVIATION ADMINISTRATION (FAA)	Glenn Boles Manager AR/OK Airports District Office	Vacant
FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Basharat Siddiqi Oklahoma Division Administrator	Carl Selby Program Support Team Leader
		Isaac Akem Community Planner
FEDERAL TRANSIT ADMINISTRATION (FTA)	No Designee	Vacant

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE

VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Amanda McCellon Director of Planning	Brendan Summerville Community Development Associate
BLANCHARD	Emily Pehrson Public Works Director ----- Ryan Conner City Planner	Robert Floyd City Manager ----- Daniel Ofsthun Finance Director
CEDAR VALLEY	No Designee	Vacant
CHOCTAW	Purvi Patel City Planner	Guy Henson Development Services Director
COLE	No Designee	Vacant
DEL CITY	Monica Cardin Director of Community Development	Tom Leatherbee Chief Redevelopment Officer
		Mike Cantrell Acting City Manager
EDMOND	Steve Manek Director of Engineering ----- Thomas Minnick Traffic Planner	Harry Fenton Project Engineer
FOREST PARK	No Designee	Vacant
GOLDSBY	Adam Vossen Town Administrator	Vacant
GUTHRIE	Tenny Maker Public Works Director	Dakota Hock Street Supervisor
HARRAH	No Designee	Vacant
JONES CITY	Hon. Ray Poland Mayor	Vacant
LEXINGTON	No Designee	Vacant
LUTHER	No Designee	Vacant

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE
VOTING MEMBERS AND ALTERNATES (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MIDWEST CITY	Brandon Bundy City Engineer-Community Development	Patrick Menefee City Engineer-Public Works
	Kellie Gilles Planning Manager	Petya Stefanoff Comprehensive Planner
MOORE	Elizabeth Weitman Community Development Director	Chad Denson Asst. Community Development Dir.
	Jerry Ihler Assistant City Manager	
MUSTANG	Melissa Helsel Community Development Director	Timothy Rooney City Manager
NEWCASTLE	Todd Kennemer Community Development Director	Vacant
NICHOLS HILLS	No Designee	Vacant
NICOMA PARK	No Designee	Vacant
NOBLE	Bob Wade City Manager	Robert Porton City Planner
NORMAN	David Riesland Transportation Engineer	Shawn O'Leary, Director Public Works
	Joyce Green GIS Services Manager	Jane Hudson, Director Planning/Comm. Dev.
OKLAHOMA CITY	Eric Wenger Public Works (PW) Director/City Engineer	Deborah Miller, PW Asst. City Engineer Chad Meisenburg, PW GO Bond Mgr. Stuart Chai, Civil Eng. V/City Traff. Eng.
	Kim Cooper-Hart Principal Planner	Geoff Butler, Planning Dir. Max Harris, Associate Planner
PIEDMONT	Jason Orr City Manager	Doug Baustert Public Works Director
SLAUGHTERVILLE	Marsha Blair Town Administrator	Vacant
SPENCER	No Designee	Hon. Frank Calvin, Mayor
TUTTLE	Tim Young City Manager	Jacquelyn Porter City Planner
THE VILLAGE	Bruce Stone City Manager	Vacant

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE
VOTING MEMBERS AND ALTERNATES (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
WARR ACRES	Hon. Jim Mickley Mayor ----- Hon. John Knipp Vice Mayor	Vacant
YUKON	Mitchell Hort Asst. City Manager	Julie Shannon Stormwater Program Manager
CANADIAN COUNTY	Hon. Marc Hader Commissioner – District #1	Hon. David Anderson Commissioner - District 2
		Hon. Jack Stewart Commissioner – District 3
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner
	Brian Wint Project Manager	----- Hon. Harold Haralson Commissioner
LOGAN COUNTY	Lori Pierce Deputy Commissioner, Dist. 2	Hon. Kody Ellis Commissioner, Dist. 2
MCCLAIN COUNTY	Hon. Terry Daniel Commissioner	David Perry District 2 Foreman
OKLAHOMA COUNTY	Stacey Trumbo County Engineer ----- Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner ----- Scott March GIS Coordinator
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG)	Mark W. Sweeney Executive Director	John M. Sharp Deputy Director
		Jennifer Sebesta TPS Manager
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Chip Nolen Planner	Marty Dickens Federal Grants Coordinator
CITY OF NORMAN - Transit	Taylor Johnson Public Transit Coordinator	Cydney Karstens Management Analyst
OKLAHOMA CITY DEPARTMENT OF AIRPORTS	No Designee	Vacant
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT) Strategic Asset & Performance Management Division	Sarah McElroy STIP/MPO Coordinator	Laura Chaney Branch Manager Planning & Performance
		Angel Gonzalez Asst. Division Engineer Strategic Asset/Performance Mgmt.
OKLAHOMA DEPT. OF TRANSPORTATION – Office of Mobility & Public Transit	No Designee	C Weilbrenner Transportation Manager
OKLAHOMA DEPT. OF ENVIRONMENTAL QUALITY (ODEQ)	Leon Ashford Environmental Programs Specialist	Christina Hagens Environmental Programs Specialist
OKLAHOMA AERONAUTICS COMMISSION	Grayson Ardies Deputy Director	Vacant

INTERMODAL TRANSPORTATION TECHNICAL COMMITTEE

NON-VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	No Designee	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Casey Jones Planner	Vacant
OKLAHOMA DEPT. OF TRANSPORTATION (ODOT) - Local Government Division	Melissa Davis Project Manager	Richard Buchanan Project Manager ----- Jonah Vasquez Project Manager
OKLAHOMA RAILROAD ASSOCIATION	Lori A. Kromer Peterson Executive Director	Vacant
OKLAHOMA TURNPIKE AUTHORITY (OTA)	No Designee	Darian Butler Pre-Construction Engineer
OKLAHOMA TRUCKING ASSOCIATION	Jim Newport CEO/President	Rebecca Chappell Director-Administration & Events
TINKER AIR FORCE BASE	Steven Rhodes Community Planner	Heartsong Turnbull Community Planner
TRIBAL GOVERNMENTS	No Designee	Vacant
FEDERAL BUREAU OF INDIAN AFFAIRS (BIA)	No Designee	Vacant
U.S. DOT - FEDERAL AVIATION ADMINISTRATION (FAA) / Mike Monroney- Aeronautical Center	Jon Berkman Manager Architect & Engineering Division	Angela Laws Environmental Engineer Environment/Safety/Health Staff
U.S. DOT - FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Isaac Akem Community Planner-OK Division	Vacant
U.S. DOT - FEDERAL TRANSIT ADMINISTRATION (FTA)	Marc Oliphant Community Planner	Donald Koski Deputy Regional Administrator

AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE

VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Amanda McCellon Director of Planning	Brendon Summerville Community Development Associate
BLANCHARD	Ryan Conner City Planner	Daniel Ofsthun Finance Director
CEDAR VALLEY	No Designee	
CHOCTAW	Purvi Patel City Planner	John "Guy" Henson Development Services Director
COLE	No Designee	
DEL CITY	Monica Cardin Director of Community Services	Tom Leatherbee, Deputy City Manager ----- Miranda Hodge, Grants Manager
EDMOND	Jan Fees City Planner	Larry Stevens City Manager
EL RENO	Dustin Downey Planner	Matt Sandidge City Manager
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	Dan Kassik Planning Director	
HARRAH	Clayton Lucas City Manager	Debby Keith Grant Administrator
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Kellie Gilles Planning Manager	Petya Stefanoff Comprehensive Planner ----- Brandon Bundy Comm. Dev. City Engineer
MOORE	Sarah Copeland Assistant City Planner	Elizabeth Weitman Community Development Director

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MUSTANG	Melissa Helsel Community Development Director	Morgan Shepard City Planner
NEWCASTLE	Todd Kennemer Community Development Director	
NICHOLS HILLS	No Designee	
NICOMA PARK	No Designee	
NOBLE	Bob Wade City Manager	
NORMAN	Joyce Green GIS Services Manager	Anais Starr Planner II
OKLAHOMA CITY	No Designee	Vacant
PIEDMONT	No Designee	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	
TUTTLE	Jacquelyn Porter City Planner	Vacant
THE VILLAGE	Bruce Stone City Manager	
WARR ACRES	Hon. Jim Mickley, Mayor	Hon. Patrick Woolley Councilmember
	Hon. John Knipp, Vice Mayor	
YUKON	Mitchell Hort Development Services Director	Vacant
CANADIAN COUNTY	Marc Hader Commissioner District 1	David Anderson Commissioner District 2 Jack Stewart Commissioner District 3
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Brian Wint Project Manager
		John Roberts Deputy Commissioner
		Mark Braley Deputy Commissioner
LOGAN COUNTY	Marven Goodman Commissioner, District 1	Vacant
OKLAHOMA COUNTY	Tyler Gammon Planning Director	Erik Brandt Comprehensive Planner

NON-VOTING MEMBERS AND ALTERNATES

ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	No Designee	
CAPITOL-MEDICAL ZONING COMMISSION	Casey Jones Assistant Planner	
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Chip Nolen Planner	Marty Dickens Grants Coordinator
CITY OF NORMAN - TRANSIT	Taylor Johnson Public Transit Coordinator	Cydney Karstens Management Analyst
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	
TINKER AIR FORCE BASE	Steven Rhodes Community Planner	Heartsong Turnbull Community Planner

BPAC

VOTING MEMBERS AND ALTERNATES

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	No Designee	Amanda McCellon, Director of Planning
		Steve Harzman, Deputy City Manager
BLANCHARD	Ryan Conner City Planner	Daniel Ofsthun, Finance Director
		Chris Wittenbach, Parks Director
CHOCTAW	John "Guy" Henson City Planner	
COLE	No Designee	
DEL CITY	Geranium Carrington Economic Development Director	
EDMOND	Jan Fees City Planner	
FOREST PARK	No Designee	
GOLDSBY	No Designee	
GUTHRIE	No Designee	Tenny Maker Public Works Director
		Verdell Smith Parks Superintendent
HARRAH	No Designee	
JONES CITY	No Designee	
LEXINGTON	No Designee	
LUTHER	No Designee	
MIDWEST CITY	Brandon Bundy Assistant City Engineer	Petya Stefanoff Comprehensive Planner
		Pete Singleton Engineering Project Manager
MOORE	Elizabeth Weitman Community Development Director	Jared Jakubowski Associate Planner
MUSTANG	Nic Bailey Assistant Parks & Recreation Director	Jean Heasley Program Coordinator

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NEWCASTLE	No Designee	
NICHOLS HILLS	Hon. Peter Hoffman Mayor	
NICOMA PARK	No Designee	
NOBLE	No Designee	
NORMAN	David Riesland Acting Transportation Engineer	James Briggs Park Planner – Parks & Recreation
OKLAHOMA CITY	Maxton Harris Assistant Planner	Kim Cooper-Hart Principal Planner
		Geoff Butler Planning Director
PIEDMONT	Lyn Land Parks & Recreation Chair	
SLAUGHTERVILLE	Marsha Blair Town Administrator	
SPENCER	No Designee	Ron Pollard Chairman - Spencer Parks Advisory Board
TUTTLE	No Designee	
THE VILLAGE	No Designee	
WARR ACRES	Hon. Jim Mickley Mayor	Hon. John Knipp Vice Mayor
		Hon. Patrick Woolley Councilmember
YUKON	Mitchell Hort Assistant City Manager	Julie Shannon Stormwater Program Manager
CANADIAN CO.	Jack Stewart Commissioner – District 3	Jennifer Mitchell Executive Assistant
CLEVELAND CO.	Rod Cleveland County Commissioner	Brian Wint Manager
		John Rpberts Deputy Commissioner
LOGAN CO.	Kody Ellis Commissioner – District 2	Hon. Monty Piearcy Commissioner – District 3
OKLAHOMA CO.	No Designee	Mike Sullivan Court Clerk's Office
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Josh Vaught Spokies Field Operations Manager	Cory Hubert Parking Services Manager

CITY/ORGANIZATION	MEMBERS	ALTERNATES
CITY OF NORMAN OKLAHOMA (TRANSIT)	Taylor Johnson Public Transit Coordinator	Cydney Karstens Management Analyst
OKLAHOMA DEPARTMENT OF TRANSPORTATION	Shelby Templin Active Transportation Coordinator	Laura Chaney Planning & Performance Branch Manger
OKLAHOMA DEPARTMENT OF HEALTH	Jeremy Morrison Obesity Prevention Consultant	Lauren Larson Lead Wellness Coordinator
		Karen Leimbach Certified Health Consultant
BIKE CLUBS/ASSOCIATIONS	Tony de la Vega Oklahoma Bicycle Society	John McClure Oklahoma Bicycle Society
		Bonnie Winslow, Volunteer
	Hal Cantwell Bicycle League of Norman	John Ressmeyer Bicycle League of Norman
CITIZENS OR NEIGHBORHOOD ASSOCIATIONS	Betsy Brunsteter Healthcare Planner	
WALKING AND RUNNING ASSOCIATIONS	Chuck Mikkelson Oklahoma City Running Club	Rocky Chen TRI-OKC
	Marty Peercy Homeless Alliance	Jesse Puckett OKC Running Club

NON-VOTING MEMBERS AND ALTERNATES		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
U.S. DOT - FEDERAL HIGHWAY ADMINISTRATION (FHWA)	Isaac Akem Community Planner - OK Division	
U.S. DOT - FEDERAL TRANSIT ADMINISTRATION (FTA)	Marc Oliphant Community Planner	Donald Koski Director of Planning

GARBER-WELLINGTON POLICY COMMITTEE

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Hon. Nikki Lloyd, Mayor	Hon. Chris Powell, Vice-Mayor
		Hon. Kathy Larsen, Councilmember
CALUMET	Hon. Daniel Tatro, Trustee	Hon. Bruce Wallace, Mayor
CHOCTAW	Hon. Chad Williams, Councilmember	Hon. Jeannie Abts, Councilmember
DEL CITY	Hon. Floyd Eason, Mayor	Hon. Pam Finch, Councilmember
		Hon. Michael Dean, Councilmember
EDMOND	Hon. Josh Moore, Councilmember	Hon. Darrell Davis, Mayor
EL RENO	Hon. Matt White, Mayor	Hon. Tim Robinson, Councilmember
FOREST PARK	No Designee	Vacant
GEARY	No Designee	Hon. Tabbitha Kiener, Councilmember
		Hon. Bobby Allen, Mayor
GOLDSBY	Hon. Glenn Berglan, Mayor	Hon. Russ McReynolds, Trustee
		Hon. Susan Boehrer, Trustee
GUTHRIE	Hon. Steven J. Gentling, Mayor	Hon. Jeff Taylor, Councilmember
HARRAH	Hon. Chris Lally, Councilmember	Hon. Tom Barron, Councilmember
JONES CITY	Hon. Ray Poland, Mayor	Vacant
LANGSTON CITY	No Designee	Hon. Magnus Scott, Trustee
		Hon. Linda Williams, Trustee
LEXINGTON	Hon. Mike Donovan, Councilman	Hon. Max Punneo, Vice-Mayor
LUTHER	Hon. William T. Arps, Mayor	Hon. Joshua Rowton, Trustee
		Hon. Carla Caruthers, Trustee
MIDWEST CITY	Hon. Matt Dukes, Mayor	Hon. Pat Byrne, Councilmember
		Hon. Christine Allen, Councilmember
MOORE	Hon. Mark Hamm, Councilmember	Hon. Glenn Lewis, Mayor
		Any Moore Councilmember
MUSTANG	Hon. Brian Grider, Mayor	Hon. Michael Ray, Councilmember

CITY/ORGANIZATION	MEMBERS	ALTERNATES
NICHOLS HILLS	Hon. Peter Hoffman, Councilmember	Vacant
NICOMA PARK	Hon. Mark Cochell, Mayor	Hon. Mike Czerczyk, Vice-Mayor
NOBLE	Hon. Phil Freeman, Mayor	Hon. Ezra Roesler, Vice-Mayor
		Hon. Gary Hicks, Councilmember
NORMAN	Hon. Breea Clark, Mayor	Hon. Stephen Holman, Councilmember
OKARCHE	Hon. Jeff Brueggen, Trustee	Hon. Jeff Sadler, Trustee/Mayor
OKLAHOMA CITY	Hon. Todd Sloan, Councilmember	Any Oklahoma City Councilmember
PIEDMONT	Hon. Kevan Blasdel, Councilmember	Hon. Melissa Ashford, Councilmember
		Hon. Austin Redus, Councilmember
SLAUGHTERVILLE	Hon. Valerie Stockton, Trustee	Hon. Steve Eason, Mayor
SPENCER	Hon. Frank Calvin, Mayor	Hon. Jim Scanlan, Vice-Mayor
		Hon. Renita Fair, Councilmember
THE VILLAGE	Hon. Cathy Cummings, Councilmember	Hon. Sonny Wilkinson, Mayor
		Hon. Adam Graham, Vice-Mayor
TUTTLE	Hon. Mary Smith, Vice-Mayor	Hon. Austin Hughes, Councilmember
UNION CITY	Hon. Charlie Ross, Vice-Mayor/Trustee	Hon. Bob McGregor, Trustee
WARR ACRES	Hon. Jim Mickley, Mayor	Hon. Roger Godwin, Councilmember
		Hon. John Knipp, Councilmember
		Unnamed
YUKON	Hon. Shelli Selby, Mayor	Hon. Rick Cacini, Councilmember
CANADIAN COUNTY	Hon. Marc Hader, Commissioner	Hon. Jack Stewart, Commissioner
		Hon. David Anderson, Commissioner
CLEVELAND COUNTY	Hon. Rod Cleveland, Commissioner	Hon. Darry Stacy, Commissioner
		Hon. Harold Haralson, Commissioner
LOGAN COUNTY	Hon. Kody Ellis, Commissioner	Hon. Marven Goodman, Commissioner
		Hon. Monty Piearcy, Commissioner
OKLAHOMA COUNTY	Hon. Carrie Blumert, Commissioner	Hon. Brian Maughan, Commissioner
		Hon. Kevin Calvey, Commissioner

APPENDIX 6: COMMON OR FREQUENTLY USED ACRONYMS

ACRONYM	SAMPLE
AQI	Air Quality Index
ACOG	Association of Central Oklahoma Governments
ADA	Americans with Disabilities Act of 1990
ADT	Average Daily Traffic
APTAC	Areawide Planning and Technical Advisory Committee
AQAC	Air Quality Advisory Committee
ASAP	ACOG Support & Assistance Program
B/C	Benefit to Cost Ratio
BRT	Bus Rapid Transit
BEA	Bureau of Economic Analysis
BPAC	Bicycle-Pedestrian Advisory Committee
BOD	Board of Directors
CAA	Clean Air Act
CAPEDD	Capital Area Economic Development District
CDBG	Community Development Block Grants
CEDS	Comprehensive Economic Development Strategy
CIP	Capital Improvement Program
CMP	Congestion Management Process
CMAQ	Congestion Mitigation and Air Quality Improvement Program
COKCCC	Central Oklahoma Clean Cities Coalition
COTPA	Central Oklahoma Transportation and Parking Authority
DEQ	Department of Environmental Quality
E9-1-1	Enhanced 9-1-1
EIS	Environmental Impact Statement
EJ	Environmental Justice
EPA	Environmental Protection Agency
ESInet	Emergency Services IP network
EVs	Electric Vehicles
FAA	Federal Aviation Administration
FAST ACT	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FRA	Federal Railroad Administration
FTA	Federal Transit Administration
GIS	Geographic Information Systems

APPENDIX 6: COMMON OR FREQUENTLY USED ACRONYMS

(CONTINUED)

ACRONYM	SAMPLE
GWPC	Garber Wellington Association Policy Committee
HOV	High Occupancy Vehicle
IMS	Intermodal Management System
ITPC	Intermodal Transportation Policy Committee
ITS	Intelligent Transportation Systems
ITTC	Intermodal Transportation Technical Committee
LOS	Level of Service
LRP	Long-Range (Transportation) Plan
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MSA	Metropolitan Statistical Area
MTP	Metropolitan Transportation Plan
NG9-1-1	Next Generation 9-1-1
NOX	Nitrogen Oxides
OCARTS	Oklahoma City Area Regional Transportation Study
ODOC	Oklahoma Department of Commerce
ODOT	Oklahoma Department of Transportation
OESC	Oklahoma Employment Security Commission
OEVC	Oklahoma Electric Vehicle Coalition
OTA	Oklahoma Turnpike Authority
PPP	Public Participation Plan
PSAP	Public Service Answering Point
REAP	Rural Economic Action Plan
ROW	Right-of-Way
SOV	Single Occupancy Vehicle
SPR	State Planning and Research Program
STIP	Statewide Transportation Improvement Program
STBG-UZA	Surface Transportation Block Grant - Urbanized Area (funds)
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TOD	Transit Oriented Development
TSM	Transportation Systems Management
UPWP	Unified Planning Work Program

APPENDIX 6: COMMON OR FREQUENTLY USED ACRONYMS

(CONTINUED)

ACRONYM	SAMPLE
USC	United States Code
USDOT	United States Department of Transportation
UZA	Urbanized Area
VHT	Vehicle Hours of Travel
VMT	Vehicle Miles of Travel
YOE	Year of Expenditure