AREAWIDE PLANNING & TECHNICAL
ADVISORY COMMITTEE

Chair
Steven J. Gentling
Guthrie Mayor

Vice-Chair
Josh Moore
Edmond Councilmember

Secretary/Treasurer
Cathy Cummings
The Village Councilmember

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

APTAC AGENDA: THURSDAY, OCTOBER 14, 2021, AT 9 A.M.
THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON OCTOBER 14, AT 9 A.M. IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE) BY 5 P.M. MONDAY, OCTOBER 11, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

A. CALL TO ORDER (ATTACHMENT A)

B. APPROVAL OF THE AUGUST 12, 2021, MINUTES (ATTACHMENT B)

C. ITEMS FOR INFORMATION ONLY:

1. Solar Power Presentation: John Sharp, Deputy Director (ATTACHMENT C-1) For information only.

2. Air Quality Small Grant Program Call for Projects: Hannah Nolen, TPS Program Coordinator (ATTACHMENT C-2) For information only.

3. ACOG CLEAN AIR Grants Call for Projects: Eric Pollard, Air Quality & Clean Cities Coordinator (ATTACHMENT C-3) For information only.

4. USDA Rural Energy for America Program (REAP): Angela Hankins, TPS Special Projects Planner (ATTACHMENT C-4) For information only.

5. ACOG Potential Cost of Nonattainment Study: John Sharp, Deputy Director (ATTACHMENT C-5) For information only.

D. NEW BUSINESS

E. ADJOURN

DEADLINE FOR DECEMBER APTAC AGENDA ITEMS:
Tuesday, November 30, 2021, at 4 p.m.

NEXT APTAC MEETING:
Thursday, December 9, 2021, at 9 a.m.
## ATTACHMENT A
### AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE
#### VOTING MEMBERS AND ALTERNATES

<table>
<thead>
<tr>
<th>CITY/ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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<tbody>
<tr>
<td>BETHANY</td>
<td>Amanda McCellon</td>
<td>Brendon Summerville</td>
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<td></td>
<td>Director of Planning</td>
<td>Community Development Associate</td>
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<tr>
<td>BLANCHARD</td>
<td>Ryan Conner</td>
<td>Daniel Ofsthun</td>
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<td></td>
<td>City Planner</td>
<td>Finance Director</td>
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<tr>
<td>CEDAR VALLEY</td>
<td>No Designee</td>
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<tr>
<td>CHOCTAW</td>
<td>Purvi Patel</td>
<td>John “Guy” Henson</td>
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<td></td>
<td>City Planner</td>
<td>Development Services Director</td>
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<tr>
<td>COLE</td>
<td>No Designee</td>
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<tr>
<td>DEL CITY</td>
<td>Monica Cardin</td>
<td>Tom Leatherbee, Deputy City Manager</td>
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<td></td>
<td>Director of Community Services</td>
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<td>EDMOND</td>
<td>Jan Fees</td>
<td>Larry Stevens</td>
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<td></td>
<td>City Planner</td>
<td>City Manager</td>
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<tr>
<td>EL RENO</td>
<td>Dustin Downey</td>
<td>Matt Sandidge</td>
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<td></td>
<td>Planner</td>
<td>City Manager</td>
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<tr>
<td>FOREST PARK</td>
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<td>GOLESBY</td>
<td>No Designee</td>
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<td>GUTHRIE</td>
<td>Dan Kassik</td>
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<td></td>
<td>Planning Director</td>
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<tr>
<td>HARRAH</td>
<td>Clayton Lucas</td>
<td>Debby Keith</td>
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<td></td>
<td>City Manager</td>
<td>Grant Administrator</td>
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<tr>
<td>JONES CITY</td>
<td>No Designee</td>
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<tr>
<td>LEXINGTON</td>
<td>No Designee</td>
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<td>LUTHER</td>
<td>No Designee</td>
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<tr>
<td>MIDWEST CITY</td>
<td>Kellie Gilles</td>
<td>Petya Stefanoff</td>
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<tr>
<td></td>
<td>Planning Manager</td>
<td>Comprehensive Planner</td>
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<td></td>
<td></td>
<td>Brandon Bundy</td>
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<td></td>
<td></td>
<td>Comm. Dev. City Engineer</td>
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<tr>
<td>MOORE</td>
<td>Sarah Copeland</td>
<td>Elizabeth Weitman</td>
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<tr>
<td></td>
<td>Assistant City Planner</td>
<td>Community Development Director</td>
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<tr>
<td>CITY/ORGANIZATION</td>
<td>MEMBERS</td>
<td>ALTERNATES</td>
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<tr>
<td>-------------------</td>
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</tbody>
</table>
| MUSTANG           | Melissa Helsel  
Community Development Director | Morgan Shepard  
City Planner |
| NEWCASTLE         | Todd Kennemer  
Community Development Director | |
| NICHOLS HILLS     | No Designee | |
| NICOMA PARK       | No Designee | |
| NOBLE             | Bob Wade  
City Manager | |
| NORMAN            | Joyce Green  
GIS Services Manager | Anais Starr  
Planner II |
| OKLAHOMA CITY     | No Designee | |
| PIEDMONT          | No Designee | |
| SLAUGHTERVILLE    | Marsha Blair  
Town Administrator | |
| SPENCER           | No Designee | |
| TUTTLE            | Jacquelyn Porter  
City Planner | |
| THE VILLAGE       | Bruce Stone  
City Manager | |
| WARR ACRES        | Hon. Jim Mickley, Mayor | Hon. Patrick Woolley  
Councilmember |
|                   | Hon. John Knipp, Vice Mayor | |
| YUKON             | Mitchell Hort  
Development Services Director | Julie Shannon  
Stormwater Program Manager |
| CANADIAN COUNTY   | Marc Hader  
Commissioner District 1 | David Anderson  
Commissioner District 2  
______________________________________________  
Jack Stewart  
Commissioner District 3 |
| CLEVELAND COUNTY  | Hon. Rod Cleveland  
Commissioner | Brian Wint  
Project Manager  
John Roberts  
Deputy Commissioner |
|                   | | Mark Braley  
Deputy Commissioner |
| LOGAN COUNTY       | Marven Goodman  
Commissioner, District 1 | |
| OKLAHOMA COUNTY   | Tyler Gammon  
Planning Director | Erik Brandt  
Comprehensive Planner |
## NON-VOTING MEMBERS AND ALTERNATES

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>MEMBERS</th>
<th>ALTERNATES</th>
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<tbody>
<tr>
<td>AREAWIDE AGING AGENCY</td>
<td>No Designee</td>
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<tr>
<td>CAPITOL-MEDICAL ZONING COMMISSION</td>
<td>Casey Jones</td>
<td></td>
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<td></td>
<td>Assistant Planner</td>
<td></td>
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<tr>
<td>CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)</td>
<td>Chip Nolen</td>
<td>Marty Dickens</td>
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<tr>
<td></td>
<td>Scheduling &amp; Short Range Planning Manager</td>
<td>Grants Coordinator</td>
</tr>
<tr>
<td>CITY OF NORMAN - TRANSIT</td>
<td>Taylor Johnson</td>
<td>Cydney Karstens</td>
</tr>
<tr>
<td></td>
<td>Public Transit &amp; Parking Manager</td>
<td>Management Analyst</td>
</tr>
<tr>
<td>METRO FAIR HOUSING COUNCIL</td>
<td>Mary Dulan</td>
<td></td>
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<td></td>
<td>Executive Director</td>
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<tr>
<td>OKLAHOMA DEPARTMENT OF COMMERCE</td>
<td>No Designee</td>
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<tr>
<td>TINKER AIR FORCE BASE</td>
<td>Steven Rhodes</td>
<td>Heartsong Turnbull</td>
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<td></td>
<td>Community Planner</td>
<td>Community Planner</td>
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</tbody>
</table>
A regular in-person meeting of the Areawide Planning & Technical Committee (APTAC) was convened at 9:02 a.m. on August 12, 2021, in the Oklahoma County Board Room of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

PRESIDING
Dustin Downey

ENTITY/AGENCY
El Reno

APTAC MEMBERS PRESENT
Purvi Patel
Dan Kassik
Petya Stefanoff
Julie Shannon
Chip Nolen
Heartsong Turnbull

ENTITY/AGENCY
Choctaw
Guthrie
Midwest City
Yukon
Central Okla. Trans. & Parking Authority (COTPA)
Tinker Air Force Base

NON-VOTING MEMBERS PRESENT
None

ENTITY/AGENCY
Del City
Freese & Nichols
Edmond
City of Edmond
Oklahoma Forestry Services
Oklahoma City Community Foundation (OCCF)
Piedmont

GUESTS PRESENT
Kelly Wilburton
Dawn Warrick
Hon. Josh Moore, Councilmember
Ryan Ochsner, Director of Com. Image
Mark Bays, Urban Forestry Coordinator
Brian Dougherty, Director of Parks & Public Sp.
Hon. Kevan Blasdel, Councilmember

ENTITY/AGENCY
John Sharp
Jennifer Sebesta
Hannah Nolen
Jordan Evans
Lauren Wood
Eric Pollard
Angela Hankins
Kennedy Rozneck
Gwendolyn Gordon

POSITION
Deputy Director
TPS Manager
Program Coordinator, TPS
Associate Planner - Multimodal, TPS
Associate Planner - Performance, TPS
Air Quality & Clean Cities Coordinator, TPS
Special Projects Planner, TPS
Planning Assistant, TPS
Administrative Assistant, TPS
A. **CALL TO ORDER**
Dustin Downey called the meeting to order at 9:02 a.m.

B. **APPROVAL OF THE JUNE 10, 2021, MEETING MINUTES**
Petya Stefanoff moved to approve the June 10, 2021, minutes. Dustin Downey seconded the motion. The motion carried unanimously.

C. **ITEMS FOR INFORMATION ONLY:**

1. **Panel Discussion – Tree Ordinances**
   ACOG hosted a panel discussion on tree ordinances. The panel discussed the development and implementation of tree ordinances and answered questions from committee members. Panel participants included: Ryan Ochsner with the City of Edmond, Mark Bays with Oklahoma Forestry Services, and Brian Dougherty with the Oklahoma City Community Foundation.

   Ryan Ochsner also gave an overview on Edmond’s process on developing tree ordinances. Edmond’s Urban Tree Canopy study was a catalyst for Edmond to be where they are today.

2. **Air Quality Small Grant Program**
   Hannah Nolen said ACOG is continuing its Air Quality Small Grant Program with a FY 2022 Call for Projects this fall. Ms. Nolen provided information on previously awarded projects and other eligible projects in the presentation that can be viewed here: [http://www.acogok.org/wp-content/uploads/2021/08/FINAL-AQ-Small-Grant-Program-Promotion.pdf](http://www.acogok.org/wp-content/uploads/2021/08/FINAL-AQ-Small-Grant-Program-Promotion.pdf).


3. **Proposed ACOG Complete Streets Policy**


4. **Bicycle Commuting 101 Webinar Series**
   Jordan Evans said in September, ACOG will host a free virtual webinar series about bicycle commuting. This is a four-part series that will cover the basics of bicycle commuting and provide information to help new bicyclists get started. The webinars will be held every Tuesday in September and will start at 7 p.m.

5. **National Drive Electric Week Central Oklahoma**
   Angela Hankins informed the committee that a National Drive Electric Week Central Oklahoma event is Saturday, September 4, at Scissortail Park in downtown Oklahoma City. The event is from 3:30 p.m. until 7:30 p.m. Ms. Hankins said this is the largest gathering of electric vehicles (EV) drivers and
provides an opportunity for Central Oklahomans interested in driving electric to ask questions of those that do so every day.

6. **Ozone Advance Program**

   Eric Pollard said the Ozone Advance Program is where ACOG provides the Oklahoma Department of Environmental Quality (ODEQ) a list of emissions reduction projects in the region. He encouraged the committee to look at the 2020 Ozone Advance progress report on ACOG’s website. Mr. Pollard said ACOG’s goal is to have 100 percent participation from members.

D. **NEW BUSINESS**

   None

E. **ADJOURN**

   There being no further business, the meeting adjourned at 10:04 a.m.
SUBJECT: SOLAR POWER PRESENTATION

DATE: OCTOBER 14, 2021

FROM: JOHN SHARP
Deputy Director

INFORMATION:
J.W. Peters is the founder and principal of Solar Power of Oklahoma (SPO), an Oklahoma City-based full-service solar energy company.

Mr. Peters is a strong supporter of ACOG’s Central Oklahoma Clean Cities Coalition and has participated in electric vehicle ride and drive events over the last couple of years. In addition to solar, SPO installs electric vehicle charging stations for residential and commercial customers.

Mr. Peters brings a construction background to the solar business and will share with committee members the benefits of solar for Central Oklahoma and what city planners, building inspectors, and others need to know about the solar industry in Oklahoma.

ACTION REQUESTED:
For information only.
SUBJECT: AIR QUALITY SMALL GRANT PROGRAM CALL FOR PROJECTS

DATE: OCTOBER 14, 2021

FROM: HANNAH NOLEN
Program Coordinator
Transportation Planning Services

INFORMATION:
ACOG is continuing its Air Quality Small Grant Program with a FY 2022 Call for Projects this fall. This grant program strives to improve air quality in Central Oklahoma by funding small infrastructure projects and congestion relief efforts.

The Call for Projects opened Friday, October 1, 2021, and applications will be due Friday, November 19.


Please contact Hannah Nolen at hnolen@acogok.org, or (405) 234-2264, with any questions.

ACTION REQUESTED:
For information only.
SUBJECT: ACOG CLEAN AIR GRANTS CALL FOR PROJECTS

DATE: OCTOBER 14, 2021

FROM: ERIC POLLARD
Air Quality & Clean Cities Coordinator
Transportation Planning Services

INFORMATION:
In 2009, ACOG developed a Public Fleet Conversion Grants program in response to tightening air quality standards and the prospect of EPA nonattainment designation in Central Oklahoma. Alternative fuels and vehicles, as well as advanced vehicle technologies, continue to be viable fleet strategies to mitigate vehicle emissions and the volume of fuel consumed.

To date, ACOG’s Public Fleet Conversion Grants program has awarded over $4 million in Congestion Mitigation and Air Quality (CMAQ) funds to help member entities and area public entities purchase clean-fuel and clean-emission fleet vehicles, and alternative fueling infrastructure.

The Call for Projects opened Friday, October 1, 2021, and applications will be due Friday, November 19.

An overview of the public fleet conversion program and a link to the program application are available on the ACOG website.

For more information, contact Eric Pollard, Air Quality & Clean Cities Coordinator, at epollard@acogok.org or (405) 778-6175.

ACTION REQUESTED:
For information only.
ATTACHMENT C-4

SUBJECT:
USDA RURAL ENERGY FOR AMERICA PROGRAM (REAP)

DATE:
OCTOBER 14, 2021

FROM:
ANGELA HANKINS
Special Projects Planner
Transportation Planning Services

INFORMATION:
According to the USDA, the Rural Energy for America Program (REAP) “provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses for renewable energy systems or to make energy efficiency improvements.”

Agricultural producers may also apply for new energy efficient equipment and new system loans for agricultural production and processing.

Rural small businesses and agricultural producers are eligible for grant funding and loan guarantees.

Fund options include:

- Loan guarantees on loans up to 75 percent of total eligible project costs
- Grants for up to 25 percent of total eligible project costs
- Combined grant and loan guarantee funding up to 75 percent of total eligible project costs

Funds may be used for renewable energy systems, such as:

- Biomass (for example: Biodiesel and ethanol, anaerobic digesters, and solid fuels)
- Geothermal for electric generation or direct use
- Hydropower below 30 megawatts
- Hydrogen
- Small and large wind generation
- Small and large solar generation

Funds may also be used for the purchase, installation, and construction of energy efficiency improvements, such as:

- High efficiency heating, ventilation, and air conditioning systems (HVAC)
- Insulation
- Lighting
- Cooling or refrigeration units
- Doors and windows
- Replacement of energy-inefficient equipment
- Electric, solar, or gravity pumps for sprinkler pivots
- Switching from a diesel to electric irrigation motor
If interested in assisting a rural small business or agricultural producer in your community, please reach out to Eric Pollard, at epollard@acogok.org or (405) 234-2264.

**ACTION REQUESTED:**
For information only.
SUBJECT:
ACOG POTENTIAL COST OF NONATTAINMENT STUDY

DATE:
OCTOBER 14, 2021

FROM:
JOHN SHARP
Deputy Director

INFORMATION:
In October 2019, ACOG secured match funding from regional partners required to access $150,000 in Federal Transit Administration (FTA) funds to develop a Potential Cost of Nonattainment Study.

Financial match providers include: the City of Oklahoma City, Environmental Federation of Oklahoma, Greater Oklahoma City Chamber of Commerce, Oklahoma Department of Commerce, Oklahoma Department of Transportation, Oklahoma Gas & Electric Company, ONE Gas, Sierra Club – Oklahoma Chapter, and Tinker Air Force Base.

While ACOG’s goal is to remain in attainment of air quality standards, a study is needed to help the region prepare for economic and planning impacts of a nonattainment designation by the Environmental Protection Agency (EPA).

ACOG secured agreements with consultants for a Regional Economic Impact Analysis (Capital Area Council of Governments) and a Transportation Conformity Analysis (Texas A&M Transportation Institute).

Consultants have submitted their analyses, which have been reviewed by study stakeholders.

Staff is planning to bring the full study to the ACOG Board of Directors for acceptance at their October 28, 2021, meeting.

Assistance will be needed from APTAC members and regional stakeholders to share the findings of the report with the public.

ACTION REQUESTED:
For information only.