



9-1-1 ACOG BOARD OF DIRECTORS

Chair

Rod Cleveland
Cleveland County
Commissioner

Vice-Chair

Carrie Blumert
Oklahoma County
Commissioner

Secretary/Treasurer

Brian Grider
Mustang Mayor

Executive Director

Mark W. Sweeney, AICP

[association of central oklahoma governments](#)

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](#)

9-1-1 ACOG BOD AGENDA:

THURSDAY, NOVEMBER 18, 2021, 1 P.M.



THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A REGULAR MEETING ON THURSDAY, NOVEMBER 18, IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE OR EMAIL title.vi@acogok.org) BY 5 P.M. MONDAY, NOVEMBER 15, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF OCTOBER 28, 2021, MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEM:

- A. Finance Report – October 2021 Claims: Deborah Cook, CPA, Director of Finance ([ATTACHMENT 5-A](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION:

- A. NG9-1-1 Project Implementation Timeline Update: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *For information only.*
- B. Mission Critical Partners (MCP) Contract Extension: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-B](#)) *Action requested.*
- C. 9-1-1 ACOG Board of Directors Meeting Schedule for Calendar Year 2022: Brent Hawkinson, Director of 9-1-1 & Public Safety ([ATTACHMENT 6-C](#)) *Action requested.*

D. Regional Planning and Advisory Committee (RPAC) Meeting Schedule for Calendar Year 2022: Brent Hawkinson, Director of 9-1-1 & Public Safety ([ATTACHMENT 6-D](#))
Action requested.

7. GENERAL STATUS REPORT: Brent Hawkinson, Director of 9-1-1 & Public Safety
For information only.

8. NEW BUSINESS

9. ADJOURN

NEXT MEETING:

Thursday, December 16, 2021, 1 p.m.

ATTACHMENT 1

9-1-1 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (8)	Hon. Nikki Lloyd Mayor	Hon. Kathy Larsen Councilmember ----- Hon. Chris Powell Vice-Mayor
BLANCHARD (4)	Hon. Chuck Kemper City Councilmember	Hon. Eddie Odie Mayor ----- Hon. Joe Davis Councilmember
CEDAR VALLEY (1)	Hon. Stan Wieczorek Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor ----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (7)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (4)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (2)	Hon. Chris Lally Councilmember	Hon. Tom Barron Councilmember
JONES CITY (1)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilman	Hon. Max Punneo Vice- Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee ----- Hon. Carla Caruthers Trustee

9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (24)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember ----- Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NEWCASTLE (4)	Hon. Gene C. Reid Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	No Designee
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor ----- Hon. Gary Hicks Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (3)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. Valerie Stockton Trustee	Hon. Steve Easom Mayor
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. Cathy Cummings Councilmember	Hon. Sonny Wilkinson Mayor ----- Hon. Adam Graham Vice-Mayor

9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (4)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (3)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (12)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner

ATTACHMENT 2

SUBJECT:

MINUTES OF THE 9-1-1 ACOG BOARD OF DIRECTORS MEETING

DATE:

OCTOBER 28, 2021

The regular meeting of the 9-1-1 Association of Central Oklahoma Governments Board of Directors was convened at 1:25 p.m. on October 28, 2021, in the ACOG Board Room, 4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

Hon. Rod Cleveland, Commissioner

ENTITY/AGENCY

Cleveland County

BOARD MEMBERS PRESENT

Hon. James Woodard, Mayor
Hon. Chuck Kemper, Councilmember
Hon. Chad Williams, Councilmember
Hon. Josh Moore, Councilmember
Hon. Chris Lally, Councilmember
Hon. Ray Poland, Mayor
Hon. Brian Grider, Mayor
Hon. Gene C. Reid, Councilmember
Hon. Mike Fullerton, Vice-Mayor
Hon. Breea Clark, Mayor
Hon. Kevan Blasdel, Councilmember
Hon. Cathy Cummings, Councilmember
Hon. Mary Smith, Vice-Mayor
Hon. Jim Mickley, Mayor
Hon. John Knipp, Councilmember
Hon. Rick Cacini, Councilmember

Arcadia
Blanchard
Choctaw
Edmond
Harrah
Jones City
Mustang
Newcastle
Newcastle
Norman
Piedmont
The Village
Tuttle
Warr Acres
Warr Acres
Yukon

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor
Hon. Stan Wieczorek, Mayor
Hon. Floyd Eason, Mayor
Hon. Matt White, Mayor
No Designee
Hon. Steven J. Gentling, Mayor
Hon. John Kenny, Mayor
Hon. Mike Donovan, Councilmember
Hon. Terry Arps, Mayor
Hon. Ronald Dumas, Mayor
Hon. Matt Dukes, Mayor
Hon. E Peter Hoffman Jr., Mayor
Hon. Mark Cochell, Mayor

Bethany
Cedar Valley
Del City
El Reno
Forest Park
Guthrie
Lake Aluma
Lexington
Luther
Meridian
Midwest City
Nichols Hills
Nicoma Park

BOARD MEMBERS ABSENT (Cont.)

Hon. Phil Freeman, Mayor
Hon. Valerie Stockton, Trustee
No Designee
Hon. Frank Calvin, Mayor
No Designee
Hon. Jim Gilbert, Mayor
Hon. Marc Hader, Commissioner
Hon. Kody Ellis, Commissioner
Hon. Carrie Blumert, Commissioner

Noble
Slaughterville
Smith Village
Spencer
Valley Brook
Woodlawn Park
Canadian County
Logan County
Oklahoma County

GUESTS

Pete White
Christopher Jenkins

ACOG Legal Counsel
Emergency Medical Service Authority

STAFF

Mark W. Sweeney
Brent Hawkinson
John M. Sharp
Debbie Cook
Rachel Meinke
Beverly Garner
Shana Sapp

POSITION

Executive Director
9-1-1 & Public Safety Director
Deputy Director
Finance Director
Public Information Director
Executive Assistant
9-1-1 Administrative Assistant

1. CALL TO ORDER

Chairman Rod Cleveland called the meeting to order at 1:25 p.m. There not being a quorum present, the Chair stated the Board would discuss “For information only” items.

3. COMMUNICATIONS:

- A. CHAIRPERSON'S REPORT - None
- B. EXECUTIVE DIRECTOR'S REPORT - Mark W. Sweeney updated the Board regarding the NG9-1-1 public information effort. He recommended the Board members use the NG9-1-1 frequently asked questions (FAQs) handout that was provided to them when answering questions from councilmembers, commissioners, and citizens.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION

- B. NG9-1-1 Implementation Status Report

Mr. Hawkinson said staff has had successful meetings with both Solacom and NGA 911 and that Interoperability (IoT) testing is progressing well. He said NGA 911 has been available to support Solacom with lab testing and has recommended Goggle Sheet Tracking Log for both NGA 911 and Solacom to use in documenting issues, steps taken to resolve, and completion. He said following the Call Handling Equipment (CHE) installations, NGA 911 will work with 9-1-1 staff to schedule PSAP training.

He said staff will be changing out everything except the I.P. network, with AT&T as the primary and Cox as the secondary. Mr. Hawkinson said Solacom has accepted the NGA 911 recommendation of Google Street Tracking Log for both vendors to use. He said once the IoT is complete, staff will have 4 to 5 weeks to work the new equipment. He said the training schedule will be coordinated by Robin Murray and the PSAPs.

C. Emergency Medical Services Authority (EMSA)

Mr. Hawkinson said that under “NEW BUSINESS” at the September 30, 2021, 9-1-1 ACOG BOD Meeting, Edmond Councilmember Josh Moore stated EMSA response times in the City of Edmond have been growing progressively higher over the past several months, with unresolved appeals to EMSA from city officials, creating a public safety concern. He said Director Moore requested that ACOG staff reach out to EMSA on behalf of the 9-1-1 ACOG Board of Directors to express their concerns. He said that on October 13, 2021, ACOG Executive Director Mark Sweeney emailed a Letter of Concern to EMSA Chief Information Officer Frank Gresh, and his response was received that same day. He said ACOG has offered to provide free training to the dispatchers and pre-employment testing (Critical) to come to a resolution. Mr. Sweeney added that EMSA President/CEO, Jim Winham, has offered to provide an update to the Board regarding EMSA response times.

A quorum now being met, Chairman Cleveland went back to the action items.

2. APPROVAL OF MINUTES - REGULAR MEETING SEPTEMBER 30, 2021

Director Josh Moore made a motion to approve the September 30, 2021, minutes. Director Cathy Cummings seconded the motion. The motion carried unanimously.

5. CONSENT DOCKET

Chairman Cleveland presented the Consent Docket, saying staff recommended that item 5-A be placed on the Consent Docket, and if this item that is proposed does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report – Authorization of Payments of September 2021 Claims

Director Brian Grider made a motion to approve the item under the consent docket. Director Chad Williams seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION

A. AT&T Switched Ethernet Services Agreement

Mr. Hawkinson said the existing 36-Month AT&T Switched Ethernet Services Agreement expires October 31, 2021. He said this Metro-E Service from AT&T is the 9-1-1 ACOG Primary Network for 9-1-1 Call Delivery to the PSAPs and staff is recommending that 9-1-1 ACOG enter into a new 36-Month AT&T Switched Ethernet Services Agreement. He said the contract would begin November 1, 2021, ending October 31, 2024, for an amount not to exceed \$298,341.

Director Ray Poland made a motion to authorize the Executive Director to enter contract negotiations with AT&T for an amount not to exceed \$298,341. Director Moore seconded the motion. The motion carried unanimously.

D. Membership Ratification of Amendments to 9-1-1 ACOG

Mr. Hawkinson highlighted the Membership Ratification to the Amendments. He said under Agenda Item 3. COMMUNICATIONS: B. EXECUTIVE DIRECTORS REPORT at the 9-1-1 ACOG BOD meeting on August 26, 2021, Mark W. Sweeney reminded the Board about recent amendments to the Agreement Creating 9-1-1 ACOG. He said changes were emailed on August 12, 2021 to all 47 members to ratify the Board approved Amendments, with the deadline for submitting resolutions for adoption to be no later than October 12, 2021. He said to comply with SECTION X, Amendment of Agreement, AGREEMENT CREATING THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS, which says "This Agreement may be altered, amended or otherwise modified pursuant to a majority vote of a quorum of the Board, provided that such amendment, alteration or modification shall be ratified by a majority vote of the members...", as of October 19, twenty-six (26) of the 47 members had ratified the Amendments to the Agreement, exceeding the required minimum of 24 approvals. He said 9-1-1 staff will proceed with the aforementioned final step in the adoption process by sending the ratified amendment resolutions to the Attorney General for his official acceptance.

7. GENERAL STATUS REPORT

9-1-1 GIS:

NG9-1-1 Vendor Portals: NGA 911 and Solacom have established Portals so the 9-1-1 GIS staff can load regional Map Data. This enables staff to view functionality within the NGA 911 NGCS (Next Generation Core Services) Call Routing Solution, as well as the Solacom Guardian Map Call Handling Solution.

9-1-1 Institute:

Managing Different Generations: November 1, 2021. This one-day course is to introduce Supervisors and CTOs to the different generations and the challenges they may face when supervising a multi-generational workforce.

Cultural Diversity – Ripped from the Headlines: November 4, 2021. This one-day course will address the Telecommunicator role in community-oriented policing, cultural diversity, de-escalation techniques and responder targeting.

Communications Training Officer - Refresher: November 8, 2021. This one-day course is designed for current CTOs to go over the fundamentals of a successful Dispatcher Training Program.

PSAP Call Volume Statistics:

Monthly PSAP Call Volume Statistics are available for the Directors on the front table.

8. NEW BUSINESS

Chairman Cleveland asked if there was any new business to discuss. No new business was presented.

9. ADJOURN

There being no further business to discuss, Chair Rod Cleveland adjourned the meeting at 1:44 p.m.

ADOPTED THIS 18TH DAY OF NOVEMBER 2021.

CHAIR

SECRETARY-TREASURER

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – OCTOBER 2021 CLAIMS

DATE:

NOVEMBER 18, 2021

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, October claims were paid biweekly during the month. A copy of the [claims](#) list for payments made during October is included for ratification. The October cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of October 2021.

In accordance with the revised claims process, this list of claims paid in October is offered for the Board of Directors to ratify.

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$	22,123.82	
AT&T (Tribbey Circuit)		90.00	
AT&T (Service - Help Desk iPads)		162.99	
Cox Communications		27,686.14	
Dobson Telephone		280.00	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)		7,769.00	
Hinton Telephone Company		246.20	
Language Line		1,132.23	
Logix Communications		199.32	
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00	
Mission Critical Partners, LLC (2 months)		16,405.83	
Oklahoma Communication Systems		374.65	
Oklahoma County Public Building Authority		1,724.77	
Pioneer Telephone (9-1-1 Trunks)		200.56	
Pioneer Long Distance (Meet Point El Reno to Newcastle)		259.00	
Pottawatomie Telephone Co (Tribbey Circuits)		138.02	
Synergy Datacom Supply (Tools & Supplies)		499.84	
TierPoint Oklahoma, LLC (Maintenance)		5,706.00	
WEX Fleet Services		112.92	
Windstream		80.70	
<i>Total 9-1-1 Operating/Maintenance</i>			89,601.99
Total October Claims	\$		89,601.99

ATTEST:

CHAIRMAN

SECRETARY/TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED OCTOBER 31, 2021

	OPERATING ACCOUNT	SAVINGS ACCOUNT	TOTAL
Beginning Balance <i>October 1, 2021</i>			
<i>Cash on Deposit</i>	\$ 7,955,479.55	\$ 12,026,122.74	\$ 19,981,602.29
Cash Receipts			
Fee Income - Wireline	\$ 28,171.44	\$ -	\$ 28,171.44
Fee Income - OTC	453,205.73	-	453,205.73
Contracts	-	-	-
Transfers of Funds	-	-	-
Interest/Dividend Earned	-	474.31	474.31
Miscellaneous	-	-	-
Total Cash Receipts	\$ 481,377.17	\$ 474.31	\$ 481,851.48
Cash Disbursements			
Claims/Operating Expense	\$ 89,601.99	\$ -	\$ 89,601.99
9-1-1 Fund Disbursement	-	-	-
Wireline Disbursement	547.66 *	-	547.66
OTC Service Fees Disb	124,997.22	-	124,997.22
Transfers of Funds	-	-	-
Miscellaneous - Void Check	-	-	-
Total Cash Disbursements	\$ 215,146.87	\$ -	\$ 215,146.87
Ending Balance <i>October 31, 2021</i>			
<i>Cash on Deposit</i>	\$ 8,221,709.85	\$ 12,026,597.05	\$ 20,248,306.90

*Refunding Pioneer Telephone wireline fees to McClain County until the conversion has been completed with Blanchard.

9-1-1 Association of Central Oklahoma Governments
Oklahoma Tax Commission Service Fees
October 2021

	OK Tax Commission Service Fees	Amount to be Refunded
911 Service Fees Received		
OTC 911 Service Fees		
Bethany	14,548.82	3,851.07
Cleveland County	15,760.81	4,171.89
Del City	15,701.98	4,156.31
Edmond	77,081.76	20,403.54
El Reno	21,270.75	5,630.37
Guthrie	23,578.49	6,241.23
Midwest City	41,123.98	10,885.52
Moore	43,737.90	11,577.42
Mustang	14,026.46	3,712.80
Newcastle	7,261.30	1,922.07
Nichols Hills	2,733.71	723.61
Noble	5,188.16	1,373.31
Norman	83,772.51	22,174.58
Oklahoma County	37,273.25	9,866.23
The Village	6,718.39	1,778.36
Tuttle	5,059.87	1,339.35
Warr Acres	7,612.85	2,015.12
Yukon	24,193.70	6,404.07
Total OTC 911 Service Fees	446,644.69	118,226.85
Refund 18 cents of average 68 cents received from OTC:		26.47%
McClain County (Blanchard)	6,561.04	6,561.04
McClain County (Blanchard) *		209.33
	0.00	6,770.37
Refund 100% to McClain Co. until transition has been completed with Blanchard.		
*Inadvertently short paid September's refund.		
Report Grand Total	446,644.69	124,997.22

**REGULAR
AGENDA ITEMS
THAT MAY REQUIRE
9-1-1 ACOG BOD
ACTION**

ATTACHMENT 6-A

SUBJECT:

NG9-1-1 PROJECT IMPLEMENTATION TIMELINE UPDATE

DATE:

November 18, 2021

FROM:

MARK W. SWEENEY, AICP

and

MOLLY FALLS

Executive Director

Senior Technology Specialist for
Mission Critical Partners (MCP)

INFORMATION:

Molly Falls, Senior Technology Specialist – MCP, will be presenting the NG9-1-1 Project Implementation Timeline Update of the NGA 911 Call Routing Solution and Solacom Call Handling Solution. Presentation to be made available on the ACOG Website following the 9-1-1 ACOG Board Meeting.

ACTION REQUESTED:

For information only.

ATTACHMENT 6-B

SUBJECT:

MISSION CRITICAL PARTNERS (MCP) CONTRACT EXTENSION

DATE:

November 18, 2021

FROM:

MARK W. SWEENEY, ACIP

Executive Director

INFORMATION:

The existing \$2 million Contract (Master Agreement) established April 1, 2019, between 9-1-1 ACOG and MCP for Professional Services expires December 31, 2021. Funds for the current contract have been either expended or encumbered. An Addendum to extend the Contract for an additional eighteen-month term being January 1, 2022, through June 30, 2023, is attached for your review. The total cost of the proposed extension is for an additional \$400,112.19. Please refer to "Attachment A - Additional Services" for a detailed explanation of Project Task Overview, which I will highlight at the Board meeting and entertain questions.

ACTION REQUESTED:

Authorization for the Executive Director to negotiate the extension of the existing Contract for Professional Services between 9-1-1 ACOG and Mission Critical Partners for an eighteen-month timeframe, terms being January 1, 2022, through June 30, 2023, for an amount not to exceed \$2,400,112.19.



Addendum #2

to Contract for Professional Services between
9-1-1 Association of Central Oklahoma Governments and Mission Critical Partners, LLC
(MCP Project #19-133)

In accordance with the Contract for Professional Services between 9-1-1 Association of Central Oklahoma Governments, (CLIENT) and Mission Critical Partners, LLC (PROVIDER) dated April 1, 2019 (Master Agreement), as amended by Addendum #1 dated June 29, 2021, the Parties hereby agree to this Addendum #2 to the Master Agreement.

WHEREAS, the purpose of this Addendum #2 is to use funds remaining under the Master Agreement for Additional Services described in Attachment A of this Addendum #2 and increase the funds under the Master Agreement to encumber and pay for the full scope of cybersecurity assessment and monitoring services identified in Addendum #1 to the Master Agreement;

NOW, THEREFORE, CLIENT AND PROVIDER, in consideration of the mutual promises and covenants contained herein, do mutually agree to the following amendment to the Master Agreement:

Section 6.1 will be changed to read: For and in consideration of the Services described in Schedule A of the Master Agreement, Additional Services described in Exhibit A of Addendum #1 to the Master Agreement, and Attachment A to this Addendum #2 to the Master Agreement, CLIENT agrees to pay PROVIDER a **not-to-exceed sum of \$2,400,112.19, including expenses**, at the agreed upon hourly rate as listed in Schedule B of the Master Agreement and as further described in Exhibit A of Addendum #1 to the Master Agreement and Attachment A to this Schedule #2 to the Master Agreement.

For the avoidance of doubt, CLIENT will not be liable under the Master Agreement or Addendum #1 or Addendum #2 to the Master Agreement for any fees associated with Services or Additional Services in excess of the not-to-exceed sum of **\$2,400,112.19**. Any fees in excess of the **\$2,400,112.19** not-to-exceed sum must be addressed in an additional addendum to the Master Agreement.

IN WITNESS WHEREOF, CLIENT and PROVIDER agree to this Addendum #2 documented herein on this 18th day of November 2021. Except as noted herein, Addendum #2 does not replace or supersede the terms and conditions established therein under the Master Agreement as amended.

**9-1-1 Association of Central
Oklahoma Governments**

Mission Critical Partners, LLC

Signature

Signature

Printed Name, Title

Printed Name, Title



Attachment A – Additional Services

Project Task Overview

Project/Program Management Support

Mission Critical Partners (MCP) will continue to provide ongoing project management support to help coordinate the NG9-1-1 program plan with 9-1-1 ACOG and local jurisdictions. MCP will continue to provide NG9-1-1 SME for operational, technical, and policy issues. MCP will continue to follow the project charter and will work with 9-1-1 ACOG to update the charter for the project tasks included with the contract extension activities.

Deliverables:

- Serve as NG9-1-1 SME for operational, technical, and policy issues
- Executive updates
- Project kickoff meeting
- Meeting summaries
- Quarterly account reviews

Contracts and Program Overview

MCP will support 9-1-1 ACOG with the review of all contracts for the legacy 9-1-1 service and NG9-1-1 service to help map out a roadmap that highlights the important deliverables and dates for expected activity including:

- Contract deliverable expectations
- Decommission request timelines for legacy services
- Service and operational support expectations

Deliverables:

- Gantt chart with expected timelines with periodic updates, as needed
- Contract summary document

Implementation Support

MCP will provide 9-1-1 ACOG on-site support for PSAP cutovers (estimated 22) and support the management of vendor activity to ensure testing and compliance, and validation the day of cutover. In addition, MCP will provide support in ensuring the vendors are meeting post-implementation expectations for operational, geographic information systems (GIS), training, and dashboard support.

Deliverables:

- On-site support at cutover (one per PSAP)
- Post cutover deliverable oversight



9-1-1 ACOG Vision and Strategic Plan

With the implementation of the NG9-1-1 system, MCP will facilitate a visioning session with 9-1-1 staff and other key stakeholders (up to two sessions). The outcome of these sessions will lead to the creation of a vision and strategic plan for 9-1-1 ACOG as they look five to eight years into the future.

Deliverables:

- Two visioning sessions
- Strategic vision document
- Strategic vision readout meeting

Regionalization Strategic Plan

A recommendation from the Operational Efficiency Study, completed in June of 2021, was to complete a Regionalization Strategic Plan. This plan will help 9-1-1 ACOG and the member public safety answering points (PSAPs) outline a path to implementing the efficiencies identified in the report. MCP will facilitate up to four meetings with the PSAPs stakeholders to identify priorities and opportunities to help address areas of efficiency. Using the information from project stakeholders, MCP will draft a regionalization strategic plan.

Deliverables:

- Stakeholder meetings (up to four)
- Regionalization strategic plan
- Regionalization strategic plan readout

Cybersecurity Assessment and Monitoring Carryover

Mission-Critical NetInform Discover services (Addendum #1 dated June 29, 2021) are covered by the current contract using encumbered funds. This additional item addresses the fee variance, to encumber the full amount of services.

Project Timelines

The timeline below outlines the projected timing for the project activities included as future project opportunities for 9-1-1 ACOG.

Tasks	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q1 2023	Q2 2023
Project Management Support						
Contracts and Program Overview						
Implementation Support*						
9-1-1 ACOG Vision and Strategic Plan						
Regionalization Strategic Plan						
Cybersecurity Assessment						
Cybersecurity Monitoring						
*Implementation support continues into post implementation activity to help address any fallout and follow-up efforts associated with the PSAP implementation, support, operations, and training.						

Project Costs

The table below provides the estimated contract extension tasks, duration and cost.

Task	18 Month Extension Jan 1, 2022 – June 30, 2023
Project/Program Management Support	\$155,241.74
Contracts and Program Overview	\$10,918.00
Implementation Support	\$88,934.65
9-1-1 ACOG Vision and Strategic Plan	\$58,267.80
Regionalization Strategic Plan	\$80,269.00
Cybersecurity Carryover (Assessment and Monitoring)	\$6,481.00
Total	\$400,112.19

ATTACHMENT 6-C

SUBJECT:

9-1-1 ACOG BOARD OF DIRECTORS MEETING SCHEDULE FOR CALENDAR YEAR 2022

DATE:

NOVEMBER 18, 2021

FROM:

BRENT L. HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

In compliance with the Oklahoma Open Meeting Act, the 9-1-1 Association must submit the regular meeting date schedules for the calendar year 2022 for the 9-1-1 ACOG Board of Directors (BOD) to appropriate county offices prior to December 15. Once approved, the schedule will be submitted to the Oklahoma County Court Clerk. The schedule will be maintained subject to the need for either rescheduling or special meetings to be held. The following is a list of proposed 9-1-1 ACOG BOD meeting dates for calendar year 2022.

The following dates for the 9-1-1 ACOG BOD represent the regular meeting dates of the last Thursday of each month. There is no July meeting scheduled. The Thanksgiving/Christmas holidays require a change from the last Thursday; therefore, it is recommended that the regular November meetings be scheduled for November 17, 2022, and the regular December meeting be scheduled for December 15, 2022.

Your consideration of the following recommended schedule for the regular meetings of the referenced board is requested:

9-1-1 ACOG BOD (1:00 p.m.)

January 27, 2022
February 24, 2022
March 31, 2022
April 28, 2022
May 26, 2022
June 30, 2022
NO JULY MEETING
August 25, 2022
September 29, 2022
October 27, 2022
November 17, 2022
December 15, 2022

ACTION REQUESTED:

Motion to adopt the 2022 regular meeting schedule as submitted.

ATTACHMENT 6-D

SUBJECT:

**REGIONAL PLANNING AND ADVISORY COMMITTEE (RPAC) MEETING
SCHEDULE FOR CALENDAR YEAR 2022**

DATE:

NOVEMBER 18, 2021

FROM:

BRENT L. HAWKINSON

Director of 9-1-1 & Public Safety

INFORMATION:

In compliance with the Oklahoma Open Meeting Act, the 9-1-1 Association must submit the regular meeting date schedule for the calendar year 2022 for the 9-1-1 Regional Planning and Advisory Committee (RPAC) to appropriate county offices prior to December 15. Once approved, the schedule will be submitted to the Oklahoma County Court Clerk. The schedule will be maintained subject to the need for either rescheduling or special meetings to be held. The following is a list of proposed RPAC meeting dates for calendar year 2022.

The following dates for the 9-1-1 Regional Planning and Advisory Committee represent the regular meeting dates for every three months on the first Tuesday of the month.

Your consideration of the following recommended schedule for the regular meetings of the committee is requested:

9-1-1 RPAC (9:30 a.m.)

March 1, 2022

June 7, 2022

September 6, 2022

December 6, 2022

ACTION REQUESTED:

Motion to approve staff's recommendation of the proposed 9-1-1 Regional Planning and Advisory Committee (RPAC) 2022 meeting schedule.