

# 9-1-1 ACOG BOARD OF DIRECTORS

Chair

**Rod Cleveland**  
Cleveland County  
Commissioner

Vice-Chair

**Carrie Blumert**  
Oklahoma County  
Commissioner

Secretary/Treasurer

**Brian Grider**  
Mustang Mayor

Executive Director

**Mark W. Sweeney, AICP**

[association of central oklahoma governments](#)

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](#)

## 9-1-1 ACOG BOD AGENDA:

THURSDAY, JANUARY 27, 2022, 1 P.M.



THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A REGULAR MEETING ON THURSDAY, JANUARY 27, IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE OR EMAIL [title.vi@acogok.org](mailto:title.vi@acogok.org)) BY 5 P.M. MONDAY, JANUARY 24, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

# AGENDA

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1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF DECEMBER 16, 2021, MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
  - A. CHAIRPERSON'S REPORT
  - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

## BEGINNING OF CONSENT DOCKET

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5. APPROVAL OF THE CONSENT DOCKET:

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

**CONSENT DOCKET ITEM:**

- A. Finance Report - December 2021 Claims: Deborah Cook, CPA, Director of Finance ([ATTACHMENT 5-A](#)) *Action requested.*

## END OF CONSENT DOCKET

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6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION:

- A. NG9-1-1 Implementation Status Report: Brent Hawkinson, Director of 9-1-1 & Public Safety ([ATTACHMENT 6-A](#)) *For information only.*

7. **GENERAL STATUS REPORT:** Brent Hawkinson, Director of 9-1-1 & Public Safety  
*For information only.*

8. **NEW BUSINESS**

9. **ADJOURN**

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**NEXT MEETING:**

Thursday, February 24, 2022, 1 p.m.

# ATTACHMENT 1

## 9-1-1 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (8)	Hon. Nikki Lloyd Mayor	Hon. Kathy Larsen Councilmember ----- Hon. Chris Powell Vice-Mayor
BLANCHARD (4)	Hon. Chuck Kemper City Councilmember	Hon. Eddie Odie Mayor ----- Hon. Joe Davis Councilmember
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor ----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (7)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (4)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (2)	Hon. Chris Lally Councilmember	Hon. Tom Barron Councilmember
JONES CITY (1)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilman	Hon. Max Punneo Vice- Mayor
LUTHER (1)	Hon. Terry Arpss Mayor	Hon. Joshua Rowton Trustee ----- Hon. Carla Caruthers Trustee

## 9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (24)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember ----- Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NEWCASTLE (4)	Hon. Gene C. Reid Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	No Designee
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor ----- Hon. Gary Hicks Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (3)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. John Koehler Trustee	Hon. Valerie Stockton Trustee
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Adam Graham Vice-Mayor

## 9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (4)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (3)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (12)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner

# ATTACHMENT 2

## SUBJECT:

### MINUTES OF THE 9-1-1 ACOG BOARD OF DIRECTORS MEETING

## DATE:

DECEMBER 16, 2021

The regular in-person meeting of the 9-1-1 Association of Central Oklahoma Governments Board of Directors was convened at 1:02 p.m. on December 16, 2021, in the ACOG Board Room, 4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

#### PRESIDING

Hon. Rod Cleveland, Commissioner

#### ENTITY/AGENCY

Cleveland County

#### BOARD MEMBERS PRESENT

Hon. James Woodard, Mayor  
Hon. Nikki Lloyd, Mayor  
Hon. Thomas Trello, Vice-Mayor  
Hon. Jerry Cole, Trustee  
Hon. Steven J. Gentling, Mayor  
Hon. Chris Lally, Councilmember  
Hon. Ray Poland, Mayor  
Hon. Joyce Swanson, Vice-Mayor  
Hon. Pat Byrne, Councilmember  
Hon. Mark Hamm, Councilmember  
Hon. Gene C. Reid, Councilmember  
Hon. Breea Clark, Mayor  
Hon. Kevan Blasdel, Councilmember  
Hon. Cathy Cummings, Councilmember  
Hon. Mary Smith, Vice-Mayor  
Hon. Shelly Selby, Mayor  
Hon. Rick Cacini, Councilmember  
Hon. Carrie Blumert, Commissioner

Arcadia  
Bethany  
Cedar Valley  
Cedar Valley  
Guthrie  
Harrah  
Jones City  
Meridian  
Midwest City  
Moore  
Newcastle  
Norman  
Piedmont  
The Village  
Tuttle  
Yukon  
Yukon  
Oklahoma County

#### BOARD MEMBERS ABSENT

Hon. Chuck Kemper, Councilmember  
Hon. Chad Williams, Councilmember  
Hon. Floyd Eason, Mayor  
Hon. Josh Moore, Councilmember  
Hon. Matt White, Mayor  
No Designee  
Hon. John Kenney, Mayor  
Hon. Mike Donovan, Councilmember  
Hon. Terry Arps, Mayor  
Hon. Brian Grider, Mayor  
Hon. E Peter Hoffman Jr., Mayor  
Hon. Mark Cochell, Mayor

#### ENTITY/AGENCY

Blanchard  
Choctaw  
Del City  
Edmond  
El Reno  
Forest Park  
Lake Aluma  
Lexington  
Luther  
Mustang  
Nichols Hills  
Nicoma Park

**BOARD MEMBERS ABSENT (Cont.)**

Hon. Phil Freeman, Mayor	Noble
Hon. Valerie Stockton, Trustee	Slaughterville
No Designee	Smith Village
Hon. Frank Calvin, Mayor	Spencer
No Designee	Valley Brook
Hon. Jim Mickley, Mayor	Warr Acres
Hon. Jim Gilbert, Mayor	Woodlawn Park
Hon. Marc Hader, Commissioner	Canadian County
Hon. Kody Ellis, Commissioner	Logan County

**GUESTS**

Pete White	ACOG Legal Counsel
James Winham	EMSA President & CEO

**STAFF**

Mark W. Sweeney  
 Brent Hawkinson  
 John M. Sharp  
 Debbie Cook  
 Rachel Meinke  
 Beverly Garner  
 Shana Sapp

**POSITION**

Executive Director  
 9-1-1 & Public Safety Director  
 Deputy Director  
 Finance Director  
 Public Information Director  
 Executive Assistant  
 9-1-1 Administrative Assistant

**1. CALL TO ORDER**

Chairman Rod Cleveland called the meeting to order at 1:02 p.m. A quorum was present.

**2. APPROVAL OF MINUTES - REGULAR MEETING OCTOBER 28, 2021**

Director Mark Hamm made a motion to approve the November 18, 2021, minutes. Director Steven J. Gentling seconded the motion. The motion carried unanimously.

**3. COMMUNICATIONS:**

A. CHAIRPERSON'S REPORT - Chairman Cleveland announced that the bill for designating the 9-1-1 dispatchers as first responders and the Clean-up bill for 9-1-1 have both been filed. He said if the Board has any questions, to contact him.

B. EXECUTIVE DIRECTOR'S REPORT - None

**4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

None

**5. CONSENT DOCKET**

Chairman Cleveland presented the Consent Docket, saying staff recommended that item 5-A be placed on the Consent Docket, and if this item that is proposed does not meet with the approval of all Board of Directors, it will be heard in regular order.



A. Finance Report – Authorization of Payments of October 2021 Claims

Director Hamm made a motion to approve the item under the consent docket. Director Breea Clark seconded the motion. The motion carried unanimously.

**6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION**

A. Emergency Medical Services Authority (EMSA) Contact Extension

Mr. Hawkinson said the current 12-Month Contract with EMSA for the existing Intrado Viper 9-1-1 Call Taking Equipment, Network, and Support Services expires December 31, 2021. He said there is a need to extend the existing contract for an additional twelve (12) months, due to the prolonged implementation schedule of Next Generation 9-1-1. The cost of the extension will not exceed \$117,504.32. He asked that the Board authorize the Executive Director to negotiate with EMSA, extending the existing contract for an additional twelve (12) months. Terms to be negotiated by said parties for services provided January 1, 2022, through December 31, 2022, in an amount not to exceed \$117,504.32.

Director Poland made a motion to table item 6-A until EMSA has addressed the Board. Director Cummings seconded the motion. The motion carried unanimously.

B. Emergency Medical Services Authority (EMSA) to Address the Board

Mr. Hawkinson said that on behalf of the 9-1-1 ACOG Board of Directors, ACOG Executive Director Mark W. Sweeney issued a letter for consideration to EMSA CIO, Mr. Frank Gresh, regarding a concern over increased response times to dispatched *Emergency Medical Services* within the ACOG region. He said the letter was then forwarded to EMSA President & CEO, Mr. James Winham. Mr. Hawkinson introduced Christopher Jenkins, EMSA Chief Communications Officer, to address the Board regarding emergency response time.

Mr. Jenkins said that due to the COVID-19 pandemic, there have been more extended response times in EMSA calls. He said EMSA has started recruiting and is now offering a sign-on bonus for new applicants. He said Oklahoma City and Tulsa have agreed to have a small percentage of calls routed to the EMTs. He said EMSA has also partnered with Oklahoma State University Fire and Metro Tech to offer “Earn as You Learn” to assist new applicants. Director Gentling asked what the turnover has been in the last two years. Mr. Jenkins answered that industry standard is around 5% and that there has been a decrease to 2 percent. He said another reason is that there are not as many applicants coming out of school. Mr. Sweeney requested to have any information regarding changes sent to Mr. Hawkinson.

Chair Cleveland then had the Board return to Item 6-A for action.

A. Emergency Medical Services Authority (EMSA) Contact Extension

Director Poland made a motion for the Executive Director to negotiate with EMSA, extending the existing contract for an additional twelve (12) months. Terms to be negotiated by said parties for services provided January 1, 2022, through December 31, 2022, in an amount not to exceed \$117,504.32. Director Cummings seconded the motion. The motion carried unanimously.

## C. NG9-1-1 Implementation Status Report

Mr. Hawkinson highlighted the implementation status for NG9-1-1. He said staff was able to successfully complete a test call to the 9-1-1 PSAP. NGA 911 and Solacom have utilized a shared Tracking Log to test and work to resolve any identified issues. He said Interoperability Testing (IoT) was successfully completed on November 19, 2021. He said 9-1-1 technical staff has successfully turned up Training PSAP Workstations and has successfully made internal calls through network and system components. He said Robin Murray, the Institute Programs Manager, will be providing training at the ACOG building. He said Solacom IoT lab testing was successfully completed on November 19, 2021 and the training PSAP has been installed with the Solacom Session Border Control (SBC). He said Dispatcher Training scheduled for PSAP Cut Group 1 to begin the week of January 10, 2022 and that Warr Acres is scheduled to be the first PSAP cut live on January 25, 2022.

## 7. GENERAL STATUS REPORT

### 9-1-1 Operations:

**NextGen9-1-1 Implementation:** NGA 911 (Call Routing) and Solacom (Call Handling), along with 9-1-1 Technical staff, have completed the Call Flow Design for PSAP-to-PSAP TANDEM transfers through the NGA Legacy Selective Router Gateway (LSRG) and 10-digit transfers through the Solacom Primary Rate ISDN (PRI.)

### 9-1-1 GIS:

**GeoComm Updates:** 9-1-1 GIS staff recently received results from the GeoComm 2020 Data Audit for 9-1-1 GIS Data. The overall accuracy percentage of 9-1-1 ACOG's GIS Data is 98.39 percent which exceeds the NENA recommended match rate of 98 percent.

### 9-1-1 Institute:

**The Institute will suspend training for the month of January, as dispatcher training for the new Solacom Call Handling Solution begins.**

Robin Murray will be attending a Metro Fire Chief's Association hosted Blue Card Command Certification Class on January 12 - 14, 2022, as a first step to provide this Fire Certification class through the Institute.

### PSAP Call Volume Statistics:

Monthly PSAP Call Volume Statistics are available for the Directors on the front table.

## 8. NEW BUSINESS

Chairman Cleveland asked if there was any new business to discuss. No new business was presented.

**9. ADJOURN**

There being no further business to discuss, Chair Rod Cleveland adjourned the meeting at 1:28 p.m.

ADOPTED THIS 27TH DAY OF JANUARY 2022.

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CHAIR

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SECRETARY-TREASURER

# CONSENT DOCKET

## ATTACHMENT 5-A

**SUBJECT:**

**FINANCE REPORT - DECEMBER 2021 CLAIMS**

**DATE:**

JANUARY 27, 2022

**FROM:**

**DEBORAH COOK, CPA**

Finance Director

**INFORMATION:**

In accordance with the revised ACOG claims list process as adjusted for the holidays, December claims were paid twice during the month. A copy of the [claims list](#) for payments made during December is included for ratification. The December cash status report is also included for information.

**ACTION REQUESTED:**

Motion to ratify payment of all claims paid during the month of December 2021.

***In accordance with the revised claims process, this list of claims paid in December is offered for the Board of Directors to ratify.***

**9-1-1 Operating/Maintenance**

AT&T (Network, Database)	\$ 35,925.59	
AT&T (Tribbey Circuit)	90.00	
AT&T (Service - Help Desk iPads)	164.13	
Cox Communications	5,179.15	
Dobson Telephone	280.00	
Hinton Telephone Company	246.20	
Intrado (Maintenance)	24,106.80	
Language Line	1,087.69	
Logix Communications	199.32	
MIDCON Recovery Solutions, LLC (Maintenance)	4,410.00	
Oklahoma Communication Systems	374.65	
Oklahoma County Public Building Authority	1,724.77	
Pioneer Telephone (9-1-1 Trunks )	200.56	
Pioneer Long Distance (Meet Point El Reno to Newcastle)	259.00	
Pottawatomie Telephone Co (Tribbey Circuits)	138.02	
Synergy Datacom Supply (Tools & Supplies)	13.87	
SysAid Technologies LTD (Supplies)	2,440.00	
TierPoint Oklahoma, LLC (Maintenance)	5,706.00	
WEX Fleet Services	123.37	
Windstream	<u>80.95</u>	
<i>Total 9-1-1 Operating/Maintenance</i>		<u>82,750.07</u>
Total December Claims		<u>\$ 82,750.07</u>

**ATTEST:**

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY/TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
CASH STATUS REPORT  
FOR THE MONTH ENDED DECEMBER 31, 2021**

	<u>OPERATING ACCOUNT</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>December 1, 2021</i> <i>Cash on Deposit</i>	<u>\$ 8,103,159.51</u>	<u>\$ 12,027,120.45</u>	<u>\$ 20,130,279.96</u>
Cash Receipts			
Fee Income - Wireline	\$ 15,151.23	\$ -	\$ 15,151.23
Fee Income - OTC	459,096.00	-	459,096.00
Contracts	-	-	-
Transfers of Funds	-	-	-
Interest/Dividend Earned	-	507.06	507.06
Miscellaneous	1.65	-	1.65
Total Cash Receipts	<u>\$ 474,248.88</u>	<u>\$ 507.06</u>	<u>\$ 474,755.94</u>
Cash Disbursements			
Claims/Operating Expense	\$ 82,750.07	\$ -	\$ 82,750.07
9-1-1 Fund Disbursement	-	-	-
OTC Service Fees Disb	126,409.73	-	126,409.73
Transfers of Funds	-	-	-
Miscellaneous	1,069.65	-	1,069.65
Total Cash Disbursements	<u>\$ 210,229.45</u>	<u>\$ -</u>	<u>\$ 210,229.45</u>
Ending Balance <i>December 31, 2021</i> <i>Cash on Deposit</i>	<u><u>\$ 8,367,178.94</u></u>	<u><u>\$ 12,027,627.51</u></u>	<u><u>\$ 20,394,806.45</u></u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES  
December 2021**

Bethany	\$	3,901.12
Cleveland County		4,226.11
Del City		4,210.33
Edmond		20,668.73
El Reno		5,703.55
Guthrie		6,322.34
McClain County*		6,646.31
Midwest City		11,026.99
Moore		11,727.89
Mustang		3,761.06
Newcastle		1,947.05
Nichols Hills		733.02
Noble		1,391.15
Norman		22,462.78
Oklahoma County		9,994.46
The Village		1,801.47
Tuttle		1,356.76
Warr Acres		2,041.31
Yukon		<u>6,487.30</u>
<b>Total November Disbursements</b>	<b>\$</b>	<b><u><u>126,409.73</u></u></b>

\*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.



**REGULAR  
AGENDA ITEMS  
THAT MAY REQUIRE  
9-1-1 ACOG BOD  
ACTION**

# ATTACHMENT 6-A

**SUBJECT:**  
**NG9-1-1 IMPLEMENTATION STATUS REPORT**

**DATE:**  
January 27, 2022

**FROM:**  
**BRENT L. HAWKINSON**  
Director of 9-1-1 & Public Safety

## **INFORMATION:**

NGA 911 Call Routing Solution and Solacom Call Handling Solution reports are provided as status updates to the progress 9-1-1 staff and the vendors are making with implementing the NG9-1-1 Program.

### **NGA 911 - CALL ROUTING SOLUTION**

- Interoperability (IoT) Testing
  - Completed
- PSAP Migrations
  - 9-1-1 Technical staff has successfully turned up Training PSAP Workstations, and has successfully made internal calls through Network and System components
  - Develop and deliver per-PSAP Cutover Playbook to 9-1-1 staff on February 1 and 2, 2022

### **SOLACOM - CALL HANDLING EQUIPMENT SOLUTION**

- Solacom Lab Testing
  - Completed
- Training PSAP
  - Solacom Session Border Control (SBC) Devices installed at the TierPoint & MidCon Host Sites have been installed and successfully turned-up, enabling connectivity between the 9-1-1 ACOG Solacom Host and NGA 911's Next Generation Core Services (NGCS) proving successful 9-1-1 Test Calls through the System to the Training PSAP.
- PSAP Training & Installation
  - Dispatcher Training is being rescheduled due to NGA 911 design of Implementation Cut Plan for each PSAP.

**ACTION REQUESTED:**  
For information only.