



# 9-1-1 ACOG BOARD OF DIRECTORS

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Chair

**Rod Cleveland**  
Cleveland County  
Commissioner

Vice-Chair

**Carrie Blumert**  
Oklahoma County  
Commissioner

Secretary/Treasurer

**Brian Grider**  
Mustang Mayor

Executive Director

**Mark W. Sweeney, AICP**

[association of central oklahoma governments](#)

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](#)

## 9-1-1 ACOG BOD AGENDA:

THURSDAY, FEBRUARY 24, 2022, 1 P.M.



THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A REGULAR MEETING ON THURSDAY, FEBRUARY 24, IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE OR EMAIL [title.vi@acogok.org](mailto:title.vi@acogok.org)) BY 5 P.M. TUESDAY, FEBRUARY 22, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

# AGENDA

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1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF JANUARY 27, 2022, MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
  - A. CHAIRPERSON'S REPORT
  - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

## BEGINNING OF CONSENT DOCKET

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### 5. APPROVAL OF THE CONSENT DOCKET:

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

#### CONSENT DOCKET ITEM:

- A. Finance Report – January 2022 Claims: Deborah Cook, CPA, Director of Finance ([ATTACHMENT 5-A](#)) *Action requested.*

## END OF CONSENT DOCKET

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### 6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION:

- A. NG9-1-1 Implementation Status Report: Brent Hawkinson, Director of 9-1-1 & Public Safety ([ATTACHMENT 6-A](#)) *For information only.*

**7. GENERAL STATUS REPORT:** Brent Hawkinson, Director of 9-1-1 & Public Safety  
*For information only.*

**8. NEW BUSINESS**

**9. ADJOURN**

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**NEXT MEETING:**

Thursday, March 31, 2022, 1 p.m.

# ATTACHMENT 1

## 9-1-1 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (8)	Hon. Nikki Lloyd Mayor	Hon. Kathy Larsen Councilmember ----- Hon. Chris Powell Vice-Mayor
BLANCHARD (4)	Hon. Chuck Kemper City Councilmember	Hon. Eddie Odie Mayor ----- Hon. Joe Davis Councilmember
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor ----- Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (7)	Hon. Matt White Mayor	Hon. Tim Robinson Councilmember
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (4)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (2)	Hon. Chris Lally Councilmember	Hon. Tom Barron Councilmember
JONES CITY (1)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilman	Hon. Max Punneo Vice- Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee ----- Hon. Carla Caruthers Trustee

## 9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (24)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember ----- Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NEWCASTLE (4)	Hon. Gene C. Reid Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	No Designee
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor ----- Hon. Gary Hicks Councilmember
NORMAN (37)	Hon. Breea Clark Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (3)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. John Koehler Trustee	Hon. Valerie Stockton Trustee
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor ----- Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Adam Graham Vice-Mayor

## 9-1-1 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (4)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (3)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (12)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner

## ATTACHMENT 2

### SUBJECT:

## MINUTES OF THE 9-1-1 ACOG BOARD OF DIRECTORS MEETING

### DATE:

JANUARY 27, 2022

The regular in-person meeting of the 9-1-1 Association of Central Oklahoma Governments Board of Directors was convened at 1:20 p.m. on January 27, 2022, in the ACOG Board Room, 4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

### PRESIDING

Hon. Rod Cleveland, Commissioner

### ENTITY/AGENCY

Cleveland County

### BOARD MEMBERS PRESENT

Hon. James Woodard, Mayor  
Hon. Chris Powell, Vice-Mayor  
Hon. Chuck Kemper, Councilmember  
Hon. Chad Williams, Councilmember  
Hon. Josh Moore, Councilmember  
Hon. Steven J. Gentling, Mayor  
Hon. Chris Lally, Councilmember  
Hon. Ray Poland, Mayor  
Hon. John Kenney, Mayor  
Hon. Terry Arps, Mayor  
Hon. Matt Dukes, Mayor  
Hon. Brian Grider, Mayor  
Hon. Gene C. Reid, Councilmember  
Hon. Mike Fullerton, Vice-Mayor  
Hon. E Peter Hoffman Jr., Mayor  
Hon. Breea Clark, Mayor  
Hon. Mary Smith, Vice-Mayor  
Hon. Shelly Selby, Mayor  
Hon. Carrie Blumert, Commissioner

Arcadia  
Bethany  
Blanchard  
Choctaw  
Edmond  
Guthrie  
Harrah  
Jones City  
Lake Aluma  
Luther  
Midwest City  
Mustang  
Newcastle  
Newcastle  
Nichols Hills  
Norman  
Tuttle  
Yukon  
Oklahoma County

### BOARD MEMBERS ABSENT

Hon. Tom Trello, Vice-Mayor  
Hon. Floyd Eason, Mayor  
Hon. Matt White, Mayor  
No Designee  
Hon. Mike Donovan, Councilmember  
Hon. Ronald Dumas, Mayor  
Hon. Mark Hamm, Councilmember  
Hon. Mark Cochell, Mayor  
Hon. Phil Freeman, Mayor  
Hon. Kevan Blasdel, Councilmember  
Hon. John Koehler, Trustee  
No Designee  
Hon. Frank Calvin, Mayor  
Hon. Sonny Wilkinson, Mayor

### ENTITY/AGENCY

Cedar Valley  
Del City  
El Reno  
Forest Park  
Lexington  
Meridian  
Moore  
Nicoma Park  
Noble  
Piedmont  
Slaughterville  
Smith Village  
Spencer  
The Village

## **BOARD MEMBERS ABSENT (Cont.)**

No Designee  
Hon. Jim Mickley, Mayor  
Hon. Jim Gilbert, Mayor  
Hon. Marc Hader, Commissioner  
Hon. Kody Ellis, Commissioner

Valley Brook  
Warr Acres  
Woodlawn Park  
Canadian County  
Logan County

## **GUESTS**

Pete White

ACOG Legal Counsel

## **STAFF**

Mark W. Sweeney  
Robin Murray  
John M. Sharp  
Debbie Cook  
Rachel Meinke  
Beverly Garner  
Shana Sapp

## **POSITION**

Executive Director  
9-1-1 Institute Program Manager  
Deputy Director  
Finance Director  
Public Information Director  
Executive Assistant  
9-1-1 Administrative Assistant

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### **1. CALL TO ORDER**

Chairman Rod Cleveland called the meeting to order at 1:20 p.m. A quorum was present.

### **2. APPROVAL OF MINUTES - REGULAR MEETING DECEMBER 16, 2021**

Director E. Peter Hoffman Jr. made a motion to approve the December 16, 2021, minutes. Director Ray Poland seconded the motion. The motion carried unanimously.

### **3. COMMUNICATIONS:**

A. CHAIRPERSON'S REPORT - None

B. EXECUTIVE DIRECTOR'S REPORT - Mr. Sweeney said that staff received a letter from the State Attorney General on January 3, 2022, approving the Amendments to the 9-1-1 Association of Central Oklahoma Governments Agreement. He said the letter and required documentation will be filed with the Oklahoma Secretary of State and each county clerk of the four ACOG counties, plus Grady and McClain Counties. He said the letter and documentation will go out within the next few weeks.

### **4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

None

### **5. CONSENT DOCKET**

Chairman Cleveland presented the Consent Docket, saying staff recommended that item 5-A be placed on the Consent Docket, and if this item that is proposed does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report – Authorization of Payments of December 2021 Claims

Director Ray Poland made a motion to approve the item under the consent docket. Director Brian Grider seconded the motion. The motion carried unanimously.

**6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOARD OF DIRECTORS ACTION**

A. NG9-1-1 Implementation Status Report

Ms. Robin Murray said NGA 911 Call Routing Solution and Solacom Call Handling Solution reports are provided as status updates to the progress 9-1-1 staff and the vendors are making with implementing the NG9-1-1 Program. She said Interoperability Testing (IoT) has been completed and 9-1-1 technical staff has successfully turned up Training PSAP Workstations and has successfully made internal calls through Network and System components. She said a PSAP Cutover Playbook will be delivered to 9-1-1 staff on February 15 and 16 instead of February 1 and 2.

Ms. Murray said that Solacom lab testing is completed and that the training PSAP is now in operation. She said Solacom Session Border Control (SBC) devices installed at the TierPoint & MidCon Host Sites have been installed and successfully turned-up, enabling connectivity between the 9-1-1 ACOG Solacom Host and NGA 911's Next Generation Core Services (NGCS) proving successful 9-1-1 Test Calls through the System to the Training PSAP. She said dispatcher training is being rescheduled due to NGA 911 design of Implementation Cut Plan for each PSAP.

**7. GENERAL STATUS REPORT**

**9-1-1 Operations:**

**Warr Acres PSAP Move:** 9-1-1 technical staff are making final preparations to move the Warr Acres PSAP Equipment into their new facility at 5901 NW 42 Street.

**9-1-1 GIS:**

**GeoComm Updates:** GIS staff is working through the Data Audit from last month: Identifying, investigating, and correcting errors from the report. Staff is also inputting and collecting multiple annex and de-annexations for cities/towns/counties within the 9-1-1 ACOG region.

**9-1-1 Institute:**

The Institute will suspend training for the months of January through March of 2022, as dispatcher training for the new Solacom Call Handling Solution begins.

Director Arps asked what the status of NextGen 9-1-1 implementation was. Ms. Murray said there are targeted dates scheduled and that AT&T will contact staff with any date changes. Mr. Sweeney added that the revised completion dates were for the end of 2022 but could be extended to January 2023.

**PSAP Call Volume Statistics:**

Monthly PSAP Call Volume Statistics are available for the Directors on the front table.

**8. NEW BUSINESS**

Chairman Cleveland asked if there was any new business to discuss. No new business was presented.

**9. ADJOURN**

There being no further business to discuss, Chair Rod Cleveland adjourned the meeting at 1:25 p.m.

ADOPTED THIS 24TH DAY OF FEBRUARY 2022.

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CHAIR

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SECRETARY-TREASURER

# CONSENT DOCKET

## ATTACHMENT 5-A

**SUBJECT:**

**FINANCE REPORT – JANUARY CLAIMS**

**DATE:**

FEBRUARY 24, 2022

**FROM:**

**DEBORAH COOK, CPA**

Finance Director

**INFORMATION:**

In accordance with the revised ACOG claims list process, January claims were paid biweekly during the month. A copy of the [claims](#) list for payments made during January is included for ratification. The January cash status report is also included for information.

**ACTION REQUESTED:**

Motion to ratify payment of all claims paid during the month of January 2022.

***In accordance with the revised claims process, this list of claims paid in January is offered for the Board of Directors to ratify.***

**9-1-1 Operating/Maintenance**

AT&T (Network, Database)	\$	49,581.33	
AT&T (Tribbey Circuit)		90.00	
AT&T (Emergency Call Database)			
AT&T (Service - Help Desk iPads)		164.13	
AT&T (Cisco Support)			
AT&T (EWCD Pull)			
Cox Communications		41,387.28	
Dobson Telephone		280.00	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)(2 months)		15,538.00	
Hinton Telephone Company		246.20	
Insurica (Insurance)		10,945.28	
Intrado (Maintenance)		6,867.00	
Language Line		1,377.93	
Logix Communications		199.32	
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00	
Mission Critical Partners, LLC		13,573.25	
Oklahoma Communication Systems		374.65	
Oklahoma County Public Building Authority (2 months)		3,449.54	
Oklahoma Tax Commission (Vehicle Expenses)		67.50	
Pioneer Telephone (9-1-1 Trunks )		200.56	
Pioneer Long Distance (Meet Point El Reno to Newcastle)		259.00	
Pottawatomie Telephone Co (Tribbey Circuits)		138.02	
Synergy Datacom Supply (Tools & Supplies)		57.77	
TierPoint Oklahoma, LLC (Maintenance)		5,706.00	
WEX Fleet Services		67.89	
Windstream		80.95	
<i>Total 9-1-1 Operating/Maintenance</i>			155,061.60
Total January Claims	\$		155,061.60

**ATTEST:**

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY/TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
CASH STATUS REPORT  
FOR THE MONTH ENDED JANUARY 31, 2022

	<u>OPERATING ACCOUNT</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>January 1, 2022</i>			
<i>Cash on Deposit</i>	<u>\$ 8,367,178.94</u>	<u>\$ 12,027,627.51</u>	<u>\$ 20,394,806.45</u>
Cash Receipts			
Fee Income - Wireline	\$ 40,332.12	\$ -	\$ 40,332.12
Fee Income - OTC	449,419.51	-	449,419.51
Contracts	-	-	-
Transfers of Funds	-	-	-
Interest/Dividend Earned	-	507.08	507.08
Miscellaneous	-	-	-
Total Cash Receipts	<u>\$ 489,751.63</u>	<u>\$ 507.08</u>	<u>\$ 490,258.71</u>
Cash Disbursements			
Claims/Operating Expense	\$ 155,061.60	\$ -	\$ 155,061.60
9-1-1 Fund Disbursement	-	-	-
OTC Service Fees Disb	123,745.37	-	123,745.37
Transfers of Funds	-	-	-
Miscellaneous	526.79	-	526.79
Total Cash Disbursements	<u>\$ 279,333.76</u>	<u>\$ -</u>	<u>\$ 279,333.76</u>
Ending Balance <i>January 31, 2022</i>			
<i>Cash on Deposit</i>	<u><u>\$ 8,577,596.81</u></u>	<u><u>\$ 12,028,134.59</u></u>	<u><u>\$ 20,605,731.40</u></u>

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES  
JANUARY 2022

Bethany	\$ 3,818.90
Cleveland County	4,137.03
Del City	4,121.59
Edmond	20,233.08
El Reno	5,583.33
Guthrie	6,189.09
McClain County*	6,506.23
Midwest City	10,794.57
Moore	11,480.70
Mustang	3,681.79
Newcastle	1,906.01
Nichols Hills	717.57
Noble	1,361.83
Norman	21,989.33
Oklahoma County	9,783.80
The Village	1,763.50
Tuttle	1,328.16
Warr Acres	1,998.29
Yukon	<u>6,350.57</u>

<b>Total January Disbursements</b>	<b><u><u>\$ 123,745.37</u></u></b>
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\*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

# REGULAR AGENDA ITEMS THAT MAY REQUIRE 9-1-1 ACOG BOD ACTION

## ATTACHMENT 6-A

### SUBJECT:

### NG9-1-1 IMPLEMENTATION STATUS REPORT

### DATE:

FEBRUARY 24, 2022

### FROM:

**BRENT HAWKINSON**

Director of 9-1-1 & Public Safety

### INFORMATION:

NGA 911 Call Routing Solution and Solacom Call Handling Solution reports are provided as status updates to the progress 9-1-1 staff and our vendors are making with implementing the NG9-1-1 Program.

#### **NGA 911 - CALL ROUTING SOLUTION**

- Wireline, Wireless, and VoIP Carrier Cutover to SIP (Session Initiation Protocol) Trunks
  - Completed
- PSAP Migrations
  - 9-1-1 Technical and NGA 911 Staff to install Audio Codes at TierPoint and MidCon Data Centers for transition of PSAP Analog Trunks to SIP Trunks.
  - Developed and delivered per-PSAP Draft Cutover Playbook to 9-1-1 staff February 15, 2022 for review.

#### **SOLACOM - CALL HANDLING EQUIPMENT SOLUTION**

- Solacom Guardian Host Equipment at TierPoint and MidCon Data Centers Successfully Process Test Calls received through NGA 911 ESInet
  - Completed
- Training PSAP
  - ACOG 4-Position Training PSAP is fully functional and has been setup in the Training Room in preparation for Dispatcher Training.
- PSAP Training & Installation
  - Dispatcher Training is scheduled for PSAP Cut Group 1 – March 15 – 18, 2022.
  - Installation for PSAP Cut Group 1 scheduled to begin March 29, 2022.  
(Cut Group 1 – El Reno, Mustang, and Yukon)

### ACTION REQUESTED:

For information only.