



# ACOG BOARD OF DIRECTORS

---

Chair

**Steven J. Gentling**  
Guthrie Mayor

Vice-Chair

**Josh Moore**  
Edmond Councilmember

Secretary/Treasurer

**Vacant**

Executive Director

**Mark W. Sweeney, AICP**

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

## AGENDA:

**THURSDAY, MARCH 31, 2022, 1:45 P.M.**



acog

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A REGULAR MEETING ON THURSDAY, MARCH 31, IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE OR EMAIL [title.vi@acogok.org](mailto:title.vi@acogok.org)) BY 5 P.M. MONDAY, MARCH 28, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

# AGENDA

---

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE JANUARY 27, 2022 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
  - A. CHAIRPERSON'S REPORT
  - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

## BEGINNING OF CONSENT DOCKET

---

### 5. APPROVAL OF THE CONSENT DOCKET:

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

#### CONSENT DOCKET ITEMS:

- A. Finance Report – January & February 2022 Claims: Deborah Cook, Director of Finance ([ATTACHMENT 5-A](#)) *Action requested.*
- B. ACOG Metropolitan Planning Organization (MPO) Policy Committee (PC) (formerly ITPC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-B](#)) *Action requested.*

## END OF CONSENT DOCKET

---

**6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION**

- A. National Association of Development Organizations (NADO) Washington Conference and Congressional Meetings: Mark W. Sweeney, AICP, Executive Director  
[\(ATTACHMENT 6-A\)](#) *For information only.*
- B. ACOG 2022 Legislative Report: Rachel Meinke, Public Information Director  
*For information only.*

**7. NEW BUSINESS**

**8. ADJOURN**

---

**NEXT MEETING:**

Thursday, April 28, 2022 at 1:45 p.m.

# ATTACHMENT 1

## ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (8)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Daniel Tatro Trustee	Hon. Bruce Wallace Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (6)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		----- Hon. Michael Dean Councilmember
EDMOND (34)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (8)	Hon. Matt White Mayor	Hon. Steve Jensen Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	No Designee	Hon. Tabbitha Kiener Councilmember
		----- Hon. Bobby Allen Mayor
GOLDSBY (1)	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Trustee
		Hon. Susan Boehrer Trustee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Chris Lally Councilmember	Hon. Tom Barron Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee
		----- Hon. Linda Williams Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (23)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Councilmember ----- Hon. Christine Allen Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor ----- Any Moore Councilmember
MUSTANG (10)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Mayor	Vacant
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor ----- Hon. Gary Hicks Councilmember
NORMAN (38)	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (113)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Kevan Blasdel Councilmember	Hon. Melissa Ashford Councilmember ----- Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. John Koehler Trustee	Hon. Valerie Stockton Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Adam Graham Vice-Mayor
TUTTLE (4)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember ----- Hon. John Knipp Councilmember
YUKON (12)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner ----- Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner ----- Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner ----- Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner ----- Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant

## ATTACHMENT 2

### SUBJECT:

### MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

### DATE:

JANUARY 27, 2022

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:17 p.m. Thursday, January 27, 2022, at the Association of Central Oklahoma Governments (ACOG) Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

#### PRESIDING

Hon. Steven J. Gentling, Mayor

#### ENTITY

Guthrie

#### BOARD MEMBERS PRESENT

Hon. Chris Powell, Vice-Mayor  
Hon. Chad Williams, Councilmember  
Hon. Josh Moore, Councilmember  
Hon. Chris Lally, Councilmember  
Hon. Ray Poland, Mayor  
Hon. John Kenney, Mayor  
Hon. Terry Arps, Mayor  
Hon. Matt Dukes, Mayor  
Hon. Brian Grider, Mayor  
Hon. Peter Hoffman, Mayor  
Hon. Phil Freeman, Mayor  
Hon. Breea Clark, Mayor  
Hon. Todd Stone, Councilmember  
Hon. Mary Smith, Vice-Mayor  
Hon. Shelli Selby, Mayor  
Hon. Marc Hader, Commissioner  
Hon. Carrie Blumert, Commissioner

Bethany  
Choctaw  
Edmond  
Harrah  
Jones City  
Lake Aluma  
Luther  
Midwest City  
Mustang  
Nichols Hills  
Noble  
Norman  
Oklahoma City  
Tuttle  
Yukon  
Canadian County  
Oklahoma County

#### BOARD MEMBERS ABSENT

Hon. Daniel Tatro, Trustee  
Hon. Tom Trello, Vice-Mayor  
Hon. Jim Neal, Councilmember  
Hon. Floyd Eason, Mayor  
Hon. Matt White, Mayor  
No Designee  
Hon. Tabitha Kiener, Councilmember  
Hon. Glenn Berglan, Mayor  
Hon. Magnus Scott, Trustee  
Hon. Mike Donovan, Councilmember  
Hon. Ronald Dumas, Mayor  
Hon. Mark Hamm, Councilmember  
Hon. Mark Cochell, Mayor  
Hon. Jeff Brueggen, Trustee  
Hon. Kevan Blasdel, Councilmember  
Hon. John Koehler, Trustee  
Hon. Frank Calvin, Mayor  
Hon. Sonny Wilkinson, Mayor

Calumet  
Cedar Valley  
Crescent  
Del City  
El Reno  
Forest Park  
Geary  
Goldsby  
Langston City  
Lexington  
Meridian  
Moore  
Nicoma Park  
Okarche  
Piedmont  
Slaughterville  
Spencer  
The Village

**BOARD MEMBERS ABSENT (Cont.)**

Hon. Charlie Ross, Vice-Mayor/Trustee  
No Designee  
Hon. Jim Mickley, Mayor  
Hon. Rod Cleveland, Commissioner  
Hon. Kody Ellis, Commissioner

**ENTITY**

Union City  
Valley Brook  
Warr Acres  
Cleveland County  
Logan County

**ASSOCIATE MEMBER ABSENT**

No Designee

Tinker Air Force Base

**GUESTS PRESENT**

Pete White, Attorney  
Jane Abraham, Community/Government Affairs Mgr.  
Hon. Wilson Lyles, Commissioner  
Paul Simpson, Rural Fire Coordinator  
Cecil Michael, Rural Fire Coordinator

ACOG Legal Counsel  
Oklahoma City  
McClain County  
COEDD  
NODA

**ACOG STAFF**

Mark W. Sweeney  
John M. Sharp  
Beverly Garner  
Debbie Cook, CPA  
Rachel Meinke  
John Harrington  
Matthew Weaver  
James Smith

**POSITION**

Executive Director  
Deputy Director  
Executive Assistant  
Director of Finance  
Director of Public Information  
Director of Water Resources  
Community & Economic Development Mgr.  
IT Operations Specialist

**1. CALL TO ORDER - INTRODUCTION OF GUESTS**

The meeting was called to order at 2:17 p.m. A quorum was present.

**2. APPROVAL OF MINUTES - DECEMBER 16, 2021, MINUTES**

Director Terry Arps made a motion to approve the December 16, 2021 minutes of the ACOG Board of Directors meeting. Director Josh Moore seconded the motion. The motion carried unanimously.

**3. COMMUNICATIONS**

**A. CHAIRPERSON'S REPORT**

None

**B. EXECUTIVE DIRECTOR'S REPORT**

Mark W. Sweeney presented the following information:

**1. First Building Review Committee Meeting:**

Staff will be scheduling the first of a series of meetings of the ACOG Building Review Committee in February. He said as a reminder, the selected members are Oklahoma City Councilmember Todd Stone, Edmond Councilmember Josh Moore, Jones Mayor Ray Poland and Cleveland County Commissioner Rod Cleveland.



## **2. NADO Washington Conference:**

Mr. Sweeney said that over a decade ago, ACOG had a tradition of coordinating a trip to Washington DC for ACOG staff and board officers in March of every year to make visits to all the Central Oklahoma U.S. House of Representatives and both U.S. Senators to lobby for policy and funding issues affecting the ACOG region. Unfortunately, this tradition faded away as the cost of paying for board officers to attend became prohibitive and the sources of revenue to cover such expenses became more limited. Typically, these visits corresponded with the annual National Association of Development Organizations (NADO) Washington Conference.

As it stands, there is an opportunity to re-establish, maybe not annually but on occasion, to re-engage our organization with our Congressional officials. This year NADO is holding its 2022 conference from March 13 through 16 in Arlington, VA. Unlike in years past, ACOG will not be able cover the travel, hotel, and registration costs of a board officer who wishes to attend. However, Mr. Sweeney wanted to extend the offer to the eight (8) officers of the 9-1-1 ACOG BOD, ACOG BOD (which includes the ACOG MPO Policy Committee) and Garber Welling Association Policy Committee, and if they wished to attend, ACOG would help coordinate the trip. Mr. Sweeney said both he and John Sharp, Deputy Director, will be attending this conference and will be setting up visits to our U.S. House of Representatives and Senators on March 15 during the conference.

Mr. Sweeney said he will be emailing a comprehensive cost breakdown for the trip to each officer in order to give them the necessary information for the possible payment by their respective government entity. He said that if they are planning to attend the NADO Conference, he will need their commitment response no later than 12 noon on Wednesday, February 2, in order to make sure there is a block of rooms reserved at the Crystal Gateway Marriot in Arlington, VA – the conference hotel.

Mr. Sweeney said more details on the NADO Conference agenda will also be forthcoming. Please note that ACOG has already had some discussions with Senator Inhofe's staff and Congresswoman Bice's staff about coordinating a visit with them in DC.

Mr. Sweeney said that due to the amount of federal funds ACOG receives and considering the fact that earmarks are back again, it makes it more imperative that ACOG starts re-connecting on the federal level. He noted that ACOG will develop an outline of the key issues to talk about with our congressional delegation; such as transportation, EDA (which will be reauthorized this year), and the Clean Cities program.

Director Peter Hoffman said as important as it is to re-connect to the federal government regarding legislative funding, he said if ACOG ever wants spokespeople who can offer encouragement to those making policy to explain how important ACOG is, he would volunteer to give a short presentation to the legislators about the importance of ACOG to this whole concept of effectuating a greater growth for our region. Mr. Sweeney thanked him.

## **3. Submittal of Water Planning Application for State ARPA Funds:**

As was mentioned at the Legislative Power Brunch on Tuesday, ACOG staff (John Harrington) officially submitted an application for the State allocated American Rescue Plan Act (ARPA) funds for a Water Planning project. This three-year project is a basin-wide approach for a waste load allocation study on the North Canadian River in Canadian, Oklahoma, and Pottawatomie Counties in Central Oklahoma. Similar to a previous ACOG waste load allocation study on the Canadian River to the

south, this study will develop a mathematical model (Water Quality Analysis Simulation Program-WASP) that will accurately simulate water quality in the streams under critical conditions. This model will then be used to generate simulations for the purpose of determining appropriate permit limits for point source discharges on the river.

As in the previous Canadian River study, the participants in this study will be the municipalities which are dischargers to the North Canadian River. This includes Oklahoma City, Midwest City, Del City, Choctaw, Harrah, El Reno, Yukon, and Shawnee. Most of these entities are members of ACOG, a substate 208 agency. Associated agencies which will review the project are the Oklahoma Department of Environmental Quality (ODEQ) and the US Environmental Protection Agency (EPA). The proposed funding request is for \$1.5 million.

Mr. Sweeney said he is cautiously optimistic that ACOG can get this funded because this is not a new deal; it is something ACOG has done in the past so that our professional accomplishments from the previous study can be shown to those who will be determining whether this study is funded. This, along with the CERL statewide application that has already been submitted, will be ACOG's two applications for the \$1.9 billion in ARPA funds the State of Oklahoma has been allocated.

#### **4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

There were no comments from the public.

#### **5. CONSENT DOCKET**

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – December 2021 Claims: Deborah Cook, Director of Finance *Action requested.*
- B. ACOG MPO Policy Committee (PC) (formerly ITPC) Report: John Sharp, Deputy Director *Action requested.*

Director Chad Williams made a motion to approve that all items under the Consent Docket be considered in one vote. Director Brian Grider seconded the motion. The motion carried unanimously.

#### **6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION**

- A. Rural Fire Defense Program

Mr. Sweeney highlighted the information as detailed in the agenda memorandum, noting that ACOG is the only council of governments in Oklahoma that does not receive funding for a Rural Fire Coordinator. He said there is legislation being requested to change that so that ACOG can receive earmarked funding. He said currently, our four counties are serviced by two adjacent COGs – Central Oklahoma Economic Development District (COEDD) located in Shawnee and Northern Oklahoma Development Authority (NODA) located in Enid. He then introduced Cecil Michael with NODA and Paul Simpson with COEDD, the two Rural Fire Coordinators who service ACOG's area, to give a presentation about the importance of a coordinator.

Mr. Simpson said ACOG at one time had a Rural Fire Coordinator who was paid for by Forestry; ACOG never received any funds for that position. Then, about four years ago, that position was terminated. He and Mr. Michael then gave the following presentation, which can be viewed here: <https://www.acogok.org/wp-content/uploads/2022/02/rural-fire-defense-program-002.pdf>.

B. ACOG General Fund Balance Strategy

At the request of the ACOG Budget Committee in June 2021 to improve ACOG's general fund balance, Mr. Sweeney explained the strategy ACOG staff developed. He presented the two-part strategy as detailed in the agenda memorandum, with the summary being that enhanced revenues from targeted increased annual membership dues would start in FY 2023 at 8 percent and gradually return to 5 percent in FY 2026. There would also be an increase in ODOT/FHWA In-Kind Match, which will allow a transfer of \$200,000 of transportation planning funds to the unassigned general fund balance in FY 2023. He said this transfer will not affect construction funding for our local governments. Mr. Sweeney said this item is for information only today. The implementation of the new strategy will place ACOG in a better financial position going forward, and the Budget Committee will be hearing about all the details again in June when preparing the FY 2023 Budget.

C. ACOG 2022 Legislative Power Brunch Report

Rachel Meinke thanked all those who were able to attend the Legislative Power Brunch on Tuesday. She then gave a presentation about the event, which can be viewed here: <https://www.acogok.org/wp-content/uploads/2022/01/ACOG-Legislative-Update-January-2022.pdf>

**7. NEW BUSINESS**

Chairman Steven J. Gentling asked if there was any new business to present. No new business was presented.

**8. ADJOURN**

There being no further business, the meeting was adjourned at 4:01 p.m.

ADOPTED THIS 31ST DAY OF MARCH 2022.

---

CHAIR

---

VICE-CHAIR

# CONSENT DOCKET

## ATTACHMENT 5-A

**SUBJECT:**

**FINANCE REPORT - JANUARY & FEBRUARY 2022 CLAIMS**

**DATE:**

MARCH 31, 2022

**FROM:**

**DEBORAH C. COOK, CPA**

Director of Finance

**INFORMATION:**

In accordance with the revised ACOG claims list process, January and February claims were paid biweekly during the applicable months. Copies of the [claims lists](#) for payments made during January and February are included for ratification. The January and February cash status reports are also included for information.

**ACTION REQUESTED:**

Motion to ratify payment of all claims paid during the months of January and February 2022.

**In accordance with the revised claims process, this list of claims  
paid in January 2022 is offered for the Board of Directors to ratify.**

110 events <i>(Legislative Brunch)</i>	2,617.87
Addison Group <i>(Temporary Labor)</i>	1,458.00
APCO International <i>(Dues - 9-1-1)</i>	192.00
Aspen <i>(Cleaning - 2 months)</i>	460.00
AT&T Mobility <i>(Telephone - 9-1-1 - \$82.46)</i>	82.46
Chase Card Services <i>(Supplies, Development)</i>	5,890.13 Paid on-line
CriticalComm <i>(Telephone - 9-1-1)</i>	11.00
Custom Colors and Coatings LLC <i>(Maintenance)</i>	325.69
Ecointeractive, Inc. <i>(Software - 2 months)</i>	12,226.00
Electradigital <i>(Internet - 2 months)</i>	2,998.00
Evans, Greg <i>(Maintenance)</i>	1,400.00
Evans, Jordan <i>(Mileage)</i>	159.04
Faculty House - OUHSC <i>(Legislative Brunch)</i>	3,695.05

## January 2022 Claims (Cont.)

First Choice Coffee Service <i>(Supplies)</i>	304.89
FP Mailing Solutions <i>(Equipment Rental)</i>	297.00
Management and Enterprise Services <i>(Internet - 2 months)</i>	588.00
Marshall, Town of <i>(REAP ED3-2020-12)</i>	50,000.00
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79
NENA <i>(Membership - 9-1-1)</i>	1,550.00
Nuso, LLC <i>(Telephone)</i>	369.90
Oklahoma City Chamber <i>(Nonattainment Study)</i>	750.00
Oklahoma County Public Building Authority <i>(Office Rent - 2 months)</i>	39,073.30
Oklahoma Municipal League <i>(Professional Dues)</i>	400.00
OSU Property Management <i>(Legislative Brunch)</i>	600.00
Oklahoma, University of <i>(Consulting Services)</i>	21,943.24
Peak Uptime <i>(Repairs &amp; Maintenance - 2 months)</i>	5,194.92

## January 2022 Claims (Cont.)

Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Peter S White, P.C. <i>(Legal - 9-1-1 \$375.00)</i>	1,800.00
Quick Print <i>(Legislative Brunch)</i>	345.22
R.K. Black <i>(Shredding - 2 months)</i>	150.00
Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90
ROK Global Applications Group, LLC <i>(Hosting 2 months - 9-1-1 \$2,796.52)</i>	7,840.00
The Sanborn Map Co, Inc <i>(Supplies - Aerial Photos 9-1-1 - \$11,667.00)</i>	12,222.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Standley Systems <i>(Maintenance &amp; Equipment)</i>	871.25
Sweeney, Mark W <i>(Mileage)</i>	29.25
Thomas P Miller & Associates, LLC <i>(Consulting Services)</i>	4,275.00
Total Compliance Connection, LLC <i>(HR Consultant - 2 months)</i>	1,700.00



**January 2022 Claims (Cont.)**

University Bursar, Office of the 7,500.00  
*(Leadership Symposium)*

US Postal Service 500.00  
*(Postage)*

Verizon Wireless 173.08  
*(Telephone, Internet)*

TOTAL JANUARY 2022 CLAIMS \$ 196,630.98

ATTEST

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
VICE-CHAIR

**In accordance with the revised claims process, this list of claims  
paid in February 2022 is offered for the Board of Directors to ratify.**

Addison Group <i>(Temporary Labor)</i>	604.80
Anglin Public Relations <i>(Advertising)</i>	12,900.00
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone - 9-1-1 - \$82.46)</i>	82.46
Bailey, Ben <i>(Mileage - 9-1-1)</i>	135.72
Bill Warren Office Products <i>(Supplies)</i>	188.23
Chase Card Services <i>(Supplies, Development)</i>	6,750.00
CriticalComm <i>(Telephone - 9-1-1)</i>	11.00
DezignLine <i>(Equipment)</i>	5,321.53
Ecointeractive, Inc. <i>(Software)</i>	6,113.00
Electradigital <i>(Internet)</i>	1,499.00
First Choice Coffee Service <i>(Supplies)</i>	344.45

## February 2022 Claims (Cont.)

Gonul, Kristin <i>(Mileage - 9-1-1)</i>	45.06
Horton Productions <i>(Videography)</i>	3,000.00
Management and Enterprise Services <i>(Internet)</i>	294.00
NADO <i>(Development)</i>	620.00
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79
Oklahoma County Public Building Authority <i>(Office Rent)</i>	19,536.65
Oklahoma Turnpike Authority <i>(Auto Expense - 9-1-1)</i>	2.65
Peak Uptime <i>(Repairs &amp; Maintenance)</i>	2,597.46
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Peter S White, P.C. <i>(Legal - 9-1-1 \$450.00)</i>	3,375.00
Pollard, Eric <i>(Mileage)</i>	104.52
Quick Print <i>(Printing)</i>	627.14
R.K. Black <i>(Shredding)</i>	60.00

**February 2022 Claims (Cont.)**

Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90
ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Standley Systems <i>(Maintenance &amp; Equipment)</i>	869.00
Verizon Wireless <i>(Telephone, Internet)</i>	173.04

TOTAL FEBRUARY 2022 CLAIMS \$ 76,043.40

ATTEST

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
VICE-CHAIR

**ACOG CASH STATUS REPORT  
FOR THE MONTH ENDED JANUARY 31, 2022**

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>January 1, 2022</i>			
Cash	\$ 1,467,941.94	\$ 617,817.11	2,085,759.05
Petty Cash	196.40	-	196.40
Total Beginning Balance	<u>\$ 1,468,138.34</u>	<u>\$ 617,817.11</u>	<u>\$ 2,085,955.45</u>
Cash Receipts			
Grants & Contracts	\$ 386,875.00	\$ -	\$ 386,875.00
Memberships	-	-	-
Transfers of Funds-	-	-	-
Interest/Dividend Earned	-	26.05	26.05
Miscellaneous	-	-	-
Total Cash Receipts	<u>\$ 386,875.00</u>	<u>\$ 26.05</u>	<u>\$ 386,901.05</u>
Cash Disbursements			
Personnel Cost	\$ 230,883.91	\$ -	\$ 230,883.91
(detail next page)	-	-	-
Bank Service Charges	-	-	-
Investment Sweep Fee	-	-	-
Transfer of Funds	-	-	-
Claims Expenditures:	196,630.98	-	196,630.98
(detail next page)	-	-	-
Petty Cash - supplies	29.98	-	29.98
Total Cash Disbursements	<u>\$ 427,544.87</u>	<u>\$ -</u>	<u>\$ 427,544.87</u>
<i>January 31, 2022</i>			-
Cash	\$ 1,427,302.05	\$ 617,843.16	\$ 2,045,145.21
Petty Cash	166.42	-	166.42
Total Ending Balance	<u>\$ 1,427,468.47</u>	<u>\$ 617,843.16</u>	<u>\$ 2,045,311.63</u>

## SCHEDULE OF GENERAL OPERATING EXPENSES FOR THE MONTH ENDED JANUARY 31, 2022

**Personnel Cost:**

Salaries	128,979.77
Payroll Taxes	60,432.00
Payroll Processing Fees	1,203.07
Group Health & Life Insurance	19,553.87
Pension Contribution & Expense	18,624.00
EBC Flex Plan Contributions	1,960.64
Garnishments	130.56
United Way Contributions	-
	-

**Total Operating Personnel Expenditures** \$ 230,883.91

**Claims Expenditures:**

Accounting and Auditing	-
Contract Personnel	-
Copiers	871.25
Credit Card	5,890.13
Development and Recruitment	-
Equipment & Furniture	3,744.92
Equipment Rental	297.00
Insurance	-
Internet Service	11,574.93
Legal	1,800.00
Maintenance & Repair - Equipment	1,450.00
Maintenance & Repair - Software	-
Mileage	188.29
Miscellaneous	-
Office Cleaning	460.00
Office Rent	39,073.30
Office Leasehold Improvements	1,725.69
Penalties	-
Postage	500.00
Printing	-
Professional Dues	2,142.00
Projects -911	-
Projects -Clean Cities	-
Projects - Legislative Brunch	7,092.47
Projects-NonAttainment Studies Cost	750.00
Projects - REAP	50,000.00
Projects - Traffic Counts	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	42,709.24
Supplies	12,842.56
Supplies - Software	12,226.00
Telephone	1,218.20
Temporary Labor	-
Travel	-
Vehicle Expense	-
	-

**Total Claims Expenditures:** \$ 196,630.98

**ACOG CASH STATUS REPORT  
FOR THE MONTH ENDED FEBRUARY 28, 2022**

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>TOTAL</u>
Beginning Balance			
<i>February 1, 2022</i>			
Cash	\$ 1,427,302.05	\$ 617,843.16	2,045,145.21
Petty Cash	166.42	-	166.42
Total Beginning Balance	<u>\$ 1,427,468.47</u>	<u>\$ 617,843.16</u>	<u>\$ 2,045,311.63</u>
Cash Receipts			
Grants & Contracts	\$ 97,174.44	\$ -	\$ 97,174.44
Memberships	-	-	-
Transfers of Funds-	-	-	-
Interest/Dividend Earned	-	23.53	23.53
Miscellaneous	75.92	-	75.92
Total Cash Receipts	<u>\$ 97,250.36</u>	<u>\$ 23.53</u>	<u>\$ 97,273.89</u>
Cash Disbursements			
Personnel Cost	\$ 230,166.70	\$ -	\$ 230,166.70
(detail next page)	-	-	-
Bank Service Charges	-	-	-
Investment Sweep Fee	-	-	-
Transfer of Funds	-	-	-
Claims Expenditures:	76,043.40	-	76,043.40
(detail next page)	-	-	-
Petty Cash - supplies	19.98	-	19.98
Total Cash Disbursements	<u>\$ 306,230.08</u>	<u>\$ -</u>	<u>\$ 306,230.08</u>
<i>February 28, 2022</i>			-
Cash	\$ 1,218,342.31	\$ 617,866.69	\$ 1,836,209.00
Petty Cash	146.44	-	146.44
Total Ending Balance	<u>\$ 1,218,488.75</u>	<u>\$ 617,866.69</u>	<u>\$ 1,836,355.44</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES  
FOR THE MONTH ENDED FEBRUARY 28, 2022**

**Personnel Cost:**

Salaries	129,015.85
Payroll Taxes	60,662.54
Payroll Processing Fees	758.58
Group Health & Life Insurance	20,086.25
Pension Contribution & Expense	16,284.68
EBC Flex Plan Contributions	3,168.80
Garnishments	-
United Way Contributions	190.00

**Total Operating Personnel Expenditures** \$ 230,166.70

**Claims Expenditures:**

Accounting and Auditing	-
Contract Personnel	-
Copiers	869.00
Credit Card	6,750.00
Development and Recruitment	620.00
Equipment & Furniture	7,193.99
Equipment Rental	-
Insurance	-
Internet Service	5,861.93
Legal	3,375.00
Maintenance & Repair - Equipment	725.00
Maintenance & Repair - Software	-
Mileage	285.30
Miscellaneous	-
Office Cleaning	230.00
Office Rent	19,536.65
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	398.69
Professional Dues	-
Projects -911	-
Projects -Clean Cities	-
Projects - Legislative Brunch	3,228.45
Projects-NonAttainment Studies Cost	-
Projects - REAP	-
Projects - Traffic Counts	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	19,337.80
Supplies	592.68
Supplies - Software	6,113.00
Telephone	848.26
Temporary Labor	-
Travel	-
Vehicle Expense	2.65

**Total Claims Expenditures:** \$ 76,043.40



# ATTACHMENT 5-B

**SUBJECT:**

**ACOG MPO POLICY COMMITTEE (PC) (formerly ITPC) REPORT**

**DATE:**

MARCH 31, 2022

**FROM:**

**JOHN SHARP**

Deputy Director

**INFORMATION:**

The following regular agenda action items are included in the [ACOG MPO PC](#) as Items D-2 through D-4. Requesting approval of the following ACOG MPO PC action items:

- D-2 Request for Amendment to the FFY 2022 Transit Element of the FFY 2022-2025 TIP by the City of Norman: Jennifer Sebesta, TPS Manager *Action requested.*
- D-3 Request for Amendment to the FFY 2021 Transit Element of the FFY 2020-2023 TIP by the City of Norman: Jennifer Sebesta, TPS Manager *Action requested.*
- D-4 Safety Performance Measures, Trends, and Targets for CY 2022: Lauren Wood, TPS Associate Planner - Performance *Action requested.*

**ACTION REQUESTED:**

Motion to approve ACOG MPO Policy Committee (PC) action items D-2 through D-4, which are included in the March 31, 2022 ACOG MPO PC agenda and anticipated to be approved by the ACOG MPO PC.

**REGULAR AGENDA  
ITEMS THAT MAY  
REQUIRE ACOG BOD  
ACTION**

## ATTACHMENT 6-A

### SUBJECT:

**NATIONAL ASSOCIATION OF DEVELOPMENT ORGANIZATIONS (NADO)  
WASHINGTON CONFERENCE AND CONGRESSIONAL MEETINGS**

### DATE:

MARCH 31, 2022

### FROM:

**MARK W. SWEENEY, AICP**  
Executive Director

### INFORMATION:

ACOG staff (Mark Sweeney and John Sharp) and four Executive Committee members (Guthrie Mayor Steven Gentling, Edmond Councilman Josh Moore, Mustang Mayor Brian Grider, and Moore Councilman Mark Hamm) attended the 2022 NADO Washington Conference held in Arlington, VA from March 12 to March 16.

The ACOG delegation also scheduled and met with our five Congressional officials (Senators Inhofe and Lankford, and Congresspersons Bice, Cole, and Lucas) and/or their respective DC staff members on March 15 to present a report on the [Federal Priorities for Central Oklahoma](#). The priorities were compiled from information garnered from ACOG Board and Committee Officers, the Greater Oklahoma City Chamber, the City of Norman, and other organizations and local governments.

The meeting with each Congressional Office also included:

- A copy of the [ACOG Cost of Nonattainment Study Executive Summary](#)
- An official [Letter of Support for the Extension of Amtrak's Heartland Flyer to Newton, KS](#).

The purpose of this informational agenda item is to discuss the benefits of attending the NADO Conference and the take-aways by the ACOG Executive Committee members and staff on their Congressional visits.

### ACTION REQUESTED:

For information only.