



ACOG BOARD OF DIRECTORS

Chair

Steven J. Gentling
Guthrie Mayor

Vice-Chair

Josh Moore
Edmond Councilmember

Secretary/Treasurer

Vacant

Executive Director

Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

AGENDA:

THURSDAY, JUNE 30, 2022, 1:45 P.M.



acog

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A REGULAR MEETING ON THURSDAY, JUNE 30, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE OR EMAIL title.vi@acogok.org) BY 5 P.M. MONDAY, JUNE 27, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE MAY 26, 2022 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – May 2022 Claims: Deborah Cook, Director of Finance ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Director of Water Resources ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*
- D. Renew Transportation Modeling Consultant Services Agreement: John Sharp, Deputy Director ([ATTACHMENT 5-D](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Consideration of FY 2023 ACOG Annual Budget and Work Plan: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. FY 2023 ACOG Lease Agreement with the Oklahoma County Public Building Authority: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-B](#)) *Action requested.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, August 25, 2022 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (8)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Bruce Wallace Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (6)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Michael Dean Councilmember
EDMOND (34)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (8)	Hon. Matt White Mayor	Hon. Steve Jensen Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	No Designee	Hon. Tabbitha Kiener Councilmember
		Hon. Bobby Allen Mayor
GOLDSBY (1)	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Vice Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Chris Lally Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee
		Hon. Linda Williams Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (23)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (10)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Mayor	Vacant
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor
NORMAN (38)	Hon. Breea Clark Mayor	Hon. Stephen T. Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (113)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	No Designee	Hon. Melissa Ashford Councilmember
		Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. John Koehler Trustee	Hon. Eugene Dickson Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Adam Graham Vice-Mayor
TUTTLE (4)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember
		Hon. John Knipp Councilmember
YUKON (12)	Hon. Shelli Selby Mayor	Hon. Rick Cacini Councilmember
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner
		Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner
		Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner
		Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner
		Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant

ATTACHMENT 2

SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

MAY 26, 2022

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:23 p.m. Thursday, May 26, 2022, at the Association of Central Oklahoma Governments (ACOG) Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

Hon. Steven J. Gentling, Mayor

ENTITY

Guthrie

BOARD MEMBERS PRESENT

Hon. Terry Brungardt, Trustee
Hon. Chad Williams, Councilmember
Hon. Josh Moore, Councilmember
Hon. Glenn Berglan, Mayor
Hon. Ray Poland, Mayor
Hon. Terry Arps, Mayor
Hon. Matt Dukes, Mayor
Hon. Mark Hamm, Councilmember
Hon. Brian Grider, Mayor
Hon. Phil Freeman, Mayor
Hon. Breea Clark, Mayor
Hon. Todd Stone, Councilmember
Hon. John Koehler, Trustee
Hon. Mary Smith, Vice-Mayor
Hon. Shelli Selby, Mayor
Hon. Marc Hader, Commissioner
Hon. Carrie Blumert, Commissioner

Calumet
Choctaw
Edmond
Goldsby
Jones City
Luther
Midwest City
Moore
Mustang
Noble
Norman
Oklahoma City
Slaughterville
Tuttle
Yukon
Canadian County
Oklahoma County

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor
Hon. Tom Trello, Vice-Mayor
Hon. Jim Neal, Councilmember
Hon. Floyd Eason, Mayor
Hon. Matt White, Mayor
No Designee
Hon. Tabitha Kiener, Councilmember
Hon. Tim Rudek, Councilmember
Hon. John Kenney, Mayor
Hon. Magnus Scott, Trustee
Hon. Mike Donovan, Councilmember
Hon. Ronald Dumas, Mayor
Hon. Peter Hoffman, Mayor
Hon. Mark Cochell, Mayor
Hon. Jeff Brueggen, Trustee
Hon. Melissa Ashford, Councilmember
Hon. Frank Calvin, Mayor

Bethany
Cedar Valley
Crescent
Del City
El Reno
Forest Park
Geary
Harrah
Lake Aluma
Langston City
Lexington
Meridian
Nichols Hills
Nicoma Park
Okarche
Piedmont
Spencer

BOARD MEMBERS ABSENT (Cont.)

Hon. Sonny Wilkinson, Mayor
Hon. Charlie Ross, Vice-Mayor/Trustee
No Designee
Hon. Jim Mickley, Mayor
Hon. Rod Cleveland, Commissioner
Hon. Kody Ellis, Commissioner

ENTITY

The Village
Union City
Valley Brook
Warr Acres
Cleveland County
Logan County

ASSOCIATE MEMBER ABSENT

No Designee

Tinker Air Force Base

GUESTS PRESENT

Pete White, Attorney
Hon. Wilson Lyles, Commissioner
Chelsea Barnett, Field Rep. Commissioner Off. Dist.3

ACOG Legal Counsel
McClain County
Oklahoma County

ACOG STAFF

Mark W. Sweeney
John M. Sharp
Rachel Meinke
Jennifer Sebesta
Christopher Bluth
Beverly Garner
Robin McDonald
James Smith

POSITION

Executive Director
Deputy Director
Director of Public Information
Transportation Planning Services (TPS) Mgr.
Interim Community/Econ. Development Mgr.
Executive Assistant
Accounting Administrative Assistant
IT Operations Specialist



1. CALL TO ORDER - INTRODUCTION OF GUESTS

Chairman Steven J. Gentling called the meeting to order at 2:23 p.m. A quorum was present.

2. APPROVAL OF MINUTES - APRIL 28, 2022, MINUTES

Director Chad Williams made a motion to approve the April 28, 2022 minutes of the ACOG Board of Directors meeting. Director Brea Clark seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS

A. CHAIRPERSON’S REPORT

None

B. EXECUTIVE DIRECTOR’S REPORT

Mark W. Sweeney presented the following information:

1) Follow-Up on Budget Committee Meetings

Just a reminder - for those on the Budget Committee (same as the Executive Committee) which includes Mayor Steven Gentling - City of Guthrie, Councilmember Josh Moore - City of Edmond, Councilmember Mark Hamm - City of Moore, Commissioner Rod Cleveland - Cleveland County, Commissioner Carrie Blumert - Oklahoma County, Mayor Ray Poland - Town of Jones City, Mayor Brian Grider - City of Mustang and Mayor Matt Dukes - City of Midwest City, they can expect to have two committee meetings in June. The first meeting is scheduled for 11 a.m. on

Thursday, June 9, and will be a preliminary overview of the FY 2023 Budget and Programs with an emphasis on Revenue Sources, and the second meeting, which is scheduled for 11 a.m. on Tuesday, June 21, will entail a more detailed perspective on the staff recommended budget including both Revenues and Expenditures for FY 2023. Both meetings will be held in the Cleveland Conference Room at ACOG. and lunch will be provided. Mr. Sweeney said email invitations/reminders would be sent out on May 31 and June 10 and requested that they please RSVP to these invitations.

2) ACOG CEDS Marketing Campaign

Utilizing the remaining EDA CARES Act funds provided to ACOG, which was \$400,000 for a two-year period of time and ends June 30, 2022, ACOG staff has embarked on a comprehensive marketing campaign of the Updated Comprehensive Economic Development Strategy (CEDS) to our member governments. ACOG has procured the services of Anglin PR to develop and package this important initiative. Anglin, with the assistance of ACOG staff, assembled a Focus Group comprised of the following individuals: Jeff Seymour (GOKC Chamber), Janet Yowell (Edmond ED), Cary Simonds (Choctaw ED), Deidre Ebrey (Moore ED), Lawrence McKinney (Norman ED), Rod Cleveland (Commissioner of Cleveland County), and Melissa Helsel (Mustang). The majority of these economic development and community leaders participated in an in-depth discussion that provided valuable recommendations and feedback on how ACOG can better serve the communities of our region in the area of economic development. Please note that a significant part of this targeted effort is to educate and promote ACOG's grant writing and management services to our local governments, especially for smaller communities.

Anglin will develop a public relations tool kit for ACOG that will include:

- One-pager "menu of services" type flier
- PowerPoint designed as a tool to help ACOG in hosting the regular forums/meetings/calls in an organized timely manner
- Newsletter template for a quarterly version and an e-blast version
- Package of social media posts, with graphics, for ACOG to use over the next several months. Two videos will be produced:
 - General information about how ACOG serves the region and how to access EDA grants through CEDS/ACOG
 - A video to showcase for successful post-COVID projects
- Template press release for municipalities in the ACOG region, discussing CEDS and their participation in ACOG's outreach efforts with EDA
- Guiding document on how best to use all the proposed tools

ACOG staff will keep the Board posted on its progress and will present to them the final toolkit for the marketing campaign.

3) Follow-Up Visits with Legislators

As Executive Director, Mr. Sweeney said he has actively engaged and lobbied several of our Legislators this month to clearly deliver the message about our Appropriation Requests: Increase REAP Funding with ACOG having an equal share, Rural Fire Defense Program Coordinator Funding, and Sub-State Planning Allocation Increase.

Legislators that have been contacted include: Representatives Tammy West, Kevin Wallace, and Ryan Martinez, as well as Senators Chuck Hall, Julia Kirt, Kay Floyd, and Roger Thompson.

Mr. Sweeney said the Legislative Report by Rachel Meinke at the end of our agenda today will provide details on how successful ACOG was in its lobbying efforts.

4) MyGovernmentOnline (MGO) Demonstration Presentations

ACOG staff participated in two MGO Demonstration Presentations with South Central Planning & Development Commission (SCPDC) in Louisiana for the Cities of Glenpool (May 19) and Goldsby (May 24). ACOG’s potential clients are growing. ACOG now has a contract with the City of Newcastle, is working on contracts with the Cities of Tuttle and Blanchard, and is reaching out to several communities to see what can be accomplished with this really effective and cost saving software package.

5) June Board and Committee Meetings

Mr. Sweeney reminded the Board that at its next meeting on June 30 is when ACOG staff will present the FY 2023 Budget, as recommended by the Budget Committee, for their review and approval. He said to please make every effort to attend this very important meeting. July 1 is the next day, which is the beginning of FY 2023, so ACOG does not have any leeway on time to officially adopt a new budget. Having a quorum is absolutely necessary.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – April 2022 Claims: Deborah Cook, Director of Finance *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Director of Water Resources *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Director Mark Hamm made a motion that all items under the Consent Docket be approved in one vote. Director Phil Freeman seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Election of FY 2023 Officers for the ACOG Board of Directors, the ACOG MPO Policy Committee, and the Garber-Wellington Association Policy Committee

Mark W. Sweeney highlighted the information as detailed in the agenda memorandum, listing the Nominations Committee recommended names.

For the ACOG Board of Directors and the ACOG MPO Policy Committee:

- Chair: Josh Moore, Councilmember, City of Edmond
- Vice-Chair: Brian Grider, Mayor, City of Mustang
- Secretary-Treasurer: Glenn Berglan, Mayor, Town of Goldsby

For the Garber-Wellington Association Policy Committee:

Chair: Ray Poland, Mayor, Town of Jones City
Vice-Chair: Mark Hamm, Councilmember, City of Moore
Secretary-Treasurer: Matt Dukes, Mayor, City of Midwest City

Chairman Gentling then asked if any the Board members wished to add other recommended names. There were no added recommendations.

Director Breea Clark moved to approve the recommendations of the ACOG Nominations Committee, and to elect the nominees as officers to the ACOG Board of Directors, the ACOG MPO Policy Committee, and the Garber-Wellington Association Policy Committee for FY 2023. Director Phil Freeman seconded the motion. The motion carried unanimously.

B. Updated ACOG Board of Directors Official Custodians' Resolution - Banking Signatures

Mark W. Sweeney said with the election of new officers, it was necessary to approve an updated official custodians' resolution, authorizing the appropriate personnel to act as signatories to conduct business with ACOG financial institutions.

Director Chad Williams moved to approve the updated official custodians' resolution for FY 2023. Director Todd Stone seconded the motion. The motion carried unanimously.

C. FY 2023 ACOG Rural Economic Action Plan (REAP) Organizational Plan

Christopher Bluth, ACOG's Interim CED Manager, highlighted the information as detailed in the agenda memorandum. He said the population totals had already been updated with the 2020 Census numbers for the towns under 7,000 residents.

There being no discussion, Director Ray Poland moved to adopt the FY 2023 ACOG Rural Economic Action Plan (REAP) Organizational Plan shown in the agenda, and to authorize the Executive Director to negotiate and execute a contract with the Oklahoma Department of Commerce to receive the 2023 REAP grant funds allocated for the ACOG region. Director Glenn Berglan seconded the motion. The motion carried unanimously.

D. Community Economic Resiliency Initiative (CERI) Program Results

Mark W. Sweeney gave a presentation on the CERI Program results, which can be viewed here:

<https://www.acogok.org/wp-content/uploads/2022/06/CERI-RECAP.pdf>

E. ACOG 2022 Final Legislative Report

Rachel Meinke gave a presentation, which can be viewed here:

<https://www.acogok.org/wp-content/uploads/2022/05/ACOG-Legislative-Update-May-2022.pdf>

Chairman Gentling thanked Ms. Meinke for keeping the Board informed, as well as for the lobbying efforts of her, Mark W. Sweeney, and John Sharp. The Board applauded.

7. NEW BUSINESS

Chairman Steven J. Gentling reiterated the need for everyone to attend the June 30 meeting since the ACOG budget would be presented and the FY 2023 Budget will start the next day.

Commissioner Carrie Blumert noted that today was Mayor Breea Clark's last meeting, as she will be out of the country next month, studying abroad. Mayor Clark wished everyone the best as they continue to serve our great state. Chairman Gentling thanked her for her involvement on the Board.

8. ADJOURN

There being no further business, the meeting was adjourned at 3:05 p.m.

ADOPTED THIS 30TH DAY OF JUNE 2022.

CHAIRMAN

VICE-CHAIR

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT - MAY 2022 CLAIMS

DATE:

JUNE 30, 2022

FROM:

DEBORAH C. COOK, CPA

Director of Finance

INFORMATION:

In accordance with the revised ACOG claims list process, May claims were paid biweekly during the month. A copy of the [claims list](#) for payments made during May is included for ratification. The May cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of May 2022.

In accordance with the revised claims process, this list of claims paid in May 2022 is offered for the Board of Directors to ratify.

Aspen <i>(Cleaning)</i>	345.00
AT&T Mobility <i>(Telephone - 9-1-1 - \$82.46)</i>	82.46
B&C Apparel <i>(Supplies)</i>	2,005.00
Bentley Systems, Incorporated <i>(Maintenance)</i>	7,740.00
Bill Warren Office Products <i>(Supplies)</i>	52.70
Brown, Becky <i>(Mileage)</i>	14.74
Chase Card Services <i>(Supplies, Development)</i>	8,564.98
Cleveland County District #2 <i>(REAP Grant T5-2021-05)</i>	35,926.31
CriticalComm <i>(Telephone - 9-1-1)</i>	11.00
Ecointeractive, Inc. <i>(Software)</i>	6,113.00
Electradigital <i>(Internet)</i>	1,499.00
First Choice Coffee Service <i>(Supplies)</i>	315.51
Harrington, John <i>(Mileage)</i>	131.04

May 2022 Claims (Cont.)

Impressions Printing <i>(Printing)</i>	295.27
Insight Public Sector, Inc. <i>(Maintenance)</i>	2,107.82
Lexington, City of <i>(REAP Grant E-2021-2E)</i>	4,609.75
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79
Nuso, LLC <i>(Telephone)</i>	369.08
Oklahoma County Public Building Authority <i>(Office Rent)</i>	19,536.65
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Phillips, Rachel <i>(Mileage - 9-1-1)</i>	29.84
Pollard, Eric <i>(Mileage)</i>	94.59
Public Safety Group <i>(Institute Training - 9-1-1)</i>	7,600.00
R.K. Black <i>(Shredding)</i>	75.00
Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90
ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$1,398.26)</i>	3,920.00

May 2022 Claims (Cont.)

Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
SHI International Corp <i>(Supplies - Software)</i>	1,459.38
Standley Systems <i>(Maintenance & Equipment)</i>	869.00
Stephen Salewon's Music <i>(Supplies)</i>	150.00
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	173.03
 TOTAL MAY CLAIMS	 <u>\$ 111,578.84</u>

ATTEST

CHAIR

VICE-CHAIR

**ACOG CASH STATUS REPORT
FOR THE MONTH ENDED MAY 31, 2022**

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>TOTAL</u>
Beginning Balance			
<i>May 1, 2022</i>			
Cash	\$ 1,184,298.72	\$ 617,917.11	1,802,215.83
Petty Cash	65.22	-	65.22
Total Beginning Balance	<u>\$ 1,184,363.94</u>	<u>\$ 617,917.11</u>	<u>\$ 1,802,281.05</u>
Cash Receipts			
Grants & Contracts	\$ 999,129.44	\$ -	\$ 999,129.44
Memberships	-	-	-
Transfers of Funds-	-	-	-
Interest/Dividend Earned	-	26.89	26.89
Miscellaneous	1,485.95	-	1,485.95
Total Cash Receipts	<u>\$ 1,000,615.39</u>	<u>\$ 26.89</u>	<u>\$ 1,000,642.28</u>
Cash Disbursements			
Personnel Cost	\$ 245,532.35	\$ -	\$ 245,532.35
(detail next page)	-	-	-
Bank Service Charges	-	-	-
Investment Sweep Fee	-	-	-
Transfer of Funds	-	-	-
Claims Expenditures:	111,578.84	-	111,578.84
(detail next page)	-	-	-
Petty Cash - supplies	-	-	-
Total Cash Disbursements	<u>\$ 357,111.19</u>	<u>\$ -</u>	<u>\$ 357,111.19</u>
<i>May 31, 2022</i>			-
Cash	\$ 1,827,802.92	\$ 617,944.00	\$ 2,445,746.92
Petty Cash	65.22	-	65.22
Total Ending Balance	<u>\$ 1,827,868.14</u>	<u>\$ 617,944.00</u>	<u>\$ 2,445,812.14</u>

SCHEDULE OF GENERAL OPERATING EXPENSES FOR THE MONTH ENDED MAY 31, 2022

Personnel Cost:

Salaries	133,277.58
Payroll Taxes	62,451.91
Payroll Processing Fees	836.44
Group Health & Life Insurance	24,988.69
Pension Contribution & Expense	21,724.30
EBC Flex Plan Contributions	2,253.43
Garnishments	-
United Way Contributions	-

Total Operating Personnel Expenditures	\$ 245,532.35
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Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	869.00
Credit Card	8,564.98
Development and Recruitment	-
Equipment & Furniture	-
Equipment Rental	-
Insurance	-
Internet Service	5,567.93
Legal	-
Maintenance & Repair - Equipment	2,107.82
Maintenance & Repair - Software	7,740.00
Mileage	139.17
Miscellaneous	-
Office Cleaning	345.00
Office Rent	19,536.65
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	-
Projects -911	7,600.00
Projects -Clean Cities	-
Projects - CERl Symposium	295.27
Projects-NonAttainment Studies Cost	-
Projects - REAP	40,536.06
Projects - Traffic Counts	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	6,683.00
Supplies	2,598.21
Supplies - Software	7,572.38
Telephone	1,217.33
Temporary Labor	-
Travel	131.04
Vehicle Expense	-

Total Claims Expenditures:	\$ 111,578.84
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ATTACHMENT 5-B

SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

JUNE 30, 2022

FROM:

JOHN HARRINGTON

Director of Water Resources

INFORMATION:

The following projects have been reviewed through the Clearinghouse Review Process by staff during the past month. Final comment letters have been submitted to the applicant and are attached.

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: June 7, 2022
Project Review Request: ID#F72201 - FY 2022 Brownfields Cleanup Revolving Loan Fund Cooperative Agreement

Agency Applicant: Secretary of Energy & Environment - Oklahoma
Project Location: Statewide
Date Reviewed: June 10, 2022
Project Review Request: ID#F102201 - FY 22-23 106 Statewide Stream River Probabilistic Monitoring Network

Agency Applicant: Secretary of Energy & Environment - Oklahoma
Project Location: Statewide
Date Reviewed: June 10, 2022
Project Review Request: ID#F102202 - FY 22-23 106 NRSA National Rivers and Streams Assessment FY-2023 and 2024

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: June 14, 2022
Project Review Request: ID#F142201 - Drinking Water State Revolving Fund and Related BIL Grants

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: June 15, 2022
Project Review Request: ID#F152201 - Assistance for Small and Disadvantage Communities Grant

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Oklahoma County
Date Reviewed: June 15, 2022
Project Review Request: ID#F152202 - Eagle RIFS Cost Amendment Work Plan June 2022

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: June 16, 2022
Project Review Request: ID#F162201 - Emerging Contaminants FY23 Workplan

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: June 20, 2022
Project Review Request: ID#F202201 - FY 23 Workplan - Performance Partnership Grant

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: June 21, 2022
Project Review Request: ID#F212201 - Intergovernmental Review of Federal Grant Application for Underground Storage Tank (UST) Program for FY 2023

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: June 21, 2022
Project Review Request: ID#F212202 - Intergovernmental Review of Federal Grant Application for Leaking Underground Storage Tank (LUST) Program for FY 2023

ACTION REQUESTED:

Motion to concur with staff assessment of submitted projects.



June 7, 2022

Tiffany Schwimmer
Financial Manager/Comptroller
Oklahoma Department of Environmental Quality
707 N. Robinson, P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

RE: ID#F72201 - FY 2022 Brownfields Cleanup Revolving Loan Fund Cooperative Agreement STATEWIDE

Dear Ms. Schwimmer:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

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Executive Director

Chair
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Secretary/Treasurer
Vacant

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association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



June 10, 2022

Lynda Williamson
Environmental Grants Manager
Secretary of Energy & Environment
204 N. Robinson, Suite 1010
Oklahoma City, OK 73102

RE: ID#F102201 - FY 22-23 106 Statewide Stream River Probabilistic Monitoring Network
STATEWIDE

Dear Lynda:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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June 10, 2022

Lynda Williamson
Environmental Grants Manager
Secretary of Energy & Environment
204 N. Robinson, Suite 1010
Oklahoma City, OK 73102

RE: ID#F102202 - FY 22-23 106 NRSA National Rivers and Streams Assessment FY-2023
and 2024 STATEWIDE

Dear Lynda:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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June 14, 2022

Tiffany Schwimmer
Financial Manager/Comptroller
Oklahoma Department of Environmental Quality
707 N. Robinson, P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

RE: ID#F142201 - Drinking Water State Revolving Fund and Related BIL Grants
STATEWIDE

Dear Ms. Schwimmer:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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June 15, 2022

Taima Rolle
Budget Analyst
Administrative Services
Oklahoma Department of Environmental Quality
707 N. Robinson, P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

RE: ID#F152201 - Assistance for Small and Disadvantage Communities Grant

STATEWIDE

Dear Ms. Rolle:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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June 15, 2022

Tiffany Schwimmer
Financial Manager/Comptroller
Oklahoma Department of Environmental Quality
707 N. Robinson, P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

RE: ID#F152202 - Eagle RIFS Cost Amendment Work Plan June 2022
OKLAHOMA COUNTY

Dear Ms. Schwimmer:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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June 16, 2022

Taima Rolle
Budget Analyst
Administrative Services
Oklahoma Department of Environmental Quality
707 N. Robinson, P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

RE: ID#F162201 - Emerging Contaminants FY23 Workplan

STATEWIDE

Dear Ms. Rolle:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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June 20, 2022

Taima Rolle
Budget Analyst
Administrative Services
Oklahoma Department of Environmental Quality
707 N. Robinson, P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

RE: ID#F202201 - FY 23 Workplan - Performance Partnership Grant

STATEWIDE

Dear Ms. Rolle:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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June 21, 2022

Ms. Denetta Brannon
Accounting Manager I Comptroller
Petroleum Storage Tank Division
Oklahoma Corporation Commission
Jim Thorpe Building, Rm 480
PO Box 52000 Oklahoma City OK 73152-2000

RE: ID#F212201 - Intergovernmental Review of Federal Grant Application for Underground Storage Tank (UST) Program for FY 2023 STATEWIDE

Dear Ms. Brannon:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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June 21, 2022

Ms. Denetta Brannon
Accounting Manager I Comptroller
Petroleum Storage Tank Division
Oklahoma Corporation Commission
Jim Thorpe Building, Rm 480
PO Box 52000 Oklahoma City OK 73152-2000

RE: ID#F212202 - Intergovernmental Review of Federal Grant Application for Leaking
Underground Storage Tank (LUST) Program for FY 2023 STATEWIDE

Dear Ms. Brannon:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposal recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

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ATTACHMENT 5-C

SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE
(MPO PC) REPORT**

DATE:

JUNE 30, 2022

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

The following regular agenda action items are included in the [ACOG MPO PC](#) as Items D-1 and D-2. Requesting approval of the following ACOG MPO PC action items:

- D-1 Public Hearing and Action on Amendments to the FFY 2022-2025 Transportation Improvement Program: Jennifer Sebesta, Transportation Planning Services (TPS) Manager *Action requested.*
- D-2 Proposed Final FY 2023 ACOG MPO Unified Planning Work Program: Jennifer Sebesta, TPS Manager *Action requested.*

ACTION REQUESTED:

Motion to approve ACOG MPO Policy Committee (PC) action items D-1 and D-2, which are included in the June 30, 2022 ACOG MPO PC agenda and anticipated to be approved by the ACOG MPO PC.

ATTACHMENT 5-D

SUBJECT:

RENEW TRANSPORTATION MODELING CONSULTANT SERVICES AGREEMENT

DATE:

JUNE 30, 2022

FROM:

JOHN M. SHARP

Deputy Director

INFORMATION:

On June 27, 2019, the Board of Directors authorized the ACOG Executive Director to negotiate and execute a Consultant Retainer Agreement with Art Pendergraft for assistance with the FY 2020 Unified Planning Work Program tasks and related transportation modeling projects for a 12-month period beginning July 1, 2019. This contract included an option to renew, subject to the concurrence of the ACOG Board of Directors. In June 2021, the ACOG Board approved the option for a second time to renew the Consultant Retainer Agreement. Staff recommends that ACOG exercise the option again to renew the Consultant Retainer Agreement at a cost of \$70,000 for a 12-month period.

ACTION REQUESTED:

Motion to authorize the ACOG Executive Director to exercise the option to renew and execute the Consultant Retainer Agreement for the 12-month period beginning July 1, 2022 for a fee not to exceed \$70,000.

**REGULAR AGENDA
ITEMS THAT MAY
REQUIRE ACOG BOD
ACTION**

ATTACHMENT 6-A

SUBJECT:

CONSIDERATION OF FY 2023 ACOG ANNUAL BUDGET AND WORK PLAN

DATE:

JUNE 30, 2022

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

The FY 2023 Budget for the Association of Central Oklahoma Governments is presented to the Board of Directors pursuant to the Agreement creating ACOG and as recommended by the ACOG Budget Committee. The Budget Committee met in two sessions (June 9 and June 23) to develop their recommendations. At the meeting on June 23, 2022, they recommended the budget document which can be accessed at:

<https://www.acogok.org/wp-content/uploads/2022/06/ACOG-BOD-FY-2023-Budget.pdf>

The proposed budget also includes the FY 2023 Membership Dues Assessment, Updated Personnel Classification and Pay Plan, Fee Schedule for Services, and Membership, Boards and Committees list. An overview of the recommended FY 2023 Budget and Work Plan will be presented at the June 30 ACOG Board meeting.

ACTION REQUESTED:

Motion to approve, as presented herein, the recommended Fiscal Year 2023 (July 1, 2022 - June 30, 2023) Annual Budget and Work Plan, which includes:

- FY 2023 Membership Dues Assessment
- Revised Personnel Classification and Pay Plan
- Updated Fee Schedule for Services
- Membership, Boards, and Committees lists
- Transfer of \$200,000 from the TPS Assigned Fund Balance to the Unassigned General Fund Balance

for the Association of Central Oklahoma Governments.

ATTACHMENT 6-B

SUBJECT:

FY 2023 ACOG LEASE AGREEMENT WITH THE OKLAHOMA COUNTY PUBLIC BUILDING AUTHORITY

DATE:

JUNE 30, 2022

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

The annual ACOG lease agreement with our landlord expires June 30, 2022, and we need to enter into a new lease agreement for FY 2023. The new lease term will commence July 1, 2022, and end June 30, 2023. Therefore, a provision needs to be made for the Executive Director to negotiate and enter into an agreement with the Oklahoma County Public Building Authority to provide for leasehold services for the next 12 months. The total monthly office lease agreement cost for this time period will be \$19,945.60. The 2.2 percent increase in rent from FY 2022 (\$13.51 per sq. ft. to \$13.80 per sq. ft. for the approximate 17,344 sq. ft. of space) is due to an annual reassessment of price per square foot by the Oklahoma County Public Building Authority. The total annual rental cost will be adjusted from \$234,317.40 to \$239,347.20.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute an agreement with the Oklahoma County Public Building Authority to provide for leasehold services for the next 12 months for an amount not to exceed \$239,347.20 for FY 2023.