



REGIONAL PLANNING AND **ADVISORY COMMITTEE**

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

AGENDA:

TUESDAY, MARCH 1, 2022, AT 9:30 A.M.



THE 9-1-1 REGIONAL PLANNING AND ADVISORY COMMITTEE OF THE 9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS WILL HOLD A REGULAR MEETING ON TUESDAY, MARCH 1, 2022, IN THE ACOG BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

PLEASE NOTIFY ACOG AT 405-234-2264 (TDD/TTY CALL 7-1-1 STATEWIDE OR EMAIL title.vi@acogok.org) BY NOON MONDAY, FEBRUARY 28, IF YOU REQUIRE ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF DECEMBER 7, 2021, MINUTES ([ATTACHMENT 2](#)) *Action requested.*
3. ITEMS FOR INFORMATION ONLY
 - A. **Solacom Guardian 9-1-1 Call Handling System Presentation:** Zach Van-Fleet, Solacom Account Manager, to present Feature & Functionality Overview of the Guardian 9-1-1 Call Handling System.
 - B. **Current 9-1-1 Technical Systems Projects:** Chris Camp, 9-1-1 Systems Support Manager
 - 1) NGA 911 Preparation/Status
 - 2) Solacom Preparation/Status
 - C. **Developing Training/Schedule for 9-1-1 Next Gen Implementation:** Robin Murray, 9-1-1 Institute Programs Manager
 - 1) Revised Solacom Training Plan and Schedule
 - D. **Recent 9-1-1 GIS (Geographical Information Systems) Activities:** Tanner Jones, 9-1-1 GIS Manager
 - 1) NGA 911 GIS Preparation/Status
 - 2) Solacom GIS Preparation/Status
4. PSAP UPDATES – RPAC Members
5. NEW BUSINESS
6. ADJOURN

NEXT MEETING:

Tuesday, June 7, 2022, 9:30 a.m.

ATTACHMENT 1

REGIONAL PLANNING AND ADVISORY COMMITTEE MEMBERS

CITY/ORGANIZATION	MEMBERS	JOB TITLE
BETHANY PD	Chad Meek ----- Kyle Hayes	Deputy Chief ----- Communications Supervisor
CANADIAN COUNTY SHERIFF'S OFFICE	Cindy Bowers	Communications Supervisor
MOORE	Tammy Koehn	PSAP Manager
DEL CITY	Marvin Stanford ----- Steven Robinson	Communication Supervisor ----- Acting Police Chief
EL RENO	Paul Ratliff ----- Jodi Baeriswyl	Lieutenant ----- Communications Supervisor
GUTHRIE	Chief Don Sweger ----- Shelly Clemons	Police Chief ----- Communications Supervisor
MIDWEST CITY	Becky Bruce ----- Sherri Strong	Communications Supervisor ----- Communications Supervisor
MUSTANG	Jana Brence	Communications Supervisor
NICHOLS HILLS	Steven Cox ----- Shana Jones	Chief of Police ----- Communications Supervisor
NOBLE	Tara Alexander Leshar	N/A
NORMAN	Russell Anderson	N/A
YUKON	Major Matt Fairchild ----- Kelli Reese	Major/Training Supervisor ----- Communications Supervisor

REGIONAL PLANNING AND ADVISORY COMMITTEE MEMBERS (Cont.)

CITY/ORGANIZATION	MEMBERS	JOB TITLES
CLEVELAND COUNTY SHERIFF'S OFFICE	Aubrey Scanlon	Supervisor
EDMOND EOC	Christie Jaggi ----- Matt Stillwell	Supervisor ----- Director
EMSA	Barry Coleman ----- Frank Gresh	N/A ----- N/A
LEXINGTON POLICE DEPT	Deanna Moore	Chief of Police
LOGAN COUNTY SHERIFF	Troy Dykes ----- Mary Polly	Undersheriff ----- Communications Supervisor
NEWCASTLE	Amber Baker	Supervisor
NICHOLS HILL POLICE/FIRE	Casey Nix	N/A
NOBLE	Tara Alexander	Police/Fire
OKLAHOMA COUNTY SHERIFF	Jill Stover	Communication Supervisor
OU POLICE DEPARTMENT	Matt Robinson	Lead Police Communication Officer
THE VILLAGE	Russ Landon ----- Nikki Braden	Deputy Police Chief ----- Communications Supervisor
SLAUGHTERVILLE	Marsha Blair	Town Administrator
TUTTLE POLICE/FIRE	M. Scott	Assistant Police Chief
WARR ACRES POLICE/FIRE	Tischia Guthrie	Communications Supervisor

ATTACHMENT 2

SUBJECT:

MINUTES OF THE 9-1-1 REGIONAL PLANNING AND ADVISORY COMMITTEE

DATE:

DECEMBER 7, 2021

The regular meeting of the 9-1-1 Regional Planning and Advisory Committee (RPAC) was convened at 9:30 a.m., on December 7, 2021, in the ACOG Board Room, 4205 N. Lincoln Boulevard, Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

Brent Hawkinson

ENTITY/AGENCY

9-1-1 Division Director

PRESENT

Becky Bruce
Kyle Hayes
Aubrey Scanlon
Russell Landon
Nikki Bradon
Russell Anderson
Christie Jaggi
Matt Stillwell
Matt Fairchild
Tara Alexander Leshar
Chief Marven Stanford
Chief Steven Cox
Shana Jones

Midwest City
Bethany Police Department
Cleveland County
The Village
The Village
City of Norman
Edmond EOC
Edmond EOC
City of Yukon
City of Noble
Del City Police Department
Nichols Hills Police Department
Nichols Hills Police Department

GUEST

Molly Falls, Senior Technology Specialist

Mission Critical Partners

STAFF

Mark W. Sweeney
Robin Murray
Kristin Gonul
Chris Camp
Ben Bailey
Kale Littlefield
Adrian Lamoreux
Tanner Jones
Rachel Phillips
Giovanni Penna
Shana Sapp
Jimmy Smith

Executive Director
9-1-1 Institute Programs Manager
9-1-1 Institute Education Coordinator
9-1-1 Systems Support Manager
9-1-1 System Specialist II
9-1-1 System Specialist III
9-1-1 System Specialist
9-1-1 GIS Manager
9-1-1 GIS Specialist
9-1-1 GIS Specialist II
9-1-1 Administrative Assistant
I.T. Operation Specialist

1. CALL TO ORDER

Brent Hawkinson called the meeting to order at 9:30 a.m.

2. APPROVAL OF MINUTES - REGULAR MEETING SEPTEMBER 7, 2021

Kyle Hayes made a motion to approve the September 7, 2021 minutes. Becky Bruce seconded the motion. The motioned carried unanimously.

3. NG9-1-1 STATUS UPDATE - PROGRESS REPORT ON VENDOR DELIVERABLES AND PROJECT TIMELINE

Brent Hawkinson introduced Molly Falls, Senior Technology Specialist for Mission Critical Partners. Ms. Falls highlighted the information as detailed in the agenda memorandum regarding the NG9-1-1 Project Information Timeline.

Mark Sweeney said the project timeline was revised to effectively address implementation. He said this schedule showed a more realistic timeline in implementing NextGen9-1-1. He said it was imperative that the committee is informed with the same information presented at the November 18, 2021, 9-1-1 ACOG Board meeting.

To view the NG9-1-1 Status Update Presentation, click on this link:

https://www.acogok.org/wp-content/uploads/2022/02/RPAC-Dec-7-2021_NG911-FINAL-003.pdf

4. CURRENT 9-1-1 TECHNICAL SYSTEMS PROJECTS

Chris Camp said there were open tickets with Intrado or AT&T. He said there was an open ticket with U.S. Cellular regarding calls routing from Norman to Edmond. He said the ticket has been escalated and should be resolved soon. He said the cable for NGA has been placed and staff is waiting for equipment from Solacom. He said edge routers have been installed in Bethany, Nichols Hills, Edmond, The Village, and Midwest City and that Warr Acres and Yukon have not been installed. He said the training PSAP has been installed with all the workstations and can make outbound and inbound calls to the guardian system. He said 9-1-1 staff should receive the first 9-1-1 test calls to the training PSAPs in a few days.

5. UPDATE ON 9-1-1 TRAINING AND UPCOMING INSTITUTE CLASSES AND OTHER TRAINING NEEDS

Ms. Murray went over the training schedule for NextGen9-1-1. She said the training classes for Group One will be January 10, 2022 - January 21, 2022. She said Group One will be Warr Acres, Edmond, Nichols Hills, Midwest City, The Village, Bethany, and Yukon. She said 9-1-1 ACOG will have four workstations setup and Solacom will also be available to answer any questions. She said there will be one session at 8:00 a.m. and one at 12:00 p.m. She said that she also will be doing on the job training with the PSAPs.

Ms. Murray said training for Group Two will be April 4, 2022 - April 14, 2022. She said Group Two will be Cleveland County, Moore, Norman, Newcastle, Noble, Tuttle and OUPD. She said Group Three will begin training June 13, 2022 - June 23, 2022, for Del City, El Reno, Guthrie, Mustang, Logan County, Oklahoma County, EMSA and Blanchard. She said that since Group Three is the largest, they should schedule their places as soon as possible.

Russell Anderson asked if training for the supervisors has been scheduled. Ms. Murray answered that it has not been scheduled.

6. RECENT 9-1-1 GIS (GEOGRAPHICAL INFORMATION SYSTEMS) ACTIVITIES

Tanner Jones said the 9-1-1 GIS staff is finalizing the Blanchard 9-1-1 PSAP boundary and centerline data. He said there is still work to do and this will allow staff to have a complete ACOG map, as when the RFP was completed in 2020 for NG9-1-1 the shapefiles and boundaries did not include Blanchard. He said Solacom and 9-1-1 GIS staff will be testing and working on map updates with the new PSAP and community boundaries to see how the sync server for guardian map handles those updates. He said staff is working with NGA on updated files for their core services and call routing. He said staff is waiting on some documentation for the portal that contains the shapefiles, and that will control some call routing and update the boundaries for the NGCS. He said GIS is working on some annexations in Newcastle, which includes changing all relevant 911 layers and the MSAG and there is also some Annex/Deannexation for Coyle that staff is waiting for documentation to clarify the boundaries.

Mr. Jones said staff has received the data audit for 2020 for the 9-1-1 GIS Data. He said along with this audit comes correcting the errors that were identified and that each customer record, MSAG record, or GIS data must be confirmed and corrected. He said he sent out the monthly GIS data push and has the Emergency Call Warning database for 2020. He said if any committee members need access or have any questions about the data, to please let him know.

7. PSAP UPDATE

Ms. Bruce said Midwest City has two new hires and two openings. She said the new radio consoles have been installed and are being tested.

Kyle Hayes said Bethany has one opening.

Aubrey Scanlon said Cleveland County has one new hire and has purchased a Central Square system that should be implemented in 2022.

Russ Landon said The Village will be getting a new radio system after a lightning strike damaged the old one.

Ms. Jaggie said Edmond has two openings and the new recorder system has been setup and completed. She said Edmond is starting a new online scheduling system that will integrate scheduling and payroll for the city.

Steven Cox said Nichols Hills has one opening.

Mr. Anderson said Norman is down three but has one starting this week. He said the city is looking to break ground on the new building next year.

Chief Marven Stanford said Del City has installed a new radio system. He said there are four new hires and one opening.

Matt Fairchild said Yukon is fully staffed and is working on revising their training program.

Tara Alexander Leshar said Noble is fully staffed.

8. NEW BUSINESS

Mr. Hawkinson said that Oklahoma 9-1-1 Management Authority is working with Rep. Humphreys to introduce a bill that will recognize the telecommunicators as first responders.

Mr. Sweeney said he has presented this issue to the 9-1-1 ACOG Board as a priority item and will also present it to the legislators at the Power Brunch Event in January 2022.

9. ADJOURN

There being no further business to discuss, the meeting adjourned at 10:10 a.m.