



ACOG BOARD OF DIRECTORS

Chair

Josh Moore

Edmond Councilmember

Vice-Chair

Brian Grider

Mustang Mayor

Secretary/Treasurer

Glenn Berglan

Goldsby Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
SEPTEMBER 29, 2022
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS WILL HOLD A REGULAR MEETING ON THURSDAY, SEPTEMBER 29, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org), by 5 p.m. Monday, September 26, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE AUGUST 25, 2022 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – August 2022 Claims: Deborah Cook, Director of Finance ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Director of Water Resources ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Consideration of the Renewal of the ACOG General Counsel Contract for Legal Services: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action Requested.*
- B. Consideration of Annual Compensation Adjustment for the Executive Director as Recommended by the ACOG Executive Committee
or
Enter into Executive Session to Discuss Confidential Information Related to the Requested Action as Authorized by 25 O.S. (2018 Supp), Section 307 (B)(1):
Chair Josh Moore, Edmond Councilmember ([ATTACHMENT 6-B](#)) *Action Requested.*
- C. Annual ACOG Audit Report for FY 2021: Deborah Cook, Director of Finance ([ATTACHMENT 6-C](#)) *Action Requested.*

- D. New ACOG Branding: Rachel Meinke, Public Information Director ([ATTACHMENT 6-D](#)) *For information only.*
- E. ACOG Board of Directors Retreat – October 12, 2022: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-E](#)) *For information only.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, October 27, 2022 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Bruce Wallace Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (7)	Hon. Matt White Mayor	Hon. Steve Jensen Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	No Designee	Hon. Tabbitha Kiener Councilmember
		Hon. Bobby Allen Mayor
GOLDSBY (2)	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Vice Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Chris Lally Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee
		Hon. Linda Williams Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Mayor	Vacant
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (117)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (3)	No Designee	Hon. Melissa Ashford Councilmember
		Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. John Koehler Trustee	Hon. Eugene Dickson Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Wynter Griffis Vice-Mayor
		Hon. Sean Cummings Councilmember
TUTTLE (3)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember
		Hon. John Knipp Councilmember
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice-Mayor
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner
		Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner
		Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner
		Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner
		Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant

ATTACHMENT 2

SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

AUGUST 25, 2022

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:29 p.m. Thursday, August 25, 2022, at the Association of Central Oklahoma Governments (ACOG) Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

CHAIR - PRESIDING

Hon. Josh Moore, Councilmember

ENTITY

Edmond

BOARD MEMBERS PRESENT

Hon. Terry Brungardt, Trustee
 Hon. Chad Williams, Councilmember
 Hon. Glenn Berglan, Mayor
 Hon. Tim Rudek, Councilmember
 Hon. John Kenney, Mayor
 Hon. Terry Arps, Mayor
 Hon. Matt Dukes, Mayor
 Hon. Brian Grider, Mayor
 Hon. Peter Hoffman, Mayor
 Hon. Mark Cochell, Mayor
 Hon. Phil Freeman, Mayor
 Hon. Larry Heikkila, Mayor
 Hon. James Cooper, Councilmember
 Hon. John Koehler, Trustee
 Hon. Mary Smith, Vice-Mayor
 Hon. Shelli Selby, Mayor
 Hon. Rod Cleveland, Commissioner

Calumet
 Choctaw
 Goldsby
 Harrah
 Lake Aluma
 Luther
 Midwest City
 Mustang
 Nichols Hills
 Nicoma Park
 Noble
 Norman
 Oklahoma City
 Slaughterville
 Tuttle
 Yukon
 Cleveland County

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor
 Hon. Tom Trello, Vice-Mayor
 Hon. Jim Neal, Councilmember
 Hon. Floyd Eason, Mayor
 Hon. Matt White, Mayor
 No Designee
 Hon. Tabbitha Kiener, Councilmember
 Hon. Steven J. Gentling
 Hon. Ray Poland, Mayor
 Hon. Magnus Scott, Trustee
 Hon. Mike Donovan, Councilmember
 Hon. Ronald Dumas, Mayor
 Hon. Mark Hamm, Councilmember
 Hon. Jeff Brueggen, Trustee
 Hon. Melissa Ashford, Councilmember
 Hon. Frank Calvin, Mayor
 Hon. Sonny Wilkinson, Mayor
 Hon. Charlie Ross, Vice-Mayor/Trustee

Bethany
 Cedar Valley
 Crescent
 Del City
 El Reno
 Forest Park
 Geary
 Guthrie
 Jones City
 Langston City
 Lexington
 Meridian
 Moore
 Okarche
 Piedmont
 Spencer
 The Village
 Union City

BOARD MEMBERS ABSENT (Cont.)

No Designee
 Hon. Jim Mickley, Mayor
 Hon. Marc Hader, Commissioner
 Hon. Kody Ellis, Commissioner
 Hon. Carrie Blumert, Commissioner

ENTITY

Valley Brook
 Warr Acres
 Canadian County
 Logan County
 Oklahoma County

ASSOCIATE MEMBER ABSENT

No Designee

Tinker Air Force Base

GUESTS PRESENT

Pete White, Attorney	ACOG Legal Counsel
Danielle Williams, Account Manager	Anglin PR
Adam Vossen, Town Administrator	Goldsby
Chelsea Barnett, Field Rep. Commissioner Off. Dist.3	Oklahoma County
Jane Abraham, Mgr., Community/Gov't Affairs	Oklahoma City

ACOG STAFF

Mark W. Sweeney
 John M. Sharp
 Rachel Meinke
 John Harrington
 Jennifer Sebesta
 Christopher Bluth
 Beverly Garner
 James Smith

POSITION

Executive Director
 Deputy Director
 Director of Public Information
 Director of Water Resources
 Transportation Planning Services Div. Mgr.
 Community & Economic Development Mgr.
 Executive Assistant
 IT Operations Specialist

1. CALL TO ORDER - INTRODUCTION OF GUESTS

Chairman Josh Moore called the meeting to order at 2:29 p.m. A quorum was present.

2. APPROVAL OF MINUTES - JUNE 30, 2022

Director Peter Hoffman made a motion to approve the June 30, 2022 minutes of the ACOG Board of Directors meeting. Director Glenn Berglan seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS**A. CHAIRPERSON'S REPORT**

Chairman Moore said this is the first meeting of the new (FY 2023) officers of the Board. He said he has enjoyed this group from day one because he gets to meet people from other communities that he probably would never have otherwise met because of just being in Edmond and serving in office in Edmond. Also, this group has not always agreed, but has had a sentiment and a personality in this room that we hang our egos up at the door and come in, wanting to work together for the greater good of our region. He feels that is the goal of this group.

Mr. Moore wanted for this season to start a tone that we all have great discussion and we all work together, smile, and shake hands. If for some reason, that changes in this room or changes for a meeting, he asked that they call him out because we will get the most done as long as we are working together.

B. EXECUTIVE DIRECTOR'S REPORT

Mark W. Sweeney presented the following information:

1) Welcome New Officers and New Delegates

Mr. Sweeney welcomed new officers to the Board - Secretary/Treasurer - Mayor Glenn Berglan, Town of Goldsby; Vice-Chair - Mayor Brian Grider, City of Mustang, who formerly served as Secretary/Treasurer on the 911 ACOG Board; and Chair - Councilmember Josh Moore, City of Edmond, who was formerly the Vice-Chair of this Board.

2) Second Smart Board and New Microphone System

Please note that ACOG has a new smart board and an updated microphone system for the Oklahoma Board Room. The other smart board will remain in the Cleveland Conference Room. This expands ACOG's ability to conduct multiple virtual meetings at the same time. The enhanced microphones will improve the ability to hear comments so the Administrative Assistants can more accurately record the meeting minutes and it will improve the audio component of the virtual meetings frequently conducted in this Board Room.

3) ACOG Informational Good Will Tour

ACOG staff continues to make progress on our Informational Good Will Tour for our member governments. Mr. Sweeney said ACOG started by going to the Town of Jones City in March 2022. Then, on July 19, ACOG staff (John Sharp, Brent Hawkinson, Christopher Bluth, and Mark W. Sweeney) gave a presentation to the Yukon City Council. A presentation was also given to the Del City Council on August 15. The purpose of this coordinated effort is to inform ACOG member governments of the various services and grant funding opportunities this organization provides. The emphasis is on the value of proactive membership and the return on investment from their annual dues. He said if Board members are interested in ACOG presenting to their community's council or board meeting, to feel free to contact him so ACOG can customize the presentation for their community.

4) Report on Legislative Special Session

The State Legislature is still in the 2nd Special Session and continues to review State ARPA applications to determine which projects to award funding. Remember, ACOG has two applications under consideration: the \$5.1 million Expanded Statewide CERI Program and the \$1.5 million North Canadian River Study. ACOG was told by Majority Plus, the lobbying group that works with OARC, that unless ACOG has received a phone call, that means ACOG is still under consideration, and there has not been a phone call. The project awards are expected to be announced in the August/September timeframe.

5) ACOG Regional Visioning and Legislative Priorities Workshop

This year ACOG is going to take a different approach in developing the agenda for the next Legislative Session. Instead of hosting two forums for Board members in the fall, ACOG will conduct one session. Likewise, for the first time in our 56-year history, ACOG is going to host a Regional Visioning Workshop for our member governments. Both the Legislative forum and the Regional Visioning Event will be held on the same day, tentatively on Wednesday, October 12, and it will be a full-day commitment for Board and key staff members. More details will be forthcoming about this very exciting and important ACOG event. So, stay tuned!! Additional notification and information will be provided via email soon.

6) Oklahoma Municipal League (OML) District Legislative Meeting - September 1, 2022

ACOG staff will be attending this scheduled OML meeting at the Mustang Town Center in Mustang on September 1 from 2:30 p.m. to 4:00 p.m. This will be an opportunity to

visit with other OML members, as well as state legislators. The purpose of the regional meeting is to discuss OML's legislative agenda for the year and other issues critical to municipal government.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

Chairman Moore said he was pulling Item C for separate consideration.

- A. Finance Report – June and July 2022 Claims: Deborah Cook, Director of Finance *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Director of Water Resources *Action requested.*

Director Peter Hoffman made a motion that Items A and B under the Consent Docket be approved in one vote. Director Brian Grider seconded the motion. The motion carried unanimously.

- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Chairman Moore said that during the ACOG MPO Policy Committee meeting, agenda item D-1 was approved, item D-2 was tabled, and item D-3, which inadvertently was not listed in this Board agenda memorandum, was approved. Since the Board just sanctions what the ACOG MPO PC has done, he asked for a motion to approve ACOG MPO Policy Committee agenda items D-1 and D-3.

Director Brian Grider moved to approve the ACOG MPO Policy Committee agenda items D-1 and D-3. Director Phil Freeman seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Recommended 2023 Rural Economic Action Plan (REAP) Program Revisions

Christopher Bluth said that this year, the legislature has increased the budget for REAP, which means the entire program is looking at \$30 million, so the Central Oklahoma region will receive \$2.7 million for the smaller, rural communities. He said ACOG has been reviewing and modifying its policies and procedures to maximize what can be done with the money. The first proposed change is to no longer have a maximum REAP grant amount for 2023; the communities can request any amount they need to fund their project, but they must be careful to request just what they absolutely must have and there are checks in place so this process cannot be abused.

Mr. Bluth said the second proposed change is that there are major adjustments to the application grading criteria, to include 1) no longer using the Cost Benefit metric, which was replaced by population change, 2) increasing the number of points that each application could earn to 200 points, 3) clarifying how the points will be allocated, and 4) removing the penalty for partly funded projects.

The final major proposed change is a new Oklahoma Department of Commerce (ODOC) inventory policy. ACOG had an inventory policy that it created for its own tracking purposes whereby if the equipment or accessory was \$5,000 or more, the community was required to keep a full inventory list for five years. Now, with the new money, ODOC wants to maintain a better inventory record for equipment and accessories valued at \$500 and above for a three year max to not move or sell it. After three years, if the community wishes to sell or donate the equipment, they must receive written permission from ODOC in order to do so.

The population threshold is below 7,000 to apply for REAP. Communities above 7,000 are eligible, but they must go through their county district.

Chair Josh Moore asked how the communities could afford an engineer for the estimates over \$150,000. He suggested other ways to get a good estimate would be to use a general contractor, licensed and bonded, or certified project manager. He thinks an engineer would be ideal, but does not want it to be too cumbersome to get to that point to apply. Mr. Bluth said the REAP Program allows for engineering cost to be built into the project cost.

Director Hoffman asked what projects REAP can do. Mr. Bluth listed a few of the categories: water and sewer projects, road development, and fire safety. Projects outside of the public safety category include broadband expansion, community center upgrades, funding a generator for the town hall, etc.

Mr. Bluth said the updated Policies and Procedures can be accessed at the following link: <https://www.acogok.org/wp-content/uploads/2022/08/REAP-Policies-Procedures-August-16-2022.pdf>.

Director Chad Williams moved to approve the staff recommended revised 2023 REAP Policy and Procedures. Director Brian Grider seconded the motion. The motion carried unanimously.

B. Consideration of the Rural Fire Defense Program Agreement

Mark W. Sweeney highlighted the information as detailed in the agenda memorandum, noting that ACOG is in the process of advertising for the Rural Fire Coordinator position.

Director Glenn Berglan moved to officially accept the Rural Fire Defense Program Agreement with OARC in the amount of \$72,727.27 for the 12-month time period starting July 1, 2022 to June 30, 2023. Director Rod Cleveland seconded the motion. The motion carried unanimously.

C. Presentation on Updated Comprehensive Economic Development Strategy (CEDS) Marketing Campaign

Christopher Bluth introduced Danielle Williams, Account Manager of Anglin PR. Her presentation can be viewed at: <https://www.acogok.org/wp-content/uploads/2022/09/Board-Meeting-Presentation-8.25.pdf>

The videos presented in the meeting can be viewed on UTube. Just click on the links:

ACOG Comprehensive Economic Development Strategy (CEDS): <https://youtu.be/KyZqTXMaiG4>

ACOG Community Economic Resiliency Initiative (CERI) - Transforming Hometown Oklahoma: <https://youtu.be/yDtbfcP1ZPo>

Mr. Sweeney said one of the things really emphasized in the overall documentation was the expanding grant writing and management services that ACOG is now offering. That is an

underlining factor that can be seen throughout this whole campaign effort, which will be utilized over the next several months to educate our local governments. ACOG especially changed the focus to the economic development directors and coordinators in the region, which was the weak link – not knowing what ACOG was doing, not knowing what ACOG was about, and not knowing what ACOG had to offer. One of ACOG’s greatest objectives is to build that relationship with the person responsible for economic development in each of their communities so that there is a direct pipeline of information. That way ACOG can help them access the funding and guide them in the right direction. He said part of it is just finding the right place to go to access information, which is built into this campaign.

Chair Moore thanked Ms. Williams for her presentation.

7. NEW BUSINESS

Chair Moore asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, the meeting was adjourned at 3:30 p.m.

ADOPTED THIS 29TH DAY OF SEPTEMBER 2022.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – AUGUST 2022 CLAIMS

DATE:

SEPTEMBER 29, 2022

FROM:

DEBORAH C. COOK, CPA

Director of Finance

INFORMATION:

In accordance with the revised ACOG claims list process, August claims were paid biweekly during the month. A copy of the [claims list](#) for payments made during August is included for ratification. The August cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of August 2022.

In accordance with the revised claims process, this list of claims paid in August 2022 is offered for the Board of Directors to ratify.

Addison Group <i>(Temporary Labor)</i>	259.20	
Anglin Public Relations <i>(Advertising)</i>	32,259.25	
Aspen <i>(Cleaning- 2 months)</i>	230.00	
AT&T Mobility <i>(Telephone - 9-1-1 - \$82.46)</i>	82.46	
Bailey, Ben <i>(Mileage - 9-1-1)</i>	123.70	
Bill Warren Office Products <i>(Supplies)</i>	141.45	
Chase Card Services <i>(Supplies, Development)</i>	3,118.69	paid on-line
Choctaw, City of <i>(UPWP)</i>	3,145.00	
CriticalComm <i>(Telephone - 9-1-1)</i>	11.00	
Dell Marketing LP <i>(Equipment)</i>	3,095.41	
eco counter <i>(Equipment)</i>	6,113.00	

August 2022 Claims (Cont.)

Edmond, City of <i>(UPWP & Air Quality Small Grant)</i>	107,551.67
Electradigital <i>(Internet)</i>	1,499.00
Evans, Jordan <i>(Mileage)</i>	402.00
First Choice Coffee Service <i>(Supplies)</i>	255.61
Garner, Beverly <i>(Supplies)</i>	20.98
HRdirect <i>(Supplies)</i>	84.99
Lexington, City of <i>(REAP Grant E-2021-2E)</i>	7,866.31
NADO <i>(Development)</i>	385.00
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79
Norman, City of <i>(Air Quality Small Grant)</i>	8,332.88
Nuso, LLC <i>(Telephone)</i>	374.45

August 2022 Claims (Cont.)

Oklahoma Association of Regional Councils <i>(Development)</i>	4,000.00
Oklahoma City, City of <i>(UPWP)</i>	21,898.61
Oklahoma County Public Building Authority <i>(Office Rent - 2 months)</i>	19,956.02
Peak Uptime <i>(Repairs & Maintenance - 2 months)</i>	2,597.46
Peter S White, P.C. <i>(Legal - 9-1-1 \$825.00 - 2 months)</i>	10,125.00
Public Safety Group <i>(Institute Training - 9-1-1)</i>	3,800.00
R.K. Black <i>(Shredding)</i>	75.00
Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90
ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$4,194.78 - 3 months)</i>	11,760.00
SCAUG <i>(Development - 9-1-1 \$970.00)</i>	1,230.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00

August 2022 Claims (Cont.)

Standley Systems <i>(Supplies)</i>	1,019.34
Sweetwater Sound <i>(Equipment)</i>	3,465.88
Verizon Wireless <i>(Telephone, Internet)</i>	173.13
TOTAL AUGUST CLAIMS	<u>\$ 256,258.18</u>

ATTEST

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT

FOR THE MONTH ENDED AUGUST 31, 2022

	CHASE OPERATING	CHASE SAVINGS	TOTAL
Beginning Balance			
<i>August 1, 2022</i>			
Cash	\$ 1,583,771.52	\$ 617,993.58	2,201,765.10
Petty Cash	461.04	-	461.04
Total Beginning Balance	<u>\$ 1,584,232.56</u>	<u>\$ 617,993.58</u>	<u>\$ 2,202,226.14</u>
Cash Receipts			
Grants & Contracts	\$ 211,198.67	\$ -	\$ 211,198.67
Memberships	453,028.00	-	453,028.00
Transfers of Funds-	-	-	-
Interest/Dividend Earned	-	27.74	27.74
Miscellaneous	804.95	-	804.95
Petty Cash - Replenshment			
Total Cash Receipts	<u>\$ 665,031.62</u>	<u>\$ 27.74</u>	<u>\$ 665,059.36</u>
Cash Disbursements			
Personnel Cost	\$ 245,444.69	\$ -	\$ 245,444.69
(detail next page)	-	-	-
Bank Service Charges	-	-	-
Investment Sweep Fee	-	-	-
Transfer of Funds	-	-	-
Claims Expenditures:	256,258.18	-	256,258.18
(detail next page)	-	-	-
Miscellaneous	-	-	-
Petty Cash - supplies	-	-	-
Total Cash Disbursements	<u>\$ 501,702.87</u>	<u>\$ -</u>	<u>\$ 501,702.87</u>
<i>August 31, 2022</i>			-
Cash	\$ 1,747,100.27	\$ 618,021.32	\$ 2,365,121.59
Petty Cash	461.04	-	461.04
Total Ending Balance	<u>\$ 1,747,561.31</u>	<u>\$ 618,021.32</u>	<u>\$ 2,365,582.63</u>

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED AUGUST 31, 2022

Personnel Cost:

Salaries	136,859.39
Payroll Taxes	62,677.64
Payroll Processing Fees	843.95
Group Health & Life Insurance	21,724.93
Pension Contribution & Expense	21,752.36
EBC Flex Plan Contributions	1,396.42
Garnishments	-
United Way Contributions	190.00

Total Operating Personnel Expenditures	<u>\$ 245,444.69</u>
---	-----------------------------

Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	1,019.34
Credit Card	3,118.69
Development and Recruitment	1,615.00
Equipment & Furniture	8,433.75
Equipment Rental	-
Insurance	-
Internet Service	13,407.93
Legal	10,125.00
Maintenance & Repair - Equipment	725.00
Maintenance & Repair - Software	-
Mileage	123.70
Miscellaneous-Replensh Petty Cash	-
Office Cleaning	230.00
Office Rent	19,956.02
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	4,000.00
Projects -911	3,800.00
Projects -CMAQ	106,884.55
Projects - CERL Planning Plaque	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	7,866.31
Projects - Traffic Counts	34,043.61
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	32,518.45
Supplies	578.03
Supplies - Software	6,113.00
Telephone	1,222.80
Temporary Labor	-
Travel	402.00
Vehicle Expense	-

Total Claims Expenditures:	<u>\$ 256,258.18</u>
-----------------------------------	-----------------------------



ATTACHMENT 5-B

SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

SEPTEMBER 29, 2022

FROM:

JOHN HARRINGTON

Director of Water Resources

INFORMATION:

The following projects have been reviewed through the Clearinghouse Review Process by staff during the past months. Final comment letters have been submitted to the applicant and are attached.

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262201 - CASE NO.: VP-00002 Preston Commercial Sec II

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262202 - CASE NO. SN-96 Grubbs Consulting

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262203 - CASE NO. C-7479 Final Plat of Country Colonnade Phase II

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262204 - CASE NO. C-7480 Final Plat of Harrah Estates

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID# H262205 - CASE NO. C-7481 Final Plat of Summit Ridge Villas II

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262206 - CASE NO. C-7482 Final Plat of The Reserve on 29th

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID# H262207 - CASE NO. C-7483 Final Plat of Thompson's Mocambo

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262208 - CASE NO. C-7484 Final Plat of Nichols Creek Duplexes

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262209 - CASE NO. CE-I 08 I Easement Closure

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262210 - CASE NO. CE- I 084 Easement Closure

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262211 - CASE NO. PC-10839 Redistricting

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262212 - CASE NO. PC-10840 Redistricting

Agency Applicant: Development Services Department
Project Location: Oklahoma City
Date Reviewed: August 26, 2022
Project Review Request: ID#H262213 - CASE NO.: SPUD-1446 Simplified Planned Unit Development

ACTION REQUESTED:

Motion to concur with staff assessment of submitted projects.



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262201 - CASE NO.: VP-00002 Preston Commercial Sec II
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262202 - CASE NO. SN-96 Grubbs Consulting
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262203 - CASE NO. C-7479 Final Plat of Country Colonnade Phase II
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262204 - CASE NO. C-7480 Final Plat of Harrah Estates
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262205 - CASE NO. C-7481 Final Plat of Summit Ridge Villas II
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

[association of central oklahoma governments](http://associationofcentraloklahomagovernments.org)

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262206 - CASE NO. C-7482 Final Plat of The Reserve on 29th
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair

Josh Moore

Edmond Councilmember

Vice-Chair

Brian Grider

Mustang Mayor

Secretary/Treasurer

Glenn Berglan

Goldsby Mayor

Executive Director

Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262207 - CASE NO. C-7483 Final Plat of Thompson's Mocambo
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262208 - CASE NO. C-7484 Final Plat of Nichols Creek Duplexes
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262209 - CASE NO. CE-I 08 I Easement Closure
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262210 - CASE NO. CE- I 084 Easement Closure
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262211 - CASE NO. PC-10839 Redistricting
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262212 - CASE NO. PC-10840 Redistricting
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

[association of central oklahoma governments](http://associationofcentraloklahomagovernments.org)

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



August 26, 2022

Development Services Department
420 West Main Street
Suite 910
Oklahoma City, OK 73102-4437

RE: ID#H262213 - CASE NO.: SPUD-1446 Simplified Planned Unit Development
Oklahoma City

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Josh Moore
Edmond Councilmember

Vice-Chair
Brian Grider
Mustang Mayor

Secretary/Treasurer
Glenn Berglan
Goldsby Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



ATTACHMENT 5-C

SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY
COMMITTEE (MPO PC) REPORT**

DATE:

SEPTEMBER 29, 2022

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

The following regular agenda action item is included in the [ACOG MPO PC](#) as Item D-1. Requesting approval of the following ACOG MPO PC action item:

- D-1 Amendment to the FFY 2022-2025 Transportation Improvement Program:
Jennifer Sebesta, TPS Division Manager - *Action requested.*

ACTION REQUESTED:

Motion to approve ACOG MPO Policy Committee (PC) action item D-1, which is included in the September 29, 2022 ACOG MPO PC agenda and anticipated to be approved by the ACOG MPO PC.

REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

ATTACHMENT 6-A

SUBJECT:

**CONSIDERATION OF THE RENEWAL OF THE ACOG GENERAL COUNSEL
CONTRACT FOR LEGAL SERVICES**

DATE:

SEPTEMBER 29, 2022

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

Over the past five years, Pete White has served as General Counsel to the Association of Central Oklahoma Governments (ACOG). The renewal of his annual agreement (refer to attachment) for providing legal services is scheduled for Board consideration in September. Mr. White's current rate of \$300/hour will remain in place under the renewed contract.

This agreement entails a maximum fee amount of \$49,999 for 12-months, starting October 1, 2022 through September 30, 2023. The contract is revocable upon mutual agreement of ACOG and Mr. White from year to year. Please note that the only addition to the agreement is the language concerning Jerry Steward, Mr. White's new associate. It states "Attorney shall have the option to have Jerry L. Steward, Attorney at Law, assist him in reviewing contracts and similar legal services." Please note that when both attend meetings or work on legal matters on behalf of ACOG, time will be billed as if only one person was dealing with the situation.

ACTION REQUESTED:

Motion to approve the renewal of the ACOG General Contract for Legal Services with Pete White as per the attached agreement for an amount not to exceed \$49,999.

**ACOG GENERAL COUNSEL
CONTRACT FOR LEGAL SERVICES**

This contract constitutes the entire Agreement between the ACOG and Peter S. White, PC, 2200 Shadowlake Drive, Oklahoma City, OK 73159, hereinafter referred to as "WHITE."

ACOG agrees to pay an hourly fee of three hundred dollars (\$300) per hour for the following attorney services inclusive of but not limited to:

1. Serve as General Counsel to ACOG.
2. Attendance at ACOG and related entity meetings as directed by the Chair of ACOG.
3. Attendance at committee meetings as requested by the Chair of ACOG.
4. Availability for consultation with ACOG staff on ACOG related matters.
5. General supervision of tort claims and litigation involving or relating to ACOG being handled by outside counsel.
6. WHITE will not incur additional expenses unless agreed to by the Chair of ACOG, including, but not limited to:
 - a. Mileage to and from meetings outside of the ACOG service area
 - b. Copies reimbursed at \$0.25 per page
 - c. Postage reimbursed at the actual cost

Other agreed upon provisions of this contract shall include the following:

1. The term of this agreement is from October 1, 2022, to September 30, 2023, and is renewable upon mutual agreement of ACOG and WHITE from year to year. The Agreement may be cancelled by either party upon 30 days' written notice. In the event of such termination, ACOG shall pay Attorney for attorney fees earned prior to the effective date of the termination.
2. The Agreement covers a maximum of forty-nine thousand, nine hundred ninety-nine dollars (\$49,999.00) for the term of the agreement.
3. Attorney shall provide monthly statements for services rendered pursuant to this contract.
4. Attorney shall have the option to have Jerry L. Steward, Attorney at Law, assist him in reviewing contracts and similar legal services.
5. ACOG and WHITE specifically acknowledge that pursuant to 11O.S. § 8-115 (OSCN 2019) - "Professional Services for Local and State Government Pursuant to Contract or Retainer - Independent Contractors" this Agreement is not an employment agreement and does not establish a relationship of employer and employee between WHITE and ACOG, but defines a relationship between the parties wherein WHITE, its officers and employees are in fact an independent contractor of ACOG.

APPROVED BY:

Peter S. White P.C.

Josh Moore, Chair
ACOG Board of Directors

Date Signed _____

ATTACHMENT 6-B

SUBJECT:

CONSIDERATION OF ANNUAL COMPENSATION ADJUSTMENT FOR THE EXECUTIVE DIRECTOR AS RECOMMENDED BY THE ACOG EXECUTIVE COMMITTEE

OR

ENTER INTO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL INFORMATION RELATED TO THE REQUESTED ACTION AS AUTHORIZED BY 25 O.S. (2018 SUPP), SECTION 307 (B)(1)

DATE:

SEPTEMBER 29, 2022

FROM:

CHAIR JOSH MOORE

Edmond Councilmember

INFORMATION:

On August 31, 2022 the ACOG Executive Committee, which is comprised of the officers of the ACOG BOD, 911 ACOG BOD, ACOG MPO PC, and the Garber Wellington Association, met to conduct an annual performance evaluation of Mark W. Sweeney, ACOG Executive Director (ED). The evaluation tool that was utilized by the Committee included an assessment of the following job factors: Relationship with the Boards; Management Skills and Abilities; Services to ACOG Cities, Towns and Counties; Fiscal Management; Personal and Professional Attributes; Community and Public Relations; and Effective Leadership of Organization. The Committee was provided a list of 2021-2022 ACOG Projects Completed or Initiated during the past 12 months. The review also included an in-depth discussion of 2022 - 2023 ACOG Goals and Objectives. (Refer to information on the following pages.)

Based on the performance evaluation results, the Executive Committee recommends that Mr. Sweeney's employment agreement be amended to include a 3.5 percent merit increase in his current base salary, and that his current automobile allowance be adjusted per month by a \$46 increase. These recommended compensation adjustments are within the parameters of the adopted FY 2023 ACOG Budget. Likewise, Mr. Sweeney is also receiving the budgeted 3 percent COLA.

ACTION REQUESTED:

Motion to approve the Executive Director's compensation package retroactive to September 1, 2022 and the resulting employment agreement changes as recommended by the Executive Committee.

OR

Enter into Executive Session to discuss confidential information related to the requested action as authorized by 25 O.S. (2018 Supp), Section 307 (B) (1)

2021 - 2022 ACOG PROJECTS COMPLETED OR INITIATED (8/31/21 – 8/31/22)

LOCAL GOVERNMENT SERVICES

- Finalized and implemented an ACOG orientation presentation & informational packet for newly designated Board members and alternates.
- Coordinated the “ACOG Goodwill Tour” for our member governments. This packaged presentation by staff is available upon request and provides an opportunity to educate local officials about ACOG services and grant funding prospects. The emphasis is on illustrating the return on investment each community receives from their annual membership dues. Presentations, to date, have been made to the Town of Jones City and the City of Yukon. Next on the schedule is the City of Del City (August 15, 2022).
- Continued to market My Government Online (MGO) software application to ACOG member governments that has the potential of reducing operating costs for our cities and counties while generating a new revenue source for ACOG. MGO contracts have been executed with the Cities of Newcastle and Tuttle. Contract negotiations with the Cities of Goldsby and Blanchard are currently underway.

STATE LEGISLATIVE AND APPROPRIATION INITIATIVES

- Conducted two Board Legislative Discussion Forums (Sept. & Nov. 2021).
- Coordinated Legislative agenda with OML, ACCO, OARC, the Greater Oklahoma City Chamber and key legislators.
- Surveyed Board members in November 2021 to establish legislative priorities, which were then presented to the Board in December 2021.
- Organized and conducted the Annual Legislative Power Brunch and Presentation in January 2022.
- Proactively lobbied state legislators on behalf of ACOG to pursue the Board’s Legislative Priorities. (Executive Director, Deputy Director, and Public Information Director are registered as official Lobbyists with the Oklahoma Ethics Commission.)
- Updated the Board monthly on legislative bills and activities, which resulted in a Final Legislative Report in May 2022.
- Successful Outcomes –
 - Increased REAP Funding
 - Increased Sub-State Planning Allocation
 - Funding for a Rural Fire Defense Program Coordinator
 - Official designation of 9-1-1 dispatchers as first responders
 - Protected sales tax revenue for local governments

2021 - 2022

ACOG PROJECTS COMPLETED OR INITIATED (Cont.)

(8/31/21 - 8/31/22)

FEDERAL LEGISLATIVE AND APPROPRIATION INITIATIVES

- Developed federal legislative priorities strategy for Central Oklahoma.
- Attended NADO Washington Conference with four Board Officers in March 2022, which included scheduled meetings with ACOG's Congressional Delegation and their respective staff members to lobby legislative and funding priorities for Central Oklahoma.

TRANSPORTATION

- Completed the Encompass 2045 Metropolitan Transportation Plan for the ACOG MPO area, which was adopted by the Board in October 2022
- Official name changes:
 - Oklahoma City Area Regional Transportation Study (OCARTS) Area to ACOG Metropolitan Planning Organization (MPO)
 - Intermodal Transportation Technical Committee (ITTC) to ACOG MPO Technical Committee (TC)
 - Intermodal Transportation Policy Committee (ITPC) to ACOG MPO Policy Committee (PC)
- Completed and publicly released the Cost of Nonattainment (CNA) Study for the Oklahoma City Metropolitan Area
- Established the "Watch for Me OK" public awareness campaign for bicyclists and pedestrians funded by the Oklahoma Highway Safety Office (OHSO) Grant

9-1-1 AND PUBLIC SAFETY

- Mission Critical Partners (MCP) Consultant Contract Deliverables - Continuing oversight of Next Generation 9-1-1 (NG9-1-1) Implementation Strategy for 9-1-1 ACOG:
 - Ongoing NG9-1-1 Testing and Implementation Process by selected vendors
 - NGA 911 - Call Routing Solution
 - Solacom - Call Handling Solution
 - Continuation of scheduled training of ECCs (PSAPs) in preparation for official cut-over to NG9-1-1.

2021 - 2022

ACOG PROJECTS COMPLETED OR INITIATED (Cont.)

(8/31/21 - 8/31/22)

COMMUNITY AND ECONOMIC DEVELOPMENT

- Final implementation of the EDA CARES Act Supplemental Funding Recover Program (second year of a two-year funding cycle):
 - Created a public relations and marketing campaign for the Updated Comprehensive Economic Development Strategy (CEDS) with an emphasis on Grant Writing and Administration Services for our member governments and other organizations within the region.
 - Completed the Community Economic Resiliency Initiative (CERI) Program that resulted in the selection of three cities – Harrah, Guthrie, and El Reno to receive planning consultant services from the OU Institute for Quality Communities (IQC). These services provided each municipality with an opportunity to develop plans that model strategic investment, sustainable economic recovery, and long-term resiliency. Organized a CERI Results Symposium in May 2022 to highlight the success of each Planning Demonstration Site Project.
 - Conducted the ACOG Leadership Symposium in November 2021.
- Completed and publicized the New Electric Energy Workforce Industry Plan funded by Oklahoma Office of Workforce Development (OOWD) Sector Partnership Grant.
- Officially submitted the Expanded Statewide CERI Program application for State of Oklahoma ARPA Funding. Requested \$5.1 million in State ARPA Funds for the three-year program.

WATER RESOURCES

- Officially submitted the North Canadian River Study application for State of Oklahoma ARPA Funding. Requested \$1.5 million in State ARPA Funds for the three-year project.

OPERATIONAL IMPROVEMENTS

- Developed an ACOG Financial Sustainability Plan that provided feasible options to reduce the frequent utilization of the General Fund Balance for supplementing organizational operations and services.
- Began initial assessment with the Building Review Committee of long-term office space needs, facility options, feasibility of procuring real estate consultant services and review of related financial factors to be addressed for a future relocation.
- Comprehensively revised the Personnel Classification and Pay Plan. The update incorporated additional steps for job advancement and established more realistic salary ranges to be competitive in the current labor market.

2022 - 2023

ACOG GOALS AND OBJECTIVES

- **ACOG Legislative Initiatives:**
 - Coordinate Legislative Agenda with OML, ACCO, Greater OKC Chamber and Key Legislators
 - Combine first-time Regional Visioning Event with one Legislative Priorities Workshop -ACOG Board of Directors Retreat (Oct. 12, 2022 – All day program)
 - Brainstorming Session on Long-term Goals and Objectives for the ACOG Region (Morning Session)
 - Follow-up with Summary Report of Regional Visioning Outcomes
 - Develop State Legislative Issues and Appropriations Agenda (Afternoon Session)
 - Follow-up with Legislative Summary for State Legislative Priorities
 - Present Finalized State Legislative Agenda at the December 2022 Board meeting
 - Coordinate and conduct Annual Legislative Event in January 2023
 - Proactively lobby state legislators on behalf of ACOG membership to pursue the Board's Legislative Priorities
 - Develop (Board recommendations), prepare, and deliver Federal Legislative and Funding Priorities to Central Oklahoma Congressional Delegation, and attend the NADO Washington Conference by Executive Staff and Board Officers (March 2023)
- **Next Generation 9-1-1 (NG9-1-1) - Mission Critical Partners (MCP) Contract Deliverables:**
 - Complete implementation of NG9-1-1 (June 2023):
 - NGA 911 – Call Routing Solution Vendor
 - Solacom – Call Handling Solution Vendor
 - Monitor operations of implemented NG9-1-1
 - Execute updated cyber-security service for NG9-1-1
 - Purchase cyber-security insurance for NG9-1-1 S
 - Initiate Regional Efficiency Strategy for 9-1-1 ACOG
- **Implement the Updated REAP Policies and Procedures along with a revised REAP Application Process.**
- **Publicize new Updated Comprehensive Economic Development Strategy (CEDS) marketing campaign with an emphasis on ACOG Grant Preparation and Management Services to member governments.**
- **Promote My Government Online software applications to local governments throughout the region and state with the goal of generating additional revenue for ACOG.**

- **As a follow-up to the completed Cost of Nonattainment Study, develop a Regional Air Quality Plan for the Oklahoma City Metropolitan Area.**
- **Develop updated Bylaws for the ACOG Board of Directors (Possible Agreement Amendments as well) – Reestablish Committee to review and make recommendations to the Board.**
- **Continue revision of ACOG Financial Policies and Procedures:**
 - Implement second phase of the ACOG Financial Sustainability Plan that provides options to reduce the frequent utilization of the general fund balance.
 - Update credit card policy
 - Revise travel policy
- **Revise Personnel Policies (Employees Handbook) – HR Consultant Services (Total Compliance):**
 - Bereavement leave provision
 - Update comp time utilization policy
 - Incorporate remote working policy
 - Other needed changes
- **Comprehensive Assessment of ACOG Office Relocation:**
 - Convene 2 or 3 meetings of the ACOG Building Review Committee to assess:
 - Current and long-term office space needs
 - Facility options
 - ACOG financial factors and funding opportunities
 - Possible procurement of real estate consultant services
 - Final recommendations to the ACOG Board of Directors

ATTACHMENT 6-C

SUBJECT:

ANNUAL ACOG AUDIT REPORT FOR FY 2021

DATE:

SEPTEMBER 29, 2022

FROM:

DEBORAH C. COOK, CPA

Director of Finance

INFORMATION:

The accounting firm Arledge, P.C. has completed its audit of the Association of Central Oklahoma Governments' financial statements for the fiscal year ending June 30, 2021. A representative from Arledge, P.C. will be present at the Board of Directors meeting on September 29, 2022, to answer any questions.

The direct link to the audit report is: <https://www.acogok.org/wp-content/uploads/2022/09/ACOG-FY-21-Audit-Report.pdf>

The audit communication letter can be found at:
<https://www.acogok.org/wp-content/uploads/2022/09/ACOG-Required-Communication-Letter-2021.pdf>

ACTION REQUESTED:

Motion to receive the Fiscal Year 2021 Audit Report of the Association of Central Oklahoma Governments.

ATTACHMENT 6-D

SUBJECT:

NEW ACOG BRANDING

DATE:

SEPTEMBER 29, 2022

FROM:

RACHEL MEINKE

Public Information Director

INFORMATION:

The current ACOG branding has been in place since 2017, with the ACOG logo font debuting in 2012. A good brand should tell an organization's story. A strong, unified identity is critical for a Council of Government in today's landscape.

The new ACOG brand through colors, fonts, and graphics displays to our public what ACOG provides to Central Oklahoma citizens. For the first time in 56 years, all ACOG branding is tied together to present a unified organization and message.

A brief overview of our updated branding approach will be presented to the Board at the September 29 meeting.

ACTION REQUESTED:

For information only.

ATTACHMENT 6-E

SUBJECT:

ACOG BOARD OF DIRECTORS RETREAT - OCTOBER 12, 2022

DATE:

SEPTEMBER 29, 2022

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

This year we going to take a different approach in developing ACOG's agenda for the next legislative session. Instead of hosting two forums for Board members in the fall, as we have done in the past, we are going to conduct one discussion session followed by a ranking of legislative priorities. Likewise, for the first time in our 56-year history ACOG is going to host a regional visioning exercise for our member governments to outline future goals and objectives for Central Oklahoma. This event is being titled as the "ACOG Board of Directors Retreat."

Both the legislative prioritization and the regional visioning will be held on the same day, Wednesday, October 12, at the National Cowboy & Western Heritage Museum and will be a full-day commitment for Board and key staff members. Please note that our invited guest speaker during the lunch break will be Luke Martin, President of Capital Plus Consultants, to talk about the forthcoming legislative session and what to expect.

By now you should have received a save the date card in the mail and an email invitation (refer to attachment) for the Retreat. **If you have not responded to the RSVP request, please do so no later than October 3. Your attendance and participation in this event are very important to the future of the ACOG region. If you are unable to attend, please encourage your designated alternate to come in your place and let us know of their commitment to be at the Retreat.**

ACTION REQUESTED:

For information only.

 <p>REGIONAL VISIONING ACOG BOARD OF DIRECTORS RETREAT LEGISLATIVE PRIORITIES</p>		 <p>acog 4205 N. Lincoln Blvd. Oklahoma City, OK 73105</p> <p>If you are unable to attend, please extend this invitation to your ACOG Board Alternate.</p> 
<p>WEDNESDAY, OCTOBER 12</p> <p>8:30 a.m. - 3 p.m.</p> <p>S.B. "BURK" BURNETT BOARD ROOM</p> <p>NATIONAL COWBOY & WESTERN HERITAGE MUSEUM</p> <p>1700 NE 63rd St. OKC, OK 73111</p>	<p>Join ACOG staff and fellow board members as we brainstorm and set goals and legislative priorities for our region and organization for the future.</p> <p>A continental breakfast and lunch will be catered by The Petroleum Club, courtesy of ACOG.</p> <p>Please RSVP below by October 3. If you cannot attend, it is very important that you extend this invitation to your board alternate.</p> <p>Dress casual and wear your cowboy thinkin' hats!</p>	
<hr/>		
<div><h2>ACOG Board Retreat</h2><p>LOCATION National Cowboy & Western Heritage Museum: 1700 NE 63rd Street, Oklahoma City, OK 73111</p><p>DATE AND TIME 10/12/22 8:30am - 10/12/22 3:00pm</p><div><div>I will attend</div><div>I cannot attend</div><div>I will send my alternate</div></div></div>		