



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS



911 ACOG BOARD OF DIRECTORS



Chair

Rod Cleveland

Cleveland County Commissioner

Vice-Chair

Carrie Blumert

Oklahoma County Commissioner

Secretary/Treasurer

Phil Freeman

Noble Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
SEPTEMBER 29, 2022
1 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

**THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS
WILL HOLD A REGULAR MEETING ON THURSDAY, SEPTEMBER 29, AT ACOG IN THE
OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, September 26, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF AUGUST 25, 2022, MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEM:

- A. Finance Report – August 2022 Claims: Deborah Cook, CPA, Director of Finance
([ATTACHMENT 5-A](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION:

- A. Consideration of the Intrado 911 System Annual Maintenance and Support Agreement: Brent L. Hawkinson, Director of 911 & Public Safety ([ATTACHMENT 6-A](#)) *Action requested.*
- B. Annual Renewal of the TierPoint Master Services Agreement for Data Center Services: Brent L. Hawkinson, Director of 911 & Public Safety
([ATTACHMENT 6-B](#)) *Action requested.*
- C. Annual 911 ACOG Audit Report For FY 2021: Deborah Cook, Director of Finance
([ATTACHMENT 6-C](#)) *Action requested.*
- D. NG911 Implementation Status Report: Brent L. Hawkinson, Director of 911 & Public Safety, and David Jones, Mission Critical Partners (MCP) Senior Vice President, Strategic Accounts ([ATTACHMENT 6-D](#)) *For information only.*

7. GENERAL STATUS REPORT: Brent Hawkinson, Director of 911 & Public Safety
For information only.

8. NEW BUSINESS

9. ADJOURN

NEXT MEETING:

Thursday, October 27, 2022, 1 p.m.

ATTACHMENT 1

911 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Kathy Larsen Councilmember
		Hon. Chris Powell Vice-Mayor
BLANCHARD (4)	Hon. Chuck Kemper City Councilmember	Hon. Eddie Odie Mayor
		Hon. Joe Davis Councilmember
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (8)	Hon. Matt White Mayor	Hon. Steve Jensen Councilmember
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Chris Lally Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilman	Hon. Max Punneo Vice- Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee

III ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember
		Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NEWCASTLE (5)	Hon. Gene C. Reid Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	No Designee
NICOMA PARK (2)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. Ezra Roesler Vice-Mayor
		Hon. Gary Hicks Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (3)	No Designee	Hon. Melissa Ashford Councilmember
		Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. John Koehler Trustee	Hon. Eugene Dickson Mayor
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor
		Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Wynter Griffis Vice-Mayor
		Hon. Sean Cummings Councilmember

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember
		Hon. John Knipp Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (11)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice- Mayor
CANADIAN COUNTY (3)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner
		Hon. David Anderson Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner
		Hon. Harold Haralson Commissioner
LOGAN COUNTY (14)	Hon. Kody Ellis Commissioner	Hon. Marven Goodman Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner
		Hon. Kevin Calvey Commissioner



ATTACHMENT 2

SUBJECT:

MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING

DATE:

August 25, 2022

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:02 p.m. on August 25, 2022, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

CHAIR - PRESIDING

Hon. Rod Cleveland, Commissioner

ENTITY/AGENCY

Cleveland County

BOARD MEMBERS PRESENT

Hon. James Woodard, Mayor
Hon. Chad Williams, Councilmember
Hon. Josh Moore, Councilmember
Hon. Tim Rudek, Councilmember
Hon. John Kenney, Mayor
Hon. Terry Arps, Mayor
Hon. Matt Dukes, Mayor
Hon. Brian Grider, Mayor
Hon. Mike Fullerton, Vice-Mayor
Hon. Mark Cochell, Mayor
Hon. Phil Freeman, Mayor
Hon. Larry Heikkila, Mayor
Hon. John Koehler, Trustee
Hon. Mary Smith, Vice-Mayor
Hon. Roger Godwin, Councilmember
Hon. Shelli Selby, Mayor

Arcadia
Choctaw
Edmond
Harrah
Lake Aluma
Luther
Midwest City
Mustang
Newcastle
Nicoma Park
Noble
Norman
Slaughterville
Tuttle
Warr Acres
Yukon

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor
Hon. Chuck Kemper, Councilmember
Hon. Tom Trello, Vice-Mayor
Hon. Floyd Eason, Mayor
Hon. Matt White, Mayor
No Designee
Hon. Steven J. Gentling, Mayor
Hon. Ray Poland, Mayor
Hon. Mike Donovan, Councilmember
Hon. Ronald Dumas, Mayor
Hon. Mark Hamm, Councilmember
Hon. E. Peter Hoffman Jr., Mayor
Hon. Kevan Blasdel, Councilmember
No Designee
Hon. Frank Calvin, Mayor
Hon. Sonny Wilkinson, Mayor

Bethany
Blanchard
Cedar Valley
Del City
El Reno
Forest Park
Guthrie
Jones City
Lexington
Meridian
Moore
Nichols Hills
Piedmont
Smith Village
Spencer
The Village

BOARD MEMBERS ABSENT (Cont.)

No Designee
Hon. Jim Gilbert, Mayor
Hon. Marc Hader, Commissioner
Hon. Kody Ellis, Commissioner
Hon. Carrie Blumert, Commissioner

Valley Brook
Woodlawn Park
Canadian County
Logan County
Oklahoma County

GUESTS

Pete White
Karyn Henry, J.D.

ACOG Legal Counsel
Mission Critical Partners, Communications
Consultant

STAFF

Mark W. Sweeney
Brent Hawkinson
John M. Sharp
Debbie Cook
Rachel Meinke
Beverly Garner
Shana Sapp

POSITION

Executive Director
911 & Public Safety Director
Deputy Director
Finance Director
Public Information Director
Executive Assistant
911 Administrative Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Rod Cleveland called the meeting to order at 1:02 p.m. A quorum was present.

2. APPROVAL OF JUNE 30, 2022 MINUTES - REGULAR MEETING

Director John Koehler made a motion to approve the June 30, 2022, minutes. Director Josh Moore seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS:

A. CHAIRPERSON'S REPORT - Chair Cleveland said he attended the bill signing for the 911 Call Takers First Responders. He also welcomed the new Mayor of Norman, Larry Heikkila, to the 911 ACOG Board of Directors.

B. EXECUTIVE DIRECTOR'S REPORT - Mark Sweeney acknowledged Mayor Phil Freeman of the City of Noble as the new Secretary/Treasurer of 911 ACOG Board.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None

5. CONSENT DOCKET

Chair Cleveland presented the Consent Docket, saying if Item 5-A does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report - Authorization of Payments of May 2022 Claims

Director Brian Grider made a motion to approve the item under the consent docket. Director Chad Williams seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION

A. NG911 Implementation Status Report

Brent Hawkinson introduced Karyn Henry, J.D., Communications Consultant for Mission Critical Partners, who gave an NG911 Implementation Status Update that can be viewed here: https://www.acogok.org/wp-content/uploads/2022/09/911-ACOG-Board-Meeting_NG911-Update-082522-FINAL.REV-1.pptx

Ms. Henry said 42 test cases were done with NGA 911 and Solacom and that 38 of the tests passed. Director William Arps asked if any of the issues were serious. Mr. Hawkinson said only one of the issues was serious and a resolution has been put in place. He said Mission Critical Partners has scheduled another test for September 12, 2022 with staff. He said if any calls are unable to be delivered through the ESInet, then there needs to be a transfer method to the public switch telephone network. He said the ECCs would still receive voice calls, but no data.

7. GENERAL STATUS REPORT

911 OPERATIONS:

Solacom Guardian: 911 technical staff has made final preparations for the Solacom Guardian 911 Call Taking System installation and cut-live for the ECCs in Cut Group 1 – El Reno, Mustang, and Yukon. ECC Cutover Start Date is October 4, 2022.

911 GIS:

Solacom Guardian Maps: 911 GIS staff has completed the Guardian Map Data Accuracy and Update Process with Solacom, making the map ready for deployment and use with each ECC Cutover.

OKLAHOMA 911 INSTITUTE:

EMBARK is negotiating a Fee for Service Contract with ACOG to develop Dispatch Training Curriculum and Courses that will be specific to EMBARK's operational needs.

Director Matt Dukes asked if ACOG will develop dispatch training for the school security systems. Mr. Hawkinson said a bill for the RAVE Smart 911 Button went to the governor's office for signing. He said this feature would be provided to the schools and would come in as a 911 call, providing information about the school.

Mr. Sweeney said if an agreement between ACOG and EMBARK is reached, this will allow staff to amend the program, while providing additional revenue for our organization.

ECC CALL VOLUME STATISTICS:

Monthly ECC Call Volume Statistics are available for the Directors at the front table.

8. NEW BUSINESS

Chair Cleveland asked if there was any new business to discuss. No new business was presented.

9. ADJOURN

There being no further business to discuss, Chair Cleveland adjourned the meeting at 1:24 p.m.

ADOPTED THIS 29th DAY OF SEPTEMBER 2022.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET



ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – AUGUST 2022 CLAIMS

DATE:

SEPTEMBER 29, 2022

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, August claims were paid biweekly during the month. A copy of the [claims](#) list for payments made during August is included for ratification. The August cash status reports are also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of August 2022.

In accordance with the revised claims process, this list of claims paid in August is offered for the Board of Directors to ratify.

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$	35,692.48	
AT&T (Tribbey Circuit)		90.00	
AT&T (Emergency Call Database)			
AT&T (Service - Help Desk iPads)		205.36	
AT&T (Cisco Support)			
AT&T (EWCD Pull)		3,740.26	
Cox Communications		26,796.83	
Dobson Telephone		280.00	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)		5,514.00	
Hinton Telephone Company		246.20	
Intrado (Maintenance)		24,106.80	
Language Line (2 months)		3,032.31	
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00	
Mission Critical Partners, LLC		55,511.41	
Oklahoma Communication Systems		374.65	
Oklahoma County Public Building Authority (2 months)		1,761.80	
Oklahoma Tax Commission (Vehicle Expenses)		36.50	
Pottawatomie Telephone Co (Tribbey Circuits)		110.60	
TierPoint Oklahoma, LLC (Maintenance)		5,788.94	
WEX Fleet Services (2 months)		105.00	
Windstream		81.76	
<i>Total 9-1-1 Operating/Maintenance</i>			167,884.90
Total August Claims			\$ 167,884.90

ATTEST:

CHAIRMAN

SECRETARY/TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED AUGUST 31, 2022

	<u>OPERATING ACCOUNT</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>August 1, 2022</i>			
<i>Cash on Deposit</i>	<u>\$9,244,167.46</u>	<u>\$ 12,031,063.03</u>	<u>\$ 21,275,230.49</u>
Cash Receipts			
Fee Income - Wireline	\$ 15,449.21	\$ -	\$ 15,449.21
Fee Income - OTC	458,448.22	-	458,448.22
Contracts	69,081.14	-	69,081.14
Transfers of Funds	-	-	-
Interest/Dividend Earned	-	539.95	539.95
Miscellaneous	-	-	-
Total Cash Receipts	<u>\$ 542,978.57</u>	<u>\$ 539.95</u>	<u>\$ 543,518.52</u>
Cash Disbursements			
Claims/Operating Expense	\$ 167,884.90	\$ -	\$ 167,884.90
9-1-1 Fund Disbursement	-	-	-
OTC Service Fees Disb	126,397.79	-	126,397.79
Transfers of Funds	-	-	-
Miscellaneous	463.73	-	463.73
Total Cash Disbursements	<u>\$ 294,746.42</u>	<u>\$ -</u>	<u>\$ 294,746.42</u>
Ending Balance <i>August 31, 2022</i>			
<i>Cash on Deposit</i>	<u><u>\$9,492,399.61</u></u>	<u><u>\$ 12,031,602.98</u></u>	<u><u>\$ 21,524,002.59</u></u>

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
AUGUST 2022

Bethany	\$	3,849.73
Cleveland County		4,222.30
Del City		4,205.14
Edmond		20,799.62
El Reno		5,050.44
Guthrie		6,404.71
McClain County*		6,863.24
Midwest City		10,996.73
Moore		11,689.98
Mustang		3,867.66
Newcastle		2,041.62
Nichols Hills		715.39
Noble		1,405.59
Norman		22,445.00
Oklahoma County		10,051.46
The Village		1,805.44
Tuttle		1,361.14
Warr Acres		2,010.52
Yukon		<u>6,612.08</u>
 Total Disbursements	 \$	 <u><u>126,397.79</u></u>

*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION





ATTACHMENT 6-A

SUBJECT:

CONSIDERATION OF THE INTRADO 911 SYSTEM ANNUAL MAINTENANCE AND SUPPORT AGREEMENT

DATE:

SEPTEMBER 29, 2022

FROM:

BRENT HAWKINSON

Director of 911 & Public Safety

INFORMATION:

The current Intrado 911 System Annual Maintenance and Support Agreement for the Viper Call Handling system expires October 31, 2022. As 911 ACOG has awarded a contract to Solacom for a new 911 Call Handling System, a Transitional Support Agreement with Intrado is required. The total cost of services provided by this agreement is \$103,294.20 and will extend from November 1, 2022 through October 31, 2023, with a 30-day termination clause.

ACTION REQUESTED:

Motion to authorize the Executive Director to enter into contract negotiations with Intrado for 911 System Annual Maintenance and Support Services for a term extending from November 1, 2022 through October 31, 2023, with a 30-day Termination Clause for an amount not to exceed \$103,294.20.



ATTACHMENT 6-B

SUBJECT:

**ANNUAL RENEWAL OF THE TIERPOINT MASTER SERVICES AGREEMENT
FOR DATA CENTER SERVICES**

DATE:

SEPTEMBER 29, 2022

FROM:

BRENT HAWKINSON

Director of 911 & Public Safety

INFORMATION:

The renewal of the second year of the 36-month TierPoint Master Services Agreement (October 1, 2022, through September 30, 2023) secures additional Data Center Services to accommodate the new NGA 911 Call Routing (ESInet & NGCS) and Solacom Call Handling (NENA i3 Compliant Call Taking) vendor solutions. The total cost of services provided by the agreement for the second year is \$70,988.00.

ACTION REQUESTED:

Motion to authorize the Executive Director to renew the second year of the 36-month contract with TierPoint to begin October 1, 2022, through September 30, 2023, with the second year costs not to exceed \$70,988.00.



ATTACHMENT 6-C

SUBJECT:

ANNUAL 911 ACOG AUDIT REPORT FOR FY 2021

DATE:

SEPTEMBER 29, 2022

FROM:

DEBORAH COOK

Director of Finance

INFORMATION:

The accounting firm Arledge, P.C. has completed its audit of the 9-1-1 Association of Central Oklahoma Government's financial statements for the fiscal year ending June 30, 2021. A representative from Arledge, P.C. will be present at the 911 Board of Directors meeting on September 29, 2022, to answer any questions.

The direct link to the audit report is:

<https://www.acogok.org/wp-content/uploads/2022/09/911-ACOG-FY-21-Audit-Report.pdf>

The audit communication letter can be found at:

<https://www.acogok.org/wp-content/uploads/2022/09/911-ACOG-Required-Communication-Letter-2021.pdf>

ACTION REQUESTED:

Motion to receive the FY 2021 Audit Report of the 9-1-1 Association of Central Oklahoma Governments.



ATTACHMENT 6-D

SUBJECT:

NG911 IMPLEMENTATION STATUS REPORT

DATE:

SEPTEMBER 29, 2022

FROM:

BRENT HAWKINSON

Director of 911 & Public Safety

DAVID JONES

Mission Critical Partners
Senior Vice President,
Strategic Accounts

INFORMATION:

NGA 911 Call Routing Solution and Solacom Call Handling Solution reports are provided as status updates to the progress 911 Staff and our vendors are making with implementing the NG911 Program.

MCP facilitated multiple testing and issues resolution sessions with 911 Staff, NGA 911, and Solacom. Progress has been made over the last several weeks to ensure the system is ready for implementation, however both vendors continue to work on resolving remaining issues.

Successful implementation is contingent on ensuring the system is 100 percent ready to support a live 911 Call Environment. David Jones, Mission Critical Partners (MCP) Senior Vice President, Strategic Accounts, will be in attendance to present the 911 ACOG Next Generation 911 Project Summary at the September Board meeting.

ACTION REQUESTED:

For information only.