



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS



AREAWIDE PLANNING
& TECHNICAL
**ADVISORY
COMMITTEE**



AGENDA: THURSDAY
NOVEMBER 10, 2022
9 A.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ACOG AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON THURSDAY, NOVEMBER 10, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 7-1-1 Statewide or email title.vi@acogok.org) by 9 a.m. Monday, November 7, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

A. CALL TO ORDER ([ATTACHMENT A](#))

B. APPROVAL OF THE MAY 12, 2022, MINUTES ([ATTACHMENT B](#))

C. ACTION ITEMS:

1. Areawide Planning & Technical Advisory Committee (APTAC) Meeting Schedule for 2023: John Sharp, Deputy Director ([ATTACHMENT C-1](#)) *Action requested.*
2. APTAC Election of Officers for Calendar Year 2023: John Sharp, Deputy Director ([ATTACHMENT C-2](#)) *Action requested.*

D. ITEMS FOR INFORMATION ONLY:

1. EdmondShift Long-Range Mobility Plan Presentation: Jordan Evans, Transportation Planning Services (TPS) Associate Planner – Multimodal ([ATTACHMENT D-1](#)) *For information only.*
2. Watch For Me OK Program Update: Jordan Evans, TPS Associate Planner - Multimodal ([ATTACHMENT D-2](#)) *For information only.*
3. 2023 Oklahoma Recreational Trails Program: Jordan Evans, TPS Associate Planner – Multimodal ([ATTACHMENT D-3](#)) *For information only.*
4. Regional Snow Routes for 2022-2023: Jennifer Sebesta, TPS Division Manager ([ATTACHMENT D-4](#)) *For information only.*

E. UPDATES FROM MEMBERS

F. NEW BUSINESS

G. ADJOURN

DEADLINE FOR JANUARY APTAC AGENDA ITEMS:

Thursday, December 29, 2022, at 4:00 p.m.

NEXT APTAC MEETING:

Thursday, January 12, 2023, at 9:00 a.m.

ATTACHMENT A

AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

CHAIR: DUSTIN DOWNEY		VICE-CHAIR: VACANT
VOTING MEMBERS AND ALTERNATES		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Amanda McCellon Director of Planning & Community Development	Brendon Summerville Community Development Associate
BLANCHARD	No Designee	Daniel Ofsthun Finance Director
CEDAR VALLEY	Corey Timmons Mayor	Jerry Cole Board Trustee
CHOCTAW	Sarah Huffine Development Services & Planning Director	Brian Linley City Manager
COLE	No Designee	No Designee
DEL CITY	Mike Cantrell City Manager	Kelly Wilborn City Planner
	JD Hock Economic Development Director	Brittany Parrott Asst. to the City Manager
EDMOND	Jan Fees City Planner	No Designee
EL RENO	Dustin Downey Planner	Matt Sandidge City Manager
FOREST PARK	No Designee	No Designee
GOLDSBY	No Designee	No Designee
GUTHRIE	Dan Kassik Planning Director	No Designee
HARRAH	No Designee	No Designee
JONES CITY	No Designee	No Designee
LEXINGTON	No Designee	No Designee
LUTHER	Scherrie Pidcock Town Manager/Clerk	William Terry Arps Trustee/Mayor
		Hon. Carla Caruthers Trustee
MIDWEST CITY	No Designee	Petya Stefanoff Comprehensive Planner
		Brandon Bundy Comm. Dev. City Engineer
MOORE	Sarah Copeland City Planner	Elizabeth Weitman Community Development Director

VOTING MEMBERS AND ALTERNATES (CONT.)		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
MUSTANG	Melissa Helsel Community Development Director	Ryan Conner City Planner
NEWCASTLE	Janay Greenlee Planning & Comm. Dev. Director	Kevin Hegerberg Development Services Coordinator
NICHOLS HILLS	No Designee	No Designee
NICOMA PARK	No Designee	No Designee
NOBLE	Bob Wade City Manager	No Designee
NORMAN	Joyce Green GIS Services Manager	Anais Starr Planner II
OKLAHOMA CITY	Sasha Tepedelenova McCrone Senior Planner	Justin Henry Program Planner
PIEDMONT	No Designee	No Designee
SLAUGHTERVILLE	Ashley VanDeburgh Town Administrator	No Designee
SPENCER	No Designee	No Designee
TUTTLE	Bryan Balenseifen Community Development	No Designee
THE VILLAGE	Bruce Stone City Manager	No Designee
WARR ACRES	Hon. Jim Mickley, Mayor	Hon. Patrick Woolley Councilmember
	Hon. John Knipp, Vice Mayor	
YUKON	Mitchell Hort Assistant City Manager	Julie Shannon Stormwater Program Manager
CANADIAN COUNTY	Hon Marc Hader Commissioner District 1	Hon. David Anderson Commissioner District 2
		Hon. Jack Stewart Commissioner District 3
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Brian Wint Project Manager
		John Roberts Deputy Commissioner
		Mark Braley Deputy Commissioner
LOGAN COUNTY	No Designee	No Designee
OKLAHOMA COUNTY	Erik Brandt Principal Planner	
	Scott March GIS Coordinator	

NON-VOTING MEMBERS AND ALTERNATES		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	No Designee	No Designee
CAPITOL-MEDICAL ZONING COMMISSION	Casey Jones Assistant Planner	No Designee
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Chip Nolen Scheduling & Short-Range Planning Manager	Marty Dickens Grants Coordinator
CITY OF NORMAN - TRANSIT	Jason Huff Transit Planner & Grants Specialist	Taylor Johnson Transit & Parking Program Manager
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	No Designee
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	No Designee
TINKER AIR FORCE BASE	Steven Rhodes Community Planner	Heartsong Turnbull Community Planner

ACOG STAFF

TRANSPORTATION PLANNING SERVICES (TPS)

NAME	TITLE	EMAIL ADDRESS
JOHN SHARP	Deputy Director	jmsharp@acogok.org
JENNIFER SEBESTA	TPS Division Manager	jsebesta@acogok.org
ERIC POLLARD	Air Quality & Clean Cities Manager	epollard@acogok.org
HANNAH NOLEN	TPS Program Coordinator	hnolen@acogok.org
JORDAN EVANS	TPS Associate Planner - Multimodal	jevans@acogok.org
LAUREN WOOD	TPS Associate Planner - Performance	lwood@acogok.org
DAVID FRICK	Air Quality & Clean Cities Planner II	dfrick@acogok.org
JOSE JIMENEZ-RUBIO	TPS Planning Assistant	jjimenez@acogok.org
MICHAEL DEASY	Intern, Clean Cities	mdeasy@acogok.org
GWEN GORDON	Administrative Assistant	ggordon@acogok.org



ATTACHMENT B

SUBJECT:

MINUTES OF THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE MEETING

DATE:

MAY 12, 2022

A regular meeting of the Areawide Planning & Technical Advisory Committee was convened at 9 a.m. Thursday, May 12, 2022, at the Association of Central Oklahoma Governments in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

Dustin Downey

ENTITY/AGENCY

El Reno

APTAC MEMBERS PRESENT

Daniel Ofsthun
Purvi Patel
Jan Fees
Scherrie Pidcock
Petya Stefanoff
Ryan Conner
Joyce Green
Sasha Tepedelenova McCrone
Julie Shannon
Hon. Marc Hader
Erik Brandt

ENTITY/AGENCY

Blanchard
Choctaw
Edmond
Luther
Midwest City
Mustang
Norman
Oklahoma City
Yukon
Canadian County
Oklahoma County

NON-VOTING MEMBERS PRESENT

Casey Jones
Chip Nolen

ENTITY/AGENCY

Capitol Medical Zoning Commission
Central Okla. Transp. & Parking Authority (COPTA)

GUESTS PRESENT

None

ENTITY

ACOG STAFF PRESENT

John Sharp
Hannah Nolen
Jordan Evans
Lauren Wood
Eric Pollard
Scott McThompson
Jose Jimenez-Rubio
Gwendolyn Gordon

POSITION

Deputy Director
Program Coordinator, TPS
Associate Planner - Multimodal, TPS
Associate Planner - Performance, TPS
Air Quality & Clean Cities Coordinator
Assistant Planner - GIS, TPS
Intern, TPS
Administrative Assistant, TPS

MINUTES

A. CALL TO ORDER

Dustin Downey called the meeting to order at 9:05 a.m. A quorum was present.

B. APPROVAL OF THE MARCH 17, 2022, MEETING MINUTES

Jan Fees made a motion to approve the March 17, 2022, minutes. Petya Stefanoff seconded the motion. The motion carried unanimously.

C. ITEMS FOR INFORMATION ONLY:

1. Green & Energy Efficient Building Codes Presentation

Eric Pollard introduced Dr. Lee Fithian to the committee to provide an overview on green building trends and activity in Oklahoma to APTAC members who are interested in exploring partnership opportunities.

Dr. Fithian has a PhD in Engineering, is a Licensed Architect, a Certified Planner, and a LEED AP professional with over 35 years progressive design and project management experience. More on Dr. Fithian from the 'About' section of the University of Oklahoma Christopher C. Gibbs College of Architecture [website](#):

Dr. Fithian's research and teaching efforts focus on the application of biological and ecological models to architectural design. She builds connections between interdisciplinary research and architectural design to conserve and regenerate air and water in urban and suburban environments. Each of her studios carries a strong focus on the technical development and integration of analytical visualizations in order to develop "green" architecture.

2. 2022 Planning and Zoning Application Fees Survey Results

John Sharp said ACOG periodically conducts a building permit fee survey to determine the costs of residential and business permits throughout the region. Mr. Sharp said ACOG was asked to conduct a zoning and application fee survey for the first time to see how much each municipality in the region charges for zoning, specific use permits, subdivision plats, and other types of applications. A detailed survey was presented to the committee where fourteen municipalities completed the survey.

Dustin Downey thanked ACOG for putting the permit fee survey together and the municipalities that participated.

D. UPDATES FROM MEMBERS

Julie Shannon with Yukon said they are getting into more redevelopment. Yukon is updating their development code and reviewing the final draft.

Erik Brandt with Oklahoma County said there are some developments but nothing specific. They are updating their stormwater plan.

Marc Hader with Canadian County said they have a few housing divisions going into place. They are having water challenges because of the number of homes in concentrated areas.

Scherri Pidcock with Luther said there is a housing shortage in Luther because of the influx of people moving in that direction. They are updating their comprehensive plan.

Ryan Conner with Mustang said they have a large residential and commercial development starting. At the town meeting, citizens expressed frustrations on the traffic issues caused by the development.

Sasha McCrone with Oklahoma City said they are updating their codes. The transportation department is updating bikewalkok - adding more sidewalks, parks, and traffic stop signs. She said Oklahoma City recently participated in BikeFest. They will be participating in the Bike to Work Day on May 20, 2022.

Petya Stefanoff with Midwest City said they are continuing the completion of bond projects that were started several years ago. They are expanding their recreational trail system. She said May 24, there will be a ribbon cutting ceremony for a new trail.

Jan Fees with Edmond said they are working on an RFP to update zoning and stormwater regulations. Their permit system is now online, and you cannot bring applications for permits into the office.

Purvi Patel with Choctaw said they are extending utilities efforts due to DEQ mandates. They are updating their building codes and working with Johnson & Associates to review drainage systems.

Casey Jones with the Zoning Commission said every few years they are subject to the Sunset Review. The Governor approved allowing the commission to continue for another three years.

Dustin Downey with El Reno thanked ACOG for the CERI symposium project. He said El Reno is seeing job growth coming back. They completed a study for recreational trails. He also said El Reno is increasing their fees effective July 1.

E. NEW BUSINESS

None

F. ADJOURN

There being no further business, the meeting adjourned at 10:09 a.m.



ATTACHMENT C-1

SUBJECT:

**AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE (APTAC) MEETING
SCHEDULE FOR 2023**

DATE:

NOVEMBER 10, 2022

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

Below is the APTAC meeting schedule as recommended by ACOG staff for Calendar Year 2023. The scheduled meeting time for the APTAC is 9 a.m. Meetings customarily are held on Thursdays at ACOG in the Oklahoma Board Room.

January 12, 2023

March 16, 2023

May 11, 2023

September 14, 2023

November 9, 2023

ACTION REQUESTED:

Consider recommending that the ACOG MPO Policy Committee approve the proposed 2023 APTAC meeting schedule.



ATTACHMENT C-2

SUBJECT:

APTAC ELECTION OF OFFICERS FOR CALENDAR YEAR 2023

DATE:

NOVEMBER 10, 2022

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

At the November APTAC meeting, nominations will be accepted for the purpose of electing APTAC officers for calendar year (CY) 2023. The current chair is Dustin Downey and there is no current vice-chair. At the meeting, the committee will be asked to elect an APTAC Chair and Vice-Chair to serve for CY 2023.

ACTION REQUESTED:

Motion to elect CY 2023 APTAC officers.



ATTACHMENT D-1

SUBJECT:

EDMONDSHIFT LONG-RANGE MOBILITY PLAN PRESENTATION

DATE:

NOVEMBER 10, 2022

FROM:

JORDAN EVANS

Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:

In October 2022, the City of Edmond Council approved the EdmondShift Long-Range Mobility Plan. The EdmondShift Plan modernizes and brings together planning and prioritization for riding transit, walking, biking, driving, ride sharing, and all other modes of transportation. The primary function of EdmondShift is to reconcile, update, and modernize existing plans and consolidate previous recommendations into one comprehensive document for the city to use for all future mobility investment decisions.

The planning process began in August 2021 with data collection, existing plan review, and public feedback on existing conditions and priorities. An Advisory Committee was tasked with guiding the process, creating the vision and goals, and ensuring the plan reflected the vision goals throughout. The Advisory Committee met 8 times over the course of 13 months.

Ken Bryan, Long-Range Planner with the City of Edmond, will provide the committee with an overview of the plan and then discuss the planning process.

The final plan document can be found at engagekh.com/edmondshift/homepage.

ACTION REQUESTED:

For information only.



ATTACHMENT D-2

SUBJECT:

WATCH FOR ME OK PROGRAM UPDATE

DATE:

NOVEMBER 10, 2022

FROM:

JORDAN EVANS

Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:

Over the past year, ACOG has worked with consultant Anglin PR to administer and promote the Watch for Me OK bicycle and pedestrian safety campaign. ACOG was awarded \$105,000 from the Oklahoma Highway Safety Office to continue the program into FFY 2023.

ACOG staff will provide a brief presentation covering the past year of the campaign and provide insight into the plan for the upcoming year. The presentation can be viewed here:

<https://www.acogok.org/wp-content/uploads/2022/10/Watch-For-Me-Program-Update.pdf>.

ACTION REQUESTED:

For information only.



ATTACHMENT D-3

SUBJECT:

2023 OKLAHOMA RECREATIONAL TRAILS PROGRAM

DATE:

NOVEMBER 10, 2022

FROM:

JORDAN EVANS

Associate Planner - Multimodal
Transportation Planning Services

INFORMATION:

The Recreational Trails Program (RTP) is a federal-aid program administered by the Oklahoma Tourism and Recreation Department (OTRD). This grant program is part of the Transportation Alternatives formula funding. The RTP provides for 80 percent federal share and requires a 20 percent local match for all projects. The match may be either in cash or in value of documented contributions. Other sources of federal funds may also be used for the match up to 95 percent of the total project cost.

The application deadline is 4 p.m. on Tuesday, January 31, 2023. The application and further information are available on the Oklahoma Tourism and Recreation Department website, <https://otrd.travelok.com/about-otrd/get-involved/>. This year, the maximum grant amount is \$300,000 (with at least a \$75,000 match), for a total project cost of \$375,000.

Please carefully read the application forms for specific requirements. Additional information will be required for applications involving land acquisition.

For more information, please contact Rhonda Moore at (405) 522-9522 or Rhonda.Moore@travelok.com.

ACTION REQUESTED:

For information only.



ATTACHMENT D-4

SUBJECT:

REGIONAL SNOW ROUTES FOR 2022-2023

DATE:

NOVEMBER 10, 2022

FROM:

JENNIFER SEBESTA

Transportation Planning Services Division Manager

INFORMATION:

The Regional Snow Routes system was developed to assist in the coordination of snow and ice removal, reduce potential duplication of efforts, and increase safety for all the citizens and travelers within the region. The 2022-2023 Regional Snow Routes Map can be accessed by [clicking here](#).

ACTION REQUESTED:

For information only.