



ACOG BOARD OF DIRECTORS

Chair

Josh Moore

Edmond Councilmember

Vice-Chair

Brian Grider

Mustang Mayor

Secretary/Treasurer

Glenn Berglan

Goldsby Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
NOVEMBER 17, 2022
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, NOVEMBER 17, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, November 14, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE OCTOBER 27, 2022 MINUTES** ([ATTACHMENT 2](#))
3. **COMMUNICATIONS:**
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – October 2022 Claims: Deborah Cook, CPA, Finance Director
([ATTACHMENT 5-A](#)) *Action requested.*
- B. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Jones City: Christopher Bluth, Community & Economic Development Manager
([ATTACHMENT 5-C](#)) *Action requested.*
- D. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Langston City: Christopher Bluth, Community & Economic Development Manager
([ATTACHMENT 5-D](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Adoption of the Regular Scheduled Meetings for Calendar Year (CY) 2023: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. Renewal of the Watch for Me OK Services Agreement with Anglin Public Relations (PR): John Sharp, Deputy Director ([ATTACHMENT 6-B](#)) *Action requested.*
- C. Selection of the 2023 Rural Economic Action Plan (REAP) Projects: Christopher Bluth, Community & Economic Development Manager ([ATTACHMENT 6-C](#)) *Action requested.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, December 15, 2022, at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (7)	Hon. Matt White Mayor	Hon. Steve Jensen Councilmember
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	No Designee	Hon. Bobby Allen Mayor
GOLDSBY (2)	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Vice Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Chris Lally Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee
		Hon. Linda Williams Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Mayor	Vacant
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (117)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (3)	No Designee	Hon. Melissa Ashford Councilmember
		Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. John Koehler Trustee	Hon. Eugene Dicksion Mayor

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Wynter Griffis Vice-Mayor
		Hon. Sean Cummings Councilmember
TUTTLE (3)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember
		Hon. John Knipp Councilmember
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice-Mayor
CANADIAN COUNTY (2)	Hon. Marc Hader Commissioner	Hon. Jack Stewart Commissioner
		Hon. David Anderson Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Darry Stacy Commissioner
		Hon. Harold Haralson Commissioner
LOGAN COUNTY (2)	Hon. Kody Ellis Commissioner	Hon. Marvin Goodman Commissioner
		Hon. Monty Piercy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Brian Maughan Commissioner
		Hon. Kevin Calvey Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

OCTOBER 27, 2022

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 3:14 p.m. Thursday, October 27, 2022, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Brian Grider, Mayor (ACOG BOD Vice-Chair) Mustang

ENTITY

BOARD MEMBERS PRESENT

Hon. Nikki Lloyd, Mayor	Bethany
Hon. Terry Brungardt, Trustee	Calumet
Hon. Chad Williams, Councilmember	Choctaw
Hon. Glenn Berglan, Mayor	Goldsby
Hon. Tim Rudek, Councilmember	Harrah
Hon. Ray Poland, Mayor	Jones City
Hon. John Kenney, Mayor	Lake Aluma
Hon. Terry Arps, Mayor	Luther
Hon. Matt Dukes, Mayor	Midwest City
Hon. Mark Hamm, Councilmember	Moore
Hon. Mark Cochell, Mayor	Nicoma Park
Hon. Phil Freeman, Mayor	Noble
Hon. Larry Heikkila, Mayor	Norman
Hon. Todd Stone, Councilmember	Oklahoma City
Hon. John Koehler, Trustee	Slaughterville
Hon. Mary Smith, Vice-Mayor	Tuttle
Hon. Shelli Selby, Mayor	Yukon
Hon. Rod Cleveland, Commissioner	Cleveland County

BOARD MEMBERS ABSENT

Hon. Tom Trello, Vice-Mayor	Cedar Valley
Hon. Jim Neal, Councilmember	Crescent
Hon. Floyd Eason, Mayor	Del City
Hon. Josh Moore, Councilmember	Edmond
Hon. Matt White, Mayor	El Reno
No Designee	Forest Park
Hon. Bobby Allen, Mayor	Geary
Hon. Steven J. Gentling, Mayor	Guthrie
Hon. Magnus Scott, Trustee	Langston City
Hon. Mike Donovan, Councilmember	Lexington
Hon. Ronald Dumas, Mayor	Meridian
Hon. Peter Hoffman, Mayor	Nichols Hills
Hon. Jeff Brueggen, Trustee	Okarche
Hon. Melissa Ashford, Councilmember	Piedmont
Hon. Frank Calvin, Mayor	Spencer

BOARD MEMBERS ABSENT (Cont.)

Hon. Sonny Wilkinson, Mayor
 Hon. Charlie Ross, Vice-Mayor/Trustee
 No Designee
 Hon. Jim Mickley, Mayor
 Hon. Marc Hader, Commissioner
 Hon. Kody Ellis, Commissioner
 Hon. Carrie Blumert, Commissioner

ENTITY

The Village
 Union City
 Valley Brook
 Warr Acres
 Canadian County
 Logan County
 Oklahoma County

ASSOCIATE MEMBER ABSENT

No Designee

Tinker Air Force Base

GUESTS PRESENT

Pete White, Attorney
 Jon Sanford, Hydrogeologist

ACOG Legal Counsel
 Oklahoma Water Resources Board

ACOG STAFF

Mark W. Sweeney
 John M. Sharp
 Debbie Cook
 Rachel Meinke
 Jennifer Sebesta
 Beverly Garner
 James Smith

POSITION

Executive Director
 Deputy Director
 Finance Director
 Public Information Director
 Transportation Planning Services Div. Mgr.
 Executive Assistant
 IT Operations Specialist I

MINUTES

1. CALL TO ORDER - INTRODUCTION OF GUESTS

Presiding Chair, Mayor Brian Grider of Mustang (ACOG BOD Vice-Chair), called the meeting to order at 3:14 p.m. A quorum was present.

2. APPROVAL OF MINUTES - SEPTEMBER 29, 2022, MINUTES

Director Ray Poland made a motion to approve the September 29, 2022 minutes of the ACOG Board of Directors meeting. Director Phil Freeman seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS**A. CHAIRPERSON'S REPORT**

None

B. EXECUTIVE DIRECTOR'S REPORT

Mark W. Sweeney presented the following information:

1) ACOG Board of Directors Retreat

Based on the feedback that was received, the ACOG Board of Directors Retreat that was held on October 12 at the National Cowboy & Western Heritage Museum, was a successful event. A total of 23 Board members, 4 guests and 12 staff members attended the Retreat. The program entailed regional visioning/brainstorming, an informative lunch time speaker – Luke Martin of Capital Plus Consultants, and state legislative agenda discussion with survey ranking of priorities for the next legislative

session. The Retreat also enhanced communications between member governments while creating a team building spirit among Board Directors.

As promised, staff will prepare a draft report of the results of the regional visioning exercise, along with additional information for the Board to consider at their December meeting. Remember if you could not attend the Retreat, you will still get the opportunity to contribute your ideas to the regional visioning dialogue on December 15 before it is completed as a final report. Likewise, staff will present the Board with a prioritized legislative agenda, along with recent and relevant issues that have occurred since the Retreat.

2) Introduction of New Community & Economic Development (CED) Staff

Jody King started with ACOG on October 25 as the new CED Planner II. He has a bachelor's degree in political science and a master's degree in Public Administration from the University of Oklahoma. Before coming to ACOG, he served in state government as the Education Cabinet Budget Analyst at the Office of Management and Enterprise Services and an Auditor at the Oklahoma Tax Commission. Jody has been involved with the City Management Association of Oklahoma for the last two years, serving a term as the student representative on the Board of Representatives. Jody and his wife are residents of Yukon, and they have been married for three years this coming March.

In his new position, Jody will assist Christopher Bluth, CED Manager, in providing economic development and grant services to our member governments. The Board applauded.

3) CEDS Advisory Committee Meeting

The next Comprehensive Economic Development Strategy (CEDS) Advisory Committee meeting is scheduled for 2 p.m. on Tuesday, November 1, in the Oklahoma Board Room at ACOG. Christopher Bluth, CED Manager, has updated and expanded the list of committee members and will be providing a status report on the EDA CARES Act funded projects, along with an overview of our current EDA 3-Year Planning Grant, both of which will be ending on December 31. There will also be discussion about our next EDA Planning Grant and the ACOG priorities for the forthcoming three years.

4) National Association of Development Organizations (NADO) Annual Training Conference

Mr. Sweeney said he attended the 2022 NADO Annual Training Conference (October 14 – 19) in Pittsburgh, PA. As mentioned last month, ACOG was selected to receive a 2022 NADO Aliceann Wohlbruck Impact Award for our successful and innovative Community Economic Resiliency Initiative (CERI) Program that was funded by the EDA CARES Act Grant. ACOG was the only Oklahoma project chosen by NADO for this distinguished annual award. The response to our CERI Program was very positive and the subsequent opportunity to learn about other award-winning economic development initiatives from other Councils of Government was valuable.

5) REAP Application Deadline Extended

This is a reminder that REAP Application deadline for submittal has been extended from Friday, October 28, to 5 p.m. Monday, October 31, to provide extra time for completion of applications from our eligible local governments. If you have any

questions, feel free to contact Christopher Bluth or Maria DeLoera in the CED Department.

6) ACOG Building Review Committee Meeting

The second Building Review Committee meeting was scheduled for 2:30 p.m. on Wednesday, November 2, in the Cleveland Conference Room. However, due to the inability of several committee members not being able to attend on that date, Mr. Sweeney said he was going to reschedule to a later date in November and will email some optional dates and times to the Committee for their consideration.

7) November and December Meeting Schedule

Just a reminder that Board and Committee meetings will not be on the last Thursday in the months of November and December due to the holidays. The next meetings will be on Thursday, November 17, and then on Thursday, December 15.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – September 2022 Claims: Deborah Cook, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*

Director Ray Poland made a motion that all items under the Consent Docket be approved in one vote. Director Phil Freeman seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Annual ACOG Audit Report for FY 2021

Deborah Cook said due to the lengthy 911 ACOG Executive Session, the auditor was unable to stay for this meeting. Ms. Cook said that ACOG received a clean audit opinion, had no findings or questioned costs, and in the audit communication letter, there were no disagreements with management.

Director Ray Poland said in the interest of not having to bring the audit to the Board next month, he made a motion to receive the Fiscal Year 2021 Audit Report of the Association of Central Oklahoma Governments. Director Matt Dukes seconded the motion. The motion carried unanimously.

7. NEW BUSINESS

Presiding Chair Grider asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, the meeting was adjourned at 3:24 p.m.

ADOPTED THIS 17TH DAY OF NOVEMBER 2022.

CHAIRMAN

SECRETARY/TREASURER

CONSENT DOCKET



SUBJECT:

FINANCE REPORT - OCTOBER 2022 CLAIMS

DATE:

NOVEMBER 17, 2022

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, October claims were paid biweekly during the month. A copy of the [claims list](#) for payments made during October is included for ratification. The October cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of October 2022.

In accordance with the revised claims process, this list of claims paid in October 2022 is offered for the Board of Directors to ratify.

Addison Group <i>(Temporary Labor)</i>	864.00
Aldosarry, Rayyan <i>(Mileage - 9-1-1)</i>	18.13
Anglin Public Relations <i>(Advertising)</i>	4,567.61
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone - 9-1-1 - \$82.46)</i>	82.46
Bailey, Ben <i>(Mileage - 9-1-1)</i>	265.71
Bill Warren Office Products <i>(Supplies)</i>	144.75
Chase Card Services <i>(Supplies, Development)</i>	7,079.91
Dell Marketing LP <i>(Equipment)</i>	10,032.31
Ecointeractive, Inc. <i>(Software)</i>	6,113.00
Electradigital <i>(Internet)</i>	1,538.08

October 2022 Claims (Cont.)

Evans, Jordan <i>(Mileage)</i>	35.00
First Choice Coffee Service <i>(Supplies)</i>	345.46
Frick, David <i>(Travel)</i>	1,141.93
Garner, Beverly <i>(Supplies)</i>	41.96
Gatehouse Media OK Holdings, Inc <i>(Public Notice)</i>	55.20
Harrington, John <i>(Mileage)</i>	648.75
Insight Public Sector, Inc. <i>(Maintenance)</i>	1,366.60
Lake Aluma, Town of <i>(REAP Grant T4-2021-8)</i>	32,283.86
Management and Enterprise Services <i>(Internet)</i>	294.00
Mudd Print & Promo <i>(Printing)</i>	1,603.81
NEC Financial Services <i>(Phone System Lease Purchase)</i>	701.79

October 2022 Claims (Cont.)

Nobel Systems, Inc. <i>(Repairs and Maintenance)</i>	46.00
Norman, City of <i>(UPWP)</i>	1,000.00
Nuso, LLC <i>(Telephone)</i>	372.07
Oklahoma County Public Building Authority <i>(Office Rent)</i>	19,956.02
Oklahoma Flood Management Association <i>(Professional Development)</i>	500.00
Peak Uptime <i>(Repairs & Maintenance)</i>	2,597.46
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Penna, Giovanni <i>(Mileage - 9-1-1)</i>	53.75
Peter S White, P.C. <i>(Legal - 9-1-1 \$825.00)</i>	3,600.00
Phillips, Rachel <i>(Mileage - 9-1-1)</i>	19.38
R.K. Black <i>(Shredding)</i>	60.00

October 2022 Claims (Cont.)

Rackspace <i>(Hosting Fee - 9-1-1)</i>	28.90
ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	173.05
TOTAL OCTOBER CLAIMS	<u>\$ 108,538.95</u>

ATTEST

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT

FOR THE MONTH ENDED OCTOBER 31, 2022

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>TOTAL</u>
Beginning Balance			
<i>October 1, 2022</i>			
Cash	\$ 1,681,628.64	\$ 618,046.54	\$ 2,299,675.18
Petty Cash	429.37	-	429.37
Total Beginning Balance	<u>\$ 1,682,058.01</u>	<u>\$ 618,046.54</u>	<u>\$ 2,300,104.55</u>
Cash Receipts			
Grants & Contracts	\$ 414,010.77	\$ -	\$ 414,010.77
Memberships	-	-	-
Transfers of Funds-	-	-	-
Interest/Dividend Earned	-	26.06	26.06
Miscellaneous-	357.88	-	357.88
Petty Cash - Replishment	-	-	-
Total Cash Receipts	<u>\$ 414,368.65</u>	<u>\$ 26.06</u>	<u>\$ 414,394.71</u>
Cash Disbursements			
Personnel Cost	\$ 246,993.98	\$ -	\$ 246,993.98
(detail next page)	-	-	-
Bank Service Charges	-	-	-
Investment Sweep Fee	-	-	-
Transfer of Funds	-	-	-
Claims Expenditures:	108,538.95	-	108,538.95
(detail next page)	-	-	-
Miscellaneous-Legislative Regional Visioning	-	-	-
Petty Cash - supplies	7.79	-	7.79
Total Cash Disbursements	<u>\$ 355,540.72</u>	<u>\$ -</u>	<u>\$ 355,540.72</u>
<i>October 31, 2022</i>			-
Cash	\$ 1,740,464.36	\$ 618,072.60	\$ 2,358,536.96
Petty Cash	421.58	-	421.58
Total Ending Balance	<u>\$ 1,740,885.94</u>	<u>\$ 618,072.60</u>	<u>\$ 2,358,958.54</u>

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED OCTOBER 31, 2022

Personnel Cost:

Salaries	137,956.93
Payroll Taxes	62,271.10
Payroll Processing Fees	817.49
Group Health & Life Insurance	22,091.48
Pension Contribution & Expense	22,160.11
EBC Flex Plan Contributions	1,506.87
Garnishments	-
United Way Contributions	190.00
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Total Operating Personnel Expenditures	<u>\$ 246,993.98</u>
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Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	-
Credit Card	7,079.91
Development and Recruitment	400.00
Equipment & Furniture	1,872.46
Equipment Rental	-
Insurance	-
Internet Service	5,901.01
Legal	3,600.00
Maintenance & Repair - Equipment	10,803.31
Maintenance & Repair - Software	-
Mileage	1,040.72
Miscellaneous-Legislative Regional Visioning	-
Office Cleaning	230.00
Office Rent	19,956.02
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	100.00
Projects -911	-
Projects -CMAQ	-
Projects - CERl Consulting	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	32,283.86
Projects - Traffic Counts	-
Public Education -	-
Public Notice/Advertising	1,659.01
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	12,250.61
Supplies	592.17
Supplies - Software	7,479.60
Telephone	1,209.34
Temporary Labor	864.00
Travel	1,141.93
Vehicle Expense	-
	<hr/>

Total Claims Expenditures:	<u>\$ 108,538.95</u>
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ATTACHMENT 5-B

SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY
COMMITTEE (MPO PC) REPORT**

DATE:

NOVEMBER 17, 2022

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

The following regular agenda action item is included in the [ACOG MPO PC](#) as Item D-1. Requesting approval of the following ACOG MPO PC action item:

- D-1 ACOG MPO Scheduled Meetings for Calendar Year (CY) 2023: John Sharp, Deputy Director *Action requested.*

ACTION REQUESTED:

Motion to approve ACOG MPO Policy Committee (PC) action item D-1, which is included in the November 17, 2022 ACOG MPO PC agenda and anticipated to be approved by the ACOG MPO PC.



ATTACHMENT 5-C

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT - TOWN OF JONES CITY**

DATE:

NOVEMBER 17, 2022

FROM:

CHRISTOPHER BLUTH

Community & Economic Development Manager

INFORMATION:

The Town of Jones City was awarded REAP Grant #ED3-2021-09 in the amount of \$79,145 in 2021 for installation of a new sewer line on Georgia Street. On August 19, 2022, they requested a ninety (90) day extension. Upon review of the progress, Jones City has requested a change of scope to include further expansion of the new sewer line. The change of scope has been approved by Executive Director Mark W. Sweeney.

The Town of Jones City has now requested an additional ninety (90) days to complete the work outlined in the new scope of work.

Attached is a letter from the Town of Jones City requesting a 90 day extension, until February 17, 2023.

ACTION REQUESTED:

Motion to approve a REAP Grant extension to the Town of Jones City #ED3-2021-09, as recommended by ACOG staff.

TOWN OF JONES CITY
110 E. Main St.
Jones, OK 73049

November 10, 2022

Mr. Mark Sweeney
Executive Director
Association of Central Oklahoma Governments
4205 N Lincoln Blvd
Oklahoma City, OK 73105

RE: ACOG REAP Sewer Collection System Improvements
REAP Grant No. – 2021 REAP Grant
ED3-2021-09
Town of Jones

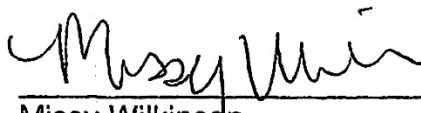
Dear Mr. Sweeney:

On behalf of the Town of Jones, we respectfully request a 90-day extension on the above referenced project. The Town of Jones is seeking additional time to complete all work on the sewer system. The Town of Jones has Awarded the Sewer System Improvements project to Rocking L Dozer. Therefore, we are currently in the construction phase of this project.

We will continue to keep you updated as to the progress of this work, as required. Should you have any questions please contact our engineer Stephen Frosch at (405) 848-5578.

Sincerely,

Town of Jones



Missy Wilkins
Vice Mayor

Project No. JON-21-08

cc: Tammy Wallace, Town Clerk, Town of Jones
Carlton Taylor, PWA Director, Town of Jones
Ray Poland, Mayor, Town of Jones
Dale Burke, President, Infrastructure Solutions Group LLC
Stephen Frosch, Project Engineer, Infrastructure Solutions Group LLC



ATTACHMENT 5-D

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT – TOWN OF LANGSTON CITY**

DATE:

NOVEMBER 17, 2022

FROM:

CHRISTOPHER BLUTH

Community & Economic Development Manager

INFORMATION:

The Town of Langston City was awarded REAP Grant #ED1d-2021-02 in the amount of \$100,000 in 2021 for construction of an external chlorination system. On August 19, 2022, they requested a ninety (90) extension. Today, they are requesting an additional ninety (90) days to allow for the delivery and installation of the final control module.

Attached is a letter from the Town of Langston City requesting this additional time extension. This extension is set to last 90 days from approval, until February 17, 2023.

ACTION REQUESTED:

Motion to approve a REAP Grant extension to the Town of Langston City #ED1d-2021-02, as recommended by ACOG staff.



Home of the Indian Meridian Monument

Board of Trustees- Town of Langston

Michael Boyles, Mayor

Magnus Scott, Trustee

Misty Ellerby, Trustee

Raymond Johnson, Clerk-Treasurer

November 8, 2022

Ms. Maria Deloera
Association of Central Oklahoma Governments
4205 N. Lincoln Blvd.
Oklahoma City, Oklahoma 73105

Re: Request for Extension of Time to Complete the Town of Langston City, New Chlorine
Booster Station Project, Langston, Oklahoma,
Reap Grant No: ED-1d-2021-02.

The Town of Langston City is hereby requesting an additional ninety (90) day extension to complete the above referenced project which is being funded in part by Reap Grant No: ED-1d-2021-02. The purpose of this request is to allow more time to receive delivery of a final control module which will not allow the project to be completed by the current completion date. The Town is also waiting on Langston University to approve some additional easement required for clearance of a high voltage power line. We are anticipating the control module will arrive any day and the easement is scheduled to be approved by the Board of Regents within the next two to three weeks. We have conducted our Pre-Work Conference with the contractor and all equipment with the exception of the control module has been received. The contractor is on standby and ready to complete the project as soon as the above two items are completed. The Town of Langston and the contractor are confident this project can be completed with the additional ninety (90) day extension period, due to the pre-assembled modules and minimal site work required making actual construction timelines minimal.

If you have any questions or need any additional information, please feel free to contact us.

Sincerely,

Michael Boyles, Mayor / Chairman, Board of Trustees
Town of Langston / Langston Public Works Authority

222 Tolson Blvd.-P.O. Box 1256-Langston, Oklahoma-73050-(405) 466-2271-(405) 466-9703 fax

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**



SUBJECT:

ADOPTION OF THE REGULAR SCHEDULED MEETINGS FOR CALENDAR YEAR (CY) 2023

DATE:

NOVEMBER 17, 2022

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

In compliance with the Oklahoma Open Meeting Act, the Association must submit next year's regular meeting date schedule for the CY 2023 for all boards and committees to appropriate county offices prior to December 15. Once approved, the schedule will be submitted to the Oklahoma County Court Clerk. The schedule will be maintained subject to the need for either rescheduling or special meetings to be held.

The following dates represent the regular meeting dates of the last Thursday of each month for the ACOG MPO Policy Committee and ACOG Board of Directors. There are no July meetings scheduled. The Garber-Wellington Association Policy Committee will meet every other month. The Thanksgiving/Christmas holidays require a change from the last Thursday; therefore, it is recommended that the regular November meetings be scheduled for November 16, 2023, and the regular December meeting be scheduled for December 14, 2023.

Your consideration of the following recommended schedule for the regular meetings of the referenced policy bodies is requested:

**ACOG MPO Policy Committee (PC)
and ACOG Board of Directors (BOD):**

January 26, 2023
February 23, 2023
March 30, 2023
April 27, 2023
May 25, 2023
June 29, 2023
NO JULY MEETING
August 31, 2023
September 28, 2023
October 26, 2023
November 16, 2023
December 14, 2023

**Garber-Wellington Association Policy
Committee (GWPC):**

February 23, 2023

April 27, 2023

June 29, 2023

August 31, 2023

October 26, 2023

December 14, 2023

The recommended meeting place will be at ACOG in the Oklahoma Board Room at 4205 N. Lincoln Blvd., Oklahoma City. The recommended times for the meetings are as follows:

ACOG MPO Policy Committee – 1:20 p.m. (or immediately following the 911 ACOG Board of Directors meeting)

ACOG Board of Directors – 1:45 p.m. (or immediately following the ACOG MPO PC meeting)

Garber Wellington Association Policy Committee – 2:30 p.m. (or immediately following the ACOG Board of Directors meeting)

ACTION REQUESTED:

Motion to adopt the staff recommended CY 2023 regular scheduled meetings as submitted.



ATTACHMENT 6-B

SUBJECT:

**RENEWAL OF THE WATCH FOR ME OK SERVICES AGREEMENT WITH ANGLIN
PUBLIC RELATIONS (PR)**

DATE:

NOVEMBER 17, 2022

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

In May of 2022, ACOG was awarded \$105,000 to continue administering Watch for Me OK initiative. Watch for Me OK is a public awareness campaign from ACOG and the Oklahoma Highway Safety Office (OHSO). This campaign seeks to educate the public on the rules of the road and aims to keep our residents safe while traveling. In January 2021, Anglin PR signed an agreement and began to provide branding and marketing services for this campaign.

Staff is requesting to renew the service agreement with Anglin PR to continue supporting the Watch for Me OK safety campaign. This will include branding, video production, marketing, web design, and other services to be agreed upon.

The total cost of the service agreement is not to exceed \$97,000 and is funded with 100 percent federal funds through the OHSO Safety Grant.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute a renewal of the agreement with Anglin PR to provide services and continue support for ACOG's Watch for Me OK bicycle and pedestrian safety campaign, at a total cost not to exceed \$97,000 for 12 months.



ATTACHMENT 6-C

SUBJECT:

SELECTION OF THE 2023 RURAL ECONOMIC ACTION PLAN (REAP) PROJECTS

DATE:

NOVEMBER 17, 2022

FROM:

CHRISTOPHER BLUTH

Community & Economic Development Manager

INFORMATION:

The REAP Act of 1996 establishes a planning process that enables qualifying entities to secure grant funds for economic development, as well as infrastructure projects. The 11 Councils of Governments throughout the state are identified in the legislation as the agencies that will award and distribute these funds. Moreover, the REAP is designed to create economic development in less populated towns, cities, and counties, which offers them an opportunity to identify those projects.

The 2023 REAP grant process began when application packets were accessible to eligible entities in September 2022. A REAP grant writing assistance workshop video was made available on ACOG's website from August through October, as well as two in-person REAP Application workshops. The original application deadline was October 28, 2022 but was extended to October 31, 2022. Three ACOG staff members participated in the scoring process, ensuring an objective approach was adhered to in making the award recommendations.

There was a total of 29 eligible applications received from 21 entities requesting \$3,655,255.23 in project funding. ACOG was allotted \$2,727,272 with \$136,363.64 allocated for Administrative Program planning, leaving \$2,590,909.09 for REAP award grants for 2023.

<https://www.acogok.org/wp-content/uploads/2022/11/Selected-2023-REAP-Grant-Projects.pdf>.

This information will also be presented at the Board meeting on November 17.

ACTION REQUESTED:

Motion to adopt and fund 2023 REAP projects, as recommended by ACOG staff.