



ASSOCIATION OF  
CENTRAL OKLAHOMA  
GOVERNMENTS



# 911 ACOG BOARD OF DIRECTORS



**Chair**

**Rod Cleveland**  
Cleveland County Commissioner

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**Vice-Chair**

**Carrie Blumert**  
Oklahoma County Commissioner

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**Secretary/Treasurer**

**Phil Freeman**  
Noble Mayor

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**Executive Director**

**Mark W. Sweeney, AICP**

**AGENDA:** THURSDAY  
FEBRUARY 23, 2023  
1 P.M.

**Association of Central Oklahoma Governments**

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (911 ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, FEBRUARY 23, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by 5 p.m. Tuesday, February 21, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE MINUTES: JANUARY 26, 2023** ([ATTACHMENT 2](#))
3. **COMMUNICATIONS:**
  - A. CHAIRPERSON'S REPORT
  - B. EXECUTIVE DIRECTOR'S REPORT
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

## BEGINNING OF CONSENT DOCKET

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5. **APPROVAL OF THE CONSENT DOCKET:**

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

**CONSENT DOCKET ITEM:**

  - A. Finance Report – January 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*

## END OF CONSENT DOCKET

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6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION:**
  - A. NG911 Implementation Status Report: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-A](#)) *For information only.*
7. **GENERAL STATUS REPORT:** Brent Hawkinson, 911 & Public Safety Director *For information only.*
8. **NEW BUSINESS**
9. **ADJOURN**

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### NEXT MEETING:

Thursday, March 30, 2023, 1 p.m.

# ATTACHMENT 1

## 911 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Kathy Larsen Councilmember
		Hon. Chris Powell Vice-Mayor
BLANCHARD (4)	Hon. Chuck Kemper City Councilmember	Hon. Eddie Odie Mayor
		Hon. Joe Davis Councilmember
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Councilmember
		Hon. Steve Jensen Mayor
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Chris Lally Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilman	Hon. Max Punneo Vice- Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee

## 911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
<b>MERIDIAN (1)</b>	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
<b>MIDWEST CITY (24)</b>	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
<b>MOORE (25)</b>	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember
		Any Moore Councilmember
<b>MUSTANG (9)</b>	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
<b>NEWCASTLE (5)</b>	Hon. Marci White Councilmember	Hon. Mike Fullerton Vice-Mayor
<b>NICHOLS HILLS (2)</b>	Hon. E. Peter Hoffman Jr. Mayor	No Designee
<b>NICOMA PARK (2)</b>	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
<b>NOBLE (3)</b>	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
<b>NORMAN (38)</b>	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
<b>PIEDMONT (3)</b>	No Designee	Hon. Melissa Ashford Councilmember
		Hon. Austin Redus Councilmember
<b>SLAUGHTERVILLE (2)</b>	Hon. John Koehler Trustee	Hon. Eugene Dickson Mayor
<b>SMITH VILLAGE (1)</b>	No Designee	Hon. Kathy Jordan Trustee
<b>SPENCER (2)</b>	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor
		Hon. Kerry Andrews Councilmember
<b>THE VILLAGE (4)</b>	Hon. Sonny Wilkinson Mayor	Hon. Wynter Griffis Vice-Mayor
		Hon. Sean Cummings Councilmember

## 911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (5)	Hon. Jim Mickley Mayor	Hon. Roger Godwin Councilmember
		Hon. John Knipp Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (11)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice- Mayor
CANADIAN COUNTY (3)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (14)	Hon. Mark Sharpton Commissioner	Hon. Kody Ellis Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner



**SUBJECT:**

**MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING**

**DATE:**

JANUARY 26, 2023

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:27 p.m. on January 26, 2023, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

**PRESIDING CHAIR**

Hon. Rod Cleveland, Commissioner

**ENTITY/AGENCY**

Cleveland County

**BOARD MEMBERS PRESENT**

Hon. Nikki Lloyd, Mayor  
Hon. Kathy Larsen, Councilmember  
Hon. Chuck Kemper, Councilmember  
Hon. Tom Trello, Vice-Mayor  
Hon. Chad Williams, Councilmember  
Hon. Josh Moore, Councilmember  
Hon. Amy Neathery, Councilmember  
Hon. Tim Rudek, Councilmember  
Hon. Ray Poland, Mayor  
Hon. Terry Arps, Mayor  
Hon. Matt Dukes, Mayor  
Hon. Mark Hamm, Councilmember  
Hon. Brian Grider, Mayor  
Hon. Mike Fullerton, Vice-Mayor  
Hon. Marci White, Councilmember  
Hon. Mark Cochell, Mayor  
Hon. Phil Freeman, Mayor  
Hon. Larry Heikkila, Mayor  
Hon. John Koehler, Trustee  
Hon. Mary Smith, Vice-Mayor  
Hon. John Knipp, Councilmember  
Hon. Tomas Manske, Commissioner  
Hon. Mark Sharpton, Commissioner  
Hon. Carrie Blumert, Commissioner

Bethany  
Bethany  
Blanchard  
Cedar Valley  
Choctaw  
Edmond  
El Reno  
Harrah  
Jones City  
Luther  
Midwest City  
Moore  
Mustang  
Newcastle  
Newcastle  
Nicoma Park  
Noble  
Norman  
Slaughterville  
Tuttle  
Warr Acres  
Canadian County  
Logan County  
Oklahoma County

**BOARD MEMBERS ABSENT**

Hon. James Woodard, Mayor  
Hon. Floyd Eason, Mayor  
No Designee  
Hon. Steven J. Gentling, Mayor  
Hon. John Kenney, Mayor  
Hon. Mike Donovan, Councilmember  
Hon. Ronald Dumas, Mayor  
Hon. E. Peter Hoffman Jr., Mayor  
Hon. Melissa Ashford, Councilmember

Arcadia  
Del City  
Forest Park  
Guthrie  
Lake Aluma  
Lexington  
Meridian  
Nichols Hills  
Piedmont

**BOARD MEMBERS ABSENT (Cont.)**

Hon. Kathy Jordan, Trustee	Smith Village
Hon. Frank Calvin, Mayor	Spencer
Hon. Sonny Wilkerson, Mayor	The Village
No Designee	Valley Brook
Hon. Jim Gilbert, Mayor	Woodlawn Park
Hon. Shelli Selby, Mayor	Yukon

**GUESTS**

Pete White, Attorney	ACOG Legal Counsel
Karyn Henry, Communications Consultant	Mission Critical Partners (MCP)

**STAFF**

Mark W. Sweeney  
 Brent Hawkinson  
 Jeff Choate  
 Shana Sapp  
 John M. Sharp  
 Debbie Cook  
 Rachel Meinke  
 Jimmy Smith  
 Beverly Garner

**POSITION**

Executive Director  
 911 & Public Safety Director  
 Rural Fire & 911 Programs Coordinator  
 911 Administrative Assistant  
 Deputy Director  
 Finance Director  
 Public Information Director  
 IT Operation Specialist 1  
 Executive Assistant

**MINUTES**

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**1. CALL TO ORDER**

Presiding Chair Rod Cleveland called the meeting to order at 1:02 p.m. A quorum was present.

**2. APPROVAL OF NOVEMBER 17, AND DECEMBER 15, 2022 MINUTES - REGULAR MEETING**

Director John Koehler made a motion to approve the November 17 and December 15, 2022, minutes. Director Mark Hamm seconded the motion. The motion carried unanimously.

**3. COMMUNICATIONS:**

- A. CHAIRPERSON’S REPORT – Chair Cleveland welcomed Commissioner Mark Sharpton of Logan County to the Board of Directors.
- B. EXECUTIVE DIRECTOR’S REPORT – Mark Sweeney welcomed Commissioner Sharpton as well as Commissioner Tomas Manske from Canadian County and City Councilmember Amy Neathery from El Reno. He said there will be a new member orientation packet that will be available on the ACOG website in mid-February.

**4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

None

## 5. CONSENT DOCKET

Chair Cleveland presented the Consent Docket, saying if Item 5-A does not meet with the approval of all Board of Directors, it will be heard in regular order.

### A. Finance Report – Authorization of Payments of November and December 2022 Claims

Director Ray Poland made a motion to approve the item under the consent docket. Director Phil Freeman seconded the motion. The motion carried unanimously.

## 6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION

### A. Emergency Medical Services Authority (EMSA) Contract Extension

Brent Hawkinson said the current 12 month contract with EMSA for the existing 911 Call Taking Equipment, Network, and Support Services expired December 31, 2022. He said there is a need to extend the existing contract for an additional twelve months, due to implementation delays of the Next Generation 911 System. He said the new agreement begins January 1, 2023 and will end December 31, 2023, and the contract amount will not exceed \$86,189.36.

Director Poland asked if it was necessary for staff to extend the contract for another 12 months. Mr. Hawkinson said there are provisions in the contract that will allow staff to terminate the contract early once implementation is completed. Director Chad Williams asked if the new contract addressed the response time for EMSA. Mr. Hawkinson said this agreement will only cover the cost of the equipment. He said EMSA Chief Communications Officer, Christopher Jenkins, addressed the issues for response time at the December 16, 2021, 911 ACOG BOD Meeting. He offered to have Mr. Jenkins come again and speak with the Board and answer any questions of concern. Director Josh Moore asked if the terms of the agreement were being met with EMSA. Mr. Hawkinson said the agreement for 911 equipment was being met.

Director Poland made a motion to authorize the Executive Director to negotiate with EMSA, extending the existing contract for an additional twelve months. Terms to be negotiated by said parties for services provided January 1, 2023, through December 31, 2023, in an amount not to exceed \$86,189.36. Director John Koehler seconded the motion. The motion carried unanimously.

### B. NGA 911 Implementation Status Report

Karyn Henry highlighted the current issues as detailed in the agenda memorandum regarding NG911 Implementation Status Update that can be viewed here: [https://www.acogok.org/wp-content/uploads/2023/02/911-ACOG-Board-Meeting\\_NG911-Update-012623-FINAL-UPDATED.pptx](https://www.acogok.org/wp-content/uploads/2023/02/911-ACOG-Board-Meeting_NG911-Update-012623-FINAL-UPDATED.pptx)

Director Koehler asked if the test will be demonstrated at the same time by both vendors. Ms. Henry answered that both vendors will be on site for testing and that MCP will be documenting the results of the test. She said during the 30-day contract period, NGA 911 will have the opportunity to come on site to check on the test areas. Director Poland asked when the test will be conducted. Ms. Henry said testing is scheduled for February with a cut-over date scheduled for March. She said if the tests are successful, the cut-groups will remain the same, beginning with El Reno and Mustang.

Director Marci White asked if the vendors will be on site for the test. Ms. Henry said it will be a collaborative effort on NGA 911, Solacom, and MCP. She said NGA 911 will have access during the 30-day amendment period. Director William Arps asked if each test



will be conclusive or if changes can be made during testing. Ms. Henry said one of the issues in the previous testing was allowing changes to be done during the testing process and the revised test plan has incorporated every circumstance that may occur. She said the tests would be pass or fail and the results would be final.

## **7. GENERAL STATUS REPORT**

### **911 OPERATIONS:**

**AT&T/ALI Issues:** 911 staff has responded to and resolved multiple Automatic Location Identification (ALI) circuit alarms at our Secondary host - MidCon. AT&T identified their digital carrier as the cause of the alarms. These AT&T Legacy Service failures continue to prove the case to move to NG911 as soon as safely possible.

### **911 GIS:**

**COAGA Project & O911MA PSAP Boundaries:** 911 GIS received the Blanchard Aerials from the Central Oklahoma Alliance of Government Agencies (COAGA) project and will update 911 ACOG maps accordingly. 911 GIS staff is also working to match the Oklahoma 911 Management Authority PSAP boundaries to 911 ACOG's as there are discrepancies between the two datasets.

### **OKLAHOMA 911 INSTITUTE:**

**De-escalation for Communications – Controlling the Call, Not the Caller:** February 10, 2023, This one day class focuses on techniques for the telecommunicator to de-escalate tension with callers.

### **ECC CALL VOLUME STATISTICS:**

Monthly ECC Call Volume Statistics are available for the Directors at the front table.

## **8. NEW BUSINESS**

Chair Cleveland asked if there was any new business to discuss. No new business was presented.

## **9. ADJOURN**

There being no further business to discuss, Chair Cleveland adjourned the meeting at 1:27 p.m.

ADOPTED THIS 23<sup>rd</sup> DAY OF FEBRUARY 2023.

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CHAIR

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SECRETARY/TREASURER

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# CONSENT DOCKET

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## ATTACHMENT 5-A

### **SUBJECT:**

**FINANCE REPORT - JANUARY 2023 CLAIMS**

### **DATE:**

FEBRUARY 23, 2023

### **FROM:**

**DEBORAH COOK, CPA**

Finance Director

### **INFORMATION:**

In accordance with the revised ACOG claims list process, January claims were paid biweekly during the month. A copy of the [claims](#) list for payments made during January is included for ratification. The January cash status reports is also included for information.

### **ACTION REQUESTED:**

Motion to ratify payment of claims paid during the month of January 2023.

**In accordance with the revised claims process, this list of claims paid in January is offered for the Board of Directors to ratify.**

**ACOG Administrative Services**

Personnel	\$ 112,684.48	
Advertising	238.47	
Legal	825.00	
Mileage	20.81	
Postage	49.72	
Prepaid Other	4,575.26	
Special Projects - Institute	1,066.66	
Supplies	1,498.78	
Telephone & Internet	2,220.62	
Travel	1,477.74	
	<hr/>	
<i>Total MSAG/Education/Training</i>	\$ 124,657.54	
Vehicle Operations	291.00	
	<hr/>	
<i>Items in 9-1-1 ACOG Budget</i>	291.00	
	<hr/>	
OKC Professional Services Agreement		\$ 7,029.32
Total ACOG Administrative Services		<hr/> <hr/> \$ 131,977.86

**9-1-1 Operating/Maintenance**

AT&T (Network, Database)	\$ 36,150.65	
AT&T (Tribbey Circuit)	90.00	
AT&T (Emergency Call Database)		
AT&T (Service - Help Desk iPads)	205.36	
AT&T (Cisco Support)		
AT&T (EWCD Pull)		
Cox Communications	26,076.67	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)	5,514.00	
Hinton Telephone Company	246.20	
Intrado (Maintenance)	11,700.00	
Language Line (2 months)	3,271.08	
Logix Communications (2 months)	398.64	
MIDCON Recovery Solutions, LLC (Maintenance)	4,410.00	
Mission Critical Partners, LLC	28,128.08	
Oklahoma County Public Building Authority	1,761.80	
Pottawatomie Telephone Co (Tribbey Circuits)	110.60	
Synergy Datacom Supply (Tools & Supplies)	262.58	
TierPoint Oklahoma, LLC (Maintenance)	6,303.00	
WEX Fleet Services	161.42	
Windstream	82.24	
	<hr/>	
<i>Total 9-1-1 Operating/Maintenance</i>		124,872.32
Total January Claims		<hr/> <hr/> \$ 256,850.18

ATTEST:

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CHAIRMAN

\_\_\_\_\_  
SECRETARY/TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
 CASH STATUS REPORT  
 FOR THE MONTH ENDED JANUARY 31, 2023

	<u>OPERATING ACCOUNT</u>	<u>INVESTMENT SWEEP</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>January 1, 2023</i>				
<i>Cash on Deposit</i>	<u>\$ 6,857,993.74</u>	<u>\$ 11,771,382.42</u>	<u>\$ 3,564,047.76</u>	<u>\$ 22,193,423.92</u>
Cash Receipts				
Fee Income - Wireline	13,882.53	-	-	13,882.53
Fee Income - OTC	472,053.30	-	-	472,053.30
Contracts	-	-	-	-
Transfers of Funds	237,676,583.35	237,741,993.28	-	475,418,576.63
Interest/Dividend Earned	34,090.88	-	155.11	34,245.99
Miscellaneous	-	-	-	-
Total Cash Receipts	<u>\$ 238,196,610.06</u>	<u>\$ 237,741,993.28</u>	<u>\$ 155.11</u>	<u>\$ 475,938,758.45</u>
Cash Disbursements				
Claims/Operating Expense	256,850.18	-	-	256,850.18
9-1-1 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	130,997.30	-	-	130,997.30
Transfers of Funds	237,741,993.28	237,676,583.35	-	475,418,576.63
Miscellaneous	-	-	-	\$ -
Total Cash Disbursements	<u>\$ 238,129,840.76</u>	<u>\$ 237,676,583.35</u>	<u>\$ -</u>	<u>\$ 475,806,424.11</u>
Ending Balance <i>January 31, 2023</i>				
<i>Cash on Deposit</i>	<u>\$ 6,924,763.04</u>	<u>\$ 11,836,792.35</u>	<u>\$ 3,564,202.87</u>	<u>\$ 22,325,758.26</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES  
JANUARY 2023**

Bethany	\$	3,963.98
Cleveland County		4,347.61
Del City		4,329.93
Edmond		21,416.87
El Reno		5,200.31
Guthrie		6,594.78
McClain County*		7,066.91
Midwest City		11,323.07
Moore		12,036.90
Mustang		3,982.44
Newcastle		2,102.21
Nichols Hills		736.62
Noble		1,447.30
Norman		23,111.09
Oklahoma County		10,349.75
The Village		1,859.02
Tuttle		1,401.54
Warr Acres		2,070.19
Yukon		<u>6,808.30</u>
<b>Total Disbursements</b>	<b>\$</b>	<b><u><u>130,148.82</u></u></b>

\*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

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**REGULAR AGENDA ITEMS  
THAT MAY REQUIRE  
911 ACOG BOD ACTION**

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**SUBJECT:**  
**NG911 IMPLEMENTATION STATUS REPORT**

**DATE:**  
FEBRUARY 23, 2023

**FROM:**  
**BRENT HAWKINSON**  
911 & Public Safety Director

**INFORMATION:**

NGA 911 Call Routing Solution and Solacom Call Handling Solution reports are provided as status updates to the progress 911 staff and our vendors are making with implementing the Next Generation 911 (NG911) Program.

911 ACOG and NGA 911 executed the Third Amendment to the Purchase Agreement (Contract) on January 20, 2023 which modifies the 911 ACOG ECC implementation schedule and revises the Test Plan agreed upon by 911 ACOG and NGA 911. The Amendment period began on February 10, 2023 and will conclude on March 24, 2023. During this time, Operational Readiness Testing (ORT) will be performed with 911 ACOG, NGA 911, and Solacom, facilitated by Mission Critical Partners (MCP). At the conclusion of the Amendment period, the expectation is success of the Test Plan's scenarios and immediate deployment ("cut") schedules to commence for the ECCs.

Advancement of the Call Handling (Part B) Solution continues to progress with upgrades to the Solacom software. Weekly meetings have resumed to continue progress.

**ACTION REQUESTED:**

For information only.