



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS



911 ACOG BOARD OF DIRECTORS



Chair

Rod Cleveland

Cleveland County Commissioner

Vice-Chair

Carrie Blumert

Oklahoma County Commissioner

Secretary/Treasurer

Phil Freeman

Noble Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA:

THURSDAY
MARCH 30, 2023
1 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (911 ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, MARCH 30, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, March 27, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE MINUTES: FEBRUARY 23, 2023 ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRPERSON'S REPORT
 - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEM:

- A. Finance Report – February 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION:
 - A. NG911 Implementation Status Report: Brent L. Hawkinson, 911 & Public Safety Director & Karyn Henry, J.D., Mission Critical Partners (MCP) Communications Consultant ([ATTACHMENT 6-A](#)) *For information only.*
7. GENERAL STATUS REPORT: Brent Hawkinson, 911 & Public Safety Director *For information only.*
8. NEW BUSINESS
9. ADJOURN

NEXT MEETING:

Thursday, April 27, 2023, 1 p.m.

ATTACHMENT 1

III ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Kathy Larsen Councilmember
		Hon. Chris Powell Vice-Mayor
BLANCHARD (4)	Hon. Chuck Kemper City Councilmember	Hon. Eddie Odie Mayor
		Hon. Joe Davis Councilmember
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Chad Williams Councilmember	Hon. Jeannie Abts Councilmember
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Councilmember
		Hon. Steve Jensen Mayor
FOREST PARK (1)	No Designee	No Designee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Chris Lally Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilman	Hon. Max Punneo Vice- Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (25)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Councilmember
		Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NEWCASTLE (5)	Hon. Marci White Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	No Designee
NICOMA PARK (2)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (3)	No Designee	Hon. Melissa Ashford Councilmember
		Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. John Koehler Trustee	Hon. Eugene Dicksion Mayor
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. John Scalan Vice-Mayor
		Hon. Kerry Andrews Councilmember
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Wynter Griffis Vice-Mayor
		Hon. Sean Cummings Councilmember

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (3)	Hon. Mary Smith Vice-Mayor	Hon. Austin Hughes Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. John Knipp Councilmember
		Hon. Mike Schmidt Vice-Mayor
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (11)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice- Mayor
CANADIAN COUNTY (3)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (14)	Hon. Mark Sharpton Commissioner	Hon. Kody Ellis Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner



ATTACHMENT 2

SUBJECT:

MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING

DATE:

FEBRUARY 23, 2023

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:27 p.m. on February 23, 2023, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Rod Cleveland, Commissioner

ENTITY/AGENCY

Cleveland County

BOARD MEMBERS PRESENT

Hon. James Woodard, Mayor
Hon. Nikki Lloyd, Mayor
Hon. Kathy Larsen, Councilmember
Hon. Chuck Kemper, Councilmember
Hon. Josh Moore, Councilmember
Hon. Amy Neathery, Councilmember
Hon. Steven J. Gentling, Mayor
Hon. Tim Rudek, Councilmember
Hon. Ray Poland, Mayor
Hon. John Kenney, Mayor
Hon. Terry Arps, Mayor
Hon. Matt Dukes, Mayor
Hon. Mark Hamm, Councilmember
Hon. Brian Grider, Mayor
Hon. Marci White, Councilmember
Hon. Phil Freeman, Mayor
Hon. Larry Heikkila, Mayor
Hon. John Koehler, Trustee
Hon. Wynter Griffis, Vice-Mayor
Hon. Mary Smith, Vice-Mayor
Hon. Shelli Selby, Mayor

Arcadia
Bethany
Bethany
Blanchard
Edmond
El Reno
Guthrie
Harrah
Jones City
Lake Aluma
Luther
Midwest City
Moore
Mustang
Newcastle
Noble
Norman
Slaughterville
The Village
Tuttle
Yukon

BOARD MEMBERS ABSENT

Hon. Tom Trello, Vice-Mayor
Hon. Chad Williams, Councilmember
Hon. Floyd Eason, Mayor
No Designee
Hon. Mike Donovan, Councilmember
Hon. Ronald Dumas, Mayor
Hon. E. Peter Hoffman Jr., Mayor
Hon. Mark Cochell, Mayor
Hon. Melissa Ashford, Councilmember
Hon. Kathy Jordan, Trustee
Hon. Frank Calvin, Mayor
No Designee

Cedar Valley
Choctaw
Del City
Forest Park
Lexington
Meridian
Nichols Hills
Nicoma Park
Piedmont
Smith Village
Spencer
Valley Brook

BOARD MEMBERS ABSENT (Cont.)

Hon. John Knipp, Councilmember
Hon. Jim Gilbert, Mayor
Hon. Tomas Manske, Commissioner
Hon. Mark Sharpton, Commissioner
Hon. Carrie Blumert, Commissioner

Warr Acres
Woodlawn Park
Canadian County
Logan County
Oklahoma County

GUESTS

Pete White, Attorney
Robert Floyd, City Manager
Hon. Claudia Browne, Councilmember - Elect
Hon. Glenn Berglan, Mayor
Michael Taylor, Assistant City Manager
Mitchell Hort, Assistant City Manager

ACOG Legal Counsel
Blanchard
Del City
Goldsby
Nichols Hills
Yukon

STAFF

Mark W. Sweeney
Brent Hawkinson
Jeff Choate
Shana Sapp
John M. Sharp
Debbie Cook
Rachel Meinke
Jimmy Smith
Beverly Garner

POSITION

Executive Director
911 & Public Safety Director
Rural Fire & 911 Programs Coordinator
911 Administrative Assistant
Deputy Director
Finance Director
Public Information Director
IT Operation Specialist 1
Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Rod Cleveland called the meeting to order at 1:02 p.m. A quorum was present.

2. APPROVAL OF JANUARY 26, 2023 MINUTES - REGULAR MEETING

Director John Koehler made a motion to approve the January 26, 2023 minutes. Director Shelli Selby seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS:

A. CHAIRPERSON'S REPORT - NONE

B. EXECUTIVE DIRECTOR'S REPORT - NONE

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None

5. CONSENT DOCKET

Chair Cleveland presented the Consent Docket, saying if Item 5-A does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report – Authorization of Payments of January 2023 Claims

Director Ray Poland made a motion to approve the item under the consent docket. Director Phil Freeman seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION

A. NGA 911 Implementation Status Report

Brent Hawkinson highlighted the NGA 911 Call Routing Solution and Solacom Call Handling Solution. He said 911 ACOG and NGA 911 executed the Third Amendment to the Purchase Agreement on January 20, 2023, which modifies the 911 ACOG ECC implementation schedule and revises the Test Plan agreed upon by 911 ACOG and NGA 911. He said the Amendment period will begin on February 10, 2023 and will conclude on March 24, 2023. He said during this time, Operational Readiness Testing (ORT) will be performed with 911 ACOG, NGA 911, and Solacom, facilitated by Mission Critical Partners (MCP). He said at the conclusion of the Amendment period, the expectation is success of the Test Plan's scenarios and immediate deployment cut schedules to commence for the ECCs. He said advancement of the Call Handling Solution continues to progress with upgrades to the Solacom software and weekly meetings have resumed to continue progress.

7. GENERAL STATUS REPORT

911 OPERATIONS:

Viper CHE and AT&T Legacy Network: 911 staff is happy to report there are zero open trouble tickets with 911 ACOG's Intrado Viper CHE and Legacy 9-1-1 AT&T Network.

911 GIS:

Oklahoma 911 Management Authority (O911MA) ECC Boundaries: GIS staff has worked diligently to match the O911MA ECC boundaries to 911 ACOG and coordinated correction of map discrepancies between the two datasets. All ECC Boundary Maps & Population Certification Letters have been delivered to the appropriate ECCs with instructions to provide signed Certification Letters to O911MA by March 24, 2023.

OKLAHOMA 911 INSTITUTE:

APCO Communications Training Officer: March 1 - 3, 2023, APCO's (3) day premier Communications Training Officer (CTO) course focuses on the development and maintenance of an agency's one-on-one training program.

Mr. Sweeney asked if staff knows what caused the outage. Mr. Hawkinson said they do not know what caused the outage and that several links are out within the ALI System.

Director Koehler asked how much of the service is currently down. Mr. Hawkinson said half of 911 call delivery is down and every 911 center is effected by this outage. He said every ECC has their trunk spilt but no one is without ALI. He said if a call comes in across a trunk that is carried by T1 to the Midcon data center, it will not present ALI.

Mr. Hawkinson reported that over the weekend the test analog circuits have been cut and a 300 pair cooper cable was stolen. He said AT&T has restored a new four-pair wire to restore the circuit.

ECC CALL VOLUME STATISTICS:

Monthly ECC Call Volume Statistics are available for the Directors at the front table.

8. NEW BUSINESS

Chair Cleveland asked if there was any new business to discuss. No new business was presented.

9. ADJOURN

There being no further business to discuss, Chair Cleveland adjourned the meeting at 1:15 p.m.

ADOPTED THIS 30th DAY OF MARCH 2023.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET





ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – FEBRUARY 2023 CLAIMS

DATE:

MARCH 30, 2023

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, February claims were paid biweekly during the month. A copy of the [claims](#) list for payments made during February is included for ratification. The February cash status reports is also included for information.

ACTION REQUESTED:

Motion to ratify payment of claims paid during the month of February 2023.

In accordance with the revised claims process, this list of claims paid in February is offered for the Board of Directors to ratify.

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$	36,154.42	
AT&T (Tribbey Circuit)		90.00	
AT&T (Service - Help Desk iPads)		206.07	
Cox Communications		26,078.67	
Dobson Telephone		280.00	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)		5,514.00	
Hinton Telephone Company		246.20	
Intrado (Maintenance)		24,106.80	
Language Line		1,008.22	
Logix Communications		199.32	
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00	
Oklahoma Communication Systems		374.65	
Oklahoma County Public Building Authority		1,761.80	
Pioneer Telephone (9-1-1 Trunks)		200.27	
Pioneer Long Distance (Meet Point El Reno to Newcastle)		259.00	
Pottawatomie Telephone Co (Tribbey Circuits)		110.60	
Synergy Datacom Supply (Tools & Supplies)		17.00	
TierPoint Oklahoma, LLC (Maintenance)		6,336.19	
WEX Fleet Services		158.65	
Windstream		82.99	
		<hr/>	
<i>Total 9-1-1 Operating/Maintenance</i>			107,594.85
			<hr/>
Total February Claims	\$		107,594.85
			<hr/>

ATTEST:

CHAIRMAN

SECRETARY/TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED FEBRUARY 28, 2023

	OPERATING ACCOUNT	INVESTMENT SWEEP	SAVINGS ACCOUNT	TOTAL
Beginning Balance <i>January 1, 2023</i>				
<i>Cash on Deposit</i>	<u>\$ 6,924,763.04</u>	<u>\$ 11,836,792.35</u>	<u>\$ 3,564,202.87</u>	<u>\$ 22,325,758.26</u>
Cash Receipts				
Fee Income - Wireline	11,686.25	-	-	11,686.25
Fee Income - OTC	491,913.84	-	-	491,913.84
Contracts	78,863.80	-	-	78,863.80
Transfers of Funds	228,801,554.58	229,172,048.22	-	457,973,602.80
Interest/Dividend Earned	37,407.84	-	135.72	37,543.56
Miscellaneous	-	-	-	-
Total Cash Receipts	<u>\$ 229,421,426.31</u>	<u>\$ 229,172,048.22</u>	<u>\$ 135.72</u>	<u>\$ 458,593,610.25</u>
Cash Disbursements				
Claims/Operating Expense	107,594.85	-	-	107,594.85
9-1-1 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	135,624.52	-	-	135,624.52
Transfers of Funds	229,172,048.22	228,801,554.58	-	457,973,602.80
Miscellaneous	415.42	-	-	415.42
Total Cash Disbursements	<u>\$ 229,415,683.01</u>	<u>\$ 228,801,554.58</u>	<u>\$ -</u>	<u>\$ 458,217,237.59</u>
Ending Balance <i>February 28, 2023</i>				
<i>Cash on Deposit</i>	<u>\$ 6,930,506.34</u>	<u>\$ 12,207,285.99</u>	<u>\$ 3,564,338.59</u>	<u>\$ 22,702,130.92</u>

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
FEBRUARY 2023

Bethany	\$	4,130.75
Cleveland County		4,530.52
Del City		4,512.10
Edmond		22,317.94
El Reno		5,419.11
Guthrie		6,872.24
McClain County*		7,364.24
Midwest City		11,799.46
Moore		12,543.32
Mustang		4,149.99
Newcastle		2,190.65
Nichols Hills		767.61
Noble		1,508.19
Norman		24,083.44
Oklahoma County		10,785.20
The Village		1,937.24
Tuttle		1,460.50
Warr Acres		2,157.28
Yukon		<u>7,094.74</u>
 Total Disbursements	 \$	 <u>135,624.52</u>

*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

**REGULAR AGENDA ITEMS
THAT MAY REQUIRE
911 ACOG BOD ACTION**



ATTACHMENT 6-A

SUBJECT:

NG911 IMPLEMENTATION STATUS REPORT

DATE:

March 30, 2023

FROM:

BRENT HAWKINSON

911 & Public Safety Director

and

KARYN HENRY, J.D.

Communications Consultant, MCP
Mission Critical Partners (MCP)

INFORMATION:

NGA 911 Call Routing Solution and Solacom Call Handling Solution reports are provided as status updates to the progress 911 staff and our vendors are making with implementing the Next Generation 911 (NG911) Program.

911 ACOG and NGA 911 executed the Fourth Amendment to the Purchase Agreement (Contract) on March 1, 2023, which modifies the 911 ACOG ECC implementation schedule and revises the Amendment period to conclude on April 7, 2023. The schedule adjustment was necessary due to pilfered copper on-site which forced a suspension of pre-Operational Readiness Testing (ORT) until the copper was replaced.

Final ORT with 911 ACOG, NGA 911, and Solacom, to be facilitated by Mission Critical Partners (MCP), will begin on March 27, 2023, and will be in progress on the day of the Board meeting; therefore, more updated information will be presented on March 30, 2023. At the conclusion of the Amendment, the expectation is success of the Test Plan's scenarios and immediate deployment ("cut") schedules to commence for the ECCs beginning with El Reno, Mustang, and Yukon for the month of May.

Advancement of the Call Handling (Part B) Solution continues to progress with Solacom. Weekly meetings have resumed with renewed discussions on pricing, training, and software advancements.

MCP Communications Consultant, Karyn Henry, J.D, will present the 911 ACOG Next Generation 911 Project Summary to the Board. Senior Communications Consultant, Sherri Griffith Powell, ENP and Co-founder & Senior Vice President of Strategic Accounts, David F. Jones, ENP will also be in attendance.

ACTION REQUESTED:

For information only.