



ACOG BOARD OF DIRECTORS



Chair

Josh Moore

Edmond Councilmember

Vice-Chair

Brian Grider

Mustang Mayor

Secretary/Treasurer

Glenn Berglan

Goldsby Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
APRIL 27, 2023
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, APRIL 27, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, April 24, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE MARCH 30, 2023 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. CHAIRPERSON'S REPORT
 1. Nomination Committee Appointments
 2. Budget Committee Appointments
 - B. EXECUTIVE DIRECTOR'S REPORT
 1. Recognition of Outgoing ACOG BOD Chair, Director Josh Moore
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – March 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Annual ACOG Audit Report for FY 2022: Deborah Cook, CPA, Finance Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. **TABLED ITEM FROM MARCH 30, 2023 MEETING:**
ACOG MPO Transportation Management Area (TMA) Boundary Review: John Sharp, Deputy Director ([ATTACHMENT 6-B](#)) *Action requested.*
- C. Utilization of 2021 Census Population Estimates for FY 2024 Weighted Vote Structure and Membership Dues Assessment: John Sharp, Deputy Director ([ATTACHMENT 6-C](#)) *Action requested.*

D. ACOG 2023 Legislative Report Update: Rachel Meinke, Public Information Director
For information only.

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, May 25, 2023, at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Josh Moore Councilmember	Hon. Darrell Davis Mayor
EL RENO (7)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	No Designee	Vacant
GEARY (1)	No Designee	Hon. Bobby Allen Mayor
GOLDSBY (2)	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Vice Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
JONES CITY (2)	Hon. Ray Poland Mayor	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. Michael Ray Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Mayor	Vacant
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (117)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (3)	No Designee	Hon. Melissa Ashford Councilmember
		Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	No Designee	Hon. Eugene Dicksion Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. Sonny Wilkinson Mayor	Hon. Wynter Griffis Vice-Mayor
		Hon. Sean Cummings Councilmember
TUTTLE (3)	Hon. Mary Smith Vice Mayor	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Charlie Ross Vice Mayor/Trustee	Hon. Bob McGregor Trustee
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. John Knipp Councilmember
		Hon. Mike Schmidt Vice-Mayor
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice-Mayor
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Vacant
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	No Designee	Vacant



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

MARCH 30, 2023

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:30 p.m. Thursday, March 30, 2023, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Josh Moore, Councilmember

ENTITY

Edmond

BOARD MEMBERS PRESENT

Hon. Kathy Larsen, Councilmember
Hon. Chad Williams, Councilmember
Hon. Jim Neal, Councilmember
Hon. Glenn Berglan, Mayor
Hon. Steven J. Gentling, Mayor
Hon. Ray Poland, Mayor
Hon. Matt Dukes, Mayor
Hon. Mark Hamm, Councilmember
Hon. Brian Grider, Mayor
Hon. Peter Hoffman, Mayor
Hon. Mark Cochell, Mayor
Hon. Phil Freeman, Mayor
Hon. Larry Heikkila, Mayor
Hon. Todd Stone, Councilmember
Hon. Mary Smith, Vice-Mayor
Hon. John Knipp, Councilmember
Hon. Tomas Manske, Commissioner
Hon. Rod Cleveland, Commissioner
Hon. Mark Sharpton, Commissioner
Hon. Carrie Blumert, Commissioner

Bethany
Choctaw
Crescent
Goldsby
Guthrie
Jones City
Midwest City
Moore
Mustang
Nichols Hills
Nicoma Park
Noble
Norman
Oklahoma City
Tuttle
Warr Acres
Canadian County
Cleveland County
Logan County
Oklahoma County

BOARD MEMBERS ABSENT

Hon. Terry Brungardt, Trustee
Hon. Tom Trello, Vice-Mayor
Hon. Floyd Eason, Mayor
Hon. Amy Neathery, Councilmember
No Designee
Hon. Bobby Allen, Mayor
Hon. Tim Rudek, Councilmember
Hon. John Kenney, Mayor
Hon. Magnus Scott, Trustee
Hon. Mike Donovan, Councilmember
Hon. Terry Arps, Mayor
Hon. Ronald Dumas, Mayor

Calumet
Cedar Valley
Del City
El Reno
Forest Park
Geary
Harrah
Lake Aluma
Langston City
Lexington
Luther
Meridian

BOARD MEMBERS ABSENT (Cont.)

Hon. Jeff Brueggen, Trustee
Hon. Melissa Ashford, Councilmember
Hon. John Koehler, Trustee
Hon. Frank Calvin, Mayor
Hon. Sonny Wilkinson, Mayor
Hon. Charlie Ross, Vice-Mayor
No Designee
Hon. Shelli Selby, Mayor

ENTITY

Okarche
Piedmont
Slaughterville
Spencer
The Village
Union City
Valley Brook
Yukon

ASSOCIATE MEMBER ABSENT

No Designee

Tinker Air Force Base

GUESTS PRESENT

Matt Sandidge, City Manager
Hon. Jeff Caudill, Councilmember
Nikkiey Morton, Grant Administrator
Pete White, Attorney, ACOG Legal Counsel
Jerry Stewart, Attorney, Asst. to Pete White
Jane Abraham, Manager, Comm./Governmt. Affairs

El Reno
Nicoma Park
Oklahoma County
Oklahoma City
Oklahoma City
Oklahoma City

ACOG STAFF

Mark W. Sweeney
John M. Sharp
Debbie Cook
Rachel Meinke
Julie A. Smedlund
Jennifer Sebesta
Eric Pollard
Christopher Bluth
Jody King
Beverly Garner
James Smith

POSITION

Executive Director
Deputy Director
Finance Director
Public Information Director
IT & Facilities Director
Transp. Planning Services (TPS) Div. Mgr.
TPS Air Quality & Clean Cities Manager
Community & Economic Dev. (CED) Mgr.
CED Planner II
Executive Assistant
IT Operations Specialist I

MINUTES

1. CALL TO ORDER

Presiding Chair Josh Moore called the meeting to order at 2:30 p.m. A quorum was present.

2. APPROVAL OF THE FEBRUARY 23, 2023 MINUTES

Director Ray Poland made a motion to approve the February 23, 2023 minutes of the ACOG Board of Directors meeting. Director Phil Freeman seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS

A. CHAIRPERSON’S REPORT

None.

B. EXECUTIVE DIRECTOR'S REPORT

Mark W. Sweeney presented the following information:

1) **NADO Washington Conference and Congressional Delegation Meetings:**

ACOG staff (Mark Sweeney and John Sharp) and three Executive Committee members (Oklahoma County Commissioner Carrie Blumert, Cleveland County Commissioner Rod Cleveland, and Moore Councilmember Mark Hamm) attended the 2023 NADO Washington Conference held in Arlington, VA from March 12 to March 15.

The ACOG delegation also scheduled and met with our five Congressional officials (Senators Mullin and Lankford, and Congresspersons Bice, Cole, and Lucas) and/or their respective DC staff members on March 14 to present the Central Oklahoma Federal Priorities report, the 2022 Board Retreat Regional Visioning report, and a support letter for the Amtrak Heartland Flyer Extension. The priorities, as discussed at the February Board meeting, were compiled from information garnered from ACOG Board and Committee Officers, the Greater Oklahoma City Chamber, the City of Oklahoma City, the City of Norman, and other organizations and local governments.

Mr. Sweeney said the purpose of this follow-up report is to discuss the benefits of attending the NADO Conference and the take-aways by the ACOG Executive Committee members and staff on their Congressional visits.

Director Blumert said it was nice to meet Senator Mullin in person. She said it was encouraging that each staff member they met with, who stood in for the senator or representatives, seemed engaged and interested, taking notes and also took their cards. The meetings were short (about 45 minutes). She said Senator Mullin was engaged with their issues and familiar with a lot of them.

Director Hamm said it was good to meet with our congressional people and the conference was also good, being able to network with other communities throughout our country.

Director Cleveland said it was the coldest trip he had been on, and there has been good follow up since the trip with the DC staffers.

John Sharp said there was a lot of walking. Mr. Sweeney said he was very proud of the three attendees because they represented the region in a great way. He said their knowledge of the issues was extremely enlightening to him, and one of the things they did in the presentation, besides the structured regional priorities they talked about, was to leave the door open to mention issues of importance to each individual attendee, and that proved to be valuable.

Our past experience with this type of engagement has resulted in DC staffers calling or emailing Mr. Sweeney because they wanted to know what ACOG's position was on various issues.

2) **Recent Meetings with State Legislators:**

ACOG staff met with the following legislators on March 29 to promote our legislative agenda and appropriations requests: Senator Casey Murdock, Representative Ryan Martinez, and Representative Kevin Wallace. Meetings with other key legislators are planned for the week of April 3.

3) OARC Legislative Breakfast & Reception Meeting – April 18:

ACOG staff will be participating in the planned OARC Legislative Breakfast scheduled for Wednesday, April 18, from 8 - 10 a.m. in the State Capitol Room 450. Our 60 legislators in Central Oklahoma will be receiving an invitation to attend this event by next week. This will be a great opportunity to network and further advance ACOG’s legislative and appropriations requests.

4) My Government Online (MGO) Update:

As you may recall, ACOG is the sole Oklahoma agent of the My Government Online (MGO) automated suite of software applications on behalf of the South-Central Planning & Development Commission (SCPDC) of Louisiana. MGO software provides local governments with the most cost-effective approach to permitting, licensing, and plan review. The status of ACOG’s MGO contracted clients are as follows:

- City of Newcastle - Our first city to sign an inter-local agreement for MGO, is in the final stages of the information acquisition process. Their next step will be an in-person set up of MGO equipment by SCPDC staff.
- City of Tuttle - Currently gathering and sending documentation to SCPDC.
- City of Goldsby - Currently gathering and sending documentation to SCPDC.

The current client contract negotiations for MGO services:

- City of El Reno - Finalizing contract agreements for Fleet Management services.

Potential MGO clients:

- City of Moore - We are currently showcasing the MGO software packages to city staff via three demonstration meetings.
- City of Blanchard - Still in discussions with city staff.

Mr. Sweeney said ACOG will continue to market MGO software to its cities and counties. If your community is interested in this cost-saving and efficient service, please do not hesitate to contact him or Christopher Bluth, CED Manager, so they can schedule a demonstration meeting with municipal or county staff.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – February 2023 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Chairman Moore asked how to handle the ACOG MPO Policy Committee report (Agenda Item 5-C), as there are two action items within that report. He said the second action item within the report was discussed during the Policy Committee and no action was taken. The item will be presented again next month (April) with additional information and a presentation by the City of El Reno. Mark Sweeney said Agenda Item 5-C would need to be pulled from the consent docket in order to vote separately on the two action items within it.

Director Ray Poland moved to remove Agenda Item 5-C from the Consent Docket. Director Mark Hamm seconded the motion. The motion carried unanimously.

Director Ray Poland made a motion that Items 5-A and 5-B under the Consent Docket be approved in one vote. Director Mark Hamm seconded the motion. The motion carried unanimously.

Chairman Moore then presented Agenda Item 5-C with its two action items to be addressed separately:

- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested*.
 - 1. Safety Performance Measures Trends and Targets for CY 2023
 - 2. ACOG MPO Transportation Management Area (TMA) Boundary Review

Director Matt Dukes moved to endorse approval of Action Item 1 within Attachment 5-C regarding Safety Performance Measures Trends and Targets for CY 2023 and to confirm that no action is being taken today on Action Item 2 regarding the ACOG MPO TMA Boundary Review. Director Phil Freeman seconded the motion. The motion carried unanimously.

Mark Sweeney again said the ACOG staff will provide additional information on the ACOG MPO TMA Boundary Review item in April, along with a presentation by the City of El Reno at the ACOG MPO Policy Committee meeting. Then it will return to this Board for final consideration.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Authorization to Extend Peak Uptime Agreement for Hosted Infrastructure and File Backup Service

Julie A. Smedlund said three years ago, ACOG decided to place its infrastructure and backup service into a cloud environment, and it made a lot of sense when COVID hit and ACOG had almost no downtime, because ACOG employees could work from home. She said this is a renewal of ACOG's file backup and infrastructure as a service, with a three-year commitment and a reduction in cost.

Director Ray Poland moved to authorize the Executive Director to negotiate and execute an extended agreement with Peak Uptime for hosted, cloud infrastructure services for the next 36 months (August 1, 2023 to July 31, 2026) at a monthly rate of \$1,738.42. Director Glenn Berglan seconded the motion. The motion carried unanimously.

- B. Regional Air Quality Plan

Eric Pollard said a regional air quality plan is needed to provide a roadmap of how Central Oklahoma can remain in attainment with the National Ambient Air Quality Standards (NAAQS). They will be looking at emissions sources – NOX and VOC – the two pollutants that go into the ozone pollution. Our region was in violation of the ozone standard last year and is looking at a possible designation to take place in 2025, so depending on how the next

two summers go, that is what ACOG will be concentrating on. Also, the Particulate Matter (PM) 2.5 standards have been proposed to be tightened by EPA, which would place our region in near violation potentially.

Mr. Pollard said the goal of this plan will be to look carefully at our region's emission sources and tie them in not only with what ACOG does, but also more broadly in the community, to try to reduce those emissions.

C. Climate Pollution Reduction Grants

John Sharp highlighted the information as detailed in his presentation:

<https://www.acogok.org/wp-content/uploads/2023/04/Climate-Pollution-Reduction-Grant-Board-Presentation-2023.pdf>

Mr. Sharp said that ACOG talked to Oklahoma City, and they felt because ACOG does a lot of air quality work in the region, it would be better for ACOG to take the lead. He said ACOG would then have stakeholder meetings and would have to hire a consultant to do the plan. There is no match for the grant; It is unknown yet if there will be a match for the projects. Mr. Sweeney said this is good timing for ACOG after successfully completing the Cost of Nonattainment Study. The next step is the Regional Air Quality Plan, which has never been done before in Central Oklahoma and came out of our regional visioning effort. He said to have this funding for this next phase is a perfect opportunity for ACOG. This is about \$250,000 each year for four years. ACOG will find out what funding can be used for staffing and what to set aside for the purposes of doing consulting work. ACOG has active air quality programs and no one else covers this area like we do. It will help sustain some of ACOG's programs going forward with existing and potential additional staffing. This opportunity gives us more flexibility and compliments all the things that ACOG has been trying to accomplish.

D. 2023-2024 Community Economic Resiliency Initiative (CERI) Program

Christopher Bluth said the CERI Program is returning in 2023-2024. He said ACOG has committed \$45,000 from the awarded 2023-2025 EDA Planning Grant for planning demonstration sites in two cities. He gave a presentation that can be viewed here:

<https://www.acogok.org/wp-content/uploads/2023/04/CERI-BOD-Presentation-2023.pdf>

Mr. Sweeney said the CERI information is on the ACOG website and about 40 eligible cities were sent specific emails to their respective city managers, city planners, and economic development directors. More promotional information will be sent to them next week, and there will be an engagement of a virtual meeting on April 11 whereby anyone can participate in the conversation and get answers to questions about the application process.

Director Steven J. Gentling said the resources from OU IQC, along with their intelligence, energy, and ideas was a very interesting dynamic to see how it came together for the first time. He said there have been continuing relationships and discussions with the OU professors and students – a very positive experience.

Mr. Sweeney said the funds will go to IQC through an interlocal agreement with ACOG to provide research and planning assistance to the two cities that will be selected and presented at the May Board meeting for final approval.

Chairman Moore said this is similar to what the Urban Land Institute does all around the country. He said involving the Oklahoma Executive Director in the process would be helpful.

E. ACOG 2023 Legislative Report

Rachel Meinke gave the following legislative update presentation to the Board:
<https://www.acogok.org/wp-content/uploads/2023/04/ACOG-BOD-March-2023.pdf>

Ms. Meinke said Mark Sweeney and John Sharp met with Senator Murdock on his Senate Bill 1590 regarding 911 training. She said they are making it known that ACOG has been the leader for the 911 training since 1994 and it should not be transferred to the Oklahoma 911 Management Authority to tell ACOG how to handle the training. Ms. Meinke also noted that ACOG will have another meeting on Monday with Senator Chuck Hall to discuss this issue in having the language of the bill amended.

7. NEW BUSINESS

Chair Josh Moore asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, the meeting was adjourned at 2:42 p.m.

ADOPTED THIS 27TH DAY OF APRIL 2023.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET



SUBJECT:

FINANCE REPORT - MARCH 2023 CLAIMS

DATE:

APRIL 27, 2023

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, March claims were paid biweekly during the month. A copy of the [claims list](#) for payments made during March is included for ratification. The March cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of March 2023.

In accordance with the revised claims process, this list of claims paid in March 2023 is offered for the Board of Directors to ratify.

Abila <i>(Maintenance - software)</i>	\$ 5,958.28
Addison Group <i>(Temporary Labor)</i>	1,155.60
Anglin Public Relations <i>(Advertising)</i>	4,684.99
APCO International <i>(Training - 9-1-1)</i>	6,474.60
Arledge & Associates, P.C. <i>(Audit - 9-1-1 \$9,214.51)</i>	20,887.73
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone - 9-1-1 - \$82.46)</i>	82.46
Bill Warren Office Products <i>(Supplies)</i>	144.75
Canadian County District 1 <i>(REAP T4-2022-2)</i>	100,000.00
Canadian County District 2 <i>(REAP T4-2022-3)</i>	100,000.00
Choate, Jeff <i>(Mileage)</i>	246.30
Dell Marketing LP <i>(Equipment)</i>	1,572.59

March 2023 Claims (Cont.)

Ecointeractive, Inc. <i>(Software)</i>	7,641.25	
Electradigital <i>(Internet)</i>	1,632.00	
First Choice Coffee Service <i>(Supplies)</i>	251.21	
FP Mailing Solutions <i>(Equipment Rental)</i>	297.00	
Frick, David <i>(Travel)</i>	149.17	
Impressions Printing <i>(Printing - 9-1-1 \$258.95)</i>	474.28	
Jimenez, Jose <i>(Mileage)</i>	351.50	
Management and Enterprise Services <i>(Internet)</i>	294.00	
Nolen, Hannah <i>(Mileage, Travel)</i>	535.86	
NOW CFO <i>(Outsourced Accounting)</i>	5,438.40	Paid by ACH
Nuso, LLC <i>(Telephone)</i>	374.22	

March 2023 Claims (Cont.)

Oklahoma City Chamber <i>(Dues)</i>	3,475.00
Oklahoma County Public Building Authority <i>(Office Rent)</i>	19,956.02
Peak Uptime <i>(Repairs & Maintenance - 2 months)</i>	5,194.92
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Peter S White, P.C. <i>(Legal - 2 mo - 9-1-1 \$1,725.00)</i>	6,225.00
Pipeline Regulatory Consultants <i>(Development - 9-1-1)</i>	750.00
Pollard, Eric <i>(Mileage)</i>	51.55
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
SHI International Corp <i>(Supplies - Software)</i>	11,251.55
Standley Systems <i>(Supplies)</i>	1,019.34

March 2023 Claims (Cont.)

Sweeney, Mark W <i>(Travel)</i>	93.67
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	173.70
TOTAL MARCH CLAIMS	<u>\$ 317,819.94</u>

ATTEST

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT

FOR THE MONTH ENDED MARCH 31, 2023

	CHASE OPERATING	CHASE SAVINGS	TOTAL
Beginning Balance			
<i>March 1, 2023</i>			
Cash	\$ 2,211,336.39	\$ 618,173.48	\$ 2,829,509.87
Petty Cash	364.97	-	364.97
Total Beginning Balance	<u>\$ 2,211,701.36</u>	<u>\$ 618,173.48</u>	<u>\$ 2,829,874.84</u>
Cash Receipts			
Grants & Contracts	\$ 1,530,067.29	\$ -	\$ 1,530,067.29
Memberships	-	-	-
Transfers of Funds-	-	-	-
Interest/Dividend Earned	-	26.06	26.06
Miscellaneous-	400.00	-	400.00
Petty Cash - Replishment	-	-	-
Total Cash Receipts	<u>\$ 1,530,467.29</u>	<u>\$ 26.06</u>	<u>\$ 1,530,493.35</u>
Cash Disbursements			
Personnel Cost	\$ 261,006.93	\$ -	\$ 261,006.93
(detail next page)	-	-	-
Bank Service Charges	-	-	-
Investment Sweep Fee	-	-	-
Transfer of Funds	-	-	-
Claims Expenditures:	317,819.94	-	317,819.94
(detail next page)	-	-	-
Miscellaneous	-	-	-
Petty Cash - supplies	10.96	-	10.96
Total Cash Disbursements	<u>\$ 578,837.83</u>	<u>\$ -</u>	<u>\$ 578,837.83</u>
<i>March 31, 2023</i>			-
Cash	\$ 3,162,976.81	\$ 618,199.54	\$ 3,781,176.35
Petty Cash	354.01	-	354.01
Total Ending Balance	<u>\$ 3,163,330.82</u>	<u>\$ 618,199.54</u>	<u>\$ 3,781,530.36</u>

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED MARCH 31, 2023

Personnel Cost:

Salaries	142,247.54
Payroll Taxes	65,744.21
Payroll Processing Fees	877.80
Group Health & Life Insurance	23,704.35
Pension Contribution & Expense	24,175.82
EBC Flex Plan Contributions	4,150.05
United Way Contributions	107.16
	107.16

Total Operating Personnel Expenditures \$ 261,006.93

Claims Expenditures:

Accounting and Auditing	26,326.13
Contract Personnel	-
Copiers	1,019.34
Credit Card	-
Development and Recruitment	750.00
Equipment & Furniture	3,744.92
Equipment Rental	297.00
Insurance	-
Internet Service	6,820.81
Legal	6,225.00
Maintenance & Repair - Equipment	3,022.59
Maintenance & Repair - Software	5,958.28
Mileage	456.78
Miscellaneous	-
Office Cleaning	230.00
Office Rent	19,956.02
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	474.28
Professional Dues	3,475.00
Projects -911	6,474.60
Projects -CMAQ	-
Projects - Legislative Brunch	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	200,000.00
Projects - UPWP	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	11,367.99
Supplies	470.96
Supplies - Software	18,038.02
Telephone	510.35
Temporary Labor	1,155.60
Travel	971.27
Vehicle Expense	-
	-

Total Claims Expenditures: \$ 317,819.94



SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

APRIL 27, 2023

FROM:

JOHN HARRINGTON
Water Resources Director

INFORMATION:

The following projects have been reviewed through the Clearinghouse Review Process by staff during the past month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2023/04/Clearinghouse-Letters.pdf>.

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: March 27, 2023
Project Review Request: ID#C272301 - FY2023-2024 Brownfields & IJJA (BIL) Grant Applications

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: March 27, 2023
Project Review Request: ID#C272302 - FY 2024 UIC Grant Application

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: March 30, 2023
Project Review Request: ID#C302301 - IRA CAA 103 Combined Work Plan

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: April 14, 2023
Project Review Request: ID#D142301 - FY24 NATTS Grant

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: April 19, 2023
Project Review Request: ID#D192301 - DEQ PM2.5 Grant Amendment

ACTION REQUESTED:

Motion to concur with staff assessment of submitted projects.



SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE
(MPO PC) REPORT**

DATE:

APRIL 27, 2023

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

Requesting endorsement of the following regular agenda action items that are included in the [ACOG MPO PC](#) agenda as Items D-1 and D-2, if approved by the ACOG MPO PC:

- D-1 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Proposed Project Scope Change by the City of Bethany: Hannah Nolen, AICP, TPS Program Coordinator *Action requested.*
- D-2 Requested Change to FY 2018 Transportation Alternatives Program (TAP) Project Funding: Hannah Nolen, AICP, TPS Program Coordinator *Action requested.*

ACTION REQUESTED:

Motion to endorse ACOG MPO Policy Committee (PC) approval of action items D-1 and D-2, which are included in the April 27, 2023 ACOG MPO PC agenda and anticipated to be approved by the Committee.

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**



SUBJECT:

ANNUAL ACOG AUDIT REPORT FOR FY 2022

DATE:

APRIL 27, 2023

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

The accounting firm Arledge & Associates, P.C. has completed its audit of the Association of Central Oklahoma Governments' financial statements for the fiscal year ending June 30, 2022. Kency Duarte, a representative from Arledge & Associates, P.C., will be present at the Board of Directors meeting on April 27, 2022, to answer any questions.

The direct link to the audit report is: <https://www.acogok.org/wp-content/uploads/2023/04/ACOG-FY-22-Audited-Financial-Statements.pdf>.

The audit communication letter can be found at: <https://www.acogok.org/wp-content/uploads/2023/04/ACOG-FY-22-REQUIRED-COMMUNICATION-LETTER.pdf>.

ACTION REQUESTED:

Motion to receive the FY 2022 Audit Report of the Association of Central Oklahoma Governments.



ATTACHMENT 6-B

SUBJECT:

ACOG MPO TRANSPORTATION MANAGEMENT AREA (TMA) BOUNDARY REVIEW

DATE:

APRIL 27, 2023

FROM:

JOHN SHARP

Deputy Director

This item was tabled at the ACOG Board meeting on March 30. It is on the ACOG Board agenda for April 27 for consideration.

INFORMATION:

Following each decennial census, one of the responsibilities of Metropolitan Planning Organizations, like ACOG, is to review and update the TMA boundary. According to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) guidelines, the update is to include the area defined as urbanized according to the most recent census, and the area expected to urbanize within the next 20 years. These areas must be contiguous to the current TMA.

At the March ACOG MPO Technical Committee meeting, staff provided a presentation of the findings based upon the 2020 Census and historical data.

Based on the analysis, ACOG staff recommended that the ACOG MPO TMA Boundary remain the same due to:

- Population Density
- Percent Growth
- Distance from Urban Densities
- Funding Changes

The ACOG MPO Technical Committee endorsed the staff's recommendation.

At the March Policy Committee meeting, there was discussion on whether El Reno should be allowed to join the MPO. However, no decision was reached, and the item was tabled.

At the March ACOG Board meeting, the item was also tabled to the April meeting.

The ACOG Board will be asked to make a determination based on the new information and presentations (El Reno and ACOG staff) provided at the Policy Committee meeting.

ACTION REQUESTED:

Motion to approve the ACOG MPO Policy Committee's concurrence with the MPO Technical Committee's endorsement of ACOG staff's recommendation to keep the ACOG MPO TMA Boundary the same.

OR

Motion to approve the ACOG MPO Policy Committee's recommendation to add El Reno, Union City, and portions of Canadian County to the ACOG MPO TMA boundary, contingent on final approval from ODOT and FHWA, with the stipulation that ACOG MPO membership would be effective on July 1, 2023, but these communities would not be eligible for federal transportation dollars until FY 2025.



SUBJECT:

**UTILIZATION OF 2021 CENSUS POPULATION ESTIMATES FOR FY 2024
WEIGHTED VOTE STRUCTURE AND MEMBERSHIP DUES ASSESSMENT**

DATE:

APRIL 27, 2023

FROM:

JOHN M. SHARP

Deputy Director

INFORMATION:

Under Section IV of the Agreement creating the Association of Central Oklahoma Governments, as amended March 31, 1983, ACOG staff is required to submit to the ACOG Board of Directors (BOD) on an annual basis for its adoption “An estimate of population of Substate Planning Region 8 and the members of ACOG therein, which shall serve, when adopted, as the determination of population for representation and assessment purposes.” These population totals are used to establish the weighted vote structure and to calculate the annual membership dues for the ACOG BOD.

The Agreement further specifies that the larger numerical population reflected by either the Oklahoma Employment Security Commission’s (OESC) most recent final population data, or the Bureau of the Census Special Count population statistics for each ACOG member shall be used by the ACOG staff in submitting population data for adoption. The authority to develop the annual population data was transferred from OESC to the State Data Center at the Oklahoma Department of Commerce in 1990. The Oklahoma Department of Commerce now uses the U.S. Census Bureau for its estimates.

The Agreement is interpreted to require that the most recent final population data be used for fiscal year (FY) 2024 determinations. ACOG received 2021 Census estimates from the U.S. Census Bureau. This is the most recent population data available, and staff recommends that these figures be used to calculate the membership dues and establish the weighted vote structure for FY 2024 ACOG BOD. (Please refer to Table 1.)

A second table (Table 2) with the ACOG Metropolitan Planning Organization Policy Committee (MPO PC) membership list and population totals for use in calculating the transportation dues is also included.

ACTION REQUESTED:

Motion to adopt the 2021 Census estimates from the U.S. Census Bureau for utilization in determining the FY 2024 ACOG Board weighted vote structure and membership dues assessment for the ACOG BOD and MPO Policy Committee.

**Table 1:
ACOG Board 2021 Census Population**

Name	Population 2021	Weighted Votes
Balance of Canadian County	6,885	2
Balance of Cleveland County	13,265	2
Balance of Logan County	35,043	2
Balance of Oklahoma County	19,919	2
Bethany	20,514	9
Calumet	458	1
Cedar Valley	414	1
Choctaw	12,223	5
Crescent	1,323	1
Del City	21,604	9
Edmond	95,341	33
El Reno	17,774	7
Forest Park	1,047	1
Geary (pt.)	130	1
Goldsby	2,843	2
Guthrie	11,029	5
Harrah	6,352	3
Jones City	2,941	2
Lake Aluma	86	1
Langston	1,744	1
Lexington	1,996	1
Luther	1,496	1
Meridian	15	1
Midwest City	58,145	24
Moore	63,462	26
Mustang*	21,037	9 (+1)
Nichols Hills	3,851	2
Nicoma Park	2,300	1
Noble	7,402	3
Norman	128,097	38
Okarche (pt.)	269	1
Oklahoma City (pt.)*	687,650	118 (+1)
Piedmont (pt.)*	7,873	4 (+1)
Slaughterville	4,235	2
Spencer	3,931	2
The Village	9,483	4
Tuttle*	7,739	4 (+1)
Union City	1,875	1
Valley Brook	657	1
Warr Acres	10,445	5
Yukon	24,623	10
Total	1,317,516	348

Tinker AFB - 31,030 employees (18,440 civilian + 12,590 military - 2017)

* Change from 2020

**Table 2:
ACOG MPO Policy Committee 2021 Census Population**

Name	Census Population 2021
Balance of Canadian County	1,287
Balance of Cleveland County	13,265
Balance of Grady County	6,551
Balance of Logan County	28,490
Balance of McClain County	7,049
Balance of Oklahoma County	19,919
Bethany	20,514
Blanchard (pt.)	7,000
Bridge Creek	344
Cedar Valley	414
Choctaw	12,223
Cole	636
Del City	21,604
Dibble (pt.)	925
Edmond	95,341
Forest Park	1,047
Goldsby	2,843
Guthrie	11,029
Harrah	6,352
Jones City	2,941
Lexington	1,996
Luther	1,496
Midwest City	58,145
Moore	63,462
Mustang	21,037
Newcastle	12,204
Nichols Hills	3,851
Nicoma Park	2,300
Noble	7,402
Norman	128,097
Oklahoma City (pt.)	687,650
Piedmont (pt.)	7,416
Purcell (pt.)	6,602
Slaughterville	4,235
Spencer	3,931
The Village	9,483
Tuttle	7,739
Valley Brook	657
Warr Acres	10,445
Yukon	24,623

Total 1,322,545

Tinker AFB - 31,030 employees (18,440 civilian + 12,590 military - 2017)