



# ACOG BOARD OF DIRECTORS



Chair  
**Brian Grider**  
Mustang Mayor

---

Vice-Chair  
Vacant

---

Secretary/Treasurer  
**Glenn Berglan**  
Goldsby Mayor

---

Executive Director  
**Mark W. Sweeney, AICP**

**AGENDA:** THURSDAY  
MAY 25, 2023  
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, MAY 25, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by 5 p.m. Monday, May 22, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

---

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE APRIL 27, 2023 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
  - A. CHAIRPERSON'S REPORT
    1. Recognition of Outgoing Garber-Wellington Association Policy Committee Chair and ACOG Board Member, Ray Poland
  - B. EXECUTIVE DIRECTOR'S REPORT
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

## BEGINNING OF CONSENT DOCKET

---

5. APPROVAL OF THE CONSENT DOCKET:

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

**CONSENT DOCKET ITEMS:**

- A. Finance Report – April 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*

## END OF CONSENT DOCKET

---

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Election of FY 2024 Officers for the ACOG Board of Directors, the ACOG MPO Policy Committee, and the Garber-Wellington Association Policy Committee: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. FY 2024 ACOG Board of Directors Official Custodians' Resolution – Banking Signatures: Deborah Cook, Finance Director ([ATTACHMENT 6-B](#)) *Action requested.*
- C. Proposed Revisions to ACOG Employee Handbook (Personnel Policies): Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-C](#)) *Action requested.*

- D. Selection of Regional Air Quality Plan Consultant and Contract Authorization: Eric Pollard, Air Quality & Clean Cities Manager ([ATTACHMENT 6-D](#)) *Action requested.*
- E. Authorization to Purchase Transportation Data from Streetlight Inc.: John Sharp, Deputy Director ([ATTACHMENT 6-E](#)) *Action requested.*
- F. 2023-2024 Community Economic Resiliency Initiative (CERI) Planning Demonstration Sites Selection: Christopher Bluth, Community & Economic Development Manager ([ATTACHMENT 6-F](#)) *Action requested.*
- G. Central Oklahoma: Through My Lens - Photo Contest: Rachel Meinke, Public Information Director ([ATTACHMENT 6-G](#)) *For information only.*
- H. ACOG 2023 Final Legislative Report: Rachel Meinke, Public Information Director *For information only.*

**7. NEW BUSINESS**

**8. ADJOURN**

---

**NEXT MEETING:**

Thursday, June 29, 2023, at 1:45 p.m.

# ATTACHMENT 1

## ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Michael Dean Councilmember
EDMOND (33)	Hon. Barry K. Moore Councilmember	Hon. Darrell A. Davis Mayor
EL RENO (7)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Hon. Bobby Allen Mayor
GOLDSBY (2)	Hon. Glenn Berglan Mayor	Hon. Russ McReynolds Vice Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
JONES CITY (2)	No Designee	Hon. Missy Wilkinson Vice-Mayor
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (8)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Councilmember	Hon. Sody Clements Vice-Mayor
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (117)	Hon. Todd Stone Councilmember	Any Oklahoma City Councilmember
PIEDMONT (3)	No Designee	Hon. Austin Redus Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dickson Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Hon. Sean Cummings Vice-Mayor
		Hon. Melodie Moore Councilmember
TUTTLE (3)	No Designee	Hon. Austin Hughes Councilmember
UNION CITY (1)	Hon. Pat Derosa Trustee	Hon. Keith Dennis Trustee
		Hon. Ryan Dawson Vice-Mayor
VALLEY BROOK (1)	No Designee	Vacant
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. John Knipp Councilmember
		Hon. Mike Schmidt Vice-Mayor
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice-Mayor
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Brad Beam Deputy Base Civil Engineer



**SUBJECT:**

**MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING**

**DATE:**

APRIL 27, 2023

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:59 p.m. Thursday, April 27, 2023, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

**PRESIDING CHAIR**

Hon. Josh Moore, Councilmember

**ENTITY**

Edmond

**BOARD MEMBERS PRESENT**

Hon. Cody Brewer, Councilmember

Choctaw

Hon. David Black, Vice-Mayor

El Reno

Hon. Steve Jensen, Mayor

El Reno

Hon. Glenn Berglan, Mayor

Goldsby

Hon. Steven J. Gentling, Mayor

Guthrie

Hon. Tim Rudek, Councilmember

Harrah

Hon. John Kenney, Mayor

Lake Aluma

Hon. Terry Arps, Mayor

Luther

Hon. Matt Dukes, Mayor

Midwest City

Hon. Brian Grider, Mayor

Mustang

Hon. Mark Cochell, Mayor

Nicoma Park

Hon. Phil Freeman, Mayor

Noble

Hon. Larry Heikkila, Mayor

Norman

Hon. Todd Stone, Councilmember

Oklahoma City

Hon. Shelli Selby, Mayor

Yukon

Hon. Tomas Manske, Commissioner

Canadian County

Hon. Rod Cleveland, Commissioner

Cleveland County

Hon. Mark Sharpton, Commissioner

Logan County

**BOARD MEMBERS ABSENT**

Hon. Nikki Lloyd, Mayor

Bethany

Hon. Terry Brungardt, Trustee

Calumet

Hon. Tom Trello, Vice-Mayor

Cedar Valley

Hon. Jim Neal, Councilmember

Crescent

Hon. Floyd Eason, Mayor

Del City

No Designee

Forest Park

Hon. Bobby Allen, Mayor

Geary

Hon. Missy Wilkinson, Vice-Mayor

Jones City

Hon. Magnus Scott, Trustee

Langston City

Hon. Mike Donovan, Councilmember

Lexington

Hon. Ronald Dumas, Mayor

Meridian

Hon. Mark Hamm, Councilmember

Moore

Hon. Peter Hoffman, Councilmember

Nichols Hills

Hon. Jeff Brueggen, Trustee

Okarche

Hon. Austin Redus, Councilmember

Piedmont

**BOARD MEMBERS ABSENT (Cont.)**

Hon. Eugene Dickson, Trustee  
Hon. Frank Calvin, Mayor  
Hon. Sonny Wilkinson, Mayor  
Hon. Mary Smith, Vice-Mayor  
Hon. Charlie Ross, Vice-Mayor  
No Designee  
Hon. Roger Godwin, Mayor  
Hon. Carrie Blumert, Commissioner

Slaughterville  
Spencer  
The Village  
Tuttle  
Union City  
Valley Brook  
Warr Acres  
Oklahoma County

**ASSOCIATE MEMBER ABSENT**

No Designee

Tinker Air Force Base

**GUESTS PRESENT**

Pete White, Attorney  
Kency Duarte, Representative  
Jerry Steward, Attorney  
Matt Sandidge, City Manager  
Tim Young, Asst. City Manager  
Hon. Rashanna Baker, Trustee  
Hon. Stephen Miller, Trustee  
Michael Pearson, Citizen  
Hon. Jeff Caudill, Councilmember  
Nikkiey Morton, Grant Administrator  
Hon. Rob Jones, Councilmember

ACOG Legal Counsel  
Arledge & Associates, P.C.  
Asst. to Pete White  
El Reno  
El Reno  
Forest Park  
Forest Park  
Logan County  
Nicoma Park  
Oklahoma County  
Piedmont

**ACOG STAFF**

Mark W. Sweeney  
John M. Sharp  
Debbie Cook  
Rachel Meinke  
Brent Hawkinson  
Julie A. Smedlund  
Jennifer Sebesta  
Eric Pollard  
Hannah Nolen  
Lauren Wood  
David Frick  
Jose Jimenez-Rubio  
Gwen Gordon  
Beverly Garner  
James Smith

**POSITION**

Executive Director  
Deputy Director  
Finance Director  
Public Information Director  
911 & Public Safety Director  
IT & Facilities Director  
Transp. Planning Services (TPS) Div. Mgr.  
TPS Air Quality & Clean Cities Manager  
TPS Program Coordinator  
TPS Transportation Planner II - Performance  
TPS Air Quality & Clean Cities Planner II  
TPS Transportation Planner I - Safety  
TPS Administrative Assistant  
Executive Assistant  
IT Operations Specialist I

**MINUTES**

---

**1. CALL TO ORDER**

Presiding Chair Josh Moore called the meeting to order at 2:59 p.m. A quorum was present.

**2. APPROVAL OF THE MARCH 30, 2023 MINUTES**

Director Phil Freeman made a motion to approve the March 30, 2023 minutes of the ACOG Board of Directors meeting. Director Shelli Selby seconded the motion. The motion carried unanimously.



### 3. COMMUNICATIONS

#### A. CHAIRPERSON'S REPORT

Chairman Josh Moore said it is officer selection and budget preparation time again and his appointees for the FY 2024 Nominations Committee are as follows: Mustang Mayor Brian Grider (serving as Chair of the Committee), Noble Mayor Phil Freeman, Goldsby Mayor Glenn Berglan, Oklahoma County Commissioner Carrie Blumert, Yukon Mayor Shelli Selby, Warr Acres Mayor Roger Godwin, and Norman Mayor Larry Heikkila.

Mr. Moore said his appointees for the FY 2024 Budget Committee, which is the same as the Executive Committee, are: Cleveland County Commissioner Rod Cleveland, Oklahoma County Commissioner Carrie Blumert, Noble Mayor Phil Freeman, Mustang Mayor Brian Grider, Goldsby Mayor Glenn Berglan, Moore Councilmember Mark Hamm, and Midwest City Mayor Matt Dukes.

Chairman Moore said their participation in these two very important Committees is greatly appreciated and if they have any questions, to feel free to contact the Executive Director, Mark Sweeney.

#### B. EXECUTIVE DIRECTOR'S REPORT

Mark W. Sweeney presented the following information:

**1) Follow-Up on Meetings for Nominations Committee and Budget Committee:**

For those of you selected to serve on the Nominations Committee, Mr. Sweeney will be scheduling one meeting to discuss and recommend the officers for FY 2024 prior to the May 25 ACOG Board meeting. He said they will be receiving an email invite within the next few days for the meeting time and date.

For those chosen to serve on the Budget Committee (same as the Executive Committee), they can expect to have two meetings in June. The first meeting will be a preliminary overview of the FY 2024 Budget with an emphasis on Revenue Sources, and the second meeting will entail a more detailed perspective on the staff recommended budget including both Revenues and Expenditures for FY 2024. He said to stay tuned for forthcoming email invitations.

**2) OARC Legislative Breakfast Meeting:**

ACOG staff participated in the OARC Legislative Breakfast on Wednesday, April 18, from 8-10 a.m. in the State Capitol Room 450. There were 60 legislators in Central Oklahoma who were invited to attend this event, and two of ACOG's legislators attended: Representative Denise Crosswhite Hader and Senator Jack Stewart. Mr. Sweeney said they had an opportunity to further advance ACOG's legislative and appropriations requests with the legislators and other House and Senate members in attendance.

**3) Reminder – 2023-2024 CERI Program Application Deadline:**

The application deadline for submission to the 2023-2024 Community Economic Resiliency Initiative (CERI) Program is 5 p.m. on Friday, May 5, 2023, to [ceri@acogok.org](mailto:ceri@acogok.org).

The CERI Program offers municipal governments with a population of 25,000 or less the opportunity to develop planning demonstration (demo) sites with the

professional assistance of OU Institute of Quality Communities (IQC) that will model strategic community and long-term economic investment with a focus on placemaking and cultural heritage tourism.

For more detailed information about the application process and eligibility factors, please refer to the ACOG website: <https://www.acogok.org/economic-development/ceri/>. If you have any questions, please feel free to contact [Jody King](#), CED Planner II, at (405) 234-2264.

**4) FY 2024 Budget Development Process Underway:**

Mr. Sweeney said the FY 2024 budgeting process is well underway at ACOG. The challenge is verifying revenue sources from both state and federal agencies and accurately projecting anticipated costs for the next fiscal year. By Friday, April 28, all Divisions and Departments will have submitted their preliminary budget proposals to him and Debbie Cook for an in-depth review.

**5) Plaque Presentation to Outgoing ACOG BOD Chair, Josh Moore - Edmond Councilmember**

As you know, Chairman Josh Moore decided not to seek another term as an Edmond Councilmember and therefore, today is his last meeting as an Officer and Board member. Josh joined ACOG as a Board member in May 2019. He was first elected as an officer for the ACOG Board of Directors in July 2020, and in July 2022, he became the Chair and has continued in that position to the present. He has been active on the Building Review Committee, the Budget Committee, the Nominations Committee, and the Executive Committee throughout his time as an ACOG Board officer. He has been engaged in many important issues and decisions with the Board during his tenure, and his input and leadership has been invaluable. Mr. Sweeney said he has been one of the most regionally minded individuals that he has had the opportunity to work with, and that has been much appreciated.

Mr. Sweeney said in an effort to express our appreciation for Mr. Moore's dedication and service to ACOG and the region, he presented him with a plaque. After a picture was taken, the Board applauded.

Mr. Moore said this is his last week as a councilmember, noting that his position brought on a whole new job for the last four years, taking in most of his day. He said he had a list of goals and is proud to say he got most of those done. He is more than happy to be moving on, as he has a home building company that needs more of his time. He has 10-year-old twins who are getting into sports and other activities, has a lovely wife, and the family needs more of his time too. He loves Edmond and hopes to continue to be involved in whatever way he can, on committees and helping out there. He said it has been an honor to serve the citizens of Edmond and the region.

Regarding ACOG, he said he respected Elizabeth Waner, who was in his Ward 2 seat before him and was instrumental at ACOG, so he wanted to honor her in trying to do his best here at ACOG. Pleasing to him was that he ended up getting more out of it than he thought he ever would. He was able to meet everyone here and find out about their challenges in their cities, talking about the goals for our region, and actually do things. He loves the attitudes of everyone wanting to work together and help one another and our region. He said this is a wonderful organization and he cannot wait to see it thrive more and more. He said the person taking his place is Barry Moore (no relation), who also has a good relationship with Elizabeth Waner, so he also knows that Edmond has a history of being involved at

ACOG and he is expected to join leadership and be instrumental as well. He thanked ACOG staff for all they do, telling them to keep doing it and getting better and moving the ball forward. He thanked them all for their service.

**6) ACOG BOD Leadership Transition**

Mr. Sweeney said that with Josh Moore stepping down from his position as Chair, after the conclusion of this meeting, Vice-Chair Brian Grider will succeed to Chair of the ACOG Board to serve out the remaining two months of Josh Moore's term. The Vice-Chair position will remain vacant until July 1. This position, as well as the other Board and Committee offices, will be voted on at the May 25 Board meeting.

**7) Other Departing ACOG Board Members**

A special mention to the following Board members who have been active with ACOG over the last few years, but will no longer be representing their communities at ACOG: Ray Poland, Mayor, Jones City, Chad Williams, Councilmember, Choctaw, Chris Lally, Councilmember, Harrah, John Koehler, Trustee, Slaughterville, and Mary Smith, Vice-Mayor, Tuttle.

**4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

There were no comments from the public.

**5. APPROVAL OF THE CONSENT DOCKET**

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report - March 2023 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Director Phil Freeman made a motion that all items under the Consent Docket be approved in one vote. Director Steven J. Gentling seconded the motion. The motion carried unanimously.

**6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION**

- A. Annual ACOG Audit Report for FY 2022

Mr. Kency Duarte, a representative from Arledge & Associates, P.C., presented a report on the FY 2022 Annual ACOG Audit. He said in their opinion, the Financial Statement gave results that were the best outcome for an audit.

Director Mark Sharpton moved to receive the FY 2022 Audit Report of the Association of Central Oklahoma Governments. Director Larry Heikkila seconded the motion. The motion carried unanimously.

B. **TABLED ITEM FROM MARCH 30, 2023 MEETING:**

ACOG MPO Transportation Management Area (TMA) Boundary Review

Chairman Moore said he believed everyone here was also in attendance at the ACOG MPO Policy Committee (PC). He said if anyone wished to have further discussion, they can, but if no one needs further discussion, we will move to a motion. He explained that at the PC, it is a one-on-one vote, but at the ACOG BOD, it is a weighted vote by population. Assuming a motion and a second, there will be a roll call vote.

Director Mark Sharpton moved to approve the ACOG MPO Policy Committee's recommendation to add El Reno, Union City, and portions of Canadian County to the ACOG MPO TMA boundary, contingent on final approval from ODOT and FHWA, with the stipulation that ACOG MPO membership would be effective on July 1, 2023, but these communities would not be eligible for federal transportation dollars until FY 2025. Director Shelli Selby seconded the motion.

The motion carried with the following votes:

AYE: Moore, Black, Berglan, Kenney, Grider, Freeman, Stone, Selby, Manske, and Sharpton

NAY: Gentling, Rudek, Dukes, Cochell, Heikkila, and Cleveland

ABSTAIN: None

Chairman Moore said the weighted vote is 185 in favor and 73 opposed, with at least six entities present, so the motion passes. He congratulated the City of El Reno.

C. Utilization of 2021 Census Population Estimates for FY 2024 Weighted Vote Structure and Membership Dues Assessment

John Sharp highlighted the information as detailed in the agenda memorandum.

Director Matt Dukes moved to adopt the 2021 Census estimates from the U.S. Census Bureau for utilization in determining the FY 2024 ACOG Board weighted vote structure and membership dues assessment for the ACOG BOD and MPO Policy Committee, with the caveat to add El Reno, Union City, and portions of Canadian County to the ACOG MPO TMA boundary, contingent on final approval from ODOT and FHWA. Director Steven J. Gentling seconded the motion. The motion carried unanimously.

D. ACOG 2023 Legislative Report Update

Rachel Meinke gave the following legislative update presentation to the Board:

<https://www.acogok.org/wp-content/uploads/2023/05/ACOG-BOD-April-2023.pdf>

Mark Sweeney noted that ACOG strongly supported SB 495 that prevents passage of unfunded mandates and it did not make it out of the House Committee due to a misunderstanding between two legislators. It is likely that SB 495 will come back in the next session.

Ms. Meinke said ACOG conditionally supported HB 1590, noting that the legislators who authored the bill, Rep. Grego and Senator Murdock, and ACOG staff compromised on amended language in the bill to state "...as well as coordinate and collaborate with local and regional 911 training authorities." Mr. Sweeney said this was important to keep the Oklahoma 911 Management Authority from being identified as the sole expert and provider of 911 telecommunicator training across the state, when ACOG has been in that

position for the past 29 years. Ms. Meinke said the bill passed the Senate 46-1 on April 26 and is engrossed to the House.

Matt Dukes commented that ACOG needs to make sure the additional 911 funding does not get siphoned off to the Management Authority. Mark Sweeney agreed, noting that has happened before, so we need to keep watch over the funding process.

**7. NEW BUSINESS**

Chair Josh Moore asked if there was any new business to be presented. No new business was presented.

**8. ADJOURN**

There being no further business, Chairman Moore adjourned the meeting at 3:50 p.m.

ADOPTED THIS 25TH DAY OF MAY 2023.

---

CHAIR

---

SECRETARY/TREASURER

---

# CONSENT DOCKET

---



**SUBJECT:**

**FINANCE REPORT - APRIL 2023 CLAIMS**

**DATE:**

MAY 25, 2023

**FROM:**

**DEBORAH COOK, CPA**

Finance Director

**INFORMATION:**

In accordance with the revised ACOG claims list process, April claims were paid biweekly during the month. A copy of the [claims list](#) for payments made during April is included for ratification. The April cash status report is also included for information.

**ACTION REQUESTED:**

Motion to ratify payment of all claims paid during the month of April 2023.

**In accordance with the revised claims process, this list of claims paid in April 2023 is offered for the Board of Directors to ratify.**

Abila <i>(Maintenance - software)</i>	\$ 250.00
Addison Group <i>(Temporary Labor)</i>	950.40
Aldosarry, Rayyan <i>(Mileage - 9-1-1)</i>	19.00
Anglin Public Relations <i>(Advertising)</i>	4,499.44
Arledge & Associates, P.C. <i>(Audit - 9-1-1 \$2,381.25)</i>	7,937.50
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone - 9-1-1 - \$206.07)</i>	82.46
Chase Card Services <i>(Supplies, Development)</i>	12,755.22
Choate, Jeff <i>(Mileage 9-1-1)</i>	493.78
Ecointeractive, Inc. <i>(Software)</i>	7,641.25
Electradigital <i>(Internet)</i>	1,646.84



**April 2023 Claims (Cont.)**

First Choice Coffee Service <i>(Supplies)</i>	309.00
Forest Park, Town of <i>(REAP T5H-2021-03)</i>	392.70
Heritage <i>(Printing)</i>	886.00
Impressions Printing <i>(Printing)</i>	209.07
Insurica <i>(Insurance)</i>	605.00
Jimenez, Jose <i>(Mileage)</i>	62.23
Lake Aluma, Town of <i>(REAP Grant T4-2022-1)</i>	7,300.00
Lamoreux, Adrian <i>(Mileage - 9-1-1)</i>	70.76
Management and Enterprise Services <i>(Internet)</i>	294.00
Metro Family Hold Co, LLC <i>(Sponsorship)</i>	299.00
Mudd Print & Promo <i>(Printing)</i>	245.06

**April 2023 Claims (Cont.)**

Murray, Robin <i>(Mileage - 9-1-1)</i>	63.55
NADO <i>(Development)</i>	690.00
NOW CFO <i>(Outsourced Accounting)</i>	3,059.10 Paid by ACH
Nuso, LLC <i>(Telephone)</i>	372.13
Oklahoma Municipal Power Authrity <i>(Fleet Conversion)</i>	20,595.00
Oklahoma Shirt Co <i>(Advertising - 9-1-1)</i>	4,263.70
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Penna, Giovanni <i>(Mileage - 9-1-1)</i>	18.34
Phillips, Rachel <i>(Mileage - 9-1-1)</i>	18.34
Public Safety Group <i>(Institute Training - 9-1-1)</i>	7,600.00
R.K. Black <i>(Shredding)</i>	75.00
Redbud Classic <i>(Sponsor)</i>	425.00

**April 2023 Claims (Cont.)**

ROK Global Applications Group, LLC <i>(Hosting - 9-1-1 \$1,398.26)</i>	3,920.00
The Sanborn Map Co, Inc <i>(Supplies - Aerial Photos 9-1-1)</i>	10,084.60
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Sebesta, Jennifer <i>(Mileage)</i>	60.33
Sharp, John <i>(Mileage &amp; Travel)</i>	84.24
Showtime Displays & Graphics <i>(Printing)</i>	399.00
Standley Systems <i>(Supplies - 2 months)</i>	2,075.24
Sweeney, Mark W <i>(Travel)</i>	4.00
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	173.70
 TOTAL APRIL CLAIMS	 <u>\$ 107,917.98</u>

ATTEST

---

CHAIR

---

SECRETARY/TREASURER

# ACOG CASH STATUS REPORT

FOR THE MONTH ENDED APRIL 30, 2023

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>TOTAL</u>
Beginning Balance			
<i>April 1, 2023</i>			
Cash	\$ 3,162,976.81	\$ 618,199.54	\$ 3,781,176.35
Petty Cash	354.01	-	354.01
Total Beginning Balance	<u>\$ 3,163,330.82</u>	<u>\$ 618,199.54</u>	<u>\$ 3,781,530.36</u>
Cash Receipts			
Grants & Contracts	\$ 437,280.73	\$ -	\$ 437,280.73
Memberships	-	-	-
Transfers of Funds	-	-	-
Interest/Dividend Earned	-	23.54	23.54
Miscellaneous	200.00	-	200.00
Petty Cash - Replenishment	-	-	-
Total Cash Receipts	<u>\$ 437,480.73</u>	<u>\$ 23.54</u>	<u>\$ 437,504.27</u>
Cash Disbursements			
Personnel Cost	\$ 257,187.04	\$ -	\$ 257,187.04
(detail next page)	-	-	-
Bank Service Charges	-	-	-
Investment Sweep Fee	-	-	-
Transfer of Funds	-	-	-
Claims Expenditures:	107,917.98	-	107,917.98
(detail next page)	-	-	-
Miscellaneous	-	-	-
Petty Cash - supplies	7.79	-	7.79
Total Cash Disbursements	<u>\$ 365,112.81</u>	<u>\$ -</u>	<u>\$ 365,112.81</u>
<i>April 30, 2023</i>			
Cash	\$ 3,235,352.52	\$ 618,223.08	\$ 3,853,575.60
Petty Cash	346.22	-	346.22
Total Ending Balance	<u><u>\$ 3,235,698.74</u></u>	<u><u>\$ 618,223.08</u></u>	<u><u>\$ 3,853,921.82</u></u>

# SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED APRIL 30, 2023

## Personnel Cost:

Salaries	140,668.59
Payroll Taxes	64,814.47
Payroll Processing Fees	859.59
Group Health & Life Insurance	23,729.03
Pension Contribution & Expense	22,351.99
EBC Flex Plan Contributions	4,656.21
United Way Contributions	107.16

**Total Operating Personnel Expenditures** \$ 257,187.04

## Claims Expenditures:

Accounting and Auditing	10,996.60
Contract Personnel	-
Copiers	2,075.24
Credit Card	12,755.22
Development and Recruitment	690.00
Equipment & Furniture	-
Equipment Rental	-
Insurance	605.00
Internet Service	5,980.87
Legal	-
Maintenance & Repair - Equipment	-
Maintenance & Repair - Software	250.00
Mileage	568.21
Miscellaneous-	-
Office Cleaning	230.00
Office Rent	-
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	1,063.92
Professional Dues	-
Projects -911	7,600.00
Projects -CMAQ	20,595.00
Projects - Legislative Brunch	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	7,692.70
Projects - UPWP	-
Public Education -	-
Public Notice/Advertising	4,662.70
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	11,182.44
Supplies	1,384.21
Suoolies - Aerial Photos	10,084.60
Supplies - Software	7,641.25
Telephone	508.26
Temporary Labor	950.40
Travel	326.36
Vehicle Expense	-

**Total Claims Expenditures:** \$ 107,917.98



**SUBJECT:**

**REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT**

**DATE:**

MAY 25, 2023

**FROM:**

**JOHN HARRINGTON**  
Water Resources Director

**INFORMATION:**

The following projects have been reviewed through the Clearinghouse Review Process by staff during the past month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2023/05/Clearinghouse-Letters.pdf>.

**Agency Applicant:** Oklahoma Department of Environmental Quality  
**Project Location:** Statewide  
**Date Reviewed:** April 19, 2023  
**Project Review Request:** ID#D272301 - ODEQ 128(a) Work Plan 04-19-23

**Agency Applicant:** Oklahoma Department of Environmental Quality  
**Project Location:** Statewide  
**Date Reviewed:** April 19, 2023  
**Project Review Request:** ID#D272302 - FY23 128(a) Infrastructure ODEQ Work Plan 04-19-23

**Agency Applicant:** Oklahoma Department of Environmental Quality  
**Project Location:** Statewide  
**Date Reviewed:** May 17, 2023  
**Project Review Request:** ID#E172301 - Oklahoma Pollution Reduction Workplan

**ACTION REQUESTED:**

Motion to concur with staff assessment of submitted projects.



**SUBJECT:**

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE  
(MPO PC) REPORT**

**DATE:**

MAY 25, 2023

**FROM:**

**JOHN SHARP**  
Deputy Director

**INFORMATION:**

Requesting endorsement of the following regular agenda action item that is included in the [ACOG MPO PC](#) agenda as Item D-1, if approved by the ACOG MPO PC:

- D-1 Preliminary FY 2024 Unified Planning Work Program (UPWP) for the ACOG MPO Area:  
John Sharp, Deputy Director *Action requested.*

**ACTION REQUESTED:**

Motion to endorse ACOG MPO Policy Committee (PC) approval of action item D-1, which is included in the May 25, 2023 ACOG MPO PC agenda and anticipated to be approved by the Committee.

---

**REGULAR AGENDA  
ITEMS THAT MAY REQUIRE  
ACOG BOD ACTION**

---





**SUBJECT:**

**ELECTION OF FY 2024 OFFICERS FOR THE ACOG BOARD OF DIRECTORS, THE ACOG MPO POLICY COMMITTEE, AND THE GARBER-WELLINGTON ASSOCIATION POLICY COMMITTEE**

**DATE:**

MAY 25, 2023

**FROM:**

**MARK W. SWEENEY, AICP**

Executive Director

**INFORMATION:**

The ACOG Nominations Committee met on May 11, 2023 to consider Chair, Vice-Chair and Secretary/Treasurer nominees for FY 2024. The Committee recommended that the current Vice-Chair and Secretary/Treasurer of the Board and the two Committees be promoted to Chair and Vice-Chair, respectfully for the next fiscal year. The Committee also nominated Mayor Shelli Selby of the City of Yukon to serve as Secretary/Treasurer on the ACOG Board and MPO Policy Committee (PC) and Councilmember David Bennett of The Village to serve as Secretary/Treasurer of the Garber-Wellington Association Policy Committee (GWAPC). The recommended slate of officers are as follows:

For the ACOG Board of Directors and the ACOG MPO Policy Committee:

- Chair:** Brian Grider, Mayor, City of Mustang
- Vice-Chair:** Glenn Berglan, Mayor, Town of Goldsby
- Secretary/Treasurer:** Shelli Selby, Mayor, City of Yukon

For the Garber-Wellington Association Policy Committee:

- Chair:** Mark Hamm, Councilmember, City of Moore
- Vice-Chair:** Matt Dukes, Mayor, City of Midwest City
- Secretary/Treasurer:** David Bennett, Councilmember, City of The Village

**ACTION REQUESTED:**

Motion to approve the recommendations of the ACOG Nominations Committee and/or any additional recommendations made by the Board in the meeting, and to elect the nominees as officers to the ACOG Board of Directors, the ACOG MPO Policy Committee, and the Garber-Wellington Association Policy Committee for FY 2024.



## ATTACHMENT 6-B

### **SUBJECT:**

**FY 2024 ACOG BOARD OF DIRECTORS OFFICIAL CUSTODIANS'  
RESOLUTION - BANKING SIGNATURES**

### **DATE:**

MAY 25, 2023

### **FROM:**

**DEBORAH COOK**  
Director of Finance

### **INFORMATION:**

With the election of new officers, it is necessary to approve an updated official custodians' [resolution](#) (attached), authorizing the appropriate personnel to act as signatories to conduct business with ACOG financial institutions in FY 2024.

### **ACTION REQUESTED:**

Motion to approve the updated official custodians' resolution for FY 2024.

**OFFICIAL CUSTODIANS' RESOLUTION**

THE BOARD OF DIRECTORS OF THE  
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
4205 N. LINCOLN BOULEVARD  
OKLAHOMA CITY, OKLAHOMA 73105

Be it resolved that:

_____	Brian Grider, Chair
_____	Glenn Berglan, Vice-Chair
_____	Shelli Selby, Secretary/Treasurer
_____	Mark W. Sweeney, Executive Director
_____	John M. Sharp, Deputy Director

of this Association, whose signature(s) appear(s) above are appointed as official custodians of the Association's funds, effective July 1, 2023. They have plenary authority, including control, over funds owned by the Association. Control includes possession, as well as the authority to establish accounts for the funds in insured depository institutions and to make deposits, withdrawals, and disbursements of such funds. Two (2) signatures shall be required on checks against the accounts, one of which must be an officer's signature. This supersedes all prior authorizations, which are hereby canceled.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted on May 25, 2023 by the Board of Directors of the Association of Central Oklahoma Governments and is in full force; that the signatures above are genuine and of the respective officers of said Association as designated thereon.

**WITNESS** my hand and seal of said Association this 25th day of May 2023.

(SEAL)

\_\_\_\_\_  
CHAIR



**SUBJECT:**

**PROPOSED REVISIONS TO ACOG EMPLOYEE HANDBOOK (PERSONNEL POLICIES)**

**DATE:**

MAY 25, 2023

**FROM:**

**MARK W. SWEENEY**

Executive Director

**INFORMATION:**

Over the past three months ACOG staff has been working with our human resources consultant, Vicki Worster of Total Compliance Connection, to revise and update ACOG's Personnel Policies, which are referred to as the Employee Handbook. The direct link to the revised document is:

<https://www.acogok.org/wp-content/uploads/2023/05/2023-Handbook-Update-Highlighted.pdf>.

For your convenience, all changes and corrections are highlighted in yellow.

The last update of the Handbook, approved by the ACOG Board, occurred in 2019. Four years later it is now time for additional strategic amendments. All recommended revisions, if approved by the ACOG Board, will become effective on July 1, 2023, to coincide with the adopted FY 2024 Budget. Please note that Vicki Worster will be attending the May 25 Board meeting to answer any questions you may have.

Provided below is a summary of the major changes to the Handbook for your review:

1. **Diversity and Inclusion** - Addition of a more comprehensive statement on ACOG's commitment to cultural diversity and equitable treatment of all employees in accordance with federal and state requirements.
2. **Sick Leave** - Expanded reasons for utilization of an employee's accrued sick leave.
3. **Bereavement Leave** - For the first time, establishing three (3) days of bereavement leave (maximum of 7 days per year) for all employees in lieu of having to use paid time off.
4. **Holidays** - Good Friday added as a Holiday.
5. **Discretionary Time Off (DTO)** - Due to confusion with federal labor laws pertaining to nonexempt employees the term Compensatory (Comp) Time was changed to Discretionary Time Off (DTO). Also, the expiration time period for such accrued work hours was extended from 90 days to 120 days.
6. **Drug & Alcohol Abuse Prevention and Substance Testing Policy** - Due to the significant changes in federal and state law over the past four years, especially pertaining to Medical Marijuana, this entire section was amended to comply with current regulations.

7. **References to Other Stand-Alone Administrative Policies** – There are references strategically located throughout the revised Handbook that direct the reader to four stand-alone administrative policies that address important issues and requirements: *ACOG Business Travel Guidelines*, *ACOG Credit Card Policy*, *ACOG Cell Phone Policy*, and *ACOG Remote Work Policy*. These administrative procedural documents are in the process of being developed as guidance information for the employees.

### **ACTION REQUESTED:**

Motion to approve the recommended revisions to the ACOG Personnel Policies as outlined in the Employee Handbook that will become effective on July 1, 2023.



**SUBJECT:**

**SELECTION OF REGIONAL AIR QUALITY PLAN CONSULTANT AND CONTRACT AUTHORIZATION**

**DATE:**

MARCH 25, 2023

**FROM:**

**ERIC POLLARD**

Air Quality & Clean Cities Manager

**INFORMATION:**

On March 7, 2023, ACOG released a Request for Proposals (RFP) for a Regional Air Quality Plan (RAQP) for the eight-county Oklahoma City Metro area. As a follow-up to the Cost of Nonattainment Study that was completed in 2022, ACOG was seeking proposals from qualified and experienced firms to collect, produce, and analyze information to create an effective plan to inform regional business and governmental stakeholders of potential strategies for air quality improvement.

A Regional Air Quality Plan is needed to provide a roadmap of how Central Oklahoma can remain in-attainment with the National Ambient Air Quality Standards (NAAQS). The proposed Plan is one of the recommended actions that addresses the ACOG Board's 2022 Air Quality Regional Vision Statement: *"Continue to lead the effort to maintain the OKC Metropolitan area in attainment of EPA's NAAQS, which includes ozone, particulate matter (PM) standards, and support regional approaches to greenhouse gas emissions (GHG) reduction strategies."* This Plan will be funded using Federal Highway Administration (FHWA) planning funds through the ACOG MPO.

Seven prospective firms responded to the RFP with detailed proposals, which were reviewed by ACOG staff for pricing and thoroughness. Upon review, [Reagan Smith](#) (consultant overview) was determined to have the best proposal and is recommended for the project. The total cost for the ACOG RAQP project is \$169,000 and will take approximately 12- to 14-months to complete.

The remaining schedule of events includes:

- Anticipated Date of Award: 5/26/2023 (approximate)
- Negotiate and Execute Contract: 5/26/2023 - 6/13/2023
- Project Initiated: 6/15/2023
- Project complete: 6/15/2024 (tentative)

**ACTION REQUESTED:**

Motion to select Reagan Smith as the Regional Air Quality Plan (RAQP) consultant and to authorize the Executive Director to negotiate and execute a contract with Reagan Smith for the RAQP at an amount not to exceed \$169,000 for an anticipated 12- to 14-month time frame.



## ATTACHMENT 6-E

### **SUBJECT:**

**AUTHORIZATION TO PURCHASE TRANSPORTATION DATA FROM STREETLIGHT INC.**

### **DATE:**

MAY 25, 2023

### **FROM:**

**JOHN SHARP**  
Deputy Director

### **INFORMATION:**

In the ACOG FY 2023 Unified Planning Work Program (UPWP), staff budgeted Federal Highway Planning funds for the update of transportation data for the Travel Demand Model (TDM). The travel demand model is used in the Metropolitan Transportation Plan to determine travel information in the region.

This model was last updated in 2010 and since then travel patterns and the transportation network have changed in the region. Therefore, staff has been discussing data options with a number of companies to find the right data for the model update. This update will include data on the following: vehicles, truck, bicycles, and pedestrian trips with origin and destination, vehicle miles traveled, demographics, trip purpose, travel times, trip routing, and traffic counts.

StreetLight Data, Inc. was selected based on discussions with ODOT and INCOG staff, who have been working with this company since 2019. StreetLight Data staff expressed confidence in their data and explained the variety of options that were available. The data request would be a one-time purchase, with the option of renewing annually. The ACOG transportation modeler will then work with the data to ensure it corresponds to the past model dataset. This data will be made available to member entities in the future.

Instead of releasing a Request for Proposals (RFP), ACOG will utilize the state cooperative purchase agreement through the Office of Management and Enterprise Services (OMES) to procure the data from StreetLight Data. The price for the transportation data is \$371,815.65.

### **ACTION REQUESTED:**

Motion to authorize the Executive Director to negotiate and execute an agreement through OMES to procure transportation data from StreetLight Data Inc. at a cost not to exceed \$371,815.65.



**SUBJECT:**

**2023-2024 COMMUNITY ECONOMIC RESILIENCY INITIATIVE (CERI) PLANNING DEMONSTRATION SITES SELECTION**

**DATE:**

MAY 25, 2023

**FROM:**

**CHRISTOPHER BLUTH**

Community and Economic Development Manager

**INFORMATION:**

After a successful debut in 2021, the Community Economic Resiliency Initiative (CERI) Program, funded by the 2020 CARES Act Recovery Assistance Grant from the Economic Development Administration (EDA), is returning for a second round in 2023-2024. This next phase of the CERI Program, which will be funded through the EDA Planning Grant, will once again offer municipal governments the opportunity to develop planning demonstration (demo) sites that will model strategic community and long-term economic investment with a focus on placemaking and cultural heritage tourism.

The selected municipal jurisdictions solicited through a competitive Call for Applications will receive professional consultant services for planning demonstration sites that will address and implement the goals outlined in the Updated 2021 Comprehensive Economic Development Strategy (CEDS). The targeted objective of the CERI Program is to provide these consultant services for a demo site in two eligible municipalities within the ACOG region.

In continuing the CERI Program, ACOG has once again partnered with the University of Oklahoma Institute for Quality Communities (IQC) to provide a toolkit of services to successful applicants that serve as the foundation for effective economic revitalization and resiliency. The scope of these technical services is dependent upon the content of the applicant's planning demonstration site application and the community's local commitment, issues, and initiatives.

The following is a list of eligible project categories:

- Within a half-mile radius of the main government building/city hall/courthouse (town center)
- Within an existing or proposed boundary of a regional park/recreation area
- Business corridor, or within a main street/commercial district
- Cultural/heritage tourism site (historic place or district)

Eligible entities include any city/town that is a current member of the ACOG Board of Directors and has a population of 25,000 residents or less based on the 2020 U.S. Census Data.

ACOG developed a budget of \$22,500 designated per city/town to provide practical planning assistance through IQC. Any municipality that wishes to take part in the CERI Program must contribute \$2,500 in funding for a total of \$25,000 in valuable planning consultant services.



## SUMMARY OF APPLICATION AND EVALUATION PROCESS

- The Call for Applications was officially released via email and website posting on Monday, March 27, 2023.
- ACOG staff conducted a virtual CERI Application Forum on Tuesday, April 11, for the purpose of providing a program overview and answering questions from potential applicants.
- All applications were due at the ACOG office on Friday, May 5.
- ACOG staff received seven (7) qualified applications from the Cities of Noble, Yukon, The Village, Crescent, Choctaw, Spencer, and Tuttle on or before the required submittal deadline.
- Applications were initially reviewed May 9-10 by the ACOG-appointed CERI Review Committee. The Committee consisted of the following individuals:
  - Mark W. Sweeney, AICP, Executive Director, ACOG
  - Christopher Bluth, CED Manager, ACOG
  - Hannah Nolen, AICP, TPS Program Coordinator, ACOG
  - Ken Bryan, Long Range Planner, City of Edmond
  - Tracy Qualls, Chief Executive Officer of Economic Development, Kickapoo Tribe of Oklahoma
- The Committee on Thursday, May 11, selected four applicant cities to interview: Noble, Crescent, Choctaw, and Tuttle. All four municipalities were interviewed virtually on May 16.
- The Committee met on May 17 to complete the evaluation process and to develop a consensus on which two cities would be recommended for selection.

**The recommendations of the Committee, along with details about each designated planning demo site, will be presented to the ACOG Board of Directors (BOD) for final consideration at the May 25 meeting.**

After the ACOG BOD acts on this agenda item, written notification of awarded services, along with an inter-local agreement, will be distributed to the selected applicant cities. Then the IQC will be procured through an inter-local government agreement with ACOG to provide planning consultant services to each of the selected applicant cities for the demo sites. The CERI Program will commence in the summer of 2023 and conclude in the spring of 2024.

### **ACTION REQUESTED:**

Motion to approve the CERI Review Committee recommendations on the selection of planning demonstration sites for 2023-2024.



**SUBJECT:**

**CENTRAL OKLAHOMA: THROUGH MY LENS - PHOTO CONTEST**

**DATE:**

MAY 25, 2023

**FROM:**

**RACHEL MEINKE**

Public Information Director

**INFORMATION:**

The ACOG Public Information Department is launching a region-wide photo contest titled: "Central Oklahoma: Through My Lens" on Monday, July 10.

**CONTEST PURPOSE**

The purpose of this free-to-enter competition is to offer individuals of all ages and ability levels, the opportunity to go outside, explore, and capture—via photography—the community, landscapes, and landmarks of the ACOG region.

**PRIZES AND RECOGNITION**

The deadline for the contest will be Wednesday, September 6. Winners will be revealed at the ACOG Board of Directors September meeting and then recognized via ACOG social media channels and website. Prizes in the form of gift cards to the winners (\$50, \$100, and \$150) will be decided by a random selection committee.

The top three photos will be displayed in the ACOG lobby. The committee will also select seven other photos to decorate the empty walls of the ACOG office.

**CONTEST RULES**

Photos must fall into one of three categories:

1. Community Events in ACOG region
2. Parks/Landscapes in ACOG region
3. Landmarks in ACOG region

The photo contest is open to residents of our local government membership and ACOG employees.

All photos submitted must be from ACOG Board member governments. Any photos which are taken outside of our member governments will be disqualified.

More contest rules, entry forms, releases and copyright notices will be available on the contest website beginning on Monday, July 10.

## **CONTEST PROMOTION**

The ACOG Public Information Department will advertise this contest on ACOG social media channels and website.

To ensure that ACOG receives a wide variety of photos, interested ACOG entities are welcome to share the photo contest on their jurisdiction's website and social media channels. If you are interested in promoting this within your area, please contact Rachel Meinke, ACOG Public Information Director at [rmeinke@acogok.org](mailto:rmeinke@acogok.org).

### **ACTION REQUESTED:**

For information only.