



ASSOCIATION OF  
CENTRAL OKLAHOMA  
GOVERNMENTS



# 911 ACOG REGIONAL PLANNING & ADVISORY COMMITTEE



**AGENDA:** TUESDAY  
JUNE 6, 2023  
9:30 A.M.

Association of Central Oklahoma Governments  
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS REGIONAL PLANNING & ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON TUESDAY, JUNE 6, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)), if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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1. CALL TO ORDER ([ATTACHMENT 1](#))
  2. APPROVAL OF THE MINUTES – SEPTEMBER 6, 2022 ([ATTACHMENT 2](#))
  3. ITEMS FOR INFORMATION ONLY
    - A. NG911 Implementation Status Report: Brent Hawkinson, 911 & Public Safety Director
    - B. Current 911 Technical Systems Projects: Chris Camp, 911 Systems Support Manager
      1. NGA 911 Preparation/Status
      2. Solacom Preparation/Status
    - C. 911 Training/Schedule: Robin Murray, 911 Institute Programs Manager
    - D. Recent 911 GIS (Geographical Information Systems) Activities: Tanner Jones, 911 GIS Manager
  4. ECC UPDATES - ECC Members
  5. NEW BUSINESS
  6. ADJOURN
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### NEXT MEETING:

Tuesday, September 12, 2023, 9:30 a.m.

# ATTACHMENT 1

## RPAC MEMBERS

CITY/ORGANIZATION	MEMBERS	JOB TITLE
BETHANY PD	Chad Meek	Deputy Chief
	Kyle Hayes	Communications Supervisor
BLANCHARD	Robert Floyd	City Manager
CANADIAN COUNTY SHERIFF'S OFFICE	Cindy Bowers	Communications Supervisor
CLEVELAND COUNTY SHERIFF'S OFFICE	Lt. Greg Couch	Supervisor
	Caitlin Noel	Communications Supervisor
DEL CITY	Marvin Stanford	Communication Supervisor
	Steven Robinson	Acting Police Chief
EDMOND EOC	Christie Jaggi	Manager
	Ben Curry	Training Coordinator
EL RENO	Paul Ratliff	Lieutenant
	Jodi Baeriswyl	Communications Supervisor
EMSA	Frank Gresh	Chief Information Officer
GUTHRIE	Chief Don Sweger	Police Chief
	Brianna Evans	Dispatch Supervisor
LEXINGTON POLICE DEPT	Deanna Moore	Chief of Police
LOGAN COUNTY POLICE	Troy Dykes	Undersheriff
	Mary Polly	Communications Supervisor
MIDWEST CITY	Becky Bruce	911 Coordinator
	Debi Wagner	Communications Supervisor
MOORE	Tammy Koehn	ECC Manager
MUSTANG	Jana Brence	Communications Supervisor
NEWCASTLE	Amber Baker	Supervisor
NICHOLS HILLS	Steven Cox	Chief of Police
	Shana Jones	Communications Supervisor
NOBLE	Tara Alexander Leshner	Communication Supervisor
NORMAN	Russell Anderson	N/A
OKLAHOMA COUNTY SHERIFF	Jill Stover	Communication Supervisor
OU POLICE DEPARTMENT	Matt Robinson	Lead Police Communication Officer
SLAUGHTERVILLE	Ashley Furry	Town Administrator
THE VILLAGE	Russ Landon	Deputy Police Chief
	Nikki Brandon	Communications Supervisor

**RPAC MEMBERS (Cont.)**

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE POLICE/FIRE	M. Scott	Assistant Police Chief
WARR ACRES POLICE /FIRE	Tischia Guthrie	Communications Supervisor
YUKON	Major Matt Fairchild	Major/Training Supervisor
	Kelli Reese	Communications Supervisor



## ATTACHMENT 2

### SUBJECT:

## MINUTES OF THE 911 REGIONAL PLANNING AND ADVISORY COMMITTEE MEETING

### DATE:

SEPTEMBER 6, 2022

A regular meeting of the 911 Association of Central Oklahoma Governments Regional Planning & Advisory Committee was convened at 9:30 a.m. Thursday, September 6, 2022, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

#### PRESIDING CHAIR

Brent Hawkinson, 911 & Public Safety Director

#### ENTITY

ACOG

#### PRESENT

Russell Anderson  
Jody Baeriswyl  
Becky Bruce  
Major Matt Fairchild  
Christie Jaggi  
Chief Don Sweger

#### ENTITY

City of Norman  
City of El Reno  
City of Midwest City  
City of Yukon  
Edmond EOC  
City of Guthrie

#### GUESTS PRESENT

Karyn Henry, J.D., Communications Consultant

#### ENTITY/AGENCY/BUSINESS

Mission Critical Partners (MCP)

#### ACOG STAFF PRESENT

Rayyan Aldossary  
Ben Bailey  
Chris Camp  
Kristin Gonul  
Tanner Jones  
Adrian Lamoreux  
Kale Littlefield  
Robin Murray  
Giovanni Penna  
Rachel Phillips  
Shana Sapp  
Jimmy Smith

#### POSITION

911 GIS Specialist  
911 System Specialist II  
911 Systems Support Manager  
911 Institute Education Coordinator  
911 GIS Manager  
911 System Specialist  
911 System Specialist III  
911 Institute Program Manager  
911 GIS Specialist II  
911 GIS Specialist  
911 Administrative Assistant  
I.T. Operation Specialist

## MINUTES

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### 1. CALL TO ORDER – INTRODUCTION OF GUESTS

Brent Hawkinson called the meeting to order at 9:30 a.m.

## **2. APPROVAL OF MINUTES – JUNE 7, 2022 MEETING**

Becky Bruce made a motion to approve the June 7, 2022 minutes of the 911 ACOG RPAC meeting. Christie Jaggi seconded the motion. The motion carried unanimously.

## **3. NG911 STATUS UPDATE**

Mr. Hawkinson highlighted the information as detailed in the agenda memorandum regarding the NG911 Status Update. He said staff issued a second amendment to the contract with NGA 911 on July 20 and a collaborative testing process involving all vendors and staff took place on August 20.

Russell Anderson asked if staff will be turning on more than one ECC at once. Mr. Hawkinson said no, after the first ECC is cut, there is a two-week wait before the second ECC is cut. Jodi Baeriswyl asked if training will remain the same. Robin Murray said a decision to retrain dispatchers has not been decided on yet and that she would go over the training schedule during the meeting.

## **4. CURRENT 911 TECHNICAL SYSTEMS PROJECTS**

Chris Camp highlighted the 911 Technical Systems Project. He said out of 42 tests performed, 38 passed. He said tech staff has been performing testing throughout various areas. He said all the Solacom routers have been provisioned aside from Logan County.

## **5. UPDATE ON 911 TRAINING, UPCOMING INSTITUTE CLASSES AND OTHER TRAINING NEEDS**

Ms. Murray highlighted the upcoming 911 Training and Schedule. She said the Communications Center Supervisor Class is scheduled for September 14 – September 16 and will be instructed by Kristen Gonul. She said there will be a PST1 Class held on October 10 – October 14 and a Managing Different Generations Class on November 17. She said there will be a new class for the Basic Dispatch Refresher Class on December 15. She said the Training and Re-Training for NG911 Implementation and the ALI Refresh and NG911 class will be one class and will be notified when scheduled. She said there is no need for the ALI Refresh for Next Generation 911 because all the information will be available with the number. Ms. Baeriswyl asked how does ALI work on a moving call. Ms. Murray said the carriers automatically update the information every 15 seconds.

## **6. RECENT 911 GIS (GEOGRAPHICAL INFORMATION SYSTEMS) ACTIVITIES**

Tanner Jones said NGA 911, and the GIS department has been working through a few different items. He said staff has established biweekly calls to go over specific issues affecting the data, not only for deployment, but also for long term support and updates. He said staff is working on Responder agency information and database schema updates and is working to properly populate required fields and finalize field requirements while also looking at an updated QA/QC process with discrepancy reporting tools from NGA 911. He said they have reported that staff will be able to use the new tools within the next week or two.

Mr. Jones said Solacom GIS is again working on Guardian map updates and should have updated data into the map this week. He said staff is also verifying responder agency and that the GIS data is being displayed correctly. He said this includes certain features on the Guardian workstation that work with the GIS data of how it is displayed and combined into usable fields such as the geolocator and address matching.

Mr. Jones said that in his last report staff was in the process of getting all its “A” entities from GeoComm populated for production in the map. He said we now have all the “A” entities address points and will soon be able to query that information in the maps accurately. He said staff is continuing to QA/QC the data as it is a very large dataset that has drastically increased the database size. He said he recently pushed out the GIS data to the PSAP contacts, and if anyone needs any GIS data from ACOG, to please let him know.

He said staff will continue its normal address requests, MSAG information updates, road additions and changes and subdivision requests. He added if there are any updates or changes needed for GIS, to please let the staff know.

## **7. ECC UPDATE**

Chief Don Sweger said Guthrie has increased the pay for dispatchers.

Russell Anderson said Norman is down seven dispatchers but have three in training and four background checks. He said Norman is now using Alias Guardian to conduct the background checks and has been receiving faster results.

Christie Jaggi said Edmond is down five dispatchers and has four new hires. She said Edmond is now working on offering hiring incentives for new hires.

Deputy Chief Ron Morrow said The Village has one dispatcher in training.

Becky Bruce said Midwest City is down four dispatchers and has three in training. She said Midwest City has an opening for the 911 Coordinator.

Matt Fairchild said Yukon has one in training.

Jodi Baeriswyl said El Reno has two in training and three positions open for dispatchers.

## **8. NEW BUSINESS**

Mr. Hawkinson went over the outage that occurred on September 5. He said the outage was due to a fiber cut by AT&T and affected Midwest City and Oklahoma County Sheriff's office ECCs. He said the calls were transferred to the Edmond ECCs.

Ms. Baeriswyl said Edmond was very busy taking calls from Midwest City and ask if a plan could be in place, so the ECCs are not overburdened with calls from multiple ECCs at once.

Ms. Bruce asked what the timeline from the outage to the transfer is. Mr. Camp said he received the notification from Tierpoint. He said if there is a loss of network connection, the calls are routed to the alternate ECC.

Ms. Baeriswyl suggested a pamphlet for the ECCs centers to help navigate the dispatchers when there is an outage.

## **9. ADJOURN**

There being no further business, the meeting was adjourned at 10:15 a.m.