

RURAL ECONOMIC ACTION PLAN



Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

REAP APPLICATION

DEADLINE: OCTOBER 27, 2023, 4 P.M.

APPLICATIONS MUST BE TYPED

GRANT # 2024

TO BE COMPLETED BY ACOG STAFF

PRIORITY # _____ **of** _____

CAN SUBMIT UP TO 3 APPLICATIONS PER ENTITY

SECTION 1: APPLICANT INFORMATION

A. Entity Name: _____
(ENTITY MUST BE A QUALIFIED GOVERNMENTAL ENTITY)

B. Complete Mailing Address: _____
(INCLUDE YOUR CITY/TOWN, STATE, AND ZIP CODE)

Street address of city/town hall or county barn: _____

Phone: _____ Fax: _____

C. Applicant's Federal Identification (FEI) Number: _____

D. City/Town Manager

Name: _____

E-mail: _____

E. Contact Person: (OR PERSON COMPLETING APPLICATION) _____

Address: (IF DIFFERENT FROM "B" ABOVE) _____

Phone: _____ E-mail: _____

F. Applicant's chief elected official and title: _____

Address: _____

Phone: _____ Fax: _____

G. Proposed project is located within (NOTE: CHECK ONLY ONE COUNTY AND ONE DISTRICT.)

Canadian Cleveland Logan Oklahoma

District #1 District #2 District #3

H. Is proposed project within any: (check one)

town or city limits, or in an unincorporated area of the county?

I. Population: _____

(FOR CITY/TOWN/UNINCORPORATED AREA OF COUNTY) (BASED ON ATTACHMENT B)

J. Date of last approved sales tax rate increase: _____

K. State Senator and District #: _____

L. State Representative and District #: _____

SECTION 2: PROJECT INFORMATION

A. Project Description: _____

B. Amount of Grant Request: \$ _____
(Requests of \$150,000 or more must have an itemized budget attached)

C. Source of additional funding: \$ _____

D. State Statute Category _____

E. Project Budget (See attached) _____

F. Detailed project description that sufficiently identifies the location and nature of the project so that a grant monitor could review the project description and drive from the ACOG offices to the site of the project and review the project without any assistance from the grant recipient. Unless the project is to purchase machinery. Attach extra sheets as necessary.

Please attach photos of the proposed target area and label it as 2-F. (Required)

G. Project Justification:

Attach extra sheets if necessary and label it as 2-G.

H. Project readiness and timeline. Describe the project management steps necessary to complete this project. Include anticipated start date, term of construction or implementation, and proposed completion date. If there is anything (e.g., funding, weather, etc.) that would delay the start of the project more than 30 days from the notice to proceed, please explain.

Anticipated Start Date: _____

I. Total number of people directly benefiting from completed project: _____

Please explain if this number is different than the population of the applicant's community:

SECTION 3: PROJECT IMPACT

A. Does the proposed project create and/or retain jobs (not during the construction of the project)?

Yes No

If yes, please describe and explain the number and nature of the jobs created by this project.

Attach extra sheets if necessary and please label it as 3-A.

Describe if any critical needs are being addressed by completion of the proposed project.

Attach extra sheets if necessary and label them as 3-B.

B. Describe any economic impacts that will occur in your community from the proposed project.

Attach extra sheets if necessary and label them as 3-C.

C. Will this project in any way improve the community, further develop the community, or otherwise provide benefits that the general population will have access to? Yes No

Please explain, and attach extra sheets if necessary and label them as 3-D.

D. Does the project eliminate hazards? Yes No What hazards? How will they be effectively and safely eliminated?

Please explain, and attach extra sheets if necessary and label them as 3-E.

E. Does the applicant have a Capital Improvement Plan (CIP)? Yes No

Is the proposed project on the applicant's CIP? Yes No

If yes, please attach only the Capital Needs Summary Form from the CIP Plan. Do not attach the full CIP Plan. **Please label attachment as 3-F.**

F. Does the applicant have any signed multi-jurisdictional cooperative agreements of any type?

Yes No

Even though these agreements may not apply to this project, please attach up to two complete (signed) copies of agreements for extra points. Agreements cannot be between your entity and another entity pertaining to jail services. **Please label attachment as 3-G.**

These agreements are with:

1. _____
2. _____

SECTION 4: LOCAL EFFORT

A. Please explain and describe the history of any economic or community development projects commenced or completed in your community within the last three years and identify the source of funding for such projects.

Attach extra sheets if necessary and label them as 4-A.

B. Describe the nature and extent of your local efforts in this project. If there will be any in-kind labor, cash or other local support for the proposed project, please explain in detail and give the amount.

Attach extra sheets if necessary and label them as 4-B.

In-kind: _____

Cash: _____

Other: _____

C. Did you or your entity attend the REAP In-Person Workshop this year? Yes No

Date of Workshop Attended: _____ Attendee Name: _____

D. Does your local government have a current ACOG Board Membership? Yes No

SECTION 5: CDBG/REAP

- A. Do you believe this project is CDBG eligible? Yes No
- B. If so, do you want to be considered in the ACOG CDBG/REAP funding pool? Yes No
- C. Did your population decrease since the 2021 Census Estimate (Attachment B)? Yes No
What was the percentage change? _____
- D. If an Income survey was conducted, please attach a copy of the Project Beneficiary Income Summary form. **(from the last 5 years)**
- E. Do you currently have any open grants with the Oklahoma Department of Commerce?
Yes No

If so, please list.

Name of Authorized Elected Official: _____

Title: _____

SIGNATURE OF AUTHORIZED ELECTED OFFICIAL

DATE

APPLICANT OATH, SIGN BY AUTHORIZED ELECTED OFFICIAL:

_____ of lawful age, being first duly sworn upon oath, states that he/she is the authorized official of the above named applicant and that he/she has read the within and foregoing application for REAP grant, knows the contents thereof, and the matters and things therein stated are true and correct to best of his/her knowledge and belief.

SIGNATURE OF AUTHORIZED ELECTED OFFICIAL

Subscribed and sworn to before me this _____ day of _____, 20_____.

NOTARY PUBLIC SIGNATURE

(Seal)

COMMISSION EXPIRES

MY COMMISSION NUMBER

RURAL ECONOMIC ACTION PLAN



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**THIS FORM IS REQUIRED FOR ALL REAP APPLICATIONS.
IT MUST BE SIGNED AND ATTESTED BY CITY, TOWN OR
COUNTY OFFICIALS.**

Resolution Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund

WHEREAS, the _____ desires to seek funding from the Rural
(GOVERNMENTAL ENTITY, E.G., CITY, TOWN OR COUNTY)
Economic Action Plan Fund for _____ in the _____ ;
(PROJECT DESCRIPTIONS/DESCRIPTION OF NEED) (GOVERNMENTAL ENTITY)
and

WHEREAS, it is in the best interest of the residents of _____ to expedite the
(GOVERNMENTAL ENTITY)
preparation and submission of an application for financial assistance from the Rural Economic Action
Plan Fund in the form of a grant.

NOW THEREFORE BE IT RESOLVED that _____ of the
(CHIEF ELECTED OFFICIAL)
_____ is hereby authorized and directed to sign an application and related
(GOVERNMENTAL ENTITY)
documents necessary to file and process a grant application through the Rural Economic Action Plan
Fund on behalf of the _____.
(GOVERNMENTAL ENTITY)

PASSED AND APPROVED by the _____ this _____
(GOVERNING BODY)
day of _____ 20____.

By: _____
TITLE

ATTEST: _____

RURAL ECONOMIC ACTION PLAN



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ALL APPLICATIONS SPONSORED BY ANOTHER ENTITY MUST ATTACH THIS COMPLETED RESOLUTION SIGNED BY CITY, TOWN OR COUNTY OFFICIALS.

MUNICIPAL OR COUNTY GOVERNMENT CO-SPONSOR CERTIFICATION

As the _____ of _____
(MAYOR/COMMISSIONER) (CITY, TOWN, COUNTY)

(City, Town, County), I hereby certify that I am familiar with the Rural Economic Action Plan (REAP) grant process for the ACOG region, and that I or my legal counsel have reviewed the statutory criteria for eligibility and participation in the REAP funds. Further, that I have reviewed the REAP Program policies, guidelines and rating criteria for the ACOG region.

The undersigned acknowledge and understand:

1. That the completed ACOG REAP application forms with attached information and the rating criteria for projects will be the only basis utilized to score applications. Any of the specific rating criteria which are not addressed on the REAP grant application forms will not be assigned any points, and a zero point score will be recorded for that item.
2. In the applications for projects located in unincorporated areas outside the boundaries of cities or towns, the applicant must provide written documentation evidencing an existing community organization (such as an historical society, a senior citizens group, a rural fire department, etc.). The grant applicant hereby represents that it will be fully accountable and responsible for all of the grant project implementation, operations and ongoing maintenance. The grant applicant specifically understands that the local or county government co-sponsor has no responsibility for any of the grant project implementation, operations or ongoing maintenance, except as otherwise agreed upon between the parties in a separate, written agreement.

(MAYOR/COMMISSIONER)

DATE

NAME, TITLE, SIGNATURE OF REAP
APPLICANT/BENEFICIARY

DATE

If you have any questions regarding the application, please contact:

Maria DeLoera at (405) 234-2264 ext. 167, Mdeloera@acogok.org
or Christopher Bluth at (405) 234-2264 ext. 122, Cbluth@acogok.org

Mail or hand-deliver completed application to the following address:

ACOG
Attn: Maria DeLoera, CED Planner I
REAP Program
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105

Applications must include the first five pages of the application packet, the resolution, the co-sponsor certification, commitment letters, and additional sheets as needed.

DEADLINE FOR APPLICATION SUBMISSION IS:

FRIDAY, OCTOBER 27, 2023
AT 4:00 P.M. AT THE ACOG OFFICE.

UNSIGNED OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.



ACOG | 2024 REAP SCHEDULE OF IMPORTANT DATES

REAP Applications Open	August 28, 2023
REAP Application Submission DEADLINE	October 27, 2023 @ 4:00 p.m.
REAP In-Person Workshops.	September 12 and 21, 2023 at 2:00 p.m. at ACOG
Review of Applications by ACOG staff	November 2023
ACOG Board of Directors' selection and approval of REAP Grants	November 16, 2023
Award letters sent to approved REAP applicants	January 16-31, 2024
Acceptance of REAP Grant by selected entities	January and February 2024
Contracts between ACOG and funded entities are distributed*	Spring & Summer 2024

*Contracts will not be distributed until ACOG receives its full funding. Entities cannot obligate or expend any funds until after the applicant receives a signed copy of their contract and a **Notice to Proceed** letter from ACOG.



REAP GENERAL PROGRAM POLICIES AND GUIDELINES

Funds from the REAP account will be spent on projects as awarded by the ACOG Board of Directors based on an evaluation of the needs of the entity requesting funding consideration. Points will be awarded based on fiscal capacity and local effort. Additionally, the merit of the applications will be evaluated based on cost effectiveness, health, safety and economic impacts, the degree to which the proposed project meets legislative intent, and the applicant's readiness to proceed.

Projects will include but not be limited to the following statutory categories (1-10):

ACOG is statutorily required to allocate at least 80% of the total project funding to statutory categories one through six. In the event initial scoring does not fulfill this obligation ACOG reserves the right to apply additional scoring criteria to ensure compliance with state statutory project allocation requirements for funding. (The examples of projects listed under each category are intended to be illustrative and is not intended to be exhaustive or exclusive, and is intended to serve as practical guidelines for projects that can be funded under each category.)

1. **Rural water quality projects**, including acquisition, treatment, distribution, and recovery of water for consumption by humans or animals or both, *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation or maintenance of water systems:*
 - a. Land acquisition for water projects
 - b. Costs for planning, engineering, and designing water projects
 - c. Costs for hydraulic testing and analysis
 - d. Wells, test wells, well houses, blending stations, chlorine booster stations, water towers, standpipes, water storage tanks, pump houses, water treatment plants, security fencing, and other water related structures
 - e. Waterlines, pumps, pressure booster pumps, transfer pumps, motors, valves, shut off valves, fire hydrants, water meters, master meters, emergency generators, metal detectors to locate pipes, filters, filter media, water chlorinator, telemetry monitoring system with alarms, or other water related equipment or parts
 - f. Backhoes, trenchers or other water related vehicles required to install or maintain water systems
 - g. Equipment for Conservation District projects through eligible sponsors (added by amendment)
2. **Rural solid waste disposal, treatment or similar projects**, *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation, or maintenance of solid waste systems:*
 - a. Land acquisition for solid waste projects
 - b. Costs for planning, engineering and designing solid waste projects
 - c. Collection facilities, landfills, transfer stations and other solid waste related structures
 - d. Packer trucks and other solid waste related vehicles;
 - e. Dumpsters, poly carts and other solid waste related equipment
3. **Rural sanitary sewer construction or improvement projects**, *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation, or maintenance of sanitary sewer systems:*
 - a. Land acquisition for sanitary sewer projects
 - b. Costs for planning, engineering and designing sanitary sewer systems
 - c. Sanitary Sewer Evaluation Survey (SSES), smoke testing, in-line camera inspection, flow monitoring, manhole evaluations, and other sanitary sewer related testing
 - d. Lagoons, transfer stations, treatment facilities and other sanitary sewer related structures
 - e. Sewer lines, force mains, interceptor lines, lift stations, lift pumps, pumps, center pivot irrigation

systems and parts, rip rap, emergency generators, pipe locators, high pressure hoses, debris screens, clarifier and trickling filters, diffused aeration system, bentonite for lagoons, grinder pumps, grinders, lagoon baffles, aerators, lagoon liners, and other sanitary sewer related equipment or parts. Costs for planning, engineering, and designing water projects

- f. Sewer rodding machines, high pressure sewer jet, trenchers, or other sanitary sewer related vehicles

4. Rural road or street construction or improvement projects, including but not limited to the following projects for installation, construction, rehabilitation, reconstruction or resurfacing roads, streets, bridges and sidewalks:

- a. Costs for planning, engineering and designing roads, streets, bridges and ADA compliant sidewalks
- b. Concrete, asphalt, chip and seal, and other road and street related material
- c. County maintenance shops and other road and street related structures
- d. Road easement purchases
- e. Sidewalks with ADA compliant crosswalks, curb and guttering, pavement markings, drainage improvements, parking lots and other similar projects
- f. Traffic signals and signs, street signs, school crossing signals and signs, street lights, culverts, and other road and street related equipment
- g. Dump trucks, laydown machines, graders, dozers, loaders and other road and street related vehicles

5. Provision of rural fire protection services and public safety services, including but not limited to the following projects:

- a. Land acquisition for fire stations, police stations, emergency shelters, animal shelters or other fire protection or public safety services related projects
- b. Costs for planning, engineering, and designing fire stations, police stations, storm shelters, animal shelters, or other fire protection or public safety services related projects
- c. Costs for construction, expansion, rehabilitation, refurbishment, or other building expenses for fire stations, police stations, emergency shelters, animal shelters, or other fire protection or public safety services related projects
- d. Storm siren and tower, emergency radios, emergency portable radios, emergency pagers, emergency generators, automatic electronic defibrillator (AED), rescue tools, compressor system, jaws of life, air tanks, and other fire protection or public safety services related equipment
- e. Pumpers, trucks, tanker trucks, tanker tenders, grass rigs, brush trucks, wildland fire trucks, skid steers and other fire protection services related vehicles
- f. Sirens, lightbars, ladders, hose, skid steer attachments, fire swatters, nozzles, ventilation fans, skid units, water tanks, pond drop buckets, rescue saws, jaws of life, and other fire services equipment for fire protection related vehicles
- g. Self-contained breathing apparatus (SCBAs), Cascade SCBA refilling station, Scott air-packs and carbon cylinders, personal alert safety system (PASS) devices, bunker gear, or other personal protection equipment for fire protection services personnel
- h. Police cars, animal control trucks, lake patrol rescue boat and other related public safety services related vehicles
- i. Sirens, lightbars, prisoner transport partitions, radars, in-car video cameras, animal control transport boxes, shotgun racks, spotlights, and other public safety services vehicle equipment
- j. Costs for planning, engineering and designing 911 call centers, dispatch centers and telecommunication facilities or systems
- k. Costs for installing, constructing, reconstructing, or otherwise improving 911 call centers, dispatch centers, and telecommunication facilities or equipment

- l. Interoperable emergency communication radio system, 911 addressing, call center radio equipment, call center computers required for dispatching (no office computers), call center Computer Aided Dispatch (CAD) software, 911 wiring or cables, emergency generator, repeaters and other 911 related equipment
6. **Expenditures designed to increase the employment level within the jurisdiction of the entity, including but not limited to the following provided there is a nexus to increased employment levels:**
 - a. Land acquisition for business or economic development
 - b. Costs for planning, engineering, and designing buildings or industrial parks for business and economic development
 - c. Costs for construction, expansion, rehabilitation, refurbishment, hazard mitigation or other building expenses for business and economic development
 - d. Feasibility or market studies and plans
 - e. Costs for installing, constructing, reconstructing or otherwise improving water, sanitary sewer, rail spur and roads and streets to or within an industrial park
 - f. Business incubators
 7. **Provision of health care services, including emergency medical care, in rural areas including but not limited to:**
 - a. Land acquisition for hospitals, emergency care centers and other health care and emergency medical care related projects
 - b. Costs for planning, engineering and designing hospital, helo-pads, health care facilities or emergency care facilities
 - c. Costs for construction, expansion, rehabilitation, refurbishment, or other building expenses for health care services and emergency care facilities
 - d. Equipment for telemedicine and other health and medical programs
 - e. Ambulances and other emergency medical care vehicles
 - f. Automatic electronic defibrillator (AED), transport ventilator, gurney, and other non-consumable equipment for outfitting ambulances and other emergency medical care vehicles
 8. **Construction or improvement of telecommunication facilities or systems, including but not limited to:**
 - a. Wireless equipment and devices, broadband equipment and devices, optic fiber and other telecommunication related equipment
 - b. Telephone systems including system equipment
 9. **Improvement of municipal energy distribution systems, including but not limited to:**
 - a. Costs for planning, engineering, and designing municipal system distribution structures and systems
 - b. Costs for installing, constructing, reconstructing or otherwise improving electric substations and other municipal energy distribution structures and systems
 - c. Poles, wire, switches, voltage regulators, conductors, transformers, natural gas lines, gas meters, and other municipal energy distribution system equipment
 - d. Aerial bucket trucks and other municipal energy distribution system vehicles
 10. **Community buildings, courthouses, town halls, senior nutrition centers, meeting rooms or similar public facilities, including but not limited to:**
 - a. Costs for planning, engineering and designing public buildings and facilities
 - b. Costs for constructing, reconstructing, rehabilitating, hazard mitigation or otherwise improving public buildings and facilities

- c. Sound systems, heat/air conditioning units, electrical system upgrades, security cameras, security fencing, elevator, ceiling fans, kitchen equipment (senior nutrition centers and community centers only), and other furniture, fixtures and equipment for public buildings and facilities
- d. Lighting, parking lots, sidewalks, septic systems, fire sprinkler system, alarm systems, emergency generator, parking blocks, security fencing and other related public building and facilities related projects
- e. Libraries, museums and park pavilions

INELIGIBLE PROJECTS:

Include, but not limited to:

1. Consumable goods and office supplies
2. Personnel costs
3. Park projects including park maintenance equipment (except community centers and similar public facilities located in parks which are eligible - see #10 above)
4. Fairground projects (except community centers and similar public facilities located in fairgrounds which are eligible - see #10 above)
5. Mowers and lawn equipment
6. Veterans memorials
7. Codification of ordinances
8. Capital Improvement Plans (CIPs)
9. Comprehensive (Land Use) plans
10. Housing projects/programs (demolition, emergency repair, rehabilitation, and construction)
11. County maintenance barns or any other district-wide projects for county commission districts with a population of 7,000 or greater

Applications which are being submitted in conjunction with an existing or proposed business/economic development opportunity will be required to have letters of commitment from the benefiting businesses regarding intention to locate and/or number of existing or potential jobs.

All funds expended from the ACOG REAP funds shall be made in the same manner as provided by law for the expenditure of other public funds and will be accounted for in the same manner as other public funds. Funds distributed on behalf of unincorporated areas will be accounted for by the county or other eligible governmental entity requesting the funds and accounted for in the same manner as other public funds.

All projects will meet the approval criteria adopted by the ACOG Board of Directors. In the review and consideration of the applications for financial assistance under the REAP Program, ACOG shall give consideration to applicants based on the following general program guidelines:

1. **Compliance with the law.** The application and proposed project must be found to be in compliance with all applicable and relevant federal, state and local laws and regulations and the applicant must possess all necessary and incidental legal rights and privileges necessary for project commencement and operation.
2. **Eligibility.** The applicant must be a qualified entity, and the proposed project must be for a qualified purpose as defined in the REAP Plan. Proposed projects for unincorporated areas must secure a qualified governmental entity as their grant applicant. The REAP statutes allow projects to be performed only by counties, municipalities, or councils of government. In addition, counties, municipalities, and councils of government must perform the project themselves through their purchasing procedures. They cannot simply transfer the funds to another entity for them to perform the project.
3. **Local need, support and priority.** The project must be found to be needed in the area to be served and must be found to be sufficient as proposed, to serve such needs. ACOG shall additionally

consider the project's relevant benefit and priority in relation to the needs of other proposed projects and applicants. ACOG shall also consider the extent and degree of local support, interest and commitment in the proposed project.

4. **Availability of other assistance.** ACOG shall consider the feasibility and availability of alternative sources of revenue which could be obtained and utilized by the applicant for project financing.
5. **Economic feasibility.** ACOG shall consider the overall apparent economic viability and feasibility of the project as a whole.
6. **Project feasibility.** ACOG shall consider from the engineering data (if required for the project) submitted and other sources available, whether the proposed project appears feasible and serves the public interest and welfare.
7. **Grant amount and availability of funds.** Applicants are encouraged to request the smallest amount necessary to accomplish the projects. Should ODOC fund a CDBG/REAP set-aside, the matching funds for the ACOG REAP Program will be an amount equal to the allocation made by ODOC.
8. **ACOG is statutorily required to allocate at least 80 percent of total project funding to statutory categories one through six.** In the event initial scoring does not fulfill this obligation, ACOG reserves the right to apply additional scoring criteria to ensure compliance with state statutory project allocation requirements for funding.

CDBG/REAP

Criteria for the Community Development Block Grant/Rural Economic Action Plan (CDBG/REAP) Program are outlined in the ODOC CDBG/REAP Application Guidelines.

The general policies, program guidelines and criteria set forth above are intended to constitute general guidelines and standards for application and review and consideration by ACOG. These criteria shall not be deemed exclusive and in all instances each application and project must be reviewed and considered on its own individual merits.

The criteria and standards set forth shall accordingly be interpreted and applied so as to allow sufficient flexibility in the ultimate exercise of judgment and discretion by ACOG. All projects that meet the guidelines of Oklahoma Statutes, Section 2008 of Title 62 will be reviewed and rated.

Decisions on funding projects and amounts are at the sole discretion of ACOG. The ACOG Board of Directors reserves the right to modify this plan in whole or any part to comply with federal, state, and local laws and regulations. The ACOG Board of Directors also reserves the right to modify this plan to meet current and future needs of the entities it serves.

If you want to be considered in the ACOG CDBG/REAP funding pool, you should contact ACOG immediately. ACOG will assist you in determining your eligibility in this process.

REAP PROGRAM APPLICATION GUIDELINES & RANKING CRITERIA

The program guidelines and criteria specific to implementation of the REAP Program which were recommended and adopted by the ACOG Board are as follows:

APPLICATION GUIDELINES

1. Applicants wishing to apply for ACOG REAP funding *are highly encouraged* to attend one of the REAP Workshops held annually. **Attendees will receive extra points on their application.**
2. **Upon selection, grant awardees of the selected communities must attend ACOG Grant Management Training before receiving their Notice To Proceed.**
3. Priority will be given to applicants with a population of under 1,500. These entities will receive the maximum number of population points.
4. All applications must have approval of the governmental entity submitting the project and must be signed by a duly elected officeholder who is a member of the governing body for the applicant.
5. There will be no pre-determined geographic allocation of funds. All projects will be ranked against each other on a region-wide basis. Except for the pre-established need and population criteria utilizing available data, the applications will be ranked relative to each other.
6. The cut-off date for the application cycle will be annually in order to allow sufficient time for potential applicants to submit project applications. An entity may submit a maximum of three (3) applications per grant cycle; however, only one project per category per applicant will be funded (for counties, only one project per category per district).
7. Applications which were unfunded from the previous year may be resubmitted for consideration using the current year's application form. If an entity submits more than one application, that entity must prioritize their applications (1-3 per category) **BEFORE** they are submitted to ACOG.
8. **There is no maximum dollar amount for applications.** However, applicants are encouraged to request the smallest amount necessary to accomplish the projects.
9. **All applications must include a cost estimate.**
10. **Applications requesting more than \$150,000 are *required*** to submit a detailed project budget. Note that full funding is not guaranteed.
11. **The total funding available for CDBG/REAP is \$136,363.63.** Please contact ACOG for more information about eligibility and other requirements.
12. Only capital-related or non-administrative expenditures, such as preliminary engineering studies architectural plans tied to a specific project or seeking additional funding, will be allowed. No planning or promotional activities will be funded; however, project-related engineering expenses will be considered as an eligible expense. No grant writing or administration fees can be funded.
13. No matching funds are required.

PROJECT IMPLEMENTATION

ACOG management will have the authority to grant minor scope changes to funded projects without prior approval by the ACOG Board of Directors. Entities with funded projects may not request more than one change of scope for their project.

Notification timelines will be included in all REAP contracts. Grantees may not substitute another project if the original project does not materialize.

RANKING CRITERIA

In order to evaluate the applications submitted to ACOG, the following ranking criteria have been established:

Population: Up to 30 points

Priority will be given to applicants under 1,500 in population. All applicants' populations will be assigned points pursuant to the schedule of points (refer to Attachment A).

Population Change: Up to 20 points

Priority will be given to communities that have had a decrease in population, or low growth in population from 2021-2022. Communities will be given points based on the percentage of their growth (refer to Attachment B for more details).

Local Effort: Up to 45 points

1. Community Investment (maximum of 10 points) – Community development/capital improvement projects and/or approved bond issues initiated or successfully completed in your community within the last three years. Applicants must provide documentation of the application.
2. Grant Funds Requested (maximum of 30 points) – This is a scaling system with no cap amount. Higher points will be given to lower grant amounts (refer to Attachment C on page 21 for further point breakdown).
3. Local Sales Tax Increase (maximum of 5 points) – Higher points will be awarded based on recent local sales tax increases. Applicants must provide documentation of approved sales tax increases by the town/county.

Impacts: Up to 60 points

1. Local Economic Development (maximum of 10 points) – Points will be awarded based on the local economic development results from the project. The creation or retention of jobs will receive a higher number of points.
 - a. Project will not generate any economic development gains for the community (0 points)
 - b. Indirect economic development improvements will occur from this project however, no jobs are directly being created or retained. (5 points)
 - c. Direct and measurable economic development results will occur from the project, which will create or retain jobs within the community. Verification of job creation/retention is required. (10 points)
2. Meets Critical Needs (maximum of 15 points) – Points will be awarded based on the severity of the Critical Need addressed. Higher points will be awarded to projects that provide solutions to public health and/or safety issues.
 - a. No critical needs addressed (0 points)
 - b. Non-health or non-safety-critical needs addressed (8 points)
 - c. Health or safety critical needs addressed by the project (15 points)
3. Community Benefits (maximum of 20 points) – Points will be awarded based on the project's community benefits. These points will be allocated in accordance with the project's scope and potential community-wide effects.
 - a. Project enhances the overall economic or environmental conditions of the community (4 points)
 - b. Project supports local initiatives and/or capital improvement plans; and/or are consistent with community policies or plans (5 points)
 - c. Project will improve the long-term infrastructure needs of the community (5 points)
 - d. Project improves the public health, or safety; or provides needed services or facilities (6 points)

4. Eliminates Hazards (maximum of 15 points) – Points will be awarded based on the effectiveness in which hazards (natural and man-made) are removed by way of a proposed project.
 - a. No hazards eliminated (0 points)
 - b. Short-term solution for hazards (8 points)
 - c. Long-term solution for hazards (15 points)

Multi-Jurisdictional/Cooperative Agreements: Up to 10 points

The grant applicant may submit up to two complete (signed) copies of the multijurisdictional/cooperative agreements. One agreement is worth 5 points, while two agreements is worth 10 points.

These agreements may be:

1. An agreement between the community and the Board of County Commissioners
2. Any other cooperative agreement with another jurisdiction, COG, or another level of government

Interlocal Agreements under the Oklahoma Emergency Management Mutual Aid Law/Act (Title 63, O.S., Section 683.12) *will not* be considered for extra points.

Project Readiness & Timeline: Up to 10 points

The applicant will be asked to provide an anticipated start date. The applications that are most ready to proceed will receive priority. Applicants will be required to provide written documentation of the level of readiness to proceed.

Application In-Person Workshop Attendance: 10 points

The Application In-Person Workshops are optional. They will be held at ACOG on September 12 and 21.

Current ACOG Board Membership (as of October 26, 2023): 15 points

Any of the specific rating criteria which are not addressed on the REAP Grant Application forms will not be assigned any points, and a zero-point score will be recorded for that item.

REAP PROGRAM ATTACHMENTS



POPULATION SCHEDULE FOR POINT ALLOCATION TO REAP APPLICANT COMMUNITIES

Less than 1500	30 Points
1501 - 2500	25 Points
2501 - 4200	20 Points
4201 - 5200	15 Points
5201 - 6999	10 Points



CITY POPULATION & POPULATION PERCENTAGE CHANGE

COUNTY/CITY/TOWN	2021 Census POPULATION ESTIMATE	2022 Census POPULATION ESTIMATE	% Change
Canadian County			
Calumet	458	472	2.97%
Geary (pt.)	982	964	-1.87%
Okarche (pt.)	1,157	1,153	-0.35%
Union City	1,875	1,936	3.15%
Cleveland County			
Etowah	164	161	-1.86%
Lexington	1,996	2,019	1.14%
Slaughterville	4,235	4,230	-0.12%
Logan County			
Cashion (pt.)	877	892	1.68%
Cedar Valley	414	422	1.90%
Cimarron City	156	163	4.29%
Coyle	349	355	1.69%
Crescent	1,323	1,349	1.93%
Langston	1,744	1,744	-4.87%
Marshall	217	220	1.36%
Meridian	15	16	6.25%
Mulhall	220	226	2.65%
Orlando	134	132	-1.52%
Oklahoma County			
Arcadia	171	172	0.58%
Forest Park	1,047	1,041	-0.58%
Harrah	6,352	6,425	1.14%
Jones	2,941	3,012	2.36%
Lake Aluma	86	89	3.37%
Luther	1,496	1,521	1.64%
Nichols Hills	3,851	3,826	-0.65%
Nicoma Park	2,300	2,479	7.22%
Smith Village	50	50	0.00%
Spencer	3,931	3,905	-0.67%
Valley Brook	657	648	-1.39%
Woodland Park	158	153	-3.27%

REAP RATING CRITERIA FOR THE ACOG REGION

- A. POPULATION** (refer to Attachment A) **UP TO 30 POINTS**
 - B. POPULATION CHANGE** **UP TO 20 POINTS**
 - 1. Negative Population Growth..... 20 Points
 - 2. 0% - 5% Population Growth 15 Points
 - 3. 5% - 10% Population Growth.....10 Points
 - 4. Above 10% Population Growth.....5 Points
 - C. LOCAL EFFORT****UP TO 45 POINTS**
 - 1. Community Investment 10 Points
 - 2. Grant Amount Requested..... 30 Points
 - a. Less than \$59,999..... 30 Points
 - b. \$60,000 - \$109,999 25 Points
 - c. \$110,000 - \$149,999..... 20 Points
 - d. \$150,000 - \$209,999..... 10 Points
 - e. \$210,000 - \$299,999 5 Points
 - f. \$300,000 and over..... 0 Points
 - 3. Sales Tax Increases..... 5 Points
 - a. Last Two Years 5 Points
 - b. Last Three Years 3 Points
 - c. Last Five Years 1 Points
 - d. No Sales Tax Increase in Last Five Plus Years 0 Points
 - D. IMPACTS** **UP TO 60 POINTS**
 - 1. Local Economic Development up to 10 Points
 - 2. Meets Critical Needs.....up to 15 Points
 - 3. Community Benefits up to 20 Points
 - 4. Eliminates Hazards up to 15 Points
 - E. MULTI-JURISDICTIONAL/COOPERATIVE AGREEMENTS** **UP TO 10 POINTS**
 - F. PROJECT READINESS & TIMELINE** **UP TO 10 POINTS**
 - G. IN-PERSON WORKSHOP ATTENDANCE** **10 POINTS**
 - H. CURRENT ACOG BOARD MEMBERSHIP** **15 POINTS**
- TOTAL POINTS POSSIBLE**..... **200 POINTS**

