

# ACOG BOARD OF DIRECTORS

Chair

**Brian Grider**  
Mustang Mayor

Vice-Chair

**Glenn Berglan**  
Goldsby Trustee

Secretary/Treasurer

**Shelli Selby**  
Yukon Mayor

Executive Director

**Mark W. Sweeney, AICP**

**AGENDA:** THURSDAY  
OCTOBER 26, 2023  
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, OCTOBER 26, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by 5 p.m. Monday, October 23, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE SEPTEMBER 28, 2023 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
  - A. Chairperson's Report
  - B. Executive Director's Report
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

## BEGINNING OF CONSENT DOCKET

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5. APPROVAL OF THE CONSENT DOCKET:

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

**CONSENT DOCKET ITEMS:**

- A. Finance Report – September 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*

## END OF CONSENT DOCKET

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6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Authorization for Climate Pollution Reduction Grant (CPRG) Consultant(s) Procurement: John Sharp, Deputy Director ([ATTACHMENT 6-A](#)) *Action requested.*

7. NEW BUSINESS

8. ADJOURN

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## NEXT MEETING:

Thursday, November 16, 2023, at 1:45 p.m.

# ATTACHMENT 1

## ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (33)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (7)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Hon. Bobby Allen Mayor
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Vice-Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
JONES CITY (2)	Hon. Missy Wilkinson Mayor	Hon. Chris Calvert Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Councilmember	Hon. Sody Clements Vice-Mayor
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (118)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dickson Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Hon. Sean Cummings Vice-Mayor
		Hon. Melodie Moore Councilmember
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Pat Derosa Trustee	Hon. Keith Dennis Trustee
		Hon. Ryan Dawson Vice-Mayor
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Mike Schmidt Vice-Mayor
		Hon. Vickie Douglas Councilmember
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice-Mayor
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Pearcey Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Brad Beam Deputy Base Civil Engineer



**SUBJECT:**

**MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING**

**DATE:**

SEPTEMBER 28, 2023

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2 p.m. Thursday, September 28, 2023, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

**PRESIDING CHAIR**

Hon. Brian Grider, Mayor

**ENTITY**

Mustang

**BOARD MEMBERS PRESENT**

Hon. Claudia Browne, Councilmember

Hon. Amy Neathery, Councilmember

Hon. Glenn Berglan, Trustee

Hon. Steven J. Gentling, Mayor

Hon. Tim Rudek, Councilmember

Hon. Missy Wilkinson, Mayor

Hon. John Kenney, Mayor

Hon. Terry Arps, Mayor

Hon. Matt Dukes, Mayor

Hon. Peter Hoffman, Councilmember

Hon. Phil Freeman, Mayor

Hon. Stephen Holman, Councilmember

Hon. Matt Hinkle, Councilmember

Hon. Rob Jones, Councilmember

Hon. Leah Grady, Trustee

Hon. David Bennett, Councilmember

Hon. Vickie Douglas, Councilmember

Hon. Shelli Selby, Mayor

Hon. Rod Cleveland, Commissioner

Hon. Mark Sharpton, Commissioner

Hon. Charlie Meadows, Commissioner

Del City

El Reno

Goldsby

Guthrie

Harrah

Jones City

Lake Aluma

Luther

Midwest City

Nichols Hills

Noble

Norman

Oklahoma City

Piedmont

Slaughterville

The Village

Warr Acres

Yukon

Cleveland County

Logan County

Logan County

**ASSOCIATE MEMBER PRESENT**

Brad Beam, Deputy Base Civil Engineer

Tinker Air Force Base

**BOARD MEMBERS ABSENT**

Hon. Nikki Lloyd, Mayor

Hon. Terry Brungardt, Trustee

Hon. Tom Trello, Vice-Mayor

Hon. Cody Brewer, Councilmember

Hon. Jim Neal, Councilmember

Hon. Darrell A. Davis, Mayor

Hon. Rashanna Baker, Trustee

Hon. Bobby Allen, Mayor

Hon. Tim Rudek, Councilmember

Bethany

Calumet

Cedar Valley

Choctaw

Crescent

Edmond

Forest Park

Geary

Harrah



**BOARD MEMBERS ABSENT (Cont.)**

Hon. Magnus Scott, Trustee  
 Hon. Mike Donovan, Councilmember  
 Hon. Ronald Dumas, Mayor  
 Hon. Mark Hamm, Councilmember  
 Hon. Mark Cochell, Mayor  
 Hon. Jeff Brueggen, Trustee  
 Hon. Frank Calvin, Mayor  
 Hon. Trey Buck, Councilmember  
 Hon. Pat Derosa, Trustee  
 Hon. Tomas Manske, Commissioner  
 Hon. Carrie Blumert, Commissioner

**ENTITY**

Langston City  
 Lexington  
 Meridian  
 Moore  
 Nicoma Park  
 Okarche  
 Spencer  
 Tuttle  
 Union City  
 Canadian County  
 Oklahoma County

**GUESTS PRESENT**

Pete White, Attorney  
 Jerry Steward, Attorney  
 Michael Pearson, Citizen  
 Michael Taylor, Asst. City Manager  
 Justin Henry, Program Planner  
 Nikkiey Morton, Grant Administrator

ACOG Legal Counsel  
 Asst. to Pete White  
 Logan County  
 Nichols Hills  
 Oklahoma City  
 Oklahoma County

**ACOG STAFF**

Mark W. Sweeney  
 John M. Sharp  
 Debbie Cook  
 Rachel Meinke  
 Jennifer Sebesta  
 James Smith  
 Beverly Garner

**POSITION**

Executive Director  
 Deputy Director  
 Finance Director  
 Public Information Director  
 Transp. Planning Services (TPS) Div. Mgr.  
 IT Operations Specialist I  
 Executive Assistant

## MINUTES

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**1. CALL TO ORDER**

Presiding Chair Brian Grider called the meeting to order at 2 p.m. A quorum was present.

**2. APPROVAL OF THE AUGUST 31, 2023 MINUTES**

Director Steven J. Gentling made a motion to approve the August 31, 2023 minutes of the ACOG Board of Directors meeting. Director Peter Hoffman seconded the motion. The motion carried unanimously.

**3. COMMUNICATIONS****A. CHAIRMAN'S REPORT**

Chairman Brian Grider said, regarding all the grants that John Sharp talked about during the ACOG MPO Policy Committee, his city has not always done the best at applying for projects, but recently they have become much more active in that process. He said his staff commented how helpful the ACOG staff has been to help them through that process, and noted that if other communities are struggling with applying for grants, to please reach out to ACOG staff, as they truly want to help as much as possible.

## **B. EXECUTIVE DIRECTOR'S REPORT**

### **1) 2023-24 Community Economic Resiliency Initiative (CERI) Program Kick-Off**

Mr. Sweeney said that yesterday, September 27, the City of Choctaw began their planning demonstration site project with a kick-off meeting with city officials, OU Institute for Quality Communities (IQC) representatives, steering committee members, and ACOG staff. Likewise, today, September 28, the City of Noble is initiating their project with a similar event.

The City of Choctaw will be focusing on their Highway 62 Corridor with an emphasis on infill development of vacant properties and boosting local investment. The City of Noble will continue to concentrate on revitalization and preservation of its downtown area along US-77. Both CERI endeavors are anticipated to be completed by April/May 2024. Funding is provided from ACOG's EDA Planning Grant and a \$2,500 contribution from each city for their respective projects.

### **2) REAP Application Workshops**

This month, two in-person REAP Application Workshops were conducted for all REAP eligible communities in our region. One was held on September 12 and the other was conducted on September 21, both at ACOG. Workshop attendance was not mandatory, but any city or county attending will receive an extra 15 points on their 2024 REAP application. A total of 20 people representing 15 local governments were present at the two workshops.

### **3) Oklahoma City Representative**

Councilmember Matt Hinkle is now officially designated as the primary delegate representing the City of Oklahoma City on the ACOG Board, ACOG MPO Policy Committee, and the Garber-Wellington Association Policy Committee. He replaces Councilmember Todd Stone, who will now automatically be an alternate. Mr. Hinkle will be involved in some of the committee activities that were talked about previously; e.g., the ACOG Agreement & Bylaws Committee.

## **4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

Director Peter Hoffman said he wanted to share something on a serious manner. He said the world we have seen for the past 20 years will not be the same as what we will see for the next 10 years. Many people have never seen a true declining market for a decade or so. Resources will be harder to come by. Consumer spending will go down and interest rates will stay higher longer and it is going to be tough. Oklahoma may have a little windfall with oil temporarily and the government funding will probably get smaller, depending upon the election.

He asked, how can we take advantage of this and get ahead of the whole world. ACOG has 38 cities and 4 counties and each community has a unique major attractor, grower, builder. We must think of a better way than just asking for money. The world will change in the worker manufacturing components; it will change where we will not recognize our country. With that is a problem, but also an opportunity. Each community has land, people, purpose, an idea, a few cities leaders, that if they were to lock in on it, laser shoot it, and develop it, it could be a magnet for wanting to do things. If you look at the new manufacturing skills that will be required for all the blue collar workers, having a good attitude and showing up will not even cut it. It is sophisticated, smart, and hard to figure out, and it will get more so. We must reinvent ourselves. We must start with the community leaders and begin to develop an idea that relates to something about what you could offer that would, in fact, say, if they need land on which to place a vocational technical school to train workers, that would be wildly valuable. Even though it may not be economic, it will produce things that will be.



Mr. Hoffman said he is willing to be involved in working with a coalition through ACOG and take the coalition to the legislature with each community of what they would add to the moral fabric over the next hundred years, from schools teaching this, training here, experimental ground here, etc. As a total, ACOG could be so powerful, so important, that as a job attractor for Tinker, we could become a magnet for the future. He has a lot of friends around the country who would come to bear to help us do that; they are high level in their own area of some of these things we are talking about.

If we do nothing, we will be left behind at the fastest pace known to man. We cannot rely on ACOG and the legislature with our hands out for the rest of our lives – we cannot do it. We must proactively reinvent our own hundred-year future. He would love to help in this process with each community, taking the top citizens with means and influence, who would be willing to help. If you take Central Oklahoma, with the top communities that we are, and put them together with this vision and a single-minded purpose to lift the country, and as a collateral benefit, lifting us individually (which is the whole point of adding value). We can have education higher, excitement higher, and young people getting motivated higher. Since many cannot go to college, that is fine; let us put them into vo-techs at this new level. We could create a business model that would attract funds, company interest, government notoriety, attract legislature impression, and help ACOG. He said he would be interested in helping with this endeavor over the next coming years.

Director Rod Cleveland said Cleveland County has already started this process with ARPA funds to help with aeronautics technology for a tech center. They also have the Oklahoma Aviation Academy for students starting as a freshman and all the way through high school where they can start with being a pilot engineer for the air traffic controllers and also weather. Once they get to be a junior, they can go to vo-tech. Also, that is why ACOG had the Comprehensive Economic Development Strategy (CEDS) to talk about this process. ACOG is talking about a revolving loan fund, but will need to have legislation to do it, but that would allow communities or businesses to be able to tap into a lender of last resort for seed money for small businesses. Director Hoffman said he was aware of that, but said, rather than letting that just percolate, he was talking about proactively encouraging the constituents/city councils to get together to come up with those things to think of the unique structure? of a community to have something to build upon. He said that one of his backgrounds is helping people see their core competency and developing it, so if anyone here wants help in working with their own community to see it for themselves, he would be more than happy to do it, but ACOG is the right umbrella he would help. He said we need to run with this...not walk.

Director Charlie Meadows said he is not opposed to anything being said here, with this exception, possibly. He may not know the depth of central planning that Director Hoffman is talking about and what percentage of free markets which the entrepreneurial genius has always produced the greatest amount of productivity and oftentimes government gets in the way of that. Simple planning that he has seen has created a lot of problems in the past. Director Hoffman said it is not a lot of simple planning; it is actually encouraging each specific unit community environment to think of its own unique potential greatness and say to let it manifest at a higher level – not a centralized big brother putting it all together. There are talented people in each community who may really never be known, but if this were to happen, you may never know what could come up that may be sitting right next to us.

Mark Sweeney noted that last year ACOG did Regional Visioning for the first time ever and we need to play off of that progressive step. Also, as a follow-up to Director Cleveland's statement pertaining to the CEDS 5-year Update, ACOG will be talking to the Directors over the course of this next year in which ACOG needs to do some cutting edge initiatives for our region that address economic growth and development.

Director Hoffman said the entities can determine what makes their community special.

Director Vickie Douglas noted that as she grew up, she never had an adult (counselor or teacher) tell her what opportunities there were out there, such as going to college or working at Tinker. She said we need to educate our children and inform them of the opportunities.

## 5. APPROVAL OF THE CONSENT DOCKET

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – August 2023 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Director Phil Freeman made a motion that all items under the Consent Docket be approved in one vote. Director Shelli Selby seconded the motion. The motion carried unanimously.

## 6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Consideration of the Renewal of the ACOG General Counsel Contract for Legal Services

Mark W. Sweeney highlighted the information as detailed in the agenda memorandum.

Director Peter Hoffman moved to approve the renewal of the ACOG General Contract for Legal Services with Pete White as per the attached agreement for an amount not to exceed \$49,999, unless increased by ACOG. Director Glenn Berglan seconded the motion. The motion carried unanimously.

- B. Consideration of Annual Compensation Adjustment for the Executive Director as Recommended by the ACOG Executive Committee

or

Enter into Executive Session to Discuss Confidential Information Related to the Requested Action as Authorized by 25 O.S. (2018 Supp), Section 307 (B)(1)

Chairman Brian Grider highlighted the information as detailed in the agenda memorandum.

Director Matt Dukes moved to approve the Executive Director's compensation package retroactive to September 1, 2023 and the resulting employment agreement changes as recommended by the Executive Committee. Director David Bennett seconded the motion. The motion carried unanimously.

Chairman Grider thanked Mr. Sweeney for the incredible job he is doing, saying ACOG is very fortunate to have him and said for those who have been here for any length of time, they know the difference now than before Mr. Sweeney was here. He said you can see by the lists of accomplishments and goals, on the faces of the staff – the morale, and the vision. The Board applauded.

C. Authorization to Extend Agreement with Ecointeractive, LLC

Jennifer Sebesta reviewed the reason ACOG has this program as detailed in the agenda memorandum and desires to extend the agreement this time for a five-year period in order to lock in a lower percentage increase per year. Director Hoffman asked if ACOG staff highly recommended this program, and Ms. Sebesta said yes, ODOT also selected this company for their statewide implementation program. This allows ACOG to integrate its projects with ODOT's projects and to get more functionality on its end. Commissioner Mark Sharpton asked if ACOG could piggyback onto ODOT's contract, and have them pay for it. Ms. Sebesta said that ACOG would lose the customization that we currently have if we joined ODOT's contract.

Director Peter Hoffman moved to authorize the Executive Director to negotiate and execute an extended agreement with EcoInteractive to provide services and continued support for ACOG's eTIP, as initially outlined in the April 18, 2017 Request for Proposals, at a total cost not to exceed \$516,516 for five years. Director Phil Freeman seconded the motion. The motion carried unanimously.

D. Selection of Regional Safety Action Plan Consultant and Contract Authorization

Hannah Nolen highlighted the information as detailed in agenda memorandum. She said ACOG will provide periodic updates on how the project is going and seek their assistance in outreach and in the planning process in general over the next year. Next October Ms. Nolen said ACOG will bring this back with the final plan production.

Director Stephen Holman moved to select Kimley-Horn as the Regional Safety Action Plan (RSAP) consultant and to authorize the Executive Director to negotiate and execute a contract with Kimley-Horn for the RSAP at an amount not to exceed \$240,000 for an anticipated 12-month time frame. Director Phil Freeman seconded the motion. The motion carried unanimously.

E. Central Oklahoma: Through My Lens - Photo Contest Winners

Rachel Meinke reminded the Board that back in May, she announced that ACOG was kicking off the Central Oklahoma: Through My Lens contest. She then gave the following presentation: <https://www.acogok.org/wp-content/uploads/2023/10/BOD-PHOTO-CONTEST-ANNOUNCEMENT.pdf>

F. Central Oklahoma State & Federal Legislative Forum - Tuesday, October 10, at 10 a.m. at the Renaissance Waterford Hotel

Mark W. Sweeney said the Board should have received notice of this forum via email. He said this forum is different from the Retreat and Regional Visioning conducted last year. ACOG is seeking to establish the state legislative agenda, spending time talking about them with the Board, and then discussing federal legislative priorities for our region. Included with this forum will be lunch at the Waterford Hotel and therefore there is a need for a head count.

Luke Martin with Majority Plus has been invited that morning to give an overview of what the next legislative session will be about. He was one of the guest speakers at the Retreat last year, which was one of the most well-engaging of conversations that day.

There will also be interesting new initiatives presented at the forum and he asked that the Board members RSVP by Monday, October 2, noting that they received the invite via email twice, to date.

Mr. Sweeney said he will present these prioritized state legislative issues to the Board at the December meeting. He emphasized there will be changes even after December because the deadline for submitting bills is later in January. By the time the bills have been submitted, new issues will come up that must be addressed. By the February 2 legislative event, the ACOG Power Brunch at the Will Rogers Theatre, ACOG will have a much more streamlined version of the state issues to present to the legislators, Board members, and guests. The federal priorities will be further refined and packaged to take to the congressional delegates in February or March, when ACOG does the annual visit to Washington, DC. This process is a very comprehensive approach towards both levels of legislation. That is why this forum will be of value to the Board and to the organization.

## **7. NEW BUSINESS**

Chairman Brian Grider asked if there was any new business to be presented. No new business was presented.

## **8. ADJOURN**

There being no further business, Chairman Grider adjourned the meeting at 2:44 p.m.

ADOPTED THIS 26<sup>th</sup> DAY OF OCTOBER 2023.

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CHAIRMAN

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SECRETARY/TREASURER

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# CONSENT DOCKET

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## ATTACHMENT 5-A

**SUBJECT:**

**FINANCE REPORT – SEPTEMBER 2023 CLAIMS**

**DATE:**

OCTOBER 26, 2023

**FROM:**

**DEBORAH COOK, CPA**

Finance Director

**INFORMATION:**

In accordance with the revised ACOG claims list process, September claims were paid biweekly during the month. A copy of the [September claims](#) for payment is included for ratification. The September cash status report is also included for information.

**ACTION REQUESTED:**

Motion to ratify payment of all claims paid during the month of September 2023.

**In accordance with the revised claims process, this list of claims paid in September 2023 is offered for the Board of Directors to ratify.**

Anglin Public Relations <i>(Advertising)</i>	6,830.53
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone)</i>	82.46
Bailey, Ben <i>(Mileage - 911)</i>	174.26
Bill Warren Office Products <i>(Supplies)</i>	138.90
Batteries Plus <i>(Supplies)</i>	161.25
Calumet, Town of <i>(REAP Grant E5-2023-1)</i>	25,895.62
CDW Government <i>(Supplies)</i>	10,042.16
Chase Card Services <i>(Supplies, Development)</i>	6,418.45
Choate, Jeff <i>(Mileage 911)</i>	163.74
Dell Marketing LP <i>(Equipment)</i>	11,439.16



**September 2023 Claims (Cont.)**

DesignTunnel <i>(Videographer)</i>	3,997.88
Ecointeractive, Inc. <i>(Software)</i>	7,641.25
Electradigital <i>(Internet - 911 \$9.00)</i>	1,651.20
First Choice Coffee Service <i>(Supplies)</i>	235.93
FP Mailing Solutions <i>(Equipment Rental)</i>	297.00
Gatehouse Media OK Holdings, Inc <i>(Public Notice)</i>	153.60
General Mailing Equipment <i>(Supplies)</i>	13.00
Impressions Printing <i>(Printing)</i>	154.16
Jimenez, Jose <i>(Mileage)</i>	43.24
Jones City, Town of <i>(REAP Grant ED3-2021-9)</i>	77,505.00
Mudd Print & Promo <i>(Printing)</i>	1,035.54

**September 2023 Claims (Cont.)**

National Groundwater Association <i>(Membership Dues)</i>	120.00
Nolen, Hannah <i>(Mileage)</i>	25.08
Oklahoma County Public Building Authority <i>(Office Rent)</i>	21,243.03
Oklahoma Flood Management Association <i>(Professional Development &amp; Membership Dues)</i>	500.00
Peak Uptime <i>(Repairs &amp; Maintenance)</i>	1,738.42
Pendergraft, Art <i>(Consultant - UPWP - 2 months)</i>	11,666.00
Pollard, Eric <i>(Mileage)</i>	83.31
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
The Sanborn Map Co, Inc <i>(Supplies - Aerial Photos 911)</i>	5,042.40
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Sebesta, Jennifer <i>(Mileage)</i>	15.65

September 2023 Claims (Cont.)

Sharp, John	34.06
<i>(Mileage &amp; Travel)</i>	
Smedlund, Julie	72.72
<i>(Mileage)</i>	
Standley Systems	1,172.24
<i>(Copiers)</i>	
Total Compliance Connection, LLC	850.00
<i>(HR Consultant)</i>	
Verizon Wireless	173.67
<i>(Telephone, Internet)</i>	
TOTAL SEPTEMBER 2023 CLAIMS	<u>\$ 201,110.91</u>

ATTEST

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY/TREASURER

# ACOG CASH STATUS REPORT

FOR THE MONTH ENDED SEPTEMBER 30, 2023

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
<i>September 1, 2023</i>				
Cash	\$ 3,674,720.34	\$ 618,328.19	\$ -	\$ 4,293,048.53
Petty Cash	195.77	-	-	195.77
Total Beginning Balance	<u>\$ 3,674,916.11</u>	<u>\$ 618,328.19</u>	<u>\$ -</u>	<u>\$ 4,293,244.30</u>
Cash Receipts				
Grants & Contracts	\$ 300,162.39	\$ -	\$ -	300,162.39
Memberships	81,066.00	-	-	81,066.00
Transfers of Funds	-	-	547,000.00	547,000.00
Interest/Dividend Earned	-	17.02	-	17.02
Miscellaneous	1,766.91	-	-	1,766.91
Petty Cash - Replenishment	-	-	-	-
Total Cash Receipts	<u>\$ 382,995.30</u>	<u>\$ 17.02</u>	<u>\$ 547,000.00</u>	<u>\$ 930,012.32</u>
Cash Disbursements				
Personnel Cost	\$ 268,039.63	\$ -	\$ -	268,039.63
<i>(detail next page)</i>	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	547,000.00	-	547,000.00
Claims Expenditures:	201,110.91	-	-	201,110.91
<i>(detail next page)</i>	-	-	-	-
Miscellaneous	-	-	-	-
Petty Cash - supplies	-	-	-	-
Total Cash Disbursements	<u>\$ 469,150.54</u>	<u>\$ 547,000.00</u>	<u>\$ -</u>	<u>\$ 1,016,150.54</u>
<i>September 30, 2023</i>				
Cash	\$ 3,588,565.10	\$ 71,345.21	\$ 547,000.00	\$ 4,206,910.31
Petty Cash	195.77	-	-	195.77
Total Ending Balance	<u>\$ 3,588,760.87</u>	<u>\$ 71,345.21</u>	<u>\$ 547,000.00</u>	<u>\$ 4,207,106.08</u>

## SCHEDULE OF GENERAL OPERATING EXPENSES

### FOR THE MONTH ENDED SEPTEMBER 30, 2023

**Personnel Cost:**

Salaries	146,731.03
Payroll Taxes	66,798.23
Payroll Processing Fees	896.75
Group Health & Life Insurance	23,586.79
Pension Contribution & Expense	25,940.85
EBC Flex Plan Contributions	3,978.82
United Way Contributions	107.16

<b>Total Operating Personnel Expenditures</b>	<b><u>\$ 268,039.63</u></b>
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**Claims Expenditures:**

Accounting and Auditing	-
Contract Personnel	-
Copiers	1,172.24
Credit Card	6,418.45
Development and Recruitment	400.00
Equipment & Furniture	10,734.82
Equipment Rental	297.00
Insurance	-
Internet Service	5,691.23
Legal	-
Maintenance & Repair - Equipment	11,439.16
Maintenance & Repair - Software	-
Mileage	612.06
Miscellaneous	-
Office Cleaning	230.00
Office Rent	21,243.03
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	154.16
Professional Dues	220.00
Projects -911	-
Projects -CMAQ	-
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	103,400.62
Projects - Traffic Counts	-
Projects - Legislative Brunch Videographer	3,997.88
Public Education -	-
Public Notice/Advertising	153.60
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	19,346.53
Supplies	7,747.78
Supplies - Software	7,641.25
Telephone	136.10
Temporary Labor	-
Travel	-
Vehicle Expense	-

<b>Total Claims Expenditures:</b>	<b><u>\$ 201,110.91</u></b>
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**SUBJECT:**

**REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT**

**DATE:**

OCTOBER 26, 2023

**FROM:**

**JOHN HARRINGTON**  
Water Resources Director

**INFORMATION:**

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2023/10/Clearinghouse-Letters-October-Agenda.pdf>.

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32301 - PC-10901 Redistricting

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32302 - PC-10906 Redistricting

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32303 - C-7592 Preliminary Plat of Mustang Creek Estates

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32304 - C-7593 Preliminary Plat of The Cove at Creekside Village

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32305 - C-7594 Final Plat of NHB Industrial Park

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32306 - C-7595 Final Plat of Coventry Park

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32307 - C-7596 Final Plat of Tuscany Lakes Phase 4

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32308 - PUD-1970 Planned Unit Development

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32309 - PUD-1971 Planned Unit Development

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32310 - SPUD-1566 Planned Unit Development

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32311 - SPUD-1567 Planned Unit Development

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32312 - SPUD-1568 Planned Unit Development

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32313 - SPUD-1569 Planned Unit Development

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32314 - SPUD-1570 Planned Unit Development

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32315 - SPUD-1571 Planned Unit Development

**Agency Applicant:** Development Services Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** October 3, 2023  
**Project Review Request:** ID#J32316 - DA-00008-PH Deed Approval by Public Hearing

### **ACTION REQUESTED:**

Motion to concur with staff assessment of submitted projects.





## ATTACHMENT 5-C

### SUBJECT:

### ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE (MPO PC) REPORT

### DATE:

OCTOBER 26, 2023

### FROM:

**JOHN SHARP**  
Deputy Director

### INFORMATION:

Requesting endorsement of the following regular agenda action item that is included in the [ACOG MPO PC](#) agenda as Item D-1, if approved by the ACOG MPO PC:

- D-1 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Proposed Scope Change by the Town of Jones City: Hannah Nolen, AICP, Transportation Planning Services (TPS) Mobility & Planning Manager *Action requested.*

### ACTION REQUESTED:

Motion to endorse ACOG MPO Policy Committee (PC) approval of action item D-1, which is included in the October 26, 2023 ACOG MPO PC agenda and anticipated to be approved by the Committee.

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**REGULAR AGENDA  
ITEMS THAT MAY REQUIRE  
ACOG BOD ACTION**

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## ATTACHMENT 6-A

### SUBJECT:

#### **AUTHORIZATION FOR CLIMATE POLLUTION REDUCTION GRANT (CPRG) CONSULTANT(S) PROCUREMENT**

### DATE:

OCTOBER 26, 2023

### FROM:

**JOHN SHARP**

Deputy Director

### INFORMATION:

As previously informed, the U.S. Environmental Protection Agency (EPA) has awarded a \$1 million Climate Pollution Reduction Grant (CPRG) to ACOG to develop two plans and reports that identify measures for reducing greenhouse gas (GHG) emissions in the Oklahoma City Metropolitan Statistical Area (MSA). This planning process is required for tribes and local governments in the MSA to be eligible to apply for over \$4 billion in future implementation grants.

ACOG received notification of this grant award on September 19 and continues to formulate a scope of work with the help of the Oklahoma Department of Environmental Quality (ODEQ) and the Indian Nations Council of Governments (INCOG). The first required EPA deliverable of this four-year grant is a Priority Climate Action Plan (PCAP) which is due March 1, 2024.

The compressed timeline and changing program criteria from EPA preclude the option of pursuing a Request for Proposals (RFP) for the selection of a consultant(s). Therefore, a consultant(s) will be chosen through a Cooperative Purchase Agreement per the ACOG Procurement Policy, or through extending an existing consultant contract that was initially procured through the Regional Air Quality Plan (RAQP) RFP process. Given the expedited timeline, ACOG staff has had a number of discussions with various consultants, preapproved by either OMES or HGAC Buy, to determine their capacity to complete tasks by the first deadline.

ACOG staff is requesting that the Executive Director be allowed to negotiate a contract with one or more of the following consultant companies:

- StanTech, LLC
- Olsson Associates
- Guernsey
- Terracon Consultants, Inc.
- Reagan Smith (existing RAQP contract/extension)
- Other prequalified consultant(s)

The contract with the selected consultant(s) is not to exceed \$600,000 over the four years of the grant. This contract will comply with the ACOG Procurement Policy by utilizing a Cooperative Purchase Agreement or by extending an existing contract.

Updates on this contract and progress on the project will be provided to the Board periodically.

### **ACTION REQUESTED :**

Motion to authorize the Executive Director to negotiate and execute an agreement with the chosen consultant(s) to develop a Priority Climate Action Plan, a Comprehensive Climate Action Plan, and/or status report at a total cost not to exceed \$600,000 within the four-year time frame of the grant.