



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS



911 ACOG BOARD OF DIRECTORS



Chair

Carrie Blumert

Oklahoma County Commissioner

Vice-Chair

Phil Freeman

Noble Mayor

Secretary/Treasurer

Roger Godwin

Warr Acres Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
OCTOBER 26, 2023
1 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (911 ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, OCTOBER 26, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, October 23, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))

2. APPROVAL OF THE MINUTES:

- A. August 31, 2023 ([ATTACHMENT 2-A](#)) Carried forward from September 28 agenda, due to lack of quorum.
- B. September 28, 2023 ([ATTACHMENT 2-B](#))

3. COMMUNICATIONS:

- A. Chairperson's Report
- B. Executive Director's Report

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – August 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) Carried forward from September 28 agenda, due to lack of quorum.
- B. Finance Report – September 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-B](#))

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION:

- A. Intrado 911 System Annual Maintenance and Support Agreement: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-A](#)) *Action requested.* Carried forward from September 28 agenda, due to lack of quorum.
- B. Annual Renewal of the AT&T Switched Ethernet (ASE) Services Agreement: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-B](#)) *Action requested.*
- C. NG911 Implementation Status Update: Brent L. Hawkinson, 911 & Public Safety Director, David Jones, Senior Vice President, Strategic Accounts, Mission Critical Partners (MCP), and Tony Parrott, Solacom Vice President of Sales & Public Safety ([ATTACHMENT 6-C](#)) *For information only.*

7. **GENERAL STATUS REPORT:** Brent L. Hawkinson, 911 & Public Safety Director
For information only.

8. **NEW BUSINESS**

9. **ADJOURN**

NEXT MEETING:

Thursday, November 16, 2023, 1 p.m.

ATTACHMENT 1

911 ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
BLANCHARD (4)	Hon. Ben Whitt City Councilmember	Hon. Chuck Kemper Vice-Mayor
		Hon. Micheal Scalf Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell Davis Mayor	Hon. Barry Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Councilmember
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
JONES CITY (2)	Hon. Missy Wilkinson Mayor	Hon. Chris Calvert Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Mark Hamm Councilmember	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NEWCASTLE (5)	Hon. Marci White Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Councilmember	Hon. Sody Clements Vice-Mayor
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (39)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice-Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Hon. Sean Cummings Vice-Mayor
		Hon. Melodie Moore Councilmember

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Mike Schmidt Vice-Mayor
		Hon. Vickie Douglas Councilmember
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice-Mayor
CANADIAN COUNTY (3)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (15)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner



ATTACHMENT 2-A

SUBJECT:

MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING

DATE:

AUGUST 31, 2023

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:07 p.m. on August 31, 2023, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Carrie Blumert, Commissioner

ENTITY/AGENCY

Oklahoma County

BOARD MEMBERS PRESENT

Hon. James Woodard, Mayor
Hon. Ben Whitt, Councilmember
Hon. Amy Neathery, Councilmember
Hon. Adam Ropp, Councilmember
Hon. Tim Rudek, Councilmember
Hon. Chris Calvert, Trustee
Hon. John Kenney, Mayor
Hon. Terry Arps, Mayor
Hon. Matt Dukes, Mayor
Hon. Mark Hamm, Councilmember
Hon. Brian Grider, Mayor
Hon. Phil Freeman, Mayor
Hon. Larry Heikkila, Mayor
Hon. Rob Jones, Councilmember
Hon. Leah Grady, Trustee
Hon. David Bennett, Councilmember
Hon. Trey Bucks, Councilmember
Hon. Roger Godwin, Mayor
Hon. Shelli Selby, Mayor
Hon. Rod Cleveland, Commissioner
Hon. Mark Sharpton, Commissioner

Arcadia
Blanchard
El Reno
Guthrie
Harrah
Jones City
Lake Aluma
Luther
Midwest City
Moore
Mustang
Noble
Norman
Piedmont
Slaughterville
The Village
Tuttle
Warr Acres
Yukon
Cleveland County
Logan County

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor
Hon. Tom Trello, Vice-Mayor
Hon. Chad Allcox, Mayor
Hon. Floyd Eason, Mayor
Hon. Darrell Davis, Mayor
Hon. Rashanna Baker, Trustee
Hon. Mike Donovan, Councilmember
Hon. Ronald Dumas, Mayor
Hon. Marci White, Councilmember
Hon. E. Peter Hoffman Jr., Councilmember
Hon. Mark Cochell, Mayor
Hon. Kathy Jordan, Trustee

Bethany
Cedar Valley
Choctaw
Del City
Edmond
Forest Park
Lexington
Meridian
Newcastle
Nichols Hills
Nicoma Park
Smith Village

BOARD MEMBERS ABSENT (Cont.)

Hon. Frank Calvin, Mayor
No Designee
Hon. Jim Gilbert, Mayor
Hon. Tomas Manske, Commissioner

Spencer
Valley Brook
Woodlawn Park
Canadian County

GUESTS

Pete White, Attorney
David Jones, Senior V.P., Strategic Accounts
Hon. Jeff Caudill, Councilmember
Hon. Vickie Douglas, Councilmember
Hon. Claudia Browne, Councilmember
Nikkey Morton, Senior Buyer

ACOG Legal Counsel
Mission Critical Partners (MCP)
Nicoma Park
Warr Acres
Del City
Oklahoma County

STAFF

Mark W. Sweeney
Brent L. Hawkinson
Shana Sapp
John M. Sharp
Debbie Cook
Rachel Meinke
Jimmy Smith
Beverly Garner

POSITION

Executive Director
911 & Public Safety Director
911 Administrative Assistant
Deputy Director
Finance Director
Public Information Director
IT Operation Specialist 1
Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Carrie Blumert called the meeting to order at 1:07 p.m. A quorum was present.

2. APPROVAL OF JUNE 29, 2023 MINUTES - REGULAR MEETING

Director Matt Dukes made a motion to approve the June 29, 2023 minutes.
Director Phil Freeman seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS:

- A. CHAIRPERSON'S REPORT - Chair Blumert said she was happy to serve as the new 911 ACOG Chair.
- B. EXECUTIVE DIRECTOR'S REPORT - Mark Sweeney acknowledged that Director Phil Freeman, Mayor of Noble, is now serving as Vice-Chair, and Director Roger Godwin, Mayor of Warr Acres, is now serving as Secretary/Treasurer.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None

5. CONSENT DOCKET

Chair Blumert presented the Consent Docket, saying if Item 5-A does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report – Authorization of Payments of June and July 2023 Claims

Director Amy Neathery made a motion to approve the item under the consent docket. Director Phil Freeman seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION

A. Selection and Contract Authorization of Professional Auditing Services

Debbie Cook highlighted the recommendations as detailed in the memorandum regarding the Contract Authorization of Professional Auditing Services. She said the previous agreement with Arledge & Associates, P.C., to provide professional auditing services to ACOG and 911 ACOG, expired at the conclusion of the FY 22 audit. She said on June 5, 2023, staff released a Request for Proposals (RFP) for Professional Auditing Services for ACOG and 911 ACOG. She said staff received proposals from three different firms and these proposals were reviewed by an evaluation committee, consisting of ACOG staff members Mark Sweeney-Executive Director, John Sharp-Deputy Director, Debbie Cook-Finance Director, and Debbie Wilczek-Accountant II/Procurement Administrator. She said the evaluation committee met on August 1, 2023 to evaluate all the proposals for both technical qualifications and price.

She said the proposal that scored the highest was the new proposal submitted by Arledge & Associates, P.C., of Edmond. She said the evaluation committee believes that the services of Arledge & Associates, P.C. will best meet the needs of ACOG and 911 ACOG. She said the price for the FY 23 audits will be \$38,000, and based on the contractual option to renew, the prices for the audits of the subsequent fiscal years will be \$39,300 for FY 24, \$40,600 for FY 25, \$42,000 for FY 26 and \$43,000 for FY 27. Director Rod Cleveland asked why the price was increased. Ms. Cook said the dollar amount is the total amount for both ACOG and 911 ACOG and ACOG is higher because they have a single auditor.

Director Matt Dukes made a motion to approve the selection of Arledge & Associates, P.C., and to authorize the Executive Director to negotiate and execute a contract to provide ACOG and 911 ACOG with professional auditing services for the fiscal year ending June 30, 2023, with the option to renew for each of the four (4) subsequent fiscal years, subject to concurrence of the ACOG and 911 ACOG Board of Directors. Director Terry Arps seconded the motion. The motion carried unanimously.

B. NG911 Implementation Status Report

Mr. Hawkinson highlighted the current status as detailed in the memorandum regarding NG911 Implementation. He said at the June 29 Board Meeting, Mission Critical Partners' (MCP) update explained the decision to separate the call handling equipment and next generation 911 implementations. He said the primary objectives of this approach are to mitigate risk by reducing complexity and stabilize the ECC environment. He said 911 staff heard the Board's desire to focus on the implementation of the call handling equipment first in order to address issues being experienced with the current aging equipment.

He said once the call handling equipment is installed and functioning as expected, 911 ACOG will begin Next Generation Core Service implementations. He said 911 ACOG has executed a contract amendment with Solacom, and the gateways were installed the week of August 14, 2023. He said 911 staff is testing the call handling system and training the first ECC cut group in preparation for cutovers. He said the Intrado text control center (TCC) router is in place and final configurations are being completed with Intrado.

He said ECC cutovers will begin on September 12, 2023, starting with Mustang, and will continue every two weeks until November 2023 when they will increase to one per week. He said staff anticipates having ten ECCs on the new Solacom equipment prior to the holidays in December 2023. The report can be viewed here:

https://www.acogok.org/wp-content/uploads/2023/09/911-ACOG-Board-Meeting_NG911-Update-083123-Final-w_o-notes.pptx

Director Brian Grider asked why the cutover for El Reno was postponed. Mr. Hawkinson said El Reno did not want to be first this time since they had experienced several lost calls and multiple issues with audio. Director Rob Jones asked when the cutover is for Yukon and Piedmont. Mr. Hawkinson said the cutover for Mustang will start September 12, Yukon will cut September 26, and El Reno will cut October 10.

7. GENERAL STATUS REPORT

911 OPERATIONS:

ECC Cut Group One: 911 staff making final preparations for ECC Cut Group One, with Mustang ECC as first deployment on September 12, 2023.

911 GIS:

911 GIS Operations: GIS is preparing the Final Map update for Solacom Workstations to have the latest GIS data available to 911 ACOG dispatchers. Daily Operations include cell tower routing updates, MSAG information updates, road additions/changes, and subdivision address range requests.

OKLAHOMA 911 INSTITUTE:

There are no courses currently scheduled for the month of September 2023, due to Solacom Call Handling Solution Implementation/Additional Training.

ECC CALL VOLUME STATISTICS:

Monthly ECC Call Volume Statistics are available for the Directors at the front table.

8. NEW BUSINESS

Chair Blumert asked if there was any new business to discuss. No new business was presented.

9. ADJOURN

There being no further business to discuss, Chair Blumert adjourned the meeting at 1:25 p.m.

ADOPTED THIS 26th DAY OF OCTOBER 2023.

CHAIR

SECRETARY/TREASURER



ATTACHMENT 2-B

SUBJECT:

MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING

DATE:

SEPTEMBER 28, 2023

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:07 p.m. on September 28, 2023, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Phil Freeman, Mayor

ENTITY/AGENCY

Noble

BOARD MEMBERS PRESENT

Hon. Ben Whitt, Councilmember
Hon. Tom Trello, Vice-Mayor
Hon. Amy Neathery, Councilmember
Hon. Missy Wilkinson, Mayor
Hon. John Kenney, Mayor
Hon. Terry Arps, Mayor
Hon. Brian Grider, Mayor
Hon. Marci White, Councilmember
Hon. Mike Fullerton, Vice-Mayor
Hon. Larry Heikkila, Mayor
Hon. Rob Jones, Councilmember
Hon. Leah Grady, Trustee
Hon. David Bennett, Councilmember
Hon. Vickie Douglas, Councilmember
Hon. Rod Cleveland, Commissioner
Hon. Mark Sharpton, Commissioner
Hon. Charlie Meadows, Commissioner

Blanchard
Cedar Valley
El Reno
Jones City
Lake Aluma
Luther
Mustang
Newcastle
Newcastle
Norman
Piedmont
Slaughterville
The Village
Warr Acres
Cleveland County
Logan County
Logan County

BOARD MEMBERS ABSENT

Hon. James Woodard, Mayor
Hon. Nikki Lloyd, Mayor
Hon. Chad Allcox, Mayor
Hon. Claudia Browne, Councilmember
Hon. Darrell Davis, Mayor
Hon. Rashanna Baker, Trustee
Hon. Steven Gentling, Mayor
Hon. Tim Rudek, Councilmember
Hon. Mike Donovan, Councilmember
Hon. Ronald Dumas, Mayor
Hon. Matt Dukes, Mayor
Hon. Mark Hamm, Councilmember
Hon. E. Peter Hoffman Jr., Councilmember
Hon. Mark Cochell, Mayor
Hon. Kathy Jordan, Trustee

Arcadia
Bethany
Choctaw
Del City
Edmond
Forest Park
Guthrie
Harrah
Lexington
Meridian
Midwest City
Moore
Nichols Hills
Nicoma Park
Smith Village

BOARD MEMBERS ABSENT (Cont.)

Hon. Frank Calvin, Mayor
Hon. Trey Bucks, Councilmember
No Designee
Hon. Jim Gilbert, Mayor
Hon. Shelli Selby, Mayor
Hon. Tomas Manske, Commissioner
Hon. Carrie Blumert, Commissioner

Spencer
Tuttle
Valley Brook
Woodlawn Park
Yukon
Canadian County
Oklahoma County

GUESTS

Pete White, Attorney
Jerry Steward, Attorney
Hon. Matt Hinkle, Commissioner

ACOG Legal Counsel
Assistant to Pete White
Oklahoma City

STAFF

Mark W. Sweeney
Brent L. Hawkinson
Shana Sapp
John M. Sharp
Debbie Cook
Rachel Meinke
Jimmy Smith
Beverly Garner

POSITION

Executive Director
911 & Public Safety Director
911 Administrative Assistant
Deputy Director
Finance Director
Public Information Director
IT Operation Specialist 1
Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Phil Freeman called the meeting to order at 1:20 p.m. There not being a quorum present, the Chair stated the Board would discuss "For information only" items.

2. APPROVAL OF MINUTES - REGULAR MEETING

Due to lack of a quorum, this item was deferred to next Board meeting.

3. COMMUNICATIONS:

C. CHAIRPERSON'S REPORT - Chair Freeman said since there was no quorum, the Board will forgo any agenda items that require action.

D. EXECUTIVE DIRECTOR'S REPORT - None

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None

5. CONSENT DOCKET

B. Finance Report - Authorization of Payments of August 2023 Claims

Due to lack of a quorum, this item was deferred to next Board meeting.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION

C. Intrado 911 System Annual Maintenance and Support Agreement

Due to lack of a quorum, this item was deferred to next Board meeting.

D. NG911 Implementation Status Report

Brent Hawkinson highlighted the current status as detailed in the memorandum regarding NG911 Implementation. He said as reported at the August 31 Board meeting, call handling equipment was being configured and tested in anticipation of cutovers beginning September 12, 2023. He said after testing, audio issues were discovered that have caused 911 ACOG to postpone the ECC cutovers scheduled for September. He said that the audio problem is under the purview of another supplier called Audio Codes. He said 911 ACOG continues to work with the solution vendor to resolve the issues and begin ECC cutovers as quickly as possible. He said staff will continue collaboration with the solution vendors for the most expedient and reliable options for the public and our ECCs.

Director Ben Whitt asked if any changes could happen without notice. Mr. Hawkinson said no, staff will be informed of any changes. He said staff is meeting with Solacom next week to discuss the issues regarding the audio. Director Vickie Douglas asked if the lack of audio will affect cell service. Mr. Hawkinson said once the ECC gets the call, it would go through the Guardian System, so the audio reception and delivery must be without issue. He said there have been cases where the audio is clipped and/or the caller does not receive all of the audio.

Mr. Sweeney said this is an internal issue within Audio Code's technical system that they are in the process of correcting. Director Marci White asked if there was a configuration issue. Mr. Sweeney said it has nothing to do with ACOG staff and that this is an internal issue. Mr. Hawkinson added that staff is working with Solacom engineers to resolve the issue. He said Solacom engineers have been working directly with Audio Codes to find a solution to the audio issue. Chair Freeman asked if these were existing issues or issues that come up as staff proceeds further. Mr. Hawkinson said Solacom owns the relationship with Audio Codes, but ACOG staff will continue to insist that the system is running correctly before implementation.

The report can be viewed here: https://www.acogok.org/wp-content/uploads/2023/10/911-ACOG-Board-Meeting_NG911-Update-083123-Final-w_o-notes.pptx

7. GENERAL STATUS REPORT

911 OPERATIONS:

ECC Cut Group One: 911 staff making final preparations for ECC Cut Group One, with El Reno ECC as first deployment on October 10, 2023.

911 GIS:

911 GIS Operations: GIS is preparing the Final Map update for Solacom Workstations to have the latest GIS data available to 911 ACOG dispatchers. Daily Operations include cell tower routing updates, MSAG information updates, road additions/changes, and subdivision address range requests.

OKLAHOMA 911 INSTITUTE:

Active Assailant: October 5, 2023. This 1 day course is the most comprehensive active shooter class on the market. This class will provide telecommunicators the historical prospective of the active shooter, and skills the telecommunicator can use during active shooter events.

APCO Communications Center Supervisor: October 11 – 13, 2023. This 3 day APCO Institute Communications Center Supervisor course is designed for prospective, new, or experienced communications supervisors who want to enhance their supervisory skills and knowledge.

Crisis Intervention: October 19, 2023. Communications professionals are often the first to deal with a person in crisis. This 1 day class is designed to provide the skills to make a difference. Topics include: Active listening, Verbal containment, Use of your voice, Intelligence gathering, and more.

ECC CALL VOLUME STATISTICS:

Monthly ECC Call Volume Statistics are available for the Directors at the front table.

8. NEW BUSINESS

Chair Freeman asked if there was any new business to discuss. No new business was presented.

9. ADJOURN

There being no further business to discuss, Chair Freeman adjourned the meeting at 1:35 p.m.

ADOPTED THIS 26th DAY OF OCTOBER 2023.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET





ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – AUGUST 2023 CLAIMS

DATE:

OCTOBER 26, 2023

FROM:

DEBORAH COOK, CPA

Finance Director

This agenda consent item was carried forward from the September 28 meeting, due to the lack of a quorum.

INFORMATION:

In accordance with the revised 911 ACOG claims list process, August claims were paid biweekly during the month. A copy of [August claims](#) for payments are included in the ratification. The August cash status reports is also included for information.

ACTION REQUESTED:

Motion to ratify payment of claims paid during the month of August 2023.

In accordance with the revised claims process, this list of claims paid in August is offered for the Board of Directors to ratify.

ACOG Administrative Services - March, April and May 2023

Personnel	\$	404,090.37	
Advertising		3,610.77	
Audit		8,025.59	
Development		750.00	
Insurance		415.29	
Legal		3,075.00	
Mileage		1,462.64	
Postage		54.05	
Prepaid Dues		151.23	
Prepaid Insurance		1,638.71	
Prepaid Other		369.06	
Printing		258.95	
Special Projects - Institute		7,400.00	
Supplies		11,364.70	
Telephone & Internet		6,869.16	
Travel		256.64	
<i>Total MSAG/Education/Training</i>	\$	449,792.16	
Repairs and Maintenance		146.49	
Vehicle Operations		1,446.93	
Publications and Subscriptions		50.00	
<i>Items in 9-1-1 ACOG Budget</i>		1,643.42	
Total ACOG Administrative Services	\$		451,435.58

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$	29,510.91	
AT&T (Tribbey Circuit)		90.00	
AT&T (Service - Help Desk iPads)		206.19	
Cox Communications		25,530.57	
Hinton Telephone Company		246.20	
Intrado (Maintenance)		24,106.80	
Language Line		1,940.89	
Logix Communications		199.32	
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00	
Mission Critical Partners, LLC		49,464.79	
Oklahoma Communication Systems		374.65	
Oklahoma County Public Building Authority		1,875.42	
Oklahoma Tax Commission (Vehicle Expenses)		36.50	
Pioneer Telephone (9-1-1 Trunks)		200.04	
Pioneer Long Distance (Meet Point El Reno to Newcastle)		259.00	
Pottawatomie Telephone Co (Tribbey Circuits)		110.60	
TierPoint Oklahoma, LLC (Maintenance)		6,557.87	
WEX Fleet Services		187.94	
Windstream		82.29	
<i>Total 9-1-1 Operating/Maintenance</i>			145,389.98
Total August Claims	\$		596,825.56

ATTEST:

CHAIRMAN

SECRETARY/TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED AUGUST 31, 2023

	OPERATING ACCOUNT	INVESTMENT SWEEP	SAVINGS ACCOUNT	TOTAL
Beginning Balance				
<i>August 1, 2023</i>				
<i>Cash on Deposit</i>	<u>\$ 6,872,036.96</u>	<u>\$ 12,723,781.13</u>	<u>\$ 3,565,074.48</u>	<u>\$ 23,160,892.57</u>
Cash Receipts				
Fee Income - Wireline	13,635.61	-	-	13,635.61
Fee Income - OTC	505,835.94	-	-	505,835.94
Contracts	-	-	-	-
Transfers of Funds	292,608,525.11	292,362,893.67	-	584,971,418.78
Interest/Dividend Earned	49,765.01	-	150.30	49,915.31
Miscellaneous	-	-	-	-
Total Cash Receipts	<u>\$ 293,177,761.67</u>	<u>\$ 292,362,893.67</u>	<u>\$ 150.30</u>	<u>\$ 585,540,805.64</u>
Cash Disbursements				
Claims/Operating Expense	596,825.56	-	-	596,825.56
9-1-1 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	139,164.81	-	-	139,164.81
Transfers of Funds	292,362,893.67	292,608,525.11	-	584,971,418.78
Miscellaneous	379.38	-	-	\$ 379.38
Total Cash Disbursements	<u>\$ 293,099,263.42</u>	<u>\$ 292,608,525.11</u>	<u>\$ -</u>	<u>\$ 585,707,788.53</u>
Ending Balance				
<i>August 31, 2023</i>				
<i>Cash on Deposit</i>	<u>\$ 6,950,535.21</u>	<u>\$ 12,478,149.69</u>	<u>\$ 3,565,224.78</u>	<u>\$ 22,993,909.68</u>

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
AUGUST 2023

Bethany	\$	4,367.70
Cleveland County		4,412.86
Del City		4,567.14
Edmond		23,255.41
El Reno		5,253.74
Guthrie		7,074.26
McClain County*		7,167.17
Midwest City		12,232.37
Moore		13,171.13
Mustang		4,187.67
Newcastle		2,389.01
Nichols Hills		823.11
Noble		1,464.55
Norman		25,152.16
Oklahoma County		10,804.60
The Village		2,036.10
Tuttle		1,535.05
Warr Acres		2,378.59
Yukon		<u>6,892.19</u>
Total Disbursements	\$	<u>139,164.81</u>

*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.



ATTACHMENT 5-B

SUBJECT:

FINANCE REPORT – SEPTEMBER 2023 CLAIMS

DATE:

OCTOBER 26, 2023

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised 911 ACOG claims list process, September claims were paid biweekly during the month. A copy of [September claims](#) for payment is included in the ratification. The September cash status reports is also included for information.

ACTION REQUESTED:

Motion to ratify payment of claims paid during the month of September 2023.

In accordance with the revised claims process, this list of claims paid in September is offered for the Board of Directors to ratify.

9-1-1 Operating/Maintenance

AT&T (Network, Database)	\$	13,729.07	
AT&T (Tribbey Circuit)		90.00	
AT&T (Service - Help Desk iPads)		206.19	
Cox Communications		25,519.30	
Dobson Telephone		160.00	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)		18,426.66	
Hinton Telephone Company		246.20	
Language Line		1,500.46	
Logix Communications		199.32	
Mission Critical Partners, LLC		8,811.20	
Oklahoma Communication Systems		374.65	
Oklahoma County Public Building Authority		1,875.42	
Pioneer Telephone (9-1-1 Trunks)		200.04	
Pioneer Long Distance (Meet Point El Reno to Newcastle)		259.00	
Pottawatomie Telephone Co (Tribbey Circuits)		110.60	
Synergy Datacom Supply (Tools & Supplies)		528.19	
TierPoint Oklahoma, LLC (Maintenance)		6,557.87	
WEX Fleet Services		214.32	
Windstream		<u>82.63</u>	
<i>Total 9-1-1 Operating/Maintenance</i>			<u>79,091.12</u>
Total September Claims			<u><u>\$ 79,091.12</u></u>

ATTEST:

CHAIRMAN

SECRETARY/TREASURER

9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED September 30, 2023

	OPERATING ACCOUNT	INVESTMENT SWEEP	SAVINGS ACCOUNT	TOTAL
Beginning Balance <i>September 1, 2023</i>				
<i>Cash on Deposit</i>	<u>\$ 6,950,535.21</u>	<u>\$ 12,478,149.69</u>	<u>\$ 3,565,224.78</u>	<u>\$ 22,993,909.68</u>
Cash Receipts				
Fee Income - Wireline	11,834.69	-	-	11,834.69
Fee Income - OTC	502,433.69	-	-	502,433.69
Contracts	-	-	-	-
Transfers of Funds	254,855,127.50	255,201,819.62	-	510,056,947.12
Interest/Dividend Earned	51,891.22	-	140.61	52,031.83
Miscellaneous	-	-	-	-
Total Cash Receipts	<u>\$ 255,421,287.10</u>	<u>\$ 255,201,819.62</u>	<u>\$ 140.61</u>	<u>\$ 510,623,247.33</u>
Cash Disbursements				
Claims/Operating Expense	79,091.12	-	-	79,091.12
9-1-1 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	138,228.76	-	-	138,228.76
Transfers of Funds	255,201,819.62	254,855,127.50	-	510,056,947.12
Miscellaneous	373.48	-	-	\$ 373.48
Total Cash Disbursements	<u>\$ 255,419,512.98</u>	<u>\$ 254,855,127.50</u>	<u>\$ -</u>	<u>\$ 510,274,640.48</u>
Ending Balance <i>September 30, 2023</i>				
<i>Cash on Deposit</i>	<u><u>\$ 6,952,309.33</u></u>	<u><u>\$ 12,824,841.81</u></u>	<u><u>\$ 3,565,365.39</u></u>	<u><u>\$ 23,342,516.53</u></u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
SEPTEMBER 2023**

Bethany	\$	4,338.32
Cleveland County		4,383.18
Del City		4,536.42
Edmond		23,099.00
El Reno		5,218.40
Guthrie		7,026.68
McClain County*		7,118.96
Midwest City		12,150.09
Moore		13,082.54
Mustang		4,159.50
Newcastle		2,372.94
Nichols Hills		817.57
Noble		1,454.70
Norman		24,982.98
Oklahoma County		10,731.93
The Village		2,022.41
Tuttle		1,524.72
Warr Acres		2,362.59
Yukon		<u>6,845.83</u>
Total Disbursements	\$	<u>138,228.76</u>

*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

**REGULAR AGENDA ITEMS
THAT MAY REQUIRE
911 ACOG BOD ACTION**



ATTACHMENT 6-A

SUBJECT:

INTRADO 911 SYSTEM ANNUAL MAINTENANCE AND SUPPORT AGREEMENT

DATE:

OCTOBER 26, 2023

FROM:

BRENT L. HAWKINSON

911 & Public Safety Director

This agenda action item was carried forward from the September 28 meeting, due to the lack of a quorum.

INFORMATION:

The current Intrado 911 System Annual Maintenance and Support Agreement for the Viper Call Handling System expires October 31, 2023. As 911 ACOG has awarded a contract to Solacom for a new 911 Call Handling System, a Transitional Support Agreement with Intrado is required. This 12-month agreement will not exceed \$79,574.28.

ACTION REQUESTED:

Motion to authorize the Executive Director to enter contract negotiations with Intrado for Viper Call Handling System Annual Maintenance and Support Services, terms November 1, 2023, through October 31, 2024, with a 30-day Termination Clause for an amount not to exceed \$79,574.28.



ATTACHMENT 6-B

SUBJECT:

ANNUAL RENEWAL OF THE AT&T SWITCHED ETHERNET (ASE) SERVICES AGREEMENT

DATE:

OCTOBER 26, 2023

FROM:

BRENT L. HAWKINSON

911 & Public Safety Director

INFORMATION:

The renewal of the third year of the 36-month AT&T Switched Ethernet Services Agreement (November 1, 2023, through October 31, 2024) secures Metro-E Service from AT&T and is the 911 ACOG Primary Network for 911 Call Delivery to the ECCs. The total cost of services provided by the agreement for the third year is \$135,507.00.

ACTION REQUESTED:

Motion to authorize the Executive Director to renew the third year of the 36-month contract with AT&T to begin November 1, 2023, through October 31, 2024, with the third year costs not to exceed \$135,507.00.



ATTACHMENT 6-C

SUBJECT:

NG911 IMPLEMENTATION STATUS REPORT

DATE:

OCTOBER 26, 2023

FROM:

BRENT L. HAWKINSON
911 & Public Safety Director

DAVID F. JONES
MCP Sr VP Strategic Sales

TONY PARROTT
Solacom VP Sales &
Public Safety

INFORMATION:

NGA 911 Call Routing Solution and Solacom Call Handling Solution reports are provided as status updates to the progress 911 staff and our vendors are making with implementing the NG911 Program.

911 ACOG continues to negotiate a contract amendment with NGA 911. Meetings were held October 11 and October 19. Progress was made and additional meetings are being scheduled. MCP Senior Vice President and Director of Strategic Accounts, David F. Jones, will be presenting the 911 ACOG NG911 Project Summary.

As reported at the September 28 Board meeting, audio issues were discovered that are the purview of another supplier – Audio Codes.

911 ACOG has facilitated escalation of this issue to the Audio Codes CEO located in Tel Aviv and is tracking the issue closely. Several issues related to the Israeli-Hamas War are impacting this effort.

911 ACOG continues to work collaboratively with Solacom, the solution vendor, to resolve the issues and begin ECC cutovers as quickly as possible. A pre-release “debug” update has been provided to Solacom by Audio Codes for testing, which is currently underway. Solacom Vice President of Sales & Public Safety, Tony Parrott, will be presenting a summary of testing and troubleshooting efforts with Audio Codes.

Due to these factors the scheduled October, November, and December cutovers have been postponed.

ACTION REQUESTED:

For information only.