

ACOG BOARD OF DIRECTORS

Chair

Brian Grider
Mustang Mayor

Vice-Chair

Glenn Berglan
Goldsby Trustee

Secretary/Treasurer

Shelli Selby
Yukon Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
NOVEMBER 16, 2023
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, NOVEMBER 16, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, November 13, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE OCTOBER 26, 2023 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. Chairperson's Report
 - B. Executive Director's Report
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – October 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Crescent: Christopher Bluth, Community & Economic Development Manager ([ATTACHMENT 5-C](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Adoption of the Regular Scheduled Meetings for Calendar Year (CY) 2024: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. Renewal of the Watch for Me OK Services Agreement with Anglin Public Relations (PR): John Sharp, Deputy Director ([ATTACHMENT 6-B](#)) *Action requested.*
- C. Selection of the 2024 Rural Economic Action Plan (REAP) Projects: Christopher Bluth, Community & Economic Development Manager ([ATTACHMENT 6-C](#)) *Action requested.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, December 14, 2023, at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (33)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (7)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Hon. Bobby Allen Mayor
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Vice-Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
JONES CITY (2)	Hon. Missy Wilkinson Mayor	Hon. Chris Calvert Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	No Designee	Hon. Glenn Lewis Mayor
		Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Councilmember	Hon. Sody Clements Vice-Mayor
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHIE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (118)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dickson Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Hon. Sean Cummings Vice-Mayor
		Hon. Melodie Moore Councilmember
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Pat Derosa Trustee	Hon. Keith Dennis Trustee
		Hon. Ryan Dawson Vice-Mayor
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Mike Schmidt Vice-Mayor
		Hon. Vickie Douglas Councilmember
YUKON (10)	Hon. Shelli Selby Mayor	Hon. Jeff Wootton Vice-Mayor
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Brad Beam Deputy Base Civil Engineer



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

OCTOBER 26, 2023

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:02 p.m. Thursday, October 26, 2023, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Brian Grider, Mayor

ENTITY

Mustang

BOARD MEMBERS PRESENT

Hon. Terry Brungardt, Trustee
Hon. Claudia Browne, Councilmember
Hon. Darrell A. Davis, Mayor
Hon. Amy Neathery, Councilmember
Hon. Glenn Berglan, Trustee
Hon. Steven J. Gentling, Mayor
Hon. Tim Rudek, Councilmember
Hon. Missy Wilkinson, Mayor
Hon. Terry Arps, Mayor
Hon. Matt Dukes, Mayor
Hon. Peter Hoffman, Councilmember
Hon. Phil Freeman, Mayor
Hon. Larry Heikkila, Mayor
Hon. Matt Hinkle, Councilmember
Hon. Rob Jones, Councilmember
Hon. Leah Grady, Trustee
Hon. David Bennett, Councilmember
Hon. Vickie Douglas, Councilmember
Hon. Shelli Selby, Mayor
Hon. Mark Sharpton, Commissioner
Hon. Charlie Meadows, Commissioner
Hon. Carrie Blumert, Commissioner

Calumet
Del City
Edmond
El Reno
Goldsby
Guthrie
Harrah
Jones City
Luther
Midwest City
Nichols Hills
Noble
Norman
Oklahoma City
Piedmont
Slaughterville
The Village
Warr Acres
Yukon
Logan County
Logan County
Oklahoma County

ASSOCIATE MEMBER PRESENT

Brad Beam, Deputy Base Civil Engineer

Tinker Air Force Base

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor
Hon. Tom Trello, Vice-Mayor
Hon. Cody Brewer, Councilmember
Hon. Jim Neal, Councilmember
Hon. Rashanna Baker, Trustee
Hon. Bobby Allen, Mayor
Hon. John Kenney, Mayor
Hon. Magnus Scott, Trustee
Hon. Mike Donovan, Councilmember
Hon. Ronald Dumas, Mayor

Bethany
Cedar Valley
Choctaw
Crescent
Forest Park
Geary
Lake Aluma
Langston City
Lexington
Meridian

BOARD MEMBERS ABSENT (Cont.)

Hon. Mark Hamm, Councilmember
 Hon. Mark Cochell, Mayor
 Hon. Jeff Brueggen, Trustee
 Hon. Frank Calvin, Mayor
 Hon. Trey Buck, Councilmember
 Hon. Pat Derosa, Trustee
 Hon. Tomas Manske, Commissioner
 Hon. Rod Cleveland, Commissioner

ENTITY

Moore
 Nicoma Park
 Okarche
 Spencer
 Tuttle
 Union City
 Canadian County
 Cleveland County

GUESTS PRESENT

Pete White, Attorney	ACOG Legal Counsel
Jerry Steward, Attorney	Asst. to Pete White
Kellie Wilbanks, Community Development Director	Del City
Nicole Truitt, Secretary to Bd. of Logan Cnty. Comm.	Logan County
Michael Pearson, Citizen	Logan County
Michael Taylor, Asst. City Manager	Nichols Hills
Hon. Wilson Lyles, Commissioner	McClain County
Justin Henry, Program Planner	Oklahoma City
Kelly Riebold, Citizen	Slaughterville

ACOG STAFF

Mark W. Sweeney
 John M. Sharp
 Debbie Cook
 Rachel Meinke
 Jennifer Sebesta
 James Smith
 Beverly Garner

POSITION

Executive Director
 Deputy Director
 Finance Director
 Public Information Director
 Transp. Planning Services (TPS) Div. Mgr.
 IT Operations Specialist I
 Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Brian Grider called the meeting to order at 2:02 p.m. A quorum was present.

2. APPROVAL OF THE SEPTEMBER 28 2023 MINUTES

Director Peter Hoffman made a motion to approve the September 28, 2023 minutes of the ACOG Board of Directors meeting. Director Phil Freeman seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS**A. CHAIRMAN'S REPORT**

Chairman Brian Grider said, regarding the Legislative Forum on October 10 at the Waterford, it was not the greatest attended event, but everyone who was able to attend would say it was a good event with a lot of good discussion. The ACOG leadership team does a great job of putting together and making good use of those events. He said that any time they announce those events, do not overlook them if at all possible.

B. EXECUTIVE DIRECTOR'S REPORT

1) **Central Oklahoma State & Federal Legislative Forum**

As Chairman Brian Grider referred to, ACOG held the first combined ACOG State and Federal legislative forum on October 10 at the Renaissance Waterford Hotel. A total of 20 out of 37 Board members RSVPed; however, only 9 Board members attended along with 3 guests and 11 staff members. The program included the following: a guest speaker, Luke Martin of Capital Plus Consultants, who talked about anticipated issues and topics during the 2024 legislative session, a staff overview of a proposed ACOG legislative agenda with discussion occurred, and a survey using MentiMeter, ranking priorities for the next state legislative session by the attending Board members. The program also entailed a presentation on the proposed 2024 Federal legislative priorities for Central Oklahoma.

As promised, staff will prepare a report on the results of the survey prioritization, along with additional state legislative information, at the December Board meeting. Likewise, staff will also present an updated version of the Federal legislative priorities at the January 2024 Board meeting.

Mr. Sweeney said this is like a moving target. Legislative bills get introduced as we get into December and January, and the whole dynamic begins to change. ACOG's legislative prioritization will have to be assessed and updated because some bills may not materialize and some bills may show up that were never talked about back at the October Forum. He said it is a very fluid process, so by the time we get to the Legislative Power Brunch (February 2, 2024), ACOG will have updated its priorities to present to the legislators.

He said the federal legislation is a little different; it is more of a regional approach to priorities held by most of our stakeholders. ACOG staff puts together a document to present to our Congressional delegation in Washington DC, and as was done in the previous two years, a group of officers, along with staff, will go to Washington DC either in February or March, coinciding with a conference. The visits to the Congressional delegation creates an enhanced presence of ACOG.

2) **EDA Distressed Area Recompete Grant**

On October 5, ACOG submitted an EDA Distressed Area Recompete Grant application. This application, developed by our Community and Economic Development Department, is a technical assistance grant that will provide \$417,061.59 in funding for a regional capital assessment. This work is in conjunction with the Central Oklahoma Economic Development District (COEDD) in Shawnee and will target both ACOG and COEDD counties and cities. The scope of work for this two-year grant, if funded, will be to identify and cultivate regional asset capital that could be used by small businesses and entrepreneurs, especially individuals who are historically disadvantaged. This study will provide key insights into how to expand access to these sources of capital, new opportunities for expansion of funds, and long-term regional capital usage strategies. This grant, if funded, will complement and enhance the 2024 Comprehensive Economic Development Strategy (CEDS) report update, as well as the proposed Statewide Revolving Loan Fund (RLF) that ACOG is pursuing for legislative approval.

3) **ACOG Agreement & Bylaws Committee Meeting**

The ACOG Agreement & Bylaws Committee will be meeting at 2:30 p.m. on Friday, November 3, in the Cleveland Conference Room here at ACOG. The Committee will receive an historical overview of both the Agreement that established ACOG and the existing Board Bylaws. Sections of the Agreement in need of amendment will be identified for discussion by the Committee. As a reminder, the Committee members are

as follows: Mayor Brian Grider of Mustang, Trustee Glenn Berglan of Goldsby, Mayor Matt Dukes of Midwest City, Mayor Phil Freeman of Noble, Commissioner Carrie Blumert of Oklahoma County, Councilmember David Bennett of The Village, and Councilmember Matt Hinkle of Oklahoma City. If you have not RSVPed to me or Beverly, please do so accordingly.

4) REAP Application Deadline

This is a reminder that the REAP Application deadline for submittal is tomorrow, Friday, October 27, at 5 p.m. If you have any questions, feel free to contact Christopher Bluth or Maria DeLoera in the CED Department.

5) Central Oklahoma Clean Cities Awards Luncheon

ACOG encourages each of you to join us at 11:30 a.m. on Thursday, November 2, at the Renaissance Waterford Hotel in celebrating the Central Oklahoma Clean Cities Coalition's Achievements at our Annual Awards Luncheon. This event celebrates our mission to advance clean transportation and improve air quality in our region.

The 2022 Awards include the Zach D. Taylor Jr. Clean Cities Vision Award for Regional Alternative Transportation Fuels Leader, Stakeholder of the Year, and Legislative Advocate of the Year. Likewise, the City of Nichols Hills will be recognized for their acquisition of Compressed Natural Gas (CNG) and electric fleet vehicles, as well as the recent adoption of their Sustainability Plan.

The luncheon is sponsored this year by HNTB, Oklahoma Municipal Power Authority, and Vesta Strategic Solutions.

Mr. Sweeney said the Board members should have received an invitation email this past Monday. He said to please let ACOG staff know if they plan to attend the luncheon.

6) November and December Meeting Schedule

Just a reminder that Board and Committee meetings will not be on the last Thursday in the months of November and December due to the Holidays. The next meetings will be on Thursday, November 16, and then on Thursday, December 14.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – September 2023 Claims: Deborah Cook, CPA, Finance Director
Action requested.
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Director Matt Dukes made a motion that all items under the Consent Docket be approved in one vote. Director Glenn Berglan seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

A. Authorization for Climate Pollution Reduction Grant (CPRG) Consultant(s) Procurement

John Sharp said ACOG received word of this CPRG grant on September 19. He said ACOG must get the word out and get the first report to the feds on March 4 in order to open the door for their projects for any future grants using this funding. Based upon limited time, there is too much left in the game and we have not even started the game. There is not enough time to go out for an RFP, as that would take about six weeks to even get a consultant. Therefore, ACOG would like to use its Procurement Policy that is already in place, which allows ACOG to use a Cooperative Purchase Agreement, but there is also an option to utilize an existing contract with a company who is already doing some air quality work for ACOG. ACOG could possibly look at that contract and extend it, as there is an option in that contract to do that.

Mr. Sharp referred to the list of consultant companies in the agenda memorandum. He said ACOG would like to have flexibility going forward with the grant and have a contract to procure \$600,000 over the four years of the grant. There are two years of heavy lifting and two years of reporting.

Mr. Sharp said what is being asked of the Board today is for our Executive Director to be able to move forward by working with a consultant who is chosen through one of these processes to hit the ground running as fast as possible.

Mr. Sweeney said he refers to this as the “do all of the above” item because it is an open-ended scenario, but our hands are tied. The reality is that the action today gives maximum flexibility to be able to go whichever way needed with the Board’s approval. ACOG does not have the \$600,000 yet because it is a “pay as you go” scenario. The money is not just sitting in an account somewhere; ACOG must draw it down from EPA.

Mr. Sweeney said if ACOG chooses a consultant from the Oklahoma Office of Management and Enterprise Services (OMES) Cooperative Purchasing List, ACOG would have to pay a seven percent finder’s fee. OMES needs to be prevented, with legislation, from gouging the system in this manner. Therefore, ACOG is looking at HGAC Buy, a cooperative purchasing organization, of which ACOG is a member, or possibly extending the contract with Reagan Smith, who is preparing the Regional Air Quality Plan for ACOG. If ACOG goes with one of these paths, then the Board will know it has been done within the parameters they gave approval to do so.

Director Mark Sharpton asked for explanation about the \$600,000 out of the \$1 million. Mr. Sharp said it offsets some of ACOG staff costs over four years, and Mr. Sweeney added that ACOG gets some of the financial benefits back.

Director Carrie Blumert asked if ACOG would have to pay a seven percent finder’s fee if the company chosen happens to be on the OMES list. Mr. Sweeney said yes, unless we went through an RFP process.

Director Sharpton asked if ACOG could tie the grant to transportation and then pick off the list that ODOT has. Mr. Sweeney said the problem is that ODOT’s list does not have these companies on it. Mr. Sharp said that ODOT also tends to use OMES.

Director Matt Dukes moved to authorize the Executive Director to negotiate and execute an agreement with the chosen consultant(s) to develop a Priority Climate Action Plan, a Comprehensive Climate Action Plan, and/or status report at a total cost not to exceed

\$600,000 within the four-year time frame of the grant. Director Shelli Selby seconded the motion. The motion carried unanimously.

7. NEW BUSINESS

Chairman Brian Grider asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, Chairman Grider adjourned the meeting at 2:21 p.m.

ADOPTED THIS 16th DAY OF NOVEMBER 2023.

CHAIRPERSON

SECRETARY/TREASURER

CONSENT DOCKET



ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – OCTOBER 2023 CLAIMS

DATE:

NOVEMBER 16, 2023

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, October claims were paid biweekly during the month. A copy of the [October claims](#) for payment is included for ratification. The October cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of October 2023.

In accordance with the revised claims process, this list of claims paid in October 2023 is offered for the Board of Directors to ratify.

Anglin Public Relations <i>(Advertising)</i>	27,603.10
AT&T Mobility <i>(Telephone)</i>	82.46
Bailey, Ben <i>(Mileage - 911)</i>	101.15
Chase Card Services <i>(Supplies, Development)</i>	8,405.24 Paid on-line
Choate, Jeff <i>(Mileage 911)</i>	189.31
Ecointeractive, Inc. <i>(Software)</i>	7,641.25
Electradigital <i>(Internet - 911 \$9.00)</i>	1,643.73
First Choice Coffee Service <i>(Supplies)</i>	417.77
Frick, David <i>(Travel)</i>	120.58
Gatehouse Media OK Holdings, Inc <i>(Public Notice)</i>	118.20
Harrington, John <i>(Mileage)</i>	442.11
Impressions Printing <i>(Printing)</i>	256.08

October 2023 Claims (Cont.)

Jimenez, Jose <i>(Mileage)</i>	39.48
Journal Record <i>(Subscription)</i>	249.00
Mudd Print & Promo <i>(Printing)</i>	151.29
Murray, Robin <i>(Travel - 911)</i>	235.89
Nolen, Hannah <i>(Mileage)</i>	38.13
Nuso, LLC <i>(Telephone)</i>	747.71
Oklahoma County Public Building Authority <i>(Office Rent)</i>	21,243.03
Peak Uptime <i>(Repairs & Maintenance)</i>	1,738.42
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Peter S White, P.C. <i>(Legal - 911 \$825.00)</i>	4,725.00
Pollard, Eric <i>(Travel)</i>	171.58
Public Safety Group <i>(Institute Training - 911)</i>	7,600.00
R.K. Black <i>(Shredding)</i>	75.00

October 2023 Claims (Cont.)

ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Smedlund, Julie <i>(Mileage)</i>	68.13
Standley Systems <i>(Copiers)</i>	1,172.24
Sweeney, Mark W <i>(Mileage)</i>	5.00
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	173.92
Winston, Corey <i>(Mileage)</i>	49.25
Wood, Lauren <i>(Mileage)</i>	7.22
TOTAL OCTOBER 2023 CLAIMS	<u><u>\$ 96,189.27</u></u>

ATTEST

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT

FOR THE MONTH ENDED OCTOBER 31, 2023

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
<i>October 1, 2023</i>				
Cash	\$ 3,588,565.10	\$ 71,345.21	\$ 547,000.00	\$ 4,206,910.31
Petty Cash	195.77	-	-	195.77
Total Beginning Balance	<u>\$ 3,588,760.87</u>	<u>\$ 71,345.21</u>	<u>\$ 547,000.00</u>	<u>\$ 4,207,106.08</u>
Cash Receipts				
Grants & Contracts	\$ 11,450.00	\$ -	\$ -	11,450.00
Memberships	1,237.00	-	-	1,237.00
Transfers of Funds	-	-	-	-
Interest/Dividend Earned	-	3.10	-	3.10
Miscellaneous-	2,100.27	-	-	2,100.27
Petty Cash - Replenishment	-	-	-	-
Total Cash Receipts	<u>\$ 14,787.27</u>	<u>\$ 3.10</u>	<u>\$ -</u>	<u>\$ 14,790.37</u>
Cash Disbursements				
Personnel Cost	\$ 269,211.60	\$ -	\$ -	269,211.60
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	96,189.27	-	-	96,189.27
(detail next page)	-	-	-	-
Miscellaneous	-	-	-	-
Petty Cash - supplies	30.11	-	-	30.11
Total Cash Disbursements	<u>\$ 365,430.98</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 365,430.98</u>
<i>October 31, 2023</i>				
Cash	\$ 3,237,951.50	\$ 71,348.31	\$ 547,000.00	\$ 3,856,299.81
Petty Cash	165.66	-	-	165.66
Total Ending Balance	<u><u>\$ 3,238,117.16</u></u>	<u><u>\$ 71,348.31</u></u>	<u><u>\$ 547,000.00</u></u>	<u><u>\$ 3,856,465.47</u></u>

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED OCTOBER 31, 2023

Personnel Cost:

Salaries	148,698.64
Payroll Taxes	66,748.67
Payroll Processing Fees	869.30
Group Health & Life Insurance	24,698.35
Pension Contribution & Expense	24,838.86
EBC Flex Plan Contributions	3,250.62
United Way Contributions	107.16

Total Operating Personnel Expenditures	<u><u>\$ 269,211.60</u></u>
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Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	1,172.24
Credit Card	8,405.24
Development and Recruitment	-
Equipment & Furniture	1,738.42
Equipment Rental	-
Insurance	-
Internet Service	5,683.76
Legal	4,725.00
Maintenance & Repair - Equipment	-
Maintenance & Repair - Software	-
Mileage	939.78
Miscellaneous	-
Office Cleaning	-
Office Rent	21,243.03
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	-
Projects -911	7,600.00
Projects -CMAQ	-
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	-
Projects - Traffic Counts	-
Projects - Legislative Brunch Videographer	-
Public Education -	-
Public Notice/Advertising	118.20
Publications & Subscriptions	249.00
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	34,286.10
Supplies	900.14
Supplies - Software	7,641.25
Telephone	884.06
Temporary Labor	-
Travel	528.05
Vehicle Expense	-

Total Claims Expenditures:	<u><u>\$ 96,189.27</u></u>
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SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE
(MPO PC) REPORT**

DATE:

NOVEMBER 16, 2023

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

Requesting endorsement of the following regular agenda action items that are included in the [ACOG MPO PC](#) agenda as Items D-1 and D-2, if approved by the ACOG MPO PC:

- D-1 ACOG MPO Technical Committee Meeting Schedule for CY 2024: John Sharp, Deputy Director *Action requested.*
- D-2 Selection of FY 2024 Air Quality Small Grant Program Projects: Hannah Nolen, AICP, (TPS) Mobility & Planning Manager *Action requested.*

ACTION REQUESTED:

Motion to endorse ACOG MPO Policy Committee (PC) approval of action items D-1 and D-2, which are included in the November 16, 2023 ACOG MPO PC agenda and anticipated to be approved by the Committee.



SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT – TOWN OF CRESCENT**

DATE:

NOVEMBER 16, 2023

FROM:

CHRISTOPHER BLUTH

Community & Economic Development Manager

INFORMATION:

The Town of Crescent was awarded REAP Grant #ED1-2022-2 in the amount of \$401,490.20 in 2022 for the engineering and rehabilitation of existing 100,000-gallon water treatment well. On June 7, 2023, they requested a ninety (90) day extension due to delays with the Department of Environmental Quality. Today, they are requesting an additional extension because of further delays.

Attached is the letter for the Town of Crescent requesting additional time. This extension would be set to last ninety (90) days from approval, until Friday, February 16, 2024. ACOG staff concurs with this requested extension.

ACTION REQUESTED:

Motion to approve a REAP Grant extension to the Town of Crescent #ED1-2022-2, as recommended by ACOG staff.

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**



SUBJECT:

ADOPTION OF THE REGULAR SCHEDULED MEETINGS FOR CALENDAR YEAR (CY) 2024

DATE:

NOVEMBER 16, 2023

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

In compliance with the Oklahoma Open Meeting Act, the Association must submit next year's regular meeting date schedule for the CY 2024 for all boards and committees to the appropriate county office prior to December 15. Once approved by the Board, the schedule will be submitted to the Oklahoma County Court Clerk. The schedule will be maintained subject to the need for either rescheduling or special meetings to be held.

The following dates represent the regular meeting dates of the last Thursday of each month for the ACOG MPO Policy Committee and ACOG Board of Directors. There are no July meetings scheduled. The Garber-Wellington Association Policy Committee will meet every other month. The Thanksgiving/Christmas holidays require a change from the last Thursday; therefore, it is recommended that the regular November meetings be scheduled for November 14, 2024, and the regular December meeting be scheduled for December 12, 2024.

Your consideration of the following recommended schedule for the regular meetings of the referenced policy bodies is requested:

**ACOG MPO Policy Committee (PC)
and ACOG Board of Directors (BOD):**

January 25, 2024
February 29, 2024
March 28, 2024
April 25, 2024
May 30, 2024
June 27, 2024
NO JULY MEETING
August 29, 2024
September 26, 2024
October 31, 2024
November 14, 2024
December 12, 2024

**Garber-Wellington Association Policy
Committee (GWPC):**

February 29, 2024

April 25, 2024

June 27, 2024

August 29, 2024

October 31, 2024

December 12, 2024

The recommended meeting place will be at ACOG in the Oklahoma Board Room at 4205 N. Lincoln Blvd., Oklahoma City. The recommended times for the meetings are as follows:

ACOG MPO Policy Committee – 1:20 p.m. (or immediately following the 911 ACOG Board of Directors meeting)

ACOG Board of Directors – 1:45 p.m. (or immediately following the ACOG MPO PC meeting)

Garber Wellington Association Policy Committee – 2:30 p.m. (or immediately following the ACOG Board of Directors meeting)

ACTION REQUESTED:

Motion to adopt the staff recommended CY 2024 regular scheduled meetings as submitted.



ATTACHMENT 6-B

SUBJECT:

RENEWAL OF THE WATCH FOR ME OK SERVICES AGREEMENT WITH ANGLIN PUBLIC RELATIONS (PR)

DATE:

NOVEMBER 16, 2023

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

In May 2023, ACOG was awarded a \$156,500 Oklahoma Highway Safety Office (OHSO) Safety Grant to continue administering the Watch for Me OK initiative. Watch for Me OK is a public awareness campaign from ACOG and the OHSO. This campaign seeks to educate the public on the rules of the road and aims to keep our residents safe while traveling. In January 2021, Anglin PR signed an agreement and began to provide branding and marketing services for this bicycle and pedestrian safety campaign.

Staff is requesting to renew the service agreement with Anglin PR to continue supporting the Watch for Me OK safety campaign. This will include branding, video production, marketing, web design, and other services to be agreed upon for a 12-month period of time.

The total cost of the service agreement is not to exceed \$134,500 and is funded with 100 percent federal funds through the OHSO Safety Grant.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute a renewal of the agreement with Anglin PR to provide services and continue support for the ACOG Watch for Me OK bicycle and pedestrian safety campaign, at a total cost not to exceed \$134,500 for 12 months.



SUBJECT:

SELECTION OF THE 2024 RURAL ECONOMIC ACTION PLAN (REAP) PROJECTS

DATE:

NOVEMBER 16, 2023

FROM:

CHRISTOPHER BLUTH

Community & Economic Development Manager

INFORMATION:

The REAP Act of 1996 establishes a planning process that enables qualifying entities to secure grant funds for economic development, as well as infrastructure projects. The 11 Councils of Government throughout the state are identified in the legislation as the agencies that will award and distribute these funds. Moreover, REAP is designed to create economic development in less populated towns, cities, and counties, which offers them an opportunity to identify those projects.

The 2024 REAP grant process began when application packets were made available to eligible entities on August 28, 2023. There were two in-person REAP Application workshops held in the ACOG Oklahoma Board room in September to help educate applicants on the application process. The application deadline was October 27, 2023. There were four ACOG staff members participating in the scoring process, which included David Frick – Air Quality & Cleans Cities Planner II, Maria Deloera – CED Planner I, Christopher Bluth – CED Manager, and Jennifer Sebesta – TPS Division Manager. Each provided key insights and ensured an objective approach was adhered to in making the award recommendations.

There was a total of 36 eligible applications received from 20 entities. The total request was \$5,095,321.72 in project funding. ACOG was allotted \$2,727,272 with \$136,363.64 allocated for Administrative Program planning, leaving \$2,590,909.09 for REAP award grants for 2024.

View the full list of the recommended 2024 REAP Projects here:

<https://www.acogok.org/wp-content/uploads/2023/11/2024-REAP-Projects.pdf>

ACTION REQUESTED:

Motion to adopt and fund 2024 REAP projects, as recommended by ACOG staff.