



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS

911 ACOG REGIONAL PLANNING & ADVISORY COMMITTEE

AGENDA: TUESDAY
DECEMBER 5, 2023
9:30 A.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS REGIONAL PLANNING & ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON **TUESDAY, DECEMBER 5, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org), if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
 2. **APPROVAL OF THE MINUTES – SEPTEMBER 12, 2023** ([ATTACHMENT 2](#))
 3. **ITEMS FOR INFORMATION ONLY**
 - A. NG911 Implementation Status Report: Brent Hawkinson, 911 & Public Safety Director
 - B. Current 911 Technical Systems Projects: Chris Camp, 911 Systems Support Manager
 1. Solacom Guardian Implementation Schedule through December 2023
 2. Solacom Guardian Implementation Schedule from January 9, 2024 through April 2024.
 - C. 911 Training/Schedule: Robin Murray, 911 Institute Programs Manager
 - D. Recent 911 Geographical Information Systems (GIS) Activities: Tanner Jones, 911 GIS Manager
 4. **NEW BUSINESS –**
 5. **ECC UPDATES – ECC Members**
 6. **ADJOURN**
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NEXT MEETING:

Tuesday, March 5, 2024, 9:30 a.m.

RPAC MEMBERS

CITY/ORGANIZATION	MEMBERS	JOB TITLE
BETHANY PD	Chad Meek	Deputy Chief
	Kyle Hayes	Communications Supervisor
BLANCHARD	Robert Floyd	City Manager
CANADIAN COUNTY SHERIFF'S OFFICE	Cindy Bowers	Communications Supervisor
CLEVELAND COUNTY SHERIFF'S OFFICE	Lt. Greg Couch	Supervisor
	Caitlin Noel	Communications Supervisor
DEL CITY	Marvin Stanford	Communication Supervisor
	Steven Robinson	Acting Police Chief
EDMOND EOC	Christie Jaggi	Manager
	Ben Curry	Training Coordinator
EL RENO	Paul Ratliff	Lieutenant
	Jodi Baeriswyl	Communications Supervisor
EMSA	Frank Gresh	Chief Information Officer
GUTHRIE	Chief Don Sweger	Police Chief
	Brianna Evans	Dispatch Supervisor
LEXINGTON POLICE DEPT	Lt. Kean Allison	Lieutenant Police
LOGAN COUNTY POLICE	Troy Dykes	Undersheriff
	Det. George Hannon	Detective
MIDWEST CITY	Becky Bruce	911 Coordinator
	Debi Wagner	Communications Supervisor
MOORE	Tammy Koehn	ECC Manager
MUSTANG	Jana Brence	Communications Supervisor
NEWCASTLE	Chief Gary Norman	Chief of Police
NICHOLS HILLS	Steven Cox	Chief of Police
	Shana Jones	Communications Supervisor
NOBLE	Tara Alexander	Communication Supervisor
NORMAN	Russell Anderson	N/A

RPAC MEMBERS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
OKLAHOMA COUNTY SHERIFF	Jill Stover	Communications Supervisor
OU POLICE DEPARTMENT	Matt Robinson	Lead Police Communications Officer
SLAUGHTERVILLE	Ashley Furry	Town Administrator
THE VILLAGE	Russ Landon	Deputy Police Chief
	Jaylene Garcia	Communications Supervisor
TUTTLE POLICE/FIRE	M. Scott	Assistant Police Chief
WARR ACRES POLICE /FIRE	Tischia Guthrie	Communications Supervisor
YUKON	Major Matt Fairchild	Major/Training Supervisor
	Kelli Reese	Communications Supervisor



ATTACHMENT 2

SUBJECT:

MINUTES OF THE 911 REGIONAL PLANNING AND ADVISORY COMMITTEE MEETING

DATE:

SEPTEMBER 12, 2023

A regular meeting of the 911 Association of Central Oklahoma Governments Regional Planning & Advisory Committee (RPAC) was convened at 9:30 a.m. Tuesday, September 12, 2023, at the Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Brent Hawkinson, 911 & Public Safety Director

ENTITY

ACOG

PRESENT

Russell Anderson
Becky Bruce
Tara Alexander
Det. George Hannon
Jaylene Garcia
Matt Robinson
Jill Stover

ENTITY

City of Norman
City of Midwest City
Noble Police Dept.
Logan County Sheriff
City of The Village
OU Police Department
Oklahoma County Sheriff

GUESTS PRESENT

Lance Terry, 911 Coordinator
Stacey Root, 911 Programs Officer
Chief Steve Rhodes
Chief John Corn
Erin McDaniel
Andrea Lewis

ENTITY/AGENCY/BUSINESS

Oklahoma 911 Management Authority
Oklahoma 911 Management Authority
Blanchard Police Dept.
Yukon Police Dept.
Newcastle Police Dept.
City of Norman

ACOG STAFF PRESENT

Mark W. Sweeney
Chris Camp
Kale Littlefield
Ben Bailey
Adrian Lamoreux
Tanner Jones
Rachel Phillips
Rayyan Aldossary
Giovanni Penna
Robin Murray
Kristin Gonul
Shana Sapp
Jimmy Smith

POSITION

Executive Director
911 Systems Support Manager
911 Systems Specialist III
911 Systems Specialist II
911 Systems Specialist II
911 GIS Manager
911 GIS Specialist II
911 GIS Specialist I
911 GIS Specialist II
911 Institute Program Manager
911 Institute Education Coordinator
911 Administrative Assistant
IT Operations Specialist I

MINUTES

1. CALL TO ORDER – INTRODUCTION OF GUESTS

Brent Hawkinson called the meeting to order at 9:32 a.m.

APPROVAL OF MINUTES – JUNE 6, 2023 MEETING

Russell Anderson made a motion to approve the June 6, 2023 minutes of the 911 ACOG RPAC meeting. Becky Bruce seconded the motion. The motion carried unanimously.

2. NG911 STATUS UPDATE

Mr. Hawkinson highlighted the information as detailed in the agenda memorandum regarding the NG911 Status Update. He said during the June 29 Board Meeting, Mission Critical Partner's update explained the decision to separate the call handling equipment and next generation 911 implementations. He said the primary objectives of this approach are to mitigate risk by reducing complexity and stabilize the ECC environment. He said staff heard the Board's desire to focus on implementation of call handling equipment first to address issues being experienced with the aging equipment. He said the Viper system that was implemented in 2010, and the current host that was implemented in 2013, is outdated and needs to be replaced. He said once the call handling equipment is installed and functioning as expected, 911 ACOG will begin Next Generation Core Service implementations.

Mr. Hawkinson said staff has executed a contract amendment with Solacom, and the gateways were installed the week of August 14, 2023. He said staff are testing the call handling system and training the first ECC cut group in preparation for cutovers. He said ECC cutovers will begin on September 12, 2023, and continue every two weeks until November 2023 when they will increase to 1 per week. The report can be viewed here: https://www.acogok.org/wp-content/uploads/2023/11/RPAC_NG911-Update-091223-1.pptx

3. CURRENT 911 TECHNICAL SYSTEMS PROJECTS

Chris Camp highlighted the 911 Technical Systems Project. He said there are no open tickets with Intrado or AT&T. He said staff is anticipating 9 PSAP cuts by the end of year, starting with Yukon, El Reno, Cleveland County, Moore, Noble, OUPD, Mustang, Warr Acres and Bethany. He said staff will receive confirmation for the 2024 schedule later this week.

4. UPDATE ON 911 TRAINING, UPCOMING INSTITUTE CLASSES AND OTHER TRAINING NEEDS

Robin Murray highlighted the upcoming 911 Training and Schedule. She said upcoming classes are listed on the ACOG website. She said there will be an Active Assailant Class, October 5, 2023 at the ACOG building and there are 9 seats left. She said October 11-13 will be the Communication Center Supervisor class and on Crisis Intervention for Communications will be on October 19. She said on November 9, there will be a Dispatcher refresher course. She said 911 classes are listed on the ACOG website.

RECENT 911 GEOGRAPHICAL INFORMATION SYSTEMS (GIS) ACTIVITIES

Tanner Jones said staff is preparing the map updates for the Solacom Workstations to have the latest GIS data available for the 911 dispatchers. He said the GIS data that will be distributed to the workstations will have the same up to date information that is in the ACOG GIS database. He said updates are being pushed out the GeoLynx Servers, but it is a slower process, as the hardware and software is older on the machines and some more delicate

steps must be taken to make sure it doesn't crash the maps or cause issues with the updates. He said GIS is working with GeoComm to process the yearly data audit of all GIS data to verify accuracy and that staff will soon receive a report that will detail any discrepancies between the GIS SDE and the MSAG to be corrected. He said the monthly GIS data push was sent out last week to the GIS PSAP contacts, and if anyone needs access or has any questions about the data, please let staff know.

He said staff have cell tower routing updates, address requests, MSAG information updates, road additions and changes, and subdivision requests that are ongoing. He said if your community has any updates or changes needed for GIS, please let GIS staff know.

ECC UPDATE

George Hannon said Logan County is fully staffed.

Jill Stover said Oklahoma County has one position open and is working on building a new facility.

Jaylene Garcia said The Village is fully staffed with one about to go on medical leave.

Matt Robinson said OUPD has one new hire.

Russell Anderson said Norman has two new positions open. He said Norman is planning on opening more positions once the new building is completed. He introduced Andrea Lewis and said she will conduct Training and Recruitment for Norman.

Tara Alexander said Noble is fully staffed with final training being completed by the end of the week. She said the new fire department has been completed and is now working on completing the new dispatch center.

Chief John Corn sat in for Major Matt Fairchild. He said Yukon has one position open and is discussing cross-training record staff for emergency purposes.

Becky Bruce said Midwest City has two in training and working on filling open positions. She said one of the ECCs and herself attended the APCO Conference in Nashville, T.N.

7. NEW BUSINESS

Mr. Hawkinson introduced Stacey Root, 911 Programs Coordinator Officer from the Oklahoma 911 Management Authority to discuss the FY 2023 Registration forms. She said the registration form is how the state gathers important information on each ECC. She said the forms must be completed and submitted to the 911 Management Authority by December 30, 2023. Becky Bruce asked if membership needs to be added to the forms. Ms. Root said memberships are added under the "Subscription and Dues" section of the registration forms.

Lance Terry, State 911 Coordinator from the Oklahoma 911 Management Authority went over the webinar located on Oklahoma 911 Management Authority website. He said one of the topics being covered is the Computer Aided Dispatch (CAD), and how it will affect 911 in the future. He highlighted the Sustainability Grants available to assist 911 centers and said information is located on the Oklahoma 911 Management Authority website. Information for grants can be viewed here: <https://www.ok.gov/911/Grants/index.html>

ADJOURN

There being no further business, the meeting was adjourned at 10:25 a.m.