



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS

911 ACOG REGIONAL PLANNING & ADVISORY COMMITTEE

AGENDA: TUESDAY
MARCH 5, 2024
9:30 A.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS REGIONAL PLANNING & ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON TUESDAY, MARCH 5, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org), if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
 2. **APPROVAL OF THE MINUTES - DECEMBER 5, 2023** ([ATTACHMENT 2](#))
 3. **ITEMS FOR INFORMATION ONLY**
 - A. NG911 Implementation Status Report: Brent Hawkinson, 911 & Public Safety Director
https://www.acogok.org/wp-content/uploads/2024/03/911-ACOG-Board-Meeting_NG911-Update-w_o-notes.pptx
 - B. Current 911 Technical Systems Projects: Chris Camp, 911 Systems Support Manager
 - C. 911 Training/Schedule: Robin Murray, 911 Institute Programs Manager
 - D. Recent 911 Geographical Information Systems (GIS) Activities: Tanner Jones, 911 GIS Manager
 4. **NEW BUSINESS -**
 5. **ECC UPDATES - ECC Members**
 6. **ADJOURN**
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NEXT MEETING:

Tuesday, June 4, 2024, 9:30 a.m.

RPAC MEMBERS

CITY/ORGANIZATION	MEMBERS	JOB TITLE
BETHANY PD	Chad Meek	Deputy Chief
	Kyle Hayes	Communications Supervisor
BLANCHARD	Robert Floyd	City Manager
CANADIAN COUNTY SHERIFF'S OFFICE	Cindy Bowers	Communications Supervisor
CLEVELAND COUNTY SHERIFF'S OFFICE	Lt. Greg Couch	Supervisor
	Caitlin Noel	Communications Supervisor
DEL CITY	Lt. Marvin Stanford	Communication Supervisor
	Steven Robinson	Acting Police Chief
EDMOND EOC	Christie Jaggi	Manager
	Ben Curry	Training Coordinator
EL RENO	Paul Ratliff	Lieutenant
	Jodi Baeriswyl	Communications Supervisor
EMSA	Frank Gresh	Chief Information Officer
GUTHRIE	Chief Don Sweger	Police Chief
	Brianna Evans	Dispatch Supervisor
LEXINGTON POLICE DEPT	Lt. Kean Allison	Lieutenant Police
LOGAN COUNTY POLICE	Troy Dykes	Undersheriff
	Det. George Hannon	Detective
MIDWEST CITY	Becky Bruce	911 Coordinator
	Debi Wagner	Communications Supervisor
MOORE	Tammy Koehn	ECC Manager
MUSTANG	Jana Brence	Communications Supervisor
NEWCASTLE	Chief Gary Norman	Chief of Police
NICHOLS HILLS	Steven Cox	Chief of Police
	Shana Jones	Communications Supervisor
NOBLE	Tara Alexander	Communication Supervisor
NORMAN	Russell Anderson	N/A

RPAC MEMBERS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
OKLAHOMA COUNTY SHERIFF	Jill Stover	Communications Supervisor
OU POLICE DEPARTMENT	Matt Robinson	Lead Police Communications Officer
SLAUGHTERVILLE	Ashley Furry	Town Administrator
THE VILLAGE	Russ Landon	Deputy Police Chief
	Jaylene Garcia	Communications Supervisor
TUTTLE POLICE/FIRE	M. Scott	Assistant Police Chief
WARR ACRES POLICE /FIRE	Tischia Guthrie	Communications Supervisor
YUKON	Major Matt Fairchild	Major/Training Supervisor
	Kelli Reese	Communications Supervisor



SUBJECT:

MINUTES OF THE 911 REGIONAL PLANNING AND ADVISORY COMMITTEE MEETING

DATE:

DECEMBER 5, 2023

A regular meeting of the 911 Association of Central Oklahoma Governments Regional Planning & Advisory Committee (RPAC) was convened at 9:30 a.m. Tuesday, December 5, 2023, at the Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Brent Hawkinson, 911 & Public Safety Director

ENTITY

ACOG

PRESENT

Russell Anderson
Becky Bruce
Det. George Hannon
Kyle Hayes
Anna Carlise
Melissa Edmonds
Ben Curry
Tabatha Thrash

ENTITY

City of Norman
City of Midwest City
Logan County Sheriff
City of Bethany
Tuttle Police Dept.
City of Edmond
City of Edmond
City of Blanchard

GUESTS PRESENT

Chief Steve Rhodes
Jeff Caudill
Andrea Lewis

ENTITY/AGENCY/BUSINESS

Blanchard Police Dept.
City of Nicoma Park
City of Norman

ACOG STAFF PRESENT

Chris Camp
Ben Bailey
Tanner Jones
Rachel Phillips
Giovanni Penna
Robin Murray
Jeff Choate
Shana Sapp
Jimmy Smith

POSITION

911 Systems Support Manager
911 Systems Specialist II
911 GIS Manager
911 GIS Specialist II
911 GIS Specialist II
911 Institute Program Manager
Rural Fire & 911 Program Coordinator
911 Administrative Assistant
IT Operations Specialist I

MINUTES

1. CALL TO ORDER - INTRODUCTION OF GUESTS

Brent Hawkinson called the meeting to order at 9:35 a.m.

APPROVAL OF MINUTES - SEPTEMBER 12, 2023 MEETING

Marvin Stanford made a motion to approve the September 12, 2023 minutes of the 911 ACOG RPAC meeting. Becky Bruce seconded the motion. The motion carried unanimously.

2. NG911 STATUS UPDATE

Mr. Hawkinson highlighted the information as detailed in the agenda memorandum regarding the NG911 Status Update. He said staff has successfully negotiated a 5th contract amendment with NGA 911. He said there were several invoices that 911 ACOG refused to pay until the corrections listed in the 5th amendment made by NGA. He said there will be a 2-week soak period from the last Solacom implementation, which is EMSA. He said EMSA will go live mid-August and will be the last entity due to a larger call volume.

3. CURRENT 911 TECHNICAL SYSTEMS PROJECTS

Chris Camp highlighted the 911 Technical Systems Project. He said the trunks will be converted from T1 to analog, back to T1, then to IP. He said after the EL Reno deployment, staff discovered noise and several short duration calls. He said it is critical that 911 calls are presented to the ECCs without any issues. He said staff have deployed the AdTran Gateways to eliminate the noise and short duration calls.

4. UPDATE ON 911 TRAINING, UPCOMING INSTITUTE CLASSES AND OTHER TRAINING NEEDS

Robin Murray highlighted the upcoming 911 Training and Schedule. She said there will be a Public Safety class on December 14, 2023. She said due to the cutover schedule, there will be no certification classes until September. She said staff is working on in-service training to send to the ECCS. Russell Anderson asked if staff could co-host a class in Norman. Ms. Murray said due to the cutover timeline, there would be conflicts in the scheduling. She said staff needs at least 3 consecutive days to complete the training. She said staff is working on in-service training for the ECCs as well as weekend training classes. Ben Curry asked if a substitute could train. Ms. Murray said due to the cutover schedule, classes can be held in the ACOG building. She said in between training classes the ECCs will also train for Solacom. Mr. Curry asked what the timeline will be from the training to the cut. Ms. Murray said the timeline will be a month to 6 weeks. She said the schedule is listed on the ACOG website.

RECENT 911 GEOGRAPHICAL INFORMATION SYSTEMS (GIS) ACTIVITIES

Tanner Jones said GIS has received our annual data audit from GeoComm. He said this is to make sure the data staff has in the local GIS matches with the GIS map data and the MSAG. He said the match rate from centerline attributes to customer records increased slightly in the last year by 0.24%. He said the overall percentage of 98.26% exceeds the NENA recommended minimum match rate for GIS data used in 911 systems of 98%. He said this report ensures staff is not missing any major updates to addressing.

Mr. Jones said staff has data from the data audit and will look for any errors or corrections that need to be made. He said there are specific records that are called out and staff will work with the city's GIS to correct. He said GIS is preparing the map updates for the Solacom Workstations to have the latest GIS data available for the 911 dispatchers. He said the GIS data that will be distributed to the workstations will have the same up to date information that is in the ACOG GIS database.

Mr. Jones said the monthly GIS data push were sent to the GIS PSAP contacts, and to contact GIS with any questions regarding the data. He said staff have cell tower routing updates, address requests, MSAG information updates, road additions and changes, and subdivision requests that are ongoing. He said if your community has any updates or changes needed for GIS, please let GIS staff know.

Mr. Anderson asked if the GeoComm data will be uploaded by ACOG. Mr. Jones said each entity will be responsible for uploading the data. He said staff is working with managers to verify the data.

Director Becky Bruce asked who would be responsible for issues once Solacom has been implemented. Mr. Jones said they should contact their local GIS department who will contact ACOG.

ECC UPDATE

George Hannon said Logan County is fully staffed, with 1 in training.

Lt. Marvin Stanford said Del City has 2 openings and 2 dispatchers on leave.

Ben Curry introduced City of Edmond's Administrative Assistant Melissa Edmonds.

He said Edmond is short 4 dispatchers and a call taker. He said the City of Edmond is transitioning to AMR (American Medical Response) as their new ambulance provider and plane to go live January 9, 2024.

Becky Bruce said Midwest City has 1 in training and 3 openings.

Kyle Hayes said Bethny is fully staffed and 1 dispatcher out on medical leave.

Councilmember Jeff Caudill of Nicoma Park introduced himself.

Ana Carlise said Tuttle is fully staffed.

Russell Anderson said Norman has 2 new openings. He said the new building is still in process.

Tabitha Thrash said Blanchard is fully staffed and will have 1 opening December 23, 2023.

NEW BUSINESS

ADJOURN

There being no further business, the meeting was adjourned at 10:02 a.m.