



ASSOCIATION OF  
CENTRAL OKLAHOMA  
GOVERNMENTS



# 911 ACOG BOARD OF DIRECTORS



**Chair**

**Carrie Blumert**  
Oklahoma County Commissioner

**Vice-Chair**

**Phil Freeman**  
Noble Mayor

**Secretary/Treasurer**

**Roger Godwin**  
Warr Acres Mayor

**Executive Director**

**Mark W. Sweeney, AICP**

**AGENDA:** THURSDAY  
JUNE 27, 2024  
1 P.M.

**Association of Central Oklahoma Governments**

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (911 ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, JUNE 27, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by 5 p.m. Monday, June 24, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE MAY 30, 2024 MINUTES:** ([ATTACHMENT 2](#)) *Action requested.*
3. **COMMUNICATIONS:**
  - A. Chairperson's Report
  - B. Executive Director's Report
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

## BEGINNING OF CONSENT DOCKET

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5. **APPROVAL OF THE CONSENT DOCKET:**

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

**CONSENT DOCKET ITEMS:**

  - A. Finance Report – May 2024 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*

## END OF CONSENT DOCKET

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6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION:**
  - A. Revised Service Agreement Between ACOG and 911 ACOG for FY 2025: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
  - B. FY 2025 911 ACOG Storage Lease Agreement: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-B](#)) *Action requested.*
  - C. Consideration of FY 2025 911 ACOG Annual Budget and Work Plan: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-C](#)) *Action requested.*
  - D. Tinker Air Force Base (AFB) Petition to Contract with 911 ACOG NG911 System for Primary ECC: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-D](#)) *Action requested.*
  - E. Authorization to Approve NGA Services for the Addition of Tinker Air Force Base (AFB) as a Primary ECC: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-E](#)) *Action requested.*
  - F. Cox Business Network Contract Renewal: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-F](#)) *Action requested.*

- G. Norman ECC Expansion Request: Brent L. Hawkinson, 911 & Public Safety Director  
[\(ATTACHMENT 6-G\)](#) *Action Requested.*
  - H. EMSA Withdrawal from 911 ACOG: Brent L. Hawkinson, 911 & Public Safety Director  
[\(ATTACHMENT 6-H\)](#) *For information only.*
  - I. NG911 Implementation Status Report: Brent L. Hawkinson, 911 & Public Safety Director  
[\(ATTACHMENT 6-I\)](#) *For information only.*
- 7. **GENERAL STATUS REPORT:** Brent L. Hawkinson, 911 & Public Safety Director  
*For information only.*
  - 8. **NEW BUSINESS**
  - 9. **ADJOURN**
- 

**NEXT MEETING:**

Thursday, August 29, 2024, 1 p.m.

# 911 ACOG BOARD OF DIRECTORS

# ATTACHMENT 1

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. Marcus Woodard Mayor	Hon. Tommie Noble, Sr. Trustee
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
BLANCHARD (4)	Hon. Ben Whitt City Councilmember	Hon. Chuck Kemper Vice-Mayor
		Hon. Micheal Scalf Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell Davis Mayor	Hon. Barry Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Councilmember
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Chris Calvert Trustee	No Designee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
		Hon. Raul Trejo Councilmember

## 911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NEWCASTLE (5)	Hon. Marci White Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	Hon. Sody Clements Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudiill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (39)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice-Mayor
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor

## 911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Vickie Douglas Vice-Mayor
		Vacant
WOODLAWN PARK (1)	No Designee	No Designee
YUKON (10)	Hon. Shelli Selby Councilmember	Hon. David Enmark Councilmember
CANADIAN COUNTY (3)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (15)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner



## ATTACHMENT 2

### **SUBJECT:**

**MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING**

### **DATE:**

MAY 30, 2024

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:05 p.m. on May 30, 2024, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

#### **PRESIDING CHAIR**

Hon. Carrie Blumert, Commissioner

#### **ENTITY/AGENCY**

Oklahoma County

#### **BOARD MEMBERS PRESENT**

Hon. Ben Whitt, Councilmember

Blanchard

Hon. Darrell Davis, Mayor

Edmond

Hon. Steven Gentling, Mayor

Guthrie

Hon. Terry Arps, Mayor

Luther

Hon. Matt Dukes, Mayor

Midwest City

Hon. Kathy Griffith, Councilmember

Moore

Hon. Mike Fullerton, Vice-Mayor

Newcastle

Hon. Jeff Caudill, Councilmember

Nicome Park

Hon. Phil Freeman, Mayor

Noble

Hon. Larry Heikkila, Mayor

Norman

Hon. Rob Jones, Councilmember

Piedmont

Hon. Leah Grady, Trustee

Slaughterville

Hon. Roger Godwin, Mayor

Warr Acres

Hon. Vickie Douglas, Vice-Mayor

Warr Acres

Hon. Shellie Selby, Councilmember

Yukon

Hon. Charlie Meadows, Commissioner

Logan County

#### **BOARD MEMBERS ABSENT**

Hon. Marcus Woodard, Mayor

Arcadia

Hon. Nikki Lloyd, Mayor

Bethany

Hon. Tom Trello, Vice-Mayor

Cedar Valley

Hon. Cody Brewer, Councilmember

Choctaw

Hon. Floyd Eason, Mayor

Del City

Hon. Amy Neathery, Councilmember

El Reno

Hon. Rashanna Baker, Trustee

Forest Park

Hon. Tim Rudek, Councilmember

Harrah

Hon. Chris Calvert, Trustee

Jones City

Hon. John Kenney, Mayor

Lake Aluma

Hon. Mike Donovan, Councilmember

Lexington

Hon. Ronald Dumas, Mayor

Meridian

**BOARD MEMBERS ABSENT (Cont.)**

Hon. Brian Grider, Mayor  
Hon. E. Peter Hoffman Jr., Mayor  
Hon. Kathy Jordan, Trustee  
Hon. Frank Calvin, Mayor  
Hon. David Bennett, Mayor  
Hon. Trey Buck, Councilmember  
No Designee  
No Designee  
Hon. Tomas Manske, Commissioner  
Hon. Rod Cleveland, Commissioner

**ENTITY/AGENCY**

Mustang  
Nichols Hills  
Smith Village  
Spencer  
The Village  
Tuttle  
Valley Brook  
Woodlawn Park  
Canadian County  
Cleveland County

**GUESTS**

Pete White, Attorney  
Hon. Glenn Berglan, Trustee  
Hon. Misty Mayes, Trustee  
David Jones, Sr. V.P. & Dir. of Strategic Growth  
Steve Griffith, Citizen  
Hon. Matt Hinkle, Councilmember

ACOG Legal Counsel  
Goldsby  
Langston City  
Mission Critical Partners (MCP)  
Moore  
Oklahoma City

**STAFF**

Mark W. Sweeney  
Brent L. Hawkinson  
Shana Sapp  
John M. Sharp  
Debbie Cook  
Rachel Meinke  
Sharon Astrin  
Jennifer Sebesta  
Jimmy Smith  
Beverly Garner

**POSITION**

Executive Director  
911 & Public Safety Director  
911 Administrative Assistant  
Deputy Director  
Finance Director  
Public Information Director  
Community & Economic Development Manager  
Transp. Planning Services Division Manager  
IT Operation Specialist 1  
Executive Assistant

**MINUTES**

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**1. CALL TO ORDER**

Presiding Chair Carrie Blumert called the meeting to order at 1:05 p.m. A quorum was present.

**2. APPROVAL OF APRIL 25, 2024 MINUTES - REGULAR MEETING**

Director Roger Godwin made a motion to approve the April 25, 2024 minutes. Director Terry Arps seconded the motion. The motion carried unanimously.

**3. COMMUNICATIONS:**

- A. CHAIRPERSON’S REPORT - None
- B. EXECUTIVE DIRECTOR’S REPORT - None

**4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

There were no comments from the public.

**5. CONSENT DOCKET**

Chair Blumert presented the Consent Docket, saying if Item 5-A does not meet with the



approval of all Board of Directors, it will be heard in regular order.

A. Finance Report – Authorization of Payments of April 2024 Claims

Director Arps made a motion to approve the items under the consent docket. Director Godwin seconded the motion. The motion carried unanimously.

**6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION**

A. Election of FY 2025 911 ACOG Board Officers

Mr. Sweeney said the ACOG Nomination Committee met on May 3, 2024 to consider Chair, Vice-Chair, and Secretary/Treasurer Nominees for FY 2025. He said the committee recommended that all the current officers continue to serve the second year of their allowable 2-year term. He said the recommended slate of officers are as follows, Chair, Commissioner Carrie Blumert of Oklahoma County, Vice-Chair, Mayor Phil Freeman of Noble and Secretary/Treasurer, Mayor Roger Godwin of Warr Acres.

There being no additional recommendations, Director Arps made the motion to approve the recommendations of the ACOG Nomination Committee to elect the nominees as officers to the 911 ACOG Board of Directors for FY 2025 (July 1, 2024 through June 30, 2025). Director Godwin seconded the motion. The motion carried unanimously.

B. Proposed 911 Service Fee Monthly Distribution Adjustment

Mr. Sweeney highlighted the proposed 911 Service Fee Monthly Distribution Adjustment as detailed in the agenda memorandum. The report can be viewed here:

<https://www.acogok.org/wp-content/uploads/2024/06/911-ACOG-BOD-Service-Fee-Distribution-Presentation.pdf>

Director Arps asked if the proposed Regional Grant Program Pool will affect the current ECC building expenses. Mr. Sweeney stated that the anticipated funding cycle for the grant will be every other year to create sufficient funding for distribution. He said the first year for grant funding will occur in FY 2026. He said once the detailed grant information is outlined for the Board, staff can then make the necessary recommendations regarding long-term efficiency, investments, and cost savings.

David Jones, Mission Critical Partners (MCP) Sr. Vice President & Director of Strategic Growth said regionalization does not mean physical consolidation. He stated that as 911 systems begin to transition to the “cloud,” there will be less need to close facilities. He said the changes with technology will enable the Board to make decisions based upon the realities of the current time. Director Arps asked if the other facilities have sufficient security. Mr. Sweeney said as of now they do not. He said the grant will provide opportunity for such improvements.

Director Matt Dukes made a motion approve the future distribution of the additional 0.34 cents (approximate) from the \$1.02 received by 911 ACOG from Wireless, VoIP, and Prepaid Wireless 911 Service Fees to be split between direct ECC (PSAP) Refunds (29%), a 911 Regional Grant Program pool (39%), and 911 ACOG (32%), distributed monthly beginning July 1, 2024, as recommended by the Executive Committee. Director Godwin seconded the motion. The motion carried unanimously.

C. Renew Annual AT&T Contract for Core 911 Services

Brent Hawkinson said staff recommends the renewal of the annual service agreement with AT&T for core 911 services, which includes 911 trunking, database, and wireless services, plus a termination clause to coincide with NG911 Implementation. He said this is the basic agreement 911 ACOG has had with AT&T/Southwestern Bell since the inception of the regional 911 system. He said this twelve-month expense, \$198,067.00, is included in the proposed FY 2025 911 ACOG Annual Budget and Work Plan.

Director Godwin made a motion to authorize the Executive Director to negotiate and execute a renewal of the annual contract between AT&T and the 911 Association of Central Oklahoma Governments for core 911 services for an amount not to exceed \$198,067.00, for a twelve - month term from July 1, 2024 through June 30, 2025. Director Phil Freeman seconded the motion. The motion carried unanimously.

D. Renew Contract with University of Oklahoma for ECC 911 Call Handling Equipment, Network & Support Services

Mr. Hawkinson said the current contract with University of Oklahoma for ECC 911 Call Handling Equipment, Network, and Support Services expires June 30, 2024. He said a new twelve-month contract with University of Oklahoma is required. He said contract terms to be July 1, 2024, through June 30, 2025, for \$89,690.00 in revenue.

Chair Blumert asked why staff no longer contracts with Oklahoma University Health Science Center. Mr. Hawkinson said due to low call volume, the cost did not justify paying for a two position ECC. He said that there were multiple calls coming in that required transferring to another 911 facility. Director Godwin asked if the campus still has a police department. Mr. Hawkinson said yes. He said they can still pick up calls in listen mode only. Director Arps asked if OUPD is a separate entity from the City of Norman. Mr. Hawkinson said they are a separate entity and OUPD is a primary ECC. He said they only receive calls from the campus switch and wireless towers and can transfer calls to the City of Norman.

Director Dukes made a motion to authorize the Executive Director to negotiate with University of Oklahoma a contract for ECC 911 Call Handling Equipment, Network & Services. Terms are July 1, 2024, through June 30, 2025, with expected total contractual revenue of \$89,690.00. Director Shelli Selby seconded the motion. The motion carried unanimously.

E. Approval of the GeoComm Agreement for 911 GIS Data Maintenance and Support

Mr. Hawkinson said the current GeoComm Agreement expires June 30, 2024. He said staff recommends 911 ACOG accept a new three-year Agreement with GeoComm for Geographical Information Systems (GIS) Data Maintenance and Support, GIS Data Management Software, GIS Data Software, GIS Data Hub System Configuration Services & Training, and GIS Data Hub Subscription Access for 911. He said the new agreement would extend from July 1, 2024, through June 30, 2027, at a total cost of \$196,986.52 based upon the following Annual Terms/Cost: July 1, 2024 through June 30, 2025, for \$62,200.32, July 1, 2025 through June 30, 2026 for \$65,310.54 and July 1, 2026 through June 30, 2027 for \$68,575.86. He said services related to this agreement include technical assistance, secondary quality assurance & control reports, and maintenance and synchronization of a redundant GIS data set.

Director Arps made a motion to authorize the Executive Director to negotiate and execute a three-year Agreement with GeoComm for GIS Data Maintenance and Support, GIS Data Management Software, GIS Data Software, GIS Data Hub System Configuration Services & Training, and GIS Data Hub Subscription Access for 911, July 1, 2024, through June 30, 2027, for a total amount not to exceed \$196,986.52. Director Selby seconded the motion. The motion carried unanimously.

F. NG911 Implementation Status Report

Mr. Hawkinson said NGA 911 Call Routing Solution and Comtech Call Handling Solution reports are provided as status updates to the progress 911 staff and our vendors are making with implementing the Next Generation 911 (NG911) Program. He introduced David Jones, MCP, Sr. Vice President & Director of Strategic Growth to highlight the NGA 911 Implementation Status Report. Mr. Jones said MCP is preparing for the transition to Next Generation Core Services (NGA911). He said the focus continues to be on Comtech (Solacom) and the Call Handling Solution. He said the next presentation will show a more definitive schedule of the next phase of deployment.

The report can be viewed here: [https://www.acogok.org/wp-content/uploads/2024/06/911-ACOG-May-30-Board-Meeting\\_NG911\\_w-o-notes.pptx](https://www.acogok.org/wp-content/uploads/2024/06/911-ACOG-May-30-Board-Meeting_NG911_w-o-notes.pptx)

**7. GENERAL STATUS REPORT**

**911 OPERATIONS:**

**ECC Prep & Cutover:** Staff is making final preparations for Blanchard ECC Cutover, scheduled June 4, 2024.

**911 GIS:**

**911 GIS Operations:** Daily Operations include cell tower routing updates, MSAG information updates, road additions/changes, and subdivision address range requests.

**OKLAHOMA 911 INSTITUTE:**

**911 Institute Classes & Comtech Guardian Training:** All previously provided Institute Dispatcher training suspended due to Comtech Guardian Training.

**ECC CALL VOLUME STATISTICS:**

Monthly ECC Call Volume Statistics are available for you on the front table, offered in two separate reports: 911 ACOG Call Volume Statistics [Viper] and 911 ACOG Call Volume Statistics [Guardian]

**8. NEW BUSINESS**

No New Business was presented.

**9. ADJOURN**

Chair Blumert announced that the Board will vote on the budget at the June 27, 2024 911 BOD meeting. She asked that the Board members or their alternates to attend. There being no further business to discuss, Chair Blumert adjourned the meeting at 1:55 p.m.

APPROVED THIS 27<sup>th</sup> DAY OF JUNE 2024.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY/ TREASURER

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# CONSENT DOCKET

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## ATTACHMENT 5-A

### **SUBJECT:**

**FINANCE REPORT - MAY 2024 CLAIMS**

### **DATE:**

JUNE 27, 2024

### **FROM:**

**DEBORAH COOK, CPA**

Finance Director

### **INFORMATION:**

In accordance with the established 911 ACOG claims list process, May claims were processed biweekly during the month. A copy of May [claims](#) paid in May is included for ratification. The May cash status report is also included for information.

### **ACTION REQUESTED:**

Motion to ratify payment of claims paid during the month of May 2024.

***In accordance with the revised claims process, this list of claims paid in May is offered for the Board of Directors to ratify.***

**ACOG Administrative Services**

Personnel	\$ 142,415.99		
Audit	4,066.70		
Legal	2,850.00		
Mileage	641.02		
Postage	7.56		
Prepaid Other	1,183.92		
Special Projects - Institute	(250.00)		
Supplies	1,637.33		
Telephone & Internet	2,314.67		
<i>Total MSAG/Education/Training</i>	\$ 154,867.19		
Vehicle Operations	12.98		
<i>Items in 911 ACOG Budget</i>		12.98	
Total ACOG Administrative Services			\$ 154,880.17

**911 Operating/Maintenance**

AT&T (Network, Database)	\$ 13,666.68		
AT&T (Tribbey Circuit)	90.00		
AT&T (Service - Help Desk iPads)	206.74		
Cox Communications	26,198.63		
Dobson Telephone	160.00		
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)	2,671.83		
Hinton Telephone Company	246.20		
Intrado (Maintenance)	33,118.44		
Language Line (2 months)	5,127.86		
Logix Communications	199.32		
MIDCON Recovery Solutions, LLC (Maintenance)	4,410.00		
Mission Critical Partners, LLC	60,183.73		
NGA 911 LLC	20,015.95		
Oklahoma Communication Systems (2 months)	749.30		
Oklahoma County Public Building Authority	1,875.42		
Pioneer Telephone (911 Trunks ) (2 months)	400.08		
Pioneer Long Distance (Meet Point El Reno to Newcastle)(2 m	518.00		
Pottawatomie Telephone Co (Tribbey Circuits)	110.60		
Solacom Technologies Inc (NG 911)	179,581.23		
Synergy Datacom Supply (Tools & Supplies)	171.03		
TierPoint Oklahoma, LLC (Maintenance)	6,650.36		
WEX Fleet Services	268.04		
Windstream	85.88		
<i>Total 911 Operating/Maintenance</i>			356,705.32
Total May Claims			\$ 511,585.49

**ATTEST:**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY/TREASURER

911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
CASH STATUS REPORT  
FOR THE MONTH ENDED MAY 31, 2024

	<u>OPERATING ACCOUNT</u>	<u>INVESTMENT SWEEP</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>May 1, 2024</i>				
<i>Cash on Deposit</i>	<u>\$ 5,974,880.68</u>	<u>\$ 15,205,299.76</u>	<u>\$ 3,566,403.17</u>	<u>\$ 24,746,583.61</u>
Cash Receipts				
Fee Income - Wireline	-	-	-	-
Fee Income - OTC	743,784.07	-	-	743,784.07
Contracts	-	-	-	-
Transfers of Funds	304,985,879.48	305,233,133.97	-	610,219,013.45
Interest/Dividend Earned	59,425.93	-	150.36	59,576.29
Miscellaneous	-	-	-	-
Total Cash Receipts	<u>\$ 305,789,089.48</u>	<u>\$ 305,233,133.97</u>	<u>\$ 150.36</u>	<u>\$ 611,022,373.81</u>
Cash Disbursements				
Claims/Operating Expense	511,585.49	-	-	511,585.49
911 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	206,221.04	-	-	206,221.04
Transfers of Funds	305,233,133.97	304,985,879.48	-	610,219,013.45
Miscellaneous	-	-	-	\$ -
Total Cash Disbursements	<u>\$ 305,950,940.50</u>	<u>\$ 304,985,879.48</u>	<u>\$ -</u>	<u>\$ 610,936,819.98</u>
Ending Balance <i>May 31, 2024</i>				
<i>Cash on Deposit</i>	<u>\$ 5,813,029.66</u>	<u>\$ 15,452,554.25</u>	<u>\$ 3,566,553.53</u>	<u>\$ 24,832,137.44</u>



**911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES  
MAY 2024**

Bethany	\$	6,597.03
Cleveland County		7,042.58
Del City		6,865.36
Edmond		31,876.70
El Reno		8,911.33
Guthrie		11,385.89
McClain County*		12,704.19
Midwest City		17,061.24
Moore		18,303.91
Mustang		6,369.70
Newcastle		4,066.14
Nichols Hills		1,889.35
Noble		2,761.24
Norman		34,438.67
Oklahoma County		15,517.47
The Village		3,499.34
Tuttle		2,880.94
Warr Acres		3,954.17
Yukon		<u>10,095.79</u>
<b>Total Disbursements</b>	<b>\$</b>	<b><u>206,221.04</u></b>

\*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

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**REGULAR AGENDA ITEMS  
THAT MAY REQUIRE  
911 ACOG BOD ACTION**

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**SUBJECT:**

**REVISED SERVICE AGREEMENT BETWEEN ACOG AND 911 ACOG FOR FY 2025**

**DATE:**

JUNE 27, 2024

**FROM:**

**MARK W. SWEENEY, AICP**

Executive Director

**INFORMATION:**

After the creation of 911 ACOG in 1988, a Service Agreement was established to allow ACOG to serve as the administrative agency for 911 ACOG. This service entails providing staffing, financial operations, facilities, supplies, and other forms of administrative assistance to 911 ACOG. The [original Agreement](#), which is attached to this memo, has not been reviewed or updated in 36 years.

Based on the advice of our legal counsel, it has been recommended that the document be revised to be more current and that it should be approved annually by both Boards in conjunction with the approval of the Annual Budget and Work Plan for each fiscal year. A copy of the [revised Service Agreement](#) is attached for your consideration.

**ACTION REQUESTED:**

Motion to approve the staff recommended Revised Service Agreement between ACOG and 911 ACOG for FY 2025.

SERVICE AGREEMENT  
BETWEEN  
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
AND  
911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

This Service Agreement, by and between the Association of Central Oklahoma Governments (ACOG) and the 911 Association of Central Oklahoma Governments (911 Association), is entered into by the parties pursuant to to the Nine-One-One Emergency Number Act, 63 O.S.Supp.1987, Section 2811, et seq, as amended, and the Agreement creating the 911 Association, approved by the Oklahoma Attorney General April 6, 1988.

Whereas, ACOG and the 911 Association have determined to enter into this agreement to accomplish and facilitate implementation and operation of the enhanced 911 emergency telephone system on behalf of its member cities, towns and counties (members); and

Whereas, the members have been authorized by law and/or at elections held for that purpose, to levy and impose the user fee/tax for and otherwise acquire and implement an emergency telephone number system; and

Whereas, the parties have determined that the joint administration for all members of the area-wide system will be most effectively and economically obtained through this agreement providing for such administration by ACOG on behalf of the 911 Association.

The parties hereby agree:

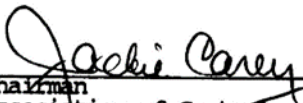
(1) ACOG shall be responsible, as the administrative agency on behalf of the 911 Association under this agreement, for the acquisition, implementation and administration of the joint 911 Association emergency telephone number system.

(2) ACOG shall provide and supervise such employees, office space, services, equipment and supplies as shall be necessary or appropriate for the acquisition and operation of said system, as shall be determined by the respective Boards of Directors of the parties, and set forth in annual work programs and budgets adopted by such respective Boards.

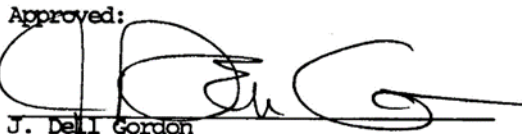
(3) The Executive Director of ACOG shall serve as Executive Director of the 911 Association.

(4) The 911 Association shall receive each month, pursuant to resolution adopted by the governing board of each member, the revenues derived from the user fee/tax, and upon payment of all installation and operating expenses and costs, shall remit the net proceeds, if any, monthly to each respective member.

Approved this 30 day of June, 1988.

  
\_\_\_\_\_  
Chairman  
Association of Central  
Oklahoma Governments

  
\_\_\_\_\_  
Chairman  
911 Association of Central  
Oklahoma Governments

Approved:  
  
\_\_\_\_\_  
J. Dell Gordon  
Legal Counsel

# REVISED

**SERVICE AGREEMENT  
BETWEEN  
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
AND  
911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS**

This Service Agreement, by and between the Association of Central Oklahoma Governments (ACOG) and the 911 Association of Central Oklahoma Governments (911 ACOG), is entered into by the parties pursuant to the Nine-One-One Emergency Number Act, 63 O.S. Supp. 1987, Section 2811, et seq., as amended, and the Agreement creating 911 ACOG, approved by the Oklahoma Attorney General, April 6, 1988.

WHEREAS ACOG and the 911 ACOG have determined to enter into this Service Agreement to accomplish and facilitate implementation and operation of the enhanced 911 emergency telephone system on behalf of its member cities, towns, and counties (members); and

WHEREAS the members have been authorized by law and/or at elections held for that purpose, to levy and impose the user fee/tax for and otherwise acquire and implement an emergency telephone number system; and

WHEREAS the parties have determined that the joint administration for all members of the area-wide system will be most effectively and economically obtained through this agreement providing for such administration by ACOG on behalf of 911 ACOG.

The parties hereby agree to the following terms and conditions.

1. ACOG shall be responsible as the administrative agency on behalf of 911 ACOG under this Service Agreement, for the acquisition, implementation and administration of the joint 911 ACOG emergency telephone number system.
2. ACOG shall provide and supervise such employees, office space, services, equipment, and supplies as shall be necessary or appropriate for the acquisition and operation of said system, as shall be determined by the respective Boards of Directors of the parties and set forth in annual budgets adopted by such respective Boards.
3. The Executive Director of ACOG shall serve as Executive Director of 911 ACOG.
4. The State of Oklahoma collects 911 Service Fees from each device or service with the ability to dial 911 for emergency calls. When 911 ACOG receives its portion of such fees, they are allocated as directed by 911 ACOG Board of Directors to ECC refunds, 911 ECC regional grant funding pool, and 911 ACOG. The ECC refunds are distributed the month after the funds are received from the Oklahoma Tax Commission (OTC).
5. The term of this Service Agreement shall be congruent with each fiscal year (July 1 through June 30).

6. The fiscal year budget regarding 911 emergency telephone service approved annually by the Boards of Directors of the parties is incorporated by reference in this Service Agreement.
  
7. This Service Agreement was approved by the parties by affirmative vote of the respective Boards of Directors on the \_\_\_\_ day of June \_\_\_\_\_. This Service Agreement may be renewed and/or amended annually by an affirmative vote of the respective Boards of Directors of the parties.

\_\_\_\_\_  
Chair  
Association of Central Oklahoma Governments

\_\_\_\_\_  
Chair  
911 Association of Central Oklahoma Governments

\_\_\_\_\_  
Executive Director  
Association of Central Oklahoma Governments  
911 Association of Central Oklahoma Governments

APPROVED AS TO FORM

\_\_\_\_\_  
Legal Counsel



**SUBJECT:**

**FY 2025 911 ACOG STORAGE LEASE AGREEMENT**

**DATE:**

JUNE 27, 2024

**FROM:**

**MARK W. SWEENEY, AICP**

Executive Director

**INFORMATION:**

911 ACOG's lease agreement with the Oklahoma County Public Building Authority (OCPBA) for extra storage expires June 30, 2024, and 911 ACOG needs to enter into a new lease agreement. The new lease term will commence July 1, 2024, and end June 30, 2025, however, as provided by the lease agreement, we have the option to provide a 30 days' notice one month prior to completion of the Comtech (Solacom) equipment rollout to the ECCs (Emergency Communications Centers) and subsequent surplus sale of the equipment from the old system.

The total office rental cost for a 12-month time period will be \$23,255.76 (\$1,937.98 per mo. x 12 mo.). This increase in rent from FY 24 (\$14.69 per sq. ft. to \$15.18 per sq ft. for the approximate 1,532 sq. ft. of space) is due to an annual reassessment of price per square foot by the OCPBA.

**ACTION REQUESTED:**

Motion to authorize the Executive Director to negotiate and execute an agreement with the Oklahoma County Public Building Authority to provide for leasehold services for the next 12 months, with the provision of a 30 days' notice termination clause for an amount not to exceed \$23,255.76.





**SUBJECT:**

**CONSIDERATION OF FY 2025 911 ACOG ANNUAL BUDGET AND WORK PLAN**

**DATE:**

JUNE 27, 2024

**FROM:**

**MARK W. SWEENEY, AICP**

Executive Director

**INFORMATION:**

The FY 2025 911 ACOG Annual Budget and Work Plan was reviewed and recommended by the ACOG Budget Committee. The Committee met in two sessions (June 7 and June 20) to develop their recommendations. The document on the next page describes the work efforts and revenues necessary to accomplish the continued operation of the Enhanced 911 system and to fully implement NG911. An overview of the recommended FY 2025 911 ACOG Budget and Work Plan will be presented at the June 27 Board meeting.

**ACTION REQUESTED:**

Motion to approve the attached FY 2025 911 ACOG Annual Budget and Work Plan as recommended by the ACOG Budget Committee.

# PROPOSED FY 2025 | 911 ACOG BUDGET

REVENUES:		TOTALS
911 FEES FOR TELEPHONE SERVICE COLLECTED BY OKLAHOMA TAX COMMISSION		\$ 8,550,379
CONTRACTS		299,270
INTEREST INCOME		1,955
DIVIDEND INCOME		702,914
ASSIGNED FUND BALANCE		0
<b>TOTAL REVENUES</b>		<b>\$ 9,554,518</b>

EXPENDITURES:		
ACOG ADMINISTRATION		\$ 1,977,915
CAPITAL OUTLAY		1,611,084
TELEPHONE COMPANIES OPERATING & MAINTENANCE CHARGES		823,007
CONSULTANTS		511,268
MAINTENANCE, REPAIRS AND WARRANTY		403,295
PROFESSIONAL SERVICES AGREEMENT		65,000
LEGAL		60,000
INSURANCE		33,772
SUPPLIES		24,074
SPACE FOR 911 EQUIPMENT (RENT)		23,256
VEHICLE OPERATIONS		12,000
OTC FEE REVENUE RETURN TO ECCS		2,308,602
<b>TOTAL EXPENDITURES</b>		<b>\$ 7,853,273</b>



**SUBJECT:**

**TINKER AIR FORCE BASE (AFB) PETITION TO CONTRACT WITH 911 ACOG NG911 SYSTEM FOR PRIMARY ECC**

**DATE:**

JUNE 27, 2024

**FROM:**

**BRENT L. HAWKINSON**  
911 & Public Safety Director

**INFORMATION:**

Tinker Air Force Base (AFB) is making a federal petition to contract with 911 ACOG for NG911 Call Routing and Call Handling Equipment, Network, and Services for a Primary ECC. Tinker AFB previously had a contract with 911 ACOG but ended it in 2012 due to a Pentagon Mandate.

On June 17, 2024, staff presented a proposal to Tinker AFB for NG911 Call Routing and Call Handling, Network, and Services for a total Year 1 cost of \$155,620.00.

The proposal includes NGA ESInet & NGCS Call Routing, Two Comtech i3 Guardian Call Handling Workstations, IP Network, and Technical Support Services.

**ACTION REQUESTED:**

Motion to officially accept Tinker AFB's petition and to authorize the Executive Director to enter into a contract with Tinker AFB for NG911 Call Routing and Call Handling, Network, and Services for a Year 1 contracted amount not to exceed \$155,620.00 for a primary ECC.



**SUBJECT:**

**AUTHORIZATION TO APPROVE NGA SERVICES FOR THE ADDITION OF TINKER AIR FORCE BASE AS A PRIMARY ECC**

**DATE:**

JUNE 27, 2024

**FROM:**

**BRENT HAWKINSON**  
911 & Public Safety Director

**INFORMATION:**

911 staff is recommending authorizing NGA services to include Tinker Air Force Base (AFB) in the NG911 Call Routing Solution as a primary ECC.

Tinker AFB is in the central portion of the 911 ACOG service area and interacts with many of the 911 Emergency Call Centers (ECCs). Adding Tinker AFB to the NG911 Call Routing Solution will allow member ECCs to transfer calls both to and from Tinker AFB with all the associated call data. It will also allow Tinker AFB to utilize the policy routing functionality of NGCS available to the 911 ACOG member ECCs.

This ability will provide a higher level of 911 service both to the residents and visitors to Tinker AFB and to the 911 ACOG member ECCs.

This expense for services is included in the proposed FY 2025 911 ACOG Annual Budget and Work Plan for a total budgeted expense of \$70,400.

**ACTION REQUESTED:**

Motion to authorize the Executive Director to approve NGA proposed services for the addition of Tinker AFB as a primary ECC, total FY2025 budgeted expense of \$70,400.00.



**SUBJECT:**

**COX BUSINESS NETWORK CONTRACT RENEWAL**

**DATE:**

JUNE 27, 2024

**FROM:**

**BRENT L. HAWKINSON**

911 & Public Safety Director

**INFORMATION:**

ACOG staff is recommending Renewal Year 4 of 5 to the Cox Metro-E Network Contract (set to expire July 31, 2024) for twelve months for an amount not to exceed \$348,933.00. The network is a two-layer, fiber-based any-to-any architecture with a redundant/diverse path that provides secondary connectivity from the 911 ACOG contracted data center to the Emergency Communication Centers (ECC) in the regional 911 system. This annual expense is included in the proposed FY 2025 911 ACOG Annual Budget and Work Plan.

**ACTION REQUESTED:**

Motion to authorize the Executive Director to execute Renewal Year 4 of 5 to the Cox Metro-E Network Contract for an amount not to exceed \$348,933.00, for a twelve-month term from August 1, 2024, through July 31, 2025.



**SUBJECT:**

**NORMAN ECC EXPANSION REQUEST**

**DATE:**

JUNE 27, 2024

**FROM:**

**BRENT L. HAWKINSON**

911 & Public Safety Director

**INFORMATION:**

The City of Norman is relocating their current ECC to their newly built Emergency Communications Operations Center (ECOC) and has requested 911 ACOG purchase (10) Comtech Guardian Call Handling Workstations in addition to the current (6). These new positions, along with the existing six (6), are to be installed and turned up at the new ECOC to facilitate their ECC move only and potential future consolidation with surrounding ECCs would require signed agreements between agencies.

ACOG staff has negotiated the purchase of four (4) additional Comtech Guardian call Handling Workstations with connectivity components, total cost not to exceed \$117,790.32. The expense has been included in the 911 ACOG FY 2025 Budget.

**ACTION REQUESTED:**

Motion to authorize the Executive Director to purchase (4) additional Comtech Guardian Workstations with connectivity components for the City of Norman, at a cost not to exceed \$117,790.32.



## ATTACHMENT 6-H

### **SUBJECT:**

**EMSA WITHDRAWAL FROM 911 ACOG**

### **DATE:**

JUNE 27, 2024

### **FROM:**

**BRENT L. HAWKINSON**

911 & Public Safety Director

### **INFORMATION:**

On June 4, 2024, the Emergency Medical Services Authority (EMSA) notified 911 Staff of their intent to transfer their 911 Services to a collocated 911 System with the City of Oklahoma City, and not to renew their current Agreement with 911 ACOG, expiring June 30, 2024. EMSA requested the opportunity to negotiate a month-to-month agreement of the current Viper/Power911 Equipment, Network, and Services during the transition period.

Staff is proposing to amend the current six-month agreement between EMSA and 911 ACOG to two-months for Viper/Power911 Equipment, Network, and Services to be effective July 1, 2024, through August 31, 2024, providing EMSA time to transition from 911 ACOG to a collocated 911 System with City of Oklahoma City.

Staff has calculated the cost of the two-month extension to be \$13,877.00 and will include any early circuit disconnect fees from AT&T and Cox.

### **ACTION REQUESTED:**

For information only.



**SUBJECT:**

**NG911 IMPLEMENTATION STATUS REPORT**

**DATE:**

JUNE 27, 2024

**FROM:**

**BRENT L. HAWKINSON**  
911 & Public Safety Director

**INFORMATION:**

NGA Call Routing Solution and Comtech Call Handling Solution reports are provided as status updates to the progress 911 Staff and our vendors are making with implementing the Next Generation 911 (NG911) Program.

911 ACOG continues to work with NGA to finalize a deployment plan and schedule, tentatively beginning two weeks following the final ECC cutover to the Comtech Call Handling Solution.

Blanchard ECC was successfully cutover to the Comtech Call Handling Solution on June 4, 2024. Non-service affecting issues were logged during and after the cutover process and are being resolved with the involved vendors.

El Reno ECC was successfully cutover to the Comtech Call Handling Solution on June 11, 2024. Non-service affecting issues were logged during and after the cutover process and are being resolved with the involved vendor.

Noble ECC was successfully cutover to the Comtech Call Handling Solution on June 18, 2024. There were no issues logged during or after the cutover process.

Cleveland County ECC was successfully cutover to the Comtech Call Handling Solution on June 25, 2024. Non-service affecting issues were logged during and after the cutover process and resolved quickly.

Moore ECC is scheduled for cutover on July 9, 2024. Pre-implementation provisioning is in progress.

**ACTION REQUESTED:**

For information only.