

# ACOG BOARD OF DIRECTORS



Chair

**Brian Grider**  
Mustang Mayor

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Vice-Chair

**Glenn Berglan**  
Goldsby Trustee

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Secretary/Treasurer

**Shelli Selby**  
Yukon Councilmember

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Executive Director

**Mark W. Sweeney, AICP**

**AGENDA:** THURSDAY  
OCTOBER 24, 2024  
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, OCTOBER 24, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by 5 p.m. Monday, October 21, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE SEPTEMBER 26, 2024 MINUTES** ([ATTACHMENT 2](#)) *Action requested.*
3. **COMMUNICATIONS:**
  - A. CHAIRPERSON'S REPORT
  - B. EXECUTIVE DIRECTOR'S REPORT
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

## BEGINNING OF CONSENT DOCKET

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5. **APPROVAL OF THE CONSENT DOCKET:**

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

**CONSENT DOCKET ITEMS:**

- A. Finance Report – September 2024 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Jones City: Sharon Astrin, Manager, Community & Economic Development ([ATTACHMENT 5-C](#)) *Action requested.*
- D. Sale/Disposal of ACOG Surplus Items: Julie A. Smedlund, Information Technology & Facilities Management Director ([ATTACHMENT 5-D](#)) *Action requested.*

## END OF CONSENT DOCKET

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6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:**

- A. ACOG 2025-2029 Comprehensive Economic Development Strategy (CEDS) Progress Report: Sharon Astrin, Manager, Community & Economic Development ([ATTACHMENT 6-A](#)) *For information only.*
- B. State Legislative Priorities Open House Follow-Up: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-B](#)) *For information only.*

7. **NEW BUSINESS**
  8. **ADJOURN**
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## NEXT MEETING:

Thursday, November 14, 2024, at 1:45 p.m.

# ATTACHMENT 1

## ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Vacant
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Trustee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Chris Calvert Vice-Mayor	Hon. Casey Burwell Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	Hon. Michael Boyles Mayor	Hon. Magnus Scott Trustee
		Hon. Misty B. Mayes Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. Max Punneo Councilmember
		Hon. Raul Trejo Councilmember
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. E. Peter Hoffman, Jr. Mayor	Hon. Sody Clements Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (4)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (119)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schломach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Keith Dennis Trustee	Hon. Bob McGregor Mayor
		Hon. Ryan Dawson Vice-Mayor
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Vickie Douglas Vice-Mayor
		Vacant
YUKON (11)	Hon. Shelli Selby Councilmember	Hon. David Enmark Councilmember
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (2)	No Designee	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Brad Beam Deputy Base Civil Engineer



**SUBJECT:**

**MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING**

**DATE:**

SEPTEMBER 26, 2024

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:15 p.m. Thursday, September 26, 2024, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

**PRESIDING CHAIR**

Hon. Brian Grider, Mayor

**ENTITY**

Mustang

**BOARD MEMBERS PRESENT**

Hon. Nikki Lloyd, Mayor	Bethany
Hon. Darrell A. Davis, Mayor	Edmond
Hon. Glenn Berglan, Trustee	Goldsby
Hon. Misty B. Mayes, Trustee	Langston City
Hon. Terry Arps, Mayor	Luther
Hon. Ronald Dumas, Mayor	Meridian
Hon. Matt Dukes, Mayor	Midwest City
Hon. Peter Hoffman, Jr., Mayor	Nichols Hills
Hon. Phil Freeman, Mayor	Noble
Hon. Larry Heikkila, Mayor	Norman
Hon. Matt Hinkle, Councilmember	Oklahoma City
Hon. Leah Grady, Trustee	Slaughterville
Hon. David Bennett, Mayor	The Village
Hon. Shelli Selby, Councilmember	Yukon
Hon. Ron Cleveland, Commissioner	Cleveland County
Hon. Mark Sharpton, Commissioner	Logan County

**BOARD MEMBERS ABSENT**

Hon. Terry Brungardt, Trustee	Calumet
Hon. Tom Trello, Vice-Mayor	Cedar Valley
Hon. Cody Brewer, Councilmember	Choctaw
Hon. Jim Neal, Councilmember	Crescent
Hon. Floyd Eason, Mayor	Del City
Hon. Amy Neathery, Councilmember	El Reno
Hon. Rashanna Baker, Trustee	Forest Park
No Designee	Geary
Hon. Steven J. Gentling, Mayor	Guthrie
Hon. Tim Rudek, Councilmember	Harrah
Hon. Chris Calvert, Trustee	Jones City
Hon. John Kenney, Mayor	Lake Aluma
Hon. Mike Donovan, Councilmember	Lexington
Hon. Kathy Griffith, Councilmember	Moore
Hon. Mark Cochell, Mayor	Nicoma Park
Hon. Jeff Brueggen, Trustee	Okarche
Hon. Rob Jones, Councilmember	Piedmont
Hon. Frank Calvin, Mayor	Spencer
Hon. Trey Buck, Councilmember	Tuttle

**BOARD MEMBERS ABSENT (Cont.)**

Hon. Keith Dennis, Trustee  
 Hon. Roger Godwin, Mayor  
 Hon. Tomas Manske, Commissioner  
 Hon. Carrie Blumert, Commissioner

**ENTITY**

Union City  
 Warr Acres  
 Canadian County  
 Oklahoma County

**ASSOCIATE MEMBER ABSENT**

Stephanie Wilson, Base Civil Engineer

Tinker Air Force Base

**GUESTS PRESENT**

Pete White, Attorney  
 DeMarria Tryial, Citizen  
 Michael Taylor, Asst. City Manager  
 Estela Hernandez, Central OK Field Rep.  
 Crystal Garcia, Community Affairs Manager

ACOG Legal Counsel  
 Langston  
 Nichols Hills  
 Office of U.S. Senator James Lankford  
 OG&E

**ACOG STAFF**

Mark W. Sweeney  
 John M. Sharp  
 Debbie Cook  
 Rachel Meinke  
 Sharon Astrin  
 Eric Pollard  
 Jimmy Smith  
 Beverly Garner

**POSITION**

Executive Director  
 Deputy Director  
 Finance Director  
 Public Information Director  
 Community & Economic Development Manager  
 Air Quality & Clean Cities Manager  
 IT Operations Specialist I  
 Executive Assistant

## MINUTES

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**1. CALL TO ORDER**

Presiding Chair Brian Grider called the meeting to order at 2:15 p.m. A quorum was present.

**2. APPROVAL OF THE AUGUST 29, 2024 MINUTES**

Director Peter Hoffman made a motion to approve the August 29, 2024 minutes of the ACOG Board of Directors meeting. Director David Bennett seconded the motion. The motion carried unanimously.

**3. COMMUNICATIONS****A. CHAIRPERSON'S REPORT**

Chair Grider reminded the Board that the October meeting will be held a week earlier than normal - from October 31 to October 24, and asked everyone to please update their calendars with that change.

**B. EXECUTIVE DIRECTOR'S REPORT****1. October Board and Policy Committee Meetings Date Change Reminder**

Mr. Sweeney said, as the Chair just mentioned, to please remember that due to Early Voting for the Presidential Election on October 31 at the Oklahoma County Election Board adjacent to the ACOG Office, he officially moved the regularly scheduled meetings date from Thursday, October 31, to Thursday, October 24. He said this will eliminate problems with parking and excessive crowds of people that occur every four years at this location. Further notifications and reminders will be forthcoming prior to the October meetings.

## **2. State Legislative Priorities Open House – October 3, 2024**

Mr. Sweeney said to please make plans to drop by the ACOG office during our **State Legislative Priorities Open House on Thursday, October 3, 2024, from 10 a.m. to 4 p.m.** He said this open house is an opportunity for them to inform ACOG staff about issues their communities are facing that they believe could require legislative action or funding and enables ACOG to build a baseline of regional topics in preparation for the upcoming 2025 Legislative Session.

An RSVP email (to get a headcount to order refreshments) has been sent to each Board member. We just need to know if you plan to drop by in the morning or in the afternoon. So please respond to this email if you have not and remember to let us know if you are bringing a guest.

Mr. Sweeney said this is an informal come and go event; we are not going to take up your day with this activity. It is specifically designed to be convenient and respectful of your work schedule. At the event we will have a form for you to fill out or you can provide us a list of legislative priorities you have prepared in advance. Staff will be available to discuss the topics that are of concern to your community.

## **3. 2025 REAP Application Deadline and Workshops**

Application Opening Date: Monday, September 30, 2024.

The application link will be on our website, exactly as it was before, but instead of linking to a PDF download, it will link to our grant portal. We have taken great care to ensure that there is a tutorial on the landing page and explicit instructions for our applicants.

Application Closing Date: Friday, October 25, 2024, at 6 p.m.

There will be one in-person Application Workshop on Friday, October 4, 2024, from 9:30-11:00 a.m. in the Oklahoma Board Room here at ACOG and one Virtual Application Workshop on Wednesday, October 9, 2024, from 1:00-2:00 p.m. We strongly encourage all applicants to attend either the in-person workshop or participate in the virtual option.

## **4. Reminder of Ratification of Amended ACOG Agreement by the Membership**

If your city or county has not done so, this is just a reminder to schedule the Board approved amendments to the ACOG Agreement that was emailed to each member government as an agenda item for ratification by your governing body. Please remember to provide ACOG with the signed resolution to verify ratification. The deadline for completion of the membership vote is October 31, 2024. Once a majority of the 40 member governments have taken affirmative action on the amendments, the revised document will be submitted to the State Attorney General for final acceptance. Mr. Sweeney said it has been 41 years since this document was updated, so it is long overdue. He appreciated the support on the changes that were made and said the intent was to make this Agreement a more evergreen document that will not have to be amended frequently in the future.

## **5. Comprehensive Economic Development Strategy (CEDS) Survey**

Every five years, the Economic Development Administration (EDA) requires ACOG, as the Capital Area Economic Development District (CAPEDD) of Oklahoma, to update its Comprehensive Economic Development Strategy (CEDS). As key leaders within the region, your insights are critical to the success of the CEDS. This document is a vital planning tool that will guide our region's economic growth, resilience, and development priorities over the next several years.

On September 20 and 24, Board members and their alternates received an email from ACOG requesting their participation in the 2024 CEDS Survey. The email provided a link to the survey and encouraged Board members to take the survey and share the link with



city staff, friends, and family. As of today, only 14 Board members have clicked on the link.

By completing the CEDS survey, you ensure that the unique challenges and opportunities in your community are fully represented. This data will shape how resources are allocated, and which initiatives are prioritized to improve the economic vitality of all our member communities. Your input helps us create a more tailored, effective strategy that reflects the diverse needs of our region.

At this time, using your cell phone, we will be taking a few minutes to complete the eight-question survey. We have provided a handout to you that includes the QR Code, along with instructions on how to access and complete the survey. If you have already taken the survey, we thank you for doing so and you are exempt from doing this exercise. If you have questions or need further guidance, Rachel Meinke and Sharon Astrin are available to assist you through the process. Thank you in advance for participating in this important survey!

Time was set aside for the Board members to complete the survey.

#### **4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

There were no comments from the public.

#### **5. APPROVAL OF THE CONSENT DOCKET**

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – August 2024 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Langston: Sharon Astrin, Community & Economic Development Manager *Action requested.*
- C. Sale/Disposal of ACOG Surplus Items: Julie A. Smedlund, Information Technology & Facilities Management Director *Action requested.*

Director Phil Freeman made a motion that all items under the Consent Docket be approved in one vote. Director Misty B. Mayes seconded the motion. The motion carried unanimously.

#### **6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION**

- A. Consideration of Amendment to the ACOG General Counsel Current Contract for Legal Services

Mark Sweeney highlighted the information as detailed in the agenda memorandum. There was no discussion.

Director Terry Arps moved to approve the amendment to the current ACOG General Contract for Legal Services with Pete White to increase the amount not to exceed from \$49,999 to \$56,400. Director David Bennett seconded the motion. The motion carried unanimously.

- B. Consideration of the Renewal of the ACOG General Counsel Contract for Legal Services

Mr. Sweeney highlighted the information as detailed in the agenda memorandum. There was no discussion.

Director Rod Cleveland moved to approve the renewal of the ACOG General Contract for Legal Services with Pete White as per the attached agreement for an amount not to exceed \$49,999 for nine (9) months, unless increased by ACOG. Director Glenn Berglan seconded the motion. The motion carried unanimously.

C. Consideration of Annual Compensation Adjustment for the Executive Director as Recommended by the ACOG Executive Committee

or

Enter into Executive Session to Discuss Confidential Information Related to the Requested Action as Authorized by 25 O.S. (2018 Supp), Section 307 (B)(1)

Chair Brian Grider highlighted the information as detailed in the agenda memorandum.

Director Terry Arps mentioned that there are no dollar figures of what his current salary was, and Mr. Sweeney said he could share that information after the meeting.

There being no further discussion, Director Matt Dukes moved to approve the Executive Director's compensation package retroactive to September 1, 2024, and the resulting employment agreement changes as recommended by the Executive Committee. Director Glenn Berglan seconded the motion. The motion carried as follows:

AYE: Lloyd, Davis, Berglan, Mayes, Dumas, Dukes, Grider, Hoffman, Freeman, Heikkila, Hinkle, Grady, Bennett, Selby, and Sharpton

NAY: Cleveland

ABSTAIN: Arps

D. Renewal of the Watch for Me OK Services Agreement with Anglin Public Relations (PR)

John Sharp said ACOG has been working with the Oklahoma Highway Safety Office (OHSO) for four years and this year, they increased the funding for ACOG to \$234,924. He said a large percentage of this funding goes on social media and advertising with Anglin PR. He noted that there is a correction to the total cost of the service agreement with Anglin PR. Instead of \$175,000, it should read "...at a total cost not to exceed \$197,000." He said that number is higher because the number being received from OHSO is also higher. That funding will allow for more social media work and more work with television stations in providing information and education to schools and communities from October 1, 2024, to September 30, 2025.

Director Mark Sharpton moved to authorize the Executive Director to negotiate and execute a renewal of the agreement with Anglin PR to provide services and continue support for the ACOG Watch for Me OK safety campaign, at a total cost not to exceed \$197,000 for 12 months, from October 1, 2024, to September 30, 2025. Director Phil Freeman seconded the motion. The motion carried unanimously.

**7. NEW BUSINESS**

Chairman Brian Grider asked if there was any new business to be presented. No new business was presented.

**8. ADJOURN**

There being no further business, Chairman Grider adjourned the meeting at 2:40 p.m.

ADOPTED THIS 24<sup>th</sup> DAY OF OCTOBER 2024.

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CHAIR

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SECRETARY/TREASURER

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# CONSENT DOCKET

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**acog**



**SUBJECT:**  
**FINANCE REPORT - SEPTEMBER 2024 CLAIMS**

**DATE:**  
OCTOBER 24, 2024

**FROM:**  
**DEBORAH COOK, CPA**  
Finance Director

**INFORMATION:**  
In accordance with the revised ACOG claims list process, September claims were paid biweekly during the applicable month. A copy of the [September claims](#) for payment is included for ratification. The September cash status report is also included for information.

**ACTION REQUESTED:**  
Motion to ratify payment of all claims paid during the month of September 2024.

**In accordance with the revised claims process, this list of claims paid in September 2024 is offered for the Board of Directors to ratify.**

Anglin Public Relations <i>(Advertising)</i>	18,989.00	
Astrin, Sharon <i>(Mileage)</i>	36.85	
AT&T Mobility <i>(Telephone)</i>	82.46	
Bailey, Ben <i>(Mileage - 911)</i>	470.48	
Bill Warren Office Products <i>(Supplies)</i>	258.00	
Chase Card Services <i>(Supplies, Development)</i>	368.29	Paid on line
Choate, Jeff <i>(Mileage 911)</i>	249.91	
COTPA <i>(CMAQ Grant)</i>	21,150.67	
Coyle, Town of <i>(REAP Grant E-2024-2)</i>	22,500.00	
Dell Marketing LP <i>(Equipment)</i>	4,216.40	
Ecointeractive, Inc. <i>(Software)</i>	7,946.90	
Electradigital <i>(Internet - 911 \$9.00)</i>	3,284.09	

## September 2024 Claims (Cont.)

Fertile Ground <i>Subcontractor</i>	16,499.25
First Choice Coffee Service <i>(Supplies)</i>	541.90
Frick, David <i>(Travel)</i>	1,282.04
Gonul, Kristin <i>(Travel - 911)</i>	19.84
HRdirect <i>(Supplies)</i>	94.99
Jimenez, Jose <i>(Travel &amp; Mileage)</i>	335.05
Kimley-Horn and Associates <i>(Subcontract)</i>	21,140.00
Management and Enterprise Services <i>(Internet)</i>	294.00
Midwest City, City of <i>(CMAQ Grant, UPWP)</i>	57,410.00
Nolen, Hannah <i>(Mileage)</i>	231.11
Norman, City of <i>(UPWP)</i>	1,000.00
Nuso, LLC <i>(Telephone)</i>	737.64

## September 2024 Claims (Cont.)

Oklahoma County Public Building Authority <i>(Office Rent)</i>	21,951.63
Oklahoma Municipal Power Authority <i>(Fleet Conversion)</i>	57,816.00
Oklahoma, University of <i>(Consulting Services)</i>	7,500.00
Peak Uptime <i>(Repairs &amp; Maintenance)</i>	1,665.21
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Penna, Giovanni <i>(Travel - 911)</i>	32.03
Peter S White, P.C. <i>(Legal - 911 \$150.00)</i>	3,300.00
Pollard, Eric <i>(Mileage &amp; Travel)</i>	55.83
Public Safety Group <i>(Institute Training - 911)</i>	8,400.00
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
The Sanborn Map Co, Inc <i>(Supplies - Aerial Photos 911)</i>	9,226.77

**September 2024 Claims (Cont.)**

SCAUG <i>(Development - 911 \$1,130.00)</i>	1,225.00
Smedlund, Julie <i>(Mileage)</i>	42.88
Standley Systems <i>(Copiers)</i>	2,696.14
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	174.08
TOTAL SEPTEMBER 2024 CLAIMS	<u>\$ 303,902.44</u>

APPROVED THIS 24<sup>TH</sup> DAY OF OCTOBER 2024.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY/TREASURER



**ACOG CASH STATUS REPORT**  
**FOR THE MONTH ENDED SEPTEMBER 30, 2024**

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>CERTIFICATES OF DEPOSIT</u>	<u>TOTAL</u>
Beginning Balance				
<i>September 1, 2024</i>				
Cash	\$ 3,887,945.70	\$ 71,374.07	\$ 563,947.43	\$ 4,523,267.20
Petty Cash	80.20	-	-	80.20
Total Beginning Balance	<u>\$ 3,888,025.90</u>	<u>\$ 71,374.07</u>	<u>\$ 563,947.43</u>	<u>\$ 4,523,347.40</u>
Cash Receipts				
Grants & Contracts	\$ 235,375.43	\$ -	\$ -	235,375.43
Memberships	69,080.00	-	-	69,080.00
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	1.19	-	1.19
Miscellaneous-	1,205.33	-	-	1,205.33
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 305,660.76</u>	<u>\$ 1.19</u>	<u>\$ -</u>	<u>\$ 305,661.95</u>
Cash Disbursements				
Personnel Cost	\$ 259,433.59	\$ -	\$ -	259,433.59
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	303,902.44	-	-	303,902.44
(detail next page)	-	-	-	-
Miscellaneous- See note	-	-	-	-
Petty Cash	-	-	-	-
Total Cash Disbursements	<u>\$ 563,336.03</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 563,336.03</u>
<i>September 30, 2024</i>				
Cash	\$ 3,630,270.43	\$ 71,375.26	\$ 563,947.43	\$ 4,265,593.12
Petty Cash	80.20	-	-	80.20
Total Ending Balance	<u>\$ 3,630,350.63</u>	<u>\$ 71,375.26</u>	<u>\$ 563,947.43</u>	<u>\$ 4,265,673.32</u>

## SCHEDULE OF GENERAL OPERATING EXPENSES FOR THE MONTH ENDED SEPTEMBER 30, 2024

<b>Personnel Cost:</b>	
Salaries	140,000.47
Payroll Taxes	64,583.71
Payroll Processing Fees	886.57
Group Health & Life Insurance	25,249.59
Pension Contribution & Expense	26,380.30
EBC Flex Plan Contributions	2,223.79
Workman's Compensation Insurance	-
United Way Contributions	109.16
	109.16
<b>Total Operating Personnel Expenditures</b>	<b>\$ 259,433.59</b>

<b>Claims Expenditures:</b>	
Accounting and Auditing	-
Contract Personnel	-
Copiers	2,696.14
Credit Card	368.29
Development and Recruitment	1,225.00
Equipment & Furniture	1,665.21
Equipment Rental	-
Insurance	-
Internet Service	7,618.12
Legal	2,100.00
Maintenance & Repair - Equipment	4,216.40
Maintenance & Repair - Software	-
Mileage	1,125.97
Miscellaneous	-
Office Cleaning	-
Office Rent	21,951.63
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	-
Projects -911	8,400.00
Projects -CMAQ	136,376.67
Projects - UPWP	1,000.00
Projects-NonAttainment Studies Cost	-
Projects - REAP	22,500.00
Projects - Traffic Counts	-
Projects - Legislative Brunch	-
Public Education -	-
Public Notice/Advertising	1,200.00
Publications & Subscriptions	-
Sect 125 Plan Administration	-
Subcontracts/Consultants	70,811.25
Supplies	10,239.54
Supplies - Software	7,946.90
Telephone	874.15
Temporary Labor	-
Travel	1,587.17
Vehicle Expense	-
	-

**Total Claims Expenditures:** **\$ 303,902.44**



**SUBJECT:**

**REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT**

**DATE:**

OCTOBER 24, 2024

**FROM:**

**JOHN HARRINGTON**  
Water Resources Director

**INFORMATION:**

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and can be viewed on the following pages.

**Agency Applicant:** The Public Finance Law Group PLLC  
**Project Location:** Logan County  
**Date Reviewed:** October 7, 2024  
**Project Review Request:** ID#J72401 - Rural Water, Sewer & Solid Waste Management District No. 1, Logan County

**Agency Applicant:** City of Midwest City  
**Project Location:** Midwest City  
**Date Reviewed:** October 10, 2024  
**Project Review Request:** ID#J102401 - Midwest City Hiwassee Rd Drainage

**ACTION REQUESTED:**

Motion to concur with staff assessment of submitted projects.

October 7, 2024

Ms. Christy J. Shepherd  
The Public Finance Law Group PLLC  
5657 N. Classen Boulevard, Suite 100  
Oklahoma City, OK 73118

RE: ID#J72401 - Rural Water, Sewer & Solid Waste Management District No. 1, Logan County  
LOGAN COUNTY

Dear Ms. Shepherd:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

*Mark W. Sweeney*

Mark W. Sweeney, AICP  
Executive Director

Chair  
**Brian Grider**  
Mustang Mayor

Vice-Chair  
**Glenn Berglan**  
Goldsby Trustee

Secretary/Treasurer  
**Shelli Selby**  
Yukon Councilmember

Executive Director  
**Mark W. Sweeney, AICP**

October 10, 2024

Terri L. Craft  
Grants Manager  
City of Midwest City  
100 N Midwest Boulevard  
Midwest City, OK 73110

RE: ID#J102401 - Midwest City Hiwassee Rd Drainage  
MIDWEST CITY

Dear Ms. Craft:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

*Mark W. Sweeney*

Mark W. Sweeney, AICP  
Executive Director

Chair  
**Brian Grider**  
Mustang Mayor

Vice-Chair  
**Glenn Berglan**  
Goldsby Trustee

Secretary/Treasurer  
**Shelli Selby**  
Yukon Councilmember

Executive Director  
**Mark W. Sweeney, AICP**



## ATTACHMENT 5-C

### **SUBJECT:**

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT  
RECIPIENT - TOWN OF JONES CITY**

### **DATE:**

OCTOBER 24, 2024

### **FROM:**

**SHARON ASTRIN**

Manager, Community & Economic Development

### **INFORMATION:**

The Town of Jones City was awarded REAP Grant #E3e-2023-7 in the amount of \$150,000 on February 2023 for the construction of new wastewater and collection system lines. On April 3, 2024, they requested a ninety (90) day extension to complete the work. At the June 27 ACOG Board meeting, they requested an additional ninety (90) extension because no bids were received. Due to the lack of progress, they terminated their contract with Infrastructure Solutions and began the process of selecting a new engineering firm.

Today, they are requesting a third ninety (90) day extension in order to engage an alternate engineering firm and complete the bidding process.

This extension would be set to last 90 days from approval, until Friday, January 24, 2025. ACOG staff concurs with this extension.

### **ACTION REQUESTED:**

Motion to approve a REAP Grant extension of 90 days to the Town of Jones City #E3e-2023-7.



Town of Jones City  
110 E. Main  
PO Box 720  
Jones, OK 73049

September 19, 2024

Mr. Mark Sweeney  
Executive Director  
Association of Central Oklahoma Governments  
4205 N Lincoln Blvd  
Oklahoma City, OK 73105

RE: ACOG REAP Sewer Collection System Improvements  
REAP Grant No. – 2023 REAP Grant E3E-2023-07  
Town of Jones City

Dear Mr. Sweeney:

We respectfully request an additional 90-day extension on the above referenced project. The Town of Jones is currently in the process of changing to a new engineering firm and has stopped all work with our previous engineer, Infrastructure Solutions. We will continue to keep you updated as to the progress of this work, as required. Should you have any questions please contact me.

Sincerely,

Missy Wilkinson  
Town Administrator



**Missy Wilkinson**  
Town Administrator  
Town of Jones City  
Tel: **405.399.5301**



**SUBJECT:**  
**SALE/DISPOSAL OF ACOG SURPLUS ITEMS**

**DATE:**  
OCTOBER 24, 2024

**FROM:**  
**JULIE A. SMEDLUND**  
Information Technology & Facilities Management Director

**INFORMATION:**  
On Wednesday, October 30, 2024, at 3:00 p.m., ACOG will conduct a sale of surplus items if authorized by the Board. A list of items is attached below for Board review and approval.

These items will be sold to the highest bidder and must be picked up within one week after the sale (November 6). Items may be inspected at any time before 3:00 p.m. on October 30, at which time, sealed bids will be opened. Prior to the sale, sealed bids should be given to the ACOG Finance Department. Anyone may view the surplus items at ACOG during business hours by contacting the reception desk to make an appointment. Serviceable items that receive no bids will be donated to charitable organizations, and unserviceable items will be recycled, donated, or disposed of as garbage.

**ACTION REQUESTED:**  
Motion to approve the list of ACOG surplus items for sale and to authorize an October 30, 2024, surplus sale and disposition of those items listed.



## LIST OF ACOG SURPLUS ITEMS

ITEM NUMBER	DESCRIPTION
0001	Precision 3640 Desktop; Intel 10th Gen, 16GB RAM, 256GB storage
0002	Precision 3640 Desktop; Intel 10th Gen, 16GB RAM, 256GB storage
0003	Lenovo P410 Workstation, Xeon E5, 8GB RAM, 1TB storage
0004	iPad Air 1st Generation; Does not come with Lightning cable
0005	iPad Air 1st Generation; Does not come with Lightning cable
0006	HP Zbook G5 Laptop, Intel 8th Gen, 8GB RAM, 256GB storage
0007	Dell Latitude 7400; Intel 8th Gen, 16GB RAM, 256GB storage
0008	Dell Precision 7540; Intel 9th Gen, 32GB RAM, 256GB storage
0009	Dell Precision 7540; Intel 9th Gen, 32GB RAM, 256GB storage
0010	Dell Precision 5540; Intel 9th Gen, 32GB RAM, 256GB storage
0011	Dell Precision 5540; Intel 9th Gen, 32GB RAM, 256GB storage
0012	Lenox MIIX; Intel 8th Gen, 8GB RAM, 256GB storage

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**REGULAR AGENDA  
ITEMS THAT MAY REQUIRE  
ACOG BOD ACTION**

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**SUBJECT:**

**ACOG 2025-2029 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) PROGRESS REPORT**

**DATE:**

OCTOBER 24, 2024

**FROM:**

**SHARON ASTRIN**

Manager, Community and Economic Development

**INFORMATION:**

The Comprehensive Economic Development Strategy (CEDS) contributes to effective economic development in our region through a place-based, regionally driven economic development planning process.

ACOG is required to update our CEDS document at least every five years to qualify for the Economic Development Administration (EDA) assistance under the Public Works and Economic Adjustment Assistance Programs. In addition, the CEDS is a prerequisite for ACOG to maintain its designation as the Capital Area Economic Development District (CAPEDD) of Oklahoma that entails four counties – Canadian, Cleveland, Logan, and Oklahoma.

**Staff is in the process of finalizing the development of the 2025-29 CEDS document with the assistance of our CEDS Advisory Committee and other regional partner organizations. The following timeline outlines the next steps in completing this economic development blueprint for our region:**

**October 2024**

- The CEDS survey of Advisory Committee members and regional partners closes. (ACOG Board surveyed on September 26, 2024)
- Draft CEDS is prepared, incorporating survey results.

**November 2024**

- Draft CEDS will be published on the ACOG website on Friday, November 1, for a 30-day public comment period as required by EDA.
- Please take the time to review the Draft CEDS and provide valuable feedback that will improve the document. Email [CommunityVoices@acogok.org](mailto:CommunityVoices@acogok.org) to comment on the Draft CEDS.

**December 2024**

- Public input is incorporated, and the CEDS is finalized.
- Final 2025-29 CEDS document is presented to the ACOG Board of Directors for review and approval on December 12, 2024.
- The approved 2025-29 CEDS for the ACOG region is officially submitted to the EDA for final acceptance.

**ACTION REQUESTED:**

For information only.



## ATTACHMENT 6-B

### SUBJECT:

**STATE LEGISLATIVE PRIORITIES OPEN HOUSE FOLLOW-UP**

### DATE:

OCTOBER 24, 2024

### FROM:

**MARK W. SWEENEY, AICP**  
Executive Director

### INFORMATION:

On Thursday, October 3, ACOG staff conducted a State Legislative Priorities Open House from 10 a.m. to 4 p.m. in the Cleveland Conference Room. This come and go event provided an opportunity for Board members, local government staff, and our regional partners to inform ACOG about issues their respective communities are facing that could require legislative action or funding. Twenty-one attendees, including representatives of other partner organizations such as the Greater OKC Area Chamber, the Association of County Commissioners of Oklahoma (ACCO), and the Oklahoma Municipal Assurance Group (OMAG), participated.

The issues discussed at this event will enable ACOG to build a baseline of regional topics in preparation for the upcoming 2025 Legislative Session. After staff has compiled and assessed the valuable feedback we received during the open house and has incorporated further explanations and related topics from our membership, the next step will be to prepare a comprehensive survey tool that will be presented at the **November 14 ACOG Board Meeting**. During this meeting, each Board member will be asked to take the survey using their cell phones. If you are not able to utilize a cell phone, we will provide you with a paper copy to fill out. Once the survey is completed and tabulated, staff will present the results of the legislative prioritization process to the Board on **Thursday, December 12**.

### ACTION REQUESTED:

For information only.