



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS

911 ACOG REGIONAL PLANNING & ADVISORY COMMITTEE

AGENDA: TUESDAY
MARCH 4, 2025
9:30 A.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS REGIONAL PLANNING & ADVISORY COMMITTEE (RPAC) WILL HOLD A REGULAR MEETING ON TUESDAY, MARCH 4, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org), if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
 2. **APPROVAL OF THE MINUTES - DECEMBER 3, 2024** ([ATTACHMENT 2](#))
 3. **ITEMS FOR INFORMATION ONLY:**
 - A. NG911 Implementation Status Report: Brent Hawkinson, 911 & Public Safety Director
 - B. 911 Technical Systems Projects: Kale Littlefield, 911 Systems Support Manager
 - C. 911 Training/Schedule: Robin Murray, 911 Institute Programs Manager
 - D. 911 Geographical Information Systems (GIS) Activities: Tanner Jones, 911 GIS Manager
 4. **ECC UPDATES - ECC Staff Representatives**
 5. **NEW BUSINESS**
 6. **ADJOURN**
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NEXT MEETING:

Tuesday, June 3, 2025, 9:30 a.m.

RPAC MEMBERS

CITY/ORGANIZATION	MEMBERS	JOB TITLE
BETHANY PD	Chad Meek	Deputy Chief
	Kyle Hayes	Communications Supervisor
BLANCHARD	Tabitha Thrash	Communications Supervisor
CANADIAN COUNTY SHERIFF'S OFFICE	Cyndie Bowers	Communications Supervisor
CLEVELAND COUNTY SHERIFF'S OFFICE	Ray Kimbrough	Detective
DEL CITY	Lt. Marvin Stanford	Communication Supervisor
	Andrea Burgess	Communication Supervisor
EDMOND EOC	Christie Jaggi	Manager
	Ben Curry	Training Coordinator
EL RENO	Paul Ratliff	Lieutenant
	Jodi Wolfe	Communications Supervisor
GUTHRIE	Chief Don Sweger	Police Chief
	Brianna Evans	Dispatch Supervisor
LEXINGTON POLICE DEPT	Lt. Kean Allison	Lieutenant Police
LOGAN COUNTY POLICE	Troy Dykes	Undersheriff
	Det. George Hannon	Detective
MIDWEST CITY	Becky Bruce	911 Coordinator
MOORE	Tammy Koehn	ECC Manager
MUSTANG	Jana Brence	Communications Supervisor
NEWCASTLE	Chief Gary Norman	Chief of Police
NICHOLS HILLS	Steven Cox	Chief of Police
	Shana Jones	Communications Supervisor
NOBLE	Tara Alexander	Communication Supervisor
NORMAN	Russell Anderson	Communication Manager
	Andrea Lewis	Training

RPAC MEMBERS (Cont.)

CITY/ORGANIZATION	MEMBERS	JOB TITLE
OKLAHOMA COUNTY SHERIFF	Jill Stover	Communications Supervisor
OU POLICE DEPARTMENT	Matt Robinson	Lead Police Communications Officer
SLAUGHTERVILLE	Ashley Furry	Town Administrator
THE VILLAGE	Russ Landon	Deputy Police Chief
	Jaylene Garcia	Communications Supervisor
TINKER AIR FORCE BASE	Nathan Schooling	Fire Chief
	Jeremy Thomas	Deputy Fire Chief
TUTTLE POLICE/FIRE	Anna Carlise	Communications Supervisor
WARR ACRES POLICE /FIRE	Mackenzie Amend	Communications Supervisor
YUKON	Curtis Lemmings	Major



SUBJECT:

MINUTES OF THE 911 REGIONAL PLANNING AND ADVISORY COMMITTEE MEETING

DATE:

DECEMBER 3, 2024

A regular meeting of the 911 Association of Central Oklahoma Governments Regional Planning & Advisory Committee (RPAC) was convened at 9:30 a.m. Tuesday, December 3, 2024, at the Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Brent Hawkinson, 911 & Public Safety Director

ENTITY

ACOG

PRESENT

Steve Rhodes
Tabatha Thrash
Andra Burgess
Lt. Marvin Stanford
Ben Curry
Christie Jaggi
Becky Bruce
Tara Alexander
Russell Anderson
Andrea Lewis
Anna Carlise

ENTITY

City of Blanchard
City of Blanchard
City of Del City
City of Del City
City of Edmond
City of Edmond
City of Midwest City
City of Noble
City of Norman
City of Norman
City of Tuttle

ACOG STAFF PRESENT

Kale Littlefield
Ben Bailey
Brandon Walker
Nick Kugler-Fukhimi
Tanner Jones
Rachel Phillips
Giovanni Penna
Robin Murray
Shana Sapp

POSITION

911 Systems Support Manager
911 Systems Specialist II
911 System Specialist I
911 System Specialist I
911 GIS Manager
911 GIS Specialist II
911 GIS Specialist II
911 Institute Program Manager
911 Administrative Assistant

MINUTES

1. CALL TO ORDER - INTRODUCTION OF GUESTS

Presiding Chair Brent Hawkinson called the meeting to order at 9:30 a.m.

2. APPROVAL OF MINUTES - SEPTEMBER 12, 2023 MEETING

Marvin Stanford made a motion to approve the September 12, 2023 minutes of the ACOG RPAC meeting. Andra Burgess seconded the motion. The motion carried unanimously.

3. ITEMS FOR INFORMATION ONLY

A. 911 SYSTEMS MANAGEMENT CHANGES AND INTRODUCTION OF NEW STAFF

Mr. Hawkinson introduced Kale Littlefield having been reclassified as 911 System Support Manager, replacing Chris Camp, and Brandon Walker and Nick Kugler-Fukhimi as the recently hired 911 System Specialist Is.

B. NG911 IMPLEMENTATION STATUS REPORT

Mr. Hawkinson highlighted the information as detailed in the agenda memorandum regarding the NG911 Status Update. He said testing for the Call Handling and Call Routing were unsuccessful. He said staff will be performing additional testing next week on the Call Handling Solution. He said Comtech will be on stand-by during testing. He said this is the final Operational Readiness Testing for NGA. He said following the completion of testing, the migration schedule will be defined and delivered by late December. He said NGA is suggesting staff migrate two of the smaller Originating Service Providers (OSP) to exercise all of the components.

Russell Anderson asked how long there have been issues with NGA. Mr. Hawkinson said if NGA is unable to complete migration, then it would become a legal matter. He said staff would have the right to choose which vendor would work best for ACOG.

Ben Curry asked what the benefits of working with NGA for 4 years have been. Mr. Hawkinson said ACOG was informed by Mission Critical Partners (MCP), that the migration process could take up to 5 years. He said vendor issues are part of the delay, and that MCP have been effective in advising staff.

Russell Anderson asked what the timeline was. Mr. Hawkinson said no timeline has been set and that decision would have to come from higher up.

Becky Bruce asked who decides the timeline. Mr. Hawkinson said the decision would be made by the vendors and the ACOG Executive Director, with MCP providing council. He said if anyone has questions regarding the timeline, to contact ACOG.

C. CURRENT 911 TECHNICAL SYSTEMS PROJECTS

Kale Littlefield said staff performed several tests last week. He said there have been some issues that have slowed the process down. He said the issues have been identified and vendors are working with the manufacturers to get a timeline. He said during testing, staff will be transferring calls to other areas to verify all the routes are working. He said maintenance reports and map updates will be reported monthly, instead of quarterly.

D. UPDATE ON 911 TRAINING, UPCOMING INSTITUTE CLASSES AND OTHER TRAINING NEEDS

Robin Murray highlighted the upcoming 911 Training and Schedule. She said there is one seat left for the December 5, 2024, "De-escalation Class. She said there are two seats remaining for December 16, 2024, PST1 class. She said there are several seats available for the Suicide Intervention Class on January 13, 2025.

Ms. Murray said The Secret Service will be holding a 4-hour Mass Attacks in Public Spaces class on January 21, 2025, and January 28, 2025 at the ACOG Building for commissioned officers and currently employed dispatches only. She said the class will be taught by the Domestic Security Strategist/National Threat Assessment, Jeff Murray.

E. RECENT 911 GEOGRAPHICAL INFORMATION SYSTEMS (GIS) ACTIVITIES

Tanner Jones said staff requested and received the 2024 Data Audit from Geocomm. He said the match rate from centerline attributes to customer records increased slightly in the last year by 0.3 percent. He said the overall percentage of 98.56 percent exceeds the NENA recommended minimum match rate for GIS data used in 911 systems of 98 percent. He said each year staff receive updates from communities, and this is a check to verify and correct errors. He said he received a spreadsheet with all the errors and GIS will go through on each community.

Mr. Jones said GIS is again preparing the map updates for the Solacom Workstations to have the latest GIS data available for the 911 dispatchers. He said the GIS data that will be distributed to the workstations will have the same up to date information that is in the ACOG GIS database. He said he sent out the monthly GIS data push to the GIS ECC contacts, and to please let staff know if anyone needs access or has any questions about the data. He said he sent emails informing the committee about the Management Authority process for getting data into their repository. He said this involves taking the data we have here at ACOG and transforming it and doing some remediation on the data to fit the state's requirements. He said because the state is asking for this increased work, they are offering a grant at 100 percent match for a vendor to make that transformation for you. He said there will be more training offered by the state for the GIS transformation next year with some GIS specific classes as well. He said he spoke with the Management Authority and will follow up with the committee.

He said staff has cell tower routing updates, address requests, MSAG information updates, road additions and changes, and subdivision requests that are ongoing. He said if your community has any updates or changes needed for GIS, to please let GIS staff know.

Mr. Hawkinson said that as of August 31, 2024, EMSA is no longer a part of ACOG and is now on the Oklahoma City 911 System. He said Tinker Air Force Base (TAFB) was successfully cut over to the Guardian on September 26, 2024, and is now part of ACOG ECCs.

ECC UPDATE

Chief Stanford said Del City has one opening.

Ben Curry said Edmond has one opening with three in training. He said Edmond is offering a \$2,000 sign-on bonus.

Becky Bruce said Midwest City has four in training.

Tabatha Thrash said Blanchard is fully staffed and has moved into their new facility.

Russell Anderson said Norman is fully staffed, with one retiring. He said staff has moved into their new facility.

Andrea Lewis said Norman has four in training.

Tara Alexander said Noble is fully staffed and has moved into a new facility.

4. NEW BUSINESS

None

5. ADJOURN

There being no further business, the meeting was adjourned at 10:07 a.m.