



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS



AREAWIDE PLANNING
& TECHNICAL
**ADVISORY
COMMITTEE**



AGENDA: THURSDAY
MARCH 13, 2025
9 A.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ACOG AREA WIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON THURSDAY, MARCH 13, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 7-1-1 Statewide or email title.vi@acogok.org) by 9 a.m. Monday, March 10, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

A. CALL TO ORDER ([ATTACHMENT A](#))

B. APPROVAL OF THE JANUARY 16, 2025, MINUTES ([ATTACHMENT B](#))

C. ITEMS FOR INFORMATION ONLY:

1. 2025 Bike Month: Ethan Mazzio Transportation Planning Services (TPS) Transportation Planner II - Mobility ([ATTACHMENT C-1](#)) *For information only.*
2. Regional Solsmart and Charging Smart Designations: Eric Pollard, TPS Air Quality & Clean Cities Manager ([ATTACHMENT C-2](#)) *For information only.*
3. Grant Opportunities: Ethan Mazzio, TPS Transportation Planner II - Mobility ([ATTACHMENT C-3](#)) *For information only.*
4. 2024 Residential and Commercial Building Permit Request: John Sharp, Deputy Director ([ATTACHMENT C-4](#)) *For information only.*
5. Discussion: Comprehensive Plans in ACOG Region Communities: Ethan Mazzio, TPS Transportation Planner II - Mobility ([ATTACHMENT C-5](#)) *For information only.*

D. UPDATES FROM MEMBERS

E. NEW BUSINESS

F. ADJOURN

DEADLINE FOR MAY APTAC AGENDA ITEMS:

Thursday, May 1, 2025, at 4:00 p.m.

NEXT APTAC MEETING:

Thursday, May 15, 2025, at 9:00 a.m.

ATTACHMENT A

AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

CHAIR: DAVID RUSSELL (Mustang)		VICE-CHAIR: DAN KASSIK (Guthrie)
VOTING MEMBERS AND ALTERNATES		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Amanda McCellon Dir. of Planning & Community Development	Vacant
BLANCHARD	Dustin Downey Capital Projects Manager	Hayden Wilkes City Planner
		Robert Floyd City Manager
		Daniel Ofsthun Finance Director
CALUMET	Bruce Wallace Director of Development	Vacant
CEDAR VALLEY	Corey Timmons Mayor	Jerry Cole Board Trustee
CHOCTAW	Sarah Huffine Development Services & Planning Director	Alexandra (Lexie) Baker City Planner
		Stuart Drake City Manager
COLE	No Designee	Vacant
DEL CITY	Kellie Wilbanks Community Development Director	James Lehmkuhler Interim City Planner
		Kyle Gandy Economic Development Director
EDMOND	Jan Fees City Planner	Sean Wallace Associate Planner
		Hannah Nolen Planner
EL RENO	Taylor Burt City Planner	Tim Young Assistant City Manager
		Matt Sandidge City Manager
FOREST PARK	No Designee	Vacant
GOLDSBY	No Designee	Vacant
GUTHRIE	Dan Kassik Planning Director	Vacant
HARRAH	Gary Boiling City Planner	Matt Mears City Manager
JONES CITY	No Designee	Vacant
LEXINGTON	No Designee	Vacant
LUTHER	Scherrie Pidcock Town Manager/Clerk	Hon. William Terry Arps Trustee/Mayor
		Hon. Carla Caruthers Trustee
MIDWEST CITY	Julie Shannon Planner III	Emily Richey Planning Manager
		Matt Summers Director of Planning & Zoning

VOTING MEMBERS AND ALTERNATES (CONT.)		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
MOORE	No Designee	Elizabeth Weitman Community Development Director
MUSTANG	David Russell Project & Stormwater Manager	Nic Bailey Parks & Recreation Director
NEWCASTLE	Janay Greenlee Planning & Comm. Dev. Director	Kevin Hegerberg Development Services Coordinator
NICHOLS HILLS	No Designee	Vacant
NICOMA PARK	No Designee	Vacant
NOBLE	Robert Porton City Manager	Michael Glessner City Planner
NORMAN	Destiny Andrews Planner II	Anais Starr Planner II
OKLAHOMA CITY	Sasha Tepedelenova McCrone Senior Planner	Justin Henry Program Planner
PIEDMONT	No Designee	Vacant
SLAUGHTERVILLE	Ashley Furry Town Administrator	Vacant
SPENCER	No Designee	Vacant
TUTTLE	Mark Mathes Community Development Manager	Vacant
THE VILLAGE	No Designee	Vacant
WARR ACRES	No Designee	Vacant
YUKON	Danielle O'Neal Asst. Planning Director	Mitchell Hort Asst. City Manager
		Claudia Krshka Grant Writer
UNION CITY	No Designee	Vacant
CANADIAN COUNTY	No Designee	Hon. Tomas Manske Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Brian Wint Project Manager
		John Roberts Deputy Commissioner
		Mark Braley Deputy Commissioner
LOGAN COUNTY	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY	Erik Brandt Principal Planner	Vacant
	Scott March GIS Coordinator	

NON-VOTING MEMBERS AND ALTERNATES		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	No Designee	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Casey Jones Assistant Planner	Vacant
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Chip Nolen Planning Manager	Marty Dickens Grants Coordinator
CITY OF NORMAN - TRANSIT	Jason Huff Transit Planner & Grants Specialist	Taylor Johnson Transit & Parking Program Manager
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	Vacant
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	Vacant
TINKER AIR FORCE BASE	Steven Rhodes Community Planner	Vacant

ACOG STAFF

TRANSPORTATION PLANNING SERVICES (TPS)

NAME	TITLE	EMAIL ADDRESS
JOHN SHARP	Deputy Director	jmsharp@acogok.org
JENNIFER SEBESTA	TPS Division Manager	jsebesta@acogok.org
ERIC POLLARD	TPS Air Quality & Clean Cities Manager	epollard@acogok.org
DAVID FRICK, AICP	TPS Air Quality & Clean Cities Planner III	dfrick@acogok.org
LAUREN WOOD	TPS Transportation Planner II – Performance	lwood@acogok.org
ETHAN MAZZIO	TPS Transportation Planner II – Mobility	emazzio@acogok.org
JOSE JIMENEZ-RUBIO	TPS Transportation Planner I – Safety	jjimenez@acogok.org
TAHJIBA TARANNUM	Transportation Intern	ttarannum@acogok.org
MADISON MARTIN	Clean Cities Intern	mmartin@acogok.org
KATIE BARBER	Clean Cities Intern	kbarber@acogok.org
GWEN GORDON	TPS Administrative Assistant	ggordon@acogok.org
BEVERLY GARNER	Executive Assistant	bgarner@acogok.org



ATTACHMENT B

SUBJECT:

MINUTES OF THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE MEETING

DATE:

JANUARY 16, 2025

A regular meeting of the Areawide Planning & Technical Advisory Committee was convened at 9 a.m. Thursday, January 16, 2025, at the Association of Central Oklahoma Governments in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

David Russell, Chair

ENTITY/AGENCY

Mustang

APTAC MEMBERS PRESENT

Dustin Downey
Jan Fees
Sean Wallace
Dan Kassik
Gary Bolling
Hon. Terry Arps
Julie Shannon
Emily Richey
Michael Glessner
Destiny Andrews
Sasha Tepedelenova McCrone
Claudia Krshka

ENTITY/AGENCY

Blanchard
Edmond
Edmond
Guthrie
Harrah
Luther
Midwest City
Midwest City
Noble
Norman
Oklahoma City
Yukon

NON-VOTING MEMBERS PRESENT

None

ENTITY/AGENCY

GUESTS PRESENT

Ken Nelson
Rebecca Blaine, Senior Community Planner

ENTITY

The Village
Halff & Associates

ACOG STAFF PRESENT

John Sharp
Eric Pollard
Lauren Wood
Ethan Mazzio
Jose Jimenez-Rubio
Gwendolyn Gordon

POSITION

Deputy Director
TPS Air Quality & Clean Cities Manager
TPS Transportation Planner II - Performance
TPS Transportation Planner II - Mobility
TPS Transportation Planner I - Safety
TPS Administrative Assistant

MINUTES

A. CALL TO ORDER

Chair David Russell called the meeting to order at 9:01 a.m. A quorum was present.

B. APPROVAL OF THE NOVEMBER 7, 2024, MEETING MINUTES

Dan Kassik moved to approve the November 7, 2024, minutes. Dustin Downey seconded the motion. The motion carried unanimously.

C. ITEMS FOR INFORMATION ONLY:

1. Central Oklahoma Comprehensive Climate Action Plan (CCAP) Update

Eric Pollard highlighted the information provided in the agenda memorandum. Mr. Pollard presented the committee with an overview of the CPRG Program. For more information you can visit: <https://www.epa.gov/inflation-reduction-act/about-cprg-planning-grant-information>.

2. Central Oklahoma Long Range Transit Plan (LRTP) Public Involvement

John Sharp highlighted the information provided in the agenda memorandum to the committee. Mr. Sharp encouraged the committee to participate in the Virtual Town Hall being held on Thursday, January 30, to inform the public of the project's vision intent and present initial findings of regional conditions. To register for the virtual town hall, or for more information, please visit: [HTTPS://CONNECTCENTRALOK.COM](https://connectcentralok.com)

3. Grant Opportunities

Ethan Mazzio talked about the various grant opportunities available:

Healthy Incentives Grants for Communities – Tobacco Settlement Endowment Trust (TSET)

For more information, please visit: <https://oklahoma.gov/tset/funding-opportunities/tset-healthy-incentive-grants-communities.html>. Potential applicants are strongly encouraged to contact TSET Healthy Incentive Grant Program Manager at HIG@tset.ok.gov before applying.

Built Environment Grants – Tobacco Settlement Endowment Trust (TSET)

For more information, please visit: <https://oklahoma.gov/tset/funding-opportunities/tset-built-environment-grants.html>.

Route 66 Revitalization Program – Oklahoma Department of Commerce

For more information, please visit: <https://www.okcommerce.gov/community-development/oklahoma-route-66/> or contact project66@ltgov.ok.gov.

D. UPDATE FROM MEMBERS:

None

E. NEW BUSINESS:

None

F. ADJOURN

There being no further business, the meeting was adjourned at 9:55 a.m.



ATTACHMENT C-1

SUBJECT:

2025 BIKE MONTH

DATE:

MARCH 13, 2025

FROM:

ETHAN MAZZIO

Transportation Planner II – Mobility
Transportation Planning Services

INFORMATION:

May is National Bike Month, sponsored by the League of American Bicyclists and celebrated in communities from coast to coast. Established in 1956, National Bike Month is a chance to showcase the many benefits of bicycling and encourage more residents to give biking a try. ACOG is planning the following events and activities to promote bicycling for transportation, recreation, and health.

BikeFest will serve as the kick-off to Bike Month and will feature bike shops and organizations, music, activities for kids, bicycle demonstrations, and more! BikeFest is scheduled for Sunday, May 4, 2025, from 12:00 p.m. to 3:00 p.m. at the Wheeler Ferris Wheel (1701 S. Western Ave., Oklahoma City, OK).

National Bike & Roll to School Day will be held on Wednesday, May 7, 2025. Bike & Roll to School Day invites participants to celebrate the joy of active commuting while building a sense of community and school spirit. Communities are encouraged to coordinate activities with their school districts and bike clubs or other organizations. Planned events like bike busses are designed to help children bike to school safely, promote exercise, reduce congestion, and normalize cycling as a means of transit. While May 7 is this year's official date, communities are welcome to celebrate any day in May that best fits their schedules.

Bike to Place of Worship will take place May 16-18, 2025. Bike to Place of Worship offers residents and faith leaders an opportunity to strengthen the connections within their congregations by organizing group rides to church, mosque, synagogue, or other places of worship.

Bike to Work Week is May 12-18, 2025, and **Bike to Work Day** is Friday, May 16. Please begin planning your Bike to Work Day group rides and routes, and let ACOG know the routes you plan to take. As in previous years, ACOG will assist in planning and create promotional materials for each event. Please contact emazzio@acogok.org as soon as you know your event details.

Check back at <https://bikemonthok.org/> for more information about Bike Month in Central Oklahoma.

ACTION REQUESTED:

For information only.



ATTACHMENT C-2

SUBJECT:

REGIONAL SOLSMART AND CHARGING SMART DESIGNATIONS

DATE:

MARCH 13, 2025

FROM:

ERIC POLLARD

Air Quality & Clean Cities Manager

INFORMATION:

ACOG is committed to advancing transportation and energy initiatives that enhance the quality of life in our region. In line with this commitment, ACOG staff is actively pursuing two designations: SolSmart Regional Designation and Charging Smart Designation.

[SolSmart](#) is a national program funded by the U.S. Department of Energy that recognizes communities for encouraging solar energy growth at the local level and implementing best practices in permitting, zoning, and community engagement to reduce barriers to solar energy development.

More solar development in Central Oklahoma supports the ACOG Comprehensive Economic Development Strategy (CEDS) energy diversification goals and the ACOG emissions reduction strategies. Despite being the 6th best state for solar potential, Oklahoma is ranked 40th in solar development.

ACOG staff believes [criteria can be met to achieve a Regional SolSmart designation](#) in the next 6-12 months.

[Charging Smart](#) is a national designation program that assists local governments in setting and achieving electric vehicle (EV) readiness goals. The program offers free technical assistance to help communities adopt policies and practices that support the deployment of EV charging infrastructure.

By pursuing the [Charging Smart Designation](#), ACOG aims to ensure Central Oklahoma residents and businesses can realize transportation electrification benefits (cost savings and cleaner air). Like SolSmart, participation in the Charging Smart program will help Central Oklahoma communities with permitting, zoning, and stakeholder engagement in support of EV infrastructure development.

Individual cities and counties can also pursue SolSmart and Charging Smart designations.

Please direct any questions to Eric Pollard at epollard@acogok.org.

ACTION REQUESTED:

For information only.



ATTACHMENT C-3

SUBJECT:

GRANT OPPORTUNITIES

DATE:

MARCH 13, 2025

FROM:

ETHAN MAZZIO

Transportation Planner II – Mobility
Transportation Planning Services

INFORMATION:

ACOG continues to provide information to members and committees on available grants in Central Oklahoma. Below is information on a few open grant opportunities in the region.

Healthy Incentives Grants for Communities – Tobacco Settlement Endowment Trust (TSET)

- Application window closes March 28, 2025.
- Award amounts range from \$10,000-\$200,000. No match required.
- Eligible uses may include: walking trails, farmers community gardens, market venues, sport courts, bicycle lanes and racks, and consultant services for walkability plans.
- For more information, please visit: <https://oklahoma.gov/tset/funding-opportunities/tset-healthy-incentive-grants-communities.html>. Potential applicants are strongly encouraged to contact TSET Healthy Incentive Grant Program Manager at HIG@tset.ok.gov before applying.

Hometown Grants Program – T-Mobile & Main Street America

- Application window closes March 31, 2025. Q2 application window opens April 1.
- Award amounts up to \$50,000. No match required. Projects must be complete by May 2026.
- Applicant communities must have a population <50,000.
- Eligible projects include shovel-ready community revitalization projects, revitalizing or repurposing historic structures, or creating or improving public assets in downtowns.
- For more information, visit: <https://www.t-mobile.com/brand/hometown-grants>

Citizens' Institute on Rural Design (CIRD)

- Application window opens April-May 2025.
- Placemaking technical assistance and grant program focused on communities of rural character with <50,000 population.
- Communities apply to either Local Design Workshop Program or Design Learning Cohort Program
- For more information on CIRD, visit: <https://www.rural-design.org/>

Our Town Creative Placemaking Grants – National Endowment for the Arts (NEA)

- Application window opens April-May 2025.
- Award amounts range from \$25,000-\$150,000. Required 1:1 match; in-kind contributions eligible.
- Potential applicants must partner with a nonprofit organization or other government entity.
- Program supports projects centered on community art, and design, such as public art projects, community and cultural planning, public space design, and support for the creative economy.
- For more information on NEA creative placemaking initiatives, please visit:
<https://www.arts.gov/impact/creative-placemaking>

ACTION REQUESTED:

For information only.



ATTACHMENT C-4

SUBJECT:

2024 RESIDENTIAL AND COMMERCIAL BUILDING PERMIT REQUEST

DATE:

MARCH 13, 2025

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

ACOG staff is requesting 2024 building permit data from member communities to support ongoing regional transportation planning efforts, as well as the development of the next Metropolitan Transportation Plan (MTP).

Staff requests single-family, multi-family, group quarters (nursing homes/retirement homes), and new business permits for **calendar year 2024**. Submission of additional permit data, such as demolition permits, is welcome and appreciated. GIS files are preferred, but staff will also accept Excel files.

Examples of data features that would be helpful include: type of permit, address, date of permit, number of units, company name, and ZIP code. Additional information is always welcome.

Please direct any data or questions to John Sharp at jmsharp@acogok.org no later than **5:00 p.m. Friday, April 11, 2025**.

ACTION REQUESTED:

For information only.



ATTACHMENT C-5

SUBJECT:

DISCUSSION: COMPREHENSIVE PLANS IN ACOG REGION COMMUNITIES

DATE:

MARCH 13, 2025

FROM:

ETHAN MAZZIO

Transportation Planner II – Mobility
Transportation Planning Services

INFORMATION:

In early March, Transportation Planning Services (TPS) staff sent a survey to members of the Areawide Planning and Technical Advisory Committee (APTAC) meeting seeking general information from member communities regarding the status of their comprehensive plans, as well as points of interest within the comprehensive plan process that committee members would like to discuss with other planning practitioners.

Potential discussion topics include:

- RFP development and consultant selection
- Community engagement and citizen involvement
- Transitioning from plan development to implementation
- Infrastructure (including streets, sidewalks, trails, and water/wastewater)
- Transit (including rail, bus, and micro-transit)
- Housing & homelessness
- Land use management (including current and future land use, zoning, development codes, growth management policies, and environmental preservation)
- Economic development (including tax revenues, special districts, downtown plans, and placemaking)
- Community appearance (including historic preservation, parks, and arts & culture)
- City services (including utilities, police, fire, libraries, and code enforcement)
- Urban design standards

Committee members are invited to present any additional related topics to the committee for discussion at future meetings. Please contact Ethan Mazzio at emazzio@acogok.org for further information.

ACTION REQUESTED:

For information only.