

ACOG BOARD OF DIRECTORS

Chair

Brian Grider

Mustang Mayor

Vice-Chair

Glenn Berglan

Goldsby Trustee

Secretary/Treasurer

Shelli Selby

Yukon Councilmember

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
APRIL 24, 2025
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, APRIL 24, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, April 21, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE MARCH 27, 2025, MINUTES** ([ATTACHMENT 2](#)) *Action requested.*
3. **COMMUNICATIONS:**
 - A. Chair's Report
 1. Nomination Committee Appointments
 2. Budget Committee Appointments
 3. Recognition of Outgoing ACOG Officers, Directors Glenn Berglan & Steven Gentling
 4. Recognition of Outgoing ACOG Board Directors Peter Hoffman & Darrell Davis
 - B. Executive Director's Report
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. **APPROVAL OF THE CONSENT DOCKET:**

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

 - A. Finance Report – March 2025 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
 - B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
 - C. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Langston: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-C](#)) *Action requested.*

END OF CONSENT DOCKET

6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:**
 - A. Review and Approval of New Bylaws for the ACOG Board of Directors: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
 - B. Utilization of 2023 Census Population Estimates for FY 2026 Weighted Vote Structure and Membership Dues Assessment: John Sharp, Deputy Director ([ATTACHMENT 6-B](#)) *Action requested.*
 - C. Approval of Consultant Services Contract for the Encompass 2050 Plan for Central Oklahoma: John Sharp, Deputy Director ([ATTACHMENT 6-C](#)) *Action requested.*
 - D. April 2025 ACOG Legislative Report Video: Rachel Meinke, Public Information Director *For information only.*
7. **NEW BUSINESS**
8. **ADJOURN**

NEXT MEETING:

Thursday, May 29, 2025, at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Amanda Sandoval Mayor	Hon. Chris Powell Councilmember
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Acting Mayor	Vacant
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. J. Steven Jensen Mayor
		Hon. David Black Vice-Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	Hon. Sandra Cleveland Councilmember	Hon. Lois Hicks Mayor
		Hon. Darla Golden Councilmember
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Trustee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jennifer McCammond Councilmember
		Hon. Bill Lisby Councilmember
JONES CITY (2)	Hon. Mark Boydston Trustee	Hon. Casey Burwell Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	Hon. Michael Boyles Mayor	Hon. Magnus Scott Trustee
		Hon. Misty B. Mayes Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. Max Punneo Councilmember
		Hon. Raul Trejo Councilmember
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. E. Peter Hoffman, Jr. Mayor	Hon. Sody Clements Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (4)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Mayor
OKLAHOMA CITY (119)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon Kathy Snellbaker Trustee	Hon. Leah Grady Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Keith Dennis Trustee	Hon. Bob McGregor Mayor
		Hon. Ryan Dawson Vice-Mayor
WARR ACRES (5)	Hon. Vickie Douglas Mayor	Hon. Judy Myers Councilmember
YUKON (11)	Hon. Shelli Selby Councilmember	Vacant
CANADIAN COUNTY (2)	Hon. Lacey Dawson Commissioner	Hon. Tomas Manske Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
		Hon. Floyd Coffman Commissioner
OKLAHOMA COUNTY (2)	Hon. Myles Davidson Commissioner	Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Vacant



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

MARCH 27, 2025

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 1:50 p.m. Thursday, March 27, 2025, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Glenn Berglan, Trustee

ENTITY

Goldsby

BOARD MEMBERS PRESENT

Hon. Amanda Sandoval, Mayor
Hon. Darrell A. Davis, Mayor
Hon. Steven J. Gentling, Mayor
Hon. Casey Burwell, Trustee
Hon. John Kenney, Mayor
Hon. Misty B. Mayes, Trustee
Hon. Terry Arps, Mayor
Hon. Matt Dukes, Mayor
Hon. Kathy Griffith, Councilmember
Hon. Phil Freeman, Mayor
Hon. Larry Heikkila, Mayor
Hon. Matt Hinkle, Councilmember
Hon. Rob Jones, Councilmember
Hon. David Bennett, Mayor
Hon. Vickie Douglas, Mayor
Hon. Judy Myers, Councilmember
Hon. Shelli Selby, Councilmember
Hon. Lacey Dawson, Commissioner
Hon. Rod Cleveland Commissioner
Hon. Mark Sharpton, Commissioner

Bethany
Edmond
Guthrie
Jones City
Lake Aluma
Langston City
Luther
Midwest City
Moore
Noble
Norman
Oklahoma City
Piedmont
The Village
Warr Acres
Warr Acres
Yukon
Canadian County
Cleveland County
Logan County

BOARD MEMBERS ABSENT

Hon. Terry Brungardt, Trustee
Hon. Tom Trello, Acting Mayor
Hon. Cody Brewer, Councilmember
Hon. Jim Neal, Councilmember
Hon. Floyd Eason, Mayor
Hon. Amy Neathery, Councilmember
Hon. Rashanna Baker, Trustee
No Designee
Hon. Tim Rudek, Councilmember
Hon. Mike Donovan, Mayor
Hon. Ronald Dumas, Mayor
Hon. Brian Grider, Mayor
Hon. Peter Hoffman, Mayor

Calumet
Cedar Valley
Choctaw
Crescent
Del City
El Reno
Forest Park
Geary
Harrah
Lexington
Meridian
Mustang
Nichols Hills

BOARD MEMBERS ABSENT (Cont.)

Hon. Mark Cochell, Mayor
 Hon. Jeff Brueggen, Trustee
 Hon. Leah Grady, Trustee
 Hon. Frank Calvin, Mayor
 Hon. Trey Buck, Councilmember
 Hon. Keith Dennis, Trustee
 Hon. Myles Davidson, Commissioner

ENTITY

Nicoma Park
 Okarche
 Slaughterville
 Spencer
 Tuttle
 Union City
 Oklahoma County

ASSOCIATE MEMBER ABSENT

Stephanie Wilson, Base Civil Engineer

Tinker Air Force Base

GUESTS PRESENT

Pete White, Attorney
 Casey Davis, Counsel
 Hon. Maggie Murdock Nichols, Councilmember
 Steve Harris, P.E., Vice President
 Steve Griffith, Citizen
 Michael Taylor, Asst. City Manager

ACOG Legal Counsel
 Davis Law Group
 Edmond
 Huitt-Zollars
 Moore
 Nichols Hills

ACOG STAFF

Mark W. Sweeney
 John Sharp
 Debbie Cook
 Rachel Meinke
 Sharon Astrin
 Ethan Mazzio
 Jimmy Smith
 Beverly Garner

POSITION

Executive Director
 Deputy Director
 Finance Director
 Public Information Director
 Community & Economic Development Manager
 Transportation Planner II – Mobility, TPS
 IT Operations Specialist I
 Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Glenn Berglan called the meeting to order at 1:50 p.m. A quorum was present.

2. APPROVAL OF THE FEBRUARY 27, 2025, MINUTES

Director Phil Freeman made a motion to approve the February 27, 2025, minutes of the ACOG Board of Directors meeting. Director Shelli Selby seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS**A. Chair's Report**

None.

B. Executive Director's Report**i. Congressional Delegation Meetings in Washington D.C.:**

Mr. Sweeney said that on Tuesday, March 11, ACOG staff (he and John Sharp) and three Board Officers - Mustang Mayor Brian Grider, Noble Mayor Phil Freeman, and Yukon Councilmember Shelli Selby, along with former Warr Acres Mayor Roger Godwin, and Mustang City Manager Tim Rooney met with our five Congressional officials (Senators Mullin and Lankford, and Congresspersons Bice, Cole, and Lucas) and/or their respective DC staff to present a report on the Central Oklahoma Federal Priorities. The priorities, as we discussed at the

February Board meeting, were compiled from information garnered from ACOG Board and Policy Committee Officers, the Greater Oklahoma City Chamber, the City of Oklahoma City, the City of Norman, the City of Edmond, and other organizations and regional partners. Also, for the first time, we provided them with a list of Community Project Funding Requests from several of our member governments.

From my perspective, the Congressional Delegation meetings were very successful and built a stronger working relationship with both our elected officials and their staff.

Also, during our time in D.C, John and I attended the NADO Washington Conference while Mayor Grider, Mayor Freeman, and Councilmember Selby attended the National League of Cities Conference.

ii. Oklahoma Association of Regional Councils (OARC) Legislative Breakfast - April 15:

ACOG staff will be participating in the planned OARC Legislative Breakfast scheduled for Tuesday, April 15, from 8:30 a.m. to 10:00 a.m. in State Capitol Room 5S.3. Our 62 legislators in Central Oklahoma received an invitation to attend this event earlier this week. This will be a great opportunity to further advance ACOG's legislative and appropriations requests.

iii. Request for Qualifications and Quotes (RFQQ) for Real Property Acquisition Services

As you may remember, a year ago this month is when both the ACOG Board and 911 ACOG Board authorized me, as Executive Director, to search for and negotiate potential real estate opportunities for the relocation of ACOG offices. Over the past 12 months, ACOG staff and our Legal Counsel, Pete White, have done extensive research on the legal parameters for making a property acquisition and to verify the limitations on the utilization of 911 ACOG cash reserves. During this time ACOG staff also conducted several interviews with real estate firms and consultants to establish a comprehensive understanding pertaining to purchase or lease-to-purchase options and alternative financing scenarios for consideration.

We are pleased to inform you that ACOG has officially published a **Request for Qualifications & Quotes (RFQQ) for Real Property Acquisition Services**. This RFQQ seeks experienced firms to assist ACOG in identifying, evaluating, and acquiring permanent office space, while providing ACOG with an effective financing strategy.

Key Details:

- **Issued Date:** March 20, 2025
- **Submission Deadline:** 5 p.m. April 21, 2025
- **Submission Method:** Proposals must be submitted electronically in PDF format to realestaterfqg@acogok.org
- **Scope of Work Includes:** Strategic planning, financial feasibility analysis, market analysis, site selection, due diligence, negotiation support, and regulatory compliance.
- **Evaluation Process:** All proposals that are submitted in accordance with the established RFQQ criteria will be evaluated by the ACOG Building Review Committee

The full RFQQ document, including submission instructions and evaluation criteria, are available on the ACOG website. If you have any questions or need additional information, please feel free to contact me or Julie Smedlund, ACOG's

IT and Facilities Management Director. Mr. Sweeney believes the value of that diligent research on the part of Pete White, Julie Smedlund, and him will pay off in terms of well-informed decisions to present to this Board. The Building Review Committee will make recommendations to this Board, as well as to the 911 Board, before both Boards consider approval.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – February 2025 Claims: Deborah Cook, CPA, Finance Director
Action requested.

Director Phil Freeman made a motion that all items under the Consent Docket be approved in one vote. Director Shelli Selby seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Amended My Government Online (MGO) Agreement

Mark W. Sweeney highlighted the information as detailed in the agenda memorandum, explaining the need to amend the MGO Agreement. He noted that MGO is now in 13 states and is not a federal or state program, so it could be quite lucrative for ACOG in the years to come since ACOG is the authorized MGO representative for the entire State of Oklahoma. Also, when the larger cities, such as Moore, Norman, Edmond, and Oklahoma City, are out of their current contracts, see the benefits of using this software, and possibly enter into contracts for MGO, ACOG will see a much larger benefit financially.

Director Glenn Berglan said Goldsby is in the implementation process right now and said MGO is very good.

Mr. Sweeney explained that the MGO Program is more affordable and provides a much better service for the communities. ACOG's role in this program is to inform the communities and make sure the program works well in Oklahoma, so if any of the Board members wish to know about MGO, he and Sharon Astrin would be happy to give them a demonstration. MGO is on ACOG's website under Community & Economic Development.

- B. March 2025 ACOG Legislative Report

Rachel Meinke gave the following presentation: <https://www.acogok.org/wp-content/uploads/2025/03/March-2025-BOD-Update.pdf>.

Regarding Senate Bill 3 – Establishing a Moratorium on Land Application of Biosolids, Director Matt Dukes said you must pay close attention to this bill because if they do not allow the communities to use injection any longer due to PFAS contamination, then the communities will have to shift it to the landfill, but the landfills do not want it. Shifting to the landfills will create a whole host of problems for every municipality in the state that has wastewater treatment. Mr. Sweeney said some of the legislators want to solve the problem, but do not understand the ramifications it has on municipalities. They do not think about the costs that trickle down to the communities. Everyone wants the situation solved, but it needs to be done comprehensively.

SB 1008 – Director Sharpton asked why ACOG opposed SB 1008 and Ms. Meinke said she would have to get back with him to let him know.

7. NEW BUSINESS

Presiding Chair Glenn Berglan asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, Presiding Chair Berglan adjourned the meeting at 2:22 p.m.

ADOPTED THIS 24th DAY OF APRIL 2025.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET



ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – MARCH 2025 CLAIMS

DATE:

APRIL 24, 2025

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the ACOG claims list process, March claims were paid biweekly during the applicable month. A copy of the [March claims](#) for payment is included for ratification. The March cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of March 2025.

In accordance with the revised claims process, this list of claims paid in March 2025 is offered for the Board of Directors to ratify.

Anglin Public Relations <i>(Advertising)</i>	24,855.33	
Aspen <i>(Cleaning)</i>	230.00	
AT&T Mobility <i>(Telephone)</i>	82.46	
Chase Card Services <i>(Supplies, Development)</i>	16,140.30	Paid online
Choate, Jeff <i>(Mileage 911)</i>	132.66	
Ecointeractive, Inc. <i>(Software)</i>	16,529.50	
Electradigital <i>(Internet - 911 \$9.00)</i>	1,701.12	
Fertile Ground <i>Subcontractor</i>	11,029.48	
First Choice Coffee Service <i>(Supplies)</i>	270.09	
FP Mailing Solutions <i>(Equipment Rental)</i>	297.00	
Frick, David <i>(Mileage)</i>	19.18	
go hosted <i>(Telephone)</i>	366.25	

March 2025 Claims (Cont.)

Gonul, Kristin <i>(Mileage - 911)</i>	65.12
Heritage <i>(Printing)</i>	381.25
Impressions Printing <i>(Printing)</i>	178.11
Langston City, Town of <i>(REAP Grant ED-T4-2023-4)</i>	94,424.44
Management and Enterprise Services <i>(Internet)</i>	294.00
Murray, Robin <i>(Mileage - 911)</i>	53.90
Oklahoma County Public Building Authority <i>(Office Rent)</i>	21,951.63
Pollard, Eric <i>(Travel)</i>	66.86
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Sharp, John <i>(Mileage)</i>	78.84
SHI International Corp <i>(Supplies - Software)</i>	13,596.28

March 2025 Claims (Cont.)

Smedlund, Julie <i>(Mileage)</i>	38.50
Smith, Jimmy <i>(Mileage)</i>	20.30
Standley Systems <i>(Supplies)</i>	1,348.07
Stantec <i>(Subcontract)</i>	17,383.50
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	174.13
TOTAL MARCH 2025 CLAIMS	<u><u>\$ 226,628.30</u></u>

APPROVED THIS 24th DAY OF APRIL 2025.

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT

FOR THE MONTH ENDED MARCH 31, 2025

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
<i>March 1, 2025</i>				
Cash	\$ 1,689,325.59	\$ 71,381.07	\$ 580,872.90	2,341,579.56
Petty Cash	44.21	-	-	44.21
Total Beginning Balance	<u>\$ 1,689,369.80</u>	<u>\$ 71,381.07</u>	<u>\$ 580,872.90</u>	<u>\$ 2,341,623.77</u>
Cash Receipts				
Grants & Contracts	\$ 2,223,142.32	\$ -	\$ -	2,223,142.32
Memberships	-	-	-	-
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	1.19	-	1.19
Miscellaneous-	1,198.46	-	-	1,198.46
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 2,224,340.78</u>	<u>\$ 1.19</u>	<u>\$ -</u>	<u>\$ 2,224,341.97</u>
Cash Disbursements				
Personnel Cost	\$ 334,940.65	\$ -	\$ -	334,940.65
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	226,628.30	-	-	226,628.30
(detail next page)	-	-	-	-
Miscellaneous	-	-	-	-
Petty Cash	-	-	-	-
Total Cash Disbursements	<u>\$ 561,568.95</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 561,568.95</u>
<i>March 31, 2025</i>				
Cash	\$ 3,352,097.42	\$ 71,382.26	\$ 580,872.90	\$ 4,004,352.58
Petty Cash	44.21	-	-	44.21
Total Ending Balance	<u>\$ 3,352,141.63</u>	<u>\$ 71,382.26</u>	<u>\$ 580,872.90</u>	<u>\$ 4,004,396.79</u>

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED MARCH 31, 2025

Personnel Cost:

Salaries	146,320.60
Payroll Taxes	68,473.29
Payroll Processing Fees	892.06
Group Health & Life Insurance	27,366.70
Pension Contribution & Expense	88,358.41
EBC Flex Plan Contributions	3,434.59
United Way Contributions	95.00

Total Operating Personnel Expenditures

\$334,940.65

Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	1,348.07
Credit Card	16,140.30
Development and Recruitment	-
Equipment & Furniture	-
Equipment Rental	297.00
Insurance	-
Internet Service	6,035.15
Legal	-
Maintenance & Repair - Equipment	-
Maintenance & Repair - Software	-
Mileage	475.36
Miscellaneous	-
Office Cleaning	230.00
Office Rent	21,951.63
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	178.11
Professional Dues	-
Projects -911	-
Projects -CMAQ	-
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	94,424.44
Projects - Traffic Counts	-
Projects - Legislative Brunch	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	54,118.31
Supplies	14,322.62
Supplies - Software	16,529.50
Telephone	502.81
Temporary Labor	-
Travel	-
Vehicle Expense	-

Total Claims Expenditures:

\$ 226,628.30



SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

APRIL 24, 2025

FROM:

JOHN HARRINGTON

Water Resources Director

INFORMATION:

The following project was reviewed through the Clearinghouse Review Process by staff during the past month. A final comment letter has been submitted to the applicant and can be viewed on the next page.

Agency Applicant:	Oklahoma Corporation Commission
Project Location:	Statewide
Date Reviewed:	March 31, 2025
Project Review Request:	ID#C312501 - FY 2026 Underground Injection Control Class II Program Workplan

ACTION REQUESTED:

Motion to concur with staff assessment of the submitted project.

March 31, 2025

Jeff Myers | Regulatory Program Manager
Oil and Gas Conservation Division | Pollution Abatement Department
Oklahoma Corporation Commission
PO Box 52000
Oklahoma City, OK 73152-2000

RE: ID#C312501 - FY 2026 Underground Injection Control Class II Program Workplan
STATEWIDE

Dear Mr. Myers:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Brian Grider
Mustang Mayor

Vice-Chair
Glenn Berglan
Goldsby Trustee

Secretary/Treasurer
Shelli Selby
Yukon Councilmember

Executive Director
Mark W. Sweeney, AICP



ATTACHMENT 5-C

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT - TOWN OF LANGSTON**

DATE:

APRIL 24, 2025

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

The Town of Langston was awarded REAP Grant #T4-2023-4 in the amount of \$150,000 in May 2023 for road repairs. On April 19, 2024, they requested a ninety (90) day extension due to delays in the project. In September 2024, they requested an additional extension due to further delays in the drainage improvement and allocation of funds. A third extension was approved on January 23, 2025, to utilize the remaining funds to repair potholes, drop-offs, washouts, and depressions throughout the town.

Today, they are requesting a final extension to be able to complete the project and expend the remaining \$43,000 of funds. ACOG staff recommends limiting this final extension to 60 days. This final extension would be set to last 60 days from approval, until Friday, June 24, 2025..

ACTION REQUESTED:

Motion to approve a REAP Grant Extension of 60 days to the Town of Langston for #T4-2023-4.



Home of the WM Conrad Veterans Memorial Gardens

*Michael Boyles, Mayor
Magnus Scott, Trustee
Misty B. Mayes, Trustee
Raymond Johnson, Clerk-Treasurer*

March 17, 2025

Ms. Sharon Astrin, Manager
Community and Economic Development
Association of Central Oklahoma Governments
4205 North Lincoln Blvd.
Oklahoma City, OK 73105

Dear Ms. Astrin,

On behalf of the Mayor and Trustee Board of the Town of Langston, I am writing this letter to request an additional 90 days contract extension to REAP T4-2023-4, a street repair project in the Town of Langston.

The Langston Board of Trustees appreciates ACOG's understanding of the many challenges we have encountered with this project. Your consideration throughout this entire process is a testament to your desire to help our community.

Thank you for approving the reimbursement for the costs already incurred and for the approval of our plans to utilize the remaining \$43,000 of the grant. With the remainder of the funds, we plan to repair pot-holes, drop-offs, wash-outs and depressions on various streets throughout the town. These improvements will make overall street travel in Langston less hazardous.

Sharon, thank you again for your patience as I commit to implementing a much better reporting and accounting process and thanks to ACOG's governing board for any consideration given to this request to extend the contract another 90-days.

Sincerely,

Raymond Johnson

Raymond Johnson
Clerk-Treasurer / LPWA Secretary

222 N. Tolson Blvd.] P.O. Box 1256] Langston, OK 73050] (405) 466-2271 (405) 466-9703 fax

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**



SUBJECT:

REVIEW AND APPROVAL OF NEW BYLAWS FOR THE ACOG BOARD OF DIRECTORS

DATE:

APRIL 24, 2025

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

Bylaws represent the rules and regulations enacted by the association to provide a framework for operation and management of the Governing Board of the association.

As you may recall, the ACOG Board and membership recently approved the Amended Agreement Creating ACOG, which was officially accepted by the Oklahoma State Attorney General's Office on November 22, 2024. The next and final step in updating all of the governance documents for the ACOG organization is to develop New Bylaws for the ACOG Board of Directors.

The existing 1971 Bylaws are not reflective of the current governing structure and process that evolved through the late 1970s and early 80s. Therefore, the current Bylaws are no longer valid or enforceable and need replacement.

In 2023, the Chair established the ACOG Agreement & Bylaws Committee to fulfill the task of updating the 1983 Amended Agreement, as previously mentioned, and to write new Bylaws for the Board with the assistance of ACOG staff.

Over the past few months, ACOG staff has prepared Draft Bylaws for the Committee to review that are updated to the current governing structure and are not in conflict with the approved Amended Agreement Creating ACOG. The proposed Bylaws also include allowable amplifications on various key components not addressed specifically in the Amended Agreement. A copy of the New Bylaws as recommended by the Committee is attached for your review. Please note that adoption of Bylaws for the Board only requires Board action to become an official ACOG document.

ACTION REQUESTED:

Motion to approve the New Bylaws for the ACOG Board of Directors, as recommended by the ACOG Agreement & Bylaws Committee, attached to this memo.

BYLAWS OF THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) BOARD OF DIRECTORS

Article I – Organization and Purpose

Section 1.1 – Organization

The Association of Central Oklahoma Governments (ACOG) is a voluntary association of local governments and organizations that was created on June 26, 1966, by mutual agreement under the authority provided by the State enabling legislation known as the Inter-Local Cooperation Act (Title 74 O.S. 1971, Sections 1001-1008). ACOG was delineated as Sub-State Planning Region 8 as established pursuant to Governor's Executive Order of May 21, 1971. The ACOG region comprises Canadian, Cleveland, Logan, and Oklahoma Counties and the cities and towns located therein.

Section 1.2 – Purpose

Per the Amended Agreement Creating the Association of Central Oklahoma Governments, the ACOG Board of Directors (Board) shall serve as the ACOG policy-making body and govern the operations, strategic direction, and fiscal management of the organization. As stipulated in the Amended Agreement, the Board shall also have the power to promulgate and adopt Bylaws as hereby presented in this document.

Article II – Membership

Section 2.1 – Eligibility

Membership is open to general-purpose local governments located within the ACOG region, which includes Canadian, Cleveland, Logan, and Oklahoma Counties, local governments that are adjacent to, or border one of the four counties, are also eligible for membership in ACOG with Board approval.

Section 2.2 – Joining Process and Representation

A local government may join ACOG by passage of an ordinance, resolution or otherwise, pursuant to law of the governing body of the local government seeking membership and signing of the Amended Agreement.

Each respective local government in the ACOG region, and adjacent thereto if approved by the Board, shall select an elected official as its designated voting member to the Board. They shall select at least one (1) elected official as an alternate member by the same process. The alternate member may serve in the absence of the regular selected representative and have all the voting privileges and rights of the regular selected representative, and such a representative shall be a member of the Board of Directors.

The Executive Director or his/her staff designee shall be notified by the ACOG Designation Form sent by email or hand-delivered with the following information of the member government's designee and alternate(s):

- Name of the ACOG member government
- Name(s) and title(s) of the designated director and alternate(s) being appointed by the member government
- Employing agency/company of the designee and alternate(s)
- Contact information for the designee and alternate(s)

Section 2.3 – Membership Status

Members are considered in good standing based upon payment of annual dues and attendance at scheduled meetings and events. Dues shall be assessed as outlined in the annual budget. Dues are assessed and payable July 1 of each year. Voting privileges are forfeited upon nonpayment of dues within 120 days of July 1 of each year.

Article III – Board of Directors

Section 3.1 – Authority and Responsibilities

The Board of Directors shall be the governing board of ACOG. A quorum as per Section 6.3 (A) of the Board of Directors shall be solely responsible for the specific policies of ACOG. It shall have the power to administer all funds and property of ACOG as it deems necessary or appropriate.

The Board of Directors shall be responsible for the review, approval, and adoption of regional plans, programs, and initiatives, and of all ACOG policy documents, including but not limited to an annual budget and work plan, strategic/implementation plans, annual work programs, annual independent audit, and personnel policies.

The Board shall have the authority to rent and/or purchase real property for ACOG staff operations, and purchase such services, equipment and/or supplies as may be deemed necessary to conduct the business of ACOG in accordance with the organization's adopted Procurement Policy.

The Board shall have the sole power to employ the Executive Director, who shall serve as the Chief Administrative Officer of ACOG. The Executive Director shall directly report to the Board of Directors and shall serve at the pleasure of the Board. The Executive Director's compensation shall be approved by the Board.

Section 3.2 – Composition and Weighted Vote

Each member on the Board of Directors shall be designated as a "Director" and as such shall have all the attributes of a Director as stated in Section IV of the Amended Agreement.

The Board of Directors shall be selected as follows:

- i. The Governing Board of each county that is a member of ACOG shall select one (1) member from the Board of County Commissioners who shall be designated as a Director.
- ii. The Governing Board of each member unit of local government shall select one (1) member from the respective Governing Board who shall be designated as a Director.

Associate Membership:

All other entities that fall outside of the category of local government but are within the definition of Public Agency as defined by the Interlocal Cooperation Act, Title 74 O.S. (1971) § 1001 - 1008a, shall be eligible for "Associate Membership" status in ACOG.

Weighted Vote of Board of Directors:

Each Director representing a county member shall have two (2) votes for purposes of weighted voting.

Except as provided above, each Director shall have a weighted vote in accordance with the following schedule:

- i. Each Director representing a total population of less than 75,000 shall have one (1) vote for each 2,500 population or fraction thereof.
- ii. Each Director representing a total population of more than 75,000 shall have the votes provided in (i) above for the first 75,000 population and one (1) additional vote for each additional 7,000 population therein or fraction thereof.

Article IV – Officers

The Board of Directors shall elect a Chair, Vice-Chair, and Secretary/Treasurer.

Section 4.1 – Election and Term

The officers of the Board of Directors shall be elected at the regular May meeting of each year. Such officers shall hold office for one-year terms, or until their successors shall be elected and qualified. No officer may succeed himself/herself in more than one consecutive term (two years total). Terms begin July 1 and end June 30 of each year.

Section 4.3 – Officer Duties

A. The Chair shall:

- Preside over meetings and perform other duties appropriate to such an office.
- Represent the Board publicly.
- Appoint committees and sub-committees as necessary to fulfill the roles and responsibilities of the Board of Directors. Appoint the Chairs of all committees and sub-committees.
- Serve as an official signatory of Board meeting minutes, financial claims, ACOG checks, and other legal/financial documents that may be required.

B. The Vice-Chair shall:

- Assume the Chair's duties when absent.
- Serve as an official signatory of Board meeting minutes, financial claims, ACOG checks, and other legal/financial documents that may be required.

C. Secretary/Treasurer shall:

- Assume the Chair's duties when the Chair and Vice-Chair are absent.
- Serve as an official signatory of Board meeting minutes, financial claims, ACOG checks, and other legal/financial documents that may be required.

On occasion, the officers of the Board may be requested to serve on other committees or sub-committees pertaining to ACOG.

Section 4.4 – Vacancies and Removal

In the event of vacancy, succession follows: Vice-Chair → Chair; Secretary/Treasurer → Vice-Chair. The Board may fill any remaining vacancy by majority vote per the presiding Chair's nomination of a Board Director for the open position. A Director elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office and until his or her successor is elected and qualified.

An officer may be removed for cause at any time by the action of the Board. An affirmative vote of more than sixty percent (60%) of the total weighted vote representing seven (7) or more members is required.

Article V – Committees

Section 5.1 – Executive Committee

The Executive Committee is a standing committee comprised of the current officers of the ACOG Board, 911 ACOG Board, ACOG MPO Policy Committee and the Garber-Wellington Association Policy Committee. The ACOG Board Chair shall serve as Chair of the Executive Committee.

The Executive Committee shall:

- A.** Monitor, review, and make recommendations to the Board on critical matters concerning the organization as presented to the Committee by the Executive Director.
- B.** Conduct the Executive Director's annual performance and compensation review and forward a recommendation to the Board of Directors.
- C.** Serve as the ACOG Budget Committee for the purpose of reviewing the Executive Director's proposed annual budget and workplan for each fiscal year. The Committee will convene for at least two meetings in May/June and shall make a final recommendation to the Board for their consideration.
- D.** Coordinate the application and interview process on behalf of the Board in the selection of an Executive Director. The Committee shall forward its candidate recommendation to the Board for their review and approval.
- E.** Address any other item referred to it by the Board.

Section 5.2 – Other Committees

The Chair may form standing committees and ad hoc policy and administrative, management, and technical advisory committees as he/she deems necessary and helpful to exercise the Board's responsibilities under the Amended Agreement. These committees shall include, but are not limited to, the Nomination Committee, Budget Committee, Building Review Committee, and the Agreement & Bylaws Committee. The Chair may also create and appoint Directors to sub-committees. The Chair shall appoint the Chairs of all committees and sub-committees.

Article VI – Meetings

Section 6.1 – Regular Meetings

The Board of Directors shall meet monthly, except for the month of July. Written notice of all regular monthly meetings shall be in compliance with the requirements of the Oklahoma Open Meeting Act and provided to each voting member. An agenda shall be required for such meetings. All meetings of the Board of Directors shall be held at the principal ACOG office, or at other locations, if deemed necessary, within the ACOG region. Special and regular meeting notices will be posted in the lobby of the principal office, or if not at the principal office, at the location of the meeting, in compliance with the requirements of the Oklahoma Open Meeting Act.

All meetings of the Board shall be open to the public and shall be conducted in compliance with applicable State Law. The Chair presiding over any meeting may call the Board into Executive Session to deal with matters relating to legal, personnel, real estate negotiations, or other matters that are applicable for Executive Session pursuant to the Oklahoma Open Meeting Act.

Section 6.2 – Special Meetings

Special meetings of the Board may be called by the Chair with notice in compliance with the requirements of the Oklahoma Open Meeting Act and delivered as written notice to all voting members. Special meetings shall be called by the Chair upon the written demand of five (5) Board members. Only the specific items of business specified in the notice for special meetings shall be conducted at such a meeting. Such meetings shall be held at the principal ACOG office or at other locations, if deemed necessary, within the ACOG region.

Section 6.3 – Emergency Meetings

In the event of an emergency, an emergency meeting of the Board of Directors of ACOG may be held without the public notice required by the Oklahoma Public Meeting Act. Should an emergency meeting be necessary, the acting Chair calling such a meeting in coordination with the Executive Director shall give as much advance public notice prior as is reasonable and possible under the circumstances existing, in person or by telephone or electronic means.

Section 6.4 – Quorum and Voting

- A. Directors representing a majority (more than 50 percent) of the total weighted vote of the Board of Directors shall constitute a meeting of the Board of Directors requiring compliance with the Oklahoma Open Meeting Act. Directors representing a majority of the total weighted votes of the Board of Directors and representing a minimum of six (6) member entities present shall constitute a quorum necessary for the transaction of business.
- B. In transacting the business of the Board of Directors, all questions must receive a minimum vote of more than 50 percent of the total weighted vote representing six (6) entities or more of the Board of Directors to pass.
- C. All official votes cast in the conduct of the business of the Board of Directors shall be subject to roll call vote on the request of any Director.
- D. Should a vacancy occur with the members of the Board of Directors, a successor shall be selected by the original appointing jurisdiction or organization. Representatives serve at the pleasure of their appointing jurisdiction or organization.
- E. All Directors of the Board shall serve without compensation but may be reimbursed for actual expenses incurred in the performance of their official duties upon the approval of such expenses by the Board of Directors.
- F. The Board of Directors, solely, is through ACOG empowered to receive and expend all grants, gifts, and bequests, specifically including federal and state funds and other funds available for the purposes for which this organization exists, and to contract with the United States, State of Oklahoma, and all other legal entities with respect thereto.

Article VII – Parliamentary Authority

All meetings shall be governed by the most recent edition of Robert's Rules of Order, provided they do not conflict with the Oklahoma Open Meeting Act or these Bylaws.

Article VIII – Amendments

- A. The adoption, amendment, or repeal of Bylaws and subsequent changes require an affirmative vote of more than fifty percent (50%) of the total weighted vote representing six (6) or more members.
- B. Amendments to the Bylaws may be presented at any regularly scheduled meeting of the Board. A copy of the proposed change in the Bylaws shall be emailed to board members and ACOG staff at least fourteen (14) days prior to the meeting at which the vote will occur.

Article IX – Fiscal Administration

Section 9.1 – Fiscal Year

The fiscal year begins July 1 and ends June 30.

Section 9.2 – Budget and Dues

An annual budget and membership dues schedule shall be adopted prior to July 1 of each year.

Section 9.3 – Audit

An independent audit shall be conducted annually and presented to the Board.

Article X – Records and Transparency

The Board shall delegate to ACOG staff the responsibility of keeping correct and complete books and records of accounts, and meeting minutes of the Board of Directors at the principal office of the organization, open to inspection per the Oklahoma Open Records Act.



SUBJECT:

**UTILIZATION OF 2023 CENSUS POPULATION ESTIMATES FOR FY 2026
WEIGHTED VOTE STRUCTURE AND MEMBERSHIP DUES ASSESSMENT**

DATE:

APRIL 24, 2025

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

Under Section IV of the Agreement creating the Association of Central Oklahoma Governments, as amended November 22, 2024, ACOG staff is required to submit to the ACOG Board of Directors (BOD) on an annual basis for its adoption “An estimate of population of Substate Planning Region 8 and the members of ACOG therein, which shall serve, when adopted, as the determination of population for representation and assessment purposes.” These population totals are used to establish the weighted vote structure and to calculate the annual membership dues for the ACOG BOD.

The Amended Agreement is interpreted to require that the most recent final population data be used for fiscal year (FY) 2026 determinations. ACOG received 2023 Census estimates from the U.S. Census Bureau. This is the most recent population data available, and staff recommends that these figures be used to calculate the membership dues and establish the weighted vote structure for FY 2026 ACOG BOD. [\(Please refer to Table 1.\)](#)

A second table [\(Table 2\)](#) with the ACOG Metropolitan Planning Organization Policy Committee (MPO PC) membership list and population totals for use in calculating the transportation dues is also included.

ACTION REQUESTED:

Motion to adopt the 2023 Census estimates from the U.S. Census Bureau for utilization in determining the FY 2026 ACOG Board weighted vote structure and membership dues assessment for the ACOG BOD and transportation dues for the ACOG MPO Policy Committee, effective July 1, 2025.

Table 1
ACOG Board
2023 Census Population Estimates

Name	Population 2023	Weighted Votes
Balance of Canadian County	7,376	2
Balance of Cleveland County	13,689	2
Balance of Logan County	36,739	2
Balance of Oklahoma County	20,419	2
Bethany	20,369	9
Calumet	488	1
Cedar Valley	430	1
Choctaw	12,240	5
Crescent	1,372	1
Del City	21,312	9
Edmond	98,103	34
El Reno	19,216	8
Forest Park	1,046	1
Geary (pt.)	140	1
Goldsby	3,321	2
Guthrie	11,398	5
Harrah	6,534	3
Jones City	3,169	2
Lake Aluma	89	1
Langston	1,692	1
Lexington	2,032	1
Luther	1,587	1
Meridian	16	1
Midwest City	58,086	24
Moore	63,470	26
Mustang*	23,270	10
Nichols Hills	3,826	2
Nicoma Park	2,289	1
Noble	7,739	4
Norman	130,046	38
Okarche (pt.)	284	1
Oklahoma City (pt.)*	702,688	120
Piedmont (pt.)	8,794	4
Slaughterville	4,257	2
Spencer	3,890	2
The Village	9,368	4
Tuttle	8,373	4
Union City	2,022	1
Warr Acres	10,472	5
Yukon	26,388	11
<hr/>		
Total	1,348,039	354

+1

+1

Tinker AFB - 31,030 employees (18,440 civilian + 12,590 military - 2017)

* **Change from 2022** Partially in ACOG area (pt.)

Table 2
ACOG MPO Policy Committee
2023 Census Population Estimates

Name	Population 2023
Balance of Canadian County	3,694
Balance of Cleveland County	13,689
Balance of Grady County	6,603
Balance of Logan County	29,998
Balance of McClain County	7,042
Balance of Oklahoma County	20,419
Bethany	20,369
Blanchard (pt.)	7,371
Bridge Creek	339
Calumet (pt.)	182
Cedar Valley	430
Choctaw	12,240
Cole	638
Del City	21,312
Dibble (pt.)	543
Edmond	98,103
El Reno	19,216
Forest Park	1,046
Goldsby	3,321
Guthrie	11,398
Harrah	6,534
Jones City	3,169
Lake Aluma	89
Lexington	2,032
Luther	1,587
Midwest City	58,086
Moore	63,470
Mustang	23,270
Nichols Hills	3,826
Nicoma Park	2,289
Noble	7,739
Norman	130,046
Oklahoma City (pt.)	702,688
Piedmont (pt.)	8,186
Purcell	6,864
Slaughterville	4,257
Spencer	3,890
The Village	9,368
Tuttle	8,373
Union City (pt.)	1,116
Warr Acres	10,472
Yukon	26,388

Total 1,361,692

Tinker AFB - 31,030 employees (18,440 civilian + 12,590 military - 2017)

Partially in ACOG MPO area (pt.)



ATTACHMENT 6-C

SUBJECT:

APPROVAL OF CONSULTANT SERVICES CONTRACT FOR THE ENCOMPASS 2050 PLAN FOR CENTRAL OKLAHOMA

DATE:

APRIL 24, 2025

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

Every 5-years, ACOG updates the Metropolitan Transportation Plan (MTP) for Central Oklahoma – termed Encompass 2050. On March 18, 2025, ACOG released a Request for Proposals (RFP) for the MTP. ACOG was seeking proposals from qualified and experienced firms to provide project administration, analyze the associated data, public outreach, compile the Plan and associated reports to create the updated MTP for the ACOG Transportation Management Area (TMA).

The following companies have provided proposals to ACOG for the Plan update.

- ATG/DCCM
- Cambridge Systematics
- HNTB
- Kimley-Horn

Selection of the consultant will be held on Tuesday April 22, prior to the ACOG Board meeting. ACOG staff is requesting that the Executive Director be allowed to negotiate a contract with the chosen consultant. The contract with the selected consultant is not to exceed \$495,000 of Federal Highway Administration (FHWA) planning funds. The MTP has to be adopted no later than November 2026 and the contract will end shortly afterwards with all the associated documentation.

Updates on this contract and progress on the project will be provided to the Board periodically.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute a contract for services with the selected consultant for the Metropolitan Transportation Plan (MTP) at an amount not to exceed \$495,000 for the duration of the contract.