



ASSOCIATION OF  
CENTRAL OKLAHOMA  
GOVERNMENTS

# AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

**AGENDA:** THURSDAY  
MAY 15, 2025  
9 A.M.

Association of Central Oklahoma Governments  
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE ACOG AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON THURSDAY, MAY 15, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 7-1-1 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by 9 a.m. Tuesday, May 13, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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**A. CALL TO ORDER ([ATTACHMENT A](#))**

**B. APPROVAL OF THE MARCH 13, 2025, MINUTES ([ATTACHMENT B](#))**

**C. ITEMS FOR INFORMATION ONLY:**

1. Discussion of Impact Fees Policies: Ethan Mazzio, Transportation Planning Services (TPS) Transportation Planner II – Mobility ([ATTACHMENT C-1](#)) *For information only.*
2. Community Food Scrap Drop-Off Program: Sharon Astrin, Community & Economic Development Manager and Terry Craghead, Founder & CEO ([ATTACHMENT C-2](#)) *For information only.*
3. Grant Opportunities: Ethan Mazzio, TPS Transportation Planner II – Mobility ([ATTACHMENT C-3](#)) *For information only.*

**D. UPDATES FROM MEMBERS**

**E. NEW BUSINESS**

**F. ADJOURN**

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**DEADLINE FOR SEPTEMBER APTAC AGENDA ITEMS:**

Thursday, August 28, 2025, at 4:00 p.m.

**NEXT APTAC MEETING:**

Thursday, September 11, 2025, at 9:00 a.m.

# ATTACHMENT A

## AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

<b>CHAIR: DAVID RUSSELL (Mustang)</b>		<b>VICE-CHAIR: DAN KASSIK (Guthrie)</b>
<b>VOTING MEMBERS AND ALTERNATES</b>		
<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
<b>BETHANY</b>	Amanda McCellon Dir. of Planning & Community Development	Vacant
<b>BLANCHARD</b>	Dustin Downey Capital Projects Manager	Hayden Wilkes City Planner
		Robert Floyd City Manager
		Daniel Ofsthun Finance Director
<b>CALUMET</b>	Bruce Wallace Director of Development	Vacant
<b>CEDAR VALLEY</b>	Corey Timmons Mayor	Jerry Cole Board Trustee
<b>CHOCTAW</b>	Vacant	Alexandra (Lexie) Baker City Planner
		Stuart Drake City Manager
<b>COLE</b>	No Designee	Vacant
<b>DEL CITY</b>	Kellie Wilbanks Community Development Director	James Lehmkuhler Interim City Planner
		Kyle Gandy Economic Development Director
<b>EDMOND</b>	Sean Wallace Associate Planner	Hannah Nolen Long-range Planner
<b>EL RENO</b>	No Designee	Tim Young Assistant City Manager
		Matt Sandidge City Manager
<b>FOREST PARK</b>	No Designee	Vacant
<b>GOLDSBY</b>	No Designee	Vacant
<b>GUTHRIE</b>	Dan Kassik Planning Director	Vacant
<b>HARRAH</b>	Gary Bolling City Planner	Matt Mears City Manager
<b>JONES CITY</b>	No Designee	Vacant
<b>LEXINGTON</b>	No Designee	Vacant
<b>LUTHER</b>	Scherrie Pidcock Town Manager/Clerk	Hon. William Terry Arps Trustee/Mayor
		Hon. Carla Caruthers Trustee
<b>MIDWEST CITY</b>	Julie Shannon Planner III	Emily Richey Planning Manager
		Matt Summers Director of Planning & Zoning

VOTING MEMBERS AND ALTERNATES (CONT.)		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
MOORE	No Designee	Elizabeth Weitman Community Development Director
MUSTANG	David Russell Project & Stormwater Manager	Nic Bailey Parks & Recreation Director
NEWCASTLE	Janay Greenlee Planning & Comm. Dev. Director	Kevin Hegerberg Development Services Coordinator
NICHOLS HILLS	No Designee	Vacant
NICOMA PARK	No Designee	Vacant
NOBLE	Robert Porton City Manager	Michael Glessner City Planner
NORMAN	Destiny Andrews Planner II	Anais Starr Planner II
OKLAHOMA CITY	Sasha Tepedelenova McCrone Senior Planner	Justin Henry Program Planner
PIEDMONT	No Designee	Vacant
SLAUGHTERVILLE	Ashley Furry Town Administrator	Vacant
SPENCER	No Designee	Vacant
TUTTLE	Mark Mathes Community Development Manager	Vacant
THE VILLAGE	No Designee	Vacant
WARR ACRES	No Designee	Vacant
YUKON	Danielle O'Neal Asst. Planning Director	Mitchell Hort Asst. City Manager
		Claudia Krshka Grant Writer
UNION CITY	No Designee	Vacant
CANADIAN COUNTY	No Designee	Hon. Tomas Manske Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Brian Wint Project Manager
		John Roberts Deputy Commissioner
		Mark Braley Deputy Commissioner
LOGAN COUNTY	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY	Erik Brandt Principal Planner	Vacant
	Scott March GIS Coordinator	

NON-VOTING MEMBERS AND ALTERNATES		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	No Designee	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Casey Jones Assistant Planner	Vacant
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Chip Nolen Planning Manager	Marty Dickens Grants Coordinator
CITY OF NORMAN - TRANSIT	Jason Huff Transit Planner & Grants Specialist	Taylor Johnson Transit & Parking Program Manager
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	Vacant
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	Vacant
TINKER AIR FORCE BASE	Steven Rhodes Community Planner	Vacant

## ACOG STAFF

### TRANSPORTATION PLANNING SERVICES (TPS)

NAME	TITLE	EMAIL ADDRESS
JOHN SHARP	Deputy Director	<a href="mailto:jmsharp@acogok.org">jmsharp@acogok.org</a>
JENNIFER SEBESTA	TPS Division Manager	<a href="mailto:jsebesta@acogok.org">jsebesta@acogok.org</a>
ERIC POLLARD	TPS Air Quality & Clean Cities Manager	<a href="mailto:epollard@acogok.org">epollard@acogok.org</a>
DAVID FRICK, AICP	TPS Air Quality & Clean Cities Planner III	<a href="mailto:dfrick@acogok.org">dfrick@acogok.org</a>
LAUREN WOOD	TPS Transportation Planner II – Performance	<a href="mailto:lwood@acogok.org">lwood@acogok.org</a>
ETHAN MAZZIO	TPS Transportation Planner II – Mobility	<a href="mailto:emazzio@acogok.org">emazzio@acogok.org</a>
JOSE JIMENEZ-RUBIO	TPS Transportation Planner I – Safety	<a href="mailto:jjimenez@acogok.org">jjimenez@acogok.org</a>
TAHJIBA TARANNUM	Transportation Intern	<a href="mailto:ttarannum@acogok.org">ttarannum@acogok.org</a>
MADISON MARTIN	Clean Cities Intern	<a href="mailto:mmartin@acogok.org">mmartin@acogok.org</a>
KATIE BARBER	Clean Cities Intern	<a href="mailto:kbarber@acogok.org">kbarber@acogok.org</a>
GWEN GORDON	TPS Administrative Assistant	<a href="mailto:ggordon@acogok.org">ggordon@acogok.org</a>
BEVERLY GARNER	Executive Assistant	<a href="mailto:bgarner@acogok.org">bgarner@acogok.org</a>



## ATTACHMENT B

### SUBJECT:

### MINUTES OF THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE MEETING

### DATE:

JANUARY 16, 2025

A regular meeting of the Areawide Planning & Technical Advisory Committee was convened at 9 a.m. Thursday, January 16, 2025, at the Association of Central Oklahoma Governments in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

#### PRESIDING

David Russell, Chair

#### ENTITY/AGENCY

Mustang

#### APTAC MEMBERS PRESENT

Dustin Downey  
Jan Fees  
Sean Wallace  
Dan Kassik  
Gary Bolling  
Hon. Terry Arps  
Julie Shannon  
Emily Richey  
Michael Glessner  
Destiny Andrews  
Sasha Tepedelenova McCrone  
Claudia Krshka

#### ENTITY/AGENCY

Blanchard  
Edmond  
Edmond  
Guthrie  
Harrah  
Luther  
Midwest City  
Midwest City  
Noble  
Norman  
Oklahoma City  
Yukon

#### NON-VOTING MEMBERS PRESENT

None

#### ENTITY/AGENCY

#### GUESTS PRESENT

Ken Nelson  
Rebecca Blaine, Senior Community Planner

#### ENTITY

The Village  
Halff & Associates

#### ACOG STAFF PRESENT

John Sharp  
Eric Pollard  
Lauren Wood  
Ethan Mazzio  
Jose Jimenez-Rubio  
Gwendolyn Gordon

#### POSITION

Deputy Director  
TPS Air Quality & Clean Cities Manager  
TPS Transportation Planner II - Performance  
TPS Transportation Planner II - Mobility  
TPS Transportation Planner I - Safety  
TPS Administrative Assistant

# MINUTES

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## A. CALL TO ORDER

Chair David Russell called the meeting to order at 9:01 a.m. A quorum was present.

## B. APPROVAL OF THE NOVEMBER 7, 2024, MEETING MINUTES

Dan Kassik moved to approve the November 7, 2024, minutes. Dustin Downey seconded the motion. The motion carried unanimously.

## C. ITEMS FOR INFORMATION ONLY:

### 1. Central Oklahoma Comprehensive Climate Action Plan (CCAP) Update

Eric Pollard highlighted the information provided in the agenda memorandum. Mr. Pollard presented the committee with an overview of the CPRG Program. For more information you can visit: <https://www.epa.gov/inflation-reduction-act/about-cprg-planning-grant-information>.

### 2. Central Oklahoma Long Range Transit Plan (LRTP) Public Involvement

John Sharp highlighted the information provided in the agenda memorandum to the committee. Mr. Sharp encouraged the committee to participate in the Virtual Town Hall being held on Thursday, January 30, to inform the public of the project's vision intent and present initial findings of regional conditions. To register for the virtual town hall, or for more information, please visit: <HTTPS://CONNECTCENTRALOK.COM>

### 3. Grant Opportunities

Ethan Mazzio talked about the various grant opportunities available:

#### Healthy Incentives Grants for Communities – Tobacco Settlement Endowment Trust (TSET)

For more information, please visit: <https://oklahoma.gov/tset/funding-opportunities/tset-healthy-incentive-grants-communities.html>. Potential applicants are strongly encouraged to contact TSET Healthy Incentive Grant Program Manager at [HIG@tset.ok.gov](mailto:HIG@tset.ok.gov) before applying.

#### Built Environment Grants – Tobacco Settlement Endowment Trust (TSET)

For more information, please visit: <https://oklahoma.gov/tset/funding-opportunities/tset-built-environment-grants.html>.

#### Route 66 Revitalization Program – Oklahoma Department of Commerce

For more information, please visit: <https://www.okcommerce.gov/community-development/oklahoma-route-66/> or contact [project66@ltgov.ok.gov](mailto:project66@ltgov.ok.gov).

## D. UPDATE FROM MEMBERS:

None

## E. NEW BUSINESS:

None

## F. ADJOURN

There being no further business, the meeting was adjourned at 9:55 a.m.





## ATTACHMENT C-1

**SUBJECT:**  
**DISCUSSION OF IMPACT FEE POLICIES**

**DATE:**  
MAY 15, 2025

**FROM:**  
**ETHAN MAZZIO**  
Transportation Planner II – Mobility  
Transportation Planning Services

**INFORMATION:**

Development impact fees are payments made to local governments by land developers to offset the cost of expanding existing or constructing new capital facilities, such as water and wastewater facilities, parks, and streets.

Fees are typically paid in advance of the completion of the development based on a calculation of estimated impacts to public facilities proportionate to the nature and size of the development. Impact fees can be used to fund public improvements that benefit, and are off-site of, the development.

Committee members are invited to use this time to discuss impact fees, as well as broader development and finance challenges, in their communities.

To begin the conversation, Justin Henry, City of Oklahoma City Transportation Program Planner, will present on the development of an updated impact fee policy for Oklahoma City.

For more information on development impact fees, access the following resources:

- American Planning Association (APA) Policy Guide on Impact Fees:  
<https://www.planning.org/policy/guides/adopted/impactfees.htm>
- Federal Highway Administration (FHWA) Development Impact Fees Fact Sheet:  
[https://www.fhwa.dot.gov/ipd/fact\\_sheets/value\\_cap\\_development\\_impact\\_fees.aspx](https://www.fhwa.dot.gov/ipd/fact_sheets/value_cap_development_impact_fees.aspx)

**ACTION REQUESTED:**  
For information only.



## ATTACHMENT C-2

### SUBJECT:

### COMMUNITY FOOD SCRAP DROP-OFF PROGRAM

### DATE:

MAY 15, 2025

### FROM:

**SHARON ASTRIN**

CED Manager

Community & Economic Development Department

**AND**

**TERRY CRAGHEAD**

Founder & CEO

Fertile Ground

### INFORMATION:

In the spring of 2024, ACOG was [awarded funding](#) from the U.S Department of Agriculture (USDA) to pilot a community composting program in the Central Oklahoma region.

The USDA/NIFA [Composting and Food Reduction Program \(CFWR\)](#) diverts food waste from landfills and creates strategic partnerships. This is the first time a project in Oklahoma was awarded.

Fertile Ground Cooperative is the sub-awardee of this two-year grant.

The program expands free compost and food waste drop-off locations while providing finished compost products to farms, schools, local businesses, and nonprofits. Fertile Ground is establishing 20 community drop-off sites in Central Oklahoma.

The program addresses the need for a more regional approach to landfill diversion, an issue discussed in the [2022 ACOG Board Retreat Regional Visioning](#). The pilot program improves solid waste management through composting, recycling, and reuse - includes educational outreach, data collection, community participation, and development of waste reduction strategy components.

In spring 2025, ACOG applied (and has received preliminary notification of successful award) for an FY 2026 Professional Service Grant through the Oklahoma Department of Environmental Quality (ODEQ) to take the initial steps in developing a Regional Solid Waste Management (SWM) Plan.

Terry Craghead, Founder & CEO of Fertile Ground, will present on the development of this program.

### ACTION REQUESTED:

For information only.



## ATTACHMENT C-3

**SUBJECT:**  
**GRANT OPPORTUNITIES**

**DATE:**  
MAY 15, 2025

**FROM:**  
**ETHAN MAZZIO**  
Transportation Planner II – Mobility  
Transportation Planning Services

**INFORMATION:**

ACOG continues to provide information to members and committees on available grants in Central Oklahoma. Below is information on a few open grant opportunities in the region.

**Legacy Grants – Tobacco Settlement Endowment Trust (TSET)**

- Application window closes June 16, 2025. Minimum award amount \$3 million.
- One-time funding opportunity designed to address Oklahoma's leading causes of death – cancer and cardiovascular disease – by funding large-scale, transformational projects in areas such as rural health and quality of life improvements.
- Eligible applicants include nonprofit organizations and municipal, county, and tribal governments.
- To access the informational webinar and follow-up Q&A, visit: <https://oklahoma.gov/tset/funding-opportunities/tset-legacy-grants.html#web>

**Hometown Grants Program – T-Mobile & Main Street America**

- Summer application window closes June 30, 2025. Fall application window opens July 1.
- Award amounts up to \$50,000. No match required. Projects must be able to be executed within 12 months of receiving funds.
- Applicant communities must have a population <50,000.
- Eligible projects include shovel-ready community revitalization projects, revitalizing or repurposing historic structures, or creating or improving public assets in downtowns.
- For more information, visit: <https://www.t-mobile.com/brand/hometown-grants>

**Safe Streets and Roads for All (SS4A) Grant Program – U.S. Department of Transportation (USDOT)**

- The SS4A grant program supports planning, infrastructural, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users.
- Maximum 80% federal cost share. The application deadline is June 26, 2025.
- Planning and demonstration grant funding may be used to develop a safety action plan; or for supplemental planning or demonstration activities, such as feasibility studies, development of complementary plans, or new technology pilot programs. Implementation grant funding may be used to implement roadway safety projects identified in an existing action plan, such as intersection improvements, traffic-calming, and safe routes to school strategies.
- For more information, visit: <https://www.transportation.gov/grants/SS4A>

**ACTION REQUESTED:** For information only.