



JULY 1, 2025 - JUNE 30, 2026

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MEMORANDUM



TO: Chair and Members of the ACOG Board of Directors

FROM: Mark W. Sweeney, AICP | Executive Director

DATE: June 26, 2025

SUBJECT: Proposed Fiscal Year (FY) 2026 Annual Budget and Work Plan for the

Association of Central Oklahoma Governments

INTRODUCTION:

The Proposed FY 2026 Annual Budget and Work Plan, as prepared by staff and recommended by the ACOG Budget Committee, is attached for your review and consideration.

Members of the Budget Committee met with staff on June 9 and June 18, 2025, to assess anticipated program, organizational, and funding changes for the agency, projected funding sources and uses of revenue, and the estimated indirect cost allocation for FY 2026. All these fundamental components were utilized in developing a comprehensive financial plan for the 12 months beginning on July 1, 2025, through June 30, 2026.

BACKGROUND:

ACOG, as the designated regional planning agency for Central Oklahoma, provides a forum for elected officials to come together and solve common problems. With local elected official guidance and consent, it also administers and manages the state and federal grant programs for which it receives funds. Through various grant funding mechanisms, membership dues, and service fees, ACOG administers four major service areas: Transportation Planning Services (Metropolitan Planning Organization – MPO), 911 & Public Safety, Community & Economic Development, and Water Resources.

The principles applied to the development of this budget and work plan are (1) the preservation and continuation of ongoing basic services to member governments of ACOG, (2) maintenance of ACOG planning and plan coordination programs at a level to allow for continued certification by state and federal agencies, (3) ongoing progress in regional priority program areas, and (4) seeking out new and sustainable funding sources for the agency.

The FY 2026 Budget is a balanced budget with revenue sources essentially matching projected expenditures. Likewise, the services outlined in the budget/work plan and the recommended allocation of revenues are consistent with the policies of the ACOG Board of Directors, 911 ACOG Board of Directors, ACOG MPO Policy Committee (MPO PC), and Garber-Wellington Association Policy Committee (GWAPC).

FY 2026 ACOG BUDGET HIGHLIGHTS:

REVENUES & EXPENDITURES

The FY 2026 Budget, totaling \$16,339,687, reflects an overall decrease of \$1,286,843 in revenue compared to the FY 2025 Budget. The decrease is primarily due to the following major factors: FY 2025 transfer of Federal Transit Administration (FTA) 5303 funds to the Oklahoma City MAPS 4 Initiative for the Long-Range Transit Plan for the Oklahoma City Metro Area and budgeting a more conservative fund allocation in FY 2026 for Federal Highway Administration (FHWA) – Congestion

Mitigation and Air Quality (CMAQ)/Carbon Reduction Program (CRP) Public Fleet Conversion and FHWA - CMAQ Small Grants due to our member governments not accessing and processing the available grant funds expeditiously during the fiscal year.

Other significant revenue changes include the following: increase in FHWA Planning funds (PL); decrease in the Oklahoma Highway Safety Office (OHSO) Safety Grant funding; decrease in the EPA Climate Pollution Reduction Grant (CPRG); increase in the USDA Composting & Food Waste Reduction funding; upward adjustment in EPA OSE Water 604(b) Grant; increase in both the REAP Administrative funds and the REAP Project funding; growth in the In-Kind Matching Contributions PL; increase in the 911 Administrative Services Contract; a 5 percent adjustment for FY 2026 Membership Dues; a decrease in the In Kind Matching Contributions for FTA 5303; decrease in the In-Kind Matching Contributions for CMAQ/CRP Public Fleet Conversions and CMAQ Small Grants; and an increase in the Outside Matching Contributions – PL. Please note the upward trend in Certificate of Deposit Interest – Local, Certificate of Deposit Interest – Transportation, and Depreciation Recovered through Indirect Costs.

New grant funding for FY 2026 entails the TEST Real-World Charging from the Department of Energy (DOE); the Energy Efficiency Community Block Grant (EECBG) for Community Strategic Energy Plans for Oklahoma (CSEPOK), from Oklahoma Department of Commerce (ODOC); and a grant from the Oklahoma Department of Environmental Quality (ODEQ) to conduct a Solid Waste Management Regional Assessment, a foundational step toward a Regional Solid Waste Management Plan, fulfilling a key objective from the ACOG 2022 Regional Visioning Session and Report.

Pertaining to expenditures, the total for the FY 2026 Budget is \$16,005,780, which reflects a decrease of \$1,420,066 compared to the FY 2025 Budget. This decrease essentially correlates with the previously identified revenue changes. Other changes are as follows: increased utilization of the Federal Highway Administration (FHWA) PL Planning funds; decline in Federal Transit Administration (FTA) 5303 Planning expenditure; lower FHWA – CMAQ/CRP Public Fleet Conversion and FHWA – CMAQ Small Grants costs; the increased cost of the OHSO Safety Grant; the lessening cost of the EPA Climate Pollution Reduction Grant (CPRG); the upward expenditure for the USDA Composting & Food Waste Reduction Grant; the additional expenditures for the expanded REAP Administrative and Project funding; the increased 911 ACOG Administrative Services Contract expenditures, and a 2.9 percent building rent adjustment from the Oklahoma County Public Authority (OCPA) for the next 12-month lease agreement. Additional expenditures are also shown pertaining to the three new FY 2026 grants described in detail above (TEST Real-World Charging, EECBG/CSEPOK, and DEQ Solid Waste Management Grant).

CHANGES TO ORGANIZATIONAL STRUCTURE & STAFFING

No additional full-time staffing is included in the proposed FY 2026 Budget. Due to the uncertainty of potential changes in the structure, mission, and funding of relevant Federal and State agencies that maintain an on-going fiduciary relationship with ACOG, a conservative approach towards staffing was applied for the new fiscal year.

The proposed FY 2026 staff promotions (reclassifications) and job title changes entail the following: the Transportation Planning Services (TPS) Planner II - Performance to TPS Planner III - Performance, TPS Planner III - Mobility to TPS Planner III - Mobility, 911 Systems Specialist II to 911 Systems Specialist III, and IT Operations Specialist I to IT Operations Specialist II. Please note that these changes are included in the enclosed FY 2026 ACOG Organizational Structure and Staffing Diagram.



ANNUAL SALARY INCREASES

This proposed budget recommends a 2.0 percent cost of living adjustment (COLA) for all current employees who have been in their positions for 12 months or more as of July 1, 2025. Employees receiving a promotion in FY 2025 with a salary adjustment will be included in the COLA, if the promotion was effective on July 1, 2024. The recommended COLA adjustment will be implemented on September 1, 2025.

A 3.0 percent merit salary increase is also included in the FY 2026 Budget, which is contingent on the following factors: positive annual performance evaluation, the discretion of the Executive Director per budget limitations, and if the staff person has been employed for 12 months as of July 1, 2025.

The total compensation of the Executive Director will be determined by the ACOG Executive Committee with Board approval upon the completion of his annual performance evaluation in August/September 2025.

ACOG MEMBERSHIP DUES ASSESSMENT

As stated previously, this budget includes a proposed 5 percent increase in membership dues for our local governments and organizations. Please refer to the enclosed FY 2026 Membership Dues Assessment. The last membership dues increase was 6 percent in FY 2025.

CHANGES TO FRINGE BENEFITS AND INDIRECT COST RATES

The ACOG Fringe Benefits Rate increased slightly from 42.23 percent in FY 2025 to 43.04 percent in the FY 2026 Budget. This adjustment is primarily due to the decrease in the basis for allocation (total direct salaries) being greater than the decrease in the total fringe benefits expenditures.

The Indirect Cost Allocation Rate is applied to all Divisions, Departments, and Programs for shared equipment, services, and facility costs. The rate increased slightly from 62.33 percent in FY 2025 to 64.88 percent in FY 2026. This adjustment is essentially because the basis for allocation (total direct salaries and fringe benefits) decreased while the total of all indirect cost expenditures increased.

FY 2026 GENERAL FUND BALANCE

A significant trend over the past several fiscal years has been the increasing reliance on utilizing the agency's general fund balance to supplement funding gaps in ACOG operations and to provide the required matching funds for federal and state grants. The prevailing U.S. inflation rate over the past few years has made the budget process more challenging. In FY 2025, ACOG budgeted to access \$112,388 in reserve funding to make the budget complete. The proposed FY 2026 Budget decreases this amount by \$64,121 to a total of \$48,267. This increases the amount of time the general fund can meet average monthly expenses from 1.70 months to 2.02 months for FY 2026.

The proposed FY 2026 Budget does take a very positive step forward in reducing the amount of the general fund balance being utilized to supplement the funding gaps in ACOG operations. However, to maintain a sustainable and financially strong organization, ACOG must continue to strive to reduce our dependence on the general fund balance and to aggressively seek new funding sources, effectively lobby for lower match requirements for grants, and strategically implement cost reduction measures to reverse this trend. Again, as last year, several of the goals and vision statements from the 2022 ACOG Board Retreat Regional Visioning that addressed the issue of sustainability, while improving local services, will be explored and considered for implementation in FY 2026.



FY 2026 911 ACOG BUDGET HIGHLIGHTS

REVENUES & EXPENDITURES

The FY 2026 911 ACOG Budget, totaling \$9,562,846, reflects an overall increase of \$8,328 in revenue compared to the FY 2025 Budget. This increase is due to additional 911 fees for telephone service collected by the Oklahoma Tax Commission (OTC) because of the passage of HB 1590, which raised the monthly 911 telephone fee from 0.75 cents to \$1.25 for any device that dials 911. The increased funding received from the OTC equates to about \$1.02 after the deduction of the Oklahoma 911 Management Authority's percentage and the OTC's administrative services fee.

On May 30, 2024, the 911 ACOG Board approved the future distribution of the additional 0.34 cents (approximate) from the \$1.02 received by 911 ACOG from Wireless, VoIP, and Prepaid Wireless 911 Service Fees to be split between direct ECC (PSAP) Refunds (29%), a 911 Regional Grant Program pool (39%), and 911 ACOG (32%), distributed monthly beginning July 1, 2024. Likewise, the return in FY 2025 to the Chase 911 account investment sweeps generated a dividend income of \$639,273. Please note that the increased 911 telephone fee revenue resulted in no need to use any of the Assigned Fund Balance as a revenue source for FY 2026, the same as it was in FY 2025.

Pertaining to expenditures, the total for the FY 2026 Budget is \$9,281,832, which reflects an increase of \$1,428,559 compared to the FY 2025 Budget. This significant increase in expenditure is primarily due to the proposed 911 Regional Grant Program, as mentioned above, which will be strategically targeted for ECC improvements and will be designed by staff, with the assistance of MCP, and reviewed by the 911 ACOG Board, with the first call for applications anticipated in January 2026. Other major cost increases are evident in the following categories: 911 Administrative Services Contract, Consultants, and Legal Services. However, there were some decreases in Capital Outlay for implementation of NG911 and for Maintenance, Repairs, and Warranties.

The Proposed 911 ACOG Budget is required to be reviewed and approved as a separate item by the 911 ACOG Board of Directors.

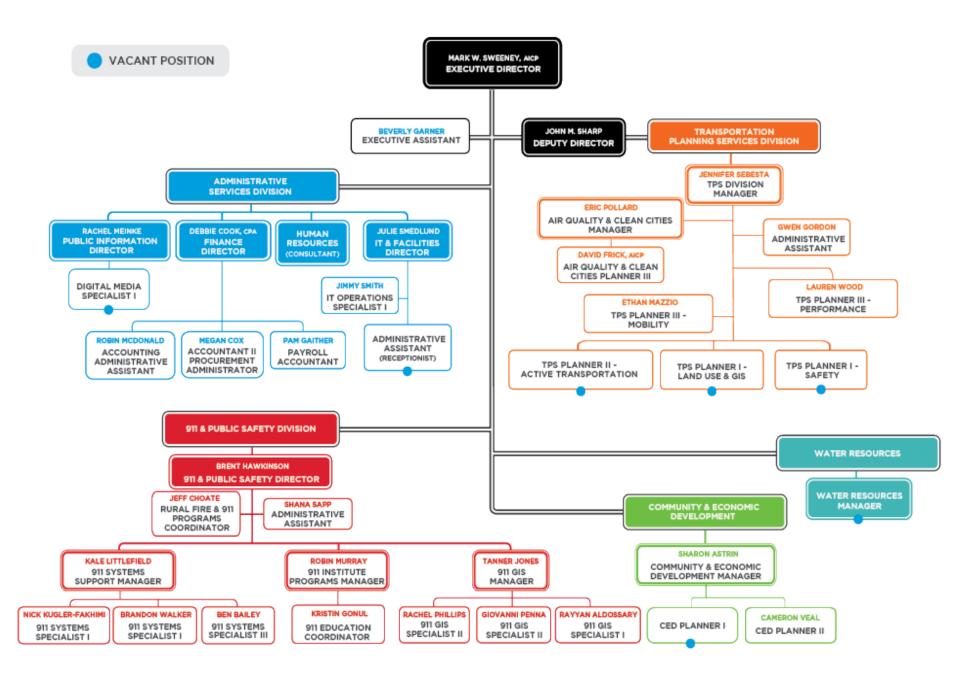
ACTION REQUESTED:

Motion to approve, as presented herein, the recommended Fiscal Year (FY) 2026 (July 1, 2025 - June 30, 2026) Annual Budget and Work Plan for the Association of Central Oklahoma Governments, which includes:

- FY 2026 Membership Dues Assessment
- Revised Personnel Classification and Pay Plan
- Amended Fee Schedule for Services
- Updated Membership, Boards and Committees



FY 2026 | ACOG ORGANIZATIONAL STRUCTURE AND STAFFING DIAGRAM







JULY 1, 2025 - JUNE 30, 2026

SOURCES OF REVENUE

	AVAILABLE	EXPECTED	PASS-THROUGH	TOTAL
FEDERAL:				
FHWA - PL	\$ 2,366,199	\$ -	\$ 173,280	\$ 2,539,479
FTA 5303	\$35,322		390,000	425,322
FHWA - CMAQ/CRP Public Fleet Conversion	1 7 -		3,799,360	3,799,360
FHWA - CMAQ Small Grants			216,468	216,468
OHSO Safety Grant	69,820	193,848	,	263,668
DOE Clean Cities Outreach		123,000		123,000
ODOC Clean Cities SEP Grant		80,000		80,000
EMPOWER Project	10,000			10,000
EPA Climate Pollution Reduction Grant	365,102			365,102
Drive Electric USA 2	50,000			50,000
Plug In America	15,000			15,000
TEST Real-World Charging		42,875		42,875
USDA Composting & Food Waste Reduction	14,641		240,000	254,641
EDA Planning Grant	35,000	37,613		72,613
EPA OSE Water 604(b) Grant	30,000			30,000
STATE:				
Substates Planning		27,273		27,273
REAP Admin.		114,375		114,375
REAP Projects			2,850,000	2,850,000
In-kind Matching Contributions PL		591,550		591,550
Rural Fire Defense Program	100,000			100,000
EECBG/CSEPOK Grant (ODOC)		90,213		90,213
DEQ Solid Waste Management Grant		61,194		61,194
LOCAL:				
Basic Member Dues	473,109			473,109
Transportation Dues	162,534			162,534
Water Resources Dues	234,341			234,341
911 Administrative Services Contract	2,001,326			2,001,326
911 Oklahoma City Contract	65,000			65,000
In-kind Matching Contributions - PL			43,320	43,320
In-kind Matching Contributions - FTA 5303			97,500	97,500
In-kind Matching Contributions - Public Fleet Conversions			949,840	949,840
In-kind Matching Contributions - CMAQ Small Grants			54,117	54,117
Outside Matching Contributions - PL		25,000		25,000
OARC Website Services		3,800		3,800
Vending Machine Revenue		1,980		1,980
CERI Municipal Contributions	5,000			5,000
Grant Writing & Admin. Services		250		250
My Government Online		500		500
Certificate of Deposit Interest - Local	2,119	6,283		8,402
Certificate of Deposit Interest - Transportation	1,221	3,621		4,842
Depreciation Recovered through Indirect Costs		38,426		38,246
FUND BALANCE (Prior Year Revenue):				
General Fund		48,267		48,267
	\$5,935,734	\$1,590,068	\$8,813,885	\$16,339,687



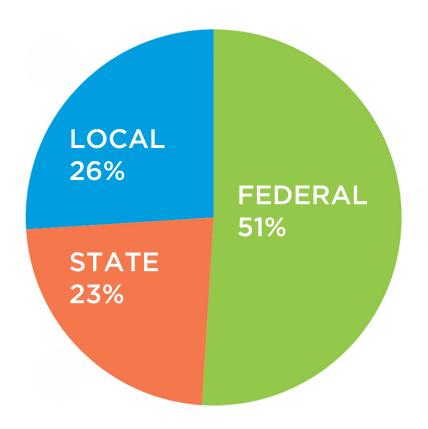
FY 2026 | ACOG BUDGET SOURCES OF REVENUE CHART

\$16,339,687*



^{*} LOCAL REVENUE AMOUNT DOES INCLUDE GENERAL FUND OF \$48,267.

BUDGET REVENUE PERCENT





USES OF REVENUE

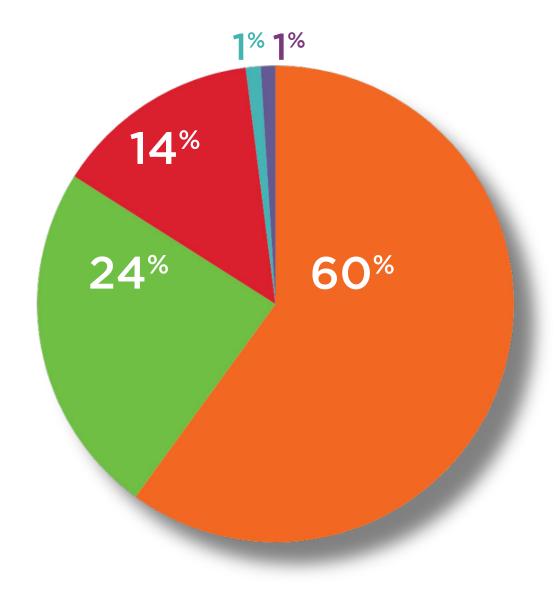
TRANSPORTATION PLANNING SERVICES	
FHWA - PL Planning	3,194,864
FTA 5303 Planning	531,653
FHWA - CMAQ/CRP Public Fleet Conversion	4,749,200
FHWA - CMAQ Small Grants	270,585
OHSO Safety Grant	282,898
DOE Clean Cities Outreach	107,209
ODOC Clean Cities SEP Grant	80,021
Clean Cities Program Local Costs	675
EMPOWER Project	4,094
EPA Climate Pollution Reduction Grant	365,102
Drive Electric USA 2	19,218
Plug In America	9,639
TEST Real-World Charging	5,679
SUB-TOTAL	9,620,837
COMMUNITY & ECONOMIC DEVELOPMENT	
EDA Planning	128,733
REAP Administration and Projects	2,964,375
USDA Composting & Food Waste Reduction	254,932
EECBG/CSEPOK Grant	90,213
DEQ Solid Waste Management Grant	61,194
Intergovernmental Services Services - Local PR Functions	97,640
Intergovernmental Services (Substates)	257,840
SUB-TOTAL	3,854,927
911 & PUBLIC SAFETY	
	2.001.725
911 ACOG Administrative Services Contract	2,001,326
Rural Fire Defense Program	100,000
911 Oklahoma City Support Contract	65,000
SUB-TOTAL SUB-TOTAL	2,116,326
WATER RESOURCES	
Water Resources	168,574
SUB-TOTAL	168,574
OTHER	
Local Expenses	195,116
SUB-TOTAL	195,116
TOTAL EXPENDITURES	16,005,780



\$16,005,780

USES OF REVENUE CHART

- TRANSPORTATION PLANNING SERVICES
- COMMUNITY & ECONOMIC DEVELOPMENT
- 911 & PUBLIC SAFETY
- WATER RESOURCES
- OTHER

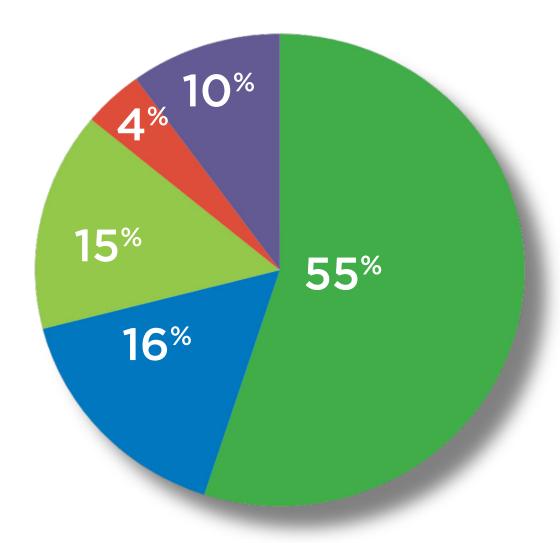




\$16,005,780

BUDGET EXPENDITURES BY CATEGORY CHART

- PASS-THROUGH & PROGRAMMED PROJECT
- PERSONNEL EXPENDITURES
- CONTRACTUAL & IN-KIND SERVICES
- INDIRECT COSTS
- OTHER OPERATING EXPENSES





FY 2026 | MEMBERSHIP DUES ASSESSMENT

ENTITY	FY 2026 BASIC DUES POPULATION	FY 2026 VOTES	BASIC DUES*	FY 2026 TRANSPORTATION POPULATION	TRANSPORTATION DUES**	WATER RESOURCES DUES**	FY 2026 TOTAL DUES	FY 2025 TOTAL DUES ASSESSED	AMOUNT CHANGE	PERCENT CHANGE
BETHANY	20,369	9	11,717	20,369	2,389	3,491	17,597	16,883	714	4.23%
BLANCHARD	0	0	0	7,371	865	0	865	817	48	5.88%
CALUMET	488	1	1,302	182	21	84	1,407	1,341	66	4.92%
CEDAR VALLEY	430	1	1,302	430	50	0	1,352	1,291	61	4.73%
CHOCTAW	12,240	5	6,510	12,240	1,436	2,098	10,044	9,618	426	4.43%
COLE	0	0	0	638	75	0	75	73	2	2.74%
CRESCENT	1,372	1	1,302	0	0	235	1,537	1,466	71	4.84%
DEL CITY	21,312	9	11,717	21,312	2,500	3,653	17,870	17,145	725	4.23%
EDMOND	98,103	34	44,266	98,103	11,508	16,814	72,588	69,080	3,508	5.08%
EL RENO	19,216	8	10,415	19,216	2,254	3,293	15,962	15,114	848	5.61%
FOREST PARK	1,046	1	1,302	1,046	123	179	1,604	1,533	71	4.63%
GEARY	140	1	1,302	0	0	24	1,326	1,265	61	4.82%
GOLDSBY	3,321	2	2,604	3,321	390	569	3,563	3,340	223	6.68%
GUTHRIE	11,398	5	6,510	11,398	1,337	1,954	9,801	9,332	469	5.03%
HARRAH	6,534	3	3,906	6,534	766	1,120	5,792	5,519	273	4.95%
JONES CITY	3,169	2	2,604	3,169	372	543	3,519	3,326	193	5.80%
LAKE ALUMA	89	1	1,302	89	10	0	1,312	1,243	69	5.55%
LANGSTON	1,692	1	1,302	0	0	290	1,592	1,518	74	4.87%
LEXINGTON	2,032	1	1,302	2,032	238	348	1,888	1,805	83	4.60%
LUTHER	1,587	1	1,302	1,587	186	272	1,760	1,666	94	5.64%
MERIDIAN	16	1	1,302	0	0	0	1,302	1,243	59	4.75%
MIDWEST CITY	58,086	24	31,246	58,086	6,814	9,956	48,016	45,974	2,042	4.44%
MOORE	63,470	26	33,850	63,470	7,446	10,878	52,174	49,928	2,246	4.50%
MULHALL	0	0	0	0	0	0	0	1,243	(1,243)	-100.00%
MUSTANG	23,270	10	13,019	23,270	2,730	3,988	19,737	17,380	2,357	13.56%
NEWCASTLE	0	0	0	14,001	1,642	0	1,642	1,477	165	11.17%
NICHOLS HILLS	3,826	2	2,604	3,826	449	656	3,709	3,552	157	4.42%

^{*} Based on Entity Total Vote
** Based on Entity Percentage of Study Area Population

CONTINUED

ENTITY	FY 2026 BASIC DUES POPULATION	FY 2026 VOTES	BASIC DUES*	FY 2026 TRANSPORTATION POPULATION	TRANSPORTATION DUES**	WATER RESOURCES DUES**	FY 2026 TOTAL DUES	FY 2025 TOTAL DUES ASSESSED	AMOUNT CHANGE	PERCENT CHANGE
NICOMA PARK	2,289	1	1,302	2,289	269	392	1,963	1,882	81	4.30%
NOBLE	7,739	4	5,208	7,739	908	1,326	7,442	7,077	365	5.16%
NORMAN	130,046	38	49,473	130,046	15,256	22,289	87,018	83,335	3,683	4.42%
OKARCHE	284	1	1,302	0	0	49	1,351	1,288	63	4.89%
OKLAHOMA CITY	702,688	120	156,229	702,688	82,434	120,430	359,093	341,354	17,739	5.20%
PIEDMONT	8,794	4	5,208	8,186	960	1,511	7,679	7,259	420	5.79%
SLAUGHTERVILLE	4,257	2	2,604	4,257	499	730	3,833	3,665	168	4.58%
SPENCER	3,890	2	2,604	3,890	456	667	3,727	3,574	153	4.28%
THE VILLAGE	9,368	4	5,208	9,368	1,099	1,606	7,913	7,591	322	4.24%
TUTTLE	8,373	4	5,208	8,373	982	1,435	7,625	7,221	404	5.59%
UNION CITY	2,022	1	1,302	1,116	131	347	1,780	1,684	96	5.70%
WARR ACRES	10,472	5	6,510	10,472	1,228	1,795	9,533	9,104	429	4.71%
WASHINGTON	0	0	0	718	84	0	84	0	84	
YUKON	26,388	11	14,321	26,388	3,096	4,523	21,940	20,792	1,148	5.52%
CANADIAN COUNTY	7,376	2	2,604	3,694	433	1,264	4,301	4,072	229	5.62%
CLEVELAND COUNTY	13,689	2	2,604	13,689	1,606	2,346	6,553	6,291	265	4.21%
LOGAN COUNTY	36,739	2	2,604	29,998	3,519	6,297	12,420	11,746	674	5.74%
MCCLAIN COUNTY	0	0	0	7,042	826	0	826	780	46	5.90%
OKLAHOMA COUNTY	20,419	2	2,604	20,419	2,395	3,500	8,499	8,096	403	4.98%
TINKER AFB - ASSOCIATE	0	0	12,226	0	2,752	3,389	18,367	17,493	874	5.00%
TOTALS	1,348,039	354	473,109	1,362,062	162,534	234,341	869,984	828,476	41,508	5.01%

^{*} Based on Entity Total Vote
** Based on Entity Percentage of Study Area Population

FRINGE BENEFITS

JULY 1, 2025 - JUNE 30, 2026

RELEASE TIME		
Annual Leave	5.30%	148,874
Sick Leave	4.23%	118,818
Holidays	4.44%	124,717
Administrative Leave	1.15%	32,303
Bereavement Leave	0.12%	3,371
Jury Duty Leave	0.01%	281
TOTAL RELEASE TIME	15.25%	428,364

OTHER BENEFITS	
Payroll Taxes - Social Security	166,222
Payroll Taxes - Medicare	39,648
Payroll Taxes - State Unemployment	10,873
Worker's Compensation Insurance	6,976
Group Health Insurance	244,507
Group Long Term Care Insurance	8,901
Pension - Employer Contribution	110,681
Pension - Administration	6,500
Sec 125 Plan Administration	1,972
TOTAL OTHER BENEFITS	596,280

TOTAL FRINGE BENEFITS	1,024,644
Total Salaries	2,808,944
Less: Release Time	428,364
Direct Salaries	2,380,580

BASIS FOR BENEFITS ALLOCATION:	
1,024,644 / 2,380,580	43.04%



INDIRECT COST ALLOCATION

JULY 1, 2025 - JUNE 30, 2026

	2025 BUDGET	2026 BUDGET
EXPENDITURES		
Salaries	622,614	610,383
Fringe Benefits	262,923	262,720
TOTAL PERSONNEL COSTS	885,537	873,103
Mileage	9,697	10,420
Travel	4,750	4,425
Advertising & Public Notices	108	-
Development & Recruitment	25,797	22,287
Equipment Rental	2,988	2,988
Insurance	21,017	17,750
Maintenance & Repairs	79,269	68,349
Maintenance & Repairs Software	8,525	9,242
Office Cleaning	3,250	-
Office Rental	263,412	271,056
Office Leasehold Improvements	-	-
Postage & Freight	328	353
Printing	1,142	1,718
Professional Dues	7,052	8,660
Publications & Subscriptions	890	2,388
Supplies	34,842	23,724
Supplies Software	45,910	53,164
Telephone	13,145	30,770
Internet Service	28,824	29,019
Copiers	16,585	16,022
Special Projects	26,000	21,000
Accounting & Audit	27,510	55,930
Accounting & Audit Outsourced Payroll	13,026	12,222
Legal	21,200	14,135
Subcontracts & Consultants	17,200	17,200
Temporary Labor	10,000	-
Equipment & Furniture	39,550	38,609
Depreciation	13,985	38,426
TOTAL EXPENDITURES	1,621,539	1,642,960
Basis for Allocation: Total Direct Salaries and Fringe Benefits	2,601,626	2,532,121
INDIRECT RATE	62.33%	64.88%

Indirect costs are not to be considered Administrative or Overhead Costs. It is an accounting method used when costs are: (a) incurred for a common joint purpose benefiting more than one cost objective; and (b) not readily assignable to the cost objective specifically benefited, without effort disproportionate to the results achieved. This method is outlined in OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (codified at 2 C.F.R. Part 200) as an allowable method of cost distribution. ACOG uses totals direct salaries and allocated fringe benefits as the basis for distributing indirect costs to individual program areas, resulting in each award bearing a fair share of the indirect costs in reasonable relation to the benefits received from the costs.



REVENUES:	TOTAL	INDIRECT	LOCAL	TPS	CED	WATER RESOURCES	911 & PUBLIC SAFETY
FEDERAL	8,287,528	-	-	7,930274	327,254	30,000	-
STATE	-	-	-	-	-	-	-
- REAP PROJECTS AND ADMINISTRATION	2,964,375	-	-	-	2,964,375	-	-
- OTHER STATE FUNDS	278,680	-	-	-	178,680	-	100,000
IN-KIND MATCH REVENUE	1,736,327	-	-	1,736,327	-	-	-
MEMBERSHIP DUES:							
- BASIC	473,109	-	145558	-	327,551	-	-
- TRANSPORTATION	162,534	-	-	162,534	-	-	-
- WATER RESOURCES	234,341	-	-	-	-	234,341	-
911 ADMINISTRATIVE CONTRACT	2,001,326	-	-	-	-	-	2,001,326
OTHER/FEE INCOME	153,200	-	49,558	29,842	8,800	-	65,000
STAKEHOLDERS DUES	-	-	-	-	-	-	-
TRANSFERS:							
- BETWEEN FUNDS	-	-	-	-	-	-	-
- RESTRICTED/UNRESTRICTED FUND BALANCES	48,267	-	-	-	48,267	-	-
TOTAL REVENUES	16,339,687	-	195,116	9,858,977	3,854,927	264,341	2,166,326

EXPENDITURES:	TOTAL	INDIRECT	LOCAL	TPS	CED	WATER RESOURCES	911 & PUBLIC SAFETY
SALARIES - DIRECT	2,380,581	610,383	32,791	625,788	254,031	60,134	797,454
EMPLOYEE BENEFITS 43.04%	1,024,643	262,720	14,114	269,350	109,338	25,883	343,328
TOTAL DIRECT SALARIES & EMPLOYEE BENEFITS	3,405,224	873,103	46,045	895,138	363,369	86,017	1,140,692
TRAVEL							
- MILEAGE	23,103	10,420	407	5,786	1,605	455	4,430
- TRAVEL	90,403	4,425	11,570	35,450	10,398	4,458	24,102
ADVERTISING, PUBLIC EDUCATION & PUBLIC NOTICES	25,000	-	-	10,750	2,250	-	12,000

CONTINUED

EXPENDITURES:	TOTAL	INDIRECT	LOCAL	TPS	CED	WATER RESOURCES	911 & PUBLIC SAFETY
DEVELOPMENT, TRAINING & RECRUITMENT	64,112	22,287	605	14,199	5,370	2,795	18,856
EQUIPMENT RENTAL	2,988	2,988	-	-	-	-	-
INSURANCE	34,204	17,750	-	14,400	-	-	2,054
MAINTENANCE, REPAIRS & COMPUTER HARDWARE UPGRADES	134,050	77,591	3,000	36,649	-	4,012	12,798
OFFICE RENTAL & CLEANING	271,056	271,056	-	-	-	-	-
POSTAGE & FREIGHT	1,091	353	-	295	115	25	303
PRINTING & COPIER	26,870	17,740	-	5,300	500	100	3,230
PROFESSIONAL DUES	30,466	8,660	13,326	3,130	1,217	300	3,833
PUBLICATIONS & SUBSCRIPTIONS	7,987	2,388	299	1,000	-	-	4,300
SUPPLIES, SOFTWARE, AERIAL MAPS & STORAGE RENTAL	279,594	76,888	18,745	111,971	8,496	5,370	58,124
TELEPHONE & INTERNET	197,649	59,789	-	47,082	25,326	7,355	58,097
REAP PROJECTS, 911 INSTITUTE & PROGRAMMED PROJECTS	8,811,392	21,000	24,785	5,876,229	2,850,000	-	39,378
AUDIT & ACCOUNTING	92,122	68,152	-	-	-	-	23,970
LEGAL	36,310	14,135	4,200	9,500	1,000	1,875	5,600
CONSULTING, CONTRACTUAL, TEMPORARY LABOR & IN-KIND SERVICES	2,365,360	17,200	25,500	1,973,150	349,510	-	-
EQUIPMENT, FURNITURE & LEASEHOLD IMPROVEMENTS	68,373	38,609	15,340	-	-	-	14,424
DEBT SERVICE	-	-	-	-	-	-	-
DEPRECIATION	38,426	38,426	-	-	-	-	-
TOTAL DIRECT EXPENDITURES	16,005,780	1,642,960	164,682	9,040,029	3,619,156	112,762	1,426,191
INDIRECT COSTS ALLOCATION 64.88%	-	(1,642,960)	30,434	580,808	235,771	55,812	740,135
TOTAL EXPENDITURES	16,005,780	-	195,116	9,620,837	3,854,927	168,574	2,166,326



FY 2026 | GENERAL FUND BALANCE

USED AS REVENUE SOURCES	
FY 2026 Basic Member Dues	473,109
Needed by Local	(145,558)
Needed by CED - IGS Substates Other	(226,767)
Needed by CED - IGS - PR	(97,640)
Needed by CED - EDA	(51,120)
Needed by CED - REAP	0
Needed by CED - DEQSW	0
Needed by CED - EECBG	0
Needed by USDA CFWR	(291)
GENERAL FUND FUND BALANCE AS FY 26 REVENUE SOURCE	(48,267)

NO ASSIGNED FUND BALANCES USED AS FY 26 REVENUE SOURCE

UNASSIGNED FUND BALANCE	GENERAL FUND	CED - IGS SUBSTATES DEFICIT	COMBINED GENERAL FUNDS
Balance 06/30/24	1,895,639	(814,385)	1,081,254
FY 25 Budget Revenue Source	(112,388)		(112,388)
FY 23 Approved Transfer from TPS Fund Balance	200,000		200,000
FY 26 Budget Revenue Source	(48,267)		(48,267)
ESTIMATED BALANCE 6/30/25	1,934,984	(814,385)	1,120,599

PROJECTED UNASSIGNED FUND BALANCE TO EXPENSES	
Total FY 25 Expenditures Budgeted	16,057,285
Less: Pass Through Items	
- REAP Projects	(2,850,000)
- USDA CFWR	(240,000)
- FHWA CMAQ/CRP Public Fleet Conversion	(4,749,200)
- FHWA CMAQ Small Grants	(270,585)
- Pass Through FHWA - PL	(216,600)
- Pass Through FTA 5303	(487,500)
- ODOT In-kind Services	(591,550)
ADJUSTED FY 25 EXPENDITURES	6,651,850

UNASSIGNED GENERAL FUNDS FUND BALANCE 1,120,599 = 16.85%

ADJUSTED FY 25 EXPENDITURES 6,657,650 2.02 mo average expenses

In the past, ACOG maintained 4 months average expenses in General Fund fund balance.



REVENUES:	TOTALS
911 FEES FOR TELEPHONE SERVICE COLLECTED BY OKLAHOMA TAX COMMISSION	\$ 8,711,339
CONTRACTS	211,527
INTEREST INCOME	707
DIVIDEND INCOME	639,273
ASSIGNED FUND BALANCE	0
TOTAL REVENUES	\$ 9,562,846

EXPENDITURES:	
ACOG ADMINISTRATION	\$ 2,001,326
CAPITAL OUTLAY	1,200,417
TELEPHONE COMPANIES OPERATING & MAINTENANCE CHARGES	854,516
CONSULTANTS	849,101
MAINTENANCE, REPAIRS AND WARRANTY	299,416
PROFESSIONAL SERVICES AGREEMENT	65,000
LEGAL	65,000
INSURANCE	35,450
SUPPLIES	23,614
SPACE FOR 911 EQUIPMENT (RENT)	23,930
VEHICLE OPERATIONS	12,000
REGIONAL GRANT PROGRAM	1,500,000
OTC FEE REVENUE RETURN TO ECCS	2,352,062
TOTAL EXPENDITURES	\$ 9,281,832







JULY 1, 2025 - JUNE 30, 2026

TRANSPORTATION PLANNING SERVICES (TPS)

DESCRIPTION

As the designated Metropolitan Planning Organization (MPO) for Central Oklahoma, ACOG provides regional transportation planning, data development and management services, and air quality and Clean Cities outreach to ensure continued certification by the appropriate federal and state agencies. The major activities and outputs of this Division are as follows:

REGIONAL TRANSPORTATION PLANNING

- Ensure the transportation planning process is conducted in compliance with federal laws and guidance established by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), state laws, and local statutes
- Implement Encompass 2045, the multimodal, long-range Metropolitan Transportation Plan (MTP) for the ACOG MPO area, in compliance with the requirements of the Infrastructure Investment and Jobs Act (IIJA)/Bipartisan Infrastructure Law (BIL) and any subsequent federal guidance
- Continue to develop the 2050 MTP in accordance with federal requirements
- Assist local governments in obligating up to \$40 million in Surface Transportation Block Grant Urbanized Area (STBG-UZA) funds, \$2 million in Congestion Mitigation and Air Quality (CMAQ)
 Improvement Program funds, and \$7 million in Carbon Reduction Program (CRP) funds in FY 2026
- Monitor the region's STBG-UZA, Transportation Alternatives Program (TAP), Coronavirus Response
 and Relief Supplemental Appropriations Act (CRRSAA), CRP, and CMAQ projects and associated
 funds, and host quarterly coordination meetings with project sponsors to ensure timely completion of
 federally funded projects
- Adopt the FFY 2026-2029 ACOG MPO Transportation Improvement Program (TIP) and update as necessary
- Implement planning studies and activities outlined annually in the Unified Planning Work Program (UPWP)
- Enhance regional modeling tools to accurately estimate and forecast land use and travel patterns
- Launch a new tree planting grant program using regional CMAQ and/or CRP funds
- Update the Congestion Management Process (CMP) in conjunction with the 2050 MTP development
- Continue to promote Watch for Me OK, the regional bicycle and pedestrian safety campaign, as recipients of an Oklahoma Highway Safety Office (OHSO) Grant
- Coordinate regional public involvement activities and participate in outreach events (e.g., Bike Month, Bike to Work, BikeFest, etc.)
- Evaluate the public involvement activities from Encompass 2045 and the ACOG transportation planning process and research additional public involvement strategies for future plans and programs

DATA DEVELOPMENT AND MANAGEMENT

- Collect, maintain, update, and evaluate current and future travel characteristics, transportation system data, land use, and socioeconomic information for the transportation planning process, including in the development of the 2050 MTP
- Maintain geographic information system (GIS) of all data relevant to the regional transportation planning process
- Manage ACOG online GIS mapping platforms and data portals and provide agency-wide GIS coordination
- Continually update the ACOG Maps and Data Resource Center, an ArcGIS Hub consisting of a data sharing portal, web maps and interactive mapping applications, dashboards, and information visualizations
- Provide GIS products, mapping/data analysis, and transportation modeling support for member governments
- Update annually the Regional Snow Routes Map with local entities. The Regional Snow Routes Map is shared on social media and provided to media outlets for distribution to the public
- Coordinate aerial, planimetric, and topographic data acquisition with member entities

AIR QUALITY INITIATIVES

- Produce the region's Environmental Protection Agency (EPA) Ozone Advance submission in coordination with the Oklahoma Department of Environmental Quality (ODEQ)
- Monitor Central Oklahoma air pollution data
- Coordinate the Ozone Alert Day/Air Quality outreach program
- Administer the Air Quality Small Grant Program
- Coordinate ACOG Air Quality Advisory Committee meetings
- Implement the recently adopted Central Oklahoma Regional Air Quality Plan, which set goals and strategies for new and expanded emissions reductions efforts to keep the region in attainment of EPA air quality standards
- Develop a Comprehensive Climate Action Plan (CCAP), the second deliverable of the four-year Environmental Protection Agency (EPA) Climate Pollution Reduction Grant (CPRG) Program
- Continue to partner with those in the community seeking to address air quality improvement
 efforts such as urban heat island reduction, urban tree canopy reforestation, and distributed energy
 generation/storage deployment

CLEAN CITIES PROGRAM

Provide technical assistance to the general public, public agencies, and private businesses regarding
alternative fuels and vehicle technologies, federal and state laws and incentives, grant opportunities,
and market developments

- Administer ACOG Clean Air Grants for Public Sector Fleets an alternative fuel vehicle replacement and infrastructure grant program
- Coordinate coalition stakeholders and working group meetings, including the Oklahoma Electric Vehicle Coalition
- Conduct outreach for the Equitable Mobility Powering Opportunities for Workplace Electrification Readiness (EMPOWER) Grant, the Drive Electric USA 2 Grant, Plug In America's "PlugStar" Consumer EV Education Campaign Grant, and TEST Real-World Charging
- Organize workshops, trainings, media events, and networking events, including the Annual Clean Cities Awards Luncheon, with an emphasis on the 30th anniversary of the Central Oklahoma Clean Cities Coalition in 2026, and National Drive Electric Week
- Provide educational information to stakeholders and the public through newsletters, the ACOG website, and social media

911 & PUBLIC SAFETY

DESCRIPTION

Provide funding, planning, technical support, dispatcher training, and educational outreach assistance to 22 Emergency Communication Centers (ECCs) throughout the 911 ACOG Service Area, enabling those agencies to deliver the highest quality Enhanced 911 service to its citizens. The major activities and outputs for this Division are as follows:

ADMINISTRATION & PLANNING

- Provide staff support to 911 ACOG Board, including policy, technical, and budgetary recommendations
- Coordinate strategic planning and project management with various public safety organizations, while serving as a regional liaison for our stakeholders
- Continue vender contract management
- Coordinate quarterly 911 Regional Planning & Advisory Committee (RPAC) meetings

TECHNOLOGY & SYSTEM SUPPORT

- Provide ACOG Support & Assistance Program (ASAP) Help Desk (24/7 access) support
- Provide system monitoring (24/7), and quarterly preventative maintenance
- Complete Implementation of Next Generation 911 (NG911):
 - First Phase Executed Comtech Guardian i3 Compliant Call Handling Equipment into all 22 911 ACOG Service Area ECCs, as a Customer Owned and Operated Solution. First Phase completed July 30, 2024.
 - Second Phase Employ NGA ESInet & Next Gen Core Services 911 Call Routing into existing 911 ACOG IP Network as a Service Provider Solution scheduled to begin August 2025. Completion anticipated by November December 2025.

TRAINING & EDUCATION

 Operate a fully equipped Training ECC to instruct over 400 dispatchers in the 911 ACOG Service Area on the use of 911 equipment

- Provide over 40 mandated and continuing education courses on topics related to 911 operations, supervision, and leadership
- Continue public education efforts to inform the public on the proper use of 911
- Per the Implementation Timeline of the new i3 Compliant Call Handling Solution, complete software and system instruction to all supervisors and telecommunicators, and in-house and/or on-site Dispatcher Training in FY 2026

GIS & 911 DATA INTEGRITY

- Maintaining and updating 911 Call Taking Mapping Solution for member entities
- Continue 911 database maintenance and addressing
- Provide data sharing and synchronization
- Sustain wireless coordination and accuracy
- Migration and Implementation of GIS Data into NGA NG911 Core Services 911 Call Routing Cloud Application

NEXT GENERATION 911 (NG911) PROGRAM MANAGEMENT

As one of the largest 911 systems in Oklahoma, 911 ACOG seeks to successfully implement and operate the first Next Generation 911 (NG911) solution in the State of Oklahoma. This advanced service will support the 22 Emergency Communication Centers (ECCs) and the citizens living and working in the communities served by ACOG. In March 2019, the consulting firm of Mission Critical Partners (MCP) was selected to strategically navigate 911 ACOG over the next several years through the NG911 implementation process.

911 & PUBLIC SAFETY ACCOMPLISHMENTS AND OBJECTIVES

Accomplishments achieved in FY 2025 include the following:

- Invited to instruct a class at the APCO National Conference and introduced over 300 students to the ACOG 911 Institute of Oklahoma
- 911 Institute Hosting of US Secret Service Course: MASS ATTACKS IN PUBLIC PLACES
- Developed and implemented new in-service training videos for emergency telecommunicators
- Introduced a National Certification class for Fire Service Communications
- Introduced a National Certification class for Fire Service Communications
- Updated NG911 Training Manual for dispatchers as new technologies were implemented
- Created and developed 911 GIS Mapping mechanisms for NG911 mapping solution
- Provisioned the entire Location Data Base (LDB) for NG911
- Ensured all Location Data is compliant with NG911 standards
- Ensured the NG911 system would be fully accessible to the hearing and speech impaired community of Central Oklahoma

Objectives for FY 2026 include the following:

- Continue to promote the ACOG 911 Institute as the premier organization for emergency telecommunicator training in Oklahoma
- Deliver "Intersection of Telecommunication & Threat Assessment" presentation at US Secret Service National Threat Assessment Center event in Tulsa, Oklahoma August 6, 2025
- Develop a 40-hour basic class for telecommunicators that is focused on Oklahoma laws. Write and introduce new one-day classes for emergency telecommunicators in conjunction with the O911MA new statutory standards
- Maintain 911 address additions and changes to the Comtech Guardian Mapping System
- Actively attend and participate in all Oklahoma 911 Management Authority Board and Committee meetings
- Update and Maintain Location Data Base (LDB) for the 911 ACOG Service Area
- Add new Divisions and Developments to the 911 Comtech Guardian Mapping System
- Improve 911 ACOG GIS Database based upon the Oklahoma GIS Standard
- Finalize the last significant details necessary to ensure a 99.999% quality working NG911 solution to the region's ECCs
- Evaluate and/or optimize systems, data, policy, procedures, and organizational structure to adequately support future needs of operating Next Gen Core Services within NGA ESInet, and technical support of Comtech owned and operated 911 Call Handling Equipment
- Develop a Strategic Transition from a regional agency providing funding and operational support of legacy 911 solutions to a region operating and supporting the Next Generation 911 Call Routing and Call Handling Solutions
- With the assistance of MCP, create a 911 ACOG Vision and Strategic Plan
- With the assistance of MCP, work with ECC Directors, Elected Officials, and 911 ACOG Board Members to Develop a Regionalization Plan that will explore ECC consolidation, regarding economic and operational efficiencies within the 911 ACOG Service Area
- Execute MCP Cyber Security NetInform and NetSecure once NG911 implementation is completed in November/December 2025

FY 2026 FUNDING DISTRIBUTION AND CONTRACTUAL SERVICES

- On May 30, 2024, the 911 ACOG Board approved the future distribution of an additional 0.34 cents (approximate) from the \$1.02 received by 911 ACOG from Wireless, VoIP, and Prepaid Wireless 911 Service Fees to be split between direct ECC (PSAP) Refunds (29%), a 911 Regional Grant Program pool (39%), and 911 ACOG (32%), distributed monthly beginning July 1, 2024.
 - The new Regional Grant Program, as mentioned above, will be strategically targeted for ECC improvements and will be designed by staff, with the assistance of MCP, and reviewed by the 911 ACOG Board with the first call for applications anticipated in January 2026.
- After the creation of 911 ACOG, in 1988 a Service Agreement was established to allow ACOG to serve
 as the administrative agency for 911 ACOG. This service entails providing staffing, financial operations,
 facilities, supplies, and other forms of administrative assistance to 911 ACOG. Based on the advice of
 our legal counsel, the document will be updated annually and approved annually by both Boards in
 conjunction with the approval of the Annual Budget and Work Plan for each fiscal year. The updated
 Service Agreement will go into effect on July 1 of each year.

RURAL FIRE DEFENSE PROGRAM ACCOMPLISHMENTS AND OBJECTIVES

Accomplishments achieved in FY 2025 include the following:

 Rural Fire & 911 Programs Coordinator continued to provide support to the Rural Fire Agencies in the four-county ACOG region Rural Fire & 911 Programs Coordinator is effectively managed the 911 ACOG Vendor Contracts for the Division

Objectives for FY 2026 include the following:

- Acquire Fire Apparatus Testing Equipment to allow Rural Fire & 911 Programs Coordinator to perform ISO Rating Tests on the Rural Fire Agency Vehicles in the ACOG Region
- Rural Fire & 911 Programs Coordinator to assume additional responsibilities for managing additional 911
 ACOG Vender Contracts & Agreements

ADMINISTRATIVE SERVICES

DESCRIPTION

Administrative Services is responsible for the internal operations that support all ACOG program areas. These include financial services, information technology/facilities management, human resources, and public information services. The major departmental activities and outputs for this Division are as follows:

FINANCIAL SERVICES

- Accounts payable and accounts receivable
- Payroll
- Purchasing and procurement administration
- Cash management
- Cost pool allocations
- Internal and external financial reports
- Grant and contract reporting and monitoring
- Budgeting
- Annual audit (with independent auditor)
- Coordinate with Human Resources Consultant
- Administer benefits

INFORMATION TECHNOLOGY/FACILITIES MANAGEMENT

The Information Technology/Facilities Management Department works to ensure all ACOG Divisions/ Departments have the necessary technology and support needed to achieve organizational goals in a secure, efficient and healthy environment. Key responsibilities include:

- Ensuring network and data integrity
- Providing helpdesk and end-user support services
- Maintaining and supporting computers and network infrastructure
- Planning and implementing organizational technology strategies
- Budgeting for and purchasing office equipment, supplies, furniture, and technology
- Planning and supporting communications and systems infrastructure
- Scheduling and overseeing daily operations for facility-related items and technology maintenance
- · Managing the life cycle of organizational assets, including furniture, technology, and physical storage
- · Coordinating surplus sales of end-of-life or fully depreciated assets

- Allocating and maintaining digital storage for all divisions and departments
- Serving as the primary liaison with the building property owner for facility issues and repairs
- Allocating and maintaining divisional/departmental digital storage
- Assist the Executive Director in providing staff support to the ACOG Building Review Committee and the selected consultant, Price Edwards & Co., in the real estate acquisition objective for the relocation of ACOG offices and 911 ACOG operations

HUMAN RESOURCES (Consultant Services Contract)

- Provide assistance on developing personnel policies and procedures
- Update ACOG Employee Handbook
- Provide revisions to Annual Employee Performance Evaluation forms
- Review updated ACOG job descriptions
- Conduct research on Federal labor standards and other requirements
- Provide periodic ACOG personnel policies and procedures training for employees

PUBLIC INFORMATION SERVICES

Public Information Services partners with ACOG Divisions/Departments to showcase their mission in serving Central Oklahoma, to educate the citizens of our region, and to raise the public profile of the organization and its various programs.

Administrative Services:

- Coordinate the ACOG Annual Event for State Legislators in January/February
- Prepare legislative initiatives, reports, and alerts
- Coordinate legislative lobbying activities and reporting requirements to the Oklahoma Ethics Commission
- Organize the State legislative and Appropriations prioritization event and follow-up Board surveys
- Prepare website services and external communications for ACOG activities
- Administer the Oklahoma Association of Regional Councils (OARC) website (annual contract for services)
- Manage all public records requests
- Update ACOG job description and post job openings
- Coordinate agency public relations and media contacts
- Manage ACOG branding and design standards

911 & Public Safety:

- Provide educational materials to 911 ACOG members and the public during the implementation process of Next Generation 911
- Continue to publicize the Text to 911 Program and 911 Institute Training Courses

Community & Economic Development:

- Advocate the 2024-2025 Community Economic Resiliency Initiative (CERI) Program to address the economic development needs of municipalities within the four-county ACOG region
- Promote the implementation of the 2024 Update of the Comprehensive Economic Development Strategy (CEDS) to ACOG member governments and economic development organizations
- Showcase Rural Economic Action Plan (REAP) recipients and projects
- Publicize and market ACOG Grant Services and My Government Online (MGO) software for municipalities and counties

Transportation Planning Services:

- Promote the Central Oklahoma Snow Route Map to ACOG member cities, Central Oklahoma citizens, and the media
- Continue the public service "Watch for Me OK" campaign, which is funded by an Oklahoma Highway Safety Office (OHSO) Grant, to reduce bike and pedestrian fatalities in Central Oklahoma communities
- Promote BikeFest and Bike Month via bikemonthok.org and a comprehensive ACOG Service Area public awareness campaign

Water Resources:

Provide member governments and residents with updated drought report information

PUBLIC INFORMATION SERVICES ACCOMPLISHMENTS AND OBJECTIVES

Accomplishments achieved in FY 2024 include the following:

- Successfully produced the 2024 ACOG Annual Event for State Legislators (Legislative Power Brunch)
- Launched the redesigned ACOG website (acogok.org)
- Conducted an open house event for the ACOG Board to prioritize their state legislation and appropriations
- Developed customized Return on Investment (ROI) flyers for each ACOG member, highlighting the value and benefits received from ACOG services in comparison to their annual dues, to support transparency and member engagement

Objectives for FY 2026 include the following:

- Build and deploy an informative press campaign with the final implementation of NG911
- Increase marketing promotion of the My Government Online (MGO) service to municipalities and counties throughout the State of Oklahoma

- Enhance member awareness and engagement by refining and distributing updated ROI flyers to each ACOG member, clearly communicating the value of ACOG services relative to their dues and incorporating member feedback to improve content relevance and impact
- Begin revamping and rebranding ACOG Clean Air public outreach program by developing cohesive regional branding for Ozone Alert Days and Clean Air messaging, increasing public recognition of ozone season and clean air behaviors, and establishing partnerships with employers, school districts, and community groups as Clean Air Champions
- Work with consultants in publishing Congestion Management Process meeting materials and the final report
- Collaborate with the Transportation Planning Services (TPS) Division and Kimley-Horn, the selected consultant, to lead and support the public engagement strategy for the development of the Encompass 2050 Long Range Transportation Plan

WATER RESOURCES

DESCRIPTION

The Water Resources Division helps local governments to maximize the use of their ground and surface water resources. This includes planning, management, protection, and research of water quality and supplies. The major activities and outputs of this Division are in three broad areas:

GROUNDWATER MANAGEMENT AND PROTECTION (Garber-Wellington Association)

- Determine the boundaries of the fresh water and the recharge characteristics of the Garber-Wellington Aquifer, production potential, and safe withdrawal zones and rates. These are accomplished through stratigraphic mapping and aquifer modeling studies.
- As population increases, municipalities will be expanding their water resources by drilling new wells.
 Intensive stratigraphic and structural mapping has now defined areas of the aquifer with higher sand content and higher well yield potential. Modeling studies starting in 2025-26 will now focus on using this stratigraphic knowledge to show optimal locations for well field expansion and development.
- Identify pollution sources and recommend preventive measures. Staff performs geophysical surveys to detect freshwater zones and areas of pollution, generate water supply and water well locations.
- Maintain extensive information databases on the Garber-Wellington Aquifer. These databases include old aerial photographs, monthly pumping rates, water levels, oil and gas well activity, water quality analyses and well construction.
- Continue updating ACOG webpage devoted to helping the public understand groundwater.

SURFACE WATER MANAGEMENT (ACOG 208 Plan Activities)

- Maintain the ACOG 208 Plan under the Clean Water Act Sections 208 and 303, Water Quality Management (208). This assists local public works officials in the development of surface water models to determine municipal effluent discharge quantity and quality
- Sustain and update regional Water Quality Analysis Simulation Program (WASP) model on the Canadian River to help define water pollution from point and nonpoint sources on the river
- Assist local floodplain administration officials



INTERGOVERNMENTAL SERVICES PROGRAM

Clearinghouse Review of Applications for Federal Funds and Direct Federal Projects:

- Receive, log, and route applications to appropriate internal and external agency staff for review assistance
- Coordinate ACOG staff, local and state government reviews to ensure that federal assisted projects are consistent with regional and local adopted plans, goals, and priorities
- Provide opportunities to anticipate, disclose, and avoid any negative impact of proposed projects
- Coordinate all applicant communications, including the provision of a final review letter

WATER RESOURCES ACCOMPLISHMENTS AND OBJECTIVES

Accomplishments achieved in FY 2025 include the following:

- Completion of a four-year intensive program of stratigraphic cross section work and aquifer sand maps on the Garber-Wellington Aquifer
- Completion of two waste load allocation models in northern Oklahoma County
- Completion of an additional Noble waste load allocation model on the Canadian River

Objectives for FY 2026 include the following:

- Determine the effects on aquifer recharge from the proposed Turnpike that will traverse the City of Norman
- Generate the City of Noble Well Field Groundwater Mode
- Perform bacteria testing on the North Canadian River

COMMUNITY & ECONOMIC DEVELOPMENT (CED)

DESCRIPTION

The Community & Economic Development Department works closely with cities, counties, chambers of commerce, and economic development organizations throughout Central Oklahoma to promote community and economic development that revitalizes communities, promotes sustainability, attracts investment, encourages entrepreneurship, and creates jobs. The major activities and outputs of the Department are as follows:

CAPITAL AREA ECONOMIC DEVELOPMENT DISTRICT (CAPEDD) OF OKLAHOMA

CAPEDD serves as the Economic Development District for the four-county ACOG region as designated by the U.S. Economic Development Administration (EDA), the ACOG Community & Economic Development Department leads the district's regionally driven economic development planning process, leveraging the involvement of the public, private and non profit sectors to establish a strategic blueprint for regional collaboration.

The tactical blueprint, known as the Comprehensive Economic Development Strategy (CEDS), is a strategy-driven plan for regional economic development. CEDS is the result of a regionally owned planning process designed to guide the economic prosperity and resiliency of an area or region. It provides a coordinating mechanism for individuals, organizations, local governments, and private industry to engage in a meaningful conversation and debate about the economic direction of the



region.

A new CEDS was produced in FY 2025. This economic development roadmap, which was submitted to and approved by the EDA, outlines the strategies, goals, objectives, and metrics for the region over a five-year horizon, enhancing regional competitiveness and economic resilience.

- Achieved substantial cost savings by the staff developing the CEDS in-house
- Utilized advanced research and data analytics tools, including Power BI, NERDE (National Economic Resilience Data Explorer), and Claude A.I.
- Addressed previously overlooked economic development themes, including MAPS (Metropolitan Area Projects) and tribal economic investments
- Introduced a digitally accessible and visually engaging format featuring an interactive flipbook design
- Convened a diverse and regionally representative CEDS Advisory Committee, contributing substantively to SWOT analysis and priority setting
- Increased community survey participation from 11 to over 130 respondents through improved stakeholder engagement practice
- Revamped SPARK, CED's monthly newsletter, to more effectively communicate funding opportunities and information to member communities

Regional Economic Development Planning

- Implement the new 2024 CEDS for the four-county region
- Collaborate with local governments, community partners, and EDA-designated University Centers (UCs) in preparing and submitting EDA and other federal grant applications
- Engage stakeholders in Cleveland County to apply for funding from the EDA an FY 2025 EDA Disaster Supplemental NOFO (Notice of Funding Opportunity) was released in June 2025
- Provide demographic and economic data to communities in support of evidence-driven economic development strategies
- Communicate with ACOG stakeholders on matters relating to economic development initiatives and funding opportunities for the region

Community Economic Resiliency Initiative (CERI) Program

The FY 2024-2025 CERI Program, which represents the third round of project funding, was successfully concluded in June 2025. The selected municipalities with the assistance of the University of Oklahoma Institute for Quality Communities (IQC) developed the following demonstration site plans:

- The City of Spencer's McCoy Park Vision Plan sought creative ways to better use and activate this centrally located park through planned physical upgrades, landscape strategies, programming ideas, and partnership models. The goal was to support a park that reflects Spencer's identity, strengthens community ties, and contributes to the city's continued growth and resilience
- The City of Piedmont's Downtown Vision Plan provided the city leadership and the community placemaking tools to identify, plan, and prioritize projects, policies, and funding mechanisms that lead to sustainable economic development.



The FY 2025-2026 CERI Program, which will be round four, will also be funded through the EDA Planning Grant and financial contributions from the selected cities. This will entail the following process:

- Execute an interlocal agreement with the University of Oklahoma IQC for services to each city to be performed over a 10-month timeframe
- Open the application process for the CERI Program in July 2025 with applications due by early August 2025
- Establish the CERI Review Committee, which will be comprised of ACOG staff and public/private sector planning professionals, that will evaluate the submitted applications and recommend two municipalities to receive IQC consultant services
- Present the Committee's recommendations to the ACOG Board of Directors for approval at their August meeting
- Commence municipal planning projects in September 2025 and conclude them in May 2026

RURAL ECONOMIC ACTION PLAN (REAP) GRANT PROGRAM

The CED Department conducts the application process for rural communities with populations of less than 7,000 to apply for CDBG/REAP funding, via the Oklahoma Department of Commerce (ODOC), for infrastructure and community projects. This year, key strategic improvements were implemented, including migration to a digital platform. ACOG is leading in innovation, being the first COG in the state to simplify and improve the process for REAP grantees as follows:

- · Successfully managed the transition from a paper-based process to a digital one
- Revamped the application and scoring rubric to ensure reliability and validity; streamlined and shortened the review process by migrating the scoring online and by providing clear guidelines
- Shortened the grant cycle by 3-4 months, resulting in more timely project completion and a decrease in errors and omissions
- Increased staff capacity by saving time that can be allocated to other projects

GRANT SERVICES

ACOG provides complimentary services to our member governments, such as Letters of Support for grant projects and technical assistance in applying for grants. ACOG also provides the following professional grant services to local governments and other organizations within the ACOG region through a contractual fee-based agreement:

- Grant research, preparation, writing, and technical assistance to communities and other organizations for federal grant funding opportunities (e.g., EDA, CDBG, USDA, FEMA).
- Administrative management services and reporting for organizations that have been awarded grants

REVOLVING LOAN FUND (RLF)

ACOG conducted economic development research pertaining to small business growth and determined that an RLF would be a powerful tool to grow our region's economy. In collaboration with OCAST (Oklahoma Center for Science and Technology), ACOG lobbied for legislation to establish an RLF in 2024. Although broadly supported, the legislation did not pass. ACOG and OCAST jointly determined to delay formal pursuit of the measure during the 2025 legislative session to determine the next steps.

MY GOVERNMENT ONLINE (MGO)

ACOG serves as the sole Oklahoma agent of the My Government Online (MGO) suite of software applications representing the South Central Planning & Development Commission (SCPDC) of Louisiana. MGO software provides digital solutions to local governments with the most cost-effective approach to



permitting, licensing, and plan review. Four cities are currently in various stages of implementation, and ACOG plans to expand MGO services across Oklahoma in FY 2026. An amended contract was signed in 2025 by ACOG and SCPDC that establishes a greater share of revenue for ACOG going forward

COMMUNITY & ECONOMIC DEVELOPMENT ACCOMPLISHMENTS AND OBJECTIVES

Accomplishments achieved in FY 2025 include the following:

- Secured a grant from the Oklahoma Department of Environmental Quality to conduct a Solid Waste Management (SWM) Regional Assessment, a foundational step toward a regional SMW Plan, fulfilling a key objective from the ACOG 2022 Regional Visioning Session and Report
- Migrated the REAP Grant application and reporting process to an online format; improved the application and scoring rubric for greater transparency
- Expanded the CED team by hiring a Planner II to support REAP administration and program development
- Invited to present to NADO Emerging Fellows Program
- Worked with member cities to advance clean energy and distributed electric power policies and legislation as outlined in the 2024 CEDS
- Partnered with the Oklahoma Association of Regional Councils (OARC) to secure a 10% increase in REAP funding from the State Legislator for 2026 and to support legislation on rural development and housing policy

Objectives for FY 2026 include the following:

- Manage two new state grant programs and one ongoing federal grant program:
 - Energy Efficiency Community Block Grant (EECBG) for Community Energy Strategic Plans for Oklahoma (CSEPOK), funded via ODOC
 - Regional Solid Waste Management Assessment, funded via DEQ
 - Composting and Food Waste Reduction (CFRW) Grant, funded via USDA
- Collaborate with community partners, University Centers, and local governments to pursue state/ federal funding, especially EDA Disaster Relief funds
- Expand ACOG community development portfolio by researching new initiatives (e.g., affordable housing, workforce/brownfield development, and opioid abatement)
- Continue to pursue funding opportunities that align with ACOG mission
- Integrate public engagement software into CED planning workflows
- Continue researching RLFs and other economic development finance tools
- Broaden outreach and marketing for ACOG Grant Services and MGO software platform
- Pursue professional accreditations for staff, including Professional Community and Economic Developer (PCED) and American Institute of Certified Planners (AICP)







JULY 1, 2025 - JUNE 30, 2026

FY 2026 | PERSONNEL CLASSIFICATION & PAY PLAN

Annual Salary Range

		I
POSITION CLASSIFICATION	MINIMUM	MAXIMUM
Accountant I	\$60,000	\$72,000
Accountant II (PA)*	\$76,000	\$88,000
Administrative Assistant	\$42,500	\$55,000
Deputy Director	\$92,500	\$164,500
Digital Media Specialist I	\$54,000	\$67,000
Digital Media Specialist II	\$63,000	\$75,000
Director of Finance	\$92,500	\$164,500
Division/Department Director	\$86,500	\$125,000
Department Manager	\$70,000	\$82,500
Division Manager	\$77,500	\$92,500
Executive Assistant	\$55,500	\$82,500
Executive Director	\$ **	\$ **
IT Operations Specialist I	\$46,500	\$58,500
IT Operations Specialist II	\$52,500	\$64,500
911 Education Coordinator	\$43,500	\$55,500
911 GIS Specialist I	\$45,500	\$57,500
911 GIS Specialist II	\$52,500	\$64,500
911 GIS Technician	\$42,500	\$54,500
911 Systems Specialist I	\$47,500	\$59,500
911 Systems Specialist II	\$52,500	\$64,500
911 Systems Specialist III	\$57,500	\$69,500
Planner I	\$46,000	\$58,000
Planner II	\$52,000	\$64,000
Planner III	\$59,500	\$71,000
Program(s) Coordinator	\$62,500	\$74,500
Intern	\$14.50 per hour	\$22.50 per hour
Other Part-time, Hourly	\$17.50 per hour	\$47.50 per hour

^{*}Procurement Administrator



^{**}The Executive Director's pay is determined annually by the ACOG Board of Directors.





JULY 1, 2025 - JUNE 30, 2026

FY 2026 | ACOG FEE SCHEDULE FOR SERVICES

POTENTIAL CUSTOMERS:

- ACOG member governments for assistance beyond scope of approved work program
- Non-member governmental entities
- Citizens
- Private consulting firms
- · Non-profit agencies

Reproduction:

COPIES OR COMPUTER PRINTOUTS OF PREEXISTING MATERIAL* (excluding GIS mapping):

8.5x11" or 8.5x14"	\$.35/sheet (b&w)	\$.70/sheet (color)
11x17"	\$.70/sheet (b&w)	\$1.40/sheet (color)
Irregular size	Price adjusted to cover cost	

^{*}Shipping related costs (if applicable) are extra.

Technical/Planning Data Assistance/Geophysical Data:

Includes demographic, traffic, housing, land use data, federal regulations, flood plain analysis, surface and ground water quality analysis:

- \$200.00/hour labor (charged in 15-minute increments of \$50.00) + cost of materials + shipping costs (if applicable)
- Minimum set up fee of \$100.00

Geographical Information Systems (GIS) Services: Cartographic/Mapping Assistance

Includes special mapping products, charts, or GIS-related visual presentations:

- \$100.00/hour labor (charged in 15-minute increments of \$25.00) + cost of materials + shipping costs (if applicable)
- Minimum set up fee of \$50.00

MAP PRODUCTS	PLAIN PAPER	PHOTO PAPER
Line plots (b&w w/ limited color)	\$4.00 ft ²	\$6.00 ft ²
Lightly shaded plots (b&w or color)	\$3.50 ft ²	\$7.00 ft ²
Aerial Photographs (heavy ink coverage)	\$5.00 ft ²	\$10.00 ft ²

DIGITAL PRODUCTS

Includes existing/finished digital map products such as scanned images or GIS data via USB external drive, email, or other method in PDF, JPG, TIF, or other digital format.

 \$50.00/hour labor (charged in 15-minute increments of \$12.50) + cost of materials + shipping costs (if applicable)



Graphic Design Services:

ACOG provides design services to member governments to increase visibility and community engagement. Services will be provided through a signed Interlocal Agreement (ILA). Local governments can select a design services plan based on needs, price and time limit.



All work is digitally provided. ACOG will not print any of your projects. ACOG Design Services is not auto-renewable; meaning if your ILA with ACOG expires and you still need services, you have to sign a new ILA.

Reports or Publications Produced by ACOG

· Available at a fixed price



Grant Services:

ACOG provides grant preparation and administration services to member governments and other organizations seeking funding. This service is provided through a contractual fee-based agreement.

GRANT PREPARATION (WRITING) FEES

Applications to State & Federal Agencies: ACOG will collect 4 percent of the total grant monies requested. An up-front fee of thirty (30) percent of the total cost of preparation shall be due upon execution of the contract for services with the remainder due upon official grant submission. The following agencies and organizations are exempt from these requirements:

- U.S. Economic Development Administration (EDA): \$500 fee (payment required upon signing of contract)
- Federal Emergency Management Agency (FEMA): \$1,500 fee (payment required upon signing of contract)
- Non-Profits/Foundations/Private Companies: \$150/hour for services (payments due monthly by invoice)
- All other grants prepared for ACOG members: \$125/hour (payments due monthly by invoice)

GRANT ADMINISTRATION FEES

The fees charged for competitive grant administration will be based on the total grant funds awarded to the grantee. Percentage charged will range between 3 percent to 8 percent as determined by the size of the grant award and by required agency grant administration fee caps. ACOG's service fee will be included in the award recipient's approved grant administration budget.

ACOG will be reimbursed by the grantee on a periodic basis subject to billing as follows:

- 30 percent due upon initial release of funds to grantee
- 30 percent at mid-point of scheduled grant administration timeframe
- 30 percent at completion of project
- 10 percent due after final preparation and submission of close-out documents

Individuals requesting assistance will be advised of the fee schedule. Fees will be assessed for assistance, whether provided by telephone, email, or in person. Persons requesting items will be billed for any cost of packaging and postage.

Individuals requesting information are welcome to review all materials at the ACOG office for no charge.







JULY 1, 2025 - JUNE 30, 2026

FY 2026 | MEMBERSHIP, BOARDS & POLICY COMMITTEES

ACOG BOARD OF DIRECTORS (BOD)

CANADIAN COUNTY

Canadian County

Town of Calumet

City of El Reno

City of Geary

City of Mustang

Town of Okarche

City of Oklahoma City

City of Piedmont

Town of Union City

City of Yukon

CLEVELAND COUNTY

Cleveland County

City of Lexington

City of Moore

City of Noble

City of Norman

City of Oklahoma City Town of Slaughterville

GRADY COUNTY*

City of Tuttle

LOGAN COUNTY

Logan County

Town of Cedar Valley

City of Crescent

City of Guthrie

Town of Langston City

Town of Meridian

MCCLAIN COUNTY*

Town of Goldsby

OKLAHOMA COUNTY

Oklahoma County City of Bethany City of Choctaw

City of Del City

City of Edmond

Town of Forest Park

City of Harrah

Town of Jones City

Town of Lake Aluma

Town of Luther

City of Midwest City

City of Nichols Hills

City of Nicoma Park

City of Oklahoma City

City of Spencer

City of The Village

City of Warr Acres

ASSOCIATE MEMBER:

Tinker Air Force Base

911 ACOG BOARD OF DIRECTORS (BOD)

CANADIAN COUNTY

Canadian County

City of El Reno

City of Mustang

City of Piedmont

City of Yukon

Sity of Fleditions

Cleveland County

CLEVELAND COUNTY

City of Lexington

City of Moore

City of Noble

City of Norman

Town of Slaughterville

GRADY COUNTY*

City of Blanchard

City of Tuttle

LOGAN COUNTY

Logan County

City of Cedar Valley

City of Guthrie

Town of Meridian

MCCLAIN COUNTY*

City of Blanchard **

City of Newcastle

OKLAHOMA COUNTY

Oklahoma County

Town of Arcadia

City of Bethany

City of Choctaw

City of Del City

City of Edmond

Town of Forest Park

City of Harrah

Town of Jones City

Town of Lake Aluma

Town of Luther

City of Midwest City

City of Nichols Hills

City of Nicoma Park

Town of Smith Village

City of Spencer

City of The Village

Town of Valley Brook

City of Warr Acres

Town of Woodlawn Park

^{*}Grady and McClain Counties not part of ACOG BOD.

 $^{^*\}mbox{Grady}$ and McClain Counties not part of 911 ACOG BOD.

^{**} New member (ECC installation in progress)

ACOG MPO POLICY COMMITTEE (ACOG MPO PC)

CANADIAN COUNTY

Canadian County

Town of Calumet

City of El Reno

City of Mustang

City of Oklahoma City

City of Piedmont

Town of Union City

City of Yukon

CLEVELAND COUNTY

Cleveland County

City of Lexington

City of Moore

City of Noble

City of Norman

City of Oklahoma City

Town of Slaughterville

GRADY COUNTY

City of Blanchard

City of Tuttle

LOGAN COUNTY

Logan County

City of Cedar Valley
City of Guthrie

MCCLAIN COUNTY

McClain County

City of Blanchard

Town of Cole

Town of Goldsby

City of Newcastle

Town of Washington

OKLAHOMA COUNTY

Oklahoma County

City of Bethany

City of Choctaw

City of Del City

City of Edmond

Town of Forest Park

City of Harrah

Town of Jones City

Town of Luther

City of Midwest City

City of Nichols Hills

City of Nicoma Park

City of Oklahoma City

City of Spencer

City of The Village

City of Warr Acres

AGENCY MEMBERS:

Central Oklahoma Transportation

and Parking Authority

City of Norman (Transit)

Oklahoma City Airport Trust

Oklahoma Department of

Transportation - Planning Division

Oklahoma Department of

Transportation - Mobility Division

Oklahoma Transportation Commission - Division 3

Oklahoma Transportation

Commission - Division 4

Oklahoma Transportation Commission - Division 7

NON-VOTING MEMBERS:

Federal Aviation Administration

Federal Highway Administration

Federal Transit Administration

Tinker Air Force Base

GARBER-WELLINGTON ASSOCIATION POLICY COMMITTEE (GWAPC)

CANADIAN COUNTY

Canadian County

Town of Calumet

City of El Reno

City of Geary

City of Mustang

Town of Okarche

City of Oklahoma City

City of Piedmont

Town of Union City

City of Yukon

CLEVELAND COUNTY

Cleveland County

City of Lexington

City of Moore City of Noble City of Norman

City of Oklahoma City

Town of Slaughterville

GRADY COUNTY*

City of Tuttle

LOGAN COUNTY

Logan County

City of Crescent

City of Guthrie

Town of Langston City

MCCLAIN COUNTY*

Town of Goldsby

OKLAHOMA COUNTY

Oklahoma County City of Bethany City of Choctaw

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City of Edmond

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City of Harrah

Town of Jones City

Town of Luther

City of Midwest City

City of Nichols Hills

City of Nicoma Park

City of Oklahoma City

City of Spencer

City of The Village

City of Warr Acres

ASSOCIATE MEMBER

Tinker Air Force Base

^{*}Grady and McClain Counties not part of GWAPC.