

ACOG BOARD OF DIRECTORS

Chair

Shelli Selby

Yukon Councilmember

Vice-Chair

Vacant

Secretary/Treasurer

Vacant

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
MAY 29, 2025
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, MAY 29, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by noon Tuesday, May 27, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE APRIL 24, 2025, MINUTES ([ATTACHMENT 2](#)) *Action requested.*
3. COMMUNICATIONS:
 - A. Chair's Report
 - B. Executive Director's Report
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – April 2025 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*
- D. Amendment of Population Estimates for Use in Preparation for FY 2026 ACOG MPO Policy Committee Membership Dues: John Sharp, Deputy Director ([ATTACHMENT 5-D](#)) *Action requested.*
- E. Renew Transportation Modeling Consultant Services Agreement: John Sharp, Deputy Director ([ATTACHMENT 5-E](#)) *Action requested.*
- F. 2026 ACOG Rural Economic Action Plan (REAP) Organizational Plan: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-F](#)) *Action requested.*
- G. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Jones City: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-G](#)) *Action requested.*
- H. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Jones City: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-H](#)) *Action requested.*
- I. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Luther: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-I](#)) *Action requested.*
- J. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Union City: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-J](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Election of FY 2026 Officers for the ACOG Board of Directors, the ACOG MPO Policy Committee, and the Garber-Wellington Association Policy Committee: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. FY 2026 ACOG Board of Directors Official Custodians' Resolution – Banking Signatures: Deborah Cook, CPA, Finance Director ([ATTACHMENT 6-B](#))
- C. 2024-2025 Community Economic Resiliency Initiative (CERI) Program Results: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 6-C](#)) *For information only.*
- D. FY 2026 ACOG Lease Agreement with the Oklahoma County Public Building Authority: Mark W. Sweeney, Executive Director ([ATTACHMENT 6-D](#)) *Action requested.*
- E. Real Property Acquisition Services for ACOG and 911 ACOG: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-E](#)) *Action requested.*
- F. 2025 ACOG Final Legislative Report (May): Rachel Meinke, Public Information Director *For information only.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, June 26, 2025, at 1:45 p.m.

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Amanda Sandoval Mayor	Hon. Chris Powell Councilmember
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Laurie Morris Mayor	Hon. Terry Brungardt Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Acting Mayor	Vacant
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Greg Cummings Mayor	Vacant
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Mark A. Nash Mayor	Hon. Maggie Murdock Nichols Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. J. Steven Jensen Mayor
		Hon. David Black Vice-Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	Hon. Sandra Cleveland Councilmember	Hon. Lois Hicks Mayor
		Hon. Darla Golden Councilmember
GOLDSBY (2)	Hon. Kari Madden Vice-Mayor	Vacant
GUTHRIE (5)	Hon. Grant Aguirre Councilmember	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jennifer McCammond Councilmember
		Hon. Bill Lisby Councilmember
JONES CITY (2)	Hon. Casey Burwell Trustee	Hon. Dan Wells Mayor
		Hon. Scott Meyer Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	Hon. Michael Boyles Mayor	Hon. Magnus Scott Trustee
		Hon. Misty B. Mayes Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. TaRena Furr Vice-Mayor
		Hon. Max Punneo Councilmember
LUTHER (1)	Hon. William T. Arps Mayor	Hon. Carla Caruthers Vice-Mayor
		Hon. Cindy Harris Baker Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	No Designee	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. Sody Clements Vice-Mayor	Hon. Colin M. FitzSimons Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Councilmember
		Vacant
NOBLE (4)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Judd Kroener Trustee
OKLAHOMA CITY (119)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Matt Myers Councilmember
SLAUGHTERVILLE (2)	Hon. Kathy Snellbaker Trustee	Hon. Leah Grady Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Vacant
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. James Smith Trustee	Hon. Chad Fischer Trustee
WARR ACRES (5)	Hon. Vickie Douglas Mayor	Hon. Judy Myers Councilmember
YUKON (11)	Hon. Shelli Selby Councilmember	Vacant
CANADIAN COUNTY (2)	Hon. Lacey Dawson Commissioner	Hon. Tomas Manske Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
		Hon. Floyd Coffman Commissioner
OKLAHOMA COUNTY (2)	Hon. Myles Davidson Commissioner	Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Vacant



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

APRIL 24, 2025

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 1:50 p.m. Thursday, April 24, 2025, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Glenn Berglan, Trustee

ENTITY

Goldsby

BOARD MEMBERS PRESENT

Hon. Amanda Sandoval, Mayor

Hon. Darrell A. Davis, Mayor

Hon. Steven J. Gentling, Mayor

Hon. Tim Rudek, Councilmember

Hon. Misty B. Mayes, Trustee

Hon. Mike Donovan, Mayor

Hon. Terry Arps, Mayor

Hon. Kathy Griffith, Councilmember

Hon. Peter Hoffman, Mayor

Hon. Phil Freeman, Mayor

Hon. Larry Heikkila, Mayor

Hon. Matt Hinkle, Councilmember

Hon. Rob Jones, Councilmember

Hon. Kathy Snellbaker, Trustee

Hon. David Bennett, Councilmember

Hon. Judy Myers, Councilmember

Hon. Mark Sharpton, Commissioner

Bethany

Edmond

Guthrie

Harrah

Langston City

Lexington

Luther

Moore

Nichols Hills

Noble

Norman

Oklahoma City

Piedmont

Slaughterville

The Village

Warr Acres

Logan County

BOARD MEMBERS ABSENT

Hon. Terry Brungardt, Trustee

Hon. Tom Trello, Acting Mayor

Hon. Cody Brewer, Councilmember

Hon. Jim Neal, Councilmember

Hon. Floyd Eason, Mayor

Hon. Amy Neathery, Councilmember

Hon. Rashanna Baker, Trustee

Hon. Sandra Cleveland, Councilmember

Hon. Casey Burwell, Trustee

Hon. John Kenney, Mayor

Hon. Ronald Dumas, Mayor

Hon. Matt Dukes, Mayor

Hon. Brian Grider, Mayor

Hon. Mark Cochell, Mayor

Hon. Jeff Brueggen, Trustee

Hon. Frank Calvin, Mayor

Calumet

Cedar Valley

Choctaw

Crescent

Del City

El Reno

Forest Park

Geary

Jones City

Lake Aluma

Meridian

Midwest City

Mustang

Nicoma Park

Okarche

Spencer

BOARD MEMBERS ABSENT (Cont.)

Hon. Trey Buck, Councilmember
 Hon. James Smith, Trustee
 Hon. Shelli Selby, Councilmember
 Hon. Lacey Dawson, Commissioner
 Hon. Rod Cleveland Commissioner
 Hon. Myles Davidson, Commissioner

ENTITY

Tuttle
 Union City
 Yukon
 Canadian County
 Cleveland County
 Oklahoma County

ASSOCIATE MEMBER ABSENT

Stephanie Wilson, Base Civil Engineer

Tinker Air Force Base

GUESTS PRESENT

Pete White, Attorney
 William De Los Santos, Dir.: Hydrogen Bus. Dev.
 Dan Rogers, Sr. Dir.: Energy & Industrials
 Hon. Dan Wells, Mayor
 Hon. TaRena Furr, Vice-Mayor
 Steve Griffith, Citizen
 Michael Taylor, Asst. City Manager

ACOG Legal Counsel
 Bloom Energy
 Bloom Energy
 Jones
 Lexington
 Moore
 Nichols Hills

ACOG STAFF

Mark W. Sweeney
 John Sharp
 Debbie Cook
 Sharon Astrin
 Ethan Mazzio
 Jimmy Smith
 Beverly Garner

POSITION

Executive Director
 Deputy Director
 Finance Director
 Community & Economic Development Manager
 Transportation Planner II – Mobility, TPS
 IT Operations Specialist I
 Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Glenn Berglan called the meeting to order at 1:57 p.m. A quorum was present.

2. APPROVAL OF THE MARCH 27, 2025, MINUTES

Director Peter Hoffman made a motion to approve the March 27, 2025, minutes of the ACOG Board of Directors meeting. Director Steven J. Gentling seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS**A. Chairperson's Report****i. Nomination Committee Appointments**

Presiding Chair Berglan said these are the FY 2026 Nomination Committee appointments:
 Brian Grider - Mayor of Mustang, Phil Freeman - Mayor of Noble, Shelli Selby - Councilmember of Yukon, Kathy Griffith - Councilmember of Moore, Matt Dukes - Mayor of Midwest City, Lacey Dawson - Canadian County Commissioner, Vickie Douglas - Mayor of Warr Acres, and David Bennett - Councilmember of The Village

ii. Budget Committee Appointments

Mr. Berglan said the FY 2026 Budget Committee is the same group as the Executive Committee and includes Brian Grider - Mayor of Mustang, Shelli Selby - Councilmember of

Yukon, Phil Freeman - Mayor of Noble, Kathy Griffith - Councilmember of Moore, Larry Heikkila - Mayor of Norman, Matt Dukes - Mayor of Midwest City, David Bennett - Councilmember of The Village, and Tim Rudek - Councilmember of Harrah

iii. Recognition of Outgoing ACOG Officers

Director Glenn Berglan

Mark Sweeney said today we are honoring Glenn Berglan because this is his last meeting as an ACOG Board Director. He said Mayor Glenn Berglan first became an ACOG MPO Policy Committee delegate when the Town of Goldsby first joined the MPO in April 2002 and remained the delegate until January 2008. Then 10 years later, he again became the ACOG MPO PC delegate in May 2018 through January 2021, totaling 8 ½ years.

In February 2021, the Town of Goldsby also became a member of the ACOG BOD and GWAPC. Mr. Berglan was the ACOG Board of Directors delegate for Goldsby through April 2025, totaling 4 ¼ years.

His years of service as an ACOG Board of Directors Officer were July 2022 to June 2023 as Secretary/Treasurer and July 2023 to April 2025 as Vice-Chair.

Mr. Sweeney said he believed everyone knows him quite well, as he is truly a gentleman and a very thoughtful person. He has brought to the table as a leader a clear perception and an understanding of issues that have contributed tremendously to the regional vision and purpose of ACOG.

Mr. Berglan said it has been his honor and his privilege to be a part of this organization for 13 years and it has been a treat for him to spend so much time with such professional people. The Board applauded as he received a plaque and took a picture with Mark Sweeney.

Director Steven Gentling

Chair Glenn Berglan said Mayor Steven J. Gentling of the City of Guthrie came in as an ACOG Board of Directors alternate in May 2015 and moved to ACOG Board delegate in January 2016, remaining in that position through April 2025, totaling 10 years.

His years of service as an ACOG Board of Directors Officer were July 2018 to June 2019 as Secretary/Treasurer, July 2019 to June 2020 as Vice-Chair, and July 2020 to June 2022 as Chair.

The Board applauded as he received a plaque and took a picture with Presiding Chair Glenn Berglan.

Mr. Gentling said he has been honored to be a part of this organization, seeing in a few years a great transformation internally, as well as the impact this organization has had on our state and federal government funding levels and on each operation of this region. He said one of the huge benefits of any organization is the individual relationships that one develops along the way. He thanked everyone for that inspiration personally and for the "First Capitol of Oklahoma." He said it is truly a unification of effort and said he appreciated Mark Sweeney's leadership in taking us to the next level. There is more to be done, but ACOG has come a long way, and he is glad to have been a part of it.

Mr. Sweeney said when he came on board in 2018, Matt Dukes was the Chair the first couple of years and the next chair was Steven Gentling, who became a part of a lot of new initiatives. He was in the inaugural group that made the trip to D.C. and in some of the interesting experiences that occurred on that trip. He said they have learned a lot from each other. Mr. Sweeney said Mr. Gentling's leadership and focus has been truly valuable to this organization.

iv. Recognition of Outgoing ACOG Board Directors

Director Peter Hoffman

Presiding Chair Berglan said Peter Hoffman of the City of Nichols Hills joined ACOG as an alternate in May 2007 until January 2010 (3 years). Then he became the ACOG Delegate in February 2010, remaining in that position until April 2025 (15 years), for a total of 18 years with the ACOG Board of Directors. The Board applauded.

Mr. Sweeney said if there is anyone that embodies the concept of energy and activism, it is Peter Hoffman. He told Mr. Hoffman that ACOG does not want him to be a stranger; and wants to see him again in the future, as he has more ideas to share. Mr. Hoffman said he loved envisioning and trying to create things, but needs leadership of both love and discipline, noting that if you do not have them both, you ultimately do not have anything. The vision is important, but you must have the operation and execution effort to do it.

Director Darrell Davis

Chair Berglan said Mayor Davis of the City of Edmond joined ACOG as an alternate in May 2021 until June 2023 (2 years). Then he became the ACOG Delegate in July 2023, remaining in that position until April 2025 (2 years), for a total of 4 years with the ACOG Board of Directors.

Mr. Davis said that he personally in the City of Edmond has learned a lot by being involved with ACOG. You do a great job, so keep up the work, and it does not matter how big or small your city is – you can learn something by the relationships here and dialogue (communication). He appreciates everything ACOG has done.

Mr. Sweeney said that Mr. Davis was a great team player. He remembers when he was recruited and worked with ACOG to do videos for its Legislative Event two years ago. ACOG appreciates the relationship with the City of Edmond, and you have been a stellar representative of that community. We will miss you and your contributions to this organization.

B. Executive Director's Report

i. Follow-Up on Meetings for Nomination Committee and Budget Committee

For those of you selected to serve on the Nomination Committee, Mr. Sweeney said he will be scheduling one meeting to discuss and recommend the officers for FY 2026 prior to the May 29 ACOG Board meeting. He said they will be receiving an email invitation within the next few days.

For those who were chosen to serve on the Budget Committee (same as the Executive Committee), you can expect to have two meetings in the month of June. The first one will be a preliminary overview of the FY 2026 Budget with an emphasis on Revenue Sources and the second meeting will entail a more detailed perspective on the staff-recommended budget, including both Revenues and Expenditures for FY 2026. Mr. Sweeney said to stay tuned for forthcoming email invitations.

ii. Solid Waste Grant Award

At the February meeting, staff informed the Board that ACOG was going to apply for an FY 2026 Professional Service Grant through the Oklahoma Department of Environmental Quality (ODEQ) to take the initial steps in developing a Regional Solid Waste Management (SWM) Plan.

ACOG staff discussed with ODEQ the idea of a three-phase grant funding process: Phase I - Assessment; Phase II - Plan Development; and Phase III -

Implementation and Potential Pilot Project. ACOG's proposed one-year \$65,572 Phase 1 - Assessment grant application was submitted to ODEQ prior to the February 28 deadline.

ODEQ preliminarily notified ACOG on April 14 that our organization's application has been selected to be awarded funding. The actual amount of the grant award and contract details will be provided later in May/June.

iii. Responses to Request for Qualifications and Quotes (RFQQ) - Real Property Acquisition Services

As you may remember, ACOG officially published a **Request for Qualifications & Quotes (RFQQ) for Real Property Acquisition Services on March 20**. This RFQQ sought experienced firms to assist ACOG in identifying, evaluating, and acquiring permanent office space, while providing ACOG with an effective financing strategy.

Prior to the official RFQQ submittal deadline of **5 p.m. on Monday, April 21**, ACOG received responses from Price Edwards & Company and Coalign Group. Both proposals will be reviewed by staff and then evaluated by the ACOG Building Review Committee at a meeting to be scheduled for May. After the Committee's thorough assessment, a recommendation will be presented to both the ACOG and 911 ACOG Boards for their consideration.

iv. Board Meetings in May and June

Remember that the agendas for our Board meetings in May and June are typically very heavy and include several major action items like election of officers and final approval of the annual budget. So, please make every effort to be here on **May 29 and June 26**. If you cannot attend, please make sure your designated alternate will be present at the meetings. Having and maintaining a quorum is imperative for both meetings. Thank you for your commitment to ACOG.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

Director Peter Hoffman reminded the Board about the new recommendation to the legislature regarding alternative energy with the idea of microgrids to create something away from the grid, that in effect would be a reliable resilient 24/7 power source. This could result in attracting new industry, data centers, AI, helping hospitals, manufacturing, universities, and Tinker – all these kinds of security and safety places that are worried about the reliability of the grid. We unanimously approved that wonderful, alternative energy idea with the microgrid where fuel cells would be the power source, particularly. The House passed it unanimously and the Senate is voting today, but hopefully that will be a good outcome.

He said the Board has probably been thinking about projects in their communities which potentially need onsite power, that is, in effect, decentralized – not just more of the grid because between hail, wind, and all that Oklahoma brings, we cannot afford to be out of electricity – data centers, refrigeration, manufacturing, schools, hospitals, Tinker. Therefore, one of the solutions Mr. Hoffman has come to learn over studying the concept for years, is that the top fuel cell company in the world is Bloom Energy. They are California-based, but are interested in helping ACOG, our cities, and our state to advance some of these types of solutions.

Mayor Hoffman brought today two Bloom Energy representatives, Dan Rogers from Houston, Texas, and Will De Los Santos from Tulsa, who can talk about solutions. He suggested that after the meeting, the Board members can exchange business cards with them and give them ideas they have that may be useful. He said we need to get Oklahoma back on top of things. We have all these natural gas molecules already explored, the pipelines are already done, we have all the good labor and land and nice people to put together and create these microgrid solutions for advancing this new industry in our communities. Here is a wonderful way to get it done.

He thanked the Board for giving him this time and said he hoped it would help the communities. Chair Berglan thanked him.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – March 2025 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*
- C. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Langston: Sharon Astrin, Community & Economic Development Manager *Action requested.*

Director Phil Freeman made a motion that all items under the Consent Docket be approved in one vote. Director David Bennett seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Review and Approval of New Bylaws for the ACOG Board of Directors

Mark W. Sweeney highlighted the information as detailed in the agenda memorandum.

Director Peter Hoffman moved to approve the New Bylaws for the ACOG Board of Directors, as recommended by the ACOG Agreement & Bylaws Committee, attached to the agenda memorandum. Director Misty B. Mayes seconded the motion. The motion carried as follows:

AYES: Sandoval, Davis, Berglan, Gentling, Rudek, Mayes, Donovan, Griffith, Hoffman, Freeman, Heikkila, Hinkle, Jones, Snellbaker, Bennett, Myers, and Sharpton

NAYS: None

ABSTAIN: Arps

- B. Utilization of 2023 Census Population Estimates for FY 2026 Weighted Vote Structure and Membership Dues Assessment

John Sharp highlighted the information as detailed in the agenda memorandum.

Director Peter Hoffman moved to adopt the 2023 Census estimates from the U.S. Census Bureau for utilization in determining the FY 2026 ACOG Board weighted vote structure and membership dues assessment for the ACOG BOD and transportation dues for the ACOG MPO Policy Committee, effective July 1, 2025. Director Steven J. Gentling seconded the motion. The motion carried unanimously.

- C. Approval of Consultant Services Contract for the Encompass 2050 Plan for Central Oklahoma

John Sharp said of the four consultant companies who provided proposals to ACOG for the Encompass 2050 Plan update, Kimley-Horn was selected. Their bid was the lowest at \$435,000, they had the most comprehensive application, and ACOG has worked with them in the past, being pleased with their work. Mr. Sharp said ACOG has never used a consultant for the Plan updates before, but now there are more pieces to the puzzle getting attached to it, making it too cumbersome for staff to do in-house, so contracting with Kimley-Horn will be very helpful so that ACOG staff does not get behind in their normal duties. They will come in periodically to the Board to answer questions along the way. Chair Glenn Berglan added that consultant services are very expensive, but he has found that they are generally very worthwhile.

Director Peter Hoffman moved to authorize the Executive Director to negotiate and execute a contract for services with the selected consultant for the Metropolitan Transportation Plan (MTP) at an amount not to exceed \$495,000 for the duration of the contract. Director Phil Freeman seconded the motion. The motion carried unanimously.

D. April 2025 ACOG Legislative Report Video

Mark Sweeney said Rachel Meinke is not here today, but provided a video to share. Mr. Sweeney said to bear in mind that a lot of the votes of these various legislative committees are occurring today, so what is being said today may change by the next Board meeting.

The video can be viewed here: <https://www.acogok.org/wp-content/uploads/2025/04/April-2025-BOD-Update.pdf>

7. NEW BUSINESS

Chair Glenn Berglan asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, Chair Berglan adjourned the meeting at 2:50 p.m.

ADOPTED THIS 29th DAY OF MAY 2025.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET



ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – APRIL 2025 CLAIMS

DATE:

MAY 29, 2025

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the ACOG claims list process, April claims were paid biweekly during the applicable month. A copy of the [April claims](#) for payment is included for ratification. The April cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of April 2025.

In accordance with the revised claims process, this list of claims paid in April 2025 is offered for the Board of Directors to ratify.

Abila <i>(Maintenance - software)</i>	6,885.39
Aspen <i>(Cleaning)</i>	345.00
AT&T Mobility <i>(Telephone)</i>	82.46
Barber, Kathryn <i>(Travel)</i>	205.51
Bentley Systems, Incorporated <i>(Maintenance)</i>	8,694.00
Capitol Hill Graffix <i>(Advertising - 911)</i>	3,993.92
Choate, Jeff <i>(Mileage 911)</i>	207.20
Ecointeractive, Inc. (3 months) <i>(Software)</i>	24,794.25
Electradigital <i>(Internet - 911 \$9.00)</i>	1,694.29
Fertile Ground (2 months) <i>Subcontractor</i>	19,196.91
First Choice Coffee Service <i>(Supplies)</i>	252.81

April 2025 Claims (Cont.)

Gatehouse Media OK Holdings, Inc <i>(Public Notice)</i>	14.40
Halo Branded Solutions <i>(Advertising)</i>	358.19
Harrington, John <i>(Travel)</i>	142.80
Impressions Printing <i>(Printing - 911)</i>	211.44
KnowBe4, Inc <i>(Training)</i>	1,263.60
Management and Enterprise Services <i>(Internet)</i>	294.00
Martin, Madison <i>(Travel)</i>	200.47
Merrifield <i>(Office supplies)</i>	129.00
Oklahoma City, City of <i>(UPWP)</i>	8,703.29
Oklahoma City, City of <i>(FTA)</i>	1,601.64
Oklahoma Municipal League <i>(Recruitment)</i>	20.00

April 2025 Claims (Cont.)

Oklahoma, University of <i>(Consulting Services)</i>	22,500.00
Peak Uptime <i>(Repairs & Maintenance)</i>	1,665.21
Pendergraft, Art <i>(Consultant - UPWP) (2 months)</i>	11,666.00
Peter S White, P.C. <i>(Legal - 911 \$375.00)</i>	1,800.00
Pollard, Eric <i>(Mileage)</i>	16.10
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Smedlund, Julie <i>(Mileage)</i>	35.00
Standley Systems <i>(Supplies)</i>	1,348.07
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00

April 2025 Claims (Cont.)

Urban Land Institute <i>(Development)</i>	35.00
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Verizon Wireless <i>(Telephone, Internet)</i>	174.13
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Wheeler District <i>(Sponsorship)</i>	500.00
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TOTAL APRIL 2025 CLAIMS	<u>\$ 123,950.08</u>
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APPROVED THIS 29th DAY OF MAY 2025.

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT

FOR THE MONTH ENDED APRIL 30, 2025

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>CERTIFICATES OF DEPOSIT</u>	<u>TOTAL</u>
Beginning Balance				
<i>April 1, 2025</i>				
Cash	\$ 3,352,097.42	\$ 71,382.26	\$ 580,872.90	\$ 4,004,352.58
Petty Cash	44.21	-	-	44.21
Total Beginning Balance	<u>\$ 3,352,141.63</u>	<u>\$ 71,382.26</u>	<u>\$ 580,872.90</u>	<u>\$ 4,004,396.79</u>
Cash Receipts				
Grants & Contracts	\$ 299,027.76	\$ -	\$ -	\$ 299,027.76
Memberships	-	-	-	-
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	1.16	-	1.16
Miscellaneous	156.24	-	-	156.24
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 299,184.00</u>	<u>\$ 1.16</u>	<u>\$ -</u>	<u>\$ 299,185.16</u>
Cash Disbursements				
Personnel Cost	\$ 299,067.55	\$ -	\$ -	\$ 299,067.55
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	123,950.08	-	-	123,950.08
(detail next page)	-	-	-	-
Miscellaneous	-	-	-	-
Petty Cash	5.00	-	-	-
Total Cash Disbursements	<u>\$ 423,017.63</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 423,017.63</u>
<i>April 30, 2025</i>				
Cash	\$ 3,228,263.79	\$ 71,383.42	\$ 580,872.90	\$ 3,880,520.11
Petty Cash	39.21	-	-	39.21
Total Ending Balance	<u><u>\$ 3,228,303.00</u></u>	<u><u>\$ 71,383.42</u></u>	<u><u>\$ 580,872.90</u></u>	<u><u>\$ 3,880,559.32</u></u>

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED APRIL 30, 2025

Personnel Cost:

Salaries	144,963.26
Payroll Taxes	73,754.92
Payroll Processing Fees	888.47
Group Health & Life Insurance	36,092.79
Sect 125 Plan Administration Fees	80.37
Pension Contribution & Expense	39,002.04
EBC Flex Plan Contributions	4,285.70
United Way Contributions	-

Total Operating Personnel Expenditures

299,067.55

Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	1,348.07
Credit Card	-
Development and Recruitment	1,318.60
Equipment & Furniture	1,665.21
Equipment Rental	-
Insurance	-
Internet Service	6,028.32
Legal	1,800.00
Maintenance & Repair - Equipment	-
Maintenance & Repair - Software	15,579.39
Mileage	258.30
Miscellaneous	-
Office Cleaning	345.00
Office Rent	-
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	211.44
Professional Dues	-
Projects -911	-
Projects -CMAQ	-
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	-
Projects - Traffic Counts	-
Projects - Legislative Brunch	-
Public Education -	-
Public Notice/Advertising	4,008.32
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	64,517.84
Supplies	1,315.00
Supplies - Software	24,794.25
Telephone	136.56
Temporary Labor	-
Travel	548.78
Vehicle Expense	-

Total Claims Expenditures:

\$ 123,950.08



SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

MAY 29, 2025

FROM:

JOHN HARRINGTON
Water Resources Director

INFORMATION:

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2025/05/Clearinghouse-Letters-May-2025-ACOG-BOD-Agenda.pdf>.

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: April 29, 2025
Project Review Request: ID#D292501 - Workplan for Section 128(a) State Response Program

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: April 29, 2025
Project Review Request: ID#D292502 - Workplan for Section 128(a) State Response Program Infrastructure

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: May 9, 2025
Project Review Request: ID#E92501 - Oklahoma DEQ Complaints and Case Management System Modernization

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: May 19, 2025
Project Review Request: ID#E192501 - ODEQ Regular 128(a) Work Plan

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: May 19, 2025
Project Review Request: ID#E192502 - FY24 128(a) Infrastructure ODEQ Work Plan

ACTION REQUESTED:

Motion to concur with staff assessment of the submitted projects.



ATTACHMENT 5-C

SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE
(MPO PC) REPORT**

DATE:

MAY 29, 2025

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

Requesting endorsement of the following regular agenda action items that are included in the [ACOG MPO PC](#) agenda as Items D-1 and D-3, if approved by the ACOG MPO PC:

- D-1 City of Norman Project Swap on Lindsey Street: John Sharp, Deputy Director *Action requested.*
- D-3 The Town of Washington Request for Membership on the ACOG MPO Policy Committee: John Sharp, Deputy Director *Action requested.*

ACTION REQUESTED:

Motion to endorse ACOG MPO Policy Committee (PC) approval of action items D-1 and D-3, which are included in the May 29, 2025, ACOG MPO PC agenda and anticipated to be approved by the Committee.



SUBJECT:

**AMENDMENT OF POPULATION ESTIMATES FOR USE IN PREPARATION FOR
FY 2026 ACOG MPO POLICY COMMITTEE MEMBERSHIP DUES**

DATE:

MAY 29, 2025

FROM:

JOHN M. SHARP
Deputy Director

INFORMATION:

At the April Board meeting, staff provided the most recent population estimates for ACOG MPO Policy Committee membership. However, one member was omitted – Newcastle, one new member has just joined – Washington, and four communities (Bridge Creek, Dibble, Lake Aluma and Purcell) that are not dues paying members were included in the table by mistake. Attached are the [Amended ACOG MPO Policy Committee 2023 Census Population Estimates](#).

Background Information from Last Month

Under Section IV of the Agreement creating the Association of Central Oklahoma Governments, as amended November 22, 2024, ACOG staff is required to submit to the ACOG Board of Directors (BOD) on an annual basis for its adoption “An estimate of population of Substate Planning Region 8 and the members of ACOG therein, which shall serve, when adopted, as the determination of population for representation and assessment purposes.” These population totals are used to establish the annual membership dues for the ACOG MPO Policy Committee.

The Amended Agreement is interpreted to require that the most recent final population data be used for fiscal year (FY) 2026 determinations. ACOG received 2023 Census estimates from the U.S. Census Bureau. This is the most recent population data available, and staff recommends that these figures be used to calculate the membership dues.

ACTION REQUESTED:

Motion to amend the 2023 Annual Population Estimates table from the U.S. Census Bureau to include the communities of Newcastle and Washington and remove the communities of Bridge Creek, Dibble, Lake Aluma, and Purcell for use as the basis of dues assessment for the FY 2026 ACOG MPO Policy Committee.

ACOG MPO Policy Committee Amended 2023 Census Population Estimates

Name	Population 2023	
Balance of Canadian County	3,694	
Balance of Cleveland County	13,689	
Balance of Grady County	6,603	
Balance of Logan County	29,998	
Balance of McClain County	7,042	
Balance of Oklahoma County	20,419	
Bethany	20,369	
Blanchard	7,371	
Calumet (pt.)	182	
Cedar Valley	430	
Choctaw	12,240	
Cole	638	
Del City	21,312	
Edmond	98,103	
El Reno	19,216	
Forest Park	1,046	
Goldsby	3,321	
Guthrie	11,398	
Harrah	6,534	
Jones City	3,169	
Lexington	2,032	
Luther	1,587	
Midwest City	58,086	
Moore	63,470	
Mustang	23,270	
Newcastle	14,001	Update
Nichols Hills	3,826	
Nicoma Park	2,289	
Noble	7,739	
Norman	130,046	
Oklahoma City (pt.)	702,688	
Piedmont (pt.)	8,186	
Slaughterville	4,257	
Spencer	3,890	
The Village	9,368	
Tuttle	8,373	
Union City (pt.)	1,116	
Warr Acres	10,472	
Washington	718	New
Yukon	26,388	

Total	1,368,576
-------	-----------

Tinker AFB - 31,030 employees (18,440 civilian + 12,590 military - 2017)

Bridge Creek, Dibble, Lake Aluma, and Purcell removed from list - not dues paying members.



SUBJECT:

**RENEW TRANSPORTATION MODELING CONSULTANT SERVICES
AGREEMENT**

DATE:

MAY 29, 2025

FROM:

JOHN M. SHARP

Deputy Director

INFORMATION:

On June 27, 2019, the ACOG Board of Directors authorized the Executive Director to negotiate and execute a Consultant Retainer Agreement with Art Pendergraft for assistance with the FY 2020 Unified Planning Work Program tasks and related transportation modeling projects for a 12-month period beginning July 1, 2019. This contract included an option to renew, subject to the concurrence of the ACOG Board of Directors.

In June 2024, the ACOG Board approved the option for a fifth time to renew the Consultant Retainer Agreement. Staff recommends that ACOG exercise the option again to renew the Consultant Retainer Agreement at a cost of \$70,000 for a 12-month period.

ACTION REQUESTED:

Motion to authorize the Executive Director to exercise the option to renew and execute the Consultant Retainer Agreement with Art Pendergraft for the 12-month period beginning July 1, 2025 for a fee not to exceed \$70,000.



ATTACHMENT 5-F

SUBJECT:

2026 ACOG RURAL ECONOMIC ACTION PLAN (REAP) ORGANIZATIONAL PLAN

DATE:

May 29, 2025

FROM:

SHARON ASTRIN

Community & Economic Development (CED) Manager

INFORMATION:

The State of Oklahoma's rural economic development initiative creates opportunities for less populated communities to undertake community and economic development projects identified by them. The Rural Economic Action Plan (REAP) of 1996 establishes a planning process for cities, towns, and counties that could enable them to secure grant funds for economic development projects and infrastructure projects. The Councils of Government (COGs) throughout the state are identified to help facilitate the planning process and to generate the regional, organizational plan. Additionally, the COGs are required to review the regional organizational plan, each year, and advise the Oklahoma Department of Commerce (ODOC) of changes or revisions to the plan, if any.

The REAP Organizational Plan (refer to next page) states that there are 10 project categories, of which 80 percent of the allocated REAP funds must be spent on infrastructure projects outlined in the first six (6) categories listed in the Plan, and the remaining 20 percent of the funds can be spent in the last four (4) categories of projects. (Pages 6-D-3 to 6-D-6 of the attached enclosure list the 10 categories). In order to proceed with the 2026 cycle of REAP grants, staff is proposing that the attached REAP Organizational Plan be adopted by the ACOG Board of Directors as the ACOG Organizational Plan and then forwarded for filing with ODOC. This Plan sets forth the eligible entities in the ACOG region and recites the ten (10) allowable project categories for REAP projects. Any funding for 2026 REAP grants is contingent upon receiving the REAP appropriations from the State of Oklahoma.

Upon filing the Organizational Plan with ODOC, signed copies will be available from ACOG, upon request.

ACTION REQUESTED:

Motion to adopt the attached 2026 ACOG Rural Economic Action Plan (REAP) Organizational Plan, and to authorize the Executive Director to negotiate and execute a contract with the Oklahoma Department of Commerce to receive the 2026 REAP grant funds allocated for the ACOG region.

Association of Central Oklahoma Governments

2026 Rural Economic Action Plan

Organizational Plan

ACOG is a voluntary association of local governments joined together to work on common interests, for the economic improvement of each member entity and the overall benefit of the region. The Association membership is made up of the counties of Canadian, Cleveland, Logan, and Oklahoma, and all cities and towns having some jurisdiction within the four listed counties.

In June 1966, the local governments of Central Oklahoma created ACOG under the authority provided by State enabling legislation known as the Inter-Local Cooperation Act (74 O.S. §§ 1001 - 1008.) As of January 2025, ACOG has 40 member governments, consisting of city, town, and county jurisdictions. All local governments in the ACOG region are eligible for membership. In total, the ACOG region represents a population of 1,364,612 (2023 Census estimates) persons encompassing an area of just over 2,890 square miles. ACOG received 2023 Census estimates from the U.S. Census Bureau. This is the most recent population data available, and staff recommends that these figures be used for the 2026 REAP Program.

Section 1. The following cities and towns with a population of less than 7,000 are within the ACOG region:

Canadian County	Population
Calumet	488
Geary (pt.)	140
Okarche (pt.)	284
Union City	2,022
Cleveland County	Population
Etowah	166
Lexington	2,032
Slaughterville	4,257
Logan County	Population
Cashion (pt.)	267
Cedar Valley	430
Cimarron City	166
Coyle	362
Crescent	1,372
Langston	1,692
Marshall	224
Meridian	16
Mulhall	230
Orlando	133

Oklahoma County	Population
Arcadia	174
Forest Park	1,046
Harrah	6,534
Jones	3,169
Lake Aluma	89
Luther	1,587
Nichols Hills	3,826
Nicoma Park	2,289
Smith Village	50
Spencer	3,890
Valley Brook	647
Woodlawn Park	153

Section 2. Funds from the REAP fund account at the Oklahoma Department of Commerce will be awarded to projects determined by: public input to the ACOG Board of Directors; the region's Rural Economic Action Plan; and an evaluation of the financial needs of the four-county area. Public meetings will be held by municipalities in the region and suggestions will be accepted from legislators and other interested parties.

In 2010, pursuant to legislative enactment of House Bill 3291, significant changes were made to the REAP enabling legislation that modified the types of projects eligible for REAP funds and the amounts allocated to those projects. Under these new provisions, **80% of REAP funds must be spent for projects appearing in the first six (6) categories listed below. Funding may be awarded to projects in the last four (4) categories of the remaining 20% of funding allocation.** The examples of projects listed under each category are intended to be illustrative and are not intended to be exhaustive or exclusive. They are intended to serve as practical guidelines for projects that can be funded under each category.

1. **Rural water quality projects, including acquisition, treatment, distribution, and recovery of water for consumption by humans or animals or both, including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation or maintenance of water systems:**
 - a. Land acquisition for water projects
 - b. Costs for planning, engineering, and designing water projects
 - c. Costs for hydraulic testing and analysis
 - d. Wells, test wells, well houses, blending stations, chlorine booster stations, water towers, standpipes, water storage tanks, pump houses, water treatment plants, security fencing, and other water related structures
 - e. Waterlines, pumps, pressure booster pumps, transfer pumps, motors, valves, shut off valves, fire hydrants, water meters, master meters, emergency generators, metal detectors to locate pipes, filters filter media, water chlorinator, telemetry monitoring system with alarms, or other water related equipment or parts
 - f. Backhoes, trenchers or other water related vehicles required to install or maintain water systems.

2. **Rural solid waste disposal, treatment or similar projects** *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation, or maintenance of solid waste systems:*
 - a. Land acquisition for solid waste projects
 - b. Costs for planning, engineering and designing solid waste projects
 - c. Collection facilities, landfills, transfer stations and other solid waste related structures
 - d. Packer trucks and other solid waste related vehicles
 - e. Dumpsters, poly carts and other solid waste related equipment.
3. **Rural sanitary sewer construction or improvement projects** *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction, operation, or maintenance of sanitary sewer systems:*
 - a. Land acquisition for sanitary sewer projects
 - b. Costs for planning, engineering and designing sanitary sewer systems
 - c. Sanitary Sewer Evaluation Survey (SSES), smoke testing, in-line camera inspection, flow monitoring, manhole evaluations, and other sanitary sewer related testing
 - d. Lagoons, transfer stations, treatment facilities and other sanitary sewer related structures
 - e. Sewer lines, force mains, interceptor lines, lift stations, lift pumps, pumps, center pivot irrigation systems and parts, rip rap, emergency generators, pipe locators, high pressure hoses, debris screens, clarifier and trickling filters, diffused aeration system, bentonite for lagoons, grinder pumps, grinders, lagoon baffles, aerators, lagoon liners, and other sanitary sewer related equipment or parts
 - f. Sewer rodding machines, high pressure sewer jet, trenchers, or other sanitary sewer related vehicles.
4. **Rural road or street construction or improvement projects** *including but not limited to the following projects for installation, construction, rehabilitation, reconstruction or resurfacing roads, streets, bridges and sidewalks:*
 - a. Costs for planning, engineering and designing roads, streets, bridges and ADA compliant sidewalks
 - b. Concrete, asphalt, chip and seal, and other road and street related material
 - c. County maintenance shops and other road and street related structures
 - d. Road easement purchases
 - e. Sidewalks with ADA compliant crosswalks, curb and guttering, pavement markings, drainage improvements, parking lots and other similar projects
 - f. Traffic signals and signs, street signs, school crossing signals and signs, street lights, culverts, and other road and street related equipment
 - g. Dump trucks, laydown machines, graders, dozers, loaders and other road and street related vehicles.
5. **Provision of rural fire protection services and public safety services** *including but not limited to the following projects:*
 - a. Land acquisition for fire stations, police stations, emergency shelters, animal shelters or other fire protection or public safety services related projects
 - b. Costs for planning, engineering, and designing fire stations, police stations, storm shelters, animal shelters, or other fire protection or public safety services related projects
 - c. Costs for construction, expansion, rehabilitation, refurbishment, or other building expenses for fire stations, police stations, emergency shelters, animal shelters, or other fire protection or public safety services related projects
 - d. Storm siren and tower, emergency radios, emergency portable radios, emergency pagers, emergency generators, automatic electronic defibrillator (AED), rescue tools, compressor system, jaws of life, air tanks, and other fire protection or public safety services related equipment

- e. Pumpers, trucks, tanker trucks, tanker tenders, grass rigs, brush trucks, wildland fire trucks, skid steers and other fire protection services related vehicles
 - f. Sirens, lightbars, ladders, hose, skid steer attachments, fire swatters, nozzles, ventilation fans, skid units, water tanks, pond drop buckets, rescue saws, jaws of life, and other fire services equipment for fire protection related vehicles
 - g. Self-contained breathing apparatus (SCBAs), Cascade SCBA refilling station, Scott air-packs and carbon cylinders, personal alert safety system (PASS) devices, bunker gear, or other personal protection equipment for fire protection services personnel
 - h. Police cars, animal control trucks, lake patrol rescue boat and other related public safety services related vehicles
 - i. Sirens, lightbars, prisoner transport partitions, radars, in-car video cameras, animal control transport boxes, shotgun racks, spotlights, and other public safety services vehicle equipment
 - j. Costs for planning, engineering and designing 911 call centers, dispatch centers and telecommunication facilities or systems
 - k. Costs for installing, constructing, reconstructing, or otherwise improving 911 call centers, dispatch centers, and telecommunication facilities or equipment
 - l. Interoperable emergency communication radio system, 911 addressing, call center radio equipment, call center computers required for dispatching (no office computers), call center Computer Aided Dispatch (CAD) software, 911 wiring or cables, emergency generator, repeaters and other 911 related equipment
6. **Expenditures designed to increase the employment level within the jurisdiction of the entity** *including but not limited to the following provided there is a nexus to increased employment levels:*
- a. Land acquisition for business or economic development
 - b. Costs for planning, engineering, and designing buildings or industrial parks for business and economic development
 - c. Costs for construction, expansion, rehabilitation, refurbishment, hazard mitigation or other building expenses for business and economic development
 - d. Feasibility or market studies and plans
 - e. Costs for installing, constructing, reconstructing or otherwise improving water, sanitary sewer, rail spur and roads and streets to or within an industrial park
 - f. Business incubators
7. **Provision of health care services, including emergency medical care, in rural areas** *including but not limited to:*
- a. Land acquisition for hospitals, emergency care centers and other health care and emergency medical care related projects
 - b. Costs for planning, engineering and designing hospital, helo-pads, health care facilities or emergency care facilities
 - c. Costs for construction, expansion, rehabilitation, refurbishment, or other building expenses for health care services and emergency care facilities
 - d. Ambulances and other emergency medical care vehicles
 - e. Automatic electronic defibrillator (AED), transport ventilator, gurney, and other non-consumable equipment for outfitting ambulances and other emergency medical care vehicles
8. **Construction or improvement of telecommunication facilities or systems** *including but not limited to:*
- a. Wireless equipment and devices. broadband equipment and devices, optic fiber and other telecommunication related equipment
 - b. Telephone systems including system equipment.

9. **Improvement of municipal energy distribution systems** *including but not limited to:*
 - a. Costs for planning, engineering, and designing municipal system distribution structures and systems
 - b. Costs for installing, constructing, reconstructing or otherwise improving electric substations and other municipal energy distribution structures and systems
 - c. Poles, wire, switches, voltage regulators, conductors, transformers, natural gas lines, gas meters, and other municipal energy distribution system equipment
 - d. Aerial bucket trucks and other municipal energy distribution system vehicles.
10. **Community buildings, courthouses, town halls, senior nutrition centers, meeting rooms or similar public facilities** *including but not limited to:*
 - a. Costs for planning, engineering and designing public buildings and facilities
 - b. Costs for constructing, reconstructing, rehabilitating, hazard mitigation or otherwise improving public buildings and facilities
 - c. Sound systems, heat/air condition units, electrical system upgrades, security cameras, security fencing, elevator, ceiling fans, kitchen equipment (senior nutrition centers and community centers only), and other furniture, fixtures and equipment for public buildings and facilities
 - d. Lighting, parking lots, sidewalks, septic systems, fire sprinkler system, alarm systems, emergency generator, parking blocks, security fencing and other related public building and facilities related projects
 - e. Libraries, museums, and park pavilions.

Section 3. Cities and Towns with a population below 7,000 persons are eligible to receive REAP funds. County projects are eligible to receive REAP funds for the benefit of unincorporated areas below 7,000 population.

Section 4. Ineligible projects. Ineligible projects include activities not encompassed within the above ten (10) eligible project categories and not meeting the statutory population thresholds and include:

- a. Consumable goods and office supplies,
- b. Personnel costs,
- c. Park projects including park maintenance equipment (except community centers and similar public facilities located in parks which are eligible- see #10 above),
- d. Fairground projects (except community centers and similar public facilities located in fairgrounds which are eligible- see #10 above),
- e. Mowers and lawn equipment,
- f. Veterans memorials,
- g. Codification of ordinances,
- h. Capital Improvement Plans (CIP),
- i. Comprehensive land use Plans,
- j. Housing projects/programs (demolition, emergency repair, rehabilitation, and construction), and
- k. County maintenance barns or any other district-wide projects for county commission districts with a population of 7,000 or greater.

Section 5. All funds expended from the ACOG REAP Fund shall be made in the manner as provided by law for the expenditure of public funds and will be accordingly accounted for in the same manner as other public funds.

Funds distributed on behalf of unincorporated county areas will be accounted for on subsidiary ledgers of ACOG, or by the county requesting the funds and accounted for in the same manner as other public funds.

Section 6. A set of criteria and numerical ranking and rating system will be adopted by the ACOG Board of Directors to be used as a guide to help select projects for funding from the REAP Fund. All eligible projects will be reviewed and ranked.

Section 7. ACOG participates in the Oklahoma Department of Commerce (ODOC) CDBG/REAP program, and ACOG applicants must be ACOG REAP-eligible in order to apply for the ODOC CDBG/REAP program.

Dated this _____ day of _____, 2025

Association of Central Oklahoma Governments

Chair

Attest:

Secretary/Treasurer

Approved:

Mark W. Sweeney, AICP
Executive Director



ATTACHMENT 5-G

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT - TOWN OF JONES CITY**

DATE:

MAY 29, 2025

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

The Town of Jones City was awarded REAP Grant #E1b-2023-8 in the amount of \$100,000 on February 2023 for a hydrology study.

The project experienced unforeseen delays due to a combination of factors. The study was initially delayed for several months while it was under review and coordination with the engineers. The engineering team encountered additional delays due to final invoices being tied up in litigation. These complications prevented the Town of Jones City from closing out the project within the original grant timeline.

They are now requesting a retroactive extension ending June 13, 2025 to be in compliance and to complete the requisite closeout documentation. ACOG staff concurs with this extension.

ACTION REQUESTED:

Motion to approve a REAP Grant retroactive extension ending June 13, 2025, to the Town of Jones City #E1b-2023-8.



Town of Jones City
110 E. Main
PO Box 720
Jones, OK 73049

April 30, 2025

RE: Request for Retroactive Extension – REAP Grant E1B-2023-8 Hydrology Study

To whom it may concern,

I am writing to formally request a retroactive extension for REAP Grant **E1B-2023-8**, which was awarded for the purpose of conducting a hydrology study.

Unfortunately, the completion of this project experienced unforeseen delays due to a combination of factors. The study was initially delayed for several months while it was under review and coordination with the engineers. Following the eventual release of the engineering team, we encountered additional delays due to final invoices being tied up in litigation. These complications significantly hindered our ability to close out the project within the original grant timeline.

We deeply regret the delay and sincerely apologize for not communicating these challenges sooner. It was always our intent to see this important project through to completion in a timely and responsible manner. We are now in a position to finalize all outstanding items, and we respectfully request your consideration for a retroactive extension so that we may complete the administrative and financial closure of the grant in compliance with program requirements.

Thank you for your understanding and continued support. Please let us know if there are any forms or documentation needed to process this extension request. We are happy to provide anything required and are committed to full compliance moving forward.

Sincerely,

Missy Wilkinson

Town Administrator



ATTACHMENT 5-H

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT - TOWN OF JONES CITY**

DATE:

MAY 29, 2025

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

The Town of Jones City was awarded REAP Grant #E3e-2023-7 in the amount of \$150,000 on February 2023 for the construction of new wastewater and collection system lines. On April 3, 2024, they requested a ninety (90) day extension to complete the work. At the June 27, 2024 ACOG Board meeting, they requested an additional ninety (90) extension because no bids were received. Due to the lack of progress, they terminated their contract with Infrastructure Solutions and began the process of selecting a new engineering firm.

On October 24, 2024, they requested and were approved for a third ninety (90) day extension to engage an alternate engineering firm and complete the bidding process. This extension was set to last until Friday, January 24, 2025. They completed the project but went beyond the extension period. They are now requesting a final retroactive extension of 127 days (ending May 31, 2025) to be in compliance and to complete the requisite closeout documentation. ACOG staff concurs with this extension.

ACTION REQUESTED:

Motion to approve a final REAP Grant retroactive extension of 127 days, ending May 31, 2025, to the Town of Jones City #E3e-2023-7.



Town of Jones City
110 E. Main
PO Box 720
Jones, OK 73049

April 30, 2025

RE: Request for Retroactive Extension – REAP Grant E3E-2023-7 Wastewater Improvements Project

To whom it may concern,

I am writing to respectfully request a retroactive extension for REAP Grant **E3E-2023-7**, awarded for the Wastewater Improvements Project.

This request is being made due to unforeseen internal challenges, primarily stemming from a transition in staffing during the grant period. The staff turnover led to some confusion and disruption in the documentation and accounting processes associated with this project. Unfortunately, this impacted our ability to meet the original timeline for finalizing the grant requirements.

We offer our sincere apologies for the delay and the oversight in communication. Despite these challenges, we remain committed to the proper and effective use of grant funds and to full compliance with program expectations. At this time, we are working to resolve all outstanding issues and would greatly appreciate the opportunity to do so under an approved retroactive extension.

Thank you for your consideration and continued support. Please let us know if there are any additional forms or documentation required to facilitate this request.

Sincerely,

Missy Wilkinson

Town Administrator



ATTACHMENT 5-I

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT - TOWN OF LUTHER**

DATE:

MAY 29, 2025

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

The Town of Luther was awarded REAP Grant #E10-2023-10 in the amount of \$208,550 on February 2023 to build a public works shop that would serve as a garage and animal shelter.

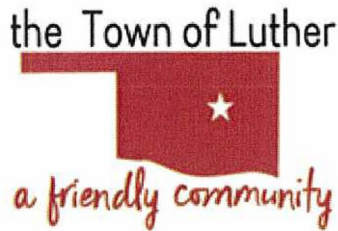
On January 18, 2024, they requested a ninety (90) day extension due to a delay in receiving the architectural plans from Myers Engineering and received an extension to May 31, 2024. On May 30, 2024, they requested an additional extension because they had terminated the original contract and planned to re-bid the project.

On August 29, 2024, the Town of Luther requested and received an extension due to delays in the architectural phase of the project. On January 23, 2025, the Town of Luther submitted a request for another extension and received an extension until March 28, 2025, during which they communicated project progress weekly per the agreement.

The project was closed within the extension period; however, the Town of Luther submitted their close-out documents for REAP Grant #E10-2023-10 on May 6, 2025. They are now requesting a retroactive extension ending June 13, 2025, to be in compliance and to complete the requisite closeout documentation. ACOG staff concurs with this extension.

ACTION REQUESTED:

Motion to approve a REAP Grant retroactive extension ending June 13, 2025, to the Town of Luther #E10-2023-10.



TOWN OF LUTHER
108 South Main Street
PO Box 56, Luther, OK 73054
405-277-3833 | www.townoflutherok.com
office@townoflutherok.com

May 6, 2025

Mr. Mark Sweeney, Executive Director
Ms. Sharon Astrin, CED Director
Association of Central Oklahoma Governments
4205 N Lincoln Blvd
Oklahoma City, OK 73105

Dear Mr. Sweeney and Ms. Astrin,

I am pleased to report that we submitted the close-out documents for REAP Grant E10-2023-10, for our LPWA Shop/Shelter on May 5, 2025. The Town of Luther Board of Trustees and I cannot express the amount of gratitude we have for the extensions permitted in order to bring this project to fruition. I would like to assure you that we have not taken any step in this process lightly, understanding that extensions are not automatically granted.

Our last extension was granted to April 23, 2025. We completed the close-out on the grant with a unanimous vote by the Board of Trustees on April 8, 2025. I have been working diligently on organizing the close out file for submittal since that time.

I would like to acknowledge that I did not realize the close-out documents were also due on April 23, 2025. I mistakenly thought that we would have a couple of weeks to get them submitted. I accept full responsibility for the late submittal and respectfully request that our close-out be accepted.

Best regards,

Scherrie Pidcock
Town Manager/Clerk-Treasurer/FPA



ATTACHMENT 5-J

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT - TOWN OF UNION CITY**

DATE:

May 29, 2025

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

In March 2023, the Town of Union City was awarded REAP Grant #E5d-2023-14 in the amount of \$114,000 for lagoon improvements to water maintenance. Chisholm Trail Consulting completed the design of the project in September 2023. The Oklahoma Department of Environmental Quality (ODEQ) issued the permit to construct on March 25, 2024, and the construction contract was awarded on July 8, 2024. During this period, Union City had staff changes that delayed the process.

Due to the delay in permitting and construction, Union City requested and was granted an extension until December 31, 2024. The city staff experienced further turnover and did not apply for a second extension though the project was still ongoing. The project is now complete, so the Town is requesting a retroactive second extension of 160 days (June 9, 2025) to be in compliance and complete the requisite closeout documentation. ACOG staff concurs with this request.

ACTION REQUESTED:

Motion to approve a REAP Grant retroactive second extension of 160 days, ending June 9, 2025, to the Town of Union City #E5d-2023-14.



Town of Union City

101 N. Elm Ave. Union City, OK 73090

May 1, 2025

Association of Central Oklahoma Governments
c/o Sharon Astrin
4205 N Lincoln Blvd
Oklahoma City, Ok 73105

RE: ACOG REAP grant contract # E5d-2023-14

Dear Sirs/ madam:

The Town of Union City is sincerely appreciative of the REAP Grant issued by ACOG.

This grant is being used to aid in funding a very important project in our community, that is, making improvements to our Wastewater Treatment Facility (WWTF) lagoons. This project is needed to ensure compliance with ODEQ regulations, and the terms of a Consent Order issued by ODEQ.

Please be advised that our engineer, Chisholm Trail Consulting, LLC (CTC), completed design of the project in September 2023. ODEQ issued a Permit-to-Construct (PTC) in March 2024.

We have solicited and received bids for this project. A contract has been awarded for construction of this project.

We have completed the construction as of May 1, 2025

We are requesting that we have an extension in order to finalize the documentation.

If you require additional information, please do not hesitate to contact our Public Works Superintendent, Mr. David Jones, at 405-483-5509

Sincerely *BM*

Bob McGregor, Mayor

Union City Municipal Authority
101 N Elm
Union City, OK 73090
(405) 483-5509

March 1, 2025

Oklahoma ACOG Grant Program

Project Delay Explanation – Sewer Lagoon Improvement Project

To Whom It May Concern,

We are writing on behalf of the Union City Municipal Authority to provide an update and explanation regarding the timeline of our Sewer Lagoon Improvement Project, funded in part by the ACOG grant program.

After being awarded the grant, we promptly submitted all necessary documentation to the Oklahoma Department of Environmental Quality (DEQ). The permitting process through DEQ took considerably longer than anticipated, which delayed our ability to proceed.

Upon receiving the required permit, we moved forward with the bidding process. Once bids were reviewed and a contractor selected, we encountered delays in obtaining critical parts needed for the project. These supply chain issues pushed our start date further out than originally scheduled.

Shortly after beginning construction, we experienced a series of severe weather events. Extended periods of sub-freezing temperatures caused the lagoon to freeze over, making it unsafe and impractical to continue work during that time.

As soon as weather conditions improved, work resumed; however, we faced additional delays due to the delivery of incorrect parts, which required reordering and adjustments.

Despite these challenges, the primary construction was completed by mid-April. Only a few minor punch list items remained at that time. As of today, March 1, 2025, we are pleased to report that the project is fully complete, and we are currently awaiting the final invoice to process the closing payment.

Please let us know if you require any additional documentation or information.

Thank you for your support and understanding throughout this project.

Sincerely,

David Jones superintendent
Union City Municipal Authority

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**



SUBJECT:

ELECTION OF FY 2026 OFFICERS FOR THE ACOG BOARD OF DIRECTORS, THE ACOG MPO POLICY COMMITTEE, AND THE GARBER-WELLINGTON ASSOCIATION POLICY COMMITTEE

DATE:

MAY 29, 2025

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

The Nomination Committee met on May 20, 2025, to consider Chair, Vice-Chair and Secretary/Treasurer nominees for FY 2026. The Committee recommended that for the ACOG Board of Directors that the current Chair, Shelli Selby, continue to serve in that office in FY 2026, and that the vacant Vice-Chair position and Secretary/Treasurer position be filled with Councilmember David Bennett of The Village and Commissioner Lacey Dawson of Canadian County, respectively. Please note that the ACOG MPO Policy Committee has the same officers as the ACOG Board.

The Committee also recommended that Councilmember Tim Rudek of Harrah be promoted to Chair of the Garber-Wellington Association Policy Committee (GWAPC) and the soon to be vacated Vice-Chair and Secretary/Treasurer positions be filled with Mayor Vickie Douglas of Warr Acres and Commissioner Mark Sharpton of Logan County, respectively, for the next fiscal year.

The recommended slate of officers is outlined as follows:

For the ACOG Board of Directors and the ACOG MPO Policy Committee:

Chair:	Shelli Selby, Councilmember, City of Yukon
Vice-Chair:	David Bennett, Councilmember, City of The Village
Secretary/Treasurer:	Lacey Dawson, Commissioner, Canadian County

For the Garber-Wellington Association Policy Committee (GWAPC):

Chair:	Tim Rudek, Councilmember, City of Harrah
Vice-Chair:	Vickie Douglas, Mayor, City of Warr Acres
Secretary/Treasurer:	Mark Sharpton, Commissioner, Logan County

ACTION REQUESTED:

Motion to approve the recommendations of the Nomination Committee and/or any additional recommendations made by the Board in the meeting, and to elect the nominees as officers to the ACOG Board of Directors, the ACOG MPO Policy Committee, and the Garber-Wellington Association Policy Committee for FY 2026 (July 1, 2025, through June 30, 2026).



ATTACHMENT 6-B

SUBJECT:

**FY 2026 ACOG BOARD OF DIRECTORS OFFICIAL CUSTODIANS' RESOLUTION -
BANKING SIGNATURES**

DATE:

MAY 29, 2025

FROM:

DEBORAH COOK, CPA
Finance Director

INFORMATION:

With the election of new officers, it is necessary to approve an updated official custodians' [resolution](#) (attached), authorizing the appropriate personnel to act as signatories to conduct business with ACOG financial institutions in FY 2026.

ACTION REQUESTED:

Motion to approve the updated Official Custodians' Resolution for FY 2026.

FY 2026 OFFICIAL CUSTODIANS' RESOLUTION

THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
4205 N. LINCOLN BOULEVARD
OKLAHOMA CITY, OKLAHOMA 73105

Be it resolved that:

_____	Shelli Selby, Chair
_____	David Bennett, Vice-Chair
_____	Lacey Dawson, Secretary/Treasurer
_____	Mark W. Sweeney, Executive Director
_____	John M. Sharp, Deputy Director

of this Association, whose signature(s) appear(s) above are appointed as official custodians of the Association's funds, effective July 1, 2025. They have plenary authority, including control, over funds owned by the Association. Control includes possession, as well as the authority to establish accounts for the funds in insured depository institutions and to make deposits, withdrawals, and disbursements of such funds. Two (2) signatures shall be required on checks against the accounts, one of which must be an officer's signature. This supersedes all prior authorizations, which are hereby canceled.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted on May 29, 2025 by the Board of Directors of the Association of Central Oklahoma Governments and is in full force; that the signatures above are genuine and of the respective officers of said Association as designated thereon.

WITNESS my hand and seal of said Association this 29th day of May 2025.

(SEAL)

CHAIR



ATTACHMENT 6-C

SUBJECT:

2024-2025 COMMUNITY ECONOMIC RESILIENCY INITIATIVE (CERI) PROGRAM RESULTS

DATE:

May 29, 2025

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

The Community Economic Resiliency Initiative (CERI), originally funded by the 2020 CARES Act Recovery Assistance grant and now primarily funded by the Economic Development Administration (EDA) Planning Grant, was created by ACOG in 2021. CERI offers municipal governments the opportunity to develop planning demonstration (demo) projects that will model strategic community and economic investments with a focus on sustainable economic recovery and long-term resiliency.

Five CERI projects have now been successfully completed in El Reno, Harrah, Guthrie, Choctaw, and Noble. In 2024, ACOG partnered again with the University of Oklahoma Institute for Quality Communities (IQC) to provide a toolkit of services to successful applicants, serving as the foundation for effective economic revitalization and resiliency.

Following a competitive RFP process, on August 29, 2024, the ACOG Board approved two (2) planning demonstration site projects for 2024-2025 as recommended by the CERI Review Committee:

- **The City of Piedmont – Winds of Progress Downtown Revitalization Plan**
- **The City of Spencer – McCoy Park**

Planning consultant services were provided by IQC, with funding of \$25,000 per planning demonstration site. Each municipality provided a \$2,500 funding match.

A presentation about the CERI Program results in Piedmont and Spencer will be provided at the May 29, 2025, ACOG Board meeting. The presentation will be delivered via live stream by Layne Ferguson, Project Manager at IQC.

ACTION REQUESTED:

For information only.



ATTACHMENT 6-D

SUBJECT:

**FY 2026 ACOG LEASE AGREEMENT WITH THE OKLAHOMA COUNTY
PUBLIC BUILDING AUTHORITY**

DATE:

MAY 29, 2025

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

ACOG's lease agreement with the Oklahoma County Public Building Authority (OCPBA) expires June 30, 2025, and ACOG needs to enter into a new lease agreement. The new lease term will commence July 1, 2025, and end June 30, 2026. Therefore, authorization needs to be made for the Executive Director to negotiate and enter into an agreement with OCPBA to provide for leasehold services for the next 12 months.

The monthly office lease agreement cost for this time period will be \$22,576.10. The increase in rent from FY 2025 (\$15.18 per sq. ft. to \$15.62 per sq. ft. for the approximate 17,344 sq. ft. of space) is due to an annual reassessment of price per square foot by OCPBA. The total annual cost will be \$270,913.20 compared to \$263,281.92 for FY 2025.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute an agreement with the Oklahoma County Public Building Authority to provide leasehold services for 12 months (July 1, 2025 to June 30, 2026) for an amount not to exceed \$270,913.20 for FY 2026.



SUBJECT:

REAL PROPERTY ACQUISITION SERVICES FOR ACOG AND 911 ACOG

DATE:

MAY 29, 2025

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

Over the past fourteen months, the ACOG Building Review Committee (BRC), with the assistance of the ACOG staff, have been evaluating the current and long-term office space needs of the ACOG organization and 911 ACOG operations. The Committee also ascertained that pursuing the acquisition of a property, whether an existing building or construction of a new facility, would be a better financial investment than continuing to lease office space for the organization.

The BRC determined that the current leased space is insufficient to meet the growing needs of ACOG, which includes Transportation Planning Services (TPS)/Metropolitan Planning Organization (MPO), 911 & Public Safety, Community & Economic Development, Water Resources Planning, Finance, Public Information, and Information Technology (IT) & Facilities Management. **The results of their assessment highlighted the lack of adequate security at the multiple points of entry into the building, the inefficient arrangement of the floor space, inadequate meeting room capacity, frequent challenges from shared parking with the Oklahoma County Election Board and other county events scheduled throughout the year, and the inability to negotiate a multi-year lease agreement** with the Oklahoma County Public Building Authority.

A key factor in their assessment was the significant lack of adequate security and protection of the 911 ACOG server and other vital equipment. As 911 ACOG continues to make progress towards the successful implementation of the Next Generation 911 (NG911) system, having an enhanced hardened facility that will potentially withstand an F-5 category tornado becomes a high priority to ensure uninterrupted quality service to the citizens of our region.

At the March 28, 2024, meetings, based on the recommendation of the BRC, the ACOG Board of Directors and the 911 ACOG Board of Directors both officially authorized the Executive Director to locate, evaluate, and negotiate for the purchase or construction of a facility for ACOG and 911 ACOG.

To fulfill this requested action, **ACOG staff and its Legal Counsel, Pete White, have done extensive research on the legal parameters for making a property acquisition and to verify the limitations on the utilization of 911 ACOG funds.** During this time ACOG staff also conducted several interviews with real estate firms and consultants to establish a comprehensive understanding pertaining to purchase or lease-to-purchase options and alternative financing scenarios for consideration.

This comprehensive research culminated in ACOG officially publishing a **Request for Qualifications & Quotes (RFQQ) for Real Property Acquisition Services on March 20, 2025**. This RFQQ sought experienced firms to assist ACOG in identifying, evaluating, and acquiring permanent office space while providing ACOG with an effective financing strategy. The required scope of work for the RFQQ proposals included strategic planning, financial feasibility analysis, market analysis, site selection, due diligence, negotiation support, and regulatory compliance.

In accordance with the RFQQ submittal deadline of 5:00 p.m. Monday, April 21, 2025, ACOG received responses from Price Edwards & Company and Coalign Group. Both proposals were initially reviewed by staff and then evaluated by the ACOG Building Review Committee in accordance with the established RFQQ criteria at a meeting on May 13.

In comparing the two proposals, the estimated timeframe of between 18 to 22 weeks would entail site selection, development of a financing strategy, property closing, and design of a building improvements plan. The approximate cost of services not covered by the anticipated real estate commission, which would include selection and oversight of a contractor to provide improvements to the selected building/property would range from \$75,000 to \$79,000 and would add on an estimated 6 months to the overall timeframe up to occupancy of the facility by ACOG staff. Please note that the cost of building improvements would be incorporated in the financing strategy.

After thorough assessment of the submitted proposals, the BRC recommends the firm Price Edwards & Company based on their streamlined in-house approach, in depth experience in the Oklahoma City Metro real estate market, and their capacity to address the required scope of work.

The allocation of the cost of these real property acquisition services will be included and apportioned in the proposed FY 2026 Annual Budget and Work Plan for both ACOG and 911 ACOG for respective Board consideration at the June 26 regularly scheduled meetings.

ACTION REQUESTED:

Motion to approve the ACOG Building Review Committee's recommendation to authorize the Executive Director to negotiate a contract for real property acquisition services in the amount of \$80,000 with the firm of Price Edwards & Company with services to commence following Board approval of the FY 2026 Annual Budget and Work Plan.