

# ACOG BOARD OF DIRECTORS

**Chair**

**Shelli Selby**

Yukon Councilmember

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**Vice-Chair**

**David Bennett**

The Village Councilmember

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**Secretary/Treasurer**

**Lacey Dawson**

Canadian County Commissioner

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**Executive Director**

**Mark W. Sweeney, AICP**

**AGENDA:** THURSDAY  
AUGUST 28, 2025  
1:45 P.M.

**Association of Central Oklahoma Governments**

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, AUGUST 28, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by 5 p.m. Monday, August 25, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE JUNE 26, 2025, MINUTES** ([ATTACHMENT 2](#)) *Action requested.*
3. **COMMUNICATIONS:**
  - A. Chair's Report
  - B. Executive Director's Report
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

## BEGINNING OF CONSENT DOCKET

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**5. APPROVAL OF THE CONSENT DOCKET:**

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

**CONSENT DOCKET ITEMS:**

- A. Finance Report – June and July 2025 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Interim Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*
- D. Renewal Agreement with Arledge & Associates, P.C., Certified Public Accountants, for Professional Auditing Services: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-D](#)) *Action requested.*
- E. Extension Requests for Rural Economic Action Plan (REAP) Grant Recipients – City of Crescent, City of Geary, and Town of Jones City: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-E](#)) *Action requested.*

## END OF CONSENT DOCKET

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**6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:**

- A. FY 2026 Rural Economic Action Plan (REAP) Policy Updates and Grant Announcement: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 6-A](#)) *For information only.*
- B. Consider Allocating Use of Rural Economic Action Plan (REAP) Deobligated Funds to FY 2026 REAP Projects: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 6-B](#)) *Action requested.*
- C. 2025-2026 Community Economic Resiliency Initiative (CERI) Planning Demonstration Sites Selection: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 6-C](#)) *Action requested.*
- D. Interlocal Agreement with the Institute for Quality Communities, University of Oklahoma, 2025-2026 CERI Program Consultant Services: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-D](#)) *Action requested.*

- E. Encompass 2050 Plan Consultant Contract Modification: Jennifer Sebesta, Transportation Planning Services (TPS) Division Manager ([ATTACHMENT 6-E](#)) *Action requested.*

**7. NEW BUSINESS**

**8. ADJOURN**

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**NEXT MEETING:**

Thursday, September 25, 2025, at 1:45 p.m.

## ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Amanda Sandoval Mayor	Hon. Chris Powell Councilmember
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Laurie Morris Mayor	Hon. Terry Brungardt Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Acting Mayor	Vacant
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Greg Cummings Mayor	Vacant
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Mark A. Nash Mayor	Hon. Maggie Murdock Nichols Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. J. Steven Jensen Mayor
		Hon. David Black Vice-Mayor
FOREST PARK (1)	Hon. William Jones Trustee	Hon. George Smith Mayor
		Hon. Stephen Miller Trustee
GEARY (1)	Hon. Sandra Cleveland Councilmember	Hon. Lois Hicks Mayor
		Hon. Darla Golden Councilmember
GOLDSBY (2)	Hon. Kari Madden Vice-Mayor	Hon. David White Trustee
GUTHRIE (5)	Hon. Grant Aguirre Councilmember	Hon. Jeff Taylor Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jennifer McCammond Councilmember
		Hon. Bill Lisby Councilmember
JONES CITY (2)	Hon. Casey Burwell Trustee	Hon. Dan Wells Mayor
		Hon. Scott Meyer Trustee
LAKE ALUMA (1)	Hon. Roger Spring Mayor	Hon John Kenney Trustee
		Hon. Tom Steiner Trustee
LANGSTON CITY (1)	Hon. Michael Boyles Mayor	Hon. Magnus Scott Trustee
		Hon. Misty B. Mayes Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. TaRena Furr Vice-Mayor
		Hon. Max Punneo Councilmember
LUTHER (1)	Hon. William T. Arps Mayor	Hon. Carla Caruthers Vice-Mayor
		Hon. Cindy Harris Baker Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (10)	No Designee	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. Sody Clements Vice-Mayor	Hon. Colin M. FitzSimons Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Councilmember
		Vacant
NOBLE (4)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (38)	Hon. Stephen Holman Mayor	Hon. Scott Dixon Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Judd Kroener Trustee
OKLAHOMA CITY (120)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Matt Myers Councilmember
SLAUGHTERVILLE (2)	Hon. Kathy Snellbaker Trustee	Hon. Leah Grady Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Vacant
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. James Smith Trustee	Hon. Chad Fischer Trustee
WARR ACRES (5)	Hon. Vickie Douglas Mayor	Hon. Judy Myers Councilmember
YUKON (11)	Hon. Shelli Selby Councilmember	Vacant
CANADIAN COUNTY (2)	Hon. Lacey Dawson Commissioner	Hon. Tomas Manske Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
		Hon. Floyd Coffman Commissioner
OKLAHOMA COUNTY (2)	Hon. Myles Davidson Commissioner	Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Vacant





**SUBJECT:**

**MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING**

**DATE:**

JUNE 26, 2025

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 1:50 p.m. Thursday, June 26, 2025, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

**PRESIDING CHAIR**

Hon. Shelli Selby, Councilmember

**ENTITY**

Yukon

**BOARD MEMBERS PRESENT**

Hon. Mark A. Nash, Mayor

Hon. Amy Neathery, Councilmember

Hon. Tim Rudek, Councilmember

Hon. Misty B. Mayes, Trustee

Hon. Terry Arps, Mayor

Hon. Matt Dukes, Mayor

Hon. Kathy Griffith, Councilmember

Hon. Sody Clements, Vice-Mayor

Hon. Larry Heikkila, Mayor

Hon. Matt Hinkle, Councilmember

Hon. Matt Myers, Councilmember

Hon. Kathy Snellbaker, Trustee

Hon. David Bennett, Councilmember

Hon. Vickie Douglas, Mayor

Hon. Judy Myers, Councilmember

Hon. Lacey Dawson, Commissioner

Hon. Rod Cleveland, Commissioner

Hon. Mark Sharpton, Commissioner

Edmond

El Reno

Harrah

Langston City

Luther

Midwest City

Moore

Nichols Hills

Norman

Oklahoma City

Piedmont

Slaughterville

The Village

Warr Acres

Warr Acres

Canadian County

Cleveland County

Logan County

**BOARD MEMBERS ABSENT**

Hon. Amanda Sandoval, Mayor

Hon. Laurie Morris, Mayor

Hon. Tom Trello, Acting Mayor

Hon. Cody Brewer, Councilmember

Hon. Greg Cummings, Mayor

Hon. Floyd Eason, Mayor

Hon. William Jones, Trustee

Hon. Sandra Cleveland, Councilmember

Hon. Kari Madden, Vice-Mayor

Hon. Grant Aguirre, Councilmember

Hon. Casey Burwell, Trustee

Hon. John Kenney, Mayor

Hon. Mike Donovan, Mayor

Hon. Ronald Dumas, Mayor

Bethany

Calumet

Cedar Valley

Choctaw

Crescent

Del City

Forest Park

Geary

Goldsby

Guthrie

Jones City

Lake Aluma

Lexington

Meridian

**BOARD MEMBERS ABSENT (Cont.)**

Hon. James Wald, Councilmember  
 Hon. Mark Cochell, Mayor  
 Hon. Phil Freeman, Mayor  
 Hon. Jeff Brueggen, Trustee  
 Hon. Frank Calvin, Mayor  
 Hon. Trey Buck, Councilmember  
 Hon. James Smith, Trustee  
 Hon. Myles Davidson, Commissioner

**ENTITY**

Mustang  
 Nicoma Park  
 Noble  
 Okarche  
 Spencer  
 Tuttle  
 Union City  
 Oklahoma County

**ASSOCIATE MEMBER ABSENT**

Stephanie Wilson, Base Civil Engineer

Tinker Air Force Base

**GUESTS PRESENT**

Pete White, Attorney  
 Casey Davis, Attorney  
 Steve Griffith, Citizen

ACOG Legal Counsel  
 Davis Law Group  
 Moore

**ACOG STAFF**

Mark W. Sweeney  
 John Sharp  
 Debbie Cook  
 Rachel Meinke  
 Sharon Astrin  
 Jennifer Sebesta  
 Ethan Mazzio  
 Jimmy Smith  
 Beverly Garner

**POSITION**

Executive Director  
 Deputy Director  
 Finance Director  
 Public Information Director  
 Community & Economic Development Manager  
 Transportation Planning Services (TPS) Div. Mgr.  
 TPS Transportation Planner II - Mobility  
 IT Operations Specialist I  
 Executive Assistant

**MINUTES**

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**1. CALL TO ORDER**

Presiding Chair Shelli Selby called the meeting to order at 1:55 p.m. A quorum was present.

**2. APPROVAL OF THE MAY 29, 2025, MINUTES**

Director Terry Arps made a motion to approve the May 29, 2025, minutes of the ACOG Board of Directors meeting. Director David Bennett seconded the motion. The motion carried unanimously.

**3. COMMUNICATIONS****A. Chair's Report**

Chair Shelli Selby thanked ACOG for the 59<sup>th</sup> Anniversary cookies and said she brought some as well. Director Terry Arps said in August he will bring the cookies.

Chair Selby then had the newly appointed directors introduce themselves:

Director Sody Clements - Vice-Mayor of Nichols Hills, Director Mark Nash - Mayor of Edmond, Director Judy Myers - Councilmember of Warr Acres, Director Matt Myers - Councilmember of Piedmont, and Director Kathy Snellbaker - Trustee of Slaughterville.

**B. Executive Director's Report****i. ACOG Anniversary**

Just as an historical note - today 59 years ago on June 26, 1966, ACOG was officially established. So Happy 59<sup>th</sup> Anniversary! Next year we will plan for a special celebration event for our 60<sup>th</sup> Anniversary.



## ii. Final Statements on the 2025 Oklahoma Legislative Session

At the close of the 2025 Oklahoma Legislative Session, several key measures benefiting local governments were enacted.

- HB 1664 clarifies that county commissioners may attend conferences, trainings, and legislative events, even with a quorum present, so long as no official action is taken and permits informal budget discussions outside of budget board quorums.
- HB 2758 delivers up to \$75 million in historic, direct funding to counties for road and bridge improvements, addressing over 1,700 structurally deficient bridges and boosting rural infrastructure.
- REAP funding increased from \$30 million to \$33 million, supporting small communities with critical infrastructure and economic development projects. In 2026, ACOG will receive \$3 million in REAP funds.

## iii. July and August 2025 Board and Policy Committee Meetings

As usual, there will be no Board or Policy Committee meetings in the month of July. Please note the next Board and Policy Committee meetings are scheduled for August 28. Also, remember that there are no Technical and Advisory Committee meetings (ACOG MPO TC, APTAC, ATAC, etc.) scheduled in the month of July.

## 4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None.

## 5. APPROVAL OF THE CONSENT DOCKET

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – May 2025 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Director Misty Mayes made a motion that all items under the Consent Docket be approved in one vote. Director Vickie Douglas seconded the motion. The motion carried unanimously.

## 6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Approval of Service Agreement Between ACOG and 911 ACOG for FY 2026

Mark W. Sweeney said he presented this item during the 911 ACOG BOD meeting and asked if anyone wished to have him repeat it now. No one asked to have it repeated.

Director Terry Arps moved to approve the staff recommended Service Agreement between ACOG and 911 ACOG for FY 2026. Director Amy Neathery seconded the motion. The motion carried unanimously.

- B. Consideration of the Renewal of the ACOG General Counsel Contract for Legal Services

Mark W. Sweeney presented the information as detailed in the agenda memorandum. He noted that the contract had one correction to be made in that Pete White said he is no longer a PC, so that post-nominal title was crossed out in the contract.

Mr. White added that it has been an honor and privilege to serve as legal counsel for ACOG, as he has been around ACOG a long time. Director Rod Cleveland said the \$49,999 ACOG is paying Mr. White is well worth it.

Director Rod Cleveland moved to approve the renewal of the ACOG General Contract for Legal Services with Pete White as per the attached agreement for an amount not to exceed \$49,999 for FY 2026, unless increased by ACOG Board of Directors. Director Misty Mayes seconded the motion. The motion carried unanimously.

- C. Enter into Executive Session for discussion, consideration, and action deemed appropriate concerning amendments to the Executive Director's Employment Agreement, as authorized by 25 O.S. (2018 Supp), Section 307 (B)(1)

Chair Shelli Selby asked for a motion to enter into an Executive Session.

Director Terry Arps moved to enter in Executive Session. Director Tim Rudek seconded the motion. The motion carried unanimously.

Chair Selby asked the audience to exit the room.

- D. Action from Executive Session regarding discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in Executive Session concerning amendments to the Executive Director's Employment Agreement

Chair Shelli Selby asked for a motion to reconvene from the Executive Session to an open session. Director Terry Arps moved to reconvene from the Executive Session to an open session. Director David Bennett seconded the motion. The motion carried unanimously.

The audience returned and Chair Selby asked for a motion to accept the amendment changes to the Executive Director's Employment Agreement. Director Matt Dukes moved to accept the amendment changes to the Executive Director's Employment Agreement. Director David Bennett seconded the motion. The motion carried unanimously.

- E. Consideration of FY 2026 ACOG Annual Budget and Work Plan

Mark W. Sweeney gave a presentation about the FY 2026 ACOG Annual Budget and Work Plan that can be viewed here:

<https://www.acogok.org/wp-content/uploads/2025/07/FY-2026-Annual-Budget-Work-Plan-PPT.pdf>

Mr. Sweeney said that Price Edwards & Co. and ACOG will proceed with finalizing the contract for real estate acquisition services at the beginning of July.

He said the Organizational Structure has not changed much. Staying conservative, he said no additional full-time staffing is included in this proposed budget due to the uncertainty of potential changes in the structure, mission, and funding of relevant Federal and State agencies that maintain an on-going fiduciary relationship with ACOG. As time goes on, we are beginning to understand the rhythm and rhyme of how things are done – it is all about terminology – if you say it the right way, then it usually gets approved.

In comparison to FY 2025, there has been lessening of funds on the federal side and increase of funds on the state side.

One FY 2026 new federal grant funding is the “Team-based Evaluation, Surveying & Training (TEST) for Real-World Charging Project,” which John Sharp explained as a grant program funded by the Joint Office of Energy and Transportation, through the U.S. Department of Energy (DOE). It is designed to improve the performance, reliability, and resiliency of Electric Vehicle (EV) charging infrastructure and to strengthen the EV workforce.

Another grant, Solid Waste Management Regional Assessment, came from ODEQ. ACOG was very successful in receiving the full amount of over \$65,000. This is a first step to assess where we are regionally across eight counties in the Oklahoma City metropolitan area and to assess what are the current policies and activities in terms of solid waste management, because right now, it is a mismatch and very much in disarray. This grant will cover everything, from looking at recycling, composting, and landfills. ODEQ was very

excited that ACOG wanted to pursue this grant. We are hoping that ODEQ will provide us additional funding to do an ACOG Regional Solid Waste Management Plan, which has never been done before. It will improve efficiency, save our governments a significant amount of money, and give them opportunities to collaborate on projects. The goal would be to lessen the amount of waste that goes to the landfills, enhancing recycling and composting, and other initiatives to create a scale of efficiency. This is a new venture that will actually make a difference. ACOG would be a model for the entire State of Oklahoma because no one else is doing this. It is a regional visioning goal from the ACOG Board of Directors' 2022 retreat.

Director Matt Dukes moved to approve, as presented, the recommended Fiscal Year 2026 (July 1, 2025 – June 30, 2026) Annual Budget and Work Plan for the Association of Central Oklahoma Governments, which includes:

- FY 2026 Membership Dues Assessment
- Revised Personnel Classification and Pay Plan
- Amended Fee Schedule for Services
- Updated Membership, Boards and Policy Committees

Director Dukes added that he also wanted the Return On Investments (ROI) to continue so the Directors can have a comparison to give to their councils showing “this is what we get out of ACOG,” which Mark Sweeney said ACOG would be doing in July/August.

Director David Bennett seconded the motion. The motion carried unanimously.

## **7. NEW BUSINESS**

Presiding Chair Shelli Selby asked if there was any new business to be presented. No new business was presented.

## **8. ADJOURN**

There being no further business, Presiding Chair Selby adjourned the meeting at 2:53 p.m.

ADOPTED THIS 28<sup>th</sup> DAY OF AUGUST 2025.

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CHAIR

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SECRETARY/TREASURER

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# CONSENT DOCKET

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## ATTACHMENT 5-A

**SUBJECT:**

**FINANCE REPORT – JUNE AND JULY 2025 CLAIMS**

**DATE:**

AUGUST 28, 2025

**FROM:**

**DEBORAH COOK, CPA**

Finance Director

**INFORMATION:**

In accordance with the revised ACOG claims list process, June and July claims were paid biweekly during the applicable month. Copies of the [June claims](#) and [July claims](#) for payments are included for ratification. The June and July cash status reports are also included for information.

**ACTION REQUESTED:**

Motion to ratify payment of all claims paid during the months of June and July 2025.

**In accordance with the revised claims process, this list of claims paid in June 2025 is offered for the Board of Directors to ratify.**

Anglin Public Relations <i>(Advertising)(2 months)</i>	39,791.12
AT&T Mobility <i>(Telephone)</i>	82.46
Chase Card Services <i>(Supplies, Development)</i>	7,443.55
Choate, Jeff <i>(Mileage 911)</i>	268.00
Coyle, Town of <i>(REAP Grant Coyle-2025-4)</i>	80,364.78
Crescent, City of <i>(REAP Grant Crescent-2025-3)</i>	131,217.89
Dell Marketing LP <i>(Equipment)</i>	9,516.23
Ecointeractive, Inc. <i>(Software)</i>	8,264.75
Electradigital <i>(Internet - 911 \$9.00)</i>	1,545.80
First Choice Coffee Service <i>(Supplies)</i>	300.30
Frick, David <i>(Mileage)</i>	110.74



**June 2025 Claims (Cont.)**

Insurica <i>(Insurance)</i>	605.00
Jones City, Town of <i>(REAP Grant E1B-2023-8)</i>	100,000.00
Luther, Town of <i>(REAP Grant E10-2023-10)</i>	185,550.00
Mazzio, Ethan <i>(Mileage)</i>	107.10
Oklahoma City Chamber <i>(Development)</i>	200.00
Oklahoma City Zoo <i>(Special Project - Clean Cities Luncheon)</i>	60.00
Pendergraft, Art <i>(Consultant - UPWP) (3 months)</i>	17,499.00
Peter S White, P.C. <i>(Legal - 911 \$450.00)</i>	5,550.00
Pollard, Eric <i>(Mileage)</i>	182.14
R.K. Black <i>(Shredding) (2 months)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Sage Software Inc <i>(Maintenance - software)</i>	1,806.00

June 2025 Claims (Cont.)

Scott Rice <i>(Furniture)</i>	998.11
Sharp, John <i>(Travel)</i>	48.72
The SSA Group <i>(Special Project)</i>	3,115.00
Stantec <i>(Subcontract)</i>	31,317.04
Verizon Wireless <i>(Telephone, Internet)</i>	174.12
TOTAL JUNE 2025 CLAIMS	<u>\$ 630,112.85</u>

APPROVED THIS 28<sup>th</sup> DAY OF AUGUST 2025.

\_\_\_\_\_  
CHAIR

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SECRETARY/TREASURER

## ACOG CASH STATUS REPORT

### FOR THE MONTH ENDED JUNE 30, 2025

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
<i>June 1, 2025</i>				
Cash	\$ 4,044,574.01	\$ 71,384.58	\$ 580,872.90	4,696,831.49
Petty Cash	31.74			31.74
Total Beginning Balance	<u>\$ 4,044,605.75</u>	<u>\$ 71,384.58</u>	<u>\$ 580,872.90</u>	<u>\$ 4,696,863.23</u>
Cash Receipts				
Grants & Contracts	\$ 1,251,755.91	\$ -	\$ -	1,251,755.91
Memberships	-	-	-	-
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	1.19	-	1.19
Miscellaneous	1,535.00	-	-	1,535.00
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 1,253,290.91</u>	<u>\$ 1.19</u>	<u>\$ -</u>	<u>\$ 1,253,292.10</u>
Cash Disbursements				
Personnel Cost	\$ 257,485.69	\$ -	\$ -	257,485.69
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	630,112.85	-	-	630,112.85
(detail next page)	-	-	-	-
Miscellaneous-Correction	(233.13)	-	-	(233.13)
Petty Cash	-	-	-	-
Total Cash Disbursements	<u>\$ 887,365.41</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 887,365.41</u>
<i>June 30, 2025</i>				
Cash	\$ 4,410,499.51	\$ 71,385.77	\$ 580,872.90	\$ 5,062,758.18
Petty Cash	31.74	-	-	31.74
Total Ending Balance	<u>\$ 4,410,531.25</u>	<u>\$ 71,385.77</u>	<u>\$ 580,872.90</u>	<u>\$ 5,062,789.92</u>

## SCHEDULE OF GENERAL OPERATING EXPENSES

### FOR THE MONTH ENDED JUNE 30, 2025

**Personnel Cost:**

Salaries	138,620.42
Payroll Taxes	65,072.99
Payroll Processing Fees	916.27
Group Health & Life Insurance	23,784.53
Sect 125 Plan Administration Fees	71.91
Pension Contribution & Expense	25,169.48
EBC Flex Plan Contributions	3,755.09
United Way Contributions	95.00

**Total Operating Personnel Expenditures**

257,485.69

**Claims Expenditures:**

Accounting and Auditing	-
Contract Personnel	-
Copiers	-
Credit Card	7,443.55
Development and Recruitment	200.00
Equipment & Furniture	10,514.34
Equipment Rental	-
Insurance	605.00
Internet Service	5,585.83
Legal	5,550.00
Maintenance & Repair - Equipment	-
Maintenance & Repair - Software	1,806.00
Mileage	667.98
Miscellaneous	-
Office Cleaning	-
Office Rent	-
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	-
Projects -911	-
Projects -CMAQ	-
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	497,132.67
Projects - Traffic Counts	-
Projects - Clean Cities Luncheon	3,175.00
Public Education -	-
Public Notice/Advertising	39,791.12
Publications & Subscriptions	-
Sect 125 Plan Administration	-
Subcontracts/Consultants	48,816.04
Supplies	375.30
Supplies - Software	8,264.75
Telephone	136.55
Temporary Labor	-
Travel	48.72
Vehicle Expense	-

**Total Claims Expenditures:**

\$ 630,112.85

**In accordance with the revised claims process, this list of claims paid in July 2025 is offered for the Board of Directors to ratify.**

AT&T Mobility <i>(Telephone)</i>	82.46
Chase Card Services <i>(Supplies, Development)</i>	5,498.27 Paid online
Choate, Jeff <i>(Mileage 911)</i>	340.90
Cityzen Solutions <i>(Software)</i>	23,730.00
Department of the Treasury <i>(Health Insurance Fee)</i>	97.16
Ecointeractive, Inc. <i>(Software)</i>	8,264.75
esri <i>(Software - 911 \$6,663.09)</i>	22,125.00
Fertile Ground <i>Subcontractor</i>	18,095.16
First Choice Coffee Service <i>(Supplies)</i>	256.86
FP Mailing Solutions <i>(Equipment Rental)</i>	297.00
Frick, David <i>(Mileage)</i>	64.40
go hosted <i>(Telephone) (2 months)</i>	375.52
Insight Public Sector, Inc. <i>(Maintenance)</i>	15,152.84

## July 2025 Claims (Cont.)

Management and Enterprise Services <i>(Internet)</i>	294.00
Mazzio, Ethan <i>(Mileage)</i>	305.00
Merrifield (fka Bill Warren) <i>(Office supplies)</i>	102.00
Oklahoma County Public Building Authority <i>(Office Rent) (2 months)</i>	22,587.90
Olsson Associates <i>(Congestion Management Plan)</i>	59,927.50
Peak Uptime <i>(Repairs &amp; Maintenance) (2 months)</i>	1,665.21
Peter S White, P.C. <i>(Legal - 911 \$1,650.00)</i>	5,625.00
Pollard, Eric <i>(Mileage)</i>	132.85
R.K. Black <i>(Shredding)</i>	75.00
Sharp, John <i>(Mileage)</i>	45.92
Smedlund, Julie <i>(Mileage)</i>	81.90
Standley Systems <i>(Supplies)</i>	1,348.07
Thompson Information Services <i>(Publications &amp; Subscriptions)</i>	2,040.00



**July 2025 Claims (Cont.)**

Total Compliance Connection, LLC <i>(HR Consultant) (2 months)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	174.12

**TOTAL JULY 2025 CLAIMS**

\$ 189,634.79

APPROVED THIS 28<sup>th</sup> DAY OF AUGUST 2025.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY/TREASURER

# ACOG CASH STATUS REPORT

## FOR THE MONTH ENDED JULY 31, 2025

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
<i>July 1, 2025</i>				
Cash	\$ 4,410,499.51	\$ 71,385.77	\$ 580,872.90	5,062,758.18
Petty Cash	31.74	-	-	31.74
Total Beginning Balance	<u>\$ 4,410,531.25</u>	<u>\$ 71,385.77</u>	<u>\$ 580,872.90</u>	<u>\$ 5,062,789.92</u>
Cash Receipts				
Grants & Contracts	\$ 562,100.35	\$ -	\$ -	562,100.35
Memberships	138,330.00	-	-	138,330.00
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	1.19	-	1.19
Miscellaneous	435.30	-	-	435.30
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 700,865.65</u>	<u>\$ 1.19</u>	<u>\$ -</u>	<u>\$ 700,866.84</u>
Cash Disbursements				
Personnel Cost	\$ 257,894.01	\$ -	\$ -	257,894.01
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	189,634.79	-	-	189,634.79
(detail next page)	-	-	-	-
Miscellaneous-Correction	260.66	-	-	260.66
Petty Cash	-	-	-	-
Total Cash Disbursements	<u>\$ 447,789.46</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 447,789.46</u>
<i>July 31, 2025</i>				
Cash	\$ 4,663,575.70	\$ 71,386.96	\$ 580,872.90	\$ 5,315,835.56
Petty Cash	31.74	-	-	31.74
Total Ending Balance	<u>\$ 4,663,607.44</u>	<u>\$ 71,386.96</u>	<u>\$ 580,872.90</u>	<u>\$ 5,315,867.30</u>

## SCHEDULE OF GENERAL OPERATING EXPENSES

### FOR THE MONTH ENDED JULY 31, 2025

**Personnel Cost:**

Salaries	142,973.55
Payroll Taxes	68,056.03
Payroll Processing Fees	917.98
Group Health & Life Insurance	21,294.56
Sect 125 Plan Administration Fees	67.68
Pension Contribution & Expense	14,459.32
EBC Flex Plan Contributions	3,053.89
United Way Contributions	<u>95.00</u>

**Total Operating Personnel Expenditures**

257,894.01

**Claims Expenditures:**

Accounting and Auditing	-
Contract Personnel	-
Copiers	-
Credit Card	5,498.27
Development and Recruitment	-
Equipment & Furniture	1,665.21
Equipment Rental	297.00
Insurance	97.16
Internet Service	414.03
Legal	5,625.00
Maintenance & Repair - Equipment	-
Maintenance & Repair - Software	45,855.00
Mileage	665.97
Miscellaneous	-
Office Cleaning	-
Office Rent	22,587.90
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	305.00
Projects -911	-
Projects -CMAQ	-
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	-
Projects - Traffic Counts	-
Projects - Clean Cities Luncheon	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	2,040.00
Sect 125 Plan Administration	-
Subcontracts/Consultants	78,872.66
Supplies	1,781.93
Supplies - Software	23,417.59
Telephone	512.07
Temporary Labor	-
Travel	-
Vehicle Expense	<u>-</u>

**Total Claims Expenditures:**

\$ 189,634.79



**SUBJECT:**

**REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT**

**DATE:**

AUGUST 28, 2025

**FROM:**

**JOHN HARRINGTON**

Interim Water Resources Director

**INFORMATION:**

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2025/08/Clearinghouse-Letters-August-2025-ACOG-BOD-Agenda.pdf>.

<b>Agency Applicant:</b>	Oklahoma Department of Environmental Quality
<b>Project Location:</b>	Statewide
<b>Date Reviewed:</b>	June 23, 2025
<b>Project Review Request:</b>	ID#F232501 - Statewide Stream/River Probabilistic Monitoring Network
<b>Agency Applicant:</b>	Oklahoma Department of Environmental Quality
<b>Project Location:</b>	Statewide
<b>Date Reviewed:</b>	June 23, 2025
<b>Project Review Request:</b>	ID#F232502 - Intergovernmental Review FY 2627 106 Work Plans & Budgets
<b>Agency Applicant:</b>	TEIM Design
<b>Project Location:</b>	Statewide
<b>Date Reviewed:</b>	June 23, 2025
<b>Project Review Request:</b>	ID#F232503 - Intergovernmental Review FY 26/27 106 Work Plans & Budgets
<b>Agency Applicant:</b>	Oklahoma Department of Environmental Quality
<b>Project Location:</b>	Statewide
<b>Date Reviewed:</b>	June 23, 2025
<b>Project Review Request:</b>	ID#F232504 - Intergovernmental Review Request ~ FY25 604(b) Annual, IJJA-BIL, EC - Workplans
<b>Agency Applicant:</b>	Oklahoma Corporation Commission
<b>Project Location:</b>	Statewide
<b>Date Reviewed:</b>	June 30, 2025
<b>Project Review Request:</b>	ID#F302501 - Intergovernmental Review of Federal Grant Application for Underground Storage Tank (UST) Program for FY 2026

<b>Agency Applicant:</b>	Oklahoma Corporation Commission
<b>Project Location:</b>	Statewide
<b>Date Reviewed:</b>	June 30, 2025
<b>Project Review Request:</b>	ID#F302502 - Intergovernmental Review of Federal Grant Application for Underground Storage Tank (LUST) Program for FY 2026

**ACTION REQUESTED:**

Motion to concur with staff assessment of the submitted projects.



## ATTACHMENT 5-C

### SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE  
(MPO PC) REPORT**

### DATE:

AUGUST 28, 2025

### FROM:

**JOHN SHARP**  
Deputy Director

### INFORMATION:

Requesting endorsement of the following regular agenda action items that are included in the [ACOG MPO PC](#) agenda as Items D-1 through D-4, if approved by the ACOG MPO PC:

- D-1 Amendment to the FFY 2024-2027 ACOG MPO Transportation Improvement Program: Jennifer Sebesta, TPS Division Manager
- D-2 Modifications to the Surface Transportation Block Grant-Urbanized Area (STBG-UZA) Project Scoring Criteria and Procedures: Jennifer Sebesta, TPS Division
- D-3 Modifications to the Air Quality Small Grants (AQSG) Program: Ethan Mazzio, TPS Transportation Planner III - Mobility
- D-4 2020 ACOG MPO Transportation Management Area (TMA) Employment by County and City: John Sharp, Deputy Director

### ACTION REQUESTED:

Motion to endorse ACOG MPO Policy Committee (PC) approval of action items D-1 through D-4, which are included in the August 28, 2025, ACOG MPO PC agenda and anticipated to be approved by the Committee.



**SUBJECT:**

**RENEWAL AGREEMENT WITH ARLEDGE & ASSOCIATES, P.C., CERTIFIED  
PUBLIC ACCOUNTANTS, FOR PROFESSIONAL AUDITING SERVICES**

**DATE:**

AUGUST 28, 2025

**FROM:**

**DEBORAH COOK, CPA**  
Director of Finance

**INFORMATION:**

In August 2023, the Board gave its approval for the Executive Director to negotiate and execute an agreement with Arledge & Associates, P.C. to provide professional auditing services for the fiscal year ending June 30, 2023 with an option to renew that agreement for each of the four (4) subsequent fiscal years, subject to concurrence of the ACOG Board of Directors, and annual availability of an adequate appropriation.

The total annual cost of the FY 2025 service will be \$39,300. Staff recommends that the option to renew that agreement for the fiscal year ending June 30, 2025, be exercised.

**ACTION REQUESTED:**

Motion to authorize the Executive Director to exercise the option to renew the agreement with Arledge & Associates, P.C. to provide ACOG with professional auditing services for the fiscal year ending June 30, 2025, per annual availability of an adequate appropriation.



## ATTACHMENT 5-E

### SUBJECT:

**EXTENSION REQUESTS FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT RECIPIENTS – CITY OF CRESCENT, CITY OF GEARY, AND TOWN OF JONES CITY**

### DATE:

AUGUST 28, 2025

### FROM:

**SHARON ASTRIN**

Community & Economic Development Manager

### INFORMATION:

The following communities have requested 90-day REAP Grant extensions to their contracts:

The **City of Crescent** was awarded a REAP Grant for an elevated water tank rehabilitation, with a contract ending date of May 30, 2025; in the amount of \$259,482.89. Today, Crescent requests an extension of 90 days to complete phase two of this project, due to the primary work group being behind because of other workloads.

The **City of Geary** was awarded a REAP Grant for a gas line replacement, with a contract ending date of June 30, 2025; in the amount of \$50,000.00. Today Geary requests an extension of 90 days to complete the project, due to their contractor leaving the worksite early.

The **Town of Jones City** was awarded a REAP contract for wastewater collection improvements, with a contract ending date of February 29, 2024; in the amount of \$150,000.00. Today Jones City is requesting an extension of 90 days to complete the project due to a required Board of Trustees meeting that is scheduled for September 2, 2025.

Please see attached letters.

### ACTION REQUESTED:

Motion to approve REAP Grant extensions of 90 days each for the following communities: City of Crescent, City of Geary, and Town of Jones City.



August 13, 2025

ACOG  
Attn: REAP Grant Administrator  
4205 N Lincoln Blvd  
Oklahoma City, OK 73105

Ref: 2024 REAP Grant #E1-2024-3  
\$259,482.89

**Administrator:**

The City of Crescent would like to request an additional 90 day extension of time for the above referenced grant. The primary work is completed, but secondary jobs necessary to complete the project have caused this project to run behind schedule.

Thank you in advance for your consideration.

Sincerely,



Greg Cummings, Mayor

205 North Grand Crescent, Oklahoma 73028 (405) 310-8200 TDD/TTY - 711  
[www.cityofcrescent.com](http://www.cityofcrescent.com)

An equal opportunity employer and provider.



CITY OF GEARY & GEARY UTILITY AUTHORITY

115 SOUTH BROADWAY

GEARY, OK. 73040

Phone: 405-884-5466

August 1, 2025

To Whom It May Concern:

This letter is in regard to our request for a 90-day extension for the REAP 2024 Grant SP-2024-01. We are aware the deadline for this project was June 30, 2025, and we have passed that deadline date. The contractor we use is Harrison Construction and they came out and completed part of the work for this grant project but left abruptly without completing the total project. We are making attempts to get Harrison Construction to return and complete the entire project. We are submitting a request for payment on two invoices which are attached with this letter that total \$29,075.00 which will leave a remaining balance to complete the project of \$20,925.00. We appreciate your consideration of granting us this 90-day extension to attempt to get the entire project completed. If for whatever reason at the end of the 90-day extension if we have not got the entire project completed, we will submit the close out documents. The City of Geary is very grateful for the grant award of \$50,000.00 for gas line replacement and we Thank you for your support in our ongoing efforts to update our City's infrastructure.

  
Lois Hicks  
Lois Hicks  
Mayor



**Town of Jones City**  
**110 E. Main / PO Box 720**  
Jones, OK 73049  
Tel: 405.399.5301  
Fax: 405.399.5290

August 22, 2025

Association of Central Oklahoma Governments (ACOG)  
4205 North Lincoln Boulevard  
Oklahoma City, OK 73015

Subject: REAP 2023 – E3e-2023-7| Extension Request

To Whom It May Concern,

On behalf of the Town of Jones City and the Jones Public Works Authority, I am writing to respectfully request an extension for the completion and closeout of our current project with ACOG.

At this time, one final application remains pending approval before the project can be officially closed. We anticipate this matter to be resolved at our next regularly scheduled meeting on September 2, 2025. Out of an abundance of caution, we are requesting an extension to allow adequate time for the approval process to be completed and for the project to be formally finalized.

We appreciate the continued partnership and support from ACOG in helping us meet the needs of our community. Please let us know if additional documentation is required to process this request.

Thank you for your understanding and consideration.

Sincerely,

Dan Wells, Acting Town Administrator

Melanie Armstrong, Secretary (ATTEST)



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**REGULAR AGENDA  
ITEMS THAT MAY REQUIRE  
ACOG BOD ACTION**

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## ATTACHMENT 6-A

### SUBJECT:

**FY 2026 RURAL ECONOMIC ACTION PLAN (REAP) POLICY UPDATES AND GRANT ANNOUNCEMENT**

### DATE:

AUGUST 28, 2025

### FROM:

**SHARON ASTRIN**

Community & Economic Development Manager

### INFORMATION:

ACOG has been awarded \$3 million from the Oklahoma Department of Commerce (ODOC) for the FY 2026 Rural Economic Action Plan (REAP). Updates are as follows:

- A reminder for grantees - ACOG has moved all grant processes online to a grants management platform.
- The revised ACOG REAP Policy and Procedures will require applications to be submitted through the REAP Grant Portal. Applications, documents, communication, and reporting will be managed and tracked through the software.
- Detailed instructions and tutorials will be provided for grantees, and staff will be available to answer questions and provide technical assistance throughout the process.
- There will be a voluntary application training and workshop on Thursday, September 11, at 9 a.m., at the ACOG office. A second virtual option will also be offered. Five extra points for attendance will be added to applicants' scores.
- **Applications will open on Friday, August 29, and will close on Friday, September 26, 2025.** Revised Policies and Procedures will be released with the application.
- If a REAP grant is awarded, grantees will again be required to attend the mandatory grant management training course that will be scheduled in January 2026.
- Please note that if entities have an open REAP grant, they will be ineligible to apply for the FY 2026 grant cycle.

### ACTION REQUESTED:

For information only.



## ATTACHMENT 6-B

**SUBJECT:**

**CONSIDER ALLOCATING USE OF RURAL ECONOMIC ACTION PLAN (REAP)  
DEOBLIGATED FUNDS TO FY 2026 REAP PROJECTS**

**DATE:**

August 28, 2025

**FROM:**

**SHARON ASTRIN**

Community & Economic Development Manager

**INFORMATION:**

Staff recommends that the deobligated funds of \$83,503.96 from previous REAP projects be utilized to create additional REAP funding for FY 2026 REAP projects.

**ACTION REQUESTED:**

Motion to approve the use of deobligated funds of \$83,503.96 from previous REAP projects for additional funding of FY 2026 REAP projects.



## ATTACHMENT 6-C

### SUBJECT:

### 2025-2026 COMMUNITY ECONOMIC RESILIENCY INITIATIVE (CERI) PLANNING DEMONSTRATION SITES SELECTION

### DATE:

August 28, 2025

### FROM:

**SHARON ASTRIN**

Community and Economic Development Manager

### INFORMATION:

After its successful debut in 2021, the award-winning Community Economic Resiliency Initiative (CERI) Program is returning for a fourth round in 2025-2026. ACOG has designated a portion of the awarded 2023-2025 and the 2026-2028 EDA Planning Grants to provide valuable planning services to the municipalities within our region.

The selected municipal jurisdictions solicited through a competitive Call for Applications will receive professional consultant services for planning demonstration (demo) sites. The targeted objective of the CERI Program is to provide these consultant services for a demo site in two eligible municipalities within the ACOG region.

In continuing the CERI Program, ACOG continues to partner with the University of Oklahoma Institute for Quality Communities (IQC) to provide a toolkit of services to successful applicants that serve as the foundation for effective economic revitalization and resiliency. The scope of these technical services is dependent upon the content of the applicant's planning demonstration site application and the community's local commitment, issues, and initiatives.

The following is a list of eligible project categories:

- Within a half mile radius of the main government building/city hall/courthouse (town center)
- Within an existing or proposed boundary of a major park/recreation area
- An existing business corridor, or within a main street/commercial district
- Cultural/heritage tourism site (historic place or district)

Eligible entities include any city/town that is a current member of the ACOG Board of Directors and has a population of 63,000 residents or less based on the 2020 U.S. Census Data.

ACOG developed a total budget of \$45,000 for two cities to receive practical planning assistance through IQC. The actual funding amount allocated per municipality will be determined by the scale and complexity of the selected projects. Any municipality that wishes to take part in the CERI Program must contribute a 10% match, not to exceed \$3,000, in local funding to obtain IQC's valuable planning consultant services. Federal funds are not eligible for the contribution.

## **SUMMARY OF APPLICATION AND EVALUATION PROCESS**

- The Call for Applications was officially released via email and website posting on July 10, 2025, and applications were due Friday, August 8, 2025.
- ACOG staff received four (4) qualified applications from the Cities of Del City, Midwest City, Moore, and Nicoma Park on or before the required submittal deadline.
- Applications were reviewed by the ACOG-appointed CERI Review Committee. The Committee consisted of the following individuals:
  - Mark W. Sweeney, AICP, Executive Director, ACOG
  - John Sharp, Deputy Director, ACOG
  - Sharon Astrin, CED Manager, ACOG
  - Ethan Mazzio, AICP, TPS Transportation Planner III - Mobility, ACOG
  - Jacob Beebe, Associate, Allford Hall Monaghan Morris
  - Shannon Stevenson, Assistant City Manager, Norman
- The Committee virtually interviewed each municipality's team on August 14 and developed a consensus on which two cities would be recommended for selection.

**The recommendations of the Committee, along with details about each designated planning demo site, will be presented to the ACOG Board of Directors (BOD) for final consideration at the meeting on August 28.**

After the ACOG BOD acts on this agenda item, written notification of awarded services, along with an interlocal agreement, will be sent to the selected applicant cities. IQC will then be procured through an interlocal government agreement with ACOG to provide planning consultant services to each of the selected applicant cities for the demo sites. The CERI Program activities will commence in September 2025 and conclude in June 2026.

## **ACTION REQUESTED:**

Motion to approve the CERI Review Committee recommendations on the selection of the 2025-2026 CERI Program planning demonstration sites.



## ATTACHMENT 6-D

### **SUBJECT:**

**INTERLOCAL AGREEMENT WITH THE INSTITUTE FOR QUALITY COMMUNITIES, UNIVERSITY OF OKLAHOMA, 2025-2026 CERI PROGRAM CONSULTANT SERVICES**

### **DATE:**

August 28, 2025

### **FROM:**

**MARK W. SWEENEY, AICP**  
Executive Director

### **INFORMATION:**

ACOG is requesting to enter an interlocal agreement (ILA) with the Institute for Quality Communities (IQC), University of Oklahoma, for the purposes of providing planning demonstration site consulting services to the two (2) communities selected through the 2025-2026 CERI Program application process. These services will provide each municipality with the opportunity to develop plans that model strategic investment, sustainable economic recovery, and long-term resiliency.

IQC Director Dr. Amber Wiley and Adjunct Professor Layne Ferguson will be the primary liaisons for the CERI Program. The IQC team will also include an interdisciplinary cohort of graduate assistants selected from fields like Regional & City Planning, Landscape Architecture, or Architecture.

The IQC team is responsible for leading the planning projects to complete tasks outlined in this Project Statement, and for providing progress and milestones reports to ACOG staff.

The amount of EDA funding allocated to this ILA is \$45,000, which will cover two (2) planning demonstration projects and will be administered over a period starting in September 2025, through June 2026, as outlined in the contract's timeline for consulting services.

Please note that ACOG will also establish a separate Interlocal Agreement with each of the selected cities to outline and coordinate the responsibilities of each party throughout the duration of the consulting services contract with IQC and will also delineate the required municipal contribution to the CERI Program. The required contribution is a 10 percent match, not to exceed \$3,000 for each city. Their funds will be directly given to ACOG to apply to the demo site projects through IQC, thus making the total amount of funding in the IQC Interlocal Agreement to be about \$50,000.

### **ACTION REQUESTED:**

Motion to authorize the Executive Director to negotiate and execute an interlocal agreement with the University of Oklahoma IQC in an amount not to exceed \$50,000 for providing 2025-2026 CERI Program consulting services for two (2) planning demonstration sites located in the selected cities.



**SUBJECT:**

**ENCOMPASS 2050 PLAN CONSULTANT CONTRACT MODIFICATION**

**DATE:**

August 28, 2025

**FROM:**

**JENNIFER SEBESTA**

Transportation Planning Services (TPS) Division Manager

**INFORMATION:**

Every 5-years, ACOG updates the Metropolitan Transportation Plan (MTP) for Central Oklahoma – termed Encompass 2050. Earlier this year, the ACOG Board approved the motion to authorize the Executive Director to negotiate and execute a contract for services with the selected consultant for the Metropolitan Transportation Plan (MTP) at an amount not to exceed \$495,000 for the duration of the contract (Federal Highway Planning Funds FHWA- PL). The selected consultant was Kimley-Horn.

At the May Board meeting, the ACOG Board also approved the contract to retain the transportation modeling consultant. The modeling consultant has an extensive role in the 2050 Plan and the travel patterns that are developed for 2050. Unfortunately, the modeling consultant, who has worked with ACOG for 32 years, has recently decided to retire. This presents a logistical problem, as the modeling and plan development entails a great deal of coordination. Kimley-Horn has a transportation modeling team that was already tasked with coordinating and providing feedback, as part of the original contract. In light of this turn of events, ACOG has discussed with Kimley-Horn about taking a greater role in the 2050 plan modeling work.

ACOG staff believes that modifying the current Kimley-Horn contract to involve increased modeling assistance would be the best step forward. Additional FHWA-PL funding of approximately \$100,000 would be required to provide adequate modeling assistance. However, the FY 2026 Unified Planning Work Program (UPWP) budget already includes additional funding for such assistance.

ACOG staff has discussed this situation with ODOT and they have given their approval to move forward.

**ACTION REQUESTED:**

Motion to authorize the Executive Director to execute a contract modification for services with Kimley-Horn for increased modeling for the Metropolitan Transportation Plan (MTP) at an amount not to exceed \$100,000.